Western Bay of Plenty District Council

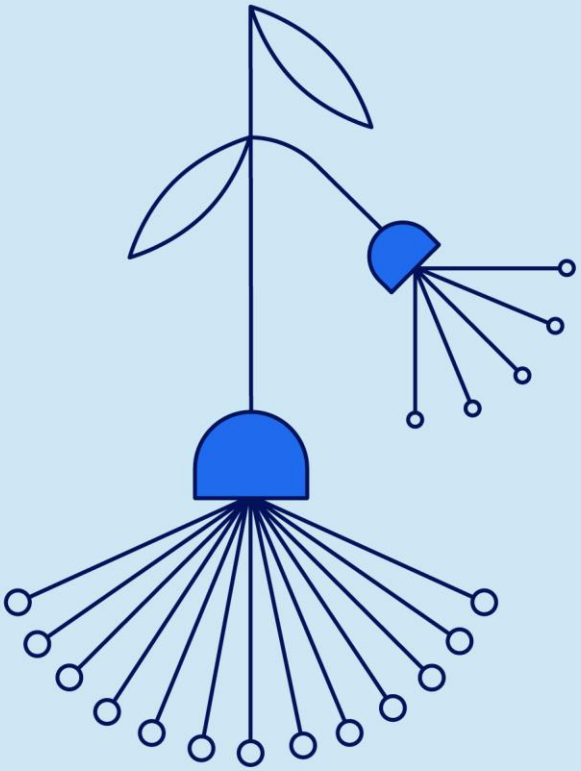
Mā tō tātou takiwā

For our District

Waihī Beach Community Board

Poari ā Hapori o Waihī Beach

WBC24-2
Monday, 22 April 2024, 5.30pm
Waihī Beach Community Centre,
106 Beach Road, Waihī Beach



Waihī Beach Community Board

Membership:

Chairperson	Ross Goudie
Deputy Chairperson	Dani Simpson
Members	Heather Marie Guptill Wayne Stevenson Cr Anne Henry Cr Allan Sole
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Waihī Beach Community Board Meeting will be held in the Waihī Beach Community Centre, 106 Beach Road, Waihī Beach on:
Monday, 22 April 2024 at 5.30pm

Order Of Business

1 Present 4

2 In Attendance 4

3 Apologies 4

4 Consideration of Late Items 4

5 Declarations of Interest 4

6 Public Excluded Items 4

7 Public Forum 4

8 Presentations 5

8.1 Bay of Plenty Regional Council - Caulerpa 5

8.2 Proposed Waihī Beach Library Design - Community Consultation 6

9 Minutes for Confirmation 7

9.1 Minutes of the Waihī Beach Community Board Meeting held on 26 February 2024 7

10 Reports 18

10.1 Waihī Beach Community Board - Workshop Notes - 25 March 2024 18

10.2 Waihī Beach Community Board Chairperson's Report - April 2024 24

10.3 Waihī Beach Community Board Councillor's Report - April 2024 45

10.4 Waihī Beach Projects and Operations Report - April 2024 47

10.5 Waihī Beach Community Board - Financial Report February 2024 67

1 PRESENT

2 IN ATTENDANCE

3 APOLOGIES

4 CONSIDERATION OF LATE ITEMS

5 DECLARATIONS OF INTEREST

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS

7 PUBLIC FORUM

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer relationship management system as a service request, while those requiring further investigation will be referred to the Chief Executive.

8 PRESENTATIONS

8.1 BAY OF PLENTY REGIONAL COUNCIL - CAULERPA

File Number: A6108866

Author: Rosa Leahy, Governance Advisor

Authoriser: Greer Golding, Governance Manager

EXECUTIVE SUMMARY

Bay of Plenty Regional Councill Biosecurity Dive Technician Romany Prevette-Stanaway will be in attendance to discuss the prevalence of Caulerpa in the harbour.

8.2 PROPOSED WAIHĪ BEACH LIBRARY DESIGN - COMMUNITY CONSULTATION

File Number: **A6115564**

Author: **Rosa Leahy, Governance Advisor**

Authoriser: **Greer Golding, Governance Manager**

EXECUTIVE SUMMARY

Council's Project Manager for the proposed Waihī Beach Library and General Manager, Infrastructure Services will be in attendance to present on the project.

9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 26 FEBRUARY 2024

File Number: A6123627

Author: Rosa Leahy, Governance Advisor

Authoriser: Greer Golding, Governance Manager

RECOMMENDATION

1. That the Minutes of the Waihī Beach Community Board Meeting held on 26 February 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. **Minutes of the Waihī Beach Community Board Meeting held on 26 February 2024**

MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
WAIHĪ BEACH COMMUNITY BOARD MEETING NO. WBC24-1
HELD IN THE WAIHĪ BEACH COMMUNITY CENTRE, 106 BEACH ROAD, WAIHĪ BEACH
ON MONDAY, 26 FEBRUARY 2024 AT 5.30PM

1 PRESENT

Chairperson R Goudie, Deputy D Simpson, Member H Guptill, Member W Stevenson, Cr A Henry and Cr A Sole

2 IN ATTENDANCE

R Davies (Deputy CEO/General Manager Strategy and Community) and R Leahy (Governance Advisor)

20 Members of the Public, including:

Mayor James Denyer

Councillor Rodney Joyce

Katikati Community Board Chairperson John Clements

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

Unconfirmed

7 PUBLIC FORUM

7.1 JIM COWERN - WILSON ROAD CARPARK

Mr Jim Cowern, a resident of Waihī Beach, was in attendance to discuss issues being experienced when exiting the Wilson Road carpark. He highlighted the below points:

- Mr Cowern was supportive of the extension to the carpark on Wilson Road (behind the porch).
- There had been some near misses with drivers exiting the carpark, as there was limited visibility on the right-hand side.
- It was suggested that one of the carparks on Wilson Road be removed to improve the visibility for drivers.
- The Board advised they were aware of the issues with exiting the carpark and a was project being considered to remove one or two of the carparks on Wilson Road to help address the visibility issues.

7.2 IAN LOCKE – PUBLIC ACCESSWAY JENKINSON STREET

Mr Locke, a resident of Waihī Beach, was in attendance to discuss the possibility of opening a public accessway from the bottom of Jenkinson Street onto Beach Road. He noted the below points:

- The accessway could be incorporated into the development of the elderly housing carpark.
- The accessway would be similar to the existing public accessway between Oceanview Road and Fyfe Road.
- Jenkinson Street was very steep and there were a number of families that lived on the street.
- The accessway could also be used by Council contractors to access stormwater drainage.
- The Board requested information from staff on whether this public accessway would be feasible.

7.3 KEITH HAY - DEMOLITION OF ELDERLY HOUSING FLATS

Mr Hay, Chair of the Residents and Ratepayers Association, was in attendance to discuss the demolition of elderly housing flats at Waihī Beach. He noted the below points:

Unconfirmed

- Mr Hay provided the Board with a Tonkin & Taylor report (Tabled Item 1).
- Mr Hay believed that the Tonkin & Taylor report showed the elderly housing flats that were damaged due to flooding in the May 2023 should not have been demolished.
- Mr Hay believed that the demolition of the affected pensioner flats should be stopped and a Council vote on this issue should be taken again.

Tabled Item 1: Tonkin & Taylor Report – Waihī Beach Flood Hazard Categorisation

7.4 MIKE HICKEY - VARIOUS ISSUES

Mr Hickey, a resident of Waihī Beach was in attendance to discuss various issues (Tabled Item 2 & 3):

He was of the belief that there was a lack of dog control at Waihī Beach, advising the Board that there had been reports that a seal had been attacked by a dog at Bowentown.

Mr Hickey requested a report on the Summer Ambassadors activities over the summer period at Waihī Beach.

Mr Hickey raised concerns regarding:

- damage to a house on Edinburgh Street that was caused by earthworks from a nearby development;
- the removal of material from the Stafford Clark pensioner flats that he believed contained asbestos; and
- the proposed dog parks across the District and the processing times for resource consents.

Tabled Item 2: 'Dog control officer patrols west coast beaches this summer' Kumeu Courier.

Tabled Item 3: Notes – Mike Hickey.

8 PRESENTATIONS

8.1 PRESENTATION - PIPPA COOMBES - LIVEWELL WAIHĪ BEACH

Pippa Coombes was unable to attend the meeting.

Unconfirmed

8.2 PRESENTATION - WAIHĪ BEACH EVENTS AND PROMOTIONS

Representatives from Waihī Beach Events and Promotions were unable to attend the meeting.

8.3 PRESENTATION - DONNA PFEFFERLE - LIFEGUARD SERVICES WAIHĪ BEACH

Donna Pfefferle was unable to attend the meeting.

8.4 PRESENTATION - TE WHĀNAU Ā TAUWHAO KI OTAWHIWHI

Reon Tuanau was in attendance to provide the Board with an update on behalf of Te Whānau ā Tauwhao ki Otawhiwhi. The below points were noted:

- Otawhiwhi had been working on building relationships with neighbouring iwi.
- There were a number of upcoming school visits to Otawhiwhi marae from nearby schools.
- The Hauora (based at the marae) provided a free doctors service for the elderly. The marae were also looking to expanding the health and social services provided.
- There had been a number of community events that Otawhiwhi had been involved in, includingthe Summer Kick Off and North Island Surf Life Guard boat competition. Matua Tuanau was also involved in a blessing for the demolition of the Stafford Clark pensioner flats.
- There were some worrying changes to the biodiversity of the harbour. Pipi beds in front of the marae were dying. Traps were also being set to catch the invasive Asian Paddle Crab, which was found in the harbour.

9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 4 DECEMBER 2023

Unconfirmed

RESOLUTION WBC24-1.1

Moved: Cr A Sole

Seconded: Member H Guptill

1. That the Minutes of the Waihī Beach Community Board Meeting held on 4 December 2023 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

10 REPORTS

10.1 WAIHĪ BEACH COMMUNITY BOARD WORKSHOP NOTES - 11 DECEMBER 2023 AND 9 FEBRUARY 2024

The workshop notes were received and no further discussion was held.

10.2 ELECTION OF DEPUTY CHAIR TO THE WAIHĪ BEACH COMMUNITY BOARD

The report was taken as read, with further discussion as listed below:

- The Board congratulated Member Dani Simpson on becoming Deputy Chairperson of the Waihī Beach Community Board.
- The Board requested a new group photo of the Community Board.

RESOLUTION WBC24-1.2

Moved: Member H Guptill

Seconded: Member W Stevenson

1. That the Senior Governance Advisor's report dated 26 February 2024 titled 'Election of Deputy Chairperson to the Waihī Beach Community Board' be received.
2. That the Waihī Beach Community Board elects Dani Simpson as the Deputy Chairperson of the Waihī Beach Community Board.

CARRIED

10.3 WAIHĪ BEACH COMMUNITY BOARD CHAIRPERSON'S REPORT - FEBRUARY 2024

Unconfirmed

The Board considered a report from the Chairperson. The report was taken as read, with further discussion on the below items:

- Members of the Board were concerned about the Levels of Service for both mowing and rubbish in Waihī Beach.
- The Board had received a report from Boffa Miskell regarding the placement of the pedestrian refuge on Beach Road, as part of the Waihī Beach School Bus Bay project. The Board requested that costings for the different options be considered at their next workshop.
- The Chairperson advised that the Board would arrange a meeting with the Athenree Action Group to discuss their aspirations.

RESOLUTION WBC24-1.3

Moved: Member D Simpson

Seconded: Member H Guptill

1. That the Chairperson's report dated 26 February 2024 titled 'Waihī Beach Community Board Chairperson's Report – December 2023' be received.

CARRIED

10.3.1 WILSON ROAD CARPARK (BEHIND THE PORCH)

Members of the Board were concerned that there were mobility carparks on the gravel carpark on Wilson Road (behind the porch).

It was suggested that the Board consider partially sealing the Wilson Road carpark (behind the porch) to prevent further potholes. The Board was advised that this could be workshopped with Council's Transportation Area Engineer.

10.3.2 TUNA AVENUE OUTDOOR SHOWER

The Board felt the maintenance would be easier for a push button outdoor shower.

It was important for members of the public, who swam at the beach, to have access to a shower facility.

The bank and trees on the roadside provided privacy for the outdoor shower.

Unconfirmed

RESOLUTION WBC24-1.4

Moved: Member W Stevenson

Seconded: Member H Guptill

2. That the Waihī Beach Community Board approve up to $2500 from the Waihī Beach Reserve Account towards a push button shower at Tuna Avenue (Roadside of Toilet Block)

CARRIED

10.4 WAIHĪ BEACH COMMUNITY BOARD COUNCILLOR'S REPORT - FEBRUARY 2024

The report was taken as read, with further discussion as per below:

- The rubbish bins in the main street were not seagull proof and the Board should investigate alternative options.
- There should be meetings with staff, Elected Members and the community on elderly housing in Waihī Beach.
- Council had deemed the flood affected units as unsafe for pensioners to live in.
- The Board was of the belief that the insurance company (for the flood affected elderly housing units) was only willing to renovate the units at their original location. The pay out for the units that are being demolished was at the same rate as if they were being refurbished, this money would be used for the demolition of the units.

RESOLUTION WBC24-1.5

Moved: Cr A Sole

Seconded: Member H Guptill

That the Councillor's report dated 26 February 2024 titled 'Waihī Beach Community Board Councillor's Report – February 2024' be received.

CARRIED

10.5 WAIHĪ BEACH COMMUNITY BOARD - ANZAC DAY COMMEMORATION 2024

The report was taken as read, with further discussion as listed below:

Unconfirmed

- The Board were advised that the cost of a wreath had increased from previous years to allow for the purchase of a sustainable wreath that could be used in subsequent years.
- The Board were supportive of a sustainable wreath being used for the Anzac Day as long as it was appropriate for the occasion. The Board was advised that sustainable wreaths were used for other Council ceremonies.

The Board requested for pictures of the proposed sustainable wreaths to be circulated to the Board.

RESOLUTION WBC24-1.6

Moved: Member H Guptill

Seconded: Member D Simpson

1. That the Governance Advisor's report dated 26 February 2024, titled 'Waihī Beach Community Board – ANZAC Day Commemoration 2024', be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Waihī Beach Community Board provide a wreath for the ANZAC Day Service, to be paid from the Waihī Beach Community Board Contingency Account (up to the value of $350).

CARRIED

RESOLUTION WBC24-1.7

Moved: Cr A Sole

Seconded: Chairperson R Goudie

4. That Member Heather Guptill represents the Waihī Beach Community Board at the ANZAC Day Service in Waihī Beach on 25 April 2024.

CARRIED

10.6 WAIHĪ BEACH PROJECTS AND OPERATIONS REPORT - FEBRUARY 2024

The report was taken as read, with further discussion as listed below:

- The Mara Kai garden had been put on hold. The Board requested further information on the status of this project.
- Anzac Bay Road was in need of an upgrade, noting that there was a dedicated fund for rehabilitating roads across the District.

Unconfirmed

RESOLUTION WBC24-1.8

Moved: Chairperson R Goudie

Seconded: Member D Simpson

1. That the Senior Governance Advisor's report dated 26 February 2024 titled 'Waihī Beach Projects and Operations Report – February 2024' be received.
2. That the Waihī Beach Community Board approve for the remaining funds committed to resolution WBC23-6.11, being $19,064, to be reallocated to the Wilson Road Carpark Extension project (Stage 2).
3. That the Waihī Beach Community Board approve an additional $20,000 from the Waihī Beach Community Board Roading Account for the completion of the Wilson Road Carpark Extension project (Stage 2).

CARRIED

10.6.1 ATHENREE-WAIHĪ BEACH CROSSING

The Board would like to see the project get to point where a resource consent application was submitted.

The Board was advised that the Athenree-Waihī Beach Crossing project had been put into the draft Regional Land Transport Plan.

The crossing would enable a low-emission connection from Athenree to Waihī Beach.

RESOLUTION WBC24-1.9

Moved: Cr A Sole

Seconded: Member H Guptill

That the Waihī Beach Community Board make a submission to the Regional Transport Committee's Draft Regional Transport Plan.

CARRIED

10.7 WAIHĪ BEACH COMMUNITY BOARD - FINANCIAL REPORT DECEMBER 2023

The report was taken as read, with further discussion as listed below:

- The Board was advised that confirmation was required that there were no outstanding invoices for resolution WB22-2.5 prior to the remaining funds being resolved back into their budget.

Unconfirmed

RESOLUTION WBC24-1.10

Moved: Cr A Sole

Seconded: Member D Simpson

1. That the Financial Business Advisor's report dated 26 February 2024 and titled 'Waihī Beach Community Board – Financial Report December 2023', be received.

CARRIED

The Meeting closed at 7:33pm.

Confirmed as a true and correct record at the Waihī Beach Community Board meeting held on 22 April 2024.

.....

Chairperson R Goudie

CHAIRPERSON

Unconfirmed

10 REPORTS

10.1 WAIHĪ BEACH COMMUNITY BOARD - WORKSHOP NOTES - 25 MARCH 2024

File Number: A6108925

Author: Rosa Leahy, Governance Advisor

Authoriser: Greer Golding, Governance Manager

EXECUTIVE SUMMARY

The notes from the Waihī Beach Community Board workshop from 25 March 2024, have been provided as **Attachment 1** for transparency.

ATTACHMENTS

1. **Waihī Beach Community Board - Workshop Notes - 25 March 2024**

WAIHĪ BEACH COMMUNITY BOARD WORKSHOP

DATE:	9am, 25 March 2024
HELD:	Waihī Beach Community Centre
TOPICS:	1. Board Items 2. Roading Issues 3. Athenree Action Group Proposal
FORUM MEMBERS PRESENT:	Chairperson R Goudie, Deputy D Simpson, Member H Guptill, Member W Stevenson and Cr A Henry
OTHERS:	Cr R Joyce
ABSENT	Cr A Sole
STAFF IN ATTENDANCE:	A Hall (Transportation Area Engineer), P Watson (Reserves and Facilities Manager) and R Leahy (Governance Advisor)

Board Items

Community Boards – Representation Review

- Board Members expressed concern about how Community Boards were presented in the Representation Review pre-engagement feedback form.
- Waihī Beach Community Board had utilised their roading budget for community roading projects.
- The purpose of Community Boards was to advocate for their communities.

Athenree-Waihī Beach Crossing

- The Athenree-Waihī Beach Crossing had been included in the Regional Council's Draft Land Transport Plan.

- Staff had met with representatives from Otawhiwhi marae as part of design process. Staff were awaiting a landscape assessment for the design.
- Board Members expressed a desire to see the Athenree-Waihī Beach Crossing progress to resource consent stage.

Jenkinson Street to Beach Road accessway

- At the February 2024 Board meeting, a member of the public raised the idea of creating a public accessway from Jenkinson Street to Beach Road where the elderly housing units had been demolished.
- Board Members suggested the pathway could be used to access stormwater infrastructure.
- Board Members raised concerns about the privacy of those living in the elderly housing units.
- The Board queried whether a designated pathway could be built there.

Stormwater Issues

- Board Members expressed that Council should have an inspection system for stormwater drains.

Direction/Actions

The Board directed staff to investigate if a designate pathway could be built where the elderly housing units had been demolished.

Roading Issues

Wilson Road carpark extension (behind the porch)

- An architect had drawn up two designs for the carpark extension on Wilson Road (behind the Porch). These designs were presented to the Transportation Area Engineer for consideration.
- The Transportation Area Engineer advised that there could be additional cost implications for both designs.
- There were issues with the architect's drawings as they did not have appropriate aisle widths and had carparks that blocked an existing accessway.
- The Board requested new designs for the carpark, with consideration to the architect's drawings.

Carpark removal and footpath extension on Wilson Road

- The Transportation Area Engineer advised that a business owner's sign and two carparks needed to be removed to improve the visibility for drivers exiting the Wilson Road carpark (behind the Porch). Following the removal of the carparks a footpath extension would be installed.
- The Transportation Area Engineer would liaise with affected business owners before starting the project.

Dillon Street – Edinburgh Street Intersection

- Board Members expressed concern about the safety of the Dillon Street-Edinburgh Street intersection.
- The original consent for the boat shed apartments required traffic calming measures on Dillon Street, however, they were never implemented.
- The Transportation Area Engineer advised that Council were considering installing a speed bump on Dillon Street to slow traffic. Council would cover the cost for this, not the Community Board.

Beach Road Bus Bays and Pedestrian Crossing

- The Transportation Area Engineer advised that costings for the Beach Road bus bays would be circulated to the Board prior to their next meeting.
- The Board indicated they would include the project in their Long Term Plan submission.
- The Transportation Area Engineer presented previous rough order costs (from 2021) for a pedestrian crossing and road widening for Beach Road, noting the costs were out of date.
- The Transportation Area Engineer suggested that a kea crossing could be a suitable option as a pedestrian crossing for the school. This would require going back to Boffa Miskell for a design.

Entranceway Signs

- The Transportation Area Engineer advised the Board that two appropriate locations for the signs had been found: outside the Athenree Homestead and on the hill of a private property on Waihī Beach Road.
- If the signs were placed on private property, this would require advice from Council's Property Team and potentially a legal agreement with the landowner.

Direction/Actions

The Board directed the Transportation Area Engineer to:

- Redesign the Wilson Road carpark extension for consideration by the Board.
- Obtain a quote for the removal of the two carparks and footpath extension on Wilson Road.

Athenree Action Group Proposal

The Board considered the Athenree Action Group's proposal that was presented to the Board in 2023. The following points were noted:

- Athenree Action Group had highlighted concerns with the drainage at Waione Reserve and lack of kerb and channelling in area.
- The boat ramp had been identified as an issue because vehicles had to travel over a grassed area to access the ramp, this led to the area becoming muddy.
- It was unclear what the level of service for boat ramps was in the last roading contract, noting Council did not currently have a roading contract.

Staff and the Community Board undertook a site visit to Waione Reserve and the boat ramp in Athenree. The following concerns were raised:

- There was a lack of drainage which led to the grassed area becoming muddy when cars parked on it.
- The boat ramp was slippery and hazardous to users.
- There was a lack of formal parking near the boat ramp and playground.
- There was no footpath between 61 Athenree Road and Sandleigh Drive.

Direction/Actions

The Board directed the staff to:

- Investigate options for upgrades to Waione Reserve and report back to the Board with options and potential costings.
- Obtain a quote for a footpath between Athenree Road and Sandleigh Drive.
- Complete a maintenance request for the swale at Waione Reserve.

The workshop closed at 12:30pm.

10.2 WAIHĪ BEACH COMMUNITY BOARD CHAIRPERSON'S REPORT - APRIL 2024

File Number: A6105603

Author: Ross Goudie, Community Board Chairperson

Authoriser: Adele Henderson, General Manager Corporate Services

RECOMMENDATION

That the Chairperson's report dated 22 April 2024 titled 'Waihī Beach Community Board Chairperson's Report - April 2024' be received.

First, I wish to acknowledge the sad passing of Richard Crawford, Councillor for Te Puke. Richard and I worked together for nearly six years on various council issues. I found his advocacy and commitment to his community invaluable. He will be sorely missed by many in the community.

Welcome to Waihi Beach Signs

Staff and the Board are working towards finalising the sites for the signs, the finer details of the signs themselves need to be worked out. The Board will consider this project and others as part of our project priorities.

Athenree-Waihī Beach Crossing

The Community Board are supportive of this project and hope resource consent and funding can be obtained. Council staff are working towards consulting with the community in September 2024 on a draft concept plan for the Athenree-Waihī Beach crossing. An update on the project has been provided in the Projects and Operations report.

Waihī Beach Stormwater Liaison Group

A further meeting on the 8 March 2024 was held with staff and other Community representatives.

The modelling of the streams at the northern end of Waihi Beach was very interesting, and some tough choices may have to be made. Also, continued maintenance was discussed. A summary to date of the Waihī Beach Stormwater Liaison Group's actions and progress has been included as **Attachment 1** of this report.

Transportation Team Update

The General Manager Infrastructure Services and Governance Manager provided an update on the transportation activity and Transportation Engineers to the Board. With changes to the roading contract 1 November 2023, staff have been reviewing how they can better manage and deliver community board roading projects, and best use of the

Transportation Engineer's time. Upon completion of this review, it was determined that a team approach would be more effective and efficient, when comparing against the current approach. This would see Transportation Engineers only attending workshops moving forward, and a more robust approach to resourcing community board projects. The Governance team will take project requests and provide a summary to the Transportation team, a project manager will then be assigned, and they will make contact and liaise with the Community Board Chair.

Wilson Road Carpark (behind the Porch)

The Board have been working with staff to extend the Wilson Road carpark (behind the porch). The Board have decided on a layout for the carpark. The concept design (with the approximate number of carparks) has been included Projects and Operations report.

Beach Road Bus Stops and Pedestrian Crossing

Last year, the Board contracted Boffa Miskell to design a bus stop on Beach Road and recommend an appropriate location for a pedestrian crossing. A cost-estimate for the bus stops has come back at $175,000-$275,000. This exceeds the amount that is in the Community Board's Roading Account. Staff are applying for funding from Waka Kotahi for this project and will inform the Community Board if successful. The Community Board will continue to advocate to Council for this project to go ahead, and it will be included as part of our Long Term Plan submission.

Pathway across the soon-to-be vacant land at the elderly housing area

We have had requests from local residents for a path from the bottom of Jenkinson St across to Beach Road near the new crossing. Staff have advised that the area won't be made an established pathway, however, it will be open space with no barrier to prevent residents from walking through.

Waione Reserve upgrades in Athenree

After requests from residents in Athenree, the Board and staff visited the Waione Reserve and Boat Ramp and discussed with Reserves Manager and Transportation Area Engineer what improvements could be made to the Reserve; it is in the early stages at present. Staff are now considering what improvements could be made and will come back to the Board with suggestions.

Representation Review

The Community Board has had an opportunity to discuss the Representation Review with staff. The Board raised concerns that some of the questions in the pre-engagement form did not have sufficient background information. Included are some questions about the need or role of Community Boards within Western Bay of Plenty District Council. Submissions close to this stage in mid April before the Community Board meeting. Anyone wishing to understand the process or details, please contact Community Board members.

Long-Term Plan 24-34

Consultation for the Long-Term Plan will begin in May. The Community Board will be asking the ratepayers of Waihī Beach what they think of the plan so we can reflect on your views and put forward a balanced submission on your behalf. Staff are holding a workshop in May with all the Community Board's regarding the Long Term Plan 24-34.

Community Committee

The Community Committee Meeting was held on 3 April 2024, the agenda for the meeting can be found on Council's website. I encourage all Board Members to read the Community Committee agenda.

Community Boards Executive Committee Conference

Local Government New Zealand is holding a Community Boards Executive Committee Conference in August 2024. The Waihī Beach Community Board has $2,160 in the Conferences Expense budget, if the Board wish to send a member to the conference, a resolution to allocate funding will need to be passed.

Calerpa - Invasive Green Seaweed.

More information is needed from the Regional Council about this very invasive weed. I have contacted the Bay of Plenty Regional Council Biosecurity team for more information and a representative will be in attendance at the Board meeting.

Coast Care Plan – Waihī Beach and Bowentown

The 2024 Coast Care action plan for Waihī Beach and Bowentown has been released (**Attachment 2**). This is an Operational Plan that is subject to change. Coast Care has a new contractor Sheanna Chadwick who will be delivering the dune restoration work.

ATTACHMENTS

1. **Waihī Beach Stormwater Liaison Group Summary to Date**
2. **2024 Coast Care Action Plan - Waihī Beach-Bowentown**

Western Bay of Plenty District Council
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Greerton, Tauranga 3112
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E info@westernbay.govt.nz
westernbay.govt.nz

22 March 2024

Waihi Beach Stormwater Liaison Group Summary of Works

Following the large rainfall event on 29 May 2023 which saw widespread flooding across Waihi Beach the hazardous depths and velocities of the floodwater caused damage to the Waihi Beach earth dam and One Mile Creek and flooding of homes and urban areas through most of the northern area of Waihi Beach. Council held a public meeting on 19 June 2023 with a large turn out and several residents concerned about the stormwater network and flooding. Based on feedback from the community, Council recorded and compiled a list of 75 projects with the aim to investigate these issues.

The elected members directed staff to investigate an accelerated stormwater work program at Waihi Beach. And the Waihi Beach Stormwater Liaison Group was established, consisting of staff, Waihi Beach Community Board and the Waihi Beach SWAT (Stormwater Action Team) and iwi representative from Te Whānau a Tauwhao (hāpu of Ōtawhiwhi Marae).

21 July 2023

In the inaugural meeting held on the 21 July 2023 we discussed:

Project Updates

- Dedicated sucker trucks began the cleaning of road drainage sumps across the Waihī Beach area.
- Open Drain Inspections and repairs to One Mile Creek banks were completed.

The Challenges of Waihi Beach Stormwater

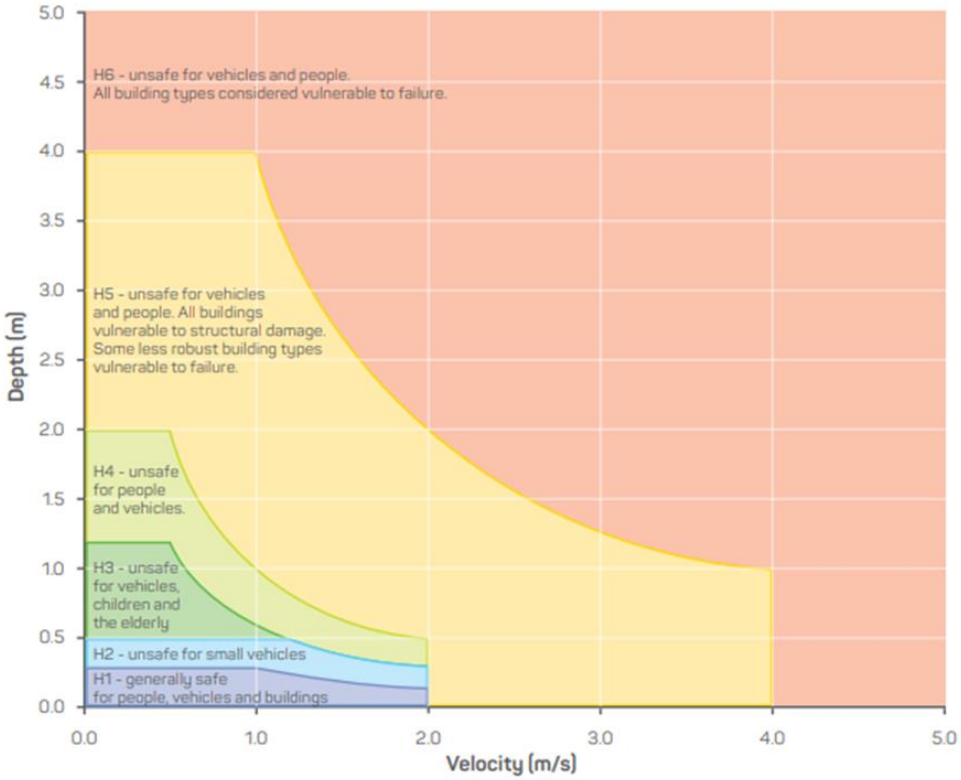
The northern end of Waihī Beach is a short and steep catchment. Meaning there is limited opportunity for soakage absorption due to steep nature of the upper catchment as well as less natural ground cover and limited opportunities for storage.

There is a reduced travel time of overland flows as the time taken for rainfall run-off to travel from the furthest part of the catchment to its low point is short. This sees run-off reaching the stormwater system quickly and all water arrives at one location at the same time exacerbating the effects of rainfall. Making these catchments very susceptible to flooding during smaller frequent rainfall events.

These catchments would usually be managed through a combination of urban planning and stormwater management strategies however, Waihi Beach is already developed in areas that would typically be used for stormwater management.

Levels of Service

We discussed Councils current levels of service where performance is measured by the number of habitable floors affected in a 10% AEP event (expressed per 1,000 properties connected to Council's stormwater system). We also introduced the flood hazard assessment which considered potential for loss of life, injury and economic loss.



Flood hazard vulnerability curves (refer to Australian Institute for Disaster Resilience)

Complexity Scale
We agreed on the complexity categorisation of each project which allows Council to plan resources around each project.

<u>Project Complexity Scale</u>

1. Easily implemented and can be funded within existing capital works and operational budgets e.g. maintenance works, minor upgrades and process improvements.
   Recommendation: Projects are implemented now.

2. Require some consenting but do not have any inter-dependencies with other large-scale projects.
   Recommendation: Design works are started on these.

3. Complex and inter-dependent. Design for these projects should be undertaken together with some project prioritisation in place.
   Recommendation: Progress to concept design for these projects and a prioritisation framework be established with the Community Liaison Group.

1 September 2023
Project Updates

- Website created to provide updates to each of the projects for the community.
- Works started on overland flow path improvements at 23 Browns Drive.
- Reinstated Half Mile Creek headwall.
- Spraying and open drain clearance was completed following the outcome of the open drain inspections.
- A new Inlet was installed at Browns Drive pond.

- Sucker truck works of road catchpits was completed.

Stormwater Management
We discussed how stormwater management is usually managed and introduced the concepts of Annual Exceedance Probability (AEP). Where AEP refers to the likelihood of a specific event happening in any given year. It is usually expressed as a percentage e.g. an AEP of 1% means there is a 1% chance of a certain event occurring in a particular year.

We also reviewed the different aspects of a stormwater system including:
Primary Network: Piped Network – Typically 20% AEP Event
Secondary System: Overland Flow – Typically 2% AEP Event

Modelling
We introduced the stormwater model and explored the areas most susceptible to flooding and confirmed the project list aligned well with what we have identified as the most affected areas.

29 November 2023
Project Updates
- Browns drive overland flow path improvements were completed.
- A new inlet at Jenkinson street was installed.
- Two-Mile creek construction work began on the 1st of November.
- Bowenstown Pumpstation Upgrades Complete.

Stormwater Management
We discussed how stormwater ponds work, and that ponds can provide either Attenuation or treatment functions or both. Where Attenuation provides flow control by throttling the peak discharge, and treatment provides quality control, by filtering out sediment that may contain contaminants.

Modelling
Introduced the initial project assessment, this assessment is the tool we would use to determine if a project should progress to concept design. For a project to proceed to concept design it was agreed that three criteria had to be met:
- Project Provides Flood Relief for the 10% AEP (No climate change)
- Project Provides Flood Relief for the 1% AEP (No climate change)
- Project does not increase flooding to developed areas.

We modelled the results of complexity scale three and two projects in One-Mile Creek and Darley Drain. The results are detailed in the table below. The model identified the potential results of what might be possible in these areas, however the model doesn't confirm if these projects are feasible and if constructed the benefits of these projects may vary and could only be confirmed following concept design.

8 March 2024
Project Updates
Based on feedback from the Liaison group a council planner discussed the matters of discretion that council are able to rule on when reviewing a resource consent. This included impervious surfaces, development in floodable areas and swale drains/ vehicle crossings in Pio Shores.

- CCTV works were completed.
- Structural issues at Marine Ave culvert were found and this section of pipe was replaced.
- Waihi Beach Earth Dam water levels are being maintained at a reduced level, with some works still required to keep it permanently low.

- Athenree Montessori and The Crescent flooding issues have been investigated with follow up surveys to be done to inform concept design.
- Completed survey of Gully Traps and Floor levels to inform the next phase of modelling.
- Easements in place for upstream two-mile creek revetment.
- Bowentown Boulevard North Pump Station dune reinstatement complete – planting still to be done.

Modelling
We modelled the results of complexity scale three and two projects in Two-Mile Creek and Darley Drain. The results are detailed in the table below.

We introduced the **feasibility assessment** for projects identified as progressing to concept design. The benefits assessment looks at:

- **High Level Concept** - Further Define what does the project look like.
- **Cost implications** – Use the concept to identify a high-level cost estimate.
- **Deliverability** - Identify any Major risks, fatal flaws, consenting or construability issues.
- **Benefits Assessment** - Refine the benefit of each project and combination of projects.

The benefits assessment looks at flood relief provided to habitable floors during 1%, 10% and 50% AEP events. The aim is to undertake a count of the number of habitable floors removed from a flood risk for the modelled scenario the main focus should be 10% AEP as this is the LOS measure, but consideration will also be given to frequent events (50% AEP) and large events (1% AEP)

We will also start to consider flood hazard assessment where hazard reduction provided to properties during 1% AEP events will be measured. It was agreed that this will be a count of properties moved from unsafe hazard to people (H6-H3) to a safe hazard for people (H1-H2).

H1 (not shown)	H2	H3	H4	H5	H6
Relatively benign flow conditions. No vulnerability constraints	Unsafe for small vehicles	Unsafe for all vehicles, children and elderly	Unsafe for all pedestrians and vehicles	Unsafe for all pedestrians and vehicles. Buildings require special engineering design and construction	Unconditionally dangerous. Not suitable for any type of development or evacuation access. All building types considered vulnerable to failure.

An example of what the feasibility assessment may look like is below.

Project	Benefits Assessment				Costs assessment		Deliverability	
	Habitable floors protected (1%AEP)	Habitable floors protected (10%AEP)	Habitable floors protected (50%AEP)	Hazard Reduction (1%AEP)	High Level Cost Estimate	Cost benefit per property	Major Risk	Overall constructability
Option 1	Assessment of number of habitable floors removed from flooding the 1% AEP	Assessment of number of habitable floors removed from flooding the 10% AEP	Assessment of number of habitable floors removed from flooding the 50% AEP	Assessment of number of properties that move from H6-H3 to H2-H1	Very high level estimate of costs to construct including consenting design etc.	Assessment of the cost benefit per property. Approach to be discussed	Anything major that needs to be considered, i.e new consents etc.	Just high level (Low, Medium, High) engineering assessment on how complex it will be to implement
Example	11	8	5	30	$4m	$100K	• New consent required. • Land purchase required.	High – Complex Geotech and consenting requirements

We also agreed that we're still very early on in the life of these projects with the following steps still to occur:

- Concept Design.
- Benefits Assessment.
- Prioritise projects for inclusion in the Long-Term Plan.

- Preliminary Design.
- Detailed Design.
- Land Acquisition.
- Consent.
- Procurement of Contractors.
- Construction.

What's Next

- Review progress on complexity scale one and two projects of the project list.
- Council Policy and Compliance team to provide present on the district plan rules and compliance process following feedback from the Liaison Group.
- Review Three Mile Creek and Pio Shores Projects.
- Work through the proposed feasibility assessment of projects progressing to concept design.
- Prioritise projects for inclusion in the Long-Term Plan.

Progressing to Feasibility Assessment:

Catchment	Project Name
1 Mile Creek	Empty Dam
	Upgraded Earth Dam
	1-mile Creek Flow Path Improvements
Darley Drain	Fyfe Road Pond and Elder Housing Drain Upgrade
	Boardwalk Replacement with new Pipe
	Darley Drain upper catchment attenuation
	Darley Drain Alternate Location
	Wallnutt Ave Pump Station
	Brighton Reserve Diversion
	Maranui Diversion
2 Mile Creek	Upper-Catchment Attenuation
	New Edinburgh Street Pipe
	Wilson Road flood gate
	Wilson/ Otto Road Pumpstation
	New Shaw Road Pump

2024 Coast Care Action Plan

Waihī Beach and Bowentown

Overview

- Following two difficult summers where significant high tide beach has been eroded and where accessways have been damaged and in need of urgent repair we are now able to refocus our efforts on increasing the number of sites under active management.
  Where possible we will look to increase the extent of existing sites to aid management and to grow the contiguous blocks that are under management.
- Grow the volunteer base and work collaboratively with other organizations to increase volunteer base

Working Bees

- Minimum of three public working bees
- Waihī Beach School has priority for planting sites within walking distance of the school

Plants requirements and allocation

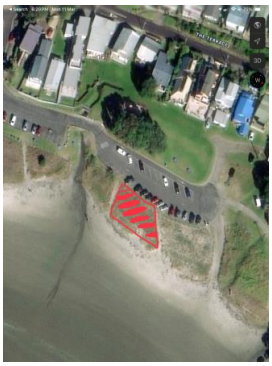
Site	**Front Dune**	**Back Dune**	**Total**
East of access 1, North end, Pohutukawa Park (Scrape and bury)	Approx 1500		1500
East of access 4, North End (Scrape and bury)	Approx 1500		1500
Coronation Park South (Scrape and bury)	Approx 1500		1500
The Loop South (Scrape and bury)		Approx 1000	1000
Ayr St	Approx 650		650
Tuna Ave	Approx 500		500
Island View	Approx 100		100
Mako Ave	Approx 150		150
Albacore Ave	Approx 225		225
Bowentown Carpark A3	Approx 200		200
Bowentown Coastguard (Scrape and bury)		Approx 1000	1000
Pio Shores Care Group	Approx 600	616	1216
Total Allocated	**6925**	**2616**	**9541**

Erosion repairs and ‘rehabs’ at official accessways

Most accessways in Waihi Beach sustained significant damage from weather events during the 2022-23 Summer periods.

As highly visited sites, Coast Care and Western Bay of Plenty District Council agreed to work towards rehabilitating these sites with ongoing removal of pest plants and planting of native sand binding plants. This will be done in a staged approach over successive years with a focus on rehabilitation at least one accessway per season from 2024.

East of Accessway 1 – Scrape and bury site



Proposed Works

Site prep	WBOPDC: - Spray out site x2 - Maintain a Doab spray boundary between grass and the planting area - Contact the earthworks contractor for scrape and bury works - Separate invoices to be produced by contractor Coast Care: - Advise WBOPDC of the month that earthworks will take place - Calculate planting requirements for the site and populate the plan
Site Planting	Foredune plants including Spinifex and Pingao
Timeline	Coast Care Restoration contractor to determine
Maintenance	Coast Care to: Maintain until March 31st 2025, Including hand pull any Doab that appears, as well as maintaining a spray line WBOPDC to: - Carry Maintenance on after 31st March 2025
Notes	

East of accessway 4 – Scrape and bury site

Proposed Works

Site prep	WBOPDC: - Spray out site x2 - Maintain a Doab spray boundary between grass and the planting area - Contact the earthworks contractor for scrape and bury works - Separate invoices to be produced by contractor Coast Care: - Advise WBOPDC of the month that earthworks will take place - Calculate planting requirements for the site and populate the plan
Site Planting	Foredune plants including Spinifex and Pingao
Timeline	Coast Care Restoration contractor to determine
Maintenance	Coast Care to: Maintain until March 31st 2025, including hand pull any Doab that appears, as well as maintaining a spray line WBOPDC to: - Carry Maintenance on after 31st March 2025
Notes	

Coronation Park South – Scrape and bury site

Proposed Works

Site prep	WBOPDC: - Spray out site x2 - Maintain a Doab spray boundary between grass and the planting area - Contact the earthworks contractor for scrape and bury works - Separate invoices to be produced by contractor Coast Care: - Advise WBOPDC of the month that earthworks will take place - Calculate planting requirements for the site and populate the plan
Site Planting	Likely to be foredune plants including Spinifex and Pingao
Timeline	Coast Care Restoration contractor to determine
Maintenance	Coast Care to: Maintain until March 31st 2025, Including hand pull any Doab that appears, as well as maintaining a spray line WBOPDC to: - Carry Maintenance on after 31st March 2025
Notes	

Three Mile Creek Reserve Southern end of ‘The Loop’ - Scrape and bury site

Proposed Works

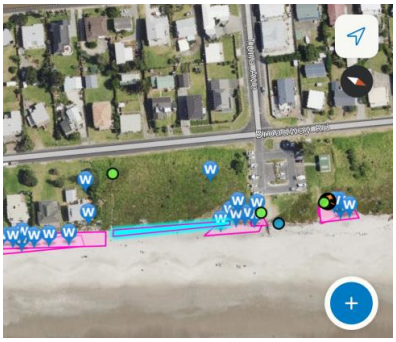
Site prep	WBOPDC: - Spray out site x2 - Maintain a Doab spray boundary between grass and the planting area - De-head agapanthus flowers and remove waste, Cut n paste where applicable - Contact the earthworks contractor for scrape and bury works - Separate invoices to be produced by contractor Coast Care: - Advise WBOPDC of the month that earthworks will take place - Calculate planting requirements for the site and populate the plan
Site Planting	A variety of back dune plants
Timeline	Coast Care Restoration contractor to determine
Maintenance	Coast Care to: Maintain until March 31st 2025, Including hand pull any Doab that appears, as well as maintaining a spray line WBOPDC to: - Carry Maintenance on after 31st March 2025
Notes	

Ayr Street

Proposed Works

Site prep	WBOPDC: Coast Care: - Spray out any pest plants like larger Agapanthus - Calculate planting requirements for the site and populate the plan - Arrange for kids to weed as well as plant
Site Planting	Front Dune Plants/ Bay Conservation Kids planting and weeding
Timeline	Coast Care Restoration contractor to determine
Maintenance	WBOPDC to: - Maintain plantings as required, as well as spray line at Accessway
Notes	

Tuna Ave



Proposed Works

Site prep	WBOPDC: Coast Care: - Calculate planting requirements for the site and populate the plan
Site Planting	Likely to be a range of front dune plants. Back up site for Bay Conservation kids
Timeline	Coast Care Restoration contractor to determine
Maintenance	WBOPDC to: - Maintain plants as required, as well as spray line at Accessway
Notes	

Island View Reserve Accessway

Proposed Works

Site prep	WBOPDC: Coast Care: - Calculate planting requirements for the site and populate the plan - Arrange for Department of Corrections to be involved
Site Planting	Likely to be foredune plants including Spinifex and Pingao
Timeline	Coast Care Restoration contractor to determine
Maintenance	WBOPDC to: - Maintain plantings as required
Notes	

Mako Ave

Proposed Works

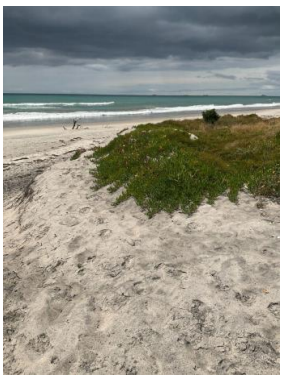
Site prep	WBOPDC: Coast Care: - Organize a group to Hand pull all weeds and remove them from the planting area. Remove all waste - Calculate planting requirements for the site and populate the plan - Arrange for corrections if possible
Site Planting	Likely to be foredune plants including Spinifex and Pingao
Timeline	Coast Care Restoration contractor to determine
Maintenance	WBOPDC to: - Maintain plantings as required
Notes	

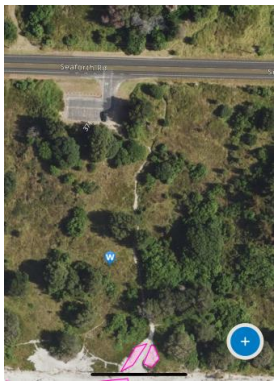
Albacore Ave Reserve

Proposed Works

Site prep	WBOPDC: - Contractor to continue with maintenance - Maintain a Doab spray boundary between grass and the planting area Coast Care: - Calculate planting requirements for the site and populate the plan - Infill plant the 2023 site as needed and add a couple extra rows of spinifex, and a border of Wiwi between the site and playground
Site Planting	Likely to be foredune plants including Spinifex and Pingao
Timeline	Coast Care Restoration contractor to determine
Maintenance	WBOPDC to: - Maintain plantings as required
Notes	

Bowentown Carpark #1 opposite sign A3





Proposed Works

Site prep	WBOPDC: Coast Care: - Organize a group to hand pull all weeds and remove them from planting area - Calculate planting requirements for the site and populate the plan
Site Planting	Likely to be foredune plants including Spinifex and Pingao
Timeline	Coast Care Restoration contractor to determine
Maintenance	WBOPDC to: - Maintain plantings as required
Notes	

Bowentown East of Coastguard station – Scrape and bury site

Proposed Works

Site prep:	WBOPDC: - Spray out site x2 - Maintain a Doab spray boundary between grass and the planting area - Contact the earthworks contractor for scrape and bury works - Separate invoices to be produced by contractor Coast Care: - Calculate planting requirements for the site and populate the plan
Site Planting:	A variety of back dune planting
Timeline:	Coast Care Restoration contractor to determine
Maintenance:	Coast Care to: Maintain until March 31st 2025, Including hand pull any Doab that appears, as well as maintaining a spray line WBOPDC to: - Carry maintenance on after 31st March 2025
Notes:	

10.3 WAIHĪ BEACH COMMUNITY BOARD COUNCILLOR'S REPORT - APRIL 2024

File Number: A6118542

Author: Anne Henry, Councillor

Authoriser: Adele Henderson, General Manager Corporate Services

RECOMMENDATION

That the Councillor's report dated 22 April 2024 titled 'Waihī Beach Community Board Councillor's Report' be received.

Rest in Peace Councillor Richard Crawford:

It was with great sadness and in a state of shock Council heard of Richard's unexpected death. Last triennium Richard was Chair of Te Puke Community Board. He was a hardworking Chair, full of passion for his community. He wanted to reach out further for his community and made the decision to run and won a seat on Council for this current period.

His contribution to his community was extraordinary, it was his passion. What he accomplished and the number people he reached through the many organisations he was involved in was exceptional. Richard will be sorely missed; he arrived as a colleague and very quickly became a friend. Go well my friend!

Changes in Council and Community Board Agendas:

Council agendas now include workshop notes. Community Board agendas also now include notes from Board workshops. This is a welcome development in keeping with the principle of open government, as enshrined in the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987. These require Council to "conduct its business in an open, transparent, and democratically accountable manner". I certainly hope these workshop notes enable our communities to glean an understanding of the value of discussion through the points we raise and discuss during our workshops. That exchange of ideas generally goes on to shape our meeting agendas.

Representation Review:

Council is in the process of Representation Review. A review is required every six years by electoral law, to ensure that fair and effective governance is occurring, and communities of interest are being included and are well represented. The review has focused on the following keys areas.

1)The number of Elected Members; 2) Ward numbers and boundaries; 3) Whether to have Community boards and if so, where; 4) How many members Community Boards should have.
The pre-engagement period closed on 15 April and Council will publish its initial proposal for the Representation Review in July. There will then be another, more formal, round of consultation in July/August with the new arrangements due for adoption in September/October this year.

The result, after the final round of consultation, it will be our representation plan for the next two local body election cycles.

Long Term Plan 2024-2034:
There is a lot of work being done to shape Council's 2024-34 Long Term Plan into palatable draft ahead of it being issued for public consultation in May. Then after any required adjustment's, it is to be presented for approval at Council Committee in September. A three-month extension had been extended to our Council and others throughout New Zealand that experienced Civil Emergencies after horrendous storm damage during 2023.

Dave Hume Pool:
Contracts are being worked on to upgrade the water filtration system and install a bulkhead to reduce the pool length to an international standard 25m length. A new liner is also planned, which will save on future painting costs. Construction is planned over two construction seasons. This is a heads up that there will be disruption to swimming at the pool for at least one summer during this period while the work is undertaken.

10.4 WAIHĪ BEACH PROJECTS AND OPERATIONS REPORT - APRIL 2024

File Number: **A6049931**

Author: **Rosa Leahy, Governance Advisor**

Authoriser: **Cedric Crow, General Manager Infrastructure Services**

EXECUTIVE SUMMARY

The purpose of this report is to provide the Waihī Beach Community Board with an overview of the Infrastructure Projects currently being undertaken in the Waihī Beach area, as well as to provide an overview of the operational matters from across Council that relate to the Waihī Beach area.

RECOMMENDATION

1. That the Governance Advisor's report dated 22 April 2024 titled 'Waihī Beach Projects and Operations Report – April 2024' be received.
2. That the Waihī Beach Community Board approve up to $15,000 from the Waihī Beach Roading Account for costs relating to the footpath extension and removal of two carparks at the entrance of Wilson Road carpark (behind the porch).
3. That the Waihī Beach Community Board approve up to $5,000 from the Waihī Beach Community Board Reserves Account for costs relating to an Archaeological Authority application for Albacore Reserve to estuary shared path.

ROADING ACCOUNT

Waihī Beach Community Board Roading Current Account	**$**
Current Account Opening Balance 1 July 2023	**174,718**
Allocation for 2023/24	157,020
Interest for 2023/24	7,862
Subtotal	**339,600**
Committed Projects	
Albacore Reserve Path - in design stage	
Wilson Road car park - rolled metal extension - Stage 1 (WBC23-6.11)	25,936
Dillon Street shared path bridge and footpath extension	163,155
Beach Road Double Bus Bay detailed design and pedestrian Refuge positioning.	40,000
Wilson Road car park - rolled metal extension - Stage 2	39,064
Committed Projects Total	**268,155**

Forecasted Current Account Closing Balance 30 June 2024	**71,445**
Non Committed Projects	
Waihī Beach gateways project - Consultation	TBA
Wilson Road kerb build out and footpath extension (car park access)	15,000
Total Non Committed Projects	**15,000**

PROJECT UPDATES – ROADING

BEACH ROAD SAFETY ENHANCEMENT PROJECTS		
Project Description	**Staff Comment/Update**	**Progress Level**
The Board, together with Waihī Beach School representatives raised concerns around the safety on Beach Road. The Transportation Area Engineer along with Councils contractor have been brought in to investigate the safety enhancement options.	Boffa Miskell have presented a cost estimate of between $175,000 (base)-$275,000 (contingency + financial risk) for the project. Boffa Miskell also recommended a location for the pedestrian refuge on Beach Road. The Community Roading Account does not have sufficient funds to undertake this project. Staff are considering options to fund the implementation of this project.	In progress - pending funding arrangements.

TOWN CENTRE DEVELOPMENT – WILSON ROAD TO EDINBURGH STREET		
Project Description	**Staff Comment/Update**	**Progress Level**
Progress the shared path from Wilson Road to Edinburgh Street with a bridge over Two Mile Creek.	There is no further update in relation to this project. **Engagement:** A workshop was held on 9 February 2024 with appropriate staff to further discuss options relating to this project. A further workshop is to be scheduled, as clarity around community expectations will shape the future actions in relation to this project.	On hold

WILSON ROAD CARPARK (BEHIND THE PORCH)		
Project Description	**Staff Comment/Update**	**Progress Level**
Extend the gravel carpark on Wilson Road (behind The Porch) to create more carparks.	At the 26 February 2024 meeting, the Board resolved to fund an additional $20,000 towards the Wilson Road carpark extension (a total of $39,064) for the project). The Transportation Area Engineer produced two concept designs for the carpark. On 15 April 2024, the Board confirmed their preference for Wilson Road Carpark - Concept Design 1 (**Attachment 1**). Work will commence on this project shortly.	In progress – concept design confirmed by the Board

WILSON ROAD CARPARK (BEHIND THE PORCH) ENTRY/EXIT		
Project Description	**Staff Comment/Update**	**Progress Level**
Improve the visibility of the entry/exit point of the carpark on Wilson Road (behind The Porch)	The Transportation Area Engineer will be consulting with local businesses on this project. If funding is approved by the Board, the work will work commence simultaneously with the Wilson Road carpark extension.	In progress – awaiting funding allocation by the Board.

DILLON/EDINBURGH STREET INTERSECTION		
Project Description	**Staff Comment/Update**	**Progress Level**
Address the safety concerns at the Dillon Street – Edinburgh Street intersection.	The Transportation Area Engineer has recommended that a raised table be installed to address road safety concerns on Dillon Street near the Edinburgh Street intersection. This project will not require funding from the Community Board as it is an operational expense.	In progress – preliminary design phase

ANZAC BAY ROAD UPGRADE		
Project Description	**Staff Comment/Update**	**Progress Level**
There were discussions at the previous meeting regarding the road from the Bowentown roundabout going south towards Anzac Bay failing. There is a dedicated fund in the LTP for road rehabilitation, and the Board requested that this piece of road be scheduled for the 2024/2025 year.	There is no further update, the project requires a pavement design. It is expected to be constructed 2024/2025 construction season (pending funding and resource availability). -	On hold

WAIHĪ BEACH ENTRANCEWAY SIGNS PROJECT		
Project Description	**Staff Comment/Update**	**Progress Level**
The Waihī Beach Community Board approved the Entranceway Project design in principle, noting that changes may be required to address safety restrictions and material once locations are confirmed.	The location for Entranceway Signs has been tentatively agreed by the Board and Transportation Engineer. Due to funding restrictions the Board will need to consider if this project is prioritised this will go to a future workshop. Furthermore, legal agreement with any affected private property owners will need to be considered.	In progress

PROJECT UPDATES – WATER SERVICES

STORMWATER – PIO SHORES		
Project Description	**Staff Comment/Update**	**Progress Level**
Investigate options to reduce flooding in Pio Shores in consultation with Pio Shores Association, obtain a Resource Consent if required, and implement the solution. The Board requested a walk around tour of the Pio Shores	All Works at the pumpstations are now complete except for planting of the dunes in the soakage basins. Water services staff have planned a planting day for Monday, 22 April this will complete the works at these pumpstations. Staff invite the Community Board to attend the planting day if they would like a site visit and to participate in the planting if they wish.	In progress – on track

pump station upgrade once the works were completed.		

TWO MILE CREEK		
Project Description	**Staff Comment/Update**	**Progress Level**
Erosion protection of the backs of Two Mile Creek	Contractors have successfully completed construction works on six properties so far and works are progressing well. Beach Contractors (BCL) are due to finish downstream (Phase 1) works by **June 2024** and it is intended to continue upstream works thereafter. It is estimated that upstream works (Phase 2) will take another **six months** to complete, therefore, if all goes to plan the works should be completed by end of this calendar year (2024). In another positive development, council has received 100% easement sign-off from upstream property owners, and survey works have been completed. Tonkin and Taylor are currently working on documentation for the Resource Consent application and will expedite the process to get it approved as soon as possible. Council has also engaged Thrive to complete the planting plan for Te Mata Reserve, as required by current Two-Mile Creek Resource Consent for off-site planting. The Reserves team will coordinate with its volunteers to implement this plan, enhancing the overall appearance of the reserve for the general public and also assist in improving the health of the stream.	In progress - on track

MINUTE ACTION SHEETS – WATER SERVICES

JO HALL - STORMWATER ISSUES		
Meeting Date	**Description**	**Latest Update**
9 October 2023	Ms Hall advised the Board that she had contacted Council 12 months ago regarding the drain outside 25 Wilson Road, which was blocked. She was advised that the project was on the schedule of stormwater works. She requested an update on when these works would start and if regular maintenance could be undertaken on the drain.	Council is aware of issues with drainage in the Wilson Road Reserve. Council have engaged consultants to undertake a survey and provide a concept design for improved drainage in this area.

PROJECT UPDATES - RESERVES

COMMUNITY MARA KAI		
Project Description	**Staff Comment/Update**	**Progress Level**
A proposal for a Community Mara Kai (Food Garden) at the Waihī Beach Plunket and Beach Road Recreation Reserve.	The Reserves and Facilities Manager is working towards a decision report on this project going to the 23 May Council meeting.	On hold

TUNA AVENUE OUTDOOR SHOWER		
Project Description	**Staff Comment/Update**	**Progress Level**
At the 26 February meeting the Board resolved $2500 towards installing an outdoor shower at Tuna Avenue.	Following the resolution at the last Community Board meeting, the Reserves and Facilities Officer – West arranged for a contractor to install an outdoor shower at the Tuna Avenue toilet block. This work is now complete, and drainage will be installed as the shower will increase the water volume.	Complete

PROJECT UPDATES – WAIHĪ BEACH TRAILS

WAIHĪ BEACH TO ATHENREE CROSSING		
Project Description	**Staff Comment/Update**	**Progress Level**
Project planning to construct a walkway/cycleway crossing between Waihī Beach and Athenree.	Staff met with iwi representative at Otawhiwhi marae late 2023. A further hui to confirm cultural design elements and how they will be implemented was requested, this hui is yet to be arranged but will hopefully be achieved by April 2024. This project features as a "significant" project within the draft Bay of Plenty Regional Council Regional Land Transport Plan priority projects. "Significant" means any project with a value over $2m. However, reliance on Government funding towards this project is now less likely with clear direction recently given on the Government's Position Statement on transportation – where all such funding has been reduced to half of what it had been – and the funding criteria has become much harder to satisfy. This means that funding to construct the	On hold

	shared path is going to more challenging to obtain, particularly if Western Bay of Plenty District Council funding is also reduced through the LTP 2024-2034	

NEW SHARED PATH WITHIN WATER CATCHMENT RESERVE		
Project Description	**Staff Comment/Update**	**Progress Level**
This future shared path (primarily for cyclists) will connect between the Dam Loop Trail and the top of the Forest Loop trail (then onto the Boundary trail and connection to Hauraki District).	There is no further progress at this stage – noting that there is only sufficient budget for planning and design. Communication between the Waihī Beach Mountain Bike Club and Ngati Tara Tokanui has been positive so far.	Planning on-going noting there is no current construction budget.

WAIHĪ-WAIHĪ BEACH CONNECTION		
Project Description	**Staff Comment/Update**	**Progress Level**
Hauraki District Connection from Waihī to Waihī Beach	Continuing to progress – there are no further updates available at this stage.	On-going. Subject to third party private landowner interest

CITRUS AVENUE TO SEAFORTH ROAD		
Project Description	**Staff Comment/Update**	**Progress Level**
Implementation of a Waihī Beach Structure Plan new water main and shared path along the 3-Mile Creek unformed road.	The Developer is slowly progressing their plans for the subdivision but there is no clear expectation on their construction timing	In progress – construction planned for 2024

ALBACORE RESERVE TO ESTUARY SHARED PATH		
Project Description	**Staff Comment/Update**	**Progress Level**
At the Board's meeting on 19 April 2022, the Board confirmed that a shared path and cycle refuge on Seaforth Road was one of the Board's priorities.	Work for the Albacore Reserve to Estuary shared path can commence following an Archaeological Authority assessment. As the Board currently has limited funds to carry out the works, staff suggest the Board consider funding the Archaeological Authority application process ($3,000-$5,000). Pending the outcome of the Archaeological Authority application and if funding became available, then the design and works for the project could commence immediately.	On hold

MINUTE ACTION SHEETS – WAIHĪ BEACH TRAILS

WAIHĪ BEACH HISTORICAL TRAIL INFORMATION PROJECT		
Meeting Date	**Description**	**Latest Update**
29 November 2021	The Board sought an update from staff (following the meeting) on the panel that MishMish was producing for the Waihī Beach Historical Trail Information Project.	Mishmish has been engaged to edit the previous sign version based on the feedback received. This is not intended to change the overall sign design or content.

PROJECT UPDATES - OPERATIONS

WAIHĪ BEACH LIBRARY		
Project Description	**Staff Comment/Update**	**Progress Level**
A new Waihī Beach Library and Community Hub.	The project is still in the detailed design phase. Staff will be consulting with the community on the project in the coming weeks, including attending the Waihī Beach Community Board meeting on 22 April 2024.	In progress

EMERGENCY MANAGEMENT	
Project Description	**Staff Comment/Update**
Support the Waihī Beach Community to be resilient in the event of an emergency	A long standing Community Response Team Leader Marilyn Roberts has stood down as Team Leader for Waihī Beach North End and we have welcomed a new Community Response Team Leader, Sue Towler, who we will arrange for some media and support for moving forward. Emergency Management Staff presented at Waihī Beach early March talking about emergency preparedness and what individuals can do to be better prepared.

PROJECT UPDATE – SOLID WASTE

ESTABLISHING COMMUNITY RESOURCE RECOVERY CENTRES		
Project Description	**Staff Comment/Update**	**Progress Level**
Waste management that meets the needs of the community and protects the environment for present and future generations	The Resource Recovery Trial at Katikati Recycle Centre with Chrome Collective started on Thursday, 7 March 2024. More than 400 vehicles visited the centre over the first two open days and 2.5 tonnes of reusable goods were dropped off during this time. Traffic management was in place for the first two days to assist customers with the new lay-out that ensured a smooth flow of vehicles. Feedback on the trial from customers is very positive and everyone we spoke to was happy to have a place for re-usable goods to go to and that the proceeds from upcycling or dismantling items, will benefit the local community. A couple of customers were concerned about the recycling area now being without cover from the elements. With most households in Katikati	Progressing - On-going

	having kerbside recycling and glass collections, customers can choose to hang on to excess recycling if the weather is unfavourable. Greenwaste is also now assessed and paid for when customers enter the site, and this is working well. Council staff and the Crome Collective crew are working in tandem to provide a positive experience to our customers. The implementation of the trial is the culmination of two years of undertaking a feasibility study, consulting, and working with our local community groups to establish Community Resource Recovery Centres in our district. Doing this ensures that our Council provide opportunities to divert resources from landfill as per our Waste Management and Minimisation Plan's vision. The trial runs for six months until September 2024	

SERVICE REQUESTS

This section is to provide an overview of Service Requests for the Waihī Beach Community Board area since the last meeting.

There has been one of each of the following subtypes of Service Requests raised and **completed**.

• Building Act Compliance – General Enquiry • Collections – General Enquiry • Customer Service Planning – District Plan Advice • Customer Service Planning – Property Queries • Environmental Planning – General Enquiries • Land Development Engineering – General Enquiry • Refuse – Refuse General • Reserve and Property -Plumbing: Toilets/Taps/Waitui/Irrigation • Reserve and Property - Harbour Structures • Reserve and Property - Public Toilets (Hygiene/Paper ONLY) • Reserve and Property - Reserve Buildings/Roads/Tracks/Furniture • Wastewater General • Water - Connection/Meter/Toby (Location) Enquiry	• Water - Emergency Shutdown • Compliance & Enforcement – Abandoned vehicle • Consents Administration – LIMS • Customer Service Planning – Resource Consent Enquiries • Customer Service Planning – Subdivision Enquiries • Health – General Enquiries • Health – Liquor License • Kaupapa Māori – Land Enquiries • Legal Property – General Enquiry • Refuse General (NOT BINS OR DUMPING) • Reserve and Property - All/Any Lighting and CCTV Camera matters • Local Road Signs - Request for new/additional • Wastewater - Grinder Pump/Septic Tank issue • Water - Taste/Smell/Quality of Water

There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

• Local Roads – Bridges/Structures – Replacement/Maintenance	• Local Roads – Detritus (Loose Chips/Sand/Dead Animals)

• Properties – Corporate Properties – Lease/Rentals Reserve and Property - BBQ's/Switches/Powerpoints	• Privacy and LGOIMA – LGOIMA Request Reserve and Property - Reserve Signs

The table below shows Services Request's that are higher in numbers and have a mix of statuses.

Service Request Subtype	Notes	Completed	Under Investigation/ Scheduled for Completion
Building Admin Enquiries	Enquiries relating to CCC, General, Processing and Inspector from across the Waihī Beach Community Area	28	0
Freedom Camping	Complaints regarding Freedom Camping impacting Roads and Reserves across Waihī Beach	4	0
Noise Complaints	Reports of noise complaints afterhours from across the Waihī Beach area	3	0
Resource Consents	Enquiries from Reel Road and Citrus Avenue	2	0
Customer Service Planning – General Enquiries	Enquiries from across the Waihī Beach area.	14	6
Customer Service Planning – Natural Hazards	Enquiries relating to flood hazard levels across the Waihī Beach Community	3	0
Health – Premises Hygiene	Reports from around the Waihī Beach area of property hygiene.	2	1
Kerbside Collective – Damaged Bin – Repair/Replace	Reports of bins that need to be repaired/replaced around the Waihī Beach area.	4	1
Kerbside Collective – General Enquiry	Enquiries from across the Waihī Beach area.	4	0

Kerbside Collective – Lost/Stolen Bins	Reports from across the Waihī Beach area.	6	0
Kerbside Collective – Missed Collection	Reports from Koutunui Road, Westwood Road and Dillon Street.	3	0
Kerbside Collective – Payt Tag	Reports from Rell Road and Beach Road regarding Payt Tags	2	0
Local Roads – Cesspit/Grill/Gutters and Drains	Reports from across the Waihī Beach area relating to replacement or maintenance	1	4
Local Roads – Footpaths on Local Roads	Reports relating to the replacement or maintenance across the Waihī Beach area.	2	2
Local Roads - General Enquiries	Enquiries from across the Waihī Beach community.	5	4
Local Roads – Lighting	Reports relating to the maintenance or replacement across the Waihī Beach area.	0	2
Local Roads – Non-Urgent Tree Requests	Reports from Ocean View Road and Ocean Breeze Road.	2	6
Local Road Signs – Graffiti/Damage – Replacement/Maintenance	Reports from Citrus Avenue, Athenree Road and Seaforth Road	2	1
Local Roads – Surface Defects	Reports from across the Waihī Beach community regarding to sealed local roads	0	3
Local Roads – Vegetation/ mowing (Not trees)	Reports from Athenree Road and Pohutukawa Road	0	2
Properties – General Enquiry	Enquiries from across the Waihī Beach area.	1	2
Pensioner Housing	Enquiries relating to Stafford Crt. 55	3	1
Rates – General Enquiries	General Enquiries from across the Waihī Beach area.	18	4

Water – General Enquiries	Enquiries from across the Waihī Beach Community	19	1
Water – Leaks	Reports of water leaks from across the Waihī Beach area	20	15
Urban Stormwater – General Enquiries	Enquiries from across the Waihī Beach Community	11	5
Stormwater – Flooding open drain / culvert – raining only	Reports from across the Waihī Beach area	2	2
Reserve and Property – General Enquiries	Enquiries from across the Waihī Beach Community	14	5
Reserve and Property – Trees Only	Reports from Waiiti Avenue, Pohutukawa Drive and Roretana Drive	3	0
Reserve and Property – Mowing Vegetation and Gardening (Not Trees)	Reports from Mermaid Place, Ocean View Road and Emerton Road.	3	0
Water - Meter/Toby issue (not leak)	Reports from across the Waihī Beach Community	4	4
Water – No Water	Reports from Mayor View Terrace and Dillon Street	1	1

MATTERS ARISING FROM PREVIOUS COMMUNITY BOARD MEETINGS

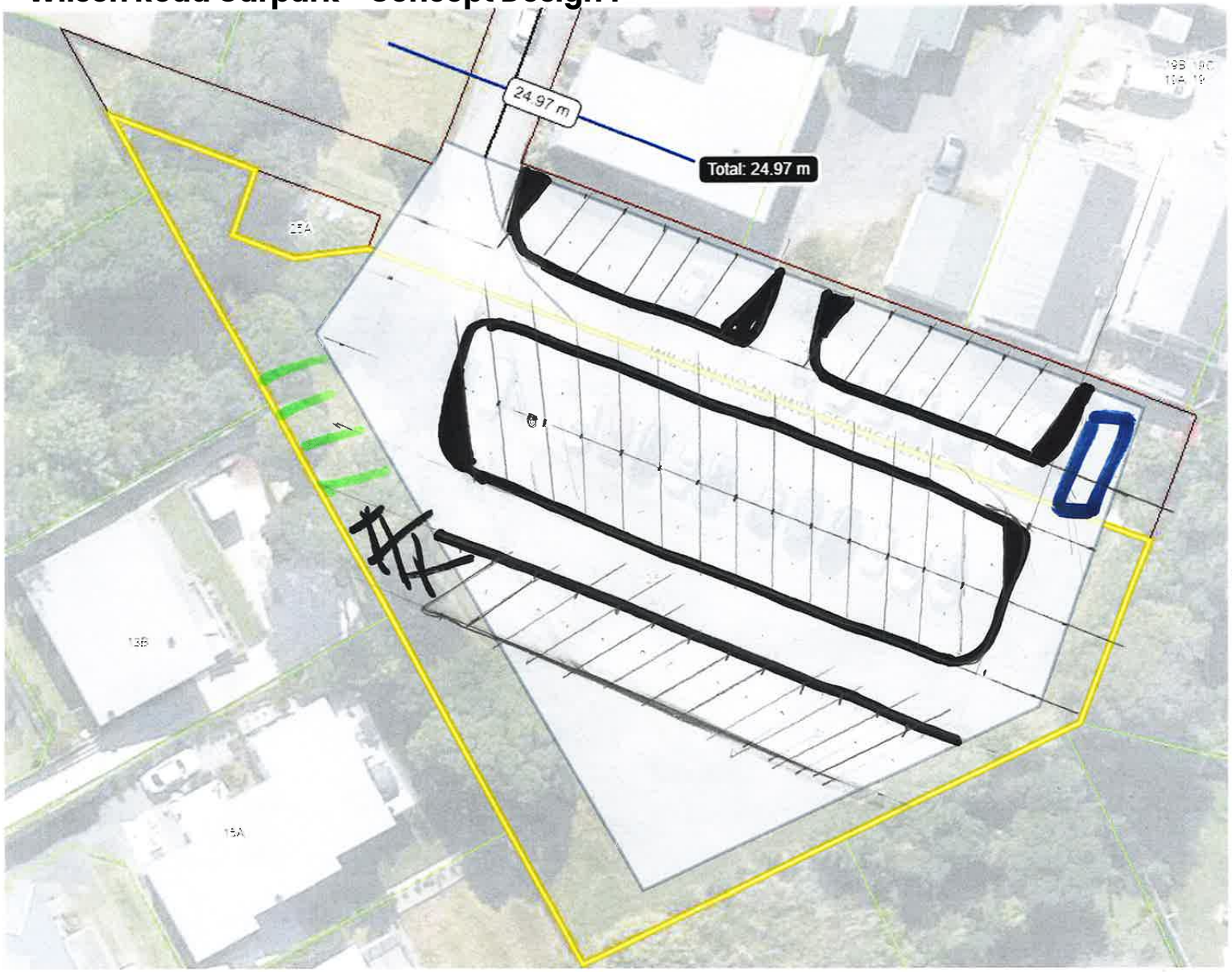
This section relates to any matters arising from prior Community Board meeting where a Minute Action Sheet was not raised.

Date raised	Matter/Issue	Comment
February 2024	The Board requested pictures of the sustainable ANZAC wreath be circulated to the Board.	Pictures of the ANZAC wreaths were circulated to the Board.
	The Board requested a new group photo of the Community Board.	A photographer will be arranged for a time suitable to the Board.
	A member of the public requested a public accessway be developed through Jenkinson Street to Beach Road.	A service was raised SR.36878 and the proposal is being considered by the Reserves and Facilities Team. This proposal was also considered at the Board's workshop on 25 March 2024.
December 2023	The Board requested to meet with the Athenree Action group to discuss priorities and a path forward for their desired projects.	The Community Board visited Waione Reserve with staff to discuss potential upgrades to the Reserve. The Chair will arrange an appropriate time to meet with the group once the projects have been finalised.

ATTACHMENTS

1. **Wilson Road Carpark - Concept Design 1**

Wilson Road Carpark - Concept Design 1



65mm = 25m.

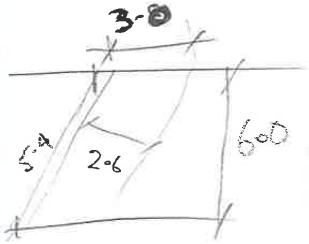
60° parking

L3 = 6.0m

Aisle = 5.1

W = 2.6 (7.0)

B = 3.0



51 spaces

10.5 WAIHĪ BEACH COMMUNITY BOARD - FINANCIAL REPORT FEBRUARY 2024

File Number: **A6049110**

Author: **Ezelle Thiart, Financial Business Advisor**

Authoriser: **Allan Carey, Finance Business Partner Lead**

EXECUTIVE SUMMARY

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 29 February 2024 **(Attachment 1)**.

Noted total operational costs are under budget year to date.

RECOMMENDATION

That the Financial Business Advisor's report dated 22 April 2024 and titled 'Waihī Beach Community Board – Financial Report February 2024', be received.

Grant payments made to date:

Resolution	Description	$
WB23-5.7	Sustainable Waihi Beach More Info	1,500
	2023/24 Total grants paid to date	**1,500**

Committed – Operational expenditure:

Resolution	Description	$
WBC24-1.6	Approve the purchase of a wreath for the ANZAC Day Service from the Contingency Account.	350
WBC22-1.3	Approve the purchase of a fold out gazebo from the Contingency Account.	250
WBC22-1.6	Approve from the Contingency account for venue hireage costs relating to the Te Mata Care Group meetings for the next 12 months.	300
	2023/24 Total operational commitments	**900**

2023/24 Reserve analysis:

Resolution	Description	$
	2023/24 Opening balance	147,667
WB22-2.5	Refund relating to the purchase and installation of water refill stations in Waihi Beach.	2,956
	2023/24 Closing balance	**150,623**

Committed – Reserves expenditure:

Resolution	Description	$
	2023/24 Closing balance before committed expenditure	150,623
WB17.5.3	Funding for engagement of local landscaper to provide assessment of Waihī Beach Road entranceway on current conditions and to provide recommendations.	(2,000)
WB20-3.9	Fund up to $3,000 for meetings in relation to the Community Plan. (In progress)	(3,000)
C20-11.7	Funding for 'Live Well Waihī Beach' up to $30,000 be funded from Waihī Beach Community Board Reserve Account. (Note: $29,712 paid as at 30 June 2021).	(288)
WB22-2.5	Fund up to $23,045.75 (incl. GST) for costs relating to the purchase and installation of water refill stations in Waihi Beach. (Note: $6,357 paid as at 30 June 2023)	(16,689)
WB22-3.10	Funding up to $12,000 for additions to the Broadlands Block Shared path project, from the Waihī Beach Community Board Reserve Account.	(12,000)
WBC24-1.4	Approve up to $2500 from the Waihī Beach Reserve Account towards a push button shower at Tuna Avenue (Roadside of Toilet Block)	(2,500)
	2023/24 Closing balance after committed expenditure	**114,146**

ATTACHMENTS

1. **Waihī Beach Community Board – Financial Report February 2024**

Western Bay of Plenty District Council

Income and Expenditure Statement

For the period ended 29 February 2024

Waihi Beach Community Board

	Year to Date				Full Year	Last Year
	Actual $	Budget $	Variance (Unfav)/Fav $		Budget $	Actual $
Direct Costs						
Conference Expenses	0	1,440	1,440	☑	2,160	0
Contingency - [see breakdown below]	49	1,440	1,391	☑	2,160	6,942
Grants	1,500	3,592	2,092	☑	5,388	4,409
Mileage Allowance	0	3,592	3,592	☑	5,388	1,083
Miscellaneous Expenses	0	2,152	2,152	☑	3,228	370
Salaries	15,892	15,552	(340)	⊗	23,328	23,672
Inter Department Charges	25,784	25,784	0	☑	38,676	36,912
Operating Costs	**43,225**	**53,552**	**10,327**	☑	**80,328**	**73,388**
Total Costs	**43,225**	**53,552**	**10,327**	☑	**80,328**	**73,388**
Income						
Rate Income	57,711	53,544	4,167	☑	80,316	83,638
Total Direct Income	**57,711**	**53,544**	**4,167**	☑	**80,316**	**83,638**
Net Cost of Service	**14,486**	**(8)**	**14,494**	☑	**(12)**	**10,250**

Contingency - breakdown

WB23-4.5 Survey Monkey fee in relation to community feedback collected	49
Year to date contingency costs	**49**

☑ *Favourable Variance*

⊗ Unfavourable Variance

Miscellaneous - breakdown

No transactions	0
Year to date miscellanous costs	**0**

Community Board Reserves

Opening Balance - Surplus (Deficit)	**147,667**
WB22-2.5 Refund relating to freestanding Accessible Water Fountain	2,956
(Decrease) Increase in year	**2,956**
Closing Balance - Surplus (Deficit)	**150,623**