

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: September 2023	
Meeting	Officer/Director	Section	Subject
Maketu Community Board 17 October 2017	Scott Parker	Reports	Surf Club Car Park Reserve Rock Revetment – MAS Reference MC20 16 2.1
<p>October 2023: Summarising a staff email to the Board Chairman, dated 21 August in response to a request for more background as follows:</p> <ul style="list-style-type: none"> An erosion issue to the front edge of the carpark (constructed on rock gabions) was identified some years ago. The initial design solution proposed by coastal experts Tonkin & Taylor, was a rock revetment as offering the overall best protection. However, this was rejected by the community because of its appearance. Community and iwi feedback from that consultation produced a concrete stepped structure which offered a much better beach access point, erosion protection and was aesthetically appropriate with surrounding infrastructure and landscape. A BOPRC resource consent for this design was then submitted at which point Ngati Pikiao voiced their opposition. In order to avoid protracted hearings and cost, staff met with Pikiao to clarify their objections. This resulted in Council agreeing to a peer review of the design by Coastal Scientist Jim Dahm (who Pikiao respect). Jim's consequent seawall design was similar to Council's design except that it would be built inland from the front edge of the carpark, resulting in the loss of some car-parking real-estate. The Board informally rejected this alternative. An alternative suggestion from Jim was for an ongoing maintenance approach where rather than building anything new, Council would regularly reshape/restore the beach to enable easy access and also reduce erosion effects to the carpark. CURRENT SITUATION: Until Council has unchallenged Community and Tangata whenua support for a Resource Consent application and hard structure design, our approach is to maintain beach sand levels as a low-cost way to ensure safe, accessible access onto the beach from the carpark. Please note that separately but in the same place, there is a design process going on in the background to replace the old broken sand-bag steps onto the beach beside the café. These large sandbag steps are a consented structure so the replacement will be the same. These works will also address associated storm water infrastructure there (which was blocked up and caused major beach scour during that brief intense rain bomb they experienced 18 June). <p>July 2023: The sand has since been replaced, following the 29 May 2023 weather event, which stripped a lot of the beach away from the carpark, A Service request was also generated for the clearing of the nearby stormwater infrastructure to ensure drainage is functioning correctly. Consultants have not yet completed a higher spec sandbag steps design (to replace the damaged bags at the eastern end of the carpark).</p> <p>Staff note that the Board have also requested the history to this MAS be contained to just one page.</p>			

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May 2023:

Design work is underway to address replacement of the sandbag steps onto the beach with new and improved sand containers. Works will be scheduled once the design is ready, but we cannot predict when that will be at this stage. Works also aim to repair/improve the storm water outlet adjacent to the sand containers, in liaison with Utilities staff.

It appears that the beach nourishment undertaken prior to Christmas 2022 has not been adversely affected by the recent bad weather. However, staff will continue to monitor, program repairs, and replenish beach sand as and when required.

An information pack involving previous reports and direction from Council on this topic is being prepared and will be provided to the Board members once available.

April 2023:

Staff continue to monitor the site following the recent cyclones and will program repairs as and when required.

February 2023:

Beach sand nourishment was undertaken just prior to Christmas 2022 as a temporary solution along the front of the carpark and for the damaged sandbags until their replacement. This seems to have held up quite well over the recent storm/rain events. Repairs and improvements to the stormwater outfall infrastructure that is contributing to the undermining and erosion at the café end of the carpark are also required, which will be co-ordinated through Utilities staff.

November 2022:

Beach sand nourishment is being arranged as a temporary solution along the front of the carpark and for the damaged sandbags until their replacement in the new year. Repairs and improvements to the stormwater outfall infrastructure that is contributing to the undermining and erosion at the café end of the carpark are also required, which will be co-ordinated through Utilities staff.

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Meeting	Officer/Director	Section	Subject
Maketu Community Board 21 February 2023	Scott Parker	New Item	Cycleway

RESOLUTION MKC23-2.11

That the Maketu Community Board requests that Council approach the landowner (Te Arawa Lakes Trust), regarding the possibility of the end of the existing cycleway extending through Te Arawa Lakes Trust land onto Spencer Avenue reserve land.

October 2023:

A request to Te Arawa Lakes Trust (Cassandra Cowly) was emailed on 6 September 2023 about the possibility of accessing their land as shown in the aerial plan below and we now await their response.

July 2023:

The Board has confirmed the proposed route options for staff to consult with Te Arawa Lakes Trust as shown below:



Staff will contact Te Arawa Lakes Trust about this soon.

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May 2023:

An email request has been made to the Board Chair requesting confirmation of the route described in the resolution. No inquiries to Te Arawa Lakes Trust have been made at this stage. Staff have had some preliminary discussion with BOP Regional Council staff who were involved with the wetlands project about connecting the cycleway to the wetlands.

April 2023:

The Cycleways Manager will contact Te Arawa Lakes Trust.

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Meeting	Officer/Director	Section	Subject
Maketu Community Board 1 December 2020	Sue Hammond	Reports	Maketu Community Board Annual Plan 2020 Requests

That the Maketu Community Board approve funding of up to \$30,000 from the Maketu Community Board Reserve Account for the installation of an additional BBQ by the Surf Club.

October 2023:

The Archaeological Authority is subject to a 15 day appeal period (which expires on 29 September 2023). Staff are preparing for the work to be programmed with the aim to having it in place prior to Christmas 2023.

July 2023:

The Archaeological Authority is still in the process of being progressed in preparation for lodgement.

May 2023:

The Archaeological Authority is being progressed in preparation for lodgement.

April 2023:

Unfortunately, the project has been delayed by the need to obtain an Archaeology Authority. The Archaeological Authority process is underway and once completed the project will proceed.

February 2023:

The BBQ has been ordered and a site visit with a contractor completed. It is expected this project will commence early March 2023

November 2022:

The conditions and terms from received from Te Arawa Lakes have been questioned, Council is waiting for a response. Staff have suggested to the Board that a shelter should be constructed to cover the BBQ, which was agreed. Staff are waiting on quotes from suppliers for the shelter and installation of the BBQ.

July 2022:

Approval (with conditions) has been received. Site visit completed. Planning to follow.

May 2022:

There has been no change from previous update. Council has yet to receive approval from Te Arawa Lakes.

March 2022:

There has been no change from previous update. Council has yet to receive approval from Te Arawa Lake.

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January 2022:

There has been no change since the update in July 2021. The Board are waiting on approval from Te Arawa Lakes.

November 2021:

There is no change from the previous update.

September 2021:

There has been no change since the previous update in July 2021.

July 2021:

The Maketu Board Chairperson has advised that the Board are waiting on approval from Te Arawa Lakes.

Jan 2021:

Added to committed reserve expenditure for December 2020 report.

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Meeting	Officer/Director	Section	Subject
Maketu Community Board 15 February 2022	Sue Hammond	New Item	Cemetery Development / Pest Control

The Board requested an update on where this project was at, noting that several members of the community had noted a high number of pests in this area. The Board would like to see what Council may be able to do, to help remedy this issue for locals.

October 2023:

All quotes have been supplied to the Board (handrail + water line upgrade). Staff are waiting on direction from the Board.

No further action has been taken at this point with the "Give and Take" boundary adjustment.

July 2023:

Rubbish bins have been installed.

Prices are still being sought for the handrail and water pipe installation.

No change to the status of the boundary fence.

May 2023:

A site meeting was held with adjoining property owner, Max Johnstone on 5 May 2023 to look at a potential 'Give and Take' boundary alignment for a replacement fence that could facilitate better access down to the lower section of the cemetery/urupa. Staff will prepare a 'Give and Take' boundary agreement and continue to work through the process with Mr Johnstone.

Staff are also seeking further quotes for the installation of a handrail beside the driveway and for an extension to the water line to the bottom of the cemetery. The initial quotes are quite high and there is insufficient budget to cover these costs.

A new additional rubbish bin is being installed and the old bin replaced with a new bin. i.e. two new bins

Staff are happy to meet with the taskforce that was being set up to progress improvements to the cemetery /urupa.

April 2023:

After meeting with locals one of the child's beams has subsequently been removed. Investigations have commenced with regards a water tap and rubbish bin in the new area. The new area is transferring from the construction contractor and will now be added to the Reserves Maintenance contract for ongoing maintenance.

Investigations are also underway for a design for a handrail to be installed on the steep section of the driveway. The handrail will assist people going up and down the steep part of the driveway.

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February 2023:

Concrete and seat are completed. Final site completion in progress.

November 2022:

Earthworks are mostly complete with concrete to be finished and a seat installed.

Staff confirm that there has not been any evidence of pest issues, should this occur, it will be dealt with on a case by case basis through regular maintenance of the cemetery.

July 2022:

The project is still at earthworks stage.

May 2022:

Earthworks are continuing. Archaeologists and cultural monitors on site.

March 2022:

The blessing has been completed with earthworks starting over the next few weeks.

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Meeting	Officer/Director	Section	Subject
Maketu Community Board 21 February 2023	Peter Watson	New Item	Surf Club Carpark Reserve Rock Revetment

RESOLUTION MKC23-2.12

That Maketu Community Board seeks clarification from staff regarding how the permanent solution for the Maketu Surf Club Carpark Reserve rock revetment may now be progressed.

October 2023:

Response copied from **Surf Club Car Park Reserve Rock Revetment – MAS Reference MC20 16 2.1:**

Until Council has unchallenged Community and Tangata whenua support for a Resource Consent application and hard structure design, our approach is to maintain beach sand levels as a low-cost way to ensure safe, accessible access onto the beach from the carpark.

July 2023:

The background information is being collated as staff resources allow.

May 2023:

An information pack involving previous reports and direction from Council on this topic is being prepared and will be provided to the Board members once available.

April 2023:

Staff will need to undertake a review of the project before reporting back to the Board, however due to current heavy workloads this may take a few months to complete as we are focused on completing several significant capital projects across the wider District.

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Meeting	Officer/Director	Section	Subject
Maketu Community Board 18 April 2023	Sam Prendergast	New Item	Maketu Cycleway
That staff provide the Maketu Community Board with an update on the status of the Maketu Cycleway and the drainage issues.			
<p>October 2023: Staff have met with contractor staff and are waiting on revised commencement date.</p> <p>July 2023: Staff have been advised by WestLink that:</p> <ul style="list-style-type: none"> • The cycleway is programmed for construction early September. Staff will update on this item when construction on the cycleway commences. • The hydro-excavation of the blocked stormwater pipe has been fixed. <p>May 2023: Staff have been advised by WestLink that:</p> <ul style="list-style-type: none"> • The cycleway is programmed for construction early September, and • Hydro-excavation of the blocked stormwater pipe will be undertaken late June. 			

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Meeting	Officer/Director	Section	Subject
Maketu Community Board 18 April 2023	Sam Prendergast	New Item	Widening of Road – Corner Maketu School to Corner of Arawa Avenue

RESOLUTION MKC23-3.3

That the Maketu Community Board requests a quote for the widening of the road from the corner of Maketu School to the corner of Arawa Avenue to address health and safety and drainage issues.

October 2023:

The design will be developed as part of the rehabilitation project (to be undertaken within the next 2 years).

July 2023:

Price sought from WestLink to construct 225m length of kerb and channel on eastern side of road.

May 2023:

Road width influences the speed at which vehicles can travel safely and comfortably. Increasing the road width of Wilson Road North would encourage drivers to travel faster for the following reasons:

- i. Wider lanes generally allow for higher speeds as drivers have more manoeuvring space and may feel more comfortable driving at higher speeds. Narrow lanes, on the other hand, can make drivers feel constrained encouraging them to drive slower.
- ii. Wide roads with clear sightlines provide better visibility, allowing drivers to see obstacles, pedestrians, or other vehicles from a greater distance. Improved visibility can increase the comfort level and confidence of drivers leading to higher speeds.
- iii. Wider roads facilitate better cornering and turning movements. Drivers can navigate curves more comfortably on wider roads which can allow for higher speeds while maintaining control.
- iv. The width of a road can also influence traffic volume. Wider roads often have capacity and can accommodate more vehicles, reducing congestion. When traffic flows smoothly, drivers may feel more inclined to travel at higher speeds.

Staff do not believe that widening Wilson Road North will achieve the safety benefits desired. Furthermore, Council is currently developing a speed management plan for the district which is likely to recommend that the posted speed limit on Wilson Road North be reduced. Widening the road would run contrary to the aim of improving road safety by reducing vehicle operating speed.

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Meeting	Officer/Director	Section	Subject
Maketu Community Board 13 June 2023	Peter Watson	New Item	Funding for the Installation of Handrails at the Cemetery
RESOLUTION MKC23-4.9 That the Board approves expenditure of up to \$26,000, funded from the Board's Reserve account, for the purpose of installing handrails at the Maketu Cemetery (Wharekahu), provided that a second quote is sought in a timely manner by Council staff, and the Board maintains the right to engage on the final design with the Urupa Task Force.			
October 2023: Quotes have been supplied to the Board for consideration. Reserves staff are awaiting confirmation of which option the Board wish to proceed with.			
July 2023: Staff are working through a procurement process to obtain further pricing for this project and will advise the results of the procurement process. Staff will bring back to the Board the proposed design and pricing options that meet the procurement criteria where the Board can then engage with the Urupa Task Force as appropriate.			

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Meeting	Officer/Director	Section	Subject		
Maketu Community Board 13 June 2023	Peter Watson	New Item	Maketu Asset List		
Maketu Asset List That Council’s infrastructure staff provide a list of Council-owned buildings (above ground infrastructure) to the Maketu Community Board (excluding obvious assets such as playgrounds and BBQs).					
October 2023: Staff are waiting on clarification from the Board Chair on the information requested before providing the list of building assets.					
July 2023: Staff has sought clarification from the Board Chair on the information requested before providing the list of building assets.					

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Meeting	Officer/Director	Section	Subject
Maketu Community Board 13 June 2023	Sam Prendergast	New Item	WestLink Roothing Contract
Westlink Roothing Contract That staff advise the Board the total spend from roading operational budgets within the Board boundaries for the financial year 2022/2023.			
October 2023: No Further action required. This MAS has been closed out.			
July 2023: Staff are unable to confirm the total amount spent from roading operational budgets within the political boundaries of Maketu due to the cost of routine maintenance and renewals is included within the lump sum paid to WestLink. However, analysis of the Maintenance Cost Table in Council's transportation asset database RAMM (which uses assumed cost values for road maintenance activities) indicates that the average assumed maintenance cost/km for Maketu is slightly higher than the average assumed maintenance cost for all the District. Average maintenance cost (all district) = \$8,354,552.87*/1355.73km = \$6,162.40/km Average maintenance cost (Maketu) = \$93,080.07*/13.89km = \$6701.23/km			

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Meeting	Officer/Director	Section	Subject
Maketu Community Board 13 June 2023	Kerrie Little	New Item	New Rubbish Bin Tags
<p>New Rubbish Bin Tags</p> <p>That Staff investigate the issue with the new rubbish bin tags, which were breaking before being used, and that staff create another demonstration video for the community of how to correctly use the new tags.</p>			
<p>October 2023:</p> <p>Staff visited the Te Puke Service Centre on the 19 June and demonstrated how to use the new PAYT tag and where the appropriate place was to tear the tag of the roll.</p> <p>There have been no issues with the tag tearing in the wrong spot once the service centres understood where to tear the new tag off the roll and they are now able to demonstrate this procedure to customers.</p> <p>Missing or torn PAYT tag complaints have significantly reduced since the introduction of the new PAYT. Staff attended the library in person and gave instruction. Staff do not plan to provide an educational video. This MAS has been closed out.</p>			
<p>July 2023:</p> <p>It would appear tags were being ripped in the wrong place. Staff have also visited the Area Office to provide guidance on correct place to rip tags. Demonstration video is being planned.</p>			

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Meeting	Officer/Director	Section	Subject
Maketu Community Board 8 August 2023	Sam Prendergast	Reports	Maketu Community Board – Chairperson's Report – August 2023

RESOLUTION MKC23-5.4

That the Maketu Community Board approve the funding for the new bus shelter on Arawa Avenue for \$7,500, to come from the reserves account.

October 2023:

The bus shelter quote has been obtained from Total Span. Staff are waiting on a quote from contractor for installation.