

Mā tō tātou takiwā
For our District

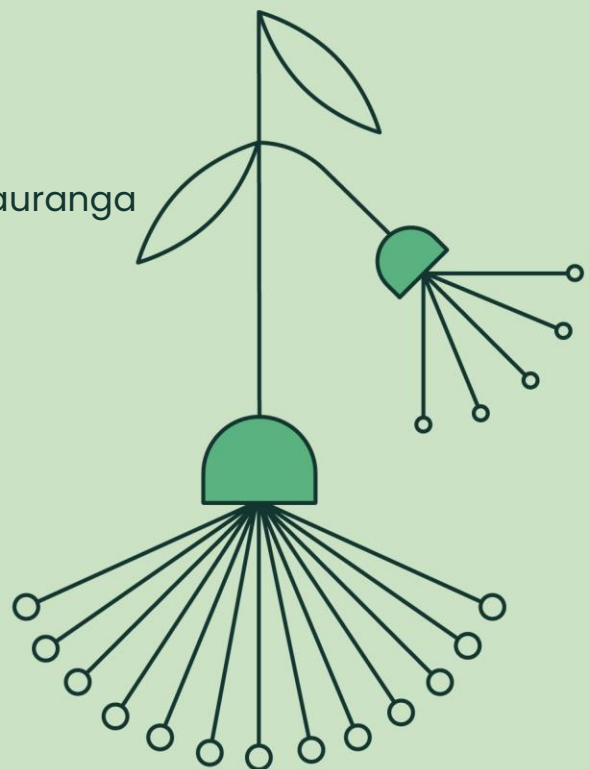
Annual Plan and Long Term Plan Committee

Komiti Kaupapa Tiro Whakamua

APLTP24-1

Tuesday, 5 March 2024, 9.30am

Council Chambers, 1484 Cameron Road, Tauranga



Annual Plan and Long Term Plan Committee

Membership:

Chairperson	Deputy Mayor John Scrimgeour
Deputy Chairperson	Cr Rodney Joyce
Members	Cr Tracey Coxhead Cr Richard Crawford Cr Grant Dally Mayor James Denyer Cr Murray Grainger Cr Anne Henry Cr Margaret Murray-Benge Cr Allan Sole Cr Don Thwaites Cr Andy Wichers
Quorum	Six (6)
Frequency	As required

Role:

To manage the process of development of the Annual Plan, Long Term Plan and amendments, including the determination of the nature and extent of community engagement approaches to be deployed.

Scope:

To undertake on behalf of Council all processes and actions precedent to the final adoption of the Annual Plan, Long Term Plan and any amendments including, but not limited to:

- The development of consultation documents and supporting information,
- Community engagement approaches and associated special consultative processes (if required), and

- The review of policies and strategies required to be adopted and consulted on under the Local Government Act 2002 including the financial strategy, treasury management strategies and the infrastructure strategy.
- In relation to the Annual Plan and Long Term Plan, listen to and receive the presentation of views by people and engage in spoken interaction in relation to any matters Council undertakes to consult under the Local Government Act 2002.
Receive audit reports in relation to the Long Term Plan and any amendments (prior to adopting a Consultation Document).

Power to act:

- To make all decisions necessary to fulfil the role and scope of the Committee subject to the limitations imposed, including the adoption for the purposes of consultation under the Local Government Act 2002 of the Consultation Document and Supporting Information.
- Receive audit reports in relation to the Long Term Plan and any amendments (prior to adopting a Consultation Document).

Power to recommend:

To Council and/or any Committee as it deems appropriate.

Power to sub-delegate:

The Committee may delegate any of its functions, duties or powers to a subcommittee, working group or other subordinate decision-making body subject to the restrictions on its delegations and provided that any sub-delegation includes a statement of purpose and specification of task.

Notice is hereby given that an Annual Plan and Long Term Plan Committee Meeting will be held in the Council Chambers, 1484 Cameron Road, Tauranga on: Tuesday, 5 March 2024 at 9.30am

Order Of Business

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1 KARAKIA

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

2 PRESENT**3 IN ATTENDANCE****4 APOLOGIES****5 CONSIDERATION OF LATE ITEMS****6 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

7 PUBLIC EXCLUDED ITEMS**8 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer relationship management system as a service request, while those requiring further investigation will be referred to the Chief Executive.

9 PRESENTATIONS

10 REPORTS

10.1 ADOPTION OF THE DOG CONTROL AND HEALTH REGISTRATION FEES 2024/25 FOR CONSULTATION

File Number: A5985822

Author: Dougal Elvin, Compliance and Monitoring Manager

Authoriser: Alison Curtis, General Manager Regulatory Services

EXECUTIVE SUMMARY

This report seeks Committee adoption of the draft Dog Control and Health Registration fees and charges 2024/25 as contained in **Attachment A** and the statement of proposal in **Attachment B**, for public consultation.

RECOMMENDATION

1. That the Compliance and Monitoring Manager's report dated 5 March 2024, titled 'Adoption of the Dog Control and Health Registration Fees 2024/25 for Consultation', be received.
2. That the report relates to an issue that is considered to be of low/medium significance in terms of Council's Significance and Engagement Policy.
3. That the Annual Plan and Long Term Plan Committee adopt the draft Dog Control and Health Registration fees and charges 2024/25 (as per options 1 and 2 of **Attachment A** of the agenda report), for public consultation.
4. That the Annual Plan and Long Term Plan Committee adopt the Statement of Proposal (as per **Attachment B** of the agenda report), as the basis of public consultation from 11 March 2024 to 11 April 2024.
5. That the Chief Executive Officer be delegated authority to make minor editorial changes to the documents if required.

BACKGROUND

1. The review of the Dog Control and Health Registration fees and charges is carried out annually. **Attachment A** outlines the rationale and matters considered when setting the proposed fee increases. **Attachment A** also sets out potential options in considering changes to these fees. Options 1 and 2 are recommended. The proposed fee increases for Dog Control and Health Registration fees and charges are contained in appendix 1 and 2 of **Attachment A**. The key changes include:
 - (a) Increases of around 13 percent across Dog Control fees and charges;
 - (b) Increases of around ten percent across Health registration fees and charges;

2. The Statement of Proposal (**Attachment B**) sets out these key changes and is the basis for consultation on the draft Dog Control and Health Registration fees and charges 2024/25.
3. Consultation is planned to run from 11 March 2024 to 11 April 2024.

SIGNIFICANCE AND ENGAGEMENT

4. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
5. The Policy requires Council and its communities to identify the degree of significance attached to issues, proposals, assets, decisions, and activities.
6. In terms of the Significance and Engagement Policy this decision is of **low/medium** significance because it is not expected to have any major financial or social implications for the community, however we note the impact on dog owners and specific businesses requiring health registration.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Planned Consultation		
Targeted stakeholders	Targeted engagement on the draft fees and charges will be undertaken with business owners requiring health registration. Information on consultation will be released through newsletter and social media.	Planned	Completed
General Public	The draft fees and charges will be made publicly available on our website and in our libraries/services centres. Opportunity to provide feedback in person during Doggy Day Out event in Ōmokoroa.		

ISSUES AND OPTIONS ASSESSMENT

Option A That the AP/LTP Committee adopt the draft Dog Control and Health Registration fees and charges 2024/25 and statement of proposal for public consultation.

Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Allows Council to meet its legislative requirements.</p> <p>Requirements for setting and reviewing fees and charges are outlined in the Act to which the activity relates e.g. requirements for setting dog registration fees are outlined in the Dog Control Act 1996.</p>
Costs (including present and future costs, direct, indirect and contingent costs).	<p>Costs are within current budgets.</p>
Option B That the AP/LTP Committee does not adopt the draft Dog Control and Health Registration fees and charges 2024/25 and statement of proposal for public consultation.	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Should significant changes or rework be required, this may put at risk Council's ability to meet its legislative requirements.</p> <p>Legislative requirements mean that the draft Schedule of Fees and Charges should be subject to consultation prior to decisions being made to change on some fee categories.</p>
Costs (including present and future costs, direct, indirect and contingent costs).	<p>Should changes or rework be required, then additional staff time will be involved, and the document will need to be represented to an extraordinary Committee meeting.</p>

STATUTORY COMPLIANCE

The resolutions contained within this report meet all relevant statutory requirements.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Dog Control and Health Registration fees	All costs associated with the production of the draft Dog Control and Health Registration Fees and Charges are included in current budgets, including costs associated with consultation.

ATTACHMENTS

1. **Attachment A – Issues and Options Paper – Dog Control and Health Registration Fees**  
2. **Attachment B – Dog and Health Fees – Statement of Proposal**  

Long Term Plan 2024 – 2034

Issues and Options Paper

Reference		
	Number	Description
Topic		<i>Proposed Animal Services Fees and Health Fees for 2024-2025.</i>
Issue		<i>Determination of level of increase in Fees for Animal services and Health Fees for 2024-2025.</i>
Project No		N/A
Related strategies/Activity plans		Regulatory services

Strategic Priorities	Does your project contribute to our strategic priorities? Yes/No	<p><i>Please explain how your project contributes to one or more of the below strategic priorities:</i></p> <p><i>For more information on the priorities please see here:</i></p> <p>https://dms.wbopdc.govt.nz/id:A5602856</p>
Enabling housing	No	<p>The community as a whole benefits from Council's response to complaints about uncontrolled or nuisance dogs. Events provide dog owners with an opportunity for interaction and education.</p> <p>The patrolling of public places and enforcement of dogs in prohibited areas (especially during the holiday season) benefit the wider community, as does the impounding of nuisance dogs.</p> <p>The registration of dogs provides a benefit to identifiable individuals as lost and found dogs can be returned to owners.</p> <p>The monitoring (inspection) of health premises ensures public confidence in businesses in the Western Bay and ensures required standards of operation.</p>
Empowering communities.	Yes	
Growing authentic Te Tiriti based relationships.	No	
Providing resilient, well maintained, and efficient infrastructure.	No	
Responding to climate change	No	

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Feedback Received to date

No specific feedback on Dog Fees and Charges increases were received through the Annual Plan 2023/24, despite a 10% increase being proposed.

Staff Narrative

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Purpose

The purpose of this report is to discuss the proposed 2024-2025 Dog Control and Health Registration Fees and charges for public consultation.

Background

In accordance with the Dog Control Act 1996, Council is required to adopt dog control fees for the coming registration year. The adopted fees and charges for dog control must be publicly notified at least once during the month preceding the start of the registration year, being 1 July 2024.

In accordance with the Health (Registration of Premises) Regulations 1966, health registration fees are required to be paid annually, and Council requires these to be paid by 30 June. These fees do not have to be publicly notified.

These timeframes require Council to provide registration information prior to the end of the financial year, being 30 June annually, with the opportunity for registration to be paid in a timely manner, prior to 30 June registration expiry.

Due to these timeframes Council is required to adopt these fees in advance of adopting the Long-Term Plan.

Key Fee considerations for 2024/25 Dog Control Fees

When considering the setting of the 2024/25 Dog Control fees as set out in appendix 1, the following matters were considered:

- The Revenue and Financing Policy requirements
- Current economic environment
- Feedback from field staff
- Number of dogs being impounded
- Neighbouring Council's approaches

Revenue and Financing Policy – When considering the setting of fees, consideration must be given to the Revenue and Financing Policy considerations for the Animal Services activity.. The underlying position that Dog Control is largely funded by user fees and charges but acknowledge that there is a public good component with delivering this activity. in recent years increased inflation and health and safety requirements have significantly impacted costs, and the current activity funding targets are not able to be achieved, and therefore require more general rates funding. To ensure that Dog Control continue to be primarily funded by way of user fees and charges, it is recommended that the dog control fees increase by 10% as per **appendix 1**.

Current economic environment – when considering any increase in fees

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consideration should be given to the impact of increased inflation on dog owners and the rising cost of everyday living. Consequently, disposable income is being squeezed and the ability to pay registration fees and/or impound fees should be considered. If registration fees are set too high, we expect to see a reduction in registration of dogs. Subsequently, more time will be spent by the animal services officers following up registration fees and responding to unregistered dog issues.

Field Staff feedback – consideration has been given to feedback provided by field staff from customers on whether they feel our fees represented value for money. Feedback indicated that customers appreciated the open days, and information available within the community, and that the registration fees do represent value for money.

Impounding of dogs – consideration has been given to the number of dogs being impounded and subsequently released back to their owners. The greater the cost of impounding fees, the higher the rate of dogs not being reclaimed by their owners. This results in increasing number of days that Council requires dogs to be in care, pressure on staff to continue to provide longer term care and to adopt dogs which can be rehomed. Longer term care increases the overall cost of the service looking after unclaimed dogs. Therefore, if the fees to reclaim impounded dogs are increased too much, we may find the costs of managing unclaimed dogs significantly increase.

Comparison to neighbouring Councils – To ensure that we are not inconsistent with our neighbouring councils, a comparison is made in relation to neighbouring councils fees and charges. Customers compare fees to identify value for money, and we should ensure we are comparable in this regard for fees and charges. Our proposed fee increase is in line with our neighbouring councils.

Key Fee considerations for 2024/2025 Health Registration Fees

When considering setting the 2024/25 fees for Health Registration fees as contained in **appendix 2** the following matters were considered:

- The Revenue and Financing Policy requirements
- Other Council approaches
- Feedback from field staff
- Economic environment

Revenue and Financing Policy considerations – when setting the health registration fees consideration of the Revenue and Financing Policy considerations for the Community Protection activity is required. The approach towards health registration fees are more balanced between user fees and

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general rates, due to a significant public good component of delivering this activity. Due to the small number of camping grounds, mortuaries and hairdressers in our district, the accumulated revenue is small (10%) in comparison to the revenue from the Food Act/Regulations activity. Increasing the fees substantially will have little impact on the overall revenue.

Comparison to neighbouring Councils – a comparison is made in relation to neighbouring councils fees and charges. Customers compare fees to identify value for money, so we should ensure we are comparable in this regard for fees and charges. Our proposed fee increase is in line with our neighbouring councils

Field Staff feedback – No feedback received regarding health fees.

Economic environment – the health registration fee is a commercial cost to the operator, which is either absorbed by the business or passed on to the customer. Many small businesses are still struggling with their recovery from Covid-19 closures, and businesses may be feeling the pressure of the cost of living crisis with less customers, so consideration should be given to not over-inflating fees. A modest increase to the fees is recommended to balance our increased costs, with the increased costs of the business owner, to ensure that we continue to work towards our community outcome of our economy is thriving.

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Options (recommended option in bold)	
1	<i>Proposed Dog Control Fees and charges – 13% income increase.</i>
2	<i>Proposed Health registration fees and charges – 10% income increase.</i>
3	<i>Leave fees as they currently are</i>

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RECOMMENDED OPTION			Option 1: 13% income increase in Dog Control Fees and charges income, from fees changes as per attachment 1.								
Advantages <ul style="list-style-type: none">• An overall 13% increase in revenue mainly through an increase in registration fees.• Not increasing impounding and seizure fees will help towards further dogs not being reclaimed.• An increase in adoption fees to cover the additional cost of preparing dogs for adoption.• The proposed increase in dog registration is \$20 for complete dogs, \$12 for a working dog and \$10 for a de-sexed dog.• Registration increases to \$120 for a non desexed dog and is comparable to surrounding authorities.• Continues to ensure that the Dog Control activity is being largely funded by user fees and charges.						Disadvantages <ul style="list-style-type: none">• Increasing fees could see a reduction in dog registration for the dog owners who don't pay the registration fees by 1 August 2024.• Increase of 13% is not enough to cover all costs associated with providing this activity.					
			Option 1 Implications for Work Programme/Budgets								
y/e June	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Dog Control User Fees Income -	-	-	-	-	-	-	-	-	-	-	Dog Control 2025 proposed price increase will be included in the draft ITP budget

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Change											
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RECOMMENDED OPTION			Option 2: 10% increase in Health Registration Fees and charges, from fees changes as per attachment 2.								
<div>Advantages</div> <ul style="list-style-type: none">A 10% increase equates to an additional \$33 for a hairdresser and mortuary; and \$41 for a camping ground.A 10% increase is comparable to surrounding authorities.Allows us to recover some of the costs of providing this activity.						<div>Disadvantages</div> <ul style="list-style-type: none">Businesses may be feeling the pressure of increasing costs and loss of revenue due to the cost-of-living crisis.Does not cover all our costs to provide the activity.					
			Option 2 Implications for Work Programme/Budgets								
y/e June	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Health Registration User Fees Income - Change	-	-	-	-	-	-	-	-	-	-	Health Registration 2025 proposed price increase will be included in the draft LTP budget.

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NOT RECOMMENDED			Option 3: Retain existing Dog Control fees and Health Registration fees (no change to fees).								
Advantages <ul style="list-style-type: none">Shows goodwill to the dog owner and health premises community.Recognises potential community financial constraints.							Disadvantages <ul style="list-style-type: none">Would incur less revenue, and therefore being inconsistent with the Revenue and Financing Policy.Activity would need more support from general rates.Any future fee increase would possibly need to be a steeper increase invoking a negative response from the community.				
			Option 3 Implications for Work Programme/Budgets								
y/e June	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Dog Control User Fees Income	(102,466)	(102,607)	(106,718)	(107,689)	(109,366)	(112,091)	(113,860)	(116,449)	(120,153)	(123,314)	Reduced income compared to option 1.
Health Registration User Fees Income	(1,759)	(1,790)	(1,816)	(1,843)	(1,869)	(1,891)	(1,915)	(1,937)	(1,953)	(1,967)	Reduced income compared to option 2.

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Recommended Decision <i>(to be completed by staff prior to decision-making meeting)</i>
<i>THAT:</i> Option 1: <i>13% income increase in Dog Control Fees and charges income, from fees changes as per attachment 1.</i> <i>AND</i> Option 2: <i>10% increase in Health Registration Fees and charges, from fees changes as per attachment 2.</i>

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Appendix 1 – Dog Control Fees

Class of Dog	2023/24 Registration Fee	2024/25 Registration Fee	% Change	2023/24 Penalty Fee	2024/25 Penalty Fee	% Change
	(If paid before 1 August 2024)			(If paid on or after 1 August 2024)		
All dogs unless otherwise categorised	100.00	120.00	20.00%	150.00	180.00	20.00%
Stock working dog	60.00	72.00	20.00%	90.00	108.00	20.00%
De-sexed dog	80.00	90.00	12.50%	120.00	135.00	12.50%
Dogs domiciled on Matakana Island	50.00	50.00	0.00%	75.00	75.00	0.00%
Re-registration fee for each additional dog exceeding five.	25.00	30.00	20.00%			
Dangerous Dog:	2023/24 Registration Fee	2024/25 Registration Fee	% Change	2023/24 Penalty Fee	2024/2025 Penalty Fee	% Change
	(If paid before 1 August 2024)			(If paid on or after 1 August 2024)		
All dogs unless otherwise categorised	150.00	180.00	20.00%	225.00	270.00	20.00%
Stock working dog	90.00	108.00	20.00%	135.00	162.00	20.00%
De-sexed dog	120.00	135.00	12.50%	180.00	202.50	12.50%
Dogs domiciled on Matakana Island	75.00	75.00	0.00%	112.00	112.00	0.00%

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Appendix 1 cont. – Dog Control Fees

	2023/24 Registration Fee	2024/25 Registration Fee	% Change
Dog pound Fees - Impounding			
Unregistered: First Impounding	130.00	130.00	0.00%
Unregistered: Second Impounding	220.00	220.00	0.00%
Unregistered: Third and subsequent impounding (for the same dog within 24 months)	220.00	220.00	0.00%
Registered: First Impounding	90.00	90.00	0.00%
Registered: Second impounding	160.00	160.00	0.00%
Registered: Third and subsequent impounding (for same dog within 24 months)	220.00	220.00	0.00%
Dog Pound: Seizure fees			
First seizure fee	120.00	120.00	0.00%
Second seizure fee	220.00	220.00	0.00%
Third seizure fee	220.00	220.00	0.00%
Other Costs:			
Micro-chip fee	35.00	35.00	0.00%
Daily Sustenance	17.50	17.50	0.00%
After-hours impound	50.00	60.00	20.00%
Surrender	65.00	100.00	53.85%
Dog adoption - Male	270.00	350.00	29.63%
Dog adoption - Female	300.00	400.00	33.33%

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Multiple dogs - per application	50.00	60.00	20.00%
Replacement tag	7.50	10.00	33.33%
Stock Pound Fees:			
For every sheep, lamb or goat.	80.00	80.00	0.00%
For all other animals	150.00	150.00	0.00%
Repeated Impounding:			
<i>(Stock, not necessarily the same animal but owned by the same person, impounding on a second or subsequent occasion).</i>			
For every sheep, lamb or goat (for the same person within 24 months).	120.00	120.00	0.00%
For all animals (the same person within 24 months).	200.00	200.00	0.00%
Sustenance:			
Actual and reasonable costs (minimum of \$4.00 per head of stock per day).			
Driving charges:			
Actual and Reasonable costs (minimum of \$4.00 per head of stock per day)			
Advertising:			
Where applicable, a notification fee of \$10.00 plus the actual cost of advertising impounded stock.			

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Appendix 2 – Health Registration Fees

Non-Food premises (Health) Registration Fees (\$)	2023/2024	2024/2025	% Change
	Registration Fee (\$)	Registration Fee (\$)	
Hairdressers	330.00	363.00	10.00%
Mortuaries	330.00	363.00	10.00%
Camping grounds	410.00	451.00	10.00%
Change of ownership	110.00	121.00	10.00%
Issue of Notice to Rectify / Non-Compliance	390.00	429.00	10.00%
Property Inspections and reporting (Health Act 1956)	195.00	214.50	10.00%
Additional inspections and processing (per hour)	195.00	214.50	10.00%

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**Western
Bay of Plenty**
District Council



Mā tō tātou takiwā For our District

**Dog Control and Health
Fees and Charges 2024**

Statement of Proposal

1. Introduction

Council's Fees and Charges are reviewed as part of preparation for the Long Term Plan. This is the list of how much we will charge for specific services and activities.

Fees for both the dog control and health premises registration activities have timeframes set by legislation that will require Council to make decisions on these fees prior to the anticipated Long Term Plan adoption in September 2024.

The purpose of this consultation is to seek feedback on the proposed changes to Dog Control and Health Registration Fees, to allow for decisions and adoption to occur prior to 30 June 2024.

2. Reasons for the Proposal

The purpose of reviewing these fees and charges is to ensure that the fees charged will cover the costs associated with each activity.

Consideration has been given to the current economic environment, consistency with neighbouring councils and to ensure fees align with Council's Revenue and Financing Policy.

For the 2024/25 year we are proposing the following changes.

Summary of Proposed Changes

The full set of proposed fees for Dog Control and Health Regulations is attached at the end of this document.

Dog Control

The Dog Control activity is largely funded by user fees and charges with a portion covered by rates. In recent years, increased inflation and health and safety requirements have significantly impacted costs.

To ensure that the Dog Control activity continues to be primarily funded by dog owners (through user fees and charges), it is proposed that the dog control fees increase by an average of 13%.

This increase is mainly through an increase in registration fees. The proposed increase in dog registration is an additional \$20 for complete dogs, \$12 for a working dog and \$10 for a de-sexed dog.

It is also proposed that there is an increase in adoption fees to cover the additional cost of preparing dogs for adoption.

There are no changes proposed to fees for the impounding of dogs. It is seen that an increase would deter people from reclaiming their dogs and add additional cost due to longer impoundment and potential rehoming of more dogs.

Health Registration

We are proposing a 10% increase in health premises registration fees. This increase equates to an additional \$41 for a camping ground, and \$33 for hairdressers and mortuaries.

The approach towards covering the cost of the health registration activity is balanced between user fees and general rates. The proposed increase is recommended to enable Council to recover some of the cost of providing this activity, while recognising businesses will be feeling the pressure of increased costs due to the current economic environment.

3. Have Your Say

We need your feedback by 5pm, 11 April 2024.

Please tell us your thoughts on the proposed changes. You can do this by:

- Entering it online at: <https://haveyoursay.westernbay.govt.nz>
- Posting it to: Have Your Say, Western Bay of Plenty District Council, Private Bag 12803, Tauranga 3143.
- Emailing it to: haveyoursay@westernbay.govt.nz
- Delivering it to:
 - Western Bay of Plenty Barks Corner Office, 1484 Cameron Road, Greerton
 - Te Puke Library and Service Centre, 130 Jellicoe Street, Te Puke
 - The Centre – Pātuki Manawa, Katikati Library, Service Centre and Community Hub, 21 Main Road, Katikati
 - Waihi Beach Library and Service Centre, 106 Beach Road, Waihi Beach
 - Ōmokoroa Library and Service Centre, 28 Western Avenue, Ōmokoroa

Feedback forms are available online, at our service centres listed above, or through calling the Council (07 571 8008) to request a hard copy.

Giving effective feedback

Online and hard copy submission forms provide the opportunity to express your views on the proposed changes.

Feedback on matters outside the scope of the fees and charges document cannot be considered by the Council as part of this review process.

Period for feedback opens: Monday 11 March 2024

Period for feedback closes: Thursday 11 April 2024

Opportunity to speak: Doggy Day Out, 16 March 2024

Council adopts the Fees and Charges: 1 May 2024

Changes come into effect: 1 July 2024

4. What happens next

Council will acknowledge in writing or by email (if provided) the receipt of your feedback and all feedback will be considered through Council's deliberations process.

All submitters who provide email or postal details will be notified of our decisions.

Proposed Fees and Charges 2024 – Dog Control

Class of Dog	Registration Fee (If paid before 1 August 2024)			Penalty Fee (If paid on or after 1 August 2024)			Dangerous Dog Registration Fee (If paid before 1 August 2024)			Dangerous Dog Penalty Fee (If paid on or after 1 August 2024)		
	2023/2024 (\$)	2024/2025 (\$)	% Change	2023/2024 (\$)	2024/2025 (\$)	% Change	2023/2024 (\$)	2024/2025 (\$)	% Change	2023/2024 (\$)	2024/2025 (\$)	% Change
All dogs unless otherwise catagorised	100.00	120.00	20.00%	150.00	180.00	20.00%	150.00	180.00	20.00%	225.00	270.00	20.00%
Stock working dog	60.00	72.00	20.00%	90.00	108.00	20.00%	90.00	108.00	20.00%	135.00	162.00	20.00%
De-sexed dog	80.00	90.00	12.50%	120.00	135.00	12.50%	120.00	135.00	12.50%	180.00	202.50	12.50%
Dogs domiciled on Matakana Island	50.00	50.00	0.00%	75.00	75.00	0.00%	75.00	75.00	0.00%	112.00	112.00	0.00%

Re-registration fee for each additional dog exceeding five.	25.00	30.00	20.00%
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	2023/2024 (\$)	2024/2025 (\$)	% Change
Dog Pound Fees – Impounding			
Unregistered Dogs			
Unregistered: First Impounding	130.00	130.00	0.00%
Unregistered: Second Impounding	220.00	220.00	0.00%
Unregistered: Third and susequent impounding (for the same dog within 24 months)	220.00	220.00	0.00%
Registered Dogs			
Registered: First Impounding	90.00	90.00	0.00%
Registered: Second impounding	160.00	160.00	0.00%
Registered: Third and subsequent impounding (for same dog within 24 months)	220.00	220.00	0.00%

Dog Pound: Seizure fees			
First seizure fee	120.00	120.00	0.00%
Second seizure fee	220.00	220.00	0.00%
Third seizure fee	220.00	220.00	0.00%

Other Costs			
Micro-chip fee	35.00	35.00	0.00%
Daily Sustenance	17.50	17.50	0.00%
After-hours impound	50.00	60.00	20.00%
Surrender	65.00	100.00	53.85%
Dog adoption – Male	270.00	350.00	29.63%
Dog adoption – Female	300.00	400.00	33.33%
Multiple dogs – per application	50.00	60.00	20.00%
Replacement tag	7.50	10.00	33.33%

	2023/2024 (\$)	2024/2025 (\$)	% Change
Stock Pound Fees			
For every sheep, lamb or goat.	80.00	80.00	0.00%
For all other animals	150.00	150.00	0.00%

Repeated Impounding			
(Stock, not necessarily the same animal but owned by the same person, impounding on a second or subsequent occasion).			
For every sheep, lamb or goat (for the same person within 24 months).	120.00	120.00	0.00%
For all animals (the same person within 24 months).	200.00	200.00	0.00%

Sustenance	
Actual and reasonable costs (minimum of \$4.00 per head of stock per day).	

Driving charges	
Actual and reasonable costs (minimum of \$4.00 per head of stock per day)	

Advertising	
Where applicable, a notification fee of \$10.00 plus the actual cost of advertising impounded stock.	

