

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
MAKETU COMMUNITY BOARD MEETING NO. MKC24-1  
HELD IN THE MAKETU COMMUNITY CENTRE, WILSON ROAD, MAKETU  
ON TUESDAY, 20 FEBRUARY 2024 AT 7.00PM**

**1 PRESENT**

Chairperson L Rae, Member T Hopping, Cr R Crawford and Deputy Mayor J Scrimgeour

**2 IN ATTENDANCE**

E Watton (Acting General Manager Strategy and Community/Strategic Policy and Planning Programme Director), S Prendergast (Transportation Area Engineer) and G Golding (Governance Manager)

**3 APOLOGIES**

Nil

**4 CONSIDERATION OF LATE ITEMS**

Nil

**5 DECLARATIONS OF INTEREST**

Nil

**6 PUBLIC EXCLUDED ITEMS**

Nil

**7 PUBLIC FORUM**

**7.1 MAX JOHNSTON – VARIOUS ITEMS**

Mr Johnston was in attendance to discuss various issues and requested updates on the Urupa and Wilson Road:

The Chairperson provided the following updates on the Urupa:

- The Chairperson advised that the Urupa Taskforce hui would be held in March, it wasn't acceptable that the issues at the Urupa hadn't been addressed.

- The Board had passed a resolution in 2023 to fund the installation of handrailing at the Urupa, however, the project was yet to progress. Staff had advised they would follow up on the project.
- The Urupa Taskforce leader would work with staff to inform next of kin for graves affected by flooding in the Urupa.
- It was decided that the works on the Urupa would start after the Christmas holiday period, the work was still expected to place during the summer period.

The Chairperson provided the following updates on Wilson Road:

- The Community Board did not have enough funding in their Roading Account to fix Wilson Road and the road was scheduled to be rehabilitated by Council.
- Due to the contract ending with Westlink, the Wilson Road rehabilitation had been delayed.
- The schedule for drainage clearing across Maketu had been provided to the Board.

Mr Johnston raised a concern about the lack of mowing across Maketu particularly over the summer period.

The Chairperson provided the following comments:

- Maketu missed out on mowing prior to the busy Christmas period compared to other areas in the District.
- Staff had acknowledged that the mowing in Maketu was unacceptable and did not meet the level of service in the mowing contract.
- It should not be up to the residents of Maketu to be mow the reserves.

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## 7.2 LASSIRA WHAREPOURI – VARIOUS TOPICS

Ms Wharepouri was in attendance and spoke on various topics:

- The name of the Urupa Taskforce should be changed to remove taskforce from it and be more reflective of the community.
- There should be consideration to balancing the ecosystem of the drains alongside the cleaning/dredging.
- Ms Wharepouri was advised that the drains are cleared under certain conditions stipulated in the resource consent. For example, the drains would not be dredged during whitebait spawning season.

## 8 MINUTES FOR CONFIRMATION

### 8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 28 NOVEMBER 2023

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#### RESOLUTION MKC24-1.1

Moved: Deputy Mayor J Scrimgeour

Seconded: Member T Hopping

1. That the Minutes of the Maketu Community Board Meeting held on 28 November 2023 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

**CARRIED**

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## 9 REPORTS

### 9.1 MAKETU COMMUNITY BOARD – CHAIRPERSON'S REPORT – FEBRUARY 2024

The Board considered a report dated 20 February 2024 from the Chairperson. The report was taken as read with further discussion as per below:

- The Chairperson acknowledged and congratulated the Chairperson of Te Puke Community Board Kassie Ellis on being nominated for the Young Elected Member of the year at the LGNZ Young Elected Members Conference.
- The civil defence launch day was well attended and a successful event.
- The Chairperson noted that the Urupa Taskforce hui would be held on 12 March at 6pm.
- It was important to hear feedback from the community about what managed retreat looked like for them.

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#### RESOLUTION MKC24-1.2

Moved: Chairperson L Rae

Seconded: Deputy Mayor J Scrimgeour

That the Chairperson's report dated 20 February 2024 titled 'Maketu Community Board – Chairperson's Report – February 2024' be received.

**CARRIED**

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**9.1.1 MOWING RESERVES**

- The Community Board was concerned that contractors were not meeting the level of service for mowing reserves.
  - The Board was advised that staff were meeting with Downer to discuss their deliverables and performance in relation to mowing. Downer were bringing in additional resource bring the entire district up to standard.
  - The Board requested an update from staff on the outcome of the meeting with Downer.
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**9.1.2 MAKETU BOOK SHARING SHELTER**

- The Chairperson had received a quote from the contractor Ben Boucher for up to \$15,000 to build a book sharing shelter, depending on what materials were used.
  - If the book sharing shelter was built near the Maketu Hauora then it should have a similar colour scheme and materials.
  - The shelter would be built on reserve land, the Board would seek permission for the shelter from Council's Reserves Team.
  - The Board would consider an appropriate name and the design for the shelter at their next workshop.
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**RESOLUTION MKC24-1.3**

Moved: Cr R Crawford

Seconded: Member T Hopping

That the Maketu Community Board approve up to \$15,000 from the Maketu Community Board Reserves Account, for costs relating to the Book Sharing Shelter subject to approval from the Reserves and Facilities Manager.

**CARRIED**

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**9.1.3 MAKETU INFORMATION CENTRE MURAL**

- The Board had approached a local artist to paint a mural on the side of the information centre.
  - The artist would require an upfront payment to cover the cost of the paint. The Chairperson advised that graffiti resistant paint would be used for the mural.
  - The location of the mural was in view of a CCTV camera which reduced the risk of graffiti.
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- The Board would require written approval from the Operations Manager before the mural was painted.
- A detailed quote and design for the mural would be considered at the Board's next workshop.

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**RESOLUTION MKC24-1.4**

Moved: Deputy Mayor J Scrimgeour

Seconded: Chairperson L Rae

That the Maketu Community Board approve up \$8,000 from the Maketu Community Board Reserves Account, for costs relating to the Maketu Information Centre mural, subject to a detailed design and quote being approved by the Board.

**CARRIED**

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**9.2 MAKETU COMMUNITY BOARD – COUNCILLOR'S REPORT – FEBRUARY 2024**

The Board considered a report dated 20 February 2024 from Councillor Crawford. The report was taken as read with further discussion on the below:

- Councillor Crawford acknowledged the work that emergency services did over the summer period.
- There was a concern that tourists were unaware of rips and currents at the beach and harbour. It was suggested that signage be installed to identify hazard areas.

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**RESOLUTION MKC24-1.5**

Moved: Member T Hopping

Seconded: Chairperson L Rae

That Councillor Crawford's report dated 20 February 2024 titled 'Maketu Community Board – Councillor's Report – February 2024' be received.

**CARRIED**

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**9.3 MAKETU COMMUNITY BOARD – ANZAC DAY COMMEMORATION 2024**

The Board considered a report dated 20 February 2024 from the Governance Advisor. The report was taken as read with further discussion on the below:

- The Board suggested that staff engage with a local artist to make the sustainable ANZAC day wreath.

**RESOLUTION MKC24-1.6**

Moved: Cr R Crawford

Seconded: Member T Hopping

1. That the Governance Advisor's report dated 20 February 2024, titled 'Maketu Community Board – ANZAC Day Commemoration 2024', be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Maketu Community Board provide a reusable wreath for the ANZAC Day Service, to be paid from the Maketu Community Board Contingency Account (up to the value of \$350).

**CARRIED**

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**RESOLUTION MKC24-1.7**

Moved: Chairperson L Rae

Seconded: Deputy Mayor J Scrimgeour

4. That Laura Rae and Tippy Hopping represents the Maketu Community Board at the ANZAC Day Service in Maketu on 25 April 2024.

**CARRIED**

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**9.4 MAKETU COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – FEBRUARY 2024**

The Board considered a report dated 20 February 2023 from the Governance Advisor. The report was taken as read with further discussion on the below:

- The Board requested that the project updates on Midway Park and Establishing Community Resource Recovery Centres (CRRC) be removed from future reports as they were not relevant to the Maketu Community Board area.
  - The Board received a second quote for a rubbish bin at Arawa Avenue which was more expensive than the first. Staff advised the Board that maintenance for this bin would need to be submitted under the Long-Term Plan.
  - The Board would discuss options for a bin at Arawa Avenue at their next workshop.
  - The Board raised concerns about an abandoned vehicle in Maketu. Staff advised the Board of Council's process to remove abandoned vehicles.
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**RESOLUTION MKC24-1.8**

Moved: Deputy Mayor J Scrimgeour

Seconded: Chairperson L Rae

That the Governance Advisor's report dated 15 February 2024 titled 'Maketu Community Board – Projects and Operations Report – February 2024' be received.

**CARRIED**

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**9.5 MAKETU COMMUNITY BOARD – FINANCIAL REPORT DECEMBER 2023**

The Board considered a report dated 20 February 2023 from the Financial Business Advisor. The report was taken as read with no further discussion.

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**RESOLUTION MKC24-1.9**

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr R Crawford

That the Financial Business Advisor's report dated 20 February 2024 titled 'Maketu Community Board – Financial Report December 2023' be received.

**CARRIED**

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**The Meeting closed at 8:44pm.**

**Confirmed as a true and correct record at the Maketu Community Board meeting held on 16 April 2024.**

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Chairperson L Rae  
**CHAIRPERSON**