

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE PUKE COMMUNITY BOARD MEETING NO. TPC24-1
HELD IN THE TE PUKE LIBRARY AND SERVICE CENTRE, 130 JELlicoe STREET, TE PUKE
ON THURSDAY, 15 FEBRUARY 2024 AT 7.00PM**

KARAKIA

Cr Wichers opened the meeting with a karakia.

1 PRESENT

Chairperson K Ellis, Member K Summerhays, Cr G Dally and Cr A Wichers

2 IN ATTENDANCE

C Crow (General Manager Infrastructure Group), S Prendergast (Transportation Area Engineer), G Golding (Governance Manager), and J Osborne (Governance Advisor)

2 members of the public.

Councillor R Crawford (Maketu-Te Puke Ward)

3 APOLOGIES

APOLOGY

RESOLUTION TPC24-1.1

Moved: Member K Summerhays

Seconded: Cr A Wichers

That the apologies for absence from Member Snell and Member Chauhan be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 MARK BOYLE – TE PUKE ECONOMIC DEVELOPMENT GROUP (TPEDG)

Mr Boyle was in attendance to provide an update on Te Puke Economic Development Group (TPEDG), and the themes of what the Group was doing in 2024. The following points were raised:

- TPEDG was working on digital marketing and information sharing, which included the creation of hashtags, two websites, social media, and an annual video.
- In 2023, TPEDG had a Te Puke Times column, which would be run again late 2024/into 2025.
- A digital enterprise was established last year, which involved making short documentary videos about Te Puke, including a story about Charlie Wilson, a Māori artist and carver, and a story about the new mural in Commerce Lane.
- The Business Excellence Awards would take place in 2025, with it being advertised throughout 2024.
- TPEDG had submitted a detailed SmartGrowth strategy submission and facilitated a tour with the SmartGrowth strategy panel.
- Ongoing engagement was happening with NKGI and Zespri on what was important for the kiwifruit industry.
- There was an specific focus on economic growth around the kiwifruit industry, as it creates jobs and is critical for social infrastructure.
- TPEDG developed a campaign called 'Lets Keep it Local' which would be promoted in 2024. It focussed on the importance of local spend.
- 300 people attended the last Te Puke Business Excellence Awards, including Mayor Denyer.
- Environmental responsibility was a focus, which included the promotion of the natural environment, in connection with Bay of Plenty Alliance, to educate businesses on the environment and their impact.
- The town centre and kiwifruit slice sculptures were looking good, due to efforts from the Council and Community Board to clean up these areas.
- There needed to be something done about the Heritage Plaza area.
- TPEDG had created a concept to promote stories around Te Puke's kiwifruit industry and would be seeking funding for this during 2024.

Responses to Questions/Comments from the Board:

- TPEDG had created its own SmartGrowth Forum, as there were no official forums. Anyone that wishes to be part of this could contact TPEDG.

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- It was suggested to TPEDG that Bay of Plenty Regional Council (BOPRC) be contacted about its cleaner reduction programme, for the industries in Te Puke. BOPRC had funding available for this.

Concern was raised from a member of the Board that Te Puke is the area that gets all the industries and social services that are not wanted in other areas of the District, and there was a need for TPEDG to be aware and vigilant about this.

7.2 LORNA COOPER – NO 1 ROAD

Ms Cooper was in attendance to raise her concerns with No 1 Road, and to seek an update on the matter.

- The General Manager Infrastructure Services had visited Ms Coopers home to inspect the concerns and discuss a solution. Ms Cooper wanted to know what the outcome of this was.

General Manager Infrastructure Services:

- Threshold fencing was going up next week, and signs for this had also been ordered. Traffic calming was the primary solution.
 - A reseal of the road was planned for March 2024.
 - Other residents had been consulted and were experiencing the same issues.
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7.3 RICHARD CRAWFORD – COMMUNITY RESPONSE

An update had already been provided to the Community Board on the Community Response Team, however, Cr Crawford made the following points:

- The Community Response plan would hopefully be finalised and rolled out soon.
 - Chairperson Ellis would be involved in this on behalf of the Community Board, however, any one on the Community Board was able to be involved.
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8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 23 NOVEMBER 2023

The Board considered a report dated 15 February 2024 from the Governance Advisor. The report was taken as read, with clarification on the below:

- An invoice has been received from Dashmesh Sports and Cultural Society, for the grant application in November 2023.
 - Item 9.4: Election of Deputy Chairperson – the election of Member Snell to Deputy Chairperson needed to be reflected in the Community Board's Terms of Reference.
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- Item 9.9.3: Queen Palms Frontage – it was the responsibility of the developer to plant the area with grass, but this had not been done. Subsequently, Council would be completing these works.
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RESOLUTION TPC24-1.2

Moved: Cr A Wichers

Seconded: Member K Summerhays

- That the Minutes of the Te Puke Community Board Meeting held on 23 November 2023 as circulated with the agenda be confirmed as a true and correct record, with the following amendment:
 - Item 9.1.2 on page 3 of the minutes, should read: *"The pump track was no longer being funded through the Waka Kotahi Transport Choices funding, and was now funded through the funding assistance rate."*
- That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 TE PUKE COMMUNITY BOARD – CHAIRPERSON'S REPORT – FEBRUARY 2024

The Board considered a report dated 15 February 2024 from Chairperson Ellis. The report was taken as read, with further discussion on items as follows.

RESOLUTION TPC24-1.3

Moved: Member K Summerhays

Seconded: Cr A Wichers

- That the Chairperson's report dated 15 February 2024 titled 'Te Puke Community Board – Chairperson's Report – February 2024' be received.
 - That the Te Puke Community Board approve an additional \$60.07, for a total amount of \$3,060.07 (see TPC23-4.4), to be funded from the Te Puke Community Board Reserves Account for the cost of the installation of Wifi in Jubilee Park, as per the cost estimate provided by Rexnetworks (**Attachment 1** of this report).
 - That the Te Puke Community Board approve the amount of \$1,550.00 from the Te Puke Community Board reserves account to put towards the cost of the installation of a shade sail for the Te Puke Dog Park, with an upgraded design being sought to include steel poles, which will be confirmed by the Community Board once received.
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4. That the Te Puke Community Board approve the amount of \$2,300.00 from the Te Puke Community Board contingency account to fund the painting of a mural on the Rangioru Sports Club fence line, to be done by Millie Olive Pidwell.

CARRIED

9.1.1 WI-FI IN JUBILEE PARK

- The Wi-Fi was ready to be installed on 27 February 2024.
 - The maintenance of the asset would be covered by the provider, as it would remain their asset.
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9.1.2 SHADE SAIL FOR TE PUKE DOG PARK

- Concern was raised over the wooden poles, as well as the shape of the sail, and the ability for people to climb up and sit on the sail.
 - There was concern about the heat of the pump-track concrete, as it was too hot to walk on in warmer temperatures.
 - Neighbouring areas had shade sails with steel poles, and it was felt the Te Puke Dog Park one should match the quality of these.
 - Council staff would seek a quote for a steel pole option, and Council would fund the difference between the cost for this and the Community Board's committed funding.
 - The updated design would be provided to the Community Board, to be confirmed outside of a formal setting between Community Board members and will be made publicly available through the next agenda.
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9.1.3 RANGIORU SPORTS CLUB MURAL

- The artist, Millie Olive Pidwell, had completed other murals in the area, and was local to Te Puke.
 - The Public Art Policy had just been approved by Council for consultation, however, this did not apply to this decision.
 - The mural design would be provided to the Community Board, to be confirmed outside of a formal setting between Community Board members and will be made publicly available through the next agenda.
 - The Rangioru Sports Club would pay for any extra cost on top of the Community Board funding.
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- The mural concept plan would be brought to the next Community Board meeting for information.
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9.1.4 HERITAGE PLAZA

This item will be workshopped with the Community Board and relevant staff, at a future Community Board workshop.

9.1.5 POWERED SITE ON JELLCOE STREET (ITEM 5C IN REPORT)

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- Staff were waiting on a cost for the connection into the power box.
 - Once a cost estimate has been obtained , PowerCo would need to be engaged to carry out this work.
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9.2 TE PUKE COMMUNITY BOARD – COUNCILLOR'S REPORT – FEBRUARY 2024

The Board considered a report dated 15 February 2024 from Cr Wichers. The report was taken as read, with further discussion on the below:

- A concern was raised that the Deputy Chair position for the Te Puke Spatial Plan was not offered to a Tangata Whenua representative. It was agreed that this was a conversation that needed to take place at a Te Puke Spatial Plan Subcommittee meeting.
 - The next Maketu-Te Puke Community Forum was scheduled for 28 February 2024. The venue was yet to be confirmed.
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RESOLUTION TPC24-1.4

Moved: Cr A Wichers

Seconded: Chairperson K Ellis

That Councillor Wichers' report dated 15 February 2024 titled 'Te Puke Community Board – Councillor's Report – February 2024' be received.

CARRIED

9.2.1 NEW RATES STRIKE

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- The Long Term Plan was progressing, and a key focus was inflation and rates.
 - The background to the draft consultation document was being worked on, and would be released mid-May to June 2024.
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- It was queried when residents would be informed of their new rates, and whether it would be a retrospective charge when the rates invoices were released in September 2024. This would be investigated and reported back to the Board.
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9.3 TE PUKE COMMUNITY BOARD – GRANT APPLICATIONS – FEBRUARY 2024

The Board considered a report dated 15 February 2024 from the Governance Advisor. The report was taken as read, with further discussion on the below:

- Youth Encounter Ministries Trust had a grant application approved in April 2023.
 - It was agreed that the application from Youth Encounter Ministries Trust did not fit with the Community Board's Strategic Direction, and that there were more suitable avenues of funding for this.
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RESOLUTION TPC24-1.5

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

1. That the Governance Advisor's report dated 15 February 2024 titled 'Te Puke Community Board Grant Applications – February 2024' be received.
2. That the Te Puke Community Board **approve** the grant application from Citizens RSA Te Puke ANZAC Committee for \$1,000.00, to contribute towards catering and other operating expenses for the annual Te Puke Civic ANZAC Day Commemoration. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

CARRIED

RECOMMENDATION

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

3. That the Te Puke Community Board **do not approve** the grant application from Youth Encounter Ministries Trust.
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9.4 TE PUKE COMMUNITY BOARD – ANZAC DAY COMMEMORATION 2024

The Board considered a report dated 15 February from the Governance Advisor. The report was taken as read, with further discussion on the below items.

RESOLUTION TPC24-1.6

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

1. That the Governance Advisor's report dated 15 February 2024, titled 'Te Puke Community Board – ANZAC Day Commemoration 2024', be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Te Puke Community Board provide a wreath for the ANZAC Day Service, to be paid from the Te Puke Community Board Contingency Account (up to the value of \$350).

CARRIED

RESOLUTION TPC24-1.7

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

4. That all members of the Te Puke Community Board represent the Te Puke Community Board at the ANZAC Day Service in Te Puke on 25 April 2024.

CARRIED

9.4.1 REUSABLE FLAX ANZAC DAY WREATH

- It was proposed to the Board to approve more funding to purchase a reusable wreath, rather than a floral wreath, in order to provide a more sustainable option every year at the Anzac Day service in Te Puke. This wreath could be used for years to come.
 - The Board requested that the flax artist's portfolio be circulated to Board members before confirming the reusable wreath.
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9.5 TE PUKE COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – FEBRUARY 2024

The Board considered a report dated 15 February 2024 from the Governance Advisor. The report was taken as read, with further discussion on the below items.

- Member Dally congratulated the Transportation Area Engineer and the General Manager Infrastructure Services for the completion of the Jellicoe Street industrial service lane footpath.
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RESOLUTION TPC24-1.8

Moved: Cr G Dally

Seconded: Member K Summerhays

That the Governance Advisor's report dated 15 February 2024 titled 'Te Puke Community board - Projects and Operations Report – February 2024' be received.

CARRIED

9.5.1 COMMERCE LANE SAFETY IMPROVEMENTS

- The Commerce Lane Pedestrian Safety allocation of \$20,000 was just for the design, and the Transportation Area Engineer was working with a new consultant on the design due to the contract with WestLink ending.
 - New consultants had also been engaged for the Te Puke Intermediate School speed bump project.
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9.5.2 BRIDGE ENHANCEMENTS

The Board agreed to workshop the safety concerns raised over bridges in the area to discuss some bridge enhancements.

9.5.3 HERITAGE PLAZA

The General Manager Infrastructure Services noted that there was \$70,000 remaining allocated from the revivification of the Heritage Plaza that could now be contributed to the Heritage Plaza refurbishment project.

9.5.4 GLYPHOSATE SPRAYING

The main concern with glyphosate spraying was not what was used, it was how it was used. There needed to be some thought put into what was sprayed, rather than blanket spraying.

9.5.5 TE PUKE WASTEWATER TREATMENT PLANT

- The designs for the Te Puke Wastewater Plant would be completed in March 2024, and ordering for equipment could begin.
 - Council was working with Te Ohu Parawai o te Waiāri.
 - Council was working closely with Quayside Holdings to ensure the plant was operating when they began their first build.
 - Modelling had been completed to determine the growth numbers and the capacity of the plant.
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9.5.6 FLUORIDATION

Cr Wichers provided a brief update on the fluoride situation and the high court ruling.

9.5.7 EASTERN BAY SAFETY PROGRAMME

- Concern was raised that there was not a presence of this programme in Te Puke. There was a view that there needed to be more scrutiny on what Council was getting for the money put into the programme. This would be investigated and reported back to the Board.
 - The Transportation Area Engineer noted that she was working with this programme specifically around school road safety.
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9.6 TE PUKE COMMUNITY BOARD – FINANCIAL REPORT DECEMBER 2023

The Board considered a report dated 15 February 2024 from the Financial Business Advisor. The report was taken as read, with further discussion on the below:

- The power supply for the Christmas tree was projected to be \$10,000, plus an additional cost for the foundations of the project. The Community Board had committed \$15,000.
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RESOLUTION TPC24-1.9

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

The Financial Business Advisor's report dated 15 February 2024 titled 'Te Puke Community Board – Financial Report December 2023' be received.

CARRIED

The Meeting closed at 9.00pm.

Confirmed as a true and correct record at the Te Puke Community Board meeting held on 11 April 2024.

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Chairperson K Ellis
CHAIRPERSON