

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
KATIKATI COMMUNITY BOARD MEETING NO. KKC24-1  
HELD IN THE CENTRE – PĀTUKI MANAWA, 21 MAIN ROAD, KATIKATI  
ON WEDNESDAY, 7 FEBRUARY 2024 AT 7.00PM**

## **1 PRESENT**

Chairperson J Clements, Member N Mayo, Member A Earl, Member T Sage, Cr A Henry and Cr R Joyce.

## **2 IN ATTENDANCE**

J Holyoake (Chief Executive Officer), C Crow (General Manager Infrastructure Services), A Hall (Transportation Area Engineer), R Leahy (Governance Advisor) and G Golding (Governance Manager).

12 members of the public including:

Mayor J Denyer

R Goudie (Waihi Beach Community Board Chairperson)

## **3 APOLOGIES**

Nil

## **4 CONSIDERATION OF LATE ITEMS**

Nil

## **5 DECLARATIONS OF INTEREST**

Nil

## **6 PUBLIC EXCLUDED ITEMS**

Nil

## **7 PUBLIC FORUM**

### **7.1 PAULA GAELIC – WESTERN BAY MUSEUM**

Ms Gaelic attended the meeting and provided the Board with an update on the Western Bay Museum:

- Visitor numbers for the Treasures of Culture Exhibition was exceeding their targets.

- The A&P Show was successful with 1800 visitor connections.
  - There was around 200 people that attended the Waitangi Day Event. There was the sharing of kai (food) and discussion on Te Tiriti o Waitangi.
  - Ms Gaelic shared a speech from the Waitangi Day Event (**Tabled Item 1**) and expressed disappointment that not all the Community Board Members attended the event.
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## 7.2 KEITH HAY - VARIOUS ITEMS

Mr Hay was in attendance and discussed various matters (**Tabled Item 2**):

- Mr Hay raised a concern about the financial contributions outlined in the Annual Report.
  - Mr Hay raised a concern about Council's submission on community-led retreat.
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## 7.3 BRYN GRADWELL - KATIKATI BOWLING CLUB GRANT APPLICATION

Mr Gradwell was in attendance on behalf of the Katikati Bowling Club to discuss the group's Community Board grant application:

- The Katikati Bowling Club had to cancel a number of events and tournaments due to the weather, as a result, the Club was now looking to install an artificial green.
  - The total cost of the project was in excess of \$300,000 and the Club had raised \$125,000 so far. The Club was also seeking funding from TECT.
  - The majority of bowling clubs in the Western Bay of Plenty were Council-owned, however, the Katikati Bowling Club owned their land and facility.
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# 8 PRESENTATIONS

## 8.1 CHROME COLLECTIVE

Sharaine Stenberg and Shelly Robinson were in attendance to discuss the Chrome Collective's resource recovery centre initiative in Katikati (**Tabled Item 3**):

- The organisation focused on business and employment opportunities for people with disabilities.
  - A six month feasibility study would be conducted on establishing a resource recovery centre in Katikati.
  - The Seagull Centre in Thames would be partnering with the Chrome Collective to help set up the resource recovery centre.
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- The current model did not have a retail centre in Katikati; however, the Seagull Centre would sell the items in their retail centre until a retail site in Katikati was established.
  - Chrome Collective would be holding a community competition to name the resource recovery centre.
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## 8.2 PROJECT PARORE AND PERMACULTURE TOWN CONCEPT

Peri St Clair and David Peters were in attendance to discuss Project Parore and permaculture town centre concept.

- An overview of the concept of permaculture was provided to the Board (**Tabled Item 4**).
  - Ms St Clair was concerned about climate change and believed permaculture would assist with mitigating the impact of climate change. Community organisations in Katikati should adopt a permaculture approach to become a sustainable and resilient town.
  - Mr Peters provided an update on the work that Project Parore was undertaking in Katikati.
  - There was scope for further agreements with Council for pest control and planting in the area.
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## 8.3 PROFESSOR PETER MADDISON – THE ENVIRONMENTAL BENEFIT OF PERMEABLE SURFACES IN URBAN ENVIRONMENTS

Professor Peter Maddison was unable to attend the meeting.

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## 9 MINUTES FOR CONFIRMATION

### 9.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 15 NOVEMBER 2023

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#### RESOLUTION KKC24-1.1

Moved: Member T Sage

Seconded: Member N Mayo

1. That the Minutes of the Katikati Community Board Meeting held on 15 November 2023 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

**CARRIED**

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**MOTION**

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**RESOLUTION KKC24-1.2**

Moved: Cr R Joyce

Seconded: Cr A Henry

That in accordance with Standing Order 9.4, the order of business be changed with the Agenda Item 10.4 'Katikati Community Board - Grant Applications - February 2024' be dealt with as the next item of business, in order to release the applicants from the meeting.

**CARRIED**

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**10 REPORTS****10.4 KATIKATI COMMUNITY BOARD - GRANT APPLICATIONS - FEBRUARY 2024**

The Board considered a report dated 7 February 2024 from the Governance Advisor. The report was taken as read, with further discussion below:

- Katikati Bowling Club were looking to seek funding from TECT, however, their application would be stronger if it had support from the Community Board.
  - Due to limited funds, the Community Board could only contribute a small amount of funding towards the project.
  - The Community Board was supportive of the Katikati Bowling Club's project.
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**RESOLUTION KKC24-1.3**

Moved: Cr A Henry

Seconded: Cr R Joyce

1. That the Governance Advisor's report dated 7 February 2024 titled 'Katikati Community Board Grant Applications - February 2024' be received.
2. That the Katikati Community Board approve the grant application from Katikati Bowling Club Incorporated for \$2000 (excluding GST), to contribute towards funding the installation of an artificial playing surface. This grant will be funded from the Katikati Community Board Grants Account, subject to all accountabilities being met, and notes the Community Board's support for the project.

**CARRIED**

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**10.1 WORKSHOP NOTES - 24 JANUARY 2024**

Workshop notes from the Katikati Community Board workshop on 12 October were received with the following comments made:

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- To mitigate community concerns, the Community Board would like to plant trees in the Kotahi Lane area in tandem with the removal of cherry trees.
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## 10.2 CHAIRPERSON'S REPORT - FEBRUARY 2024

The Board considered a report dated 7 February 2024 from the Chairperson. The report was taken as read, with further discussion on the below items.

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### RESOLUTION KKC24-1.4

Moved: Member N Mayo

Seconded: Member T Sage

1. That the Chairperson's report dated 7 February 2024, titled 'Chairperson's Report – February 2024', be received.

**CARRIED**

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### 10.2.1 MARKET SQUARE DEVELOPMENT

- As Council was the administering body for the Town Centre Development Fund. The Board could only recommend to Council to commit funding towards the project.
  - If the detailed design costs more than the estimate of \$50,000, then it would be up to Council to decide if it would be funded.
  - An Electric Vehicle charging station and disabled parking would be considered in the detailed design.
  - The contract for the design and works would be awarded in line with Council's procurement processes and policy.
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### RESOLUTION KKC24-1.5

Moved: Member A Earl

Seconded: Cr R Joyce

2. That the Katikati Community Board endorse the concept plan (Attachment 1) and recommend that Council approve funding of up to \$50,000 from the Katikati Town Centre Development Fund for costs relating to a detailed design for the market square development.

**CARRIED**

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### 10.2.2 CHERRY TREE REMOVAL AND KOTAHI LANE

- Only four cherry trees would be removed as some were on private land.
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- It was standard practice to remove the root ball of trees once they had been removed.
  - The Board would like to see suitable planting in the Kotahi Lane area once the cherry trees had been removed.
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**RESOLUTION KKC24-1.6**

Moved: Member T Sage

Seconded: Cr A Henry

3. That the Katikati Community Board approve up to \$6,000 from the Katikati Community Board Roading Account for costs relating to the removal of the cherry trees on Kotahi Lane (upper) car park area, noting that the Board would obtain advice about suitable planting in that area.

**CARRIED**

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**RESOLUTION KKC24-1.7**

Moved: Member T Sage

Seconded: Member A Earl

4. That the Katikati Community Board approve up to \$15,000 from the Katikati Community Board Roading Account for costs relating to sealing the Kotahi Lane (upper) car park following the removal of the cherry trees.

**CARRIED**

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**10.3 KATIKATI COMMUNITY BOARD COUNCILLOR'S REPORT - FEBRUARY 2024**

The Board considered a report dated 7 February 2024 from Cr Henry. The report was taken as read, with further discussion on the below items:

- The inclusion of workshop notes on agendas enabled the public to see the decision-making process.
  - Feedback from the community about extending the Long Term Plan (LTP) process had been positive.
  - The Board queried if they would be consulted on the LTP prior to going out to public consultation.
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**RESOLUTION KKC24-1.8**

Moved: Cr A Henry

Seconded: Cr R Joyce

1. That the Councillor's report dated 7 February 2024 titled 'Katikati Community Board Councillor's Report – February 2024' be received.

**CARRIED**

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## 10.5 PROJECTS AND OPERATIONS REPORT – FEBRUARY 2024

The Board considered a report dated 7 February 2024 from the Governance Advisor. The report was taken as read, with further discussion on the below items.

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### RESOLUTION KKC24-1.9

Moved: Cr R Joyce

Seconded: Cr A Henry

1. That the Governance Advisor's report dated 7 February 2024 titled 'Projects and Operations Report – February 2024' be received.
2. That the Katikati Community Board acknowledge the previous resolution to approve funding for rural bus shelters (KKC23-6.8), and note it no longer includes Tuapiro Marae.

**CARRIED**

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### 10.5.1 RURAL BUS SHELTERS

- A concern was raised that by funding the bus shelters at Te Rereatukahia marae, this would set a precedent for Community Board funds being spent on private land.
  - It was noted that some Council assets were already on private land, for example, wastewater and stormwater systems.
  - The Board requested information on what policy was used to seal and maintain Māori Roads.
  - There was a need for a bus shelter at the wharenui site on Rereatukahia Pa Road. This section of the road was Māori Road but sealed and maintained by Council.
  - It was currently not possible for a bus to drive down Tuapiro Road. The Board was advised not to put bus shelters at Tuapiro Marae until the issues with the turning circle at the marae had been addressed.
  - The Community Board supported installing bus shelters at Tuapiro Marae once the seal extension had been completed.
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### 10.5.2 DAVE HUME POOL

- Members of the public had approached the Board about whether the learners pool would be covered or not.
  - The Board requested a copy of the concept plan for the Dave Hume Pool.
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**10.5.3 PROJECT PRIORITIES**

- Members of the Board met with Waka Kotahi New Zealand Transport Agency to discuss the pedestrian refuge outside BP Service Station. Waka Kotahi New Zealand Transport Agency indicated they did not want to relocate that crossing at this time.
- Waka Kotahi New Zealand Transport Agency had advised members of the Board that pedestrian crossings needed to be painted at both ends. A service request had been lodged with Waka Kotahi New Zealand Transport Agency to paint the crossings.
- It was unlikely that the Mulgan Street-Uretara Bridge Embankment would go ahead due to the costs involved with the project.
- The Chairperson advised that the project priorities would be reconsidered at the next Community Board workshop.

**10.6 KATIKATI FINANCIAL REPORT – DECEMBER 2023**

The Board considered a report dated 7 February 2024 from the Financial Business Advisor. The report was taken as read.

**RESOLUTION KKC24-1.10**

Moved: Member T Sage  
 Seconded: Cr A Henry

That the Financial Business Advisor’s report dated 7 February, titled ‘Financial Report Katikati – December 2023’, be received.

**CARRIED**

**The Meeting closed at 9.07pm.**

**Confirmed as a true and correct record at the Katikati Community Board meeting held on 3 April 2024.**



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 Chairperson J Clements  
**CHAIRPERSON / MAYOR**