

Meeting	Officer/Director	Section	Subject
Te Puke Community Board 3 December 2020	Transportation Area Engineer	New Item	Heritage Walking Crossing – Commerce Lane / Jubilee Park

Heritage Walking Crossing – Commerce Lane / Jubilee Park

The Board has requested a review of the Heritage walking crossing, to see if there is a possibility of turning this into a designated pedestrian crossing.

November 2023:

Delivery of the speed survey and parking survey has been impacted by the WestLink contract ending. Staff are seeking an alternative supplier.

Sept 2023:

Safe Systems Audit (Road Safety Audit) was completed, and recommendations have been made. To progress the plans for public consultation we seek your permission to approve the following spend.

Designs spent to date:

- **\$6,200** on the original scope. (\$1200 additional to original estimate).
- **\$2,800** on the SSA briefing and responses (not in original scope).

Estimate to carry out the updates to the design following the recommendations in the SSA

- **\$3,000** which includes:
 - amend the 2D concept drawings to incorporate SSA actions.
 - 7-day speed survey using tubes

Total additional cost estimate for board to approve = \$7,000

Total cost (concept design) = \$12,000

July 2023:

A Road Safety Audit has been carried out on the concept design and the findings have been forwarded to WestLink for their response. A copy of the findings will be provided to the Board once the designer has provided their response, and corrective actions have been identified and adopted for implementation.

May 2023:

Aurecon have been engaged to carry out a Road Safety Audit of the concept layout. This will be undertaken during the last week of May/first week of June.

April 2023:

Staff will organise a Road Safety Audit of the concept layout.

February 2023:

The scoping plan has been completed by WestLink and staff are waiting for the Board to review the plan and approve.

November 2022:

WestLink has completed the scoping plan for the Board's review and approval.

July 2022:

The Board have approved up to \$5000 from the Te Puke Community Board Roothing account for WestLink to produce a concept plan for Commerce Lane traffic calming measures. WestLink have been instructed to proceed with the development of a concept plan.

May 2022:

There has been no further progress to this action as staff are waiting for WestLink to provide a price proposal.

March 2022:

There has been no further progress to this action as staff are waiting for WestLink to provide a price proposal.

January 2022:

Recommend that WestLink be asked to provide a price proposal to develop a design for traffic calming on Commerce Lane.

November 2021:

The Project has been delayed by the suspension of Community Board Meetings.

September 2021:

Staff will present a proposal for street calming at the next Community Board Meeting.

July 2021:

There has been no progress on this action due to the resignation of the Roothing Engineer (East).

Staff are in the process of familiarising themselves with current projects and will provide an update at the next meeting.

May 2021:

The Board have requested that the Heritage Crossing be changed into a Zebra Crossing. It was explained to the Board that isolated activities do not result in lower average speeds or overall road safety improvements. The Board have asked for road safety ideas and staff advise that changing the Heritage Walkway to a pedestrian crossing would not be a simple process. There will be public consultation as part of the review and \$20,000 for alternative options.

March 2021:

The Community Board Roothing Programme includes the option of a Commerce Lane Road Safety Project to be approved by the Board, which would address this issue.

January 2021:

The Heritage Crossing should be discussed with staff (Roading Engineer) to understand special expectations before any changes are made.

Meeting	Officer/Director	Section	Subject
Te Puke Community Board 3 June 2021	Transportation Area Engineer	New Item	Speed Bump on Cameron Road
Speed Bump on Cameron Road <p>The Board agreed that, despite import delays with the Digital Speed Signs, the Board would like to proceed with the removal of the speed bump prior to the Digital Speed Signs being installed. The current update provided by WestLink was that the signs should be installed late July 2021, noting that this is subject to change due to the delays occurring.</p> <p>The Transportation Area Engineer advised the Board that a pedestrian crossing outside Te Puke Primary School is one of the safety improvements that could be considered in the future.</p>			
November 2023: <p>Council's Projects and Monitoring Committee has directed staff not to progress implementation of the Transport Choices project. This project is report on through the Infrastructure Report. This <u>MAS has been closed off</u> accordingly.</p>			
Sept 2023: <p>Project staff are reporting to Council on Tuesday 3 October 2023.</p>			
July 2023: <p>Design and construction of the pedestrian crossing has been integrated into the Transport Choices project.</p>			
May 2023: <p>The Transport Choices concept design presented to the Community Board on Friday 12 May detailed how the proposed pedestrian crossing could be incorporated into the Transport Choices project.</p>			
April 2023: <p>This project has been placed on hold until the scope of 'Transport Choices' project has been confirmed.</p>			
February 2023: <p>Staff are waiting for WestLink to provide the price for the scoping plan.</p>			
November 2022: <p>Staff are waiting for the price from WestLink for the scoping plan that can be used for consultation.</p>			

July 2022:

WestLink have been asked to provide a price proposal to finalise the design of the new pedestrian crossing and implement changes to road markings and traffic signs.

May 2022:

The design requires minor amendments prior to pricing of physical works.

March 2022:

There has been no further progress on this action as staff are still waiting for WestLink to provide a price proposal to develop a design for road safety improvements outside Te Puke Intermediate School.

January 2022:

Recommend that WestLink be asked to provide a price proposal to develop a design for road safety improvements outside Te Puke Intermediate School.

November 2021:

The Project has been delayed by suspension of the Community Board Meetings.

September 2021:

The speed bump has been removed. Staff will submit a proposal for safety improvements at the next Community Board Meeting.

July 2021:

The speed bump is programmed for removal week commencing 19 July 2021.

Meeting	Officer/Director	Section	Subject
Te Puke Community Board 15 December 2022	Community and Strategic Relationships	New Item	2023/2024 Annual Operating Budget – Resolution (Te Puke Community Plan)

RESOLUTION TPC22-1.12

That the Te Puke Community Board wishes to develop a community plan in parallel with the Council led Te Puke spatial plan.

November 2023:

The first sub-committee meeting for the Te Puke Spatial Plan is scheduled for 22 November 2023. At this meeting the Project Plan and Communications/Community Engagement Plan will be presented, including next steps for community-led engagement.

Sept 2023:

Tō Wahi now complete. Local priorities are being used as key input for workshop on 7 September 2023, to explore future of Te Puke – workshop facilitated by Allan Maxwell in partnership with Inspiring Communities.

As per LTPAP Committee resolution, outputs to be considered by Te Puke Spatial Plan sub-committee as part of foundation work for Spatial Plan, and as inputs into LTP. Community to determine wider uses / priorities for outputs.

July 2023:

The first round of engagement done as part of the community-led conversations was completed by 30 June 2023. Special interest groups:

- Te Puke Indian community (including translation of survey into Punjabi and responses back into English)
- Disability sector
- Wider stakeholder focus group
- Youth engagement
- Elders survey.

Next steps are to hold specific workshops on key topics, working with identified connectors.

May 2023:

Staff have met with the Community Board to discuss process and a community-led planning process. The Chairperson will sit on the stakeholder working group that has been set up to manage the process.

February 2023:

Resolution APLTP23-1.18 Part 17: That the Committee notes that the existing community planning funding of \$30,000 per annum be used to progress a community planning exercise in Te Puke to determine community outcomes to guide the spatial plan, and that the Te Puke Community Board will be

engaged in this process.

Meeting	Officer/Director	Section	Subject
Te Puke Community Board 13 April 2023	Transportation Area Engineer	New Item	Proposal for Speed Measures to be implemented on Manoeka Road

Proposal for Speed Measures to be Implemented on Manoeka Road

That staff explore options for the setting up of speed radars on Manoeka Road, Te Puke and reports back to the Te Puke Community Board.

November 2023:

Installing a sign will be on hold until the implementation of the Speed Management Plan (if adopted), which is currently out for consultation and likely to be implemented mid 2024. The Board are encouraged to make a submission in relation to this project. <https://haveyoursay.westernbay.govt.nz/smp>
Once the Speed Management Plan (SMP) has been adopted we can look at installing the sign, noting that it is still likely that the Community Board will need to fund the sign if this were something that they would like, as it is not currently in the SMP.

Sept 2023:

This project is STILL on hold pending direction from the Board.

July 2023:

This project is on hold pending direction from the Board.

May 2023:

A Speed Indicator Device (SID) may be permanently installed on Manoeka Road for approximately \$10,000.

A SID is an electronic speed warning sign that measures, displays and records a vehicle's speed as they approach the device. SID are used in high-risk areas e.g., within school zones, in high crash areas, and in areas where people regularly exceed the speed limit. The aim is to help change driver's speeding behaviours by displaying driver's speed and creating psychological pressure to slow down. Council has the benefit of statistics from each location and can compare them over time. Data collected includes speed vs time of day trends, crash trend since introducing the sign and a comparison of traffic speed when the sign is installed vs not installed.

Meeting	Officer/Director	Section	Subject
Te Puke Community Board 13 April 2023	Transportation Area Engineer	New Item	Removal of Speed Bumps at the Intersections of Boucher Avenue and Cameron Road and Boucher Avenue and Hookey Drive in Te Puke

Removal of Speed Bumps at the Intersections of Boucher Avenue and Cameron Road and Boucher Avenue and Hookey Drive in Te Puke

That staff investigate whether the raised thresholds at the intersections of Boucher Avenue and Cameron Road and Boucher Avenue and Hookey Drive in Te Puke could be improved as part of the Transport Choices Project and report back to the Board.

November 2023:

This MAS has been closed off as it is reported on through the Infrastructure Report.

Sept 2023:

This project is on hold pending direction from the Board.

July 2023:

Staff recommend that the ramps of the pedestrian platforms be marked (as per the example below) to make them easier for drivers to identify.



May 2023:

Staff are in the process of investigating this request.

Meeting	Officer/Director	Section	Subject
Te Puke Community Board 13 April 2023	Policy and Planning Manager	New Item	WiFi in Jubilee Park
<p>RESOLUTION: TPC23-3.3</p> <p>That the Te Puke Community Board recommends that the infrastructure for WiFi in Jubilee Park be installed at an estimated cost of \$3,093.24, funded from the Community Board Reserve fund, conditional on confirmation of the funding of the operational costs.</p>			
<p>November 2023:</p> <p>The outcome of this is subject to the LTP process, as Council will be required to determine whether or not they wish to approve the change in this Level of Service. This <u>MAS has been closed out</u>.</p> <p>Sept 2023:</p> <p>This item will be considered as part of the 2024/34 Long Term Plan process.</p> <p>July 2023:</p> <p>This minute action sheet has been provided to the Policy & Planning Manager for consideration in the 2024/34 Long Term Plan process.</p> <p>May 2023:</p> <p>The Board has confirmed that the ongoing maintenance cost for WiFi at Jubilee Park will be \$1,300 per annum. If the Board were to pass a resolution to fund the maintenance for three years, Council may consider taking over the maintenance and associated costs after that, noting that Council may need to take further processes into account.</p> <p>If the Board wishes Council to fund the WiFi on an ongoing basis, it will need to be a topic for the Long Term Plan, as it is a change in Levels of Service and will need to consider the service charges and equipment maintenance and replacement, which is likely to be greater than the \$1,300 per annum for the first three years.</p> <p>The Board can commit to funding the first three years from its contingency account. The Reserve account is meant to be used on items of a capital nature.</p> <p>The revised resolution could read:</p> <p>That the Te Puke Community Board approves the installation and operation of public WiFi in Jubilee Park at an estimated cost of \$1,300 per annum funded from the contingency account.</p> <p>That the commitment for the funding and the WiFi is for a three year period.</p>			

That the Te Puke Community Board makes a submission to the Draft Long Term Plan for Council to fund the public WiFi in Jubilee Park on an ongoing basis.

Action Sheets Report		Division: Infrastructure Services Group Committee: Te Puke Community Board	Printed: September 2023
Meeting	Officer/Director	Section	Subject
Te Puke Community Board 8 April 2023	Transportation Area Engineer	New Item	Alternative Options for Spraying
<p>RESOLUTION TPC23-4.5</p> <p>That Council staff explore alternative options for spraying in Te Puke before the new spraying contract begins.</p>			
<p>November 2023: This has been impacted by the WestLink Contract ending. Staff are seeking a cost from an alternative supplier.</p> <p>Sept 2023: Staff are waiting on feedback from WestLink.</p> <p>July 2023: Staff have asked WestLink to provide alternative options (including rough order costs for each) and are currently awaiting their response.</p>			

Meeting	Officer/Director	Section	Subject
Te Puke Community Board 8 June 2023	Policy and Planning Manager	New Item	Te Puke Street Tree Policy
RESOLUTION TPC23-4.17 That the Te Puke Community Board recommend to Council that it explores a Street Tree Policy.			
November 2023: There is no further update to this MAS as the development of a Street Tree Policy is included in Council's policy work programme to be progressed as resources allow. It is expected that a policy will be developed for community consultation in 2024. <u>This MAS can now be closed off.</u>			
Sept 2023: The development of a Street Tree Policy is included in Council's policy work programme to be progressed as resources allow. It is expected that a policy will be developed for community consultation in 2024.			
July 2023: This minute action sheet has been provided to the Policy & Planning Manager for consideration.			

Meeting	Officer/Director	Section	Subject
Te Puke Community Board 3 August 2023	Reserves and Facilities Assets Manager	New Item	Natural Cemetery and Ethnic Groups
Natural Cemetery and Migrant Communities That staff provide the Board with an update on the engagement with migrant communities on natural cemeteries.			
November 2023: There is no further update to what was reported on previously.			
Sept 2023: The Reserves team will shortly begin engaging with the community and mana whenua in regard to the draft concept plan for the natural burial area proposed within the Te Puke Cemetery.			

Meeting	Officer/Director	Section	Subject
Te Puke Community Board 3 August 2023	Transportation Area Engineer	Reports	Te Puke Community Board – Chairperson's Report – August 2023
<p>That the Board agree that the Te Puke Community Board Chairperson meet with the Roading Engineer East to determine a scope and review current Levels of Service for a deep spring clean, along the Te Puke main street, and for the Roading Engineer East to provide a quote for this service, to be approved by the Board at its next meeting on 28 September 2023.</p>			
<p>November 2023: The below items all sit outside of Councils current Levels of Service. For this reason, the Board need to review the rough order of costs and confirm which items they would like to fund.</p>			
<p>Sept 2023: Site Visit was undertaken on Friday, 11 August 2023. Scope was established and WestLink have provided a rough order of cost (ROC) for the following items.</p>			
<p>Item 1: ROC \$6,000</p> <ul style="list-style-type: none"> Road signs cleaned (back, front and poles). All road signs located along Jellicoe Street (both sides of the road) from the intersection with Boucher Ave to the Intersection with King Street (and the BP on the other side of the road). Includes road signs, information signs, parking signs and all other council signs within the Road Corridor. Includes provisions for Temporary Traffic Management. 			
<p>Item 2: ROC \$7,500</p> <ul style="list-style-type: none"> Complete an analysis of the rubbish bin locations through the CBD along Jellicoe Street from Boucher Ave to King Street (on both sides of the road). Look at whether there are enough and where they are best located. Include in the analysis the assumption that all existing painted bins within the area are replaced with the silver bins. Look at including cigarette bin locations based on where cigarette but rubbish is found. Price to carry out the analysis and complete a cost estimate for the supply and installation of the suggested solution. 			
<p>Item 3: ROC \$2,500 each</p> <ul style="list-style-type: none"> supply and install silver bins (cost per bin) 			
<p>Item 4: ROC \$350 / bin (excludes disposal)</p> <ul style="list-style-type: none"> Remove existing painted bins (cost per bin) 			
<p>Item 5: ROC \$6000</p> <ul style="list-style-type: none"> Remove and dispose Christmas lights in the trees located in the median down Jellicoe Street, Te Puke. 			

- includes provisions for Temporary Traffic Management (TTM)
- Removal of pedestrian sign and pole under the same TTM.
- It is suspected that the sign on the gantry is not reflective, and a new sign will be required.
- Cost of sign is not included in ROC.

Item 6: ROC \$500

- Cost of new pedestrian sign

Item 7: ROC \$6000

- Rough order of cost to remove the mosaic artwork in the pavement on the intersection of Jellicoe Street and Palmer Place.
- Gardens on either side of the mosaic to be removed.
- Areas to be replaced with like pavers.
- ROC assumes that pavers will be available from Transfer Station stockpile.

Item 8: ROC \$6000

- Rough order cost to uninstall 12 chairs and transport them to the MenzShed in Mount Maunganui for refurbishment.
- Once refurbished the chairs to be picked up from the same location and transported back to Te Puke and reinstalled.
- Assumed 12 chairs.
- Assumed 3 trips carrying 4 chairs.

Meeting	Officer/Director	Section	Subject
Te Puke Community Board 28 September 2023	Transportation Area Engineer	New Item	Te Puke Community Board – Chairperson's Report
<p>That the Te Puke Community Board approve additional funding of \$7,000 (excluding GST) that is required to progress the plans for public consultation relating to the Commerce Lane safety proposal upgrades, to be funded from the Te Puke Community Board Roding Account.</p>			
<p>November 2023: Delivery of the speed survey and parking survey has been impacted by the WestLink contract ending. Staff are seeking an alternative supplier. This <u>MAS has been closed out</u> as it is covered in MAS titled “Heritage Walking Crossing – Commerce Lane / Jubilee Park”.</p>			

Meeting	Officer/Director	Section	Subject
Te Puke Community Board 28 September 2023	Transportation Area Engineer	New Item	Queen Palms (Queen Street) Road Frontage
<p>It was raised that the road frontage for the Queen Palms development, on Queen Street, had not yet been grassed, and it was requested that staff investigate this.</p>			
<p>November 2023: Queen Palms Road is a Private Road so the owners of that development area would need to maintain and grass the berm. This <u>MAS has been closed out</u>.</p>			

Meeting	Officer/Director	Section	Subject
Te Puke Community Board 28 September 2023	Resource Recovery and Waste Team Leader	New Item	Community Resource Recovery Centre – Te Puke Recycling Centre.
It was requested that staff collate and provide information to the Te Puke Community Board on the current and future progress of the Community Resource Recovery Centre. A presentation could be made to the Board if requested.			
November 2023: This <u>MAS has been closed off</u> due to be reported on through the Infrastructure Report.			