

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
COMMUNITY COMMITTEE MEETING NO. CM24-1
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON WEDNESDAY, 3 APRIL 2024 AT 9.30AM**

1 KARAKIA

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

2 PRESENT

Cr M Murray-Benge (Chairperson), Cr G Dally (Deputy Chairperson), Cr T Coxhead, Mayor J Denyer, Cr M Grainger, Cr A Henry, Cr R Joyce, Deputy Mayor J Scrimgeour, Cr A Sole, Cr D Thwaites, Cr A Wichers, Katikati Community Board Chairperson J Clements, Maketu Community Board Chairperson L Rae, Ōmokoroa Community Board Chairperson P Presland, Te Puke Community Board Chairperson K Ellis, and Waihī Beach Community Board Chairperson R Goudie.

ZOOM

A Curtis (General Manager Regulatory Service).

3 IN ATTENDANCE

R Davie (General Manager Strategy and Community), J Rickard (Community and Strategic Relationships Manager), M Leighton (Policy and Planning Manager) S Cuers (Strategic Housing Programme Lead), J Everett (Corporate Energy and Carbon Analyst), L Carnie (Community Outcomes Advisor), S Wilburn (Community Advisor), M Wakefield (Climate Change Programme Lead), A Hall (Transportation Area Engineer), G Golding (Governance Manager), and E Logan (Governance Advisor).

OTHERS

B Bailey (Tū Mai Digital)

4 APOLOGIES

Nil

5 CONSIDERATION OF LATE ITEMS**6 DECLARATIONS OF INTEREST****7 PUBLIC EXCLUDED ITEMS****8 PUBLIC FORUM****9 REPORTS****9.1 COMMUNITY FORUMS OUTCOMES**

The Committee considered a report dated 3 April 2024 from the Governance Manager. The report was taken as read with further discussion on the below:

Key points:

- The December Te Puke – Maketu Community Forum notes had not been made publicly available. The Governance Manager would publish notes on to Council's website and send the notes to the Te Puke-Maketu Assistant Cr A Wichers to distribute to relevant personal.

9.34am Cr A Henry entered the hui.

- An update was requested on the progress of a resolution made in the Committee meeting in October 2023 (CM23-2.4):
That the Community Committee request that the 70-metre paper road section of No 3 Road, as referenced on page 17 of the agenda, be assessed against Council's Policy for Council Maintenance of Previously Unmaintained Roads.
- Staff agreed to provide a progress update on this project in the Projects and Monitoring Committee meeting in June 2024.

9.36 am Member J Clements entered the hui.

- The Community Forums were an opportunity to capture information that came directly from communities. They were worthwhile processes as the information could be taken and progressed by staff through Council Committees.
- It was suggested that Council explore alternative way of gaining relevant information prior to the forums. This would better enable Councillors and staff to provide helpful and constructive responses to queries.
- The drainage issue in Maketu was escalated to the General Manager Infrastructure Services and would be followed up through the Maketu

Community Board. The Governance Manager would bring the outcome of this issue back to a future Committee meeting.

- The following recommendation was suggested: That the Community Committee recommends a 'formal rotation schedule of locations' be established for the speed indications device camera, and that the schedule includes Pukehina, No.1 Road, Wilson Road South, and Paengaroa. The Committee agreed to address this suggestion through the Projects and Monitoring Committee meeting scheduled June 2024.
- Community Forums covered the entire district. It was up to the Convenors to decide where these forums were held each time.

RESOLUTION CM24-1.1

Moved: Cr M Murray-Benge

Seconded: Cr A Henry

1. That the Governance Manager's report dated 03 April 2024, titled 'Community Forum Outcomes', be received.

CARRIED

9.2 EMPOWERING COMMUNITIES - REPORT ON HOW TO POWER UP COMMUNITIES TO DELIVER LOCAL WELLBEING

The Committee considered a report dated 3 April 2024 from the Community and Strategic Relationships Manager, who provided a brief overview of the report. The below discussion followed:

- There was discussion on the importance of maintaining the longevity and sustainability of community organisations.
- Members raised concerns that volunteering opportunities were not inviting to young people. It was suggested that the Council looked at alternative avenues to encourage young people to volunteer.

Staff responded to pātai as below:

- The term 'structures' was used in the report to cover anchor organisations, trusts, and entities that operate in communities.
 - The report needed endorsement for it to be recognised as a key foundational input into the next stages of delivering on the Council's strategic priority of 'Empowering Communities'.
 - The integration of the four well-beings; social, environmental, economic was fundamental to how community organisations worked.
 - Staff would workshop ideas from the report and feed the outcome of these workshops back through the Committee.
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RESOLUTION CM24-1.2

Moved: Mayor J Denyer
Seconded: Cr M Murray-Benge

1. That the Community and Strategic Relationships Manager's report dated 3 April 2024 titled 'Empowering Communities – Report on how to power up communities to deliver local wellbeing' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That Council endorses the report titled "Powering Up Communities to Deliver Local Wellbeing, in particular Section 4: "Opportunities for Councils to Better Support Local Anchor Organisations" (Pages 20-28, attached as **Attachment 1**, as key matters for consideration in determining how council will deliver on its strategic priority "Empowering Communities".
4. That Council notes staff are preparing an implementation plan for the strategic priority "Empowering Communities", setting out what council will do to deliver on this priority and how it will monitor progress. This work will be brought back to the Community Committee in due course, to then engage with Community Boards, community groups, and other stakeholders.

CARRIED

9.3 WESTERN BAY OF PLENTY YOUTH PROFILE AND CLIMATE CHANGE INITIATIVES

The Committee considered a report dated 3 April 2024 from the Community and Strategic Relationships Manager, who was joined by the Corporate Energy and Carbon Analyst, and the Climate Change Programme Lead to provide a brief overview of the report.

Staff responded to pātai as below:

- The programme was in the establishment phase of recruiting participants.
- Responding to climate change was one of the Councils strategic priorities.

RESOLUTION CM24-1.3

Moved: Maketu Community Board Chairperson L Rae
Seconded: Cr A Henry

1. That the Community and Strategic Relationships Manager's report dated 3rd April 2024 titled Western Bay of Plenty Youth Profile and Climate Change Initiatives be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Community Committee notes the youth profile, attached as **Attachment 1** to this report, will be used to inform Council's community development approach with youth and priorities for engagement with youth on climate change action.

CARRIED

9.4 DELEGATION OF DECISION MAKING FOR FACILITIES IN THE COMMUNITY FUND 2024

The Committee considered a report dated 3 April 2024 from the Policy and Planning Manager, who noted that the facilities in the Community Fund was now open.

- The Chairperson called for nominations for the Facilities in the Community Fund Working Party, who would be delegated the below decision-making powers on behalf of the Community Committee.

RESOLUTION CM24-1.4

Moved: Cr M Grainger

Seconded: Cr A Sole

1. That the Senior Recreation Planner's report dated 3 April 2024 titled 'Delegation of Decision Making for Facilities in the Community Fund 2024' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Facilities in the Community Fund be advertised for applications between 15 April and 19 May.
4. That, pursuant to Clause 32 Schedule 7 of the Local Government Act 2002, Council delegates Councillor A Wichers (representing the Te Puke-Maketu Ward), Councillor D Thwaites (representing the Kaimai Ward) and Councillor A Henry (representing the Katikati-Waihi Beach Ward), the power to make decisions in respect of applications to the Facilities in the Community Fund 2024/25, including but not limited to grants according to the purposes and guidelines of the Facilities in the Community Fund 2024, within the allocated contestable budget of \$100,000; and

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5. To make payments to grant recipients the following powers:
- a. To award as soon as practicable after the award decisions have been made.

CARRIED

10 INFORMATION FOR RECEIPT

10.1 DIGITAL INCLUSION INITIATIVES

The Community Advisor introduced the report. Mr Bailey (Tū Mai Digital Project Co-Ordinator) was in attendance to speak to Tabled Item 1, being a PowerPoint presentation.

The following tākupu were noted:

- Tū Mai Digital was a not-for-profit initiative that worked in collaboration with community organisations to help the most vulnerable connect and navigate the digital environment.
 - Tū Mai Digital was established because of the digital isolation within communities that was identified during COVID-19 Lockdown.
 - The value of the community working together helped the efficiency of this programme.
 - A community training session was held at Makahae Marae in Te Puke to teach members of the community how to be technologically literate.
 - Around 60 families within Te Puke had benefitted from Tū Mai Digital.
 - The programme partnered with Recycle a Device, who taught volunteer students to refurbish and clean computers, which would be repurposed back out into the community.
 - Tū Mai Digital intended to move further across the Western Bay District.
 - No further funding was requested through Council.
 - The Tū Mai Digital website can be found here: [home \(tumaidigital.org.nz\)](https://home.tumaidigital.org.nz).
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The Meeting closed at 12.15pm

Confirmed as a true and correct record by Council on 23 May 2024.