

Mā tō tātou takiwā
For our District

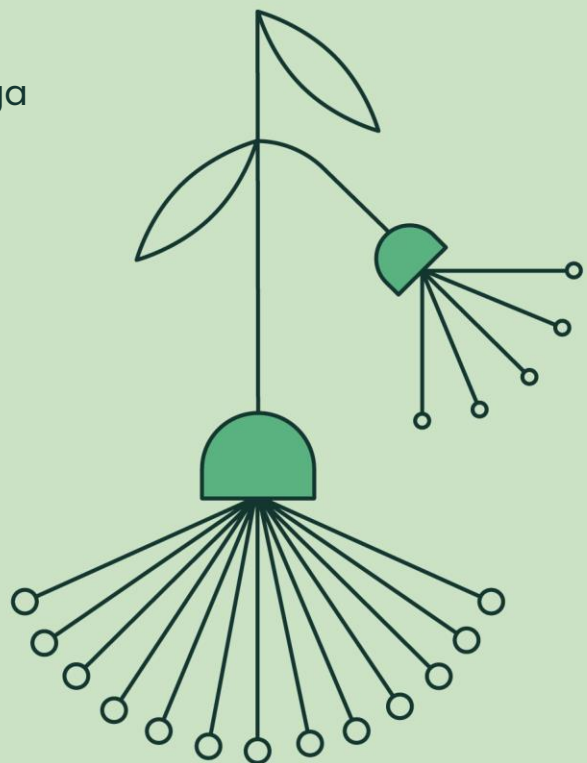
Council

Te Kaunihera

C22-4

Wednesday, 29 June 2022, 9.30am

Council Chambers, Barks Corner, Tauranga



Council

Membership:

Chairperson	Mayor Garry Webber
Deputy Chairperson	Deputy Mayor John Scrimgeour
Members	Cr Grant Dally Cr Mark Dean Cr James Denyer Cr Murray Grainger Cr Monique Gray Cr Anne Henry Cr Kevin Marsh Cr Margaret Murray-Benge Cr Allan Sole Cr Don Thwaites
Quorum	6
Frequency	Six weekly

Role:

To ensure the effective and efficient governance and leadership of the District.

Power to Act:

To exercise all non-delegable functions and powers of the Council including, but not limited to:

- The power to make a rate;
- The power to make a bylaw;
- The power to borrow money, purchase, or dispose of assets, other than in accordance with the Long Term Plan;
- The power to adopt a Long Term Plan, Annual Plan or Annual Report;
- The power to appoint a chief executive;
- The power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the local governance statement;
- The power to adopt a remuneration and employment policy;
- The power to approve a proposed policy statement or plan under clause 17 of Schedule 1 of the Resource Management Act 1991;

- The power to make a final decision on a recommendation from the Ombudsman where it is proposed that Council not accept the recommendation.
- To exercise all functions, powers and duties of the Council that have not been delegated, including the power to compulsorily acquire land under the Public Works Act 1981.
- To make decisions which are required by legislation to be made by resolution of the local authority.
- To authorise all expenditure not delegated to officers, Committees or other subordinate decision-making bodies of Council, or included in Council's Long Term Plan or Annual Plan.
- To make appointments of members to Council Controlled Organisation Boards of Directors/Trustees and representatives of Council to external organisations;
- To consider and make decisions regarding any matters relating to Council Controlled Organisations, including recommendations for modifications to CCO or other entities' accountability documents (i.e. Letter of Expectation, Statement of Intent) recommended by the Policy Committee or any matters referred from the Performance and Monitoring Committee.
- To approve joint agreements and contractual arrangements between Western Bay of Plenty District Council and Tauranga City Council or any other entity.
- To consider applications to the Community Matching Fund (including accumulated Ecological Financial Contributions).
- To consider applications to the Facilities in the Community Grant Fund.

Procedural matters:

Approval of elected member training/conference attendance.

Mayor's Delegation:

Should there be insufficient time for Council to consider approval of elected member training/conference attendance, the Mayor (or Deputy Mayor in the Mayor's absence) is delegated authority to grant approval and report the decision back to the next scheduled meeting of Council.

Should there be insufficient time for Council to consider approval of a final submission to an external body, the Mayor (or Deputy Mayor in the Mayor's absence) is delegated authority to sign the submission on behalf of Council, provided the final submission is reported to the next scheduled meeting of Council or relevant Committee.

Power to sub-delegate:

Council may delegate any of its functions, duties or powers to a subcommittee, working group or other subordinate decision-making body, subject to the restrictions on its delegations and any limitation imposed by Council.

Notice is hereby given that a Meeting of Council will be held in the
Council Chambers, Barks Corner, Tauranga on:
Wednesday, 29 June 2022 at 9.30am

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- 1 PRESENT**
- 2 IN ATTENDANCE**
- 3 APOLOGIES**
- 4 CONSIDERATION OF LATE ITEMS**
- 5 DECLARATIONS OF INTEREST**
- 6 PUBLIC EXCLUDED ITEMS**
- 7 PUBLIC FORUM**

Nil

8 COMMUNITY BOARD MINUTES FOR RECEIPT

8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 25 MAY 2022

File Number: A4622795

Author: Horowai Wi Repa, Governance Technical Support

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Katikati Community Board Meeting held on 25 May 2022 be received.

ATTACHMENTS

- 1. Minutes of the Katikati Community Board Meeting held on 25 May 2022**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KATIKATI COMMUNITY BOARD MEETING NO. K22-3
HELD IN THE CENTRE. PĀTUKI MANAWA, 21 MAIN ROAD, KATIKATI 3129
ON WEDNESDAY, 25 MAY 2022 AT 7.00PM**

1 PRESENT

Chairperson B Warren, Member J Clements, Member K Sutherland, Cr J Denyer and Cr A Sole

2 IN ATTENDANCE

J Graham (Acting General Manager Corporate Services), P Watson (Reserves and Facilities Manager), A Hall (Roading Engineer West), D Pearce (Community Manager), J Osborne (Governance Support Administrator) and P Osborne (Senior Governance Advisor – Board Secretary)

40 Members of the public, including Councillor Don Thwaites

3 APOLOGIES

APOLOGY

RESOLUTION K22-3.1

Moved: Member K Sutherland

Seconded: Cr A Sole

That the apology for absence from Member Harray, be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

The Chairperson noted that the Board would like to discuss the grant application previously presented to the Board from Road Safety Education noting that, due to COVID-19, they have had to re-schedule their delivery date from 2022 to 2023.

3 DECLARATIONS OF INTEREST

Members were advised that if they had an interest (actual, potential, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and

refrain from discussing or voting on this item and they were advised to withdraw from the meeting table for the item. [As per the Local Authorities (Member's Interest) Act 1968].

- Chairperson Warren advised that he had a declaration of interest regarding report number 9.4 Katikati Community Board Grant Applications – May 2022 in relation to the Katikati Football Club application.
- Member Sutherland advised that she had a declaration of interest regarding report number 9.4 Katikati Community Board Grant Applications – May 2022 in relation to the Katikati Football Club application.

4 PUBLIC EXCLUDED ITEMS

Nil

5 PUBLIC FORUM

Ron Loudon – Chairman of Fairview Estate Society

Mr Loudon provided the Board with an overview on the speed limit around Fairview Estate. On behalf of the Society, Mr Loudon requested the speed limit be dropped further, due to the age of residents/pedestrians, and that golf carts are often using the road. The Society would like to see the speed limit reduced to at least 30km/h.

The Roading Engineer noted that this could be reviewed, during the Speed Limit Bylaw Review.

Keith Hay – Katikati-Waihi Beach Residents and Ratepayers Association

Mr Hay was in attendance to speak to the Board regarding the Haiku Park concept plan, noting he did not believe any consultation had taken place, with any community groups, prior to the plan being developed.

Tessa Blackett – Yeoman Walkway to Park Road Reserve Pathway

Ms Blackett was in attendance to speak to the Board regarding the Yeoman Walkway to Park Road Reserve Pathway. Ms Blackett formally withdrew her letter to Council sent 24 May 2022, and provided the Board with a rationale as to what she believed should have been presented to the Councillor's, prior to their decision being made at the Performance and Monitoring Committee meeting held Thursday 5 May 2022.

David Marshall – Katikati Community Plan

Mr Marshall was in attendance to speak to the Board regarding his submission on behalf of Tauranga and Western Bay of Plenty Grey Power on the Draft Katikati Community Plan. Mr Marshall noted it was great to see the completion of the Katikati Community Plan,

however he was of the belief that it lacked community perspective from a social viewpoint, and hoped this gap could be addressed.

Val Baker – Cemetery Issue

Ms Baker was in attendance to speak to the Board regarding the maintenance of the cemetery, including some background into the original arrangement. She provided the Board with some photos that highlighted the two main issues; the agapanthus, and the need for some signage on what should and should not be used to clean the headstones.

Ewen Luskie – Yeoman Walkway to Park Road Reserve Pathway

Mr Luskie was also in attendance to speak to the Board regarding the Yeoman Walkway to Park Road Reserve Pathway. Mr Luskie was against the proposal for the concrete pathway to be installed, and was disappointed with the consultation that had taken place.

Jacqui Knight – Avocado Capital of New Zealand

Ms Knight was in attendance to provide the Board with the below updates:

- She presented the Board with the proposed Avocado Structure, noting that they had submitted a Public Art application to Council, and would love endorsement from the Board to support their application; and
- Katch Katikati had spoken to many residents in their lines of communication, who were in support of concrete being installed on the Yeoman Walkway to Park Road Reserve Pathway.

Norm Mayo – Yeoman Walkway to Park Road Reserve Pathway

Mr Mayo was also in attendance to speak to the Board regarding the Yeoman Walkway to Park Road Reserve Pathway. Mr Mayo was against the proposal for the concrete pathway to be installed, and was also disappointed with the consultation that had taken place.

Paula Gaelic – Western Bay Museum Update

Ms Gaelic was in attendance to provide the Board with the below updates:

- The 'Service and Sacrifice' exhibition had opened and was going well;
- Interest for this exhibition was widespread, including the Waikato Army Museum, who had expressed interest in the touring exhibition;

- The required floor plans for the Middlebrook project have been finalised. It was agreed that the Western Bay Museum would be the lead organisation for this project, noting there had been great progress with Tangata Whenua; and
- The new curator at the museum was a “game changer”.

6 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 30 MARCH 2022

RESOLUTION K22-3.2

Moved: Cr J Denyer

Seconded: Cr A Sole

That the Minutes of the Katikati Community Board Meeting held on 30 March 2022, as circulated with the agenda, be confirmed as a true and correct record.

CARRIED

7 REPORTS

9.1 KATIKATI COMMUNITY BOARD CHAIRPERSONS REPORT – MAY 2022

The Board considered a report from the Chairperson, who provided the Board with a brief background on each of the items. From discussion, the below was noted:

- The Katikati Town Centre Plan would be presented at the next meeting for adoption, following its finalisation.
- The Facilities in the Community Fund had \$74,000 available, not \$76,000 as stated in the agenda.

RESOLUTION K22-3.3

Moved: Member K Sutherland

Seconded: Member J Clements

1. That the Chairpersons report dated 25 May 2022 titled ‘Katikati Community Board Chairpersons Report’, be received.
2. That the Katikati Community Board adopt the Katikati Community Plan 2022.

CARRIED

9.2 KATIKATI COMMUNITY BOARD COUNCILLOR'S REPORT – MAY 2022

The Board considered a report from Councillor Sole, who provided the Board with a brief overview on each item, including the below points of clarification:

Council Meeting – 6 April 2022

The Board was advised the Te Toka Tū Moana, which was adopted by Council, was the document that outlined the relationship the iwi/hapū members from Te Kāhui Mana Whenua o Tauranga Moana wished to have with the Western Bay of Plenty District Council. This Forum consisted of iwi and hapū representatives from the western end of the district.

Three Waters Reform – “Better off Funding”

The Board was provided some clarification from the Councillor’s regarding the Three Waters Reform ‘Better off Funding’, noting that the agreement for the funding did not exclude Council from expressing their opinion regarding the Three Waters Reform.

The Acting General Manager Corporate Services advised the Board that Council had not made any decisions regarding the first tranche of the “Better Off Funding”. He reiterated that taking this funding did not preclude Council from criticising or commenting on the Department of Internal Affairs.

Annual Plan

The Board was advised that the inflation rate used in the Annual Plan was 4.2%, which was approved by Council. It was noted that, due to the current environment, this was difficult to forecast.

Waka Kotahi – Takitimu Stages 1 & 2

The Board was advised that Council had not seen any feedback from Waka Kotahi regarding the community consultation that had taken place in Katikati.

RESOLUTION K22-3.4

Moved: Cr A Sole

Seconded: Member K Sutherland

That the Councillor’s report dated 25 May 2022 titled ‘Katikati Community Board Councillor’s Report’ be received.

CARRIED

9.3 KATIKATI COMMUNITY PLAN AND TOWN PLAN – FINANCIAL UPDATE

The Board considered a report from the Community Manager, who provided the Board with some background into the journey of the Katikati Community and Town Centre Plan.

The Chairperson thanked the Community Manager, Community Board, and members of the community for all the guidance, support, work, feedback and submissions.

RESOLUTION K22-3.5

Moved: Chairperson B Warren

Seconded: Member J Clements

That the Community Manager's report dated 25 May 2022 titled 'Katikati Community Plan and Town Plan – Financial update', be received.

CARRIED

9.4 KATIKATI COMMUNITY BOARD GRANT APPLICATIONS – MAY 2022

The Board considered a report from the Senior Governance Advisor. The report was taken as read, with further discussion on each of the below grant applications, specifically regarding the remaining amount of funds in the Boards grant account.

Katikati Football Club

Chairperson Warren and Member Sutherland declared an interest in this item and took no part in the voting.

RESOLUTION K22-3.6

Moved: Member J Clements

Seconded: Cr A Sole

1. That the Senior Governance Advisor's report dated 25 May 2022 titled 'Katikati Community Board Grant Application – May 2022' be received.

CARRIED

RESOLUTION K22-3.7

Moved: Chairperson B Warren

Seconded: Cr A Sole

2. That the Katikati Community Board approve the Grant Application from the Katikati Care and Craft Centre for \$1,000 to help with activities, outings and general

expenses. This grant will be funded from the Katikati Community Board Grants Account, subject to all accountabilities being met.

CARRIED

RESOLUTION K22-3.8

Moved: Cr A Sole

Seconded: Cr J Denyer

3. That the Katikati Community Board approve the Grant Application from the Tauranga Youth Development Team for \$2,260.20 for costs relating to the Youth Week project. This grant will be funded from the Katikati Community Board Grants Account, subject to all accountabilities being met. The Board also suggested Council donate a laptop to the Tauranga Youth Development Team.

CARRIED

RESOLUTION K22-3.9

Moved: Member J Clements

Seconded: Cr A Sole

4. That the Katikati Community Board approve the Grant Application from the Katikati Football Club for \$957.38 for the purchase of field marking paint. This grant will be funded from the Katikati Community Board Grants Account, subject to all accountabilities being met.

CARRIED

9.5 RESERVES – LEVELS OF SERVICE

The Board considered a report from the Reserves and Facilities Manager, who provided the Board with an overview of the report.

The Reserves and Facilities Manager noted that Service Requests raised by members of the public regarding mowing requests were now sent directly to the contractors.

The Chairperson thanked the Reserves and Facilities Manager for his report, noting that it was good to have some clarification, and those who needed to could refer back to the report.

RESOLUTION K22-3.10

Moved: Chairperson B Warren

Seconded: Cr A Sole

1. That the Reserves and Facilities Manager's report dated 25 May 2022 titled 'Reserves – Levels of Service' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

CARRIED

9.6 INFRASTRUCTURE SERVICES REPORT KATIKATI COMMUNITY BOARD MAY 2022

The Board considered a report from the Deputy Chief Executive. The report was taken as read, with further discussion on the below:

Cherry Tree Removal

The Board noted that the Cherry Tree Removal, as referenced in the MAS, needed to be included in the current Roading Account priority list, following discussion at the previous meeting. The Roading Engineer (West) noted this request, and would amend the priority list as requested.

Katikati Wastewater Treatment Plant (WWTP) Upgrade

It was understood the compliance issues regarding the WWTP were to do with the nutrient that was being used. The Board was advised that the WWTP did not cope with the nutrient, and therefore required an upgrade.

Moore Park Toilets

The Reserves and Facilities Manager noted there were several toilets being installed around the district, which included Moore Park. It was also noted that, due to supply and demand issues, this would not be able to take place prior to December 2022.

The Board was advised that Council had a Service Delivery Agreement with the Rugby Club, for the toilets to be opened when needed.

Haiku Park Concept Plan

Council would like to engage with the Board regarding the Haiku Park Concept Plan, noting the engagement that had taken place with Tangata Whenua was done in conjunction with another hui.

Main Street Footpath

The Board was advised that, once the Town Centre Plan was adopted, this project could progress.

RESOLUTION K22-3.11

Moved: Cr A Sole

Seconded: Member K Sutherland

That the Deputy Chief Executive's report dated 25 May 2022, titled 'Infrastructure Services Report Katikati Community Board May 2022', be received.

CARRIED

9.7 KATIKATI FINANCIAL REPORT – APRIL 2022

The Board considered a report from the Financial Business Advisor. The report was taken as read.

RESOLUTION K22-3.12

Moved: Chairperson B Warren

Seconded: Cr J Denyer

That the Financial Business Advisor's report dated 25 May 2022, titled 'Financial Report Katikati – April 2022', be received.

CARRIED

9.8 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RESOLUTION K22-3.13

Moved: Chairperson B Warren

Seconded: Member K Sutherland

That the schedule of meetings for June, July and August 2022, be received.

CARRIED

The Meeting closed at 8.45pm.

Confirmed as a true and correct record at the Katikati Community Board meeting held on 20 July 2022.

.....
Chairperson B Warren

CHAIRPERSON

Unconfirmed

8.2 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 31 MAY 2022

File Number: A4609771

Author: Horowai Wi Repa, Governance Technical Support

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Ōmokoroa Community Board Meeting held on 31 May 2022 be received.

ATTACHMENTS

- 1. Minutes of the Ōmokoroa Community Board Meeting held on 31 May 2022**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
ŌMOKOROA COMMUNITY BOARD MEETING NO. OM22-3
HELD IN THE ŌMOKOROA LIBRARY & SERVICE CENTRE
ON TUESDAY, 31 MAY 2022 AT 7.00PM**

1 PRESENT

Chairperson T Sage, Member P Presland, Member J Evans, Member D Sage and Cr D Thwaites

2 IN ATTENDANCE

J Holyoake (Chief Executive Officer), A Hall (Roading Engineer West), Carolyn Irvin (Senior Governance Advisor), and J Osborne (Governance Support Administrator)

Five Members of the public, including Councillor Denyer (Katikati-Waihī Beach Ward)

3 APOLOGIES

APOLOGY

RESOLUTION OM22-3.1

Moved: Member D Sage

Seconded: Member P Presland

That the apology for leave of absence from Cr Grainger be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

Roger Goodman & Alison Henderson – Ōmokoroa Environmental Managers Incorporated (OEMI)

Mr Goodman introduced Ms Henderson, who spoke on behalf of OEMI about a potential Ōmokoroa Community website, noting the below:

- She believed that the Ōmokoroa Community Board should take responsibility for initiating a group of people to create and run a website. It currently sat with OEMI, and it was believed it should not.
- The website could include information about the area, such as information for newcomers, tourists, and on events happening in the area.
- It was noted there were no commercial groups involved with OEMI.
- There was an existing website created by Cr Grainger, and currently managed by OEMI, which needed to be revamped or recreated.
- It was suggested that a public meeting could be held to gain interest in this project.

Wendy Tankard – Western Avenue Lighting

Ms Tankard queried why the unfinished footpath and lighting project along Western Avenue was not going ahead, noting there had been funding previously allocated for this project. Ms Tankard advised the Board that the road and carpark was pitch-black at night, and there had been a tennis club member attacked in this area.

The Roading Engineer (West) would investigate further, and communicate his findings to Ms Tankard and the Community Board.

Jim Boyes – Various Items

Mr Boyes was in attendance to speak to the Board on the below matters:

- He noted that a lot of residents do not understand the new off-centre island going in on Ōmokoroa Road (near the Doctor's Clinic), and requested Council to release a purpose statement for this intersection.
- He was of the belief that Council had turned down requests for bollards in front of the town's convenience stores, in light of the recent crime in the area, and ram-raids around the country. The Roading Engineer (West) would investigate this further.

Alison Henderson (Chairperson) – Ōmokoroa Public Art Group (ŌPAG)

Ms Henderson spoke on behalf of the ŌPAG regarding the grant application submitted by the group, highlighting the below points:

- There had been two art projects recently completed by ŌPAG – the changing room mural in the Ōmokoroa Domain, and the Ngā Kuaka kinetic sculpture at Cooney Reserve.
- The application was to cover the project costs not accounted for, as laid out in the supporting statement.

The Chairperson advised the Board that further discussion relating to this grant application would be had later in the agenda.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 5 APRIL 2022

RESOLUTION OM22-3.2

Moved: Member D Sage

Seconded: Member J Evans

That the Minutes of the Ōmokoroa Community Board Meeting held on 5 April 2022 as circulated with the agenda be confirmed as a true and correct record.

CARRIED

9 REPORTS

9.1 ŌMOKOROA COMMUNITY BOARD CHAIRPERSONS REPORT – MAY 2022

The Board considered a report from the Chairperson. The report was taken as read.

Member Presland thanked the Chairperson for her detailed report.

RESOLUTION OM22-3.3

Moved: Member D Sage

Seconded: Member P Presland

That the Chairpersons report dated 31 May 2022 titled 'Ōmokoroa Community Board Chairpersons Report – May 2022' be received.

CARRIED

9.2 ŌMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT – MAY 2022

The Board considered a report from Councillor Thwaites. The report was taken as read, with further updates on the below items:

- The rating decision will be confirmed late June 2022, noting that it was heading towards Council's Long Term Plan average of a 3.92% increase.
- Waka Kotahi (NZTA) had confirmed plans for a bridge over State Highway 2 as part of the Tauranga Northern Link (TNL) Stage Two. Councillor Thwaites provided the Board with a brief update on the proposed positioning of the bridge.

RESOLUTION OM22-3.4

Moved: Cr D Thwaites

Seconded: Member D Sage

That the Councillor's report dated 31 May 2022 titled 'Ōmokoroa Community Board Councillor's Report – May 2022' be received.

CARRIED

9.3 ŌMOKOROA COMMUNITY BOARD GRANT APPLICATION – MAY 2022

The Board considered a report from the Senior Governance Advisor. The report was taken as read, and the resolution was amended to reflect the below discussion:

Prior to the meeting, Councillor Grainger expressed that he did not agree with granting any funding for the administrative costs highlighted in this application.

The Board agreed to increase the grant application from \$1500.00 to \$2000.00. As Community Boards do not usually grant funding for administrative costs, the Board specified that the funds were not to be used towards the 'honorarium for accountant'.

RESOLUTION OM22-3.5

Moved: Cr D Thwaites

Seconded: Member D Sage

1. That the Senior Governance Advisor's report dated 31 May 2022 titled 'Ōmokoroa Community Board Grant Application – May 2022' be received.
2. That the Ōmokoroa Community Board approve the Grant Application from the Ōmokoroa Public Art Group for \$2000.00 for stainless steel plaques, koha for local hapū, and sundry costs relating to the blessing/karakia. This grant will be funded from the Ōmokoroa Community Board Grants Account, subject to all accountabilities being met.

CARRIED

9.4 INFRASTRUCTURE GROUP REPORT ŌMOKOROA COMMUNITY BOARD MAY 2022

The Board considered a report from the Deputy Chief Executive/General Manager Infrastructure Group. The report was taken as read, with the below clarification:

- The Western Avenue lighting/footpath project would not be funded from the Community Board Rooding account, however the proposal of the Gane Place urbanisation upgrade would be.

RESOLUTION OM22-3.6

Moved: Chairperson T Sage

Seconded: Member D Sage

1. That the Deputy Chief Executive's report dated 31 May 2022 titled 'Infrastructure Group Report Ōmokoroa Community Board May 2022', be received.
2. That the Ōmokoroa Community Board approve up to \$250,000 from the Ōmokoroa Community Board Rooding Account, to fund the design and installation of the urbanisation upgrade of Gane Place.

CARRIED

9.5 FINANCIAL REPORT ŌMOKOROA - APRIL 2022

The Board considered a report from the Financial Business Advisor. The report was taken as read.

RESOLUTION OM22-3.7

Moved: Member P Presland

Seconded: Cr D Thwaites

That the Financial Business Advisor's report dated 31 May 2022 and titled 'Financial Report Ōmokoroa - April 2022', be received.

CARRIED

9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RESOLUTION OM22-3.8

Moved: Member P Presland

Seconded: Member D Sage

That the meeting schedule for June, July and August 2022, be received.

CARRIED

The Meeting closed at 7.52pm.

Confirmed as a true and correct record at the Ōmokoroa Community Board meeting held on 26 July 2022.

.....
Chairperson T Sage

CHAIRPERSON

8.3 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 2 JUNE 2022**File Number:** A4612155**Author:** Horowai Wi Repa, Governance Technical Support**Authoriser:** Barbara Whitton, Customer Services and Governance Manager**RECOMMENDATION**

That the Minutes of the Te Puke Community Board Meeting held on 2 June 2022 be received.

ATTACHMENTS

1. Minutes of the Te Puke Community Board Meeting held on 2 June 2022

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE PUKE COMMUNITY BOARD MEETING NO. TP22-3
HELD IN THE TE PUKE LIBRARY AND SERVICE CENTRE
ON THURSDAY, 2 JUNE 2022 AT 7.00PM**

1 PRESENT

Chairperson R Crawford, Member K Ellis, Member D Snell, Cr G Dally and Cr M Gray

2 IN ATTENDANCE

A Curtis (Acting General Manager Regulatory Services), C McLean (Senior Transportation Engineer), H Wi Repa (Governance Technical Support) and C Irvin (Senior Governance Advisor)

OTHERS IN ATTENDANCE

Tauranga City Council

R Conning (Senior Project Manager, Waters)

Seven members of the public, including Cr Denyer and one member of the Press.

3 APOLOGIES

APOLOGY

RESOLUTION TP22-3.1

Moved: Cr M Gray

Seconded: Member D Snell

That the apology for absence from Member T Rolleston be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Members were advised that if they had an interest (actual, potential, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and they were advised to withdraw from the meeting table for the item. [As per the Local Authorities (Member's Interest) Act 1968].

- Councillor Dally advised the Board that he had a declaration of interest regarding the Te Ara Kahikatea Incorporated Society – Grant application Te Ara Kahikatea pathway maintenance.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

A. Michael Jones – Te Puke Resident – Te Ara Kahikatea Incorporated Society

- Mr Jones wished to highlight the Society's application for funding for the maintenance of the Te Ara Kahikatea Pathway.
- The Society had achieved a lot on its own and had not received a lot of support in the form of funding.
- The graffiti at the railway bridge entrance needed to be addressed.
- There were also waterflow issues on the King Street section. The application was requesting funds for wooden edgings on the downhill pathway to improve stormwater flow and reduce erosion.
- There were a number of issues to be addressed and the Society's money pot was empty.

Mr Jones responded to questions as follows:

- He was reluctant to specify or rank which issues were the most important. These were overarching Council issues that needed to be addressed. However, planting was important.
- Plants were locally sourced where possible.

B. William Walkington and Nicole Walkington – Stride fitness

- Mr Walkington and his wife Nicole owned Stride Fitness, who provided self-defence courses.
- They would like funding to run two self-defence courses for ten people from St John Paramedics.
- Stride Fitness had the skill set and facility to do this training and felt it was particularly important for the likes of St John staff, as first responders, who were the targets of (physical) abuse.

Mr Walkington responded to questions as follows:

- Stride Fitness had not been directly approached by St John to provide this course. St John's staff were provided with 'de-escalation' training from the police. However, Stride Fitness felt very strongly about self-defence for these 'first responders'.
- This was a one day course. Stride Fitness would like to offer this service to St John's paramedics in the first instance, and then reach out to other first responders.

8 PRESENTATIONS

8.1 WAIĀRI WATER SUPPLY SCHEME UPDATE – TAURANGA CITY COUNCIL

The Senior Project Manager, Waters, from Tauranga City Council was in attendance to provide the Board with an update regarding the Waiāri Water Supply Scheme. A time-lapse video of the latest completed projects was provided to the Board, and the below updates were noted:

Waiāri Water Supply Scheme

- Map – scheme plan;
- Intake facility;
- Water treatment plant;
- Stormwater inlet and outlet;
- Looking ahead;
- Ecological monitoring;
- What is being monitored; and
- Summary of results.

The presenter responded to questions as follows:

- Tauranga City Council was working in partnership with Tangata Whenua representatives who respected the efforts they were making.
- The remediation works for No.1 Road in Te Puke had been met. Jobs of this nature were quite disruptive so it was important to minimise the disruption as much as possible and communicate with the community.

RESOLUTION TP22-3.2

Moved: Member K Ellis

Seconded: Cr G Dally

That the presentation on the Waiāri Water Supply Scheme be received.

CARRIED

9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 7 APRIL 2022

RESOLUTION TP22-3.3

Moved: Cr M Gray

Seconded: Member D Snell

That the Minutes of the Te Puke Community Board Meeting held on 7 April 2022 as circulated with the agenda be confirmed as a true and correct record.

CARRIED

10 REPORTS

10.1 TE PUKE COMMUNITY BOARD CHAIRPERSONS REPORT – JUNE 2022

The Board considered a report from the Chairperson. The report was taken as read with further discussion on the below points:

Matariki 2022 Celebrations

Member Ellis

- The event would be held over two days, 23 and 24 June 2022. It would be well executed and was hoped it would set a precedent for future Matariki events across the Western Bay district.
- A diverse group of people had come together for one common purpose – to provide a Tangata Whenua led community Matariki event.
- Thursday would consist of a Hikoī with children at Te Ranga and Rangiuru, followed by a blessing with Kaumatua and Iwi representatives, with the aim that children of today learn the history of Te Puke. There would also be educational workshops.
- Friday would be the main festival day with Kapa Haka as the main event, stalls, food and a live performance from Ardijah to finish the day.

Kava Drinking in Public Spaces

General Manager Regulatory Services

- Council was aware of the issue of Kava drinking in the central area of town.
- There had been incidences of spitting, urinating and intimidation. Some people, including shop owners, had felt unsafe in these circumstances.
- There were no legislative controls that applied to the drinking of Kava.
- Council's compliance staff had engaged with local Kava retailers to assess what could be done to manage the Kava drinkers. Outside seating had been considered by some retailers.
- Council had also engaged with key employers in the district such as Seeka and Trevelyans and had advised they were concerned about the activities taking place in public places and were looking at next steps.

Chairperson Crawford

- The Chairperson attended a meeting with Colin Bond, Chief Executive Officer of the New Zealand Kiwifruit Growers Industry and Gavin Stag, labour coordinator for New Zealand Kiwifruit Growers Industry, Sergeant Mike Owens of the Western Bay of Plenty Policing Unit, and community constable, Rameka Poihipi.
- Everyone was starting to become aware of the issues around Kava drinking and wanted to find a positive pathway going forward to resolving these issues, ensuring that the people drinking Kava were able to integrate into the community as a way of support.
- A meeting was to be held in two weeks' time where all stakeholders would take part to discuss these issues and the necessary steps to finding a pathway forward.

CCTV Cameras

Chairperson Crawford

- A CCTV camera had been set up on a Council power pole on the corner of Manoeke Road and Te Puke Quarry Road. It had since been smashed by someone.

General Manager Regulatory Services

- Council's community funding was now open for CCTV cameras.
- Council had additional funding set aside for freedom camping CCTV cameras, which was separate from the community funding. Council compliance had a budget for the monitoring of Freedom Camping sites for the safety and security of campers.

RESOLUTION TP22-3.4

Moved: Member D Snell

Seconded: Member K Ellis

That the Chairperson's report dated 2 June 2022 titled 'Te Puke Community Board Chairpersons Report – June 2022' be received.

CARRIED

RESOLUTION TP22-3.5

Moved: Cr G Dally

Seconded: Chairperson R Crawford

That the Te Puke Community Board approves up to 50% of the final costs, being \$8,793.55, in relation to the two cameras at the Welcome Bay round-about. (Original resolution TP21-5.4)

CARRIED

10.2 TE PUKE COMMUNITY BOARD COUNCILLOR'S REPORT – JUNE 2022

The Board considered a report from Councillor Gray. The report was taken as read. Councillor Gray thanked the Board for their support during her time on the Community Board and supported “keeping up the good mahi” to get things done before the end of the triennium.

RESOLUTION TP22-3.6

Moved: Member K Ellis

Seconded: Member D Snell

That the Councillor's report dated 2 June 2022 titled 'Te Puke Community Board Councillor's Report – June 2022', be received.

CARRIED

10.3 TE PUKE COMMUNITY BOARD GRANT APPLICATIONS – JUNE 2022

The Board considered a report from the Senior Governance Advisor – Board Secretary. The report was taken as read with further discussion on each of the applications presented.

RESOLUTION TP22-3.7

Moved: Member D Snell

Seconded: Member K Ellis

1. That the Senior Governance Advisor report dated 2 June 2022 titled 'Te Puke Community Board Grant Application – June 2022' be received.

CARRIED

RESOLUTION TP22-3.8

Moved: Cr M Gray

Seconded: Chairperson R Crawford

2. That the Te Puke Community Board **approves** the Grant Application from the Community Patrol New Zealand Te Puke Branch for \$2,000 for costs relating to the purchase of high vis vests, ongoing costs for fuel, a dashcam, livery and a car radio. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

CARRIED

RESOLUTION TP22-3.9

Moved: Member D Snell

Seconded: Chairperson R Crawford

3. That the Te Puke Community Board **does not approve** the Grant Application from Stride Fitness (Stride Enterprises Ltd).

CARRIED

RESOLUTION TP22-3.10

Moved: Member D Snell

Seconded: Cr M Gray

4. That the Te Puke Community Board **approves** the Grant Application from Te Ara Kahikatea Incorporated Society for \$2,500 for costs relating to the development and maintenance of the Te Ara Kahikatea Pathway. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

CARRIED

10.4 INFRASTRUCTURE GROUP REPORT TE PUKE COMMUNITY BOARD JUNE 2022

The Board considered a report from the Executive Assistant Infrastructure Group. The report was taken as read with further discussion on the below:

Te Puke Community Rooding

The Senior Transportation Engineer provided the Board with a status update on the approved and proposed rooding projects for Te Puke.

Commerce Lane Pedestrian Safety

Council had received an offer of service from WestLink for a maximum of \$5,000 to produce a concept plan for Commerce Lane regarding traffic calming measures.

RESOLUTION TP22-3.11

Moved: Cr M Gray

Seconded: Member K Ellis

1. That the Deputy Chief Executive's Report, dated 2 June 2022, and titled 'Infrastructure Group Report Te Puke Community Board June 2022', be received.

CARRIED

RESOLUTION TP22-3.12

Moved: Chairperson R Crawford

Seconded: Cr G Dally

2. That the Te Puke Community Board approves up to \$5000 from the Te Puke Community Board Roading account for WestLink to produce a concept plan for Commerce Lane traffic calming measures.

CARRIED

10.5 TE PUKE COMMUNITY BOARD – FINANCIAL REPORT APRIL 2022

The Board considered a report from the Financial Business Advisor. The report was taken as read.

RESOLUTION TP22-3.13

Moved: Cr M Gray

Seconded: Member D Snell

That the Financial Business Advisor's report dated 2 June 2022 and titled 'Te Puke Community Board – Financial Report April 2022', be received.

CARRIED

10.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

The Board considered a report from the Senior Governance Advisor – Board Secretary. The report was taken as read.

RESOLUTION TP22-3.14

Moved: Member K Ellis

Seconded: Chairperson R Crawford

That the schedule of meetings for June, July and August 2022, be received.

CARRIED

The Meeting closed at 8:30pm.

Confirmed as a true and correct record at the Te Puke Community Board meeting held on 28 July 2022.

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Chairperson R Crawford

CHAIRPERSON

8.4 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 7 JUNE 2022**File Number:** A4612148**Author:** Horowai Wi Repa, Governance Technical Support**Authoriser:** Barbara Whitton, Customer Services and Governance Manager**RECOMMENDATION**

That the Minutes of the Maketu Community Board Meeting held on 7 June 2022 be received.

ATTACHMENTS

1. Minutes of the Maketu Community Board Meeting held on 7 June 2022

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
MAKETU COMMUNITY BOARD MEETING NO. MC22-3
HELD IN THE MAKETU COMMUNITY CENTRE
ON TUESDAY, 7 JUNE 2022 AT 7.00PM**

1 PRESENT

Chairperson S Beech, Member L Rae, Member W Ra Anaru, Member S Simpson, Cr K Marsh and Deputy Mayor J Scrimgeour

2 IN ATTENDANCE

G Allis (Deputy CEO/General Manager Infrastructure Group), C McLean (Senior Transportation Engineer), J Osborne (Governance Support Administrator) and P Osborne (Senior Governance Advisor)

Two members of the public, including, Laura Rae and Councillor James Denyer

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

Laura Rae – On behalf of Clester Eru

Ms Rae appeared as a member of the public to speak on behalf of Clester Eru (Maketu Community Led Development and Projects), who was unable to attend the meeting in person. Ms Eru requested the below points to be made on her behalf:

- She presented a CCTV application for five additional CCTV cameras; and
- She presented a letter of recommendation for funds towards the mowing of Pukemaire, which was raised at the last Community Board meeting by member of the public, Max Johnston.

The Chairperson noted that the Board could discuss these items at their upcoming Workshop, as he believed the CCTV application included two of the cameras that the Board was also seeking approval for.

The Chairperson also noted that Ms Eru/Mr Johnston had been encouraged to apply for a grant application for the mowing of Pukemaire.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 12 APRIL 2022

RESOLUTION MC22-3.1

Moved: Member L Rae

Seconded: Member S Simpson

That the Minutes of the Maketu Community Board Meeting held on 12 April 2022 as circulated with the agenda be confirmed as a true and correct record.

CARRIED

9 REPORTS

9.1 MAKETU COMMUNITY BOARD CHAIRPERSONS REPORT - JUNE 2022

The Board considered a report from the Chairperson, who spoke to his report.

The Board had a discussion regarding the CCTV resolution, noting that this could be modified when presented to Council, to align with the CCTY Management Plan and available funding options.

The Board also noted that, following an onsite meeting regarding the Maketu Sports Field, they wished to approve funds to allow the improvements to begin.

RESOLUTION MC22-3.2

Moved: Chairperson S Beech

Seconded: Cr K Marsh

1. That the Chairperson's report dated 7 June 2022 titled 'Maketu Community Board Chairpersons Report – June 2022' be received.

CARRIED

RESOLUTION MC22-3.3

Moved: Cr K Marsh

Seconded: Member S Simpson

-
2. The Maketu Community Board recommend that Council approve funding of up to \$23,000 from the Maketu Community Board Reserve Account for the purchase and installation of two CCTV cameras at the Maketu Roundabout, and one CCTV camera on Park Road, noting that ongoing costs for these cameras will be funded from the Maketu Community Board Security Account.

CARRIED

RESOLUTION MC22-3.4

Moved: Chairperson S Beech

Seconded: Member L Rae

3. The Maketu Community Board approve up to \$20,000 from the Maketu Community Board Reserve Account for upgrades to the Maketu Sports Field.

CARRIED

9.2 MAKETU COMMUNITY BOARD COUNCILLOR'S REPORT – JUNE 2022

The Board considered a report from Deputy Mayor Scrimgeour, who provided the Board with the below updates on each topic:

Annual Plan

The Annual Plan would be confirmed by the end of June, 2022. The only changes were in relation to charges and rates, with a rates increase of 3.92%.

Maketu-Te Puke Ward Reserve Management Plan

There had been a number of community meetings with staff, who sought feedback on the Maketu-Te Puke Reserve Management Plan.

Facilities in the Community Fund

The Community Matching Fund, and Facilities in the Community Fund, were now closed.

Highway repairs at Pah Road

It was noted that this was currently a contentious issue. The Board was advised that the timeline for the repair work had been extended, due to the bad weather.

Local Government Elections 2022

The Local Government Elections were coming up, with nominations opening 15 July 2022. It was noted that, across the country, there was a drive for greater diversity. Deputy Mayor Scrimgeour encouraged those who would like to represent their community, as either a Councillor or Community Board member, to put themselves forward.

Three Waters confirmation by Central Government

Central Government had confirmed they would be proceeding with the proposed reforms, noting that the directors of the organisations would be appointed for their skills in water management.

RESOLUTION MC22-3.5

Moved: Deputy Mayor J Scrimgeour

Seconded: Chairperson S Beech

That the Councillor's report dated 7 June 2022 titled 'Maketu Community Board Councillor's Report – June 2022' be received.

CARRIED

9.3 INFRASTRUCTURE GROUP REPORT MAKETU COMMUNITY BOARD JUNE 2022

The Board considered a report from the Deputy Chief Executive. The report was taken as read with further discussion on the below topics:

Transportation – Road Improvements LED Lighting

The Board was advised that there was only one more LED light left to be installed in Maketu. The Board noted they had received requests from members of the community for additional lighting. This was due to the LED lighting being more directional rather than "flood-like".

Maketu Cycleway

The Senior Transportation Engineer noted that WestLink had been instructed to continue the section of cycleway to Spencer Avenue.

Tukotahi Marae–Wastewater Treatment System Upgrade

The Board was advised that, due to consent issues, this project had been "held up" however, the plans for the required building upgrade had been signed off. There was no update, at this stage, on whether or not the powerlines would be put underground.

Emergency Management

The Board was advised that Council was aware of, and supported, the emergency management representatives at the Maketu Hauora.

Surf Club Car Park Reserve Rock Revetment

The Board noted they had received a verbal update on this project/issue from Reserves and Facilities staff, prior to the meeting.

New BBQ at Monument Area

The Board received the formal confirmation letter from Te Arawa Management Limited (Tabled Item 1), regarding the installation of an additional BBQ.

Relocation of two CCTV Cameras

The Board noted that this MAS can now be closed off.

Spencer Avenue Culvert

The Board noted Eastern Bay of Plenty (EBOP) was originally willing to fund this project, and they wanted to ensure this was still the case, as they would like to see the issue progressed. The Senior Transportation Engineer advised the Board that, although separate projects, for efficiency purposes, the Spencer Avenue section of the Maketu Cycleway would be completed at the same time as the Spencer Avenue Culvert.

Maketu Community Centre

The Board noted that this MAS could be closed off, due to the work being completed and the re-opening and blessing taking place 11 June 2022.

RESOLUTION MC22-3.6

Moved: Cr K Marsh

Seconded: Member L Rae

That the Deputy Chief Executive's Report, dated 7 June and titled 'Infrastructure Group Report Maketu Community Board June 2022', be received.

CARRIED

9.4 MAKETU COMMUNITY BOARD – FINANCIAL REPORT APRIL 2022

The Board considered a report from the Financial Business Advisor. The report was taken as read.

RESOLUTION MC22-3.7

Moved: Member W Ra Anaru

Seconded: Deputy Mayor J Scrimgeour

That the Financial Business Advisor's report dated 7 June 2022 and titled 'Maketu Community Board Financial Report – April 2022', be received.

CARRIED

9.5 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

The Board considered a report from the Senior Governance Advisor. The report was taken as read, noting that the last Maketu Community Board meeting for the triennium would take place Tuesday 2 August 2022.

The Board was advised that the upcoming Maketu–Te Puke Ward Forum was confirmed to be held at the Te Puke Memorial Hall.

RESOLUTION MC22–3.8

Moved: Member L Rae

Seconded: Deputy Mayor J Scrimgeour

That the schedule of meetings for June, July and August 2022, be received.

CARRIED

The Meeting closed at 7.39pm.

Confirmed as a true and correct record at the Maketu Community Board meeting held on 2 August 2022.

.....
Chairperson S Beech

CHAIRPERSON

9 COUNCIL AND COMMITTEE MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE PERFORMANCE AND MONITORING COMMITTEE MEETING HELD ON 5 MAY 2022

File Number: A4582743

Author: Carolyn Irvin, Senior Governance Advisor

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Performance and Monitoring Committee Meeting held on 5 May 2022 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Performance and Monitoring Committee Meeting held on 5 May 2022**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
PERFORMANCE AND MONITORING MEETING NO. PM22-3
HELD IN THE COUNCIL CHAMBERS, BARKES CORNER, TAURANGA
AND VIA ZOOM UNDER COVID-19 TRAFFIC ORANGE AND LIVESTREAMED
ON THURSDAY, 5 MAY 2022 AT 9.30AM**

1 PRESENT

Cr D Thwaites (Chairperson), Mayor G Webber, Cr G Dally, Cr M Dean, Cr J Denyer, Cr M Grainger, Cr M Gray, Cr A Henry, Cr A Sole and Deputy Mayor J Scrimgeour.

VIA ZOOM

Cr M Murray-Benge

ABSENT

Cr K Marsh

2 IN ATTENDANCE

J Holyoake (Chief Executive Officer), G Allis (Deputy CEO/General Manager Infrastructure Group), G Payne (Strategic Advisor), O McVicker (Manager Corporate Services and Business Improvement), P Watson (Reserves and Facilities Manager), J Paterson (Transportation Manager), A Curtis (Acting Regulatory Services General Manager), D Elvin (Acting Compliance and Monitoring Manager), C Ertel (Asset and Capital Manager), W Henderson (Three Waters Engineer), H Wi Repa (Governance Technical Support), J Osborne (Governance Support Administrator) and C Irvin (Senior Governance Advisor).

VIA ZOOM

R Davie (General Manager Strategy and Community), J Graham (Acting General Manager Corporate Services), C Nepia (Strategic Kaupapa Māori Manager), A Curtis (Acting Regulatory Services General Manager), R Barnett (Senior Business Analyst), A Carey (Financial Business Advisor), E Thiart (Financial Business Advisor), R McKeagg (Financial Accountant), R Sumeran (Engineering and Special Projects Manager), S Bedford (Financial Controller).

COMMUNITY BOARDS

VIA ZOOM

Member J Clements (Katikati Community Board)

OTHER ATTENDEES

Waka Kotahi

A Crean (Project Director)

C Farnsworth (Senior Project Manager)

Collier Consultants

A Collier (Planner/Director)

Supermac Holdings

A Michel (Chief Executive Officer)

Nine Katikati Residents

MEDIA

One member of the press

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

A. Mr Francis Young – Katikati – Yeoman Walkway to Park Road Reserve Pathway

- Mr Young was speaking on behalf of a number of residents in Katikati, who all appreciated the natural beauty of the reserve and interacted with the people who used it.
- Three years ago, he attended a meeting at Council where he believed staff had given verbal assurance that they would engage with local residents on this project, and felt this had not happened.
- The reserve was used by a cross-section of the community, both young and old, with plenty of cyclists, and was popular because it was the only trail around the estuary in the Katikati urban area.

- It was difficult to understand why staff felt it was necessary to lay down a concrete path, when it was felt by himself and residents that this was a 'problem' that did not exist. However, residents had been, and would be, supportive of improvements made to hazardous sections of the walkway.

B. Keith Gregor – Katikati – Yeoman Walkway to Park Road Reserve Pathway

- Mr Gregor spoke to a power point presentation and, along with the majority of people he had spoken to, were opposed to putting a concrete path along the reserve.
- It was a beautiful natural green space, with some parts being recognised as a significant ecological feature.
- Improvements to parts of the walkway were definitely supported, but a continuous concrete pathway was not, as it was felt it would ruin something special.
- Council was asked to stop progress/construction of the path and undertake consultation with the community.
- Mr Gregor confirmed the three prime reasons for not constructing a concrete path were the natural character of the reserve, the environment and access issues.

C. Tessa Blackett – Katikati – Yeoman Walkway to Park Road Reserve Pathway

- Tessa Blackett spoke to a power point presentation and was also speaking on behalf of other regular trail users who were dissatisfied with Council's process and communication related to this project.
- Several petitions had been presented to Council opposing the concrete path.
- A 2018 feasibility report from Council was missing important considerations such as the natural landscape and beauty of the area, the feel of the surface for walkers and runners and safety issues relating to speed. From that report a resolution was passed to spend \$50,000 on hazardous sections of the walkway, but did not include a concrete pathway.
- People were not happy with the current survey report and how the results had been summarised. It was felt this report was misleading, inaccurate and provided a distorted summary of the survey results that did not accurately represent the views of the community.
- Council was asked to stop the process, to reconsider the decisions, and that the content of the survey feedback report were not used to form these decisions. Instead, Council was asked to conduct more meaningful consultation with the community that took into consideration their concerns and communicated more with the public.

D. Jacqui Knight – Katikati Trail Development Group – Yeoman Walkway to Park Road Reserve Pathway

- Some people were concerned about the development of trails in their areas. However, feedback had been received from many people that, once the trails were put in place, they had been very well used.
- The development of good quality trails supported social development, and increased economic development.
- Acknowledging the feedback from Katikati residents who had spoken today, Council was asked to remember that this was a group of 78 people who opposed the concrete footpath, which was about 1.5% of the Katikati population. This meant the remaining percentage of the population was happy to see the development of the path, welcoming the opportunity to make it accessible to everyone.
- The long, wet/soggy grass was an issue for walkers in winter. Without a concrete path, it was definitely more of a 'gumboot' trail.

E. Helen Potter, Tracey Wallace-Hutchins and David Lenton – Residents of No. 1 Road – Te Puke

- Multiple complaints had been submitted to Council over many years regarding lower No. 1 Road, Te Puke. A substantial file of evidence was submitted in 2017.
- The 50 kilometre per hour speed limit was welcomed, as were other commercial businesses. However, it was expected that 23 million trays of Kiwifruit were to be produced this season, up from four million eight years ago.
- The economic growth and development equated to exponential growth, which meant more heavy trucks/vehicles along the road. This was being experienced by residents who had the following concerns/requests:
 - A walkway/cycleway was needed and when was the project going to proceed?
 - Road surfacing rehabilitation was needed to reduce noise for residents. The road had deteriorated considerably this year.
 - The current signage and road markings for the 50 kilometres per hour zone were inefficient and too small. They needed to be changed/made bigger and warning systems/signs installed.
 - There were safety concerns at entrances and exits for school children and elderly residents crossing the road to get to their mailboxes.
- Residents had spoken to WestLink who thought the signage that was in place was adequate.
- Questions to Council:
 - Was it possible for Council and/or the Police to monitor the speed of vehicles on the road?
 - Was surface rehabilitation going to be done on the road and when?

- Would surface rehabilitation be incorporated with the paper road from Cannell Farm Drive through to No. 1 Road? How long would residents have to wait to have this done?
- What was No. 1 Road's classification regarding its vehicle volumes?
- Could the road have signage like No. 2 Road?
- Were residents or Council responsible for monitoring the roads?

The Transportation Manager provided the following comments:

- Council did not have the ability to restrict traffic at certain times of the day, or days of the week.
- Speed limit signs had been moved further up the hill, but it was a possibility to have larger and advance warning, 50 kilometre per hour signs.
- Council policy dictated that repair work was done on pavements only when they were worn out.
- It was acknowledged that the road was getting old and tired. There had to be sufficient available funding to upgrade the road.
- The community had asked Council for a cycleway on the side of the road from Te Puke up to Trevelyan's Pack and Cool property. Council was trying to undertake a business case where it may be able to secure a national funding contribution for this cycleway. However, when implementing this, the road would have to be widened and there would be competition for space. Ideally, in a rural environment, the cycleway should be separated from the road/traffic. There were also constraints in terms of residents private property entrances.
- Council was working towards getting this done. It was continuing to maintain the road to retain a level of service and safety.

Presenters responded to questions as follows:

- The number one issue was more and better signage to control speeding along the road.
- Police cars had not been seen on the road monitoring speed.
- It was felt that deterioration of the road was responsible for the noticeable increase in vibration felt by residents along the road when traffic went past.

8 CHANGE TO ORDER OF BUSINESS

8.1 CHANGE TO ORDER OF BUSINESS

The Chairperson requested that the next item of business be open Agenda item no. 9.1: 'Yeoman Walkway to Park Road Reserve Pathway' in order to allow for Public Forum speakers to be present during the discussion of the report.

RESOLUTION PM22-3.1

Moved: Mayor G Webber

Seconded: Cr A Sole

That the next item of business be item no. 9.1: 'Yeoman Walkway to Park Road Reserve Pathway' in order to allow for Public Forum speakers to be present during the reading of the report.

CARRIED

9 REPORTS**9.1 YEOMAN WALKWAY TO PARK ROAD RESERVE PATHWAY**

The Committee considered a report dated 5 May 2022 from the Reserves and Facilities Manager who spoke to a power point presentation summarising the following:

- Background;
- Community Engagement;
- Katikati Shared Path Proposal – Feedback Analysis;
- Feedback Analysis;
- Postcard Distribution Area;
- Feedback – Pros & Cons;
- Worn Desire Line;
- Need for Concrete Pathway;
- Existing Desire Line of Current Users;
- Worn Desire Line;
- Mobility Scooters on Park Road Footpath;
- Existing Narrow Path Along Park Road Esplanade Reserve;
- Electric Scooters;
- Existing Pathway Around Summerset Village;
- Strava Heat Map; and
- Resolution.

Staff responded to questions as follows:

- Council could trial green tinted concrete.
 - The reserve was categorised as 'Type D' for mowing (up to 30–90 millimetres). The levels of service were outlined in the Reserve Management Plan. The area was similar to the Ōmokoroa Peninsula where property owners mowed some areas as well. There was a lot of growth and mowing was also on a performance basis. There had been some service issues lately due to COVID-19. The wet areas along the path restricted mowing in winter.
 - Council had recently completed a lot of work removing weed species and had constructed the rock retaining around the bridge.
-

MOTION

The Chairperson accepted a request for an additional recommendation from the floor. The motion was moved and seconded.

Moved: Cr Denyer

Seconded: Cr Dean

1. That the Reserves and Facilities Manager's report dated 5 May 2022 titled 'Yeoman Walkway to Park Road Reserve Pathway' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That, having considered the feedback received through the community engagement programme, the Performance and Monitoring Committee confirms that the concrete shared pathway between the Yeoman Walkway and Park Road Reserve project proceeds.
4. That a decision story be prepared and made available to the public.

AMENDMENT

That numbers 1, 2, 3 and 4 remain the same.

That the following be added as recommendation 5:

5. That Council gives consideration to using green tinted concrete for the path.

A division was called and recorded as followed:

In Favour: Crs D Thwaites, G Webber, G Dally, M Dean, J Denyer, M Grainger, M Gray, A Henry, A Sole and J Scrimgeour

Against: Cr M Murray-Benge

CARRIED 10/1

The motion was declared carried.

SUBSTANTIVE MOTION

RESOLUTION PM22-3.2

Moved: Cr J Denyer

Seconded: Cr M Dean

1. That the Reserves and Facilities Manager's report dated 5 May 2022 titled 'Yeoman Walkway to Park Road Reserve Pathway' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That, having considered the feedback received through the community engagement programme, the Performance and Monitoring Committee confirms that the concrete shared pathway between the Yeoman Walkway and Park Road Reserve project proceeds.
4. That a decision story be prepared and made available to the public.
5. That Council gives consideration to using green tinted concrete for the path.

CARRIED

10 PRESENTATIONS**10.1 WAKA KOTAHI (NZTA) TAKITIMU NORTHERN LINK STAGES 1 & 2 AND STATE HIGHWAY 2 SAFETY WORKS UPDATE AND PRESENTATION**

The Committee considered a report dated 5 May 2022 from the Executive Assistant infrastructure. The chairperson introduced Angela Crean and Chris Farnsworth from Waka Kotahi and Tabled Item 1: 'Waihi to Ōmokoroa Safety' Improvements.

Angela Crean spoke to a power point presentation summarising the following:

State Highway 2 – Waihi to Tauranga:

- Takitimu Northern Update;
 - Summarised programme;
 - Cambridge Road;
 - Cambridge Road update;
 - New Harrison Road;
 - State Highway 29 Access Road;
 - Wairoa Awa (River) Overbridge;
 - Wairoa Road;
-

- Wairoa Road Overbridge;
- Shared walking and cycling path;
- Archaeology and Ecology; and
- Cultural, social and community outcomes.

Angela Crean responded to questions as follows:

- Waka Kotahi had digital tools used to record what it was working on. They were presently considering what to do with this information, and how they could present it once the project was finished.
- Waka Kotahi was responsible for all maintenance of planted areas. This included weed control.
- Drone footage was being undertaken by Waka Kotahi. They currently had aerial photographs on their website.
- Waka Kotahi had partnerships with local companies to source native plant seeds.

Chris Farnsworth spoke to a power point presentation summarising the following:

Stage 2 – Te Puna to Ōmokoroa

- Route protection programme;
- Stage Two – Alignment Drawing;
- Project Overview; and
- 'Waihi to Ōmokoroa Safety' Improvements.

RESOLUTION PM22-3.3

Moved: Mayor G Webber

Seconded: Cr A Henry

That the Executive Assistant's report dated 5 May 2022 titled 'Waka Kotahi (NZTA) Takitimu North Stages 1 & 2 and State Highway 2 Safety Works Update and Presentation' be received.

CARRIED

11:24 The meeting adjourned

11:24 Cr Murray-Benge withdrew from the meeting/Zoom

11:49 The meeting reconvened

11 REPORTS

11.1 CHANGE TO ORDER OF BUSINESS

The Chairperson requested that the next item of business be open Agenda item no. 10.2: 'Connection of Te Puna Springs Business Park to Ōmokoroa Wastewater Transfer

Pipeline' in order to allow for Public Forum speakers to be present during the discussion of the report.

RESOLUTION PM22-3.4

Moved: Cr J Denyer

Seconded: Cr M Grainger

That the next item of business be open Agenda item no. 10.2: 'Connection of Te Puna Springs Business Park to Ōmokoroa Wastewater Transfer Pipeline' in order to allow for Public Forum speakers to be present during the discussion of the report.

CARRIED

11.2 CONNECTION OF TE PUNA SPRINGS BUSINESS PARK TO ŌMOKOROA WASTEWATER TRANSFER PIPELINE

The Committee considered a report dated 5 May 2022 from the Asset and Capital Manager. The report was taken as read.

The Chairperson introduced Aaron Collier of Collier Consultants Ltd and Annaliese Michel of Supermac Holdings.

Staff responded to questions as follows:

- Extensive wastewater capacity modelling had been undertaken for the Ōmokoroa transfer pipeline. This proposal only added nine and a half cubic metres per day.
- The Te Puna Hall had Council approval and staff were currently in the process of connecting it to the same system.

Aaron Collier responded to a question as follows:

- Because this was a plan change, long term users had not been confirmed at this point. However, there were existing long term users, for example at the Café across the road.

Annaliese Michel responded to questions as follows:

- A large New Zealand retailer, who was looking at the entire right hand section of the site, had approached Supermac Holdings. This retailer was environmentally friendly. Longevity was important, the land was not planned to be sold.
 - The Te Puna community had been vocal. Supermac Holdings was working hard to work with the community and had undertaken significant engagement with them.
-

RESOLUTION PM22-3.5

Moved: Deputy Mayor J Scrimgeour

Seconded: Mayor G Webber

1. That the Asset and Capital Manager's report dated 5 May 2022 titled 'Connection of Te Puna Springs Business Park to Ōmokoroa Wastewater Transfer Pipeline' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That, subject to Plan Change 93 – Te Puna Springs Commercial Zone proceeding, Council **approves** the connection of the Te Puna Springs Commercial Zone into the Ōmokoroa transfer pipeline.

And

4. That Te Puna Springs Business Park be charged a volumetric capital connection charge of \$3,658 per household equivalent, and this be built into the FINCO schedule for the park.

CARRIED

Councillor Henry voted against the motion and requested that her vote be recorded.

12:29 The meeting adjourned

1pm The meeting reconvened

11.3 FINANCIAL PERFORMANCE AND MONITORING COMMITTEE UPDATE AS AT 31 MARCH 2022

The Committee considered a report dated 5 May 2022 from the Chief Financial Officer who took the report as read and provided a brief summary of its contents.

Staff responded to questions as follows:

- TECT Park forestry revenue remained within TECT Park. Due to different types of operations, it was difficult to predict 18 months ahead to when harvesting would occur.

RESOLUTION PM22-3.6

Moved: Cr M Grainger

Seconded: Cr J Denyer

That the Chief Financial Officer's report dated 5 May 2022 titled 'Financial Performance and Monitoring Committee Update as at 31 March 2022' be received.

CARRIED

11.4 THREE WATERS CROWN INFRASTRUCTURE PARTNERS FUNDING SUMMARY

The Committee considered a report dated 5 May 2022 from the Asset and Capital Manager who spoke to a power point presentation summarising the following:

- Introduction;
- Challenges;
- Marae Wastewater and Water Projects;
- Successful partnerships;
- Multiple Pans Policy;
- Tawhitinui Marae;
- Matakana Island;
- Te Puna Marae;
- Makahae Marae;
- Te Rereatukahia Wastewater;
- Te Rereatukahia Water;
- Tukotahi Marae (Council Owned);
- Ōmokoroa Stormwater Bund;
- Wastewater Extension not Reserves;
- Te Puna Village;
- Muttons WTP UV Upgrade;
- Improved Asset Data and Other Operational Improvements; and
- Summary.

The Strategic Kaupapa Māori Manager provided the following comment:

- Infrastructure costs were usually beyond what could be managed on a day-to-day basis by Marae. Crown Infrastructure Funding had allowed these projects to be addressed and completed. Feedback from the Marae was that this was of huge benefit and had made an overall significant difference. Council's combined effort with other entities on delivering these services was acknowledged.

RESOLUTION PM22-3.7

Moved: Cr M Grainger

Seconded: Cr A Sole

That the Asset and Capital Manager's report dated 5 May 2022 titled 'Three Waters Crown Infrastructure Partners Funding Summary' be received

CARRIED

11.5 WAIHĪ BEACH SEASONAL COMPLIANCE MONITORING REPORT 2021-2022

The Committee considered a report dated 5 May 2022 from the Acting General Manager Regulatory Services. The report was taken as read. The Acting Regulatory Services General Manager spoke to a power point presentation summarising the following:

Freedom Camping – 2021/2022 Seasonal Monitoring – Infringement Statistics

- 2021/2022 Infringements Issued by Location;
- 2021/2022 Infringements Issued by Month; and
- Infringements Issued by Month – 2021/2022 and 2020/2021 Comparison.

Staff responded to questions as follows:

- Council had a different security contract to the security staff who monitored the central bus station in Tauranga.
- Freedom Camping was monitored on ANZAC Day, nightly over the weekends, and Labour Weekend through to Easter.
- When Council received reports of illegal camping, contractors were sent to the site to investigate. A priority going forward was to have CCTV cameras installed to monitor this.
- The number of infringements had increased at Waihi Beach because Council's security contractors/Ambassadors were better at their jobs due to experience gained from previous years, and people had not been able to leave the country, so there were more visitors. The Motor and Caravan Association had had a significant national increase in the sale of freedom camper vehicles. This meant that a lot of people were new to freedom camping and travelling a lot more than previously.

RESOLUTION PM22-3.8

Moved: Cr M Gray

Seconded: Cr A Sole

That the Acting General Manager Regulatory Services. report dated 5 May 2022 titled 'Waihi Beach Seasonal Compliance Monitoring Report 2021-2022' be received.

CARRIED

12 INFORMATION FOR RECEIPT

Nil

13 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION PM22-3.9

Moved: Cr M Grainger

Seconded: Cr J Denyer

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 – Chief Executive Officer Operations Update Report	<p>s7(2)(b)(ii) – the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(ii) – the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) – the withholding of the information is necessary</p>	s48(1)(a)(i) – the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	to enable Council to carry out, without prejudice or disadvantage, commercial activities	
CARRIED		

The Meeting closed at 2.32pm.

Confirmed as a true and correct record by Council on 29 June 2022.

Unconfirmed

9.2 MINUTES OF THE ANNUAL PLAN AND LONG TERM PLAN COMMITTEE MEETING HELD ON 5 MAY 2022

File Number: A4602844

Author: Horowai Wi Repa, Governance Technical Support

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Annual Plan and Long Term Plan Committee Meeting held on 5 May 2022 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

1. Minutes of the Annual Plan and Long Term Plan Committee Meeting held on 5 May 2022

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
ANNUAL PLAN AND LONG TERM PLAN COMMITTEE MEETING NO. APLTP22-2
HELD IN THE COUNCIL CHAMBERS, BARKES CORNER, TAURANGA AND VIA ZOOM
(AUDIO/VISUAL LINK) UNDER COVID-19 PROTECTION FRAMEWORK ORANGE ON
THURSDAY, 5 MAY 2022 AT 9.00AM**

1 PRESENT

Deputy Mayor J Scrimgeour (Chairperson), Cr M Dean, Cr J Denyer, Cr M Gray, Cr A Sole, Cr D Thwaites and Mayor G Webber

2 IN ATTENDANCE

J Holyoake (Chief Executive Officer), D Jensen (Chief Financial Officer), A Curtis (Acting Regulatory Services General Manager), M Leighton (Senior Policy Analyst), H Wi Repa (Governance Technical Support), J Osborne (Governance Support Administrator) and B Clarke (Senior Governance Advisor)

3 APOLOGIES

APOLOGIES

RESOLUTION APLTP22-2.1

Moved: Cr J Denyer

Seconded: Cr M Dean

That the apologies for absence from Cr Grainger, Cr Henry and Cr Murray-Benge be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil.

5 DECLARATIONS OF INTEREST

Nil.

6 PUBLIC EXCLUDED ITEMS

Nil.

7 PUBLIC FORUM

Nil.

8 PRESENTATIONS

Nil.

9 REPORTS

9.1 RECOMMENDATION FOR ADOPTION OF 2022-2023 DOG CONTROL REGISTRATION FEES

The Acting Regulatory Services General Manager introduced the report to adopt the 2022-2023 Dog Control Registration Fees.

Key points:

- This was a statutory requirement on an annual basis.
- There were no changes to the fees for the 2022-2023 year.
- Once the fees were adopted Council could ensure that Dog Registration Fees were notified to dog owners within statutory timing requirements.

In response to a question on current statistics, in relation to the percentage of registered dogs who were spayed/neutered and those that were not, staff advised the breakdown of that information could be provided following the meeting.

RESOLUTION APLTP22-2.2

Moved: Mayor G Webber

Seconded: Cr A Sole

1. That the Acting Regulatory Services General Manager's report, dated 5 May 2022, titled "Recommendation for Adoption of 2022-2023 Dog Control Registration Fees" be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Annual Plan and Long Term Plan Committee recommend to Council the adoption of the 2022-2023 Dog Control Registration Fees as included in the 2022-2023 draft Schedule of Fees and Charges and that they be approved for public notification in accordance with the Dog Control Act 1996.

CARRIED

10 INFORMATION FOR RECEIPT

Nil.

The meeting was declared closed at 9.03am.

Confirmed as a true and correct record by Council on 12 May 2022.

UNCONFIRMED

9.3 MINUTES OF THE COUNCIL MEETING HELD ON 12 MAY 2022**File Number:** A4588172**Author:** Carolyn Irvin, Senior Governance Advisor**Authoriser:** Barbara Whitton, Customer Services and Governance Manager**RECOMMENDATION**

That the Minutes of the Council Meeting held on 12 May 2022 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

1. Minutes of the Council Meeting held on 12 May 2022

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
COUNCIL MEETING NO. C22-3
HELD IN THE COUNCIL CHAMBERS, BARKES CORNER, TAURANGA
AND VIA ZOOM AND LIVESTREAMED UNDER COVID-19 TRAFFIC LIGHT ORANGE
ON THURSDAY, 12 MAY 2022 AT 9.30AM**

1 PRESENT

Mayor G Webber (Chairperson), Deputy Mayor J Scrimgeour, Cr G Dally, Cr M Dean, Cr J Denyer, Cr M Grainger, Cr A Henry, Cr M Murray-Benge, Cr A Sole and Cr D Thwaites

VIA ZOOM

Cr M Gray, Cr K Marsh

2 IN ATTENDANCE

G Allis (Deputy CEO/General Manager Infrastructure Group), R Davie (General Manager Strategy and Community), C Nepia (Strategic Kaupapa Māori Manager), L Balvert (Communications Manager), A Curtis (Acting Regulatory Services General Manager), M Leighton (Senior Policy Advisor), P Watson (Reserves and Facilities Manager), H Wi Repa (Governance Technical Support), P Osborne (Senior Governance Advisor – Community Boards), J Osborne (Governance Support Administrator) and C Irvin (Senior Governance Advisor)

VIA ZOOM

J Holyoake (Chief Executive Officer) and J Graham (Acting General Manager Corporate Services).

MEMBERS OF THE PUBLIC

Two members of the public.

3 APOLOGIES

APOLOGY

RESOLUTION C22-3.1

Moved: Cr M Grainger

Seconded: Cr J Denyer

That the apology for lateness from Cr Dally be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

The Chairperson advised there was one late item for Council to consider for inclusion in the open section of the agenda, being 'Minutes of the Annual Plan and Long Term Plan Committee Meeting held on 5 May 2022'.

The reason that this item was not included on the agenda was because for Council to approve Agenda C22-3 item 11.3: 'Recommendatory Report from Annual Plan and Long Term Plan Committee - Adoption of 2022/2023 Dog Control Registration Fees', it had to receive the Annual Plan and Long Term Plan Committee minutes of 5 May 2022 as a true and correct record, to be able to enact the recommendation arising from that meeting. It could not be delayed to the next scheduled Council meeting because it had to be approved for public notification in accordance with the Dog Control Act 1996.

RESOLUTION C22-3.2

Moved: Cr M Murray-Benge

Seconded: Deputy Mayor J Scrimgeour

THAT, in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the following item be considered as a late item of open business:

- 'Minutes of the Annual Plan and Long Term Plan Committee Meeting held on 5 May 2022'.

CARRIED

KARAKIA

The Strategic Kaupapa Māori Manager provided a Karakia to open the meeting. The Karakia acknowledged attendees, encouraged a good meeting and gave thought to those who were unwell, bereft and bereaved.

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

A. David Clayton-Greene – Director, CGC Landscapes Ltd – Te Ranga Reserve Enhancement Project

- Mr Clayton-Greene introduced himself and advised he had been working with Buddy Mikaere on this project on behalf of Ngāi Tamarāwaho. He then spoke to a power point presentation and provided a summary of the following points:
- The Te Ranga Reserve looking north (a piece of land on the corner of Joyce Road and Pyes Pa Road);
- Te Ranga battle site as seen from the rifle pits;

9:34 Cr Dally entered the meeting

- Artist's impression of the battle and charge;
- Lest we forget – the current memorial;
- Aquinas Students participate in commemorations every June 21;
- What we had by way of signage and the current memorial – a 1960s Historic Places Trust Concrete marker;
- Hapu planting day...Members of Ngai Tamarawaho hapu and friends... on lower reserve;
- Te Ranga Reserve Enhancement Concept Plan;
- The beginning of the enhancement project last year – with a karakia and blessing prior to work starting;
- General view of proposed site works;
- Proposed road site signage;
- Boardwalk – this is to avoid any digging for path laying and potential damage to archaeological/cultural items;
- The proposed boardwalk is to avoid the need for pathway foundations that might have archaeological implications; and
- Proposed car park and entrances to new Urupa and walkway to memorial. It is intended that the walkway entry have panels telling the Te Ranga story.

The presenter responded to questions as follows:

- It had taken a long time to get the funding for the project together but it was now finally getting off the ground. Bay of Plenty Regional Council had been approached in terms of funding for planting and there was funding coming through from Western Bay of Plenty District Council and Tauranga City Council.

- The priority this year was the formation and planting of the bund and the clearing and planting of the escarpment. This would take place the weekend before 21 June 2022.
- On 21 June 2022 there would be a public and Whanau planting day. Many community groups were wanting to be a part of this.
- Talks were underway to get an initial design for the carpark, and get it in place.
- There was also an opportunity to link it with an adjoining area of wetland. It would require an effort from everyone involved to try to maintain as much area of reserve as possible, given the pressure from councils to find land for housing.
- When the project started this land was zoned as rural land, being on the outskirts of town. It was now a more urbanised area with substantial growth. It was important to retain the historic nature of the reserve and accord it with the respect and significance it deserved. This meant no houses being built on the reserve and that it remained a reserve.
- Tauranga City Council owned the land.

The Mayor thanked David for his presentation.

8 COMMUNITY BOARD MINUTES FOR RECEIPT

8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 30 MARCH 2022

RESOLUTION C22-3.3

Moved: Cr A Henry

Seconded: Cr J Denyer

That the Minutes of the Katikati Community Board Meeting held on 30 March 2022 be received.

CARRIED

8.2 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 5 APRIL 2022

RESOLUTION C22-3.4

Moved: Cr A Henry

Seconded: Cr J Denyer

That the Minutes of the Ōmokoroa Community Board Meeting held on 5 April 2022 be received.

CARRIED

8.3 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 7 APRIL 2022

RESOLUTION C22-3.5

Moved: Cr A Henry

Seconded: Cr J Denyer

That the Minutes of the Te Puke Community Board Meeting held on 7 April 2022 be received.

CARRIED

8.4 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 12 APRIL 2022

RESOLUTION C22-3.6

Moved: Cr A Henry

Seconded: Cr J Denyer

That the Minutes of the Maketu Community Board Meeting held on 12 April 2022 be received.

CARRIED

8.5 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 19 APRIL 2022

RESOLUTION C22-3.7

Moved: Cr A Henry

Seconded: Cr J Denyer

That the Minutes of the Waihi Beach Community Board Meeting held on 19 April 2022 be received.

CARRIED

9 COUNCIL AND COMMITTEE MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING HELD ON 15 MARCH 2022

RESOLUTION C22-3.8

Moved: Cr J Denyer

Seconded: Cr M Grainger

That the Minutes of the Audit and Risk Committee Meeting held on 15 March 2022 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

9.2 MINUTES OF THE PERFORMANCE AND MONITORING COMMITTEE MEETING HELD ON 31 MARCH 2022

RESOLUTION C22-3.9

Moved: Cr D Thwaites

Seconded: Cr A Sole

That the Minutes of the Performance and Monitoring Committee Meeting held on 31 March 2022 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

9.3 MINUTES OF THE KATIKATI - WAIHĪ BEACH WARD FORUM MEETING HELD ON 1 MARCH 2022

RESOLUTION C22-3.10

Moved: Cr J Denyer

Seconded: Cr A Sole

That the Minutes of the Katikati - Waihi Beach Ward Forum Meeting held on 1 March 2022 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

9.4 MINUTES OF THE KAIMAI WARD FORUM MEETING HELD ON 10 MARCH 2022

RESOLUTION C22-3.11

Moved: Cr M Dean

Seconded: Cr M Grainger

That the Minutes of the Kaimai Ward Forum Meeting held on 10 March 2022 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

9.5 MINUTES OF THE POLICY COMMITTEE MEETING HELD ON 5 APRIL 2022

RESOLUTION C22-3.12

Moved: Mayor G Webber

Seconded: Deputy Mayor J Scrimgeour

That the Minutes of the Policy Committee Meeting held on 5 April 2022 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

9.6 MINUTES OF THE DISTRICT PLAN COMMITTEE MEETING HELD ON 5 APRIL 2022

RESOLUTION C22-3.13

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr M Murray-Benge

That the Minutes of the District Plan Committee Meeting held on 5 April 2022 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

9.7 MINUTES OF THE COUNCIL MEETING HELD ON 6 APRIL 2022

RESOLUTION C22-3.14

Moved: Mayor G Webber

Seconded: Cr A Henry

That the Minutes of the Council Meeting held on 6 April 2022 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

LATE ITEM

9.8 MINUTES OF THE ANNUAL PLAN AND LONG TERM PLAN COMMITTEE MEETING HELD ON 5 MAY 2022

RESOLUTION C22-3.15

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr J Denyer

That the Minutes of the Annual Plan and Long Term Plan Committee Meeting held on 5 May 2022 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

10 COUNCIL AND COMMITTEE MINUTES FOR RECEIPT

10.1 MINUTES OF THE TE IHU O TE WAKA O TE ARAWA MEETING HELD ON 16 FEBRUARY 2022

RESOLUTION C22-3.16

Moved: Cr G Dally

Seconded: Deputy Mayor J Scrimgeour

That the Minutes of the Te Ihu o te Waka o Te Arawa Meeting held on 16 February 2022 be received.

CARRIED

10.2 MINUTES OF THE TE KĀHUI MANA WHENUA O TAURANGA MOANA MEETING HELD ON 23 FEBRUARY 2022

RESOLUTION C22-3.17

Moved: Cr M Grainger

Seconded: Cr M Dean

That the Minutes of the Te Kāhui Mana Whenua o Tauranga Moana Meeting held on 23 February 2022 be received.

CARRIED

11 REPORTS

11.1 STORMWATER EASEMENT OVER PART OF ŌMOKOROA BEACH GROVE ESPLANADE RESERVE

The Committee considered a report date 12 May 2022 from the Reserves and Facilities Manager. The report was taken as read.

RESOLUTION C22-3.18

Moved: Cr M Grainger

Seconded: Cr M Murray-Benge

1. That the Reserves and Facilities Manager's report dated 12 May 2022 titled 'Stormwater Easement Over Part of Ōmokoroa Beach Grove Esplanade Reserve' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That, pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a stormwater easement shown on the attached plan (**Attachment 2**) in favour of Lot 1 Deposited Plan South Auckland 15538 to allow Lot 1 Deposited Plan South Auckland 15538 to discharge stormwater over Section 1 Survey Office Plan 330241.

CARRIED

11.2 LOCAL ALCOHOL POLICY – DATE TO COME INTO FORCE

The Committee considered a report date 12 May 2022 from the Senior Policy Analyst. The report was taken as read.

RESOLUTION C22-3.19

Moved: Cr A Henry

Seconded: Cr M Murray-Benge

1. That the Senior Policy Analyst's report dated 12 May 2022 titled 'Local Alcohol Policy – Date to Come into Force' be received.
 2. That the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.
-

3. That the adopted Western Bay of Plenty District Local Alcohol Policy 2022 come into force 21 August 2022.

CARRIED

11.3 RECOMMENDATORY REPORT FROM ANNUAL PLAN AND LONG TERM PLAN COMMITTEE – ADOPTION OF 2022/2023 DOG CONTROL REGISTRATION FEES

The Committee considered a report date 12 May 2022 from the Senior Governance Advisor. The report was taken as read.

RESOLUTION C22-3.20

Moved: Cr A Henry

Seconded: Deputy Mayor J Scrimgeour

1. That the report relates to an issue considered to be of low significance in terms of Council's Significance and Engagement Policy.
2. That the Annual Plan and Long Term Plan Committee recommend to Council the adoption of the 2022-2023 Dog Control Registration Fees as included in the 2022-2023 draft Schedule of Fees and Charges and that they be approved for public notification in accordance with the Dog Control Act 1996.

CARRIED

12 INFORMATION FOR RECEIPT

Nil

13 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION C22-3.21

Moved: Cr M Dean

Seconded: Cr M Grainger

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
13.1 – Confidential Minutes of the Audit and Risk Committee Meeting held on 15 March 2022	s7(2)(b)(ii) – the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) – the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
13.2 – Confidential Minutes of the Performance and Monitoring Committee Meeting held on 31 March 2022	<p>s7(2)(b)(ii) – the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(ii) – the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) – the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) – the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
13.3 - Confidential Minutes of the Council Meeting held on 6 April 2022	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(i) - the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	<p>source, and it is in the public interest that such information should continue to be supplied</p> <p>s7(2)(f)(ii) - the withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of Council members, officers, employees, and persons from improper pressure or harassment</p>	
<p>13.4 - Request for Execution of Documents Under Seal of Council</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

The Meeting closed at 9:51am.

Confirmed as a true and correct record at the Council meeting held 29 June 2022

.....
Mayor G Webber
CHAIRPERSON / MAYOR

Unconfirmed

9.4 MINUTES OF THE POLICY COMMITTEE MEETING HELD ON 26 MAY 2022**File Number:** A4603271**Author:** Barbara Clarke, Senior Governance Advisor**Authoriser:** Barbara Whitton, Customer Services and Governance Manager**RECOMMENDATION**

That the Minutes of the Policy Committee Meeting held on 26 May 2022 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Policy Committee Meeting held on 26 May 2022**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
POLICY COMMITTEE MEETING NO. PP22-4
HELD IN THE COUNCIL CHAMBERS, BARKES CORNER, TAURANGA AND
VIA ZOOM UNDER COVID-19 PROTECTION FRAMEWORK ORANGE AND LIVESTREAMED
ON THURSDAY, 26 MAY 2022 AT 9.00AM**

1 PRESENT

Mayor G Webber (Chairperson), Cr G Dally, Cr M Dean, Cr J Denyer, Cr M Grainger, Cr A Henry, Cr Murray-Benge, Deputy Mayor J Scrimgeour, and Cr A Sole

VIA ZOOM:

Cr M Gray, Cr D Thwaites

ABSENT:

Cr K Marsh

2 IN ATTENDANCE

J Holyoake (Chief Executive Officer), P Martelli (Resource Management Manager), E Watton (Policy and Planning Manager), K Little (Operations Manager), K Buckley (Project Manager Kerbside Services), T Miller (Senior Policy Analyst Resource Management), C Steiner (Senior Policy Analyst), K McGinity (Senior Recreation Planner), T Rutherford (Policy Analyst), H Wi Repa (Governance Technical Support), J Osborne (Governance Support Administrator), and B Clarke (Senior Governance Advisor)

3 APOLOGIES

APOLOGIES

RESOLUTION PP22-4.1

Moved: Mayor G Webber

Seconded: Cr A Henry

That the apologies for lateness from Cr Dally, Cr Murray-Benge, and Deputy Mayor Scrimgeour be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil.

5 DECLARATIONS OF INTEREST

Nil.

6 PUBLIC EXCLUDED ITEMS

Nil.

7 PUBLIC FORUM

A. Karl Buhler – Submitter – Te Puke-Maketu Reserve Management Plan Review

- Mr Buhler addressed the Committee on behalf of the **Pongakawa Wetlands Group**; volunteers working to enhance the Pongakawa Wetland at Old Coach Road.
 - The wetland was approximately 2 hectares, located below Pongakawa School, close to Wharere Canal. Proximity to the school was pivotal, as it provided an educational resource for students. Encouraging young conservationists often meant they were interested for life.
 - Revegetation started after the war. Stages of plantings over the years had resulted in a canopy enclosure and mature native species.
 - The wetland area would be suitable for a reserve, which could become a community asset for recreation. As such, it was requested that it be included in the Reserve Management Plan.
 - Mowing and areas for access were important. There was a significant weed issue.
 - Had been a combined effort with this Council, BOP Regional Council and volunteers, who were enthusiastic, but aging. New volunteers and ongoing management of the area supported by the two councils was needed to secure the work and allow the wetland to thrive.
 - The group sought a regular weed control programme to be vested in Council.

9.09am Cr Dally and Cr Dean entered the meeting.

Suggestions for further development (as outlined in the submission):

- Extend the area and further restore Wharere Canal for biodiversity;
- Include mowing of the main access track on a Council contract;
- Develop the North East corner (beside the road at hilltop), providing safe access to the reserve;
- Shape the bank and extend planting to the other side of stream (adjacent to current plantings);
- Instigate revegetation of grazing land (currently leased) for more appropriate land use;

- Erect “in pond” natural structures for birds to perch on;
- Install floating wetlands with a maintenance contract.

9.12 am Cr Murray-Benge entered the meeting.

Mr Buhler responded to questions as follows:

- Council owned the land and leased it to a local farmer. The group considered the land was more suitable for revegetation than grazing, as it was mostly swampy. The farmer may well be amenable to this.
- Pongakawa Wetlands Group would still be available to run planting days.
- Pongakawa School students were greatly involved with the wetland and were enthusiastic about it.
- An inventory had been made of the flora and fauna at the wetland. There was bird life now, and the group’s intention was to include more habitats for fauna.

The Mayor thanked Mr Buhler for his submission, voluntary work and attendance.

B. David Riley – Western Bay of Plenty Child Poverty Action Group – Submitter – Have Your Say – Rates Relief Policy. Mr Riley represented the group and addressed the Committee, specifically in relation to **rates, rebates and rates support.**

- The National Rates Rebate Scheme was financed by the Government. Council had policies to provide for postponement of rates, in various circumstances, and remission of penalties.
- Times were extremely difficult. Yesterday’s movement in the cash rate would flow through to mortgages. There was unprecedented demand on foodbanks. People were “in extremis” in our society now.
- There was an opportunity for Council to give some support.
- Requested the rates policy be extended, with remission available for under-65-year-olds under extreme circumstances.
- Currently, Council’s policy removed the penalty payments only, but the list of conditions and rules was extensive.

9.18am Cr Scrimgeour entered the meeting.

- Seeking recognition that keeping people in their homes was the most cost effective goal. The cost to place people into social housing (motels) was wasteful.

- Rates postponement effectively added cost to the title. There were legal expenses. This option was less helpful for younger families getting deeper into debt.
- Requested simply righting off the debt. Information was already collected by staff, who could be given discretionary power as much as possible.
- Currently, NZ had low levels of 'disadvantaged over-65-year-olds', but people with young children were not doing so well. Requested full or partial remission of rates for these families.
- Some other councils had written-off rates or provided partial rates remissions for disadvantaged people. Those councils' policies could be considered, along with the involvement of budgeting/advisory services.
- The social impact of losing a home was terrible in terms of effecting health, wellbeing, and increased risk of suicide.
- We must pull together, as a society, to keep people in their own homes.

The Mayor thanked Mr Riley for his submission and attendance.

8 PRESENTATIONS

Nil.

9 REPORTS

9.1 PROPOSAL TO USE THE INTENSIFIED STREAMLINED PLANNING PROCESS (ISPP) FOR THE ŌMOKOROĀ PLAN CHANGE AND STRUCTURE PLAN

The Committee considered a report from the Senior Policy Analyst Resource Management. The report was taken as read.

Staff responded to questions as follows:

- Medium significance, as noted in the report, related to the consultation process. Council had been through a rigorous consultation process for the Ōmokoroā community and would continue to do so through the Plan Change, regardless of which process Council proceeded with.
- Council would not be starting again, as the process was ongoing. Changing from a streamlined process to an ISPP was a procedural matter.
- There was no 'right of appeal' for any party in the ISPP process.
- The processes that must be undertaken for the Plan Change, regardless of which process was used, were relatively the same. Timeframes with the Streamlined Planning Process (SPP) were in the hands of the Minister, who was still working through issuing a direction.

- Under the SPP the Minister had more effect on what Council must notify, whereas with the ISPP, it was the Council resolution that decided what must be notified.
- Regardless of which process Council used, staff had undertaken consultation with Iwi and hapū, and had indicated the recommendation in this report to them.
- This report was about withdrawing Council's application for the SPP. Council would then be notifying a plan change for both Ōmokoroa and Te Puke by August 2022. Legislation had come about quite late for the ISPP, so there had been limited opportunities to consult with Te Puke. However, there had been one session of community engagement there, and Council was about to have a second round of engagement. Council was involved in consultation with developers, Iwi and Hapū.
- The community would get the same opportunity to have their say with either process. The ISPP process was a more efficient way for council to operate. If Council used the SPP for a plan change for Ōmokoroa, and a separate plan change and process for Te Puke, there would be two processes running parallel, covering similar aspects. That could be confusing to people and was more work for Council.

The Mayor noted that Council had been in consultation with local Iwi for many years, and would continue to do so.

The Chief Executive Officer noted that Council's Kaupapa Māori Team supported consultation with Iwi and Hapū across all processes. He advised that several developers had begun to clear land in anticipation of the structure plan. Council had updated them to ensure they were aware of Council's report recommendation today.

RESOLUTION PP22-4.2

Moved: Cr A Sole

Seconded: Cr M Murray-Benge

1. That the Senior Policy Analyst's report dated 26 May 2022 titled 'Proposal to use the Intensified Streamlined Planning Process (ISPP) for Ōmokoroa Plan Change and Structure Plan' be received.
2. That the report relates to an issue considered to be of medium significance in terms of Council's Significance and Engagement Policy.
3. That Council withdraws its application to use the Streamlined Planning Process for Ōmokoroa from consideration by the Minister for the Environment, and instead notifies the Ōmokoroa Plan Change and Structure Plan under the Intensified Streamlined Planning Process (which shall also include Te Puke), in accordance with the Resource Management (Enabling Housing Supply and Other Matters) Amendment Act 2021.

CARRIED

10 INFORMATION FOR RECEIPT

Nil.

The meeting was declared closed at 9.35am

Confirmed as a true and correct record by Council on 29 June 2022.

UNCONFIRMED

9.5 MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING HELD ON 2 JUNE 2022**File Number:** A4611079**Author:** Carolyn Irvin, Senior Governance Advisor**Authoriser:** Barbara Whitton, Customer Services and Governance Manager**RECOMMENDATION**

That the Minutes of the Audit and Risk Committee Meeting held on 2 June 2022 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Audit and Risk Committee Meeting held on 2 June 2022**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
AUDIT AND RISK COMMITTEE MEETING NO. AR22-2
HELD IN THE COUNCIL CHAMBERS, BARKES CORNER, TAURANGA
AND VIA ZOOM AND LIVESTREAMED UNDER COVID-19 TRAFFIC LIGHT ORANGE
ON THURSDAY, 2 JUNE 2022 AT 9.30AM**

1 PRESENT

Cr J Denyer (Chairperson), Cr G Dally, Cr M Dean, Cr M Murray-Benge, Deputy Mayor J Scrimgeour, Cr A Sole, and Mayor G Webber

VIA ZOOM

Cr M Gray, Cr A Henry and Cr D Thwaites

2 IN ATTENDANCE

J Holyoake (Chief Executive Officer), J Graham (Acting General Manager Corporate Services), G Allis (Deputy CEO/General Manager Infrastructure Group (DCEO/GMIG)), R Davie (General Manager Strategy and Community), D Jensen (Chief Financial Officer), H Wi Repa (Governance Technical Support), J Osborne (Governance Support Administrator) and C Irvin (Senior Governance Advisor)

VIA ZOOM

A Carey (Financial Business Advisor) and L Jackett (Team Leader Contracts and Procurement)

OTHERS IN ATTENDANCE VIA ZOOM

Audit New Zealand

L Pieterse (Director)

W Goslette (Audit Manager)

Observer

Stuart Henderson

3 APOLOGIES

APOLOGY

RESOLUTION AR22-2.1

Moved: Cr M Murray-Benge

Seconded: Mayor G Webber

That the apology for absence from Cr M Grainger and Cr K Marsh be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

Nil

8 PRESENTATIONS

NIL

9 REPORTS

9.1 SUMMARY OF AUDIT AND RISK AGENDA TOPICS – JUNE 2022

The Committee considered a report dated 2 June 2022 from the Senior Assurance and Risk Specialist. The report was taken as read.

Pensioner Housing

The Chief Financial Officer provided the following information:

- Council had a policy as to what it charged around pensioner housing, and placed a cap on this based on the pension received from the Government.
 - It also had a revenue and financing policy that dictated pensioner housing activity must be self-funded. Costs must be 'cost-neutral' and met from pensioner rent in anything Council did in terms of pensioner housing.
 - Council was not experiencing cost over-runs, however, should this occur in the future, it had three options available. If it were to enter into an environment where revenue was not meeting costs, Council could either change its policy (what it charged in rent), downgrade what it planned to spend or, its revenue and finance policy could be changed to enable subsidies, subject to the appropriate consultation.
-

- Council was not currently in a position to have to make a decision on this. However, if it was it would require bringing a full paper to Council and appropriate consultation.

The Chief Executive Officer responded to a question as follows:

- Current subsidies provided through the Crown for community housing were not available to the people living in units in the Western Bay district because Council already provided a reduced rent subsidy to these people. They could not receive both.

The DCEO/GMIG responded to questions as follows:

- Tenants received an accommodation supplement which covered a percentage of their rental amount.
 - All civil works were being completed and were tracking on budget.
 - There was a fixed price clause in the building contract that was being consented at the moment.
 - Council was working with Classic Builders who had a relatively secure material supply compared to other building companies. As such, it was felt there was less risk with this contract.
 - In terms of the 'ten year equation', once this was finished, a review of costs, returns and risks for the Katikati build would be completed.
-

RESOLUTION AR22-2.2

Moved: Cr M Murray-Benge

Seconded: Cr A Sole

That the Senior Assurance and Risk Specialist's report dated 2 June 2022 titled 'Summary of Audit and Risk Agenda Topics – June 2022' be received.

CARRIED

9.2 TREASURY UPDATE REPORT

The Committee considered a report dated 2 June 2022 from the Chief Financial Officer. The report was taken as read.

The Chief Financial Officer responded to questions as follows:

- Council had a very good relationship with ANZ Bank. It had a committed loan facility of up to \$30 million that could be drawn on as immediate cash in the event of an emergency. This arrangement was in place until 2026.
 - When Council struck its rates, it always rated for a specific purpose. As long as rates were collected with this purpose in mind, it complied with the Rating Act 2002.
-

The DCEO/GMIG responded to the following questions:

- It was important to recognise that, due to COVID-19, Council had struggled with its Capex programme over the last two years. However, looking back at the previous three years prior to this event, it had met its Capex programme one hundred percent. Going forward, taking out the affects of COVID-19 and supply chain issues, Council would be in a better position with its Capex programme.
-

RESOLUTION AR22-2.3

Moved: Cr A Henry

Seconded: Cr M Dean

That the Chief Financial Officer's report dated 2 June 2022 titled 'Treasury Update Report' be received.

CARRIED

9.3 QUARTERLY REVIEW OF RISK PROFILE

The Committee considered a report dated 2 June 2022 from the Senior Assurance and Risk Specialist. The report was taken as read.

The Acting Group Manager Corporate Services provided an update following on from the KPMG Workshop held on 15 March 2022, and provided a summary of the Risk Road Map on page 18 of the Agenda. The following comments were made:

Acting Group Manager Corporate Services:

- The Risk Owner category was about how risk was managed within the organisation, therefore it needed to be owned by a staff member.
- It was essential that key appetite ratings were set at the right level in terms of the way Council operated and that risk management was appropriate given the appetite for that risk.

Chief Executive Officer:

It was important to plan for the contingency of a possible repeal of the Three Waters Reform under a new Government. Good risk management meant planning for the reforms to proceed or to be repealed and what that looked like for Council.

Acting Group Manager Corporate Services:

- There was an 'uncontrollable' element regarding the Three Waters Reform in that there was a significant part of this that was beyond Council's responsibilities, and therefore, its control.

Mayor Webber:

- It was incumbent upon Elected Members to be honest with their communities and make them aware of the risks if the Three Waters Reform did not proceed. It raised the issue of how Western Bay would meet the 2024 standards for Taumata Arawai because there was a significant gap from where Council was now and where it should be by 2024.

Acting Group Manager Corporate Services:

- Over the next couple of months, the Risk Assurance team would be working through the risks presented today to identify the differences between where the appetite and mitigations were sitting, the current risk appetite and what further action, if any, would be undertaken.

Chief Executive Officer:

- When Council went out to explore opportunities and possibly invest in new areas it came with new risk. The question was whether or not Council was willing to do this. It could be seen positively, as new opportunity, rather than anything negative.

Mayor Webber:

- It was important to be mindful of growth. Council had its own developments and time frames to adhere to and had to look at how it would fund its infrastructure. However, the Three Waters Reform was a Central Government issue. Growth and Central Government intervention needed to be looked at together in terms of risk.

Chief Executive Officer:

- 'Social procurement' covered quite a wide scope of things from engaging with and providing better outcomes for Tangata Whenua, procurement approaches such as placing conditions for social obligations on large commercial contractors, and driving other social outcomes through a social procurement policy.

DCEO/GMIG:

- It was felt that the main/big contractors used by Council at this point in time, such as Downer and Swaps, were not at risk in terms of not be able to complete works. This part of the market was still operating well.

10:14 Cr Henry withdrew from the meeting.

RESOLUTION AR22-2.4

Moved: Mayor G Webber

Seconded: Deputy Mayor J Scrimgeour

That the Senior Assurance and Risk Specialist's report dated 2 June 2022 titled 'Quarterly Review of Council's Risk Profile' be received.

CARRIED

9.4 UPDATE ON OUTSTANDING AUDIT ITEMS (INTERNAL/EXTERNAL) JUNE 2022

The Committee considered a report dated 2 June 2022 from the Senior Assurance and Risk Specialist. The report was taken as read.

RESOLUTION AR22-2.5

Moved: Cr J Denyer

Seconded: Cr M Dean

That the Senior Assurance and Risk Specialist's report dated 2 June 2022 titled 'Update on Outstanding Audit Items (Internal/External) June 2022' be received.

CARRIED

9.5 HEALTH AND SAFETY REPORT

The Committee considered a report dated 2 June 2022 from the Health and Safety Advisor. The report was taken as read.

The Health and Safety Advisor responded to questions as follows:

- Going forward, a comparative set of earlier data could be provided to demonstrate trends in the organisation.
 - A number of high risk volunteer groups had been identified and Health and Safety was currently recruiting for a position to monitor and manage these groups.
-

RESOLUTION AR22-2.6

Moved: Cr A Sole

Seconded: Mayor G Webber

That the Health and Safety Advisor's report dated 2 June 2022 titled 'Health and Safety Report' be received.

CARRIED

10:26am The meeting adjourned

11am The meeting reconvened

11am Cr Henry entered the meeting

10 INFORMATION FOR RECEIPT

Nil

10.1 AUDIT NEW ZEALAND UPDATE AND AUDIT TIMETABLE

The Committee considered a report dated 2 June 2022 from the Financial Controller. The report was taken as read.

The Acting General Manager Corporate Services introduced Leon Pieterse from Audit New Zealand who took the Audit New Zealand report as read and noted the following key points:

- Audit New Zealand staff shortages had put them under a lot of pressure, and their timetables had been subject to change. However, they were on target to complete their audit by the extended statutory deadline of 31 December 2022.
- The valuation of property, plants and equipment was a big, complex item. A full re-evaluation for all assets for this year was recommended.
- The impacts of the Three Waters Reform was still fluid at this stage.

Leon Pieterse responded to questions as follows:

- The Finance Team was currently working on a new template for configuration and customisations costs for 'Software-as-a-Service' (SAAS) for International Financial Reporting Standards accounting standards.
 - The adoption of the Audit New Zealand report could only be done through full Council. It was suggested that management give current Elected Members a
-

preview of the report for their own assurance before the elections, where they could give their own recommendations for approval. The same management person/team could provide this information at the Council meeting where it was to be adopted.

RESOLUTION AR22-2.7

Moved: Cr M Murray-Benge

Seconded: Cr G Dally

That the Financial Controller's report dated 2 June 2022 titled 'Audit New Zealand Update and Audit Timetable' be received.

CARRIED

11 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION AR22-2.8

Moved: Cr A Sole

Seconded: Deputy Mayor J Scrimgeour

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 – Litigation Update	s7(2)(b)(ii) – the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) – the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The Meeting closed at 11:30am.

Confirmed as a true and correct record by Council on 29 June 2022.

Unconfirmed

9.6 MINUTES OF THE DISTRICT PLAN COMMITTEE MEETING HELD ON 9 JUNE 2022**File Number:** A4607687**Author:** Barbara Clarke, Senior Governance Advisor**Authoriser:** Barbara Whitton, Customer Services and Governance Manager**RECOMMENDATION**

That the Minutes of the District Plan Committee Meeting held on 9 June 2022 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the District Plan Committee Meeting held on 9 June 2022**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
DISTRICT PLAN COMMITTEE MEETING NO. DP22-3
HELD IN THE COUNCIL CHAMBERS, BARKES CORNER, TAURANGA AND
VIA ZOOM UNDER COVID-19 PROTECTION FRAMEWORK ORANGE AND LIVESTREAMED
ON THURSDAY, 9 JUNE 2022 AT 9.15AM**

1 MEMBERS PRESENT

Deputy Mayor J Scrimgeour (Chairperson), Cr M Dean, Cr G Dally, Cr J Denyer, Cr A Henry and Cr M Murray-Benge

MEMBER VIA ZOOM

Cr M Gray

MEMBER ABSENT

Cr M Grainger had been granted Leave of Absence.

OTHERS IN ATTENDANCE

Mayor G Webber

2 STAFF ATTENDANCE

A Curtis (General Manager Regulatory Services), R Friend (Senior Consents Planner), H Wi Repa (Governance Technical Support), J Osborne (Governance Support Administrator), and B Clarke (Senior Governance Advisor)

3 APOLOGIES

Nil

4 DECLARATIONS OF INTEREST

Nil.

5 REPORTS

5.1 APPOINTMENT OF INDEPENDENT HEARINGS COMMISSIONER - JUNE 2022

The Committee considered a report from the Environmental Consents Manager.

The General Manager Regulatory Services introduced the report, noting the appointment of an Independent Commissioner related to a land use consent application for a site at 16a Beach Road, Katikati, where Council was planning to construct seven dwellings.

Staff responded to a question, noting that the planned construction of dwellings was for the purpose of elder housing.

RESOLUTION DP22-3.1

Moved: Cr M Dean

Seconded: Cr M Murray-Benge

1. That the Environmental Consents Manager's report, dated 9 June 2022, titled 'Appointment of Independent Hearings Commissioner – June 2022' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the District Plan Committee appoints the following Independent Hearings Commissioner to consider and determine the land use consent RC13503L at 16a Beach Road, Katikati:
 - (i) Commissioner Alan Withy, Alandale Consultants.

CARRIED

The meeting was declared closed at 9.20am.

Confirmed as a true and correct record by Council on 29 June 2022.

9.7 MINUTES OF THE ANNUAL PLAN AND LONG TERM PLAN COMMITTEE MEETING HELD ON 9 JUNE 2022**File Number: A4613271****Author: Horowai Wi Repa, Governance Technical Support****Authoriser: Barbara Whitton, Customer Services and Governance Manager****RECOMMENDATION**

That the Minutes of the Annual Plan and Long Term Plan Committee Meeting held on 9 June 2022 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Annual Plan and Long Term Plan Committee Meeting held on 9 June 2022**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
ANNUAL PLAN AND LONG TERM PLAN COMMITTEE MEETING NO. APLTP22-3
HELD IN THE COUNCIL CHAMBERS, BARKES CORNER, TAURANGA AND
VIA ZOOM UNDER COVID-19 PROTECTION FRAMEWORK ORANGE AND LIVESTREAMED
ON THURSDAY, 9 JUNE 2022 AT 9.30AM**

1 PRESENT

Deputy Mayor J Scrimgeour (Chairperson), Cr G Dally, Cr M Dean, Cr J Denyer, Cr A Henry, Cr M Murray-Benge, Cr A Sole, Cr D Thwaites, and Mayor G Webber

MEMBERS VIA ZOOM:

Cr M Gray, and Cr K Marsh

ABSENT:

Cr M Grainger had been granted Leave of Absence.

COMMUNITY BOARD VIA ZOOM:

R Crawford (Chair, Te Puke Community Board)

2 IN ATTENDANCE

J Holyoake (Chief Executive Officer), G Allis (Deputy CEO/General Manager Infrastructure Group), R Davie (General Manager Strategy and Community), J Graham (Acting General Manager Corporate Services), E Watton (Policy and Planning Manager), D Jensen (Chief Financial Officer), L Balvert (Communications Manager), O McVicker (Manager Corporate Services and Business Improvement), J Rickard (Senior Policy Analyst), S Bedford (Financial Controller), T Rutherford (Policy Analyst), H Wi Repa (Governance Technical Support), J Osborne (Governance Support Administrator), and B Clarke (Senior Governance Advisor)

STAFF VIA ZOOM:

M Leighton (Senior Policy Analyst), A Carey (Financial Business Advisor)

OTHERS:

Two members of the media.

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil.

5 DECLARATIONS OF INTEREST

Nil.

6 PUBLIC EXCLUDED ITEMS

Nil.

7 PUBLIC FORUM

Nil.

8 PRESENTATIONS

Nil.

9 REPORTS

9.1 ANNUAL PLAN 2022/23 – DELIBERATIONS

The Committee considered a report from the Senior Policy Analyst. The Policy and Planning Manager introduced the report.

Staff responded to a question, noting that an open letter to the Council, (referring to vaccination considerations), had been included as a submission to the Annual Plan, as the letter had been received during the Annual Plan consultation period. Staff considered the Annual Plan process to be the most appropriate, allowing for a timely response. Should Elected Members wish to redirect it to a different process, this could be done by resolution.

It was agreed that the letter did not need to be redirected. The Chairperson noted that the letter referred to had been sent to all councils in New Zealand, through their Annual Plan processes.

The Chairperson advised that the report recommendation would be dealt with **in parts** as follows:

RESOLUTION APLTP22-3.1 – PART 1

Moved: Cr J Denyer

Seconded: Mayor G Webber

1. That the Senior Policy Analyst's report dated 9 June 2022 titled 'Annual Plan 2022/23 – Deliberations' be received.
2. That the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.
3. That all written and verbal feedback be received, from the consultation process 21 March to 21 April 2022, as set out in the documents titled 'Pukehina Development Rate – Submissions Pack', 'Annual Plan 2022/23 – Submissions Pack' and 'Fees and Charges 2022/23 – Submissions Pack', and circulated separately with this agenda.

CARRIED

Pukehina Development Rate – Topic One – Future of the Pukehina Development RateMotion:

Moved: Cr Murray-Benge

Seconded: Cr Dean

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

Pukehina Development Rate, Topic One – Future of the Pukehina Development Rate

a. Option 1:

- That Council continues to collect the Pukehina Development Rate at \$20 per rateable property for wastewater purposes (status quo).

The motion was put and declared **lost** on the voices.

The Chairperson noted that four options were presented to the Committee for equal consideration. A **further motion** was put as follows:

RESOLUTION APLTP22-3.2 – PART 2

Moved: Mayor G Webber

Seconded: Cr A Sole

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

Pukehina Development Rate, Topic One – Future of the Pukehina Development Rate

a. Option 2:

That Council pauses collection of the Pukehina Development Rate for the next two years.

CARRIED

Cr Dally requested that his vote against be recorded.

Reasons for decision:

- The Pukehina community would not need to pay the rate for the next two years.
- More time to see how the Government's Three Waters reform will affect the future of the fund.

RESOLUTION APLTP22-3.3 – PART 3

Moved: Cr D Thwaites

Seconded: Mayor G Webber

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:
-

*Pukehina Development Rate – Topic Two – Refunding the reserve balance*b. Option 1:

That Council retains the accumulated funds from the Pukehina Development Rate.

CARRIED

Reasons for decision:

- Considered prudent and pragmatic to leave the funds where they are for a period of two years.
- Balance of the Fund is not lost and will continue to gain interest.
- Could potentially help to offset future wastewater scheme costs, although it is not guaranteed to be attributed to Pukehina.
- If Council can retain ownership of the Fund through the Three Waters process, Council can revisit this conversation with the community following the new Three Waters Entities being established.

RESOLUTION APLTP22-3.4 – PART 4

Moved: Cr A Henry

Seconded: Cr J Denyer

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

*Capital Programme Changes – Changes to proposed 2022/23 Capital Budgets*c. Option 1:

That Council approves the proposed changes to the 2022/23 capital budgets.

CARRIED

Reasons for decision:

- Allows for known changes in timing or cost to be accurately reflected in Council's 2022/23 capital budgets.

-
- Is the most pragmatic way of addressing the situation, and the reality that confronts Council.
-

RESOLUTION APLTP22-3.5 – PART 5

Moved: Cr M Murray-Benge

Seconded: Mayor G Webber

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

Capital Programme Changes – External Debt and Cost of Capital

- d. Option 1:

That Council approves the proposed change to the 2022/23 cost of capital assumptions.

CARRIED

Reasons for decision:

- Aligns Council's strategic assumptions with forecast market reality.
 - Is the most pragmatic way of addressing the situation and reflects the reality that has been discussed for some time.
-

RESOLUTION APLTP22-3.6 – PART 6

Moved: Cr D Thwaites

Seconded: Cr M Murray-Benge

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

Structure Plan Review

- e. Option 1:

That the updated Structure Plans for Ōmokoroa, Waihi Beach, Te Puke and Katikati, as submitted in the schedule of projects for inclusion in 2022/23 Annual Plan (as attached to the agenda report), be approved.

CARRIED

Reason for decision:

-
- Council had reviewed the matter since the Long Term Plan, and these were the changes that had come through in the Annual Plan.
-

RESOLUTION APLTP22-3.7 – PART 7

Moved: Cr M Murray-Benge

Seconded: Mayor G Webber

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

Ōmokoroa Reserves Acquisition Cost Increase

f. Option 1:

That Council approves increasing the budget for Ōmokoroa Active Reserves purchase by \$14 million to \$24 million.

CARRIED

Reasons for decision:

- Allows for known changes in timing or cost to be accurately reflected in Council's capital budgets.
 - This must be done by Council, and reflected the real cost of land in Ōmokoroa and across the entire district.
-

RESOLUTION APLTP22-3.8 – PART 8

Moved: Mayor G Webber

Seconded: Cr D Thwaites

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

Other Annual Plan Submission Points

g. Option 1:

That submissions from 'New Zealand Chinese Language Week', 'Te Puna Memorial Hall Committee', and 'Ngai Tamawhariua', be deferred to existing operational processes.

AND

Option 2:

That no further action be taken in response to the submission from 'Greg Rzesniowiecki'.

CARRIED

Reasons for decision:

Option 1

- Enables direct conversation with submitters as appropriate.
- Utilises current processes and resources.
- Responds more appropriately to submitter requests.

Option 2

- Council is not best placed to assess the national response to Covid-19.
- Council resource is focused on more appropriate matters.

RESOLUTION APLTP22-3.9 – PART 9

Moved: Cr A Henry

Seconded: Cr A Sole

Fees and Charges 2022/23

5. That in relation to the matters arising from Council/Committee decisions in relation to the Fees and Charges 2022/23, the Committee resolves:

- a. Reduction of Financial Contributions (FINCO's) for community housing and Papakāinga

Option 1:

That the proposal and criteria for FINCO reductions for community housing and Papakāinga is adopted for inclusion in the Schedule of Fees and Charges 2022/23, subject to the changes as shown in the Issues and Options paper attached to the agenda report.

CARRIED

Reasons for decision:

- Responds to submission points seeking clarity on how reductions will be granted.
 - Improves flexibility for both community housing developments and Papakāinga, which should support them to progress plans.
 - No additional costs to Council are anticipated from these changes.
-

RESOLUTION APLTP22-3.10 – PART 10

Moved: Cr J Denyer

Seconded: Cr M Dean

Fees and Charges 2022/23

5. That in relation to the matters arising from Council/Committee decisions in relation to the Fees and Charges 2022/23, the Committee resolves:

b. Fees and Charges including General Financial Contributions

Option 1:

That the Fees and Charges 2022/23 are amended to remove library fines for late items and are recommended for adoption.

CARRIED

Reasons for decision:

- Accessibility for library users in the 18-64 demographic
 - Equity – no library users would be fined for late returns
 - Cost benefit – staff time and administration for approximately \$7k income
 - Capitalising on the Library App, which has resulted in a decline of fine income since its introduction
 - Promote continued use of the library facilities and their place in the community
 - Library users would not stop using the library due to unpaid fines for late items.
-

RESOLUTION APLTP22-3.11 – PART 11

Moved: Mayor G Webber

Seconded: Cr M Dean

6. That it be recommended to Council that the Annual Plan 2022/23 and Fees and Charges 2022/23 be amended in accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of APLTP22-3 dated 9 June 2022, and that the amended Annual Plan 2022/23 and Fees and Charges 2022/23 be adopted.

CARRIED

RESOLUTION APLTP22-3.12 – PART 12

Moved: Cr D Thwaites

Seconded: Mayor G Webber

7. That the Committee notes that the decision story will be prepared as the formal response to submitters, for adoption by Council alongside the Annual Plan 2022/23, and that the decision story will be in general accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of APLTP22-3 dated 9 June 2022.

CARRIED

10 INFORMATION FOR RECEIPT

Nil.

The meeting was declared closed at 10.25am**Confirmed as a true and correct record by Council on 29 June 2022.**

9.8 MINUTES OF THE POLICY COMMITTEE MEETING HELD ON 14 JUNE 2022**File Number: A4619243****Author: Horowai Wi Repa, Governance Technical Support****Authoriser: Barbara Whitton, Customer Services and Governance Manager****RECOMMENDATION**

That the Minutes of the Policy Committee Meeting held on 14 June 2022 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Policy Committee Meeting held on 14 June 2022**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
POLICY COMMITTEE MEETING NO. PP22-5
HELD IN THE COUNCIL CHAMBERS, BARKES CORNER, TAURANGA AND
VIA ZOOM UNDER COVID-19 PROTECTION FRAMEWORK ORANGE AND LIVESTREAMED
ON TUESDAY, 14 JUNE 2022 AT 9.30AM**

1 PRESENT

Mayor G Webber (Chairperson), Cr G Dally, Cr M Dean, Cr J Denyer, Deputy Mayor J Scrimgeour, Cr A Sole and Cr D Thwaites

VIA ZOOM

Cr A Henry, Cr K Marsh

ABSENT

Cr Grainger had been granted Leave of Absence.

2 IN ATTENDANCE

G Allis (Deputy CEO/General Manager Infrastructure Group), R Davie (General Manager Strategy and Community), D Jensen (Chief Financial Officer), E Watton (Policy and Planning Manager), P Watson (Reserves and Facilities Manager), K Little (Operations Manager), C McLean (Senior Transportation Engineer), M Leighton (Senior Policy Analyst), J Rickard (Senior Policy Analyst), C Steiner (Senior Policy Analyst), K McGinity (Senior Recreation Planner), T Rutherford (Policy Analyst), I Kruis (Resource Recovery and Waste Team Leader), H Wi Repa (Governance Technical Support), J Osborne (Governance Support Administrator), and B Clarke (Senior Governance Advisor)

OTHERS

Three Bay of Plenty Regional Council staff, as listed in the minutes.

3 APOLOGIES

APOLOGIES

RESOLUTION PP22-5.1

Moved: Cr J Denyer

Seconded: Cr G Dally

That the apologies for absence from Cr Gray and Cr Murray-Benge, and the apology for lateness from Cr Marsh be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil.

5 DECLARATIONS OF INTEREST

Nil.

6 PUBLIC EXCLUDED ITEMS

Nil.

7 PUBLIC FORUM

Nil.

8 PRESENTATIONS

A. Bay of Plenty Regional Council (BOPRC) - Implementation of the National Policy Statement for Freshwater Management 2020 (NPSFM 2020)

- **Reuben Gardiner**, Senior Planner (Water Policy) was supported by **Julie Bevan**, Manager Policy & Planning, and **Nicki Green**, Principal Advisor Policy and Planning. He spoke to a powerpoint presentation, noting the following key points:
 - The NPSFM 2020 required a tight timeframe for the whole region. BOPRC had brought forward its timeframe, seeking to notify a plan by July 2024.
 - The Policy Statement required high level consideration of freshwater and impact on decision making.
 - A need to strengthen involvement of Tangata Whenua and management of resources in the region.
 - Compulsory Mahinga Kai value (what must be protected?).
 - Focus 1: Health and wellbeing of water bodies and freshwater ecosystems.
 - Focus 2: Health needs of people, drinking water.
 - Ability of people and communities to provide their social, economic and cultural wellbeing, now and in the future.

- Supporting and identifying role of Tangata Whenua across the region.
- Much work to do developing Freshwater Management Units (FMU's).
- Assessing implementation of National Objective Framework (NOF).

Mr Gardiner and Ms Green responded to questions as follows:

- There were thirteen draft FMU's across the Bay of Plenty, subject to engagement next year.
- If there were specific aspects of a vision that only applied to part of the Tauranga Moana catchment, that could be 'nested' within the larger FMU.
- Tauranga Moana catchment, Kaituna, Waihi Estuary catchment and Waitahanui would all be FMU's for Western Bay, each with vision statements and outcomes included in the BOPRC plan. These would direct Council's District Plan.
- Conversations with Tangata Whenua were scoped to their expectations for their rohe and distinct areas of interest, to ensure value in a meaningful way, and focus on key water bodies.
- Mahinga kai values and water conservation values should run together. If an ecological point of view and Tangata Whenua values were different, there would be something wrong. NPSFM 2020 required a conservative approach. Mahinga kai value played a critical part, and would help set limits based on what Tangata Whenua did with a resource. If cultural flows were different to ecological plans, then more work would be done.
- Working on a project with Te Arawa Māori land owners, engaging and taking into account Iwi and Hapu Management Plans and farm planning.
- Te Hononga: Regional Māori Engagement Plan for implementing NPSFM 2020. Options for engagement.
- Preliminary engagements completed, beginning pre-notification engagement.
- District Council's Freshwater Forum discussions took place with Western Bay staff involved. Information on draft aspects of the plan would be provided to Council to review matters that would affect its district the most, for its early feedback.

The Chairperson thanked the presenters for attending, noting that Council would have to give effect to the Freshwater Management Unit outcomes.

9 REPORTS

9.1 ADOPTION OF THE WASTE ASSESSMENT 2022

The Committee considered a report from the Policy Analyst. The report was taken as read.

RESOLUTION PP22-5.2

Moved: Mayor G Webber

Seconded: Cr M Dean

1. That the Senior Policy Analyst's report, dated 14 June 2022, titled 'Adoption of the Waste Assessment 2022' be received.
2. That the report relates to an issue that is of low significance in terms of Council's Significance and Engagement Policy.
3. That the Waste Assessment 2022, as per attachment A to this report, be adopted.
4. That the Committee notes staff are to undertake a review of the Waste Management and Minimisation Plan 2017, and when doing so, contact other Bay of Plenty and Waikato councils to identify regional opportunities.

CARRIED

9.2 PROPOSED DRAFT CONCEPT PLAN FOR WILSON PARK, WAIHĪ BEACH

The Committee considered a report from the Senior Recreation Planner. The report was taken as read.

RESOLUTION PP22-5.3

Moved: Cr A Sole

Seconded: Cr J Denyer

1. That the Senior Recreation Planner's report, dated 14 June 2022, titled 'Proposed Draft Concept Plan for Wilson Park, Waihi Beach' be received.
 2. That the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.
 3. That the Policy Committee approves the release of the draft concept plan with additional explanatory material included as Attachment B of the agenda report, for community consultation under Section 83 of the Local Government Act 2002.
-

-
4. That the indicative costs for implementation of the concept plan (as set out in Attachment B of the agenda report) be referred to Council's 2023/24 Annual Plan process.

CARRIED

9.3 DELIBERATIONS ON RATES RELIEF POLICIES

The Committee considered a report from the Policy Analyst. The report was taken as read.

The Chairperson advised that the report recommendation would be dealt with **in parts** as follows:

RESOLUTION PP22-5.4 – PART 1

Moved: Mayor G Webber

Seconded: Cr J Denyer

1. That the Policy Analyst's report dated 14 June 2022 titled 'Deliberations on Rates Relief Policies', be received.
2. That the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.
3. That the Committee receives the feedback received through the consultation period, which ran from 21 March to 21 April 2022, as set out in Attachment 1 of the agenda report.
4. That in relation to the following policies that received no specific feedback, the Policy Committee adopts these policies without amendment, to come into effect on 1 July 2022:
 - Rates postponement for homeowners aged over 65 years;
 - Rates remission for land used for sport and games;
 - Remission of rates penalties; and
 - Rates remission on Māori freehold land.

CARRIED

RESOLUTION PP22-5.5 – PART 2

Moved: Cr J Denyer

Seconded: Cr M Dean

5. That in relation to the following issues and options, the Policy Committee adopts the following preferred options as part of the final policies, to come into effect on 1 July 2022:

- Issue 1: Discount for early payment of rates in current financial year [Option A];
- Issue 2: Rates postponement for financial hardship [Option A];
- Issue 3: Rates remission for covenanted land [Option C];
- Issue 4: Rates remission for contiguous land [Option A];
- Issue 5: Rates remission for re-zoned land [Option A]; and
- Issue 6: Rates remissions for natural disasters and emergencies [Option A].

CARRIED

RESOLUTION PP22-5.6 – PART 3

Moved: Deputy Mayor J Scrimgeour

Seconded: Mayor G Webber

6. That the Policy Committee requests the Chief Executive to prepare a Decision Story, in general accordance with the resolutions of this meeting, for approval by the Mayor, as the formal response to submitters and for dissemination to those that provided feedback as the response to their feedback, and to be published on the Council's website.

CARRIED

9.4 ADOPTION OF KERBSIDE RUBBISH & RECYCLING SERVICE POLICY 2022

The Committee considered a report from the Operations Manager. The report was taken as read.

It was noted that the word “apply” had been omitted in the last sentence in section 4.3 in the policy, and this would be corrected by Staff.

RESOLUTION PP22-5.7

Moved: Cr J Denyer

Seconded: Cr M Dean

1. That the Operations Manager’s report, dated 14 June 2022, titled ‘Adoption of Kerbside Rubbish and Recycling Service Policy 2022’ be received.
2. That the report relates to an issue that is of medium significance in terms of the Council’s Significance and Engagement Policy.
3. That the Policy Committee receives the feedback received through the consultation period of 21 March to 21 April 2022, as set out in Attachment 2 of the agenda report.
4. That the Policy Committee approves the adoption of the Final Kerbside Rubbish and Recycling Policy, as included in Attachment 1 of the agenda report.
5. That the Policy Committee requests the Chief Executive to direct staff to prepare a Decision Story, in general accordance with the resolutions of this meeting, for approval by the Mayor, as the formal response to submitters, and, for dissemination to those that provided feedback as the response to their feedback, and to be published on the Council’s website.

CARRIED

9.5 ADOPTION OF TE PUKE-MAKETU RESERVE MANAGEMENT PLAN

The Committee considered a report from the Senior Recreation Planner. The report was taken as read.

The Chairperson advised that the report recommendation would be dealt with **in parts** as follows:

RESOLUTION PP22-5.8 – PART 1

Moved: Cr G Dally

Seconded: Mayor G Webber

1. That the Senior Recreation Planner's report, dated 14 June 2022, titled 'Adoption of Te Puke-Maketu Reserve Management Plan' be received.
2. That the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.
3. That the Policy Committee receives all written and verbal feedback from the formal consultation period held between 21 February and 26 April 2022, as set out in the document titled 'Formal Consultation Feedback Received', shown as Attachment A of the agenda report.

CARRIED

RESOLUTION PP22-5.9 – PART 2

Moved: Cr G Dally

Seconded: Deputy Mayor J Scrimgeour

- 4 (a) That the Policy Committee adopts the Te Puke-Maketu Reserve Management Plan, shown as Attachments B and C of the agenda report, as released for community consultation pursuant to Section 41(6) of the Reserves Act 1977, and inclusive of the following preferred options:

Issue 1 – Proposed district wide policies for shade, accessibility and play equipment: Option [1A].

CARRIED

RESOLUTION PP22-5.10 – PART 3

Moved: Cr G Dally

Seconded: Deputy Mayor J Scrimgeour

- 4(b) That the Policy Committee adopts the Te Puke-Maketu Reserve Management Plan, shown as Attachments B and C of the agenda report, as released for community consultation pursuant to Section 41(6) of the Reserves Act 1977, and inclusive of the following preferred options:
-

Issue 2 – Draft Concept Plan for the dog exercise area at Lawrence Oliver Park, Te Puke: Option [2B].

CARRIED

RESOLUTION PP22-5.11 – PART 4

Moved: Cr G Dally

Seconded: Deputy Mayor J Scrimgeour

4(c) That the Policy Committee adopts the Te Puke-Maketu Reserve Management Plan, shown as Attachments B and C of the agenda report, as released for community consultation pursuant to Section 41(6) of the Reserves Act 1977, and inclusive of the following preferred options:

Issue 3 – Midway Park, Pukehina: Option [3A].

CARRIED

RESOLUTION PP22-5.12 – PART 5

Moved: Cr G Dally

Seconded: Cr D Thwaites

4(d) That the Policy Committee adopts the Te Puke-Maketu Reserve Management Plan, shown as Attachments B and C of the agenda report, as released for community consultation pursuant to Section 41(6) of the Reserves Act 1977, and inclusive of the following preferred options:

Issue 4 – Spencer Avenue Reserve, Maketu: Option [4A].

CARRIED

RESOLUTION PP22-5.13 – PART 6

Moved: Cr A Sole

Seconded: Deputy Mayor J Scrimgeour

4(e) That the Policy Committee adopts the Te Puke-Maketu Reserve Management Plan, shown as Attachments B and C of the agenda report, as released for community consultation pursuant to Section 41(6) of the Reserves Act 1977, and inclusive of the following preferred options:

Issue 6 – Pongakawa Heritage House: Option [6A].

CARRIED

RESOLUTION PP22-5.14 – PART 7

Moved: Cr G Dally

Seconded: Cr M Dean

5. That in relation to Issue 5 – Pongakawa Wetlands, the Policy Committee agrees: Option [5A].

CARRIED

Issue 7 – Pongakawa Domain

Staff responded to a question in relation to Issue 7 – Pongakawa Domain, noting that funding was already set aside in the Long Term Plan for the years 23/24 and 24/25 (two separate years), and in bringing the matter forward for consideration in the next Annual Plan process, staff would ensure that funding was available sooner.

RESOLUTION PP22-5.15 – PART 8

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr J Denyer

6. That in relation to Issue 7 – Pongakawa Domain, the Policy Committee agrees: Option [7A].

CARRIED

RESOLUTION PP22-5.16 – PART 9

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr D Thwaites

7. That in relation to Issue 8 – Whakaue Reserve/Maketu Sportsground, the Policy Committee agrees: Option [8A].

CARRIED

RESOLUTION PP22-5.17 – PART 10

Moved: Cr G Dally

Seconded: Deputy Mayor J Scrimgeour

8. That in relation to Issue 9 – Jubilee Park/Jameson Oval, the Policy Committee agrees: Option [9A].

CARRIED

RESOLUTION PP22-5.18 – PART 11

Moved: Cr M Dean

Seconded: Mayor G Webber

9. That in relation to Issue 10 – Archaeological considerations, the Policy Committee agrees: Option [10A].

CARRIED

Issue 11 – Closed section of Spencer Avenue, Maketu

Staff responded to a question regarding the opening of Spencer Avenue, which was a public road. There were some disadvantages with opening it, and it was likely there would be a consultation process to follow.

RESOLUTION PP22-5.19 – PART 12

Moved: Cr G Dally

Seconded: Deputy Mayor J Scrimgeour

10. That in relation to Issue 11 – Closed section of Spencer Avenue, Maketu the Policy Committee agrees: Option [11A].

CARRIED

RESOLUTION PP22-5.20 – PART 13

Moved: Cr J Denyer

Seconded: Mayor G Webber

11. That the indicative costs for implementation of the concept plans contained within the final Te Puke-Maketu Reserve Management Plan be referred to the 2023/24 Annual Plan for consideration.

CARRIED

RESOLUTION PP22-5.21 – PART 14

Moved: Mayor G Webber

Seconded: Deputy Mayor J Scrimgeour

- 12. That the Policy Committee requests the Chief Executive to direct staff to prepare a Decision Story document, in general accordance with the resolutions of this meeting, for approval by the Mayor, as the formal response to submitters and for dissemination to those that provided feedback as the response to their feedback, and to be published on the Council's website.

CARRIED

RESOLUTION PP22-5.22 – PART 15

Moved: Mayor G Webber

Seconded: Cr J Denyer

13. That the Chief Executive is authorised to make any required editorial changes to the final Te Puke-Maketu Reserve Management Plan.

CARRIED

9.6 ADOPTION OF THE SEAL EXTENSION PRIORITISATION POLICY AND COUNCIL MAINTENANCE OF PREVIOUSLY UNMAINTAINED ROADS POLICY, AND REVOCATION OF THE MĀORI ROADWAYS POLICY

The Committee considered a report from the Policy and Planning Manager. The report was taken as read.

10.28am Cr Marsh entered the meeting (via Zoom).

The Chairperson advised that the report recommendation would be dealt with **in parts** as follows:

RESOLUTION PP22-5.23 – PART 1

Moved: Mayor G Webber

Seconded: Cr M Dean

3. That the Policy and Planning Manager's report, dated 14 June 2022, titled 'Adoption of the Seal Extension Prioritisation Policy and Council Maintenance of Previously Unmaintained Roads Policy, and Revocation of the Māori Roadways Policy' be received.
4. That the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.
5. That the Committee receives the feedback received through the consultation period 21 March to 21 April 2022, as set out in Attachment A and B of the agenda report.
4. That the Policy Committee revokes the Māori Roadways Policy 2012, as set out in Attachment C of the agenda report, effective from 1 July 2022.
-

CARRIED

RESOLUTION PP22-5.24 – PART 2

Moved: Cr J Denyer

Seconded: Cr D Thwaites

5. That the Policy Committee adopts the Council Maintenance of Previously Unmaintained Roads Policy set out in Attachment D of the agenda report, to come into effect on 1 July 2022, and inclusive of the following amendments:

Issue one: Requirement for written request from all landowners adjoining the unformed road: [Option A].

Issue two: Considering a broader range of amenities: [Option A].

CARRIED

RESOLUTION PP22-5.25 – PART 3

Moved: Cr J Denyer

Seconded: Deputy Mayor J Scrimgeour

6. That the Committee adopts the Seal Extension Prioritisation Policy set out in Attachment E to this report, to come into effect on 1 July 2022, and inclusive of the following amendments:

Issue one: Traffic count methodology: [Option A]

Issue two: Additional policy criteria: [Option A]

Issue three: Low speed roads: [Option A]

- Editorial changes:

- Amend clause 7.1 to read:

- *Māori Roadways will be included for consideration, provided:*

(a) *There is no exclusivity of use (as determined through any Māori Land Court Order); and*

(b) *All landowners consent in writing to the roadway being sealed and maintained by Council.*

- Add a definition for “landowners”:
- *means the registered owners or land administrators shown on the record of title for the affected property (whether General Land or Māori Freehold Land), or in the case of Māori Freehold Land as otherwise directed by the Māori Land Court.*
- Amend the policy criteria in clause 7.1 for clarity to read:
- *Private funding contributions of 50 percent or more will elevate ~~nominated~~ road sections meeting all policy criteria to the top of the three year priority list, provided that they are >200 metres in length or the remaining length of an unsealed road, whichever is the lesser distance.*

7. That the Policy Committee notes that the Seal Extension Prioritisation Policy’s updated Priority List will be considered at the Performance and Monitoring Committee at its meeting on 5 July 2022.
8. That the Policy Committee requests the Chief Executive to prepare a decision story in general accordance with resolutions of this meeting and the Performance and Monitoring Committee meeting on 5 July 2022, for approval by the Mayor as the formal response to submitters and for dissemination to those that provided feedback as the response to their feedback, and to be published on the Council’s website.

CARRIED

9.7 COUNCIL'S ROLE IN HOUSING

The Committee considered a report from the Senior Policy Analyst. The report was taken as read. Staff responded to questions as follows:

- Any proposal received would be assessed against Council's Significance and Engagement Policy, and brought back to the Committee with that assessment to be considered alongside the proposal, in decision making.
 - In relation to projects generating a return covering project costs, this could be considered with timeframes. This was a good investment principle to keep with the wording as it stood, which set a good parameter for what Council was trying to achieve, as long as there was a clear period indicated for payback. Each process would come back and be evaluated on criteria, on a case-by-case basis.
-

RESOLUTION PP22-5.26

Moved: Cr A Henry

Seconded: Cr M Dean

1. That the Senior Policy Analyst's report dated 14 June 2022 titled 'Council's Role in Housing' be received.
 2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
 3. That in alignment with Council's purpose and functions under both the Local Government Act 2002 and the Resource Management Act 1991, the Policy Committee confirms Council's role as the lead agency for facilitating local housing strategies and action plans to deliver on local housing outcomes to improve community wellbeing.
 4. That in alignment with its role as the lead agency, Council will:
 - a. Facilitate local housing networks to develop local housing strategies that focus on meeting housing needs across the housing continuum,
 - b. Use its resources to leverage housing outcomes and co-investment that meet identified gaps in the housing continuum, particularly for assisted rental and assisted ownership housing, ensuring this does not duplicate the role of other organisations and partners,
-

- c. Use its resources to advocate for central government investment into housing delivered by other organisations and housing partners where these meet identified housing needs and gaps in supply.
5. That in implementing the role set out in Recommendation 4, the Policy Committee adopts the following investment principles:
- a. Council will invest where there are opportunities to partner and to leverage Council's contribution,
 - b. Council will invest to achieve housing outcomes for those most in need,
 - c. Council, in delivering to principle b, will not duplicate the role of other organisations,
 - d. Council will advance social procurement opportunities in project delivery to achieve wider outcomes
 - e. Council will ensure projects generate a return back to Council that covers project costs at a minimum.
6. That the Policy Committee agrees in principle to consideration of the Better Off Funding being used to deliver specific housing outcomes for local communities.
7. That the Policy Committee requests the Chief Executive to prepare a high-level Investment Programme with an initial focus on elder housing regeneration, and vacant land opportunities in alignment with Council's role (Recommendation 4), and investment principles (Recommendation 5), to be brought back to the Policy Committee for consideration for use of Better Off Funding.

.CARRIED

10 INFORMATION FOR RECEIPT

10.1 SUBMISSION ON BEHALF OF COUNCIL

The Committee considered a report from the Policy Analyst. The report was taken as read.

RESOLUTION PP22-5.27

Moved: Mayor G Webber

Seconded: Cr A Sole

1. That the Policy Analyst's report dated 14 June 2022, titled 'Submission on Behalf of Council,' be received.
2. That the following submission, shown as Attachment 1 of the agenda report, is received by the Policy Committee and the information is noted:
 - Western Bay of Plenty District Council submission to the Bay of Plenty Regional Council – Proposed Rates Remissions Policy, dated 2 May 2022.

CARRIED

The meeting was declared closed at 10.45am.

Confirmed as a true and correct record by Council on 11 August 2022.

10 COUNCIL AND COMMITTEE MINUTES FOR RECEIPT**10.1 MINUTES OF THE TE KĀHUI MANA WHENUA O TAURANGA MOANA MEETING HELD ON 27 APRIL 2022**

File Number: A4592123

Author: Horowai Wi Repa, Governance Technical Support

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Te Kāhui Mana Whenua o Tauranga Moana Meeting held on 27 April 2022 be received.

ATTACHMENTS

1. Minutes of the Te Kāhui Mana Whenua o Tauranga Moana Meeting held on 27 April 2022

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE KĀHUI MANA WHENUA O TAURANGA MOANA MEETING NO. TKMW22-2
HELD IN THE COUNCIL CHAMBERS, BARKES CORNER, TAURANGA AND VIA ZOOM
ON WEDNESDAY, 27 APRIL 2022 AT 10.22AM**

1 KARAKIA / MIHI

Bob Leef (Ngati Taka) opened the hui with a Karakia, and the Strategic Kaupapa Māori Manager gave a mihi to the rōpū.

2 PRESENT

Cr M Dean, Cr J Denyer, Cr M Grainger, Member H Hamiona (Ngai Tamawhariua), Cr A Henry, Member N Kuka (Ngai Tūwhiwhia), Member B Leef (Ngati Taka), Member R Nelson (Ngati te Wai), Member T U Rolleston (Ngai Tamawhariua), Cr A Sole, Cr D Thwaites and Mayor G Webber.

VIA ZOOM

Member L Faulkner (Ngati Ruahine), Member B Mikaere (Ngati Pukenga), Cr M Murray-Benge and Member N Tukaraina (Pirirakau)

3 IN ATTENDANCE

J Holyoake (Chief Executive Officer), R Davie (General Manager Strategy and Community), C Nepia (Strategic Kaupapa Māori Manager), W Henderson (Three Waters Engineer), J Shepard (Kaupapa Māori Planner), M Waiari (Kaupapa Māori Specialist – Kaiārahi Hōnonga (Tauranga Moana)), H Wi Repa (Governance Technical Support), J Osborne (Governance Support Administrator) and P Osborne (Senior Governance Advisory – Board Secretary)

OTHERS IN ATTENDANCE

BOPRC Nassah Rolleston-Steed (Principal Advisor Policy and Planning)

Te Ihu o te waka o Te Arawa representative Maru Tapsell (Te Kapu o Waitaha)

OTHER IN ATTENDANCE VIA ZOOM

BOPRC Ruth Feist (Team Leader Urban)

BOPRC Elaine Nolan (Regional Development Coordinator)

Matire Duncan (Ngā Pōtiki)

Deputy Mayor John Scimgeour

Jacqui Rolleston-Steed

MATTERS TO BE ADDRESSED

The Forum would address the matter of a Chairperson during the workshop section, however a discussion took place regarding who they would like to Chair the meeting in the interim. The Strategic Kaupapa Māori Manager was nominated to carry out the duties of Chairperson.

This was agreed by all unanimously.

4 APOLOGIES

APOLOGY

RESOLUTION TKMW22-2.1

Moved: Mayor G Webber

Seconded: Member D Thwaites

That the apology for absence from Member L Burkhardt and the apology for lateness from Reon Tuanau, be accepted.

CARRIED

ABSENT

Member K Tohiariki (Te Whānau o Tauwaho (Otawhiwhi)) and Member P Kohu (Ngai Tamarāwaho)

5 CONSIDERATION OF LATE ITEMS

Nil

6 MINUTES FOR CONFIRMATION

6.1 MINUTES OF THE TE KĀHUI MANA WHENUA O TAURANGA MOANA MEETING HELD ON 23 FEBRUARY 2022

RESOLUTION TKMW22-2.2

Moved: Member N Kuka

Seconded: Cr J Denyer

That the Minutes of the Te Kāhui Mana Whenua o Tauranga Moana Meeting held on 23 February 2022, be confirmed as a true and correct record and the recommendations therein be adopted, with the below amendment:

- (ii) Addition of Member R Nelson (Ngati te Wai) as 'Present via Zoom'.

CARRIED

7 REPORTS

CHANGE TO THE ORDER OF BUSINESS

The Chairperson requested that the order of business be changed to the below, in order to release staff members from the meeting.

1. 7.3 Crown Infrastructure Partners Funding – Marae Wastewater
 2. 7.2 Presentation – Te Ranga Update – Buddy Mikaere
 3. 7.1 Presentation – Plan Change 6 – Bay of Plenty Regional Council
-

RESOLUTION TKMW22-2.3

Moved: Cr M Grainger

Seconded: Mayor G Webber

That in accordance with Standing Orders the order of business be changed to the below:

1. 7.3 Crown Infrastructure Partners Funding – Marae Wastewater
2. 7.2 Presentation – Te Ranga Update – Buddy Mikaere
3. 7.1 Presentation – Plan Change 6 – Bay of Plenty Regional Council

CARRIED

7.1 CROWN INFRASTRUCTURE PARTNERS FUNDING – MARAE WASTEWATER

The Forum considered a report from the Strategic Kaupapa Māori Manager who provided the Forum with the rationale for the presentation. The Three Waters Engineer highlighted the work undertaken, noting the below:

- (iii) In October 2020 Council received \$6.92 million for 'shovel ready projects' from Crown Infrastructure Partners (CIP).
 - (iv) The projects were intended to help address the country's infrastructure deficit, as well as create jobs and buoy the economy.
 - (v) Projects could only be submitted for approval if they were not already part of Councils Long Term Plan.
-

- (vi) Two fixed term contractors were employed to deliver the projects (funded by CIP).

Some of the challenges that Council faced were:

- (vii) COVID-19 impact on resources and materials.
- (viii) Construction had to be completed by March 2022 (extended to June 2022 due to COVID-19).
- (ix) Tight timeframe to deliver – engagement with Marae and quick decision making was required.
- (x) Archaeological Authority Process, including the availability of Archaeologist and stand down periods.
- (xi) Complex supply and construction market, resulting in long delivery times and difficulty securing products.

The Three Waters Engineer noted that four Marae connected to Council's reticulated Wastewater network (previously none), and 12 Marae received an upgrade to their Onsite Effluent Treatment System (OSET).

Agreements were established with Marae to allow Council to undertake the work on Marae land, maintain the new system for 12 months and then hand the ownership and ongoing maintenance of the wastewater systems back to the Marae.

The Forum was advised that 41 properties at Te Rereatukahia had been granted access to safe drinking water.

In regards to the Multiple Pans Policy, the following points were noted:

- (xii) Connection costs and ongoing multiple pan charges have previously prevented Marae from connecting to Councils network;
- (xiii) Council reviewed its Multiple Pans Policy and reduced the charge to both Marae and halls, to one standard Uniform Targeted Rate (UTR).
- (xiv) In addition, Council agreed to waive all connection fees for Marae.
- (xv) The changes in Councils Policy have had a large impact on the affordability of wastewater for Marae in our District.

The Three Waters Engineer spoke to the work completed on the below areas:

- (xvi) Tawhitinui Marae
 - (xvii) Matakana Island – Kutaroa and Te Rangihouhiri
-

(xviii) Te Puna – Paparoa Marae, Poututerangi Marae and Tutereinga Marae

(xix) Makahae Marae

Moving forward, there was currently no further funding, however there was potential funding that might be available to help improve water supply. Staff would like to work with Marae to understand their water supply requirements, to ensure that if/when further funding was available, Marae and Council would be in the best position to receive it.

The Strategic Kaupapa Māori Manager highlighted the importance for Marae to be able to manaaki their manuhiri (look after their visitors). When there were issues regarding septic tanks/toilets, it impacted on the mana of the Marae, noting that this, alongside general health, was a key outcome for this kaupapa.

The Strategic Kaupapa Māori Manager acknowledged the Three Waters Engineer and his team for their efforts in working with Marae to get this project completed.

His Worship the Mayor acknowledged the work that the General Manager Strategy and Community had done to allow Council to use the CIP funding for Marae wastewater.

The Three Waters Engineer and Deputy Chief Executive/General Manager Infrastructure Group responded to questions as follows:

- At this stage it was believed that the Tutereinga Trust was applying to Council for connection to the Ōmokoroa Transfer Pipeline.
 - SmartGrowth was undertaking a project, that went through the Western Bay District catchment, to understand the aquifer and surface water situation and allocation. This work was being completed by the Bay of Plenty Regional Council (BOPRC), so they would have more understanding around the water supply to Te Rangihouhiri.
 - As part of the piece of work by BOPRC, they will be considering the overall health of the aquifers, including; strength, age of the water and how “under stress” they were. Rainwater tanks on Urban Sites were still voluntary, however rural residents were encouraged to have a rainwater tank and a storage tank. It was noted that future modern designs would be able to look at a water re-use system. Member Leef noted that he would like to see the study results for this piece of work.
 - The Forum was advised that the PowerPoint presentation would be uploaded onto Steller and emailed out to Forum members at the conclusion of the hui.
-

- Due to Waimapu Marae being based in the Tauranga City Council area, they had not been engaged with by WBOPDC as part of this work.

Maru Tapsell (Te Kapu o Waitaha) queried the validation of funding, and what he believed was Governments responsibility to ensure that the economic capital was in line with the social capital.

Member Kuka, Member Rolleston and Councillor Henry acknowledged and thanked all those involved for their hard work on this project. Member Hamiona agreed, adding a special thanks to Lisa Lamelagi (Ngai Tamawhariua Cultural Monitor).

Member Nelson acknowledged the work undertaken by both Council staff, and the contractors, noting that the whole experience for whānau was positive.

Jacqui Rolleston-Steed spoke on behalf of Tutereinga, who also acknowledged the work of the Three Waters Engineer and his team. She advised the Forum that, for the most part, Marae had opted for the “off-set” option, due to consequences of potential urban intensification, that could encroach the rural green belts and places of cultural significance to Tangata Whenua. Tutereinga decided to go for reticulation due to maintenance, to fulfil historical grievance and service Papakāinga development. There was concern around the reticulation remaining for the Marae, noting that Tangata Whenua should be offered future opportunities to “tap” into the reticulation, before anyone else.

7.2 PRESENTATION – TE RANGA UPDATE – BUDDY MIKAERE

This presentation was deferred to the next hui, due to unavailability of the presenter.

7.3 PRESENTATION – PLAN CHANGE 6 – BAY OF PLENTY REGIONAL COUNCIL

Bay of Plenty Regional Council (BOPRC) representatives, Nassah Rolleston-Steed and Ruth Feist, provided the Forum with the below presentation regarding Plan Change 6:

To implement the National Policy Statement on Urban Development 2020 (NPS-UD) BOPRC must amend the Regional Policy Statement (RPS) to:

- Include responsive planning criteria for un-anticipated or out of sequence urban development proposals;
 - Enable intensification of urban environments; and
 - Take into account Te Tiriti o Waitangi principles.
-

RPS Change 6 only applies to development proposals that sit outside of existing zoned areas, and will be assessed before the Territorial Authority progresses the plan change through the Resource Management Act (RMA).

During a presentation to the SmartGrowth combined Tangata Whenua Forum, it became apparent that the key concern was regarding the streamline process, as it meant that submitters were unable to enter into an appeal on any parts of the plan change document. BOPRC requested feedback regarding the streamlined process, in order to feed concerns raised back to the Minister for the Environment, as they place a lot of emphasis on the views of Tangata Whenua regarding this process.

The presenters responded to questions as follows:

- Within the Regional Policy Statement (RPS) there was policy that provided protection of versatile land for rural production activities. This year they were expecting a National Policy Statement on highly productive land to be gazetted.
- The Cultural off-setting project was created from the SmartGrowth combined Tangata Whenua Forum. If there was a potential for a developer to destroy sites of cultural significance, it required a transparent process to off-set the proposal and provide benefit back to the Tangata Whenua affected. It was noted that this project still needed to be refined, developed, tested and consulted on. Once this had taken place, BOPRC could look at how this could be addressed in a Regional Policy context. The Kaupapa Māori Manager noted that his team, and potential Forum members, would love to work on the cultural off-setting project.
- As part of the Resource Management (Enabling Housing and other matters) Amendment Act passed into law in December 2021, Council was required to include Medium Density Residential Standards into its District Plan. There was criteria in the RPS that required housing to meet certain typology and price points, that met the needs of the community. The Chief Executive Officer was of the belief this did not address the housing affordability issue, and believed the value should be captured through how Council developed land, and made land available, rather than leaving it up to the developers.
- Consultation on the streamlined planning process had taken place in 2021 through two rounds, however they were still open to having korero to gather feedback.

At 12:00 pm, Mayor G Webber left the meeting.

- The General Manager Strategy and Community noted that, in terms of engagement from WBOPDC with Pirirakau and Ngati Taka, in relation to the SPP application for Ōmokoroa, there was a partnership engagement agreement in
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place. This included the use of the streamlined process. She advised the Forum that, even though the streamlined planning process removed the appeal rights, there was still an obligation for mediation. She also acknowledged that WBOPDC was very clear on who the Mana Whenua was in Ōmokoroa.

- The District Plan Review for WBOPDC was happening now, so if members wanted to influence the outcomes, specifically around zoning, Forum members were encouraged to have those conversations now.
- The WBOPDC District Plan contained enabling provisions for Papakāinga, noting that the majority of the multiple-owned Māori land was in the rural zone, which meant there was already a differentiation approach to Papakāinga verses the ability to subdivide in rural zones.

The below comments were made by Forum members:

- Councillor Murray-Benge highlighted the importance of addressing affordable housing.
- In support of Te Rangapu (Tauranga City Council sister Forum), Member Rolleston, was not in support of the streamlined planning process, noting that she did not believe there was enough information at this stage.
- Councillor Henry noted the importance of prioritising housing for locals, and following through on promises.
- Councillor Sole agreed with Councillor Henry, noting that this should also include locals who were returning home.

The Kaupapa Māori Manager summarised the discussion, noting that points raised today highlighted the concerns from Tangata Whenua regarding the loss of appeal rights. He acknowledged the work that had been, undertaken alongside Tangata Whenua, in the various projects which were underway.

He thanked Mr Rolleston-Steed and his team for presenting today.

Mr Rolleston-Steed thanked the Forum for having him.

8 WORKSHOP

The Forum ended the formal part of the meeting and moved into workshop at 12.23pm.

The Meeting closed at 12.23pm.

Confirmed as a true and correct record at the Te Kāhui Mana Whenua o Tauranga Moana meeting held on 3 August 2022.

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CHAIRPERSON

10.2 MINUTES OF THE TE IHU O TE WAKA O TE ARAWA MEETING HELD ON 11 MAY 2022**File Number:** A4611099**Author:** Carolyn Irvin, Senior Governance Advisor**Authoriser:** Barbara Whitton, Customer Services and Governance Manager**RECOMMENDATION**

That the Minutes of the Te Ihu o te Waka o Te Arawa Meeting held on 11 May 2022 be received.

ATTACHMENTS

1. Minutes of the Te Ihu o te Waka o Te Arawa Meeting held on 11 May 2022

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE IHU O TE WAKA O TE ARAWA MEETING NO. TA22-2
HELD IN THE TE PUKE WAR MEMORIAL HALL
ON WEDNESDAY, 11 MAY 2022 AT 10.00AM**

1 KARAKIA / MIHI

The Chairperson began the meeting with a Karakia/Mihi.

2 PRESENT

Chairperson Manu Wihapi (Ngāti Tuhourangi), Mayor G Webber, Deputy Mayor J Scrimgeour, Councillor G Dally, Councillor K Marsh, Member Petera Tapsell (Ngāti Whakaue), Member Raiha Biel (Tapuika), Member Rawiri Biel (Ngāti Kuri), Member Alfred Potiki (Ngāti Moko), Member Darlene Dinsdale (Ngāti Moko), Member Geoff Rice (Ngāti Marukukere), Member Maru Tapsell (Te Kapu o Waitaha), Member Roland Kingi (Ngāti Pikiao), Tony Wihapi (Primary for Ngāti Moko) and Mokoera Te Amo (Alternate for Te Kapu o Waitaha).

ABSENT

Member Vance Skudder (Ngāti Maru)

Member Alfred Potiki (Ngāti Moko)

3 IN ATTENDANCE

R Davie (General Manager Strategy and Community Group), C Nepia (Strategic Kaupapa Māori Manager), M Waiari (Kaupapa Māori Specialist - Kaiārihi Hōnonga (Tauranga Moana)), C Stevens (Kaupapa Māori Specialist - Kaiārahi Mahere), P Osborne (Senior Governance Advisor – Community Boards), and C Irvin (Senior Governance Advisor).

OTHERS IN ATTENDANCE

Regional Bay of Plenty District Council (BOPRC)

N Rolleston-Steed (Principal Advisor, Policy and Planning)

R Feist (Team Leader, Transport and Planning)

4 APOLOGIES

APOLOGY

RESOLUTION TA22-2.1

Moved: Member Petera Tapsell

Seconded: Member Darlene Dinsdale

That the apology for absence from Cr Gray, Member Manu Pene and Member Tania Turner be accepted.

CARRIED

KARAKIA

Tony Wihapi (Primary for Ngāti Moko) provided the Forum with a Karakia.

5 CONSIDERATION OF LATE ITEMS

Nil

6 PRESENTATIONS

6.1 PRESENTATION – PLAN CHANGE 6 – BAY OF PLENTY REGIONAL COUNCIL

The Forum considered a report dated 11 May 2022 from the Kaupapa Māori Specialist – Kaiārahi Mahere. The Chairperson introduced Nassah Rolleston-Steed, Principal Advisor, Policy and Planning and Ruth Feist – Team Leader, Transport and Planning of Bay of Plenty Regional Council who spoke to a power point presentation summarising the following points:

Draft Regional Policy Statement Change (NPS-UD)

- Why are we doing Change 6?
- Key changes to RPS;
- Policy UG 22B – Te Tiriti o Waitangi;
- Urban Growth Management;
- Existing Urban Environment; and
- Process.

Presenters responded to questions as follows:

- Part of the National Policy Statement – Urban Development, was about being responsive to out-of-sequence or unanticipated urban growth proposals. Guidance from Central Government was that hard urban boundaries were not in
-

accordance with the National Policy Statement on Urban Development. All urban limits had been removed in the Regional Policy Statement. This allowed for developers and the like to put forward a proposal for urban growth outside those current urban limits.

- There were still many sites of cultural significance being damaged or destroyed as a result of urban growth. The 'Cultural Offsetting Project', under the banner of the Combined Tangata Whenua Forum, and being led by Des Heke, meant that if cultural sites were to continue being destroyed, there should be some means of offsetting those effects.
- What was being presented today was a directive straight from Central Government. It was being given effect by making as few changes as possible, and only three new policies had been added.
- From a basic understanding, an example of cultural offsetting (mitigation) could be that Iwi/Hapu were provided with funding where a culturally significant site had been raised in order for developers to progress with their works. This was still in discussion and to be determined by Tangata Whenua.

Mayor Webber

- It was important that this Forum had representatives on the Cultural Offsetting Project so that their voice could be heard.
- This was Central Government trying to get houses built in New Zealand, for New Zealanders and quickly. It was telling the developers how they would work. It was also the provision of putting housing on Māori land. Western Bay of Plenty District Councils (WBOPDC's) District Plan also had to give affect to these changes as well. It must also fit within what the regional policy says.

Presenters responded to questions as follows:

- A key policy was to try and 'beef up' support and enable Papakāinga and other Māori developments. This was an opportunity to build up a framework and address issues.
- An issue that had arisen recently through the Combined Tangata Whenua Forum and the Tauranga Moana Collective was opposition, in principle, to the Bay of Plenty Regional Council proposing to use the 'Streamline Planning Process', because it removed the ability for submitters to make an appeal and go to the Environment Court. In response to recent opposition from Iwi representatives, BOPRC's Strategy Committee rescinded that decision. Staff were directed to progress this change through the normal 'Schedule 1' process. This change was to be notified in August 2022.

Mayor Webber

- It was important to note that this was a Bay of Plenty Regional Council policy consultation process. It was put on the agenda today to make this forum aware of this process. Input was required from the Forum by August 2022.

The General Manager Strategy and Community

- It was entirely appropriate that Bay of Plenty Regional Council came to this meeting to kōrero with the Te Arawa Forum around this particular plan change process. This process was connected to what the WBOPDC was doing, and equally Tauranga City Council. Fundamentally, this was about the removal of an artificial or imaginary 'urban limit line'.
- This legislation first appeared in October 2021, and had been made law by Christmas 2021. This meant there was little to no opportunity to engage with Tangata Whenua.
- The fundamental premise of the new legislation was to enable housing. There was specific provision made for looking at Papakāinga opportunities in this 'enabling housing' legislation.
- Forum members were encouraged to think about the opportunities that might exist for enabling Papakāinga, bearing in mind that Papakāinga was mostly in the rural areas in the Western Bay of Plenty district.
- Te Arawa would have an opportunity to have their say through WBOPDC's District Plan review.
- WBOPDC also had to notify a plan change by August 2022, and were connecting with Iwi authorities, and with the Te Puke housing network (with Iwi representation).
- WBOPDC was considering how they could remove as many barriers as possible to enable more housing through the District Plan Review.

The Chairperson thanked the presenters from WBOPRC. He advised everyone needed to give consideration to what had been presented today.

7 LATE ITEM

7.1 CLARIFICATION OF MEMBERSHIP

Member Wihapi requested clarification around the membership of Te Ihu o te Waka o Te Arawa.

The Strategic Kaupapa Māori Manager advised that, in terms of the references adopted by the Forum, there was a requirement to confirm membership following the Local Government elections. The membership would remain as it stands until such time.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE TE IHU O TE WAKA O TE ARAWA MEETING HELD ON 16 FEBRUARY 2022

RESOLUTION TA22-2.2

Moved: Member Raiha Biel

Seconded: Member Geoff Rice

1. That the Minutes of the Te Ihu o te Waka o Te Arawa Meeting held on 16 February 2022 be confirmed as a true and correct record and the recommendations therein be adopted.
2. That the following amendments/corrections be made to the names of Forum Members:
 - Member Rawiri Beil (Ngāti Kuri);
 - Member Geoff Rice (Ngāti Marukukere);and
 - Member Alfred Potiki (Ngāti Moko).

CARRIED

9 NEW ITEM

9.1 DISCUSSION ON PRESENTATION FROM DEPARTMENT OF INTERNAL AFFAIRS ON THE THREE WATERS REFORM AT FORUM MEETING ON 16 FEBRUARY 2022

Member Wihapi advised he felt that action should be taken from the Three Waters Presentation given by the Department of Internal Affairs at the previous Forum meeting.

After discussion, the Forum put forward the following recommendation:

- That Iwi and Hapū members of Te Ihu o te Waka o Te Arawa make a submission to the Water Entities Bill through the Select Committee process.
-

RESOLUTION TA22-2.3

Moved: Chairperson Manu Wihapi

Seconded: Member Petera Tapsell

That Iwi and Hapū members of Te Ihu o te Waka o Te Arawa make a submission to the Water Entities Bill through the Select Committee process.

CARRIED

10 REPORTS

10.1 CROWN INFRASTRUCTURE PARTNERS FUNDING – MARAE WASTEWATER

The Forum considered a report dated 11 May 2022 from the Strategic Kaupapa Māori Manager who took the report as read and provided a summary of its contents.

The Three Waters Engineer spoke to a power point presentation providing a summary on the following:

Crown Infrastructure Fund Three Waters Stimulus

- Introduction;
- Challenges;
- Marae Wastewater and Water Projects;
- Successful Partnerships;
- Multiple Pan Partnerships;
- Wastewater Status;
- Tawhitinui Marae;
- Matakana Island;
- Te Puna Marae;
- Makahae Marae;
- Te Rereatukāhia Wastewater;
- Te Rereatukāhia Water;
- Further projects; and
- Questions?

The Three Waters Engineer responded to questions as follows:

- Durable equipment that did not need as much maintenance, was chosen to do the works. The systems put in place cost about \$20,000 more than other systems but had much better longevity. These were very robust and reliable systems that were able to adjust to bigger events that were held at Marae.

Mayor Webber

- A big thank you was owed to the General Manager Strategy and Community for acquiring the Government funding to carry out these works. WBOPDC had set a precedent for the rest of New Zealand. Nearly all WBOPDC Marae were compliant.

The Three Waters Engineer responded to questions as follows:

-
- The pipes protruding from the ground were for further aerobic treatment, providing extra layers of bacterial treatment/airflow, which helped the 'bugs' to do their job.
-

RESOLUTION TA22-2.4

Moved: Tony Wihapi (Primary for Ngati Moko)

Seconded: Mayor Webber

That the report from the Strategic Kaupapa Māori Manager dated 11 May 2022 titled 'Crown Infrastructure Partners Funding – Marae Wastewater' be received.

CARRIED

11 WORKSHOP

The Meeting closed at 12:20pm.

Confirmed as a true and correct record at the Te Ihu o te Waka o Te Arawa Meeting held on 20 July 2022.

11 REPORTS

11.1 APPOINTMENT OF INDEPENDENT SUBJECT MATTER EXPERT – AUDIT AND RISK COMMITTEE

File Number: A4593025

Author: David Jensen, Chief Financial Officer

Authoriser: James Graham, Acting General Manager Corporate Services

EXECUTIVE SUMMARY

The purpose of this report is for Council to appoint an Independent Subject Matter Expert to the Audit and Risk Committee.

RECOMMENDATION

1. That the Chief Financial Officer's report dated 29 June 2022 titled 'Appointment of Independent Subject Matter Expert' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Council appoints Stuart Henderson, of SRH Consulting Limited, to the position of Independent Subject Matter Expert, Audit and Risk Committee, in accordance with clause 31(1) of Schedule 7 of the Local Government Act 2002.

BACKGROUND

1. At its meeting held on 25 February 2021, Council accepted a recommendation from the Audit and Risk Committee to undertake a process to appoint an Independent Subject Matter Expert to the Audit and Risk Committee. The purpose of the appointment is to provide specialist expertise for the Committee which will contribute to the governance of Council through membership of the Audit and Risk Committee. The appointee will have full voting rights.
2. Council appointed Mark Maloney to the position of Independent Subject Matter Expert to the Audit and Risk Committee. Mr Maloney was subsequently appointed to the role of Assistant Auditor General with the Office of the Auditor General in Wellington and resigned from his position on the Audit and Risk Committee.
3. Council undertook a competitive tender process for a replacement Independent Subject Matter Expert and respondents were evaluated by a panel which comprised of Councillor James Denyer (Chair of the Audit and Risk Committee), James

Graham (Acting General Manager: Corporate Services) and David Jensen (Chief Financial Officer).

4. Following interviews and a final evaluation session, the preferred Respondent identified was Stuart Henderson of SRH Consulting Limited.

SIGNIFICANCE AND ENGAGEMENT

5. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
6. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
7. In terms of the Significance and Engagement Policy this decision is considered to be of low significance because:
- The decision to appoint the recommended expert is in accordance with a prior decision of Council (25 February 2021) that such an appointment would benefit the functioning of the Audit and Risk Committee;
 - No members of the public are directly affected; and
 - The appointment is for a limited period of triennium ending 2025.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

8. No public engagement is required, and none has been undertaken

Interested/Affected Parties	Planned Communication
General Public	Following the appointment, a media release will be prepared.

ISSUES AND OPTIONS ASSESSMENT

9. The options are to make the recommended appointment, or to make no appointment at this time and conduct another process to implement Council's 25 February 2021 decision to appoint an Independent member of the Audit and Risk Committee.

Option A

Appoint Stuart Henderson of SRH Consulting Limited as Member of the Audit and Risk Committee

Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	Appointment of a suitable subject matter expert is expected to enhance the performance of the Audit and Risk Committee, which will in turn have benefits for community wellbeing through better decision-making and risk management.
Costs (including present and future costs, direct, indirect and contingent costs).	Costs have been budgeted for in the 2021-31 Long Term Plan budgets.
Option B Decline to make an appointment at this time and conduct another procurement process	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	Not making an appointment at this time means the expected benefits of having an independent expert on the Committee will be delayed, probably for several months.
Costs (including present and future costs, direct, indirect and contingent costs).	Costs of Option A would be delayed, but not avoided

STATUTORY COMPLIANCE

10. Council has the power to make this appointment in terms of clause 31(1) of Schedule 7 of the Local Government Act 2002.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Funding	The cost of this appointment has been budgeted for in Council's annual budgets.

11.2 PROPOSAL TO LEASE – PONGAKAWA HERITAGE HOUSE AND TO RECLASSIFY PART OF PONGAKAWA DOMAIN RECREATION RESERVE TO LOCAL PURPOSE RESERVE (COMMUNITY USE)

File Number: A4550752

Author: Peter Watson, Reserves and Facilities Manager

Authoriser: Gary Allis, Deputy Chief Executive & General Manager Infrastructure Group

EXECUTIVE SUMMARY

The purpose of this report is to consider any public submissions or objections received in response to the Performance and Monitoring Committee's Resolution, dated 2 December 2021 – PM21-08 9.3, of its approval, in principle, to grant Pongakawa Heritage Charitable Trust (PHCT) a right to lease an area of approximately 465m² on Pongakawa Domain Recreation Reserve to locate and operate a heritage and archival repository facility; and if approved, the reclassification of a portion of Pongakawa Domain Recreation Reserve as detailed in this report from 'Recreation' to 'Local Purpose Reserve' (Community Use).

RECOMMENDATION

1. That the Reserves and Facilities Manager's report dated 29 June 2022 titled 'Proposal to Lease – Pongakawa Heritage House and to Reclassify Part of Pongakawa Domain Recreation Reserve to Local Purpose Reserve (Community Use)' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Council exercise its powers conferred on it as the administering body of the reserve by delegation from the Minister of Conservation under the Reserves Act 1977 and approves reclassification of approximately 2435m² of Section 4 SO 465654 (subject to survey) being part of Pongakawa Domain Recreation Reserve, from 'Recreation Reserve' to 'Local Purpose (Community Use) Reserve', pursuant to section 24 of the Reserves Act 1977, and acknowledges that as a matter of process, Council staff will be required to approve the survey plan submitted by the Trust and complete a gazette notice.

And

4. That after consideration of the submissions received regarding the proposed lease pursuant to section 61 of the Reserves Act 1977 Council **grants/does not grant** Pongakawa Heritage Charitable Trust the right to lease for up to 33 years approximately 465m² of the land identified in resolution 3 above to locate and operate a heritage and archival repository facility.

BACKGROUND

At the Performance and Monitoring Committee meeting on 2 December 2021, the following was resolved:

Resolution PM21-8.1

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr M Gray

1. That the Reserves and Facilities Manager's report dated 2 December 2021 titled 'Proposal to Lease – Pongakawa Heritage House and Reclassify Part of Pongakawa Domain Recreation Reserve to Local Purpose Reserve (Community Use)' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Performance and Monitoring Committee approve in principle the application by the Pongakawa Heritage Charitable Trust to lease an area of approximately 465m² on Pongakawa Domain Recreation Reserve to locate and operate a heritage and archival repository facility.
And
4. That if approved, the Performance and Monitoring Committee agrees in principle to the reclassification of the portion of Pongakawa Domain Recreation Reserve as shown in this report from 'Recreation' to 'Local Purpose Reserve' (community use).

Carried

Prior to a lease being granted, Council is required to consult with the public as per Sections 119 and 120 of the Reserves Act 1977.

A public notice was placed in the newspaper on 24 February 2022; refer **Attachment 1**.

Public consultation closed on 28 March 2022. No objections were received from the public.

Ngāti Wakahemo, Ngāti Rangitihi, Ngāti Pikiao, and Ngāti Makino were contacted. Ngāti Rangitihi responded and are in favour of the proposal on the proviso that the other groups are also in favour; refer **Attachment 2**.

Ngāti Pikiao sought further detail on how the land was acquired. After this information was presented, they responded that they were in favour; refer **Attachment 3**.

The Pongakawa Playcentre provided their submission, refer **Attachment 4**. The Playcentre has supported the proposal but have requested that a 'Slow Children' speed sign be erected. The playcentre also requested to be kept informed regarding the relocation of the building. Council staff will keep the play centre informed as to progress and will request that the Pongakawa Heritage Charitable Trust keeps the play centre informed. A 'Slow Children' sign can be installed.

The term of the proposed lease has yet to be negotiated, however, in order to give security to the Trust's investment, it is intended the lease term will be 16 years with a further renewal period of 17 years.

The Reserves Act 1977 permits a lease of up to 33 years.

SIGNIFICANCE AND ENGAGEMENT

The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy in order to guide decision on approaches of engagement and degree of options analysis. In making this formal assessment it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

In terms of the Significance and Engagement Policy this decision is considered to be of low significance because the Te Puke/Maketu Ward Reserve Management Plan makes provision for community buildings to be established on reserves as per Generic Policy 3 – Buildings and Structures, and there is a public consultation process that will provide the opportunity for interested parties to be involved.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed Engagement/Consultation/Communication
Tangata Whenua	Ngāti Wakahemo, Ngāti Rangitihi, Ngāti Pikiao, and Ngāti Makino were contacted. Ngāti Rangitihi responded and are in favour of the proposal if all other groups are also in favour (Attachment 2). Ngāti Pikiao are also in favour (Attachment 3). The other groups did not respond by the requested date, nor did they seek an extension of time.
General Public	The proposal was advertised in the Te Puke Times 24 February 2022. No submissions were received within the submission period.
Pongakawa School	The Trust have liaised with the school and the school have agreed to enter into an agreement to supply the Heritage House with a water supply from the school's water scheme.
Pongakawa Playcentre	The Playcentre have responded as per Attachment 4 .

Option A

That Council exercise its powers conferred on it as the administering body of the reserve by delegation from the Minister of Conservation under the Reserves Act 1977 and approves reclassification of approximately 2435m² of Section 4 SO 465654 (subject to survey) being part of Pongakawa Domain Recreation Reserve, from 'Recreation Reserve' to 'Local Purpose (Community Use) Reserve', pursuant to section 24 of the Reserves Act 1977 and acknowledges that as a matter of process, Council staff will be required to approve the survey plan submitted by the Trust and complete a gazette notice.

And

That pursuant to section 61 of the Reserves Act 1977 Council grants Pongakawa Heritage Charitable Trust the right to lease for up to 33 years approximately 465m² of the land identified in resolution 3 above to locate and operate a heritage and archival repository facility.

Assessment of advantages and disadvantages including impact on each of the four well-beings

- **Economic**
- **Social**
- **Cultural**
- **Environmental**

Advantages:

- Investment is made by the proposed Trust into a new facility.
- The Trust will then have its own facility and is not subject to potential commercial lease arrangements and high rental costs.
- Provides an educational facility for the community.
- Protects the District's heritage and history.

Disadvantages:

A small area of greenspace will be lost to the new facility.

Costs (including present and future costs, direct, indirect and contingent costs).

All costs relating to the proposed will be met by the Trust.

STATUTORY COMPLIANCE

The Reserves Act 1977 – Section 61, determines the requirements for community group type leases over local purpose reserves. Section 16 deals with classification of reserves.

Before entering into a lease and classifying any reserve, public notice shall be given in accordance with section 119, specifying the type of lease as per section 61, and classification type proposed, and shall give full consideration in accordance with section

120 to all objections against and submissions in relation to the proposal received pursuant to the said section 120.

To reclassify part of the Domain, a survey will need to be undertaken and a Gazette Notice issued. To reclassify a section of 2435m² allows further development of the site for utilisation of other community activities or developments.

Council's Policy Committee at its meeting held on 14 June 2022 adopted the Te Puke-Maketu Reserve Management Plan which included the following statement regarding the Pongakawa Heritage House. The Committee adopted Option 6A.

Issue 6: Pongakawa Heritage House

OPTION 6A

That the Policy Committee agrees to include the following statement at page 113 of the Te Puke-Maketu Ward Reserve Management Plan *Continue to work with the Pongakawa Heritage Charitable Trust around the use of the site for the Pongakawa Heritage House.*

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
N/A	<p>All costs relating to the processing of the proposal are to be borne by the Pongakawa Heritage Charitable Trust.</p> <p>The costs relative to the surveying of the proposed local purpose reserve and subsequent gazette notice will be met by the Pongakawa Heritage Charitable Trust.</p>

ATTACHMENTS

1. **Advertisement – Proposal to lease and reclassification** 
2. **Response Ngati Rangitihi** 
3. **Response Ngata Pikiao** 
4. **Pongakawa Playcentre submission** 

Feb 24, 2022 | bayofplentytimes.co.nz

Te Puke Times 31

COMMUNITY LISTINGS

continued from A30

COMMUNITY SERVICES

Age Concern: Coffee group meets the second Tuesday of every month, chat over a relaxing cuppa at Te Puke Bupa 10.30am to 11.30am \$3 pp. Phone 578 2631.

Essential Tremor Support Group: Meets monthly, various venues, for coffee/tea, friendship, sharing, information and laughter. Phone Kathy on 07 579 1994.

Free English lessons: Every Friday at Plunket Rooms 10.30am to 11.30am. And more information about driving lessons. Contact Rupal Phone 021 032 5962 or rupalmehta@yahoo.com

Alcoholics Anonymous: Reflections at Te Puke Baptist Church, Corner Malyn St and Station Rd, Wednesdays 7.30pm – 8.30pm. Ph 0800 229 6757 (0800AAWORKS).

Maketu Health and Social Services: Provides the following services and supports – diabetes, tamariki ora, youth drug and alcohol, anti-bullying, kaumatua, domestic violence, mental health and mirimiri, 3 Little Waihi Road, Maketu. Ph 07 533 2551.

JP Service Centres: Wednesday 10am – noon, Pāpāmoa Library; Thursday 10.30am – 12.30pm, Te Puke Anglican Church.

The Hub Te Puke: Counsellors by appointment Tuesday-Thursday, 32 Jocelyn Street. Ph 07 975 0157. Te Puke Foodbank, Social work services on Monday, Wednesday and Friday 10am-1pm and Budgeting services Mon, Wed and Fri 9.30-3pm

DANCE & MUSIC

Serenata Singers: If you love to sing we'd love you to join us. Thursdays 10am – 11.30am, Methodist Church Hall, 2 Orourua St, Te Puke. Ph Anne 572 3130.

Te Puke Country Music Club: Third Sunday of Month, 1pm, Te Puke Citizen's RSA, Jellicoe Street. Ph Colleen 573 9360.

Sequence Dancing in Te Puke: Every Monday evening at Citizens RSA, Te Puke from 6.30pm – 8.30pm. Free, everyone welcome, partners required. Ph Ally 573 7632 or 027 684 1569

Square Dancing: Mondays, Te Puke Citizens Club, 10am – 12noon. Ph Jim 573 6960.

Pāpāmoa Country Music Club: Meets 4th Sunday month 1pm-4.30pm, Pāpāmoa Sports & Recreation Centre. Members a plate please. Visitors and non PCMC members \$4 (includes afternoon tea). Ph Sharon 572 1983.

Te Puke & District Highland Pipe Band: Tuesday, 6.15pm, Baptist Church, learners earlier. Ph Sue 573 8890 or 027 447 6673 or email ynthurst@gmail.com

FLORAL & GARDEN

BOP Orchid Society: Second Sunday of month, 1pm, Masonic Lodge, Oxford St, Te Puke. Ph Faye Diprose 573 9710

Te Puke Floral Art Group: Fourth Monday of month, 1pm, Methodist Church lounge. Ph Val 573 7804

Te Puke Garden Club: Third Thursday of month, will be at 1pm (instead of the usual 11.5pm), Bridge Club, Queen Street, Te Puke. Ph 573 5051

Pāpāmoa Garden Circle: Meets on the second Wednesday of each month at 1.00 pm in the Surf Breaker Room, Pāpāmoa Sport and Recreation Centre off Parton Rd. Visitors and new members welcome. Phone Marilyn 542 0762

HEALTH

Asthma Centre Clinic: Second Tuesday of month, Te Puke Community Health Centre. Ph Asthma Centre, 577-6736.

Cancer Society Support Group: Open to anyone living with, or caring for, someone with cancer. Meet 10am on the third Tuesday of each month. Te Puke Library boardroom. Ph 07 571 2035.

Te Puke Clinic Sexual Health Clinic: Walk in clinic every Wednesday 9am-noon to 3pm. At Te Puke Community Health Centre, Commerce Lane behind Z Petrol Station. Ph 573 0009. Free and confidential service for sexual health checks, contraception, condoms, STI screening.

SPORT & LEISURE

Te Puke Harriers: Meet every Saturday, 2pm at Centennial Park, Atarua Ave. Ph Selwyn 573 4432.

Te Puke Smallbore Rifle Club: Monday, 7pm, Smallbore rifle range, cnr main Highway and Atarua Ave. Ph 573-4566.

Citizens RSA Indoor Bowls: Wednesday 7.30pm, Monday 1pm.

Bujinkan Ninjutsu: Classes at Te Puke Girl Guide Hall, Wednesdays 7pm – 9pm. Ph or text Mike 027 765 4015.

Public Notices

ROADSIDE SPRAYING

Residents are advised that roadside weed control by chemical means will be undertaken in the Western Bay of Plenty including the WBOPDC & TCC state highways and all WBOPDC locals roads if required. Targets are containment plant pests/kerb and channels, roadside garden weeds and drains. Chemicals to be used are Glyphosate, Metsulfuron and Tordon Brushkiller. February 2022 to January 2023.

Further information can be requested by contacting 07 577 4680.

Te Puke Bridge Club
BRIDGE LESSONS

Weekly sessions for 10 weeks -
Thursdays 7.00-9.00pm
beginning March 3rd

Fees of \$49 will include membership for 2022 and followup tuition Thursday evenings.

Half price for Under 25s

Contact:
Margaret 022 300 3583
or Gloria 027 573 7568
tepukebridgeclub@gmail.com

Intention to grant lease
and reclassify part of
reserve

Pursuant to the provisions of the Reserves Act 1977 the Western Bay of Plenty District Council proposes to grant a lease to occupy a portion of Pongakawa Domain, Old Coach Road, Pongakawa to Pongakawa Heritage Charitable Trust for the purpose of placing thereon and operating a community building to house a heritage and archival repository.

The area proposed for the lease is approximately 465 m² more or less, being part of Section 4 Survey Office Plan 465654.

In order to lease the site 2435m² it is proposed to reclassify the current recreation reserve to local purpose reserve (community use). The larger area will then be able to accommodate potential further community use activities/leases in the future.

Further information relating to this notice can be obtained from the Legal Property Officer Reserves and Facilities, phone (07) 571 8008 ext 6683 or email reserves@westernbay.govt.nz

Anyone wishing to make comments, submissions or objections may do so in writing. All correspondence to be received before 5pm Monday 28 March 2022.

Address all correspondence to Legal Officer, Reserves and Facilities, Western Bay of Plenty District Council, Private Bag 12803, Tauranga Mail Centre, Tauranga 3143 or email reserves@westernbay.govt.nz

John Holyoake
Chief Executive Officer

Māori tikaiti hōpaki
For our community



Employment Vacancies

TRUCK
DISMANTLER

Required for a busy
Truck Wrecking Yard.

Applicant must be clean, tidy, have a good mechanical knowledge of trucks & their parts, good customer skills & manners.

Need to be physically fit and capable of some heavy work. Immediate start.

Cavanagh Truck Spares
Te Puke
Phone Craig 0274 963 951

RELIEF ASSISTANT
MILKER WANTED

For 350 cows. Only 10 minutes to
Te Puke township, good conditions.

Phone 0274 918 450

URGENT
KIWIFRUIT WORKERS FOR
THE PICKING SEASON.

Make fast money in a short period of time?
Have you done the kiwifruit season?

Are you wanting to venture, share and work
towards The vision of SIKH LIMITED?

Be successful, produce high quality work
performance and be paid good money for it.

Target is 100 bins a day,
\$29.00 for a small bin - \$35.00 for the big bin.

The commencement date for work is
01/03/2022.

Ring me immediately and ask for Tui
Erepetu on 0211555934.

Have your name mobile no. as well as
bank account details and ID no. and
identification.

I will look forward to seeing back from you

nulook
windows & doors
ALUMINIUM JOINERY
FABRICATOR REQUIRED

Full time position based in Te Puke.

Experience an advantage
but not essential.

Must be reliable and drug free.
Previous phone applicants should
re-apply.

Call Lloyd on 0274 391 253
nulooktepuke@outlook.com

Carrfields

LIVESTOCK ADMINISTRATOR WANTED

We are looking for a dynamic person
to work with our Livestock
Representatives in the BOP region to
assist with livestock processing at
Rangiora Saleyard on a Tuesday.

This Permanent Part-Time position
will suit someone who is able to work
as part of a small team and is locally
based in the Te Puke, Rangiora area.

You will be methodical and have
knowledge of livestock and the
terminology used.

Full training will be provided.

CONTACT:

Carrfields Livestock
Administration Manager
Sharon Hyde 027 252 2979

Garage Sales

HUGE GARAGE
SALEPukehina
Fishing Club

304 Pukehina Pde

Sat 26 Feb 2022

9am - 5pm

Fundraising for

Pukehina Bowls

Clothes, furniture,

china, household

items and much

more!!

Sausage sizzle

Covid protocol will

be followed, dont

forget your mask.

For Sale

FREE King Bed, base and
mattress Phone 5798422.

Wanted to Buy
or Exchange

CARAVANS

Boats, horse floats,

quads, trailers,

outboards, old cars,

trailers,

motorbikes,

motorhomes,

Any condition,

anywhere.

Phone Steve

027 622 0011

Employment Vacancies

PERMANENT &
TEMPORARY WORKERS

Required for Agri based jobs in Te Puke.
Contact Alana on 027 6185 440

NEWSPAPERS FOR SALE.
\$4 PER BUNDLE.

Great for the garden,
packing, animals.

At reception at NZME
405 Cameron Road, Tauranga.

Please email covering letter and C.V to :
linda.horscroft@tepuke.school.nz

Post to :

Linda Horscroft

Principal's P.A.

Te Puke High School

PO Box 344

TE PUKE 3153

Applications close on
Monday 7 March 2022.

Proposal for lease at Pongakawa Domain



Christopher Clarke <kaitiaki@ngatirangitihī.iwi.nz>

To Joanne Hin; Anthony Olsen; Raewyn Bennett; John Rapanā

 You replied to this message on 7/04/2022 1:47 PM.

↩ Reply

↩ Reply All

→ Forward

⋮

Thu 7/04/2022 12:08 PM

Tena koe Joanne

Thank you for contacting Te Mana o Ngati Rangitihī Trust in regards to the intention to grant lease at Pongakawa Domain for the relocation of a building and lease to Pongakawa Heritage House Trust. Te Mana o Ngati Rangitihī will support the stance of Ngati Makino, Ngati Pikiao and Ngati Whakahemo.

--

Christopher ClarkeEnvironmental Consultant – Mātanga Hāpai Taiao kaitiaki@ngatirangitihī.iwi.nz
027 557 4457 | 07 322 2452 | 0800 AKATEA [30 Arawa Street, Matatā](#) | PO Box 831, Whakatāne 3158

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Please consider the environment before printing this email

From: Raewyn Bennett <raewynbennett@actrix.co.nz>

Sent: Thursday, 12 May 2022 9:33 AM

To: Joanne Hin

Subject: RE: Proposal for lease at Pongakawa Domain

Morena Joanne. Thank you for this information. It is still a Treaty breach that this land goes from Maori ownership and is given to others. However I am satisfied that the land was sold by the rightful owners and that they knew what they were doing, so I have no further comments. I do not object to the WBDC leasing to the Historical group on behalf of Ngati Pikiao.

Naku Raewyn Bennett

Playcentre 

*Welcome to
our village*

Joanne Hin
Legal Property Officer – Reserves and Facilities
Western Bay of Plenty District Council
joanne.hin@westernbay.govt.nz

29 April 2022

Re: Intention of Grant Lease at Pongakawa Domain for the relocation of a building and lease to Pongakawa Heritage House Trust

Dear Joanne,

Thank you for granting the extension to the deadline as that we could take the information you provided to our Members and formally discuss at our Centre Hui on the evening of 28 April 2022. Consensus decision making is at the heart of Playcentre and we really appreciate being able to have the time to uphold this value.

At the meeting our Property Team presented the information given and we discussed the impacts the relocation of the house might have to Playcentre.

We note that there is likely to be increased traffic on the driveway of the Domain and propose that a sign is erected stating 'Slow. Children' or to that effect, at the entrance to the driveway.

Other than concerns regarding increased traffic and the potential health and safety associated with such, we are excited at the prospect of the Heritage House joining the green space and adding vibrancy and educational opportunities to the Pongakawa District.

We would like to be included in future correspondence regarding the relocation of the building, so that we can ensure that from a health and safety perspective we are informed prior to any additional risks that may impact the area around Playcentre.

Nga mihi nui,

Hollie Wilson
Leadership Team
Pongakawa Playcentre

"Whānau tupu ngātahi – families growing together"



11.3 APPROVAL TO CARRY OVER FACILITIES IN THE COMMUNITY FUND**File Number:** A4582070**Author:** Peter Watson, Reserves and Facilities Manager**Authoriser:** Gary Allis, Deputy Chief Executive & General Manager Infrastructure Group**EXECUTIVE SUMMARY**

The purpose of this report is to seek Council approval in accordance with adopted policy, to carry over Facilities in the Community Fund granted to Whakamārama Community Incorporated, for the creation of a cycle trail in the Kaimai Forest Park at the end of Whakamārama Road.

RECOMMENDATION

1. That the Reserves and Facilities Manager's report dated 29 June 2022 and titled 'Approval to Carry Over Facilities in the Community Fund' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Council **approve** to Carry Over Facilities in the Community Fund of \$10,000 to the 2022/2023 financial year for Whakamārama Community Incorporated to assist with the building of a Kaimai Forest bike trail.

OR

4. That Council **does not approve** to Carry Over Facilities in the Community Fund of \$10,000 to the 2022/2023 financial year for Whakamārama Community Incorporated to assist with the building of a Kaimai Forest bike trail.

BACKGROUND

The Facilities in the Community Fund is available every two years for community organisations, to assist with the capital development costs of recreational facilities on land not owned by Council. Under the policy, Whakamārama Community Incorporated has requested Council approval on 14 April 2022, to carry over their approved grant of \$10,000 to the 2022/2023 financial year. Refer **Attachment 1**.

Whakamārama Community Incorporated had not completed their project within the 2019/2020 and 2020/2021 financial years and received approval from the Chief Executive Officer on 6 September 2018 (A3269216) to carry over this fund to the 2018/2019 financial year, under Delegated Authority, as per the Policy Committee Resolution PP7.1 below:

“THAT the Community Committee recommend to the Policy Committee that the Facilities in the Community Policy be amended to reflect that, when an applicant needs to apply to carryover funding, the authority to approve this in the first year be delegated to Council staff and reported to Council and that any subsequent carryovers after the first year be approved by Council”.

Due to delays in the Department of Conservation developing an overall Kaimai Forest Park Recreation Strategy, affecting how and where the group can build the bike trail, and further delays due to Covid-19 interruptions, the group has since requested under the policy, a further carry over of their approved fund for an additional 12 months, to the 2022/2023 financial year, to ensure the funding is still available for the project.

Grant Details	Reason for Carryover
Whakamārama Community Incorporated To develop a forest bike trail \$10,000	Ongoing delays due to Covid-19 and the Department of Conservation developing an overall Kaimai Forest Park Recreation Strategy.

The request to carry over funding for a third time is subject to Council approval.

The Whakamārama Community Incorporated have indicated that the Kaimai Forest Park Recreation Strategy is near completion and the group expect to begin trail construction during the summer of 2022/2023.

The Whakamārama Community Incorporated have confirmed that they have now completed a Cycle Trail Health and Safety Policy Statement, an Assessment of Environmental effects and an updated Heritage Assessment, in consultation with Pirirakau Hapū.

Staff wish to advise Elected Members:

The Whakamārama Community Incorporated have also applied for both the Community Matching Fund and the Facilities in the Community Fund (request for \$6,000), for the 2022/2023 financial year, to cover the scope of works that the Department of Conservation have ‘recently requested’. The abovementioned request for funds will be considered by the appointed Working Party on 13 July 2022.

SIGNIFICANCE AND ENGAGEMENT

In terms of the Significance and Engagement Policy this decision is considered to be of low significance because funding for the Facilities in the Community Fund is derived from the preceding year’s financial contributions plus previously accumulated unpaid amounts. There is also no additional cost to Council to carry forward funds that have already been allocated to a special project. Engagement, Consultation and Communication.

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication		
Fund applicant	Applicant seeking carry over of funds are aware that formal approval is required from Council.	Planned	

ISSUES AND OPTIONS ASSESSMENT

Option A That Council approves to Carry Over Facilities in the Community Fund of \$10,000 to the 2022/23 financial year for Whakamārama Community Incorporated to assist with the building of a Kaimai Forest bike trail.	
Assessment of advantages and disadvantages including impact on each of the four well-beings: <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	Provides opportunity to: <ul style="list-style-type: none"> • Form partnerships with the community. • Assist community to develop recreation and leisure facilities in privately owned land.
Costs (including present and future costs, direct, indirect and contingent costs).	Funding source is 2% of the previous financial year's reserves financial contributions. Provides increased areas of recreational facilities for residents. No additional cost to carry forward funds already allocated.
Option B That Council does not approve to Carry Over Facilities in the Community Fund of \$10,000 to the 2022/23 financial year for Whakamārama Community Incorporated to assist with the building of a Kaimai Forest bike trail.	
Assessment of advantages and disadvantages including impact on each of the four well-beings: <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	May be appropriate when an application does not meet the requirements of the Policy. Risk that declining the carryover would result in the project not being able to proceed, which may affect community wellbeing.

	A significant amount of volunteer time has already been invested into this community project.
Costs (including present and future costs, direct, indirect and contingent costs).	Fund is 2% of the previous financial year's reserves financial contributions. Deny/limit access to recreational facilities for residents.

STATUTORY COMPLIANCE

Long Term Plan 2021–2031

Current Council Strategies	Relevant Details
Long Term Plan 2021 – 2031 Recreation and Leisure	<p>Goal: Provide appropriate opportunities to access the recreation and open space network.</p> <p>Our Approach: Recognise the need to achieve a balance enhancing accessibility to the open space network, while protecting areas where there are important natural, cultural and environmental values.</p> <p>Goal: Connect our spaces and places to each other and to destinations such as schools and community gathering places.</p> <p>Our Approach: Continue to implement the Walking and Cycling Action Plan, working with neighbouring councils, local communities and private funders as well as advocating government funding to develop our network.</p> <p>Goal: Provide spaces and places that our community are proud of, that are safe and that encourage participation.</p> <p>Our Approach: Support meaningful partnerships which increase opportunities for affordable access to recreation facilities and open space networks.</p> <p>Goal: Collaborate and partner with Tangata Whenua and the community to provide recreation and open space experiences.</p> <p>Approach:</p>

	<p>Use open space network plans and Iwi/Hapū management plans to identify potential sites that require protection in the future. Work in partnership to identify the potential to secure land that protects cultural and environmental values where these may be at risk of development.</p> <p>Continue to engage with the community, including on new or upgraded facility development, reserves management planning processes and concept plan/reserve development processes.</p>
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FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
2% of the previous financial year's financial contributions plus previously accumulated amounts	Balance of funds available for distribution

ATTACHMENTS

- 1. Facilities in the Community Fund – Whakamārama Community Inc. Application for Extension of Funding**  

From: Neville Dunton
To: Julie Webb
Date: Re: Facilities in the Community Fund - Whakamarama Community Inc
Subject: Monday, 4 April 2022 11:38:54 AM

Hello Julie,

As per this email thread I am formally applying for extension of the previously approved, but undrawn, Facilities in the Community Grant of \$10,000 to assist with the preliminary works around development of community bike trails at road end of Whakamarama Road. Whakamarama Community Inc continues to lead this proposal although we have established a Bike Trails sub-committee to push things along. DOC and Pirirakau Hapu have approved the development and we currently await a redrafted DOC / WCI Community Agreement which will incorporate the existing community facilities that WCI has established at Whakamarama Road end (Pa Kereru loop walking trails / Boardwalks / Bridges, etc and Pest eradication and environmental enhancement activities undertaken by WCI sub-committee, Friends of the Blade). I had been waiting for the revised DOC Agreement before seeking formal extension of the funding but owing to resignation of DOC Senior Ranger, Chelsea Brett effective 1/4/2022, we understand there will be further time delays before we actually receive a signature copy.

As per my mail 19 September 2021 (highlighted below in yellow) WCI has completed Cycle Trail H&S Policy statement, Assessment of Environmental Effects, and an updated Heritage Assessment. We are now at the point where Scope of Works is required which will permit our wee band of volunteers to scale the bike trails development in terms of estimated inputs and costs.

As for most of New Zealand the last couple of years have not been an easy period in which to move forward with these plans but we are now able to confidently proceed and would be grateful for Councils approval of extension of funding.

Sincerely,

Neville Dunton, Treasurer WCI

On 31/03/2022, at 4:39 PM, Julie Webb <Julie.Webb@westernbay.govt.nz> wrote: Hi Neville.

Just a reminder that Council's financial year ends on **30/6/22**. There is a risk that the group may lose the previously approved grant, if this is not extended to the 2021/22 year before 30/6/22, as per the agreement.

Please let me know if you would like me to forward any previous correspondence/agreement copy to you.

As per my earlier email, here is the link to this year's new round of the Facilities in the Community Fund and the Community Matching Fund, opening on 19/4/22, for the 2022/23 financial year.

[Grants and Funding for 2022/23](#)

Kind regards,

Julie

Julie Webb
PROJECT CO-ORDINATOR RESERVES AND
FACILITIES Kaiwhakarite Kaupapa Whenua Rahui
me Whakaurunga
julie.webb@westernbay.govt.nz
DDI 07 579 6732 - Monday to
Thursday Office 07 571 8008
[TECNPark.co.nz](https://www.tecnpark.co.nz/) | [Facebook](#)

From: Julie Webb
Sent: Monday, 28 February 2022 3:59 PM
To: Neville Dunton <nevvd@eol.co.nz>
Cc: Aaron Power <aaron9@xtra.co.nz>
Subject: RE: Facilities in the Community Fund - Whakamarama Community Inc

Thank you for the update Neville and of course your understanding.

Can I suggest you apply for the extension shortly, as it takes time to get this on to meeting agenda (these meetings are only "normally" run every 6-8 weeks), to ensure you can actually receive any money this financial year? The agreement and support documentation can wait until you submit your invoice to Council.

Unfortunately this will need to be repeated again from 1/7/22, but perhaps you can mention this in your email request, so it will be easier for the committee decide going forward.

Thank you.

From: Neville Dunton <nevdi@eol.co.nz>
Sent: Monday, 28 February 2022 3:55 PM
To: Julie Webb <Julie.Webb@westernbay.govt.nz>
Cc: Aaron Power <aaron9@xtra.co.nz>
Subject: Re: Facilities in the Community Fund – Whakamarama Community Inc
Hi Julie,

Thanks for your mail and explanation of things.

Appreciate the upset caused by this silly pandemic and the additional pressures that lockdowns place on organisations that need in person quora to make decisions....so all good from WCI perspective.

We have DOC and Pirirakau approval / blessing to proceed with the Bike Trails; I have been waiting on a revised Community Agreement from DOC incorporating the Bike Trails and also the preliminary mapping detail; the mapping detail is somewhat generic in terms of defining the development area (with a few trails already determined to follow historical tram / bullock lines) as we have yet to commission full design scope. The DOC documentation has been delayed owing to the same constraints you are experiencing at WBOPDC. I spoke with Emma Woods of DOC last Friday and she confirmed things are now moving again and we should have all necessary documentation shortly.
So, may I delay getting our request back to you in anticipation we will be able to submit copy of DOC Agreement, initial invoicing for costs paid to date, and confirmation of future drawdowns against invoice for balance of approved Grant. I anticipate we will invoice for full value in current financial year; if there is any change we will come back to you at soonest.

Kind regards

Neville Dunton

Treasurer, WCI

On 28/02/2022, at 2:56 PM, Julie Webb <Julie.Webb@westernbay.govt.nz> wrote:

Hi Neville.

I have been in discussions with Hamish Carnie recently, in relation to the outstanding Facilities in the Community Fund. As per my email to you in September, I do apologise, as I never followed this through, as all the meetings were cancelled for most of the end of last year. These have recently been reinstated as Zoom only Meetings, due to the Covid chaos.

Can you please re-send your request to me (as shown below in yellow), to confirm that you would still like me to go ahead and get your funding extension request added to the next Committee Agenda, as I would need to generate a report for my manager to approve for the committee.

For your information, if the remaining funds are going to be required to be extended to the 2022/2023 financial year, commencing 1/7/22, we will need to repeat this process and a new agreement needs to be signed by both parties, for each financial year.

Please also note, as mentioned below in my email to Hamish last year, **DOC approval is required before any funds will be released**. Can you please ensure confirmation of this is provided, prior to invoicing Council for any of the funding. **You also mentioned providing maps and specs for the cycle trail**. I don't recall receiving these. Paper copies could be delivered to the Barks Corner Officer, or emailed to me, if they're not too large.

Many thanks,

Julie

From: Hamish Carnie
<hamishcarnie@actioncoach.com> **Sent:**
Friday, 25 February 2022 2:09 PM
To: Julie Webb
<Julie.Webb@westernbay.govt.nz> **Subject:**
RE: Funding for Whakamarama Community Inc

The WCI treasurer tells me that formally applied for extension of this last year (Aug / Sept), at that time, confirmed renewal subject to formal request going before WBOPDC Community Fund Committee for ratification, but he's not heard back.

Cheers

Hamish Carnie

From: Julie Webb
Sent: Thursday, 16 September 2021 4:36 PM
To: Neville Dunton, nevdy@eol.co.nz
Subject: RE: Facilities in the Community - Whakamarama Community Inc request to extend approved grant to the 2021-22 Financial Year

Thank you Neville.

I have forwarded this on to the Recreational Planner, who will add this to the next Committee Agenda. I will get back to you if we need anything else. In the meantime, it would be great if you could send those plans to me. If they are super large files or large paper copies, you could either drop them off to your nearest Area Office, or Bakes Corner.

Thank you.

Julie

From: Neville Dunton <nevdy@eol.co.nz>
Sent: Thursday, 16 September 2021 4:32 PM
To: Julie Webb <Julie.Webb@westernbay.govt.nz>
Subject: Facilities in the Community - Whakamarama Community Inc request to extend approved grant to the 2021-22 Financial Year

Hi Julie,

Thanks for your mail; I was just about to write you to update things re the cycle trail development...

Aaron Power has been championing this project and, working from a slightly re-worked design proposal, we have thus far completed Cycle Trail H&S Policy Statement, Assessment of Environmental Effects, and an updated Heritage Assessment, all of which have been pre-requisites to keep DOC on board with the proposal and to provide approvals re land area / use from both DOC and Pirirakau. So, whilst no actual ground has yet been turned there has been significant preliminary work undertaken in order to start actual track formation when all the various interested parties align in agreement and funding commitments finalised. At this time the project remains under the umbrella of Whakamarama Community Inc but, as things progress, we will most likely establish a separate sub-committee similar to our Friends of the Blade Environmental Group. Hamish Carnie may well be one of a number of folk who will be part of the intended cycle trail sub-committee but for now, Whakamarama Community Inc remains the lead party.

Preliminary costs have been paid by WCI and it is timely we now request re-instatement of the original (but deferred) \$10,000 grant from 2016-17. Is it acceptable for this mail to be received as a request for presentation to the Committee, and once approved, for the new agreement to be presented for execution by WCI?

I will locate and provide you the latest design plans and preliminary specifications for the cycle trail.

Many thanks

Neville Dunton
Treasurer, WCI
Cell: 0274465634

On 16/09/2021, at 11:56 AM, Julie Webb <Julie.Webb@westernbay.govt.nz> wrote:

Hi Neville.

As you were the last person I dealt with, in relation to the Facilities in the Community Fund, funding agreement, plus I see that you and Sturt Kirkham were the ones that signed the original application, are you able to advise if Hamish Carnie is going to be to your/our contact for the Whakamarama Community Inc going forward, for the cycle trail development? Perhaps this will be a number of people?

I am just about to send Hamish a copy of the original agreement, so he knows what conditions were set, etc.

Hamish is asking about additional future funding for the project, including the car park and was also enquiring about the original \$10,000 that was granted in 2016/17, with the funds not yet collected. I advised that another

extension needs to be requested to the Committee, then once approved, a new agreement needs to be signed and sealed for the 2021/2022 financial year.

Thank you.

Julie

From: Julie Webb
Sent: Thursday, 16 September 2021 12:50
PM To: hamishcarnie@actioncoach.com
Subject: Funding for Whakamarama Community Inc
Hi Hamish.

As per our discussion today, please find the original Funding Agreement attached, along with the Community Committee Resolution. **Please note that written DOC land use approval is required as part of this funding agreement.**

An official extension request would need to go to the Community Committee, if you wish to extend this \$10,000 fund to this financial year. I will create a new agreement template, if/once the extension has been approved.

I have emailed Scott and Peter and will get back you with their feedback, in relation to other future funding requirements.

Here is the link to the funding page, as mentioned <https://www.westernbay.govt.nz/community/grants-and-funding>

Please let me know if there is anything else you require.

Kind regards,

Julie

11.4 PROPOSAL TO JOIN CO-LAB WAIKATO COUNCIL CONTROLLED ORGANISATION

File Number: A4598483

Author: James Graham, Acting General Manager Corporate Services

Authoriser: John Holyoake, Chief Executive Officer

EXECUTIVE SUMMARY

1. This report seeks Council's approval to undertake consultation in accordance with section 82 of the Local Government Act 2002 to join the Council Controlled Organisation (CCO) Co-Lab Waikato (Co-LAB). Joining the CCO will enable Council to plan and enter shared service arrangements with the Waikato member councils.

RECOMMENDATION

1. That the Acting General Manager Corporate Service's report dated 8 June 2022 titled 'Proposal to join Co-LAB Waikato Council-Controlled Organisation' be received.
2. That the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.
3. That, subject to fulfilment of legislative requirements in undertaking public consultation, Council **approves** that Council purchases an 8.3% shareholding in Co-LAB Waikato from Taupo District Council. The preferred option.
Or
4. That council **does not approve** the purchase of a shareholding in Co-LAB Waikato.

BACKGROUND

2. Council is currently a shareholder in Bay of Plenty Shared Services. (BOPLASS) BOPLASS has achieved considerable savings to Council in terms of shared procurement opportunities over many years. However, there have been limited opportunities for shared service delivery across the Bay of Plenty councils with BOPLASS acting as the vehicle to deliver these. The value to Council of joining Co-LAB as a shareholder is it will have the ability to participate in the strategic planning and direction of shared services offerings within Co-LAB and benefit from the shared delivery project outcomes.
3. Council has been offered the opportunity to purchase shares in Co-LAB, a shared service facilitator structured as a Council-Controlled Organization. The key function of Co-LAB is to drive collaboration between councils, improve customer service and

performance, and to reduce costs. Co-Lab has a track record of success in delivering shared service projects across its member councils as can be evidenced by their website. <https://www.colabsolutions.govt.nz/>. In addition, the 2022 draft Statement of Intent (SOI) has several priority projects which Council have an interest in participating in. These projects are as follows:

- Building consent shared service;
 - Customer digital enablement;
 - Three Waters stranded overheads assessment;
 - Learning and Development shared services;
 - Asset Management centre of expertise;
 - Regional policy and By-law development; and
 - 'Geographic information System' centre of excellence.
4. Becoming a member of Co-LAB doesn't commit Council to any prior or future shared service initiatives. The model to procure and develop shared services involves a collaborative approach to development via the Councils. Co-Lab's role in this process is as follows: Investigating the right opportunities, developing opportunities on time and within budget, ensure opportunity benefits are realised, provide services that meet the needs of councils and foster cross-council collaboration.
5. Council has been offered an opportunity to purchase Taupo District Councils (TDC's) shareholding in Co-LAB. TDC's reason for withdrawing from Co-LAB is based on a value assessment and a reinvestment of time and effort in new collaborative relationships. TDC will continue to participate in Co-LAB projects where it compliments their work plans.

SIGNIFICANCE AND ENGAGEMENT

6. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
7. The Policy requires Council and its communities to identify the degree of significance attached to issues, proposals, assets, decisions, and activities.
8. In terms of the Significance and Engagement Policy this decision is considered to be of medium significance given limited community impact and financial consequences.

9. While the financial investment required to enter Co-LAB is low, section 56 of the Local Government Act 2002 (LGA) requires Council to undertake a Special Consultative Procedure in order to become a shareholder of a Council-Controlled Organisation.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

10. Should Council approve the purchase of TDC's shareholding in Co-LAB, Council will be required to consult under section 82 of the LGA before becoming a shareholder. Due to the requirements of section 56 of the LGA, Council must undertake a Special Consultative Procedure as per section 83 of the Local Government Act.

Interested/Affected Parties	Planned Consultation		
Tangata Whenua	Consultation would be online via the "Have your Say" engagement platform with an opportunity provided for submitters to speak to their submission if desired.	Planned	Completed
General Public	Consultation would be online via the "Have your Say" engagement platform with an opportunity provided for submitters to speak to their submission if desired.		

ISSUES AND OPTIONS ASSESSMENT

Option A Council approves the purchasing of a shareholding of 8.3% in Co-Lab Waikato.	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<ul style="list-style-type: none"> • Council has a requirement to demonstrate efficiency, effectiveness, and value for money in the delivery of its services. Shared Service initiatives enhance this. • Collaboration and greater relationship building opportunities with Waikato councils is a benefit to our rate payers and Council.

<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<ul style="list-style-type: none"> • Initial purchase of uncalled \$1,000 share in the CCO has zero cost impact. • Operational expenditure 2022/2023 as follows: <ul style="list-style-type: none"> ◦ Annual share of overheads \$47,000. ◦ Opportunity development fund \$21,000. ◦ Variable - Incurred as an opt into project basis. • Capital Expenditure 2022/2023. <ul style="list-style-type: none"> ◦ Variable - Incurred as an opt into project basis.
<p>Option B Council does not approve the purchasing of a shareholding in Co-LAB Waikato.</p>	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<ul style="list-style-type: none"> • The status quo will be maintained, and Council will continue to demonstrate value for money through shared procurement via BOPLASS and its member Councils. • BOPLASS and its member Councils do not have the same strategic appetite for collaboration on shared services. • Strategic relationship opportunities with Waikato Councils will be more difficult.
<p>Costs (including present and future costs, direct, indirect, and contingent costs).</p>	<ul style="list-style-type: none"> • Costs outlined in Option A will be avoided.

STATUTORY COMPLIANCE

11. This report meets statutory compliance for providing issues and options to Council for whether or not to join a Council-Controlled Organization.

FUNDING/BUDGET IMPLICATIONS

- 12.

Budget Funding Information	Relevant Detail
Unbudgeted	<ul style="list-style-type: none">• Initial expenditure to fund Co-LAB operations for 2022/2023 is unbudgeted and is proposed to be reallocated from other budgeted initiatives. Ongoing operation costs will be budgeted for in future Annual Plans/Long Term Plans.• Any future work programmes undertaken as a result of Council's participation with Co-LAB will be funded through existing budgets.

11.5 RECOMMENDATORY REPORT FROM ANNUAL PLAN AND LONG TERM PLAN COMMITTEE – ADOPTION OF ANNUAL PLAN 2022/23 AND FEES AND CHARGES 2022/23

File Number: A4608350

Author: Barbara Clarke, Senior Governance Advisor

Authoriser: Rachael Davie, General Manager Strategy and Community

EXECUTIVE SUMMARY

This report seeks the adoption of the Annual Plan 2022/23 and the Fees and Charges 2022/23.

Council is required to consider the recommendations and resolve accordingly. The following options are available to Council and where appropriate the preferred option has been recommended. Please note the following is a recommendation only. The Council may resolve to:

- a. Adopt as recommended
- b. To modify
- c. Refer to another Committee
- d. To decline (giving reasons) and refer back to the Annual Plan and Long Term Plan Committee.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 29 June 2022, titled 'Recommendatory report from Annual Plan and Long Term Plan Committee – Adoption of Annual Plan 2022/23 and Fees and Charges 2022/23' be received.
2. That the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.
3. That the Annual Plan 2022/23 and Fees and Charges 2022/23 be amended in accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of APLTP22-3, dated 9 June 2022, and that the amended Annual Plan 2022/23 and Fees and Charges 2022/23 be adopted (as per Attachments A and B of the agenda report).
4. That, as the formal response to submitters, Council approves the Decision Document (as set in Attachment C of the agenda report), for all submitters, for dissemination as soon as practicable, following the adoption of the Annual Plan 2022/23.

5. That the Chief Executive Officer be delegated the authority to make such minor editorial changes to the Annual Plan 2022/23, and Schedule of Fees and Charges 2022/23, and Decision Document, as may be required.

RECOMMENDATIONS FROM ANNUAL PLAN AND LONG TERM PLAN COMMITTEE HELD 9 JUNE 2022

9.1 ANNUAL PLAN 2022/23 – DELIBERATIONS

The Committee considered a report from the Senior Policy Analyst. The Policy and Planning Manager introduced the report.

Staff responded to a question noting that an open letter to the Council, (referring to vaccination considerations), had been included as a submission to the Annual Plan, as the letter had been received during the Annual Plan consultation period. Staff considered the Annual Plan process to be the most appropriate, allowing for a timely response. Should Elected Members wish to redirect it to a different process, this could be done by resolution.

It was agreed that the letter did not need to be redirected. The Chairperson noted that the letter being referred to, had been sent to all councils in NZ through their Annual Plan processes.

The Chairperson advised that the report recommendation would be dealt with **in parts** as follows:

RESOLUTION APLTP22-3.1 – PART 1

Moved: Cr J Denyer
Seconded: Mayor G Webber

1. That the Senior Policy Analyst's report dated 9 June 2022 titled 'Annual Plan 2022/23 – Deliberations' be received.
2. That the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.
3. That all written and verbal feedback be received, from the consultation process 21 March to 21 April 2022, as set out in the documents titled 'Pukehina Development Rate – Submissions Pack', 'Annual Plan 2022/23 – Submissions Pack' and 'Fees and Charges 2022/23 – Submissions Pack', and circulated separately with this agenda.

CARRIED

RESOLUTION APLTP22-3.2 – PART 2

Moved: Mayor G Webber
Seconded: Cr A Sole

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

*Pukehina Development Rate, Topic One – Future of the Pukehina Development Rate*a. Option 2:

That Council pauses collection of the Pukehina Development Rate for the next two years.

CARRIED

Cr Dally requested that his vote against be recorded.

Reasons for decision:

- The Pukehina community would not need to pay the rate for the next two years.
- More time to see how the Government's Three Waters reform will affect the future of the fund.

RESOLUTION APLTP22-3.3 – PART 3

Moved: Cr D Thwaites

Seconded: Mayor G Webber

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

*Pukehina Development Rate – Topic Two – Refunding the reserve balance*b. Option 1:

That Council retains the accumulated funds from the Pukehina Development Rate.

CARRIEDReasons for decision:

- Considered prudent and pragmatic to leave the funds where they are for a period of two years.
- Balance of the Fund is not lost and will continue to gain interest.
- Could potentially help to offset future wastewater scheme costs, although it is not guaranteed to be attributed to Pukehina.
- If Council can retain ownership of the Fund through the Three Waters process, Council can revisit this conversation with the community following the new Three Waters Entities being established.

RESOLUTION APLTP22-3.4 – PART 4

Moved: Cr A Henry

Seconded: Cr J Denyer

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

*Capital Programme Changes – Changes to proposed 2022/23 Capital Budgets*c. Option 1:

That Council approves the proposed changes to the 2022/23 capital budgets.

CARRIEDReasons for decision:

- Allows for known changes in timing or cost to be accurately reflected in Council's 2022/23 capital budgets.
- Is the most pragmatic way of addressing the situation, and the reality that confronts Council.

RESOLUTION APLTP22-3.5 – PART 5

Moved: Cr M Murray-Benge

Seconded: Mayor G Webber

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

Capital Programme Changes – External Debt and Cost of Capital

d. Option 1:

That Council approves the proposed change to the 2022/23 cost of capital assumptions.

CARRIED

Reasons for decision:

- Aligns Council's strategic assumptions with forecast market reality.
- Is the most pragmatic way of addressing the situation and reflects the reality that has been discussed for some time.

RESOLUTION APLTP22-3.6 – PART 6

Moved: Cr D Thwaites

Seconded: Cr M Murray-Benge

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

Structure Plan Review

e. Option 1:

That the updated Structure Plans for Ōmokoroa, Waihi Beach, Te Puke and Katikati, as submitted in the schedule of projects for inclusion in 2022/23 Annual Plan (as attached to the agenda report) be approved.

CARRIED

Reason for decision:

- Council had reviewed the matter since the Long Term Plan, and these were the changes that had come through in the Annual Plan.

RESOLUTION APLTP22-3.7 – PART 7

Moved: Cr M Murray-Benge

Seconded: Mayor G Webber

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

*Ōmokoroa Reserves Acquisition Cost Increase*f. Option 1:

That Council approves increasing the budget for Ōmokoroa Active Reserves purchase by \$14 million to \$24 million.

CARRIEDReasons for decision:

- Allows for known changes in timing or cost to be accurately reflected in Council's capital budgets.
- This must be done by Council and it reflected the real cost of land in Ōmokoroa and across the entire district.

RESOLUTION APLTP22-3.8 – PART 8

Moved: Mayor G Webber

Seconded: Cr D Thwaites

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

*Other Annual Plan Submission Points*g. Option 1:

That submissions from 'New Zealand Chinese Language Week', 'Te Puna Memorial Hall Committee' and 'Ngai Tamawhariua' be deferred to existing operational processes.

AND

Option 2:

That no further action be taken in response to the submission from 'Greg Rzesniowiecki'.

CARRIEDReasons for decision:

Option 1

- Enables direct conversation with submitters as appropriate.
- Utilises current processes and resources.
- Responds more appropriately to submitter requests.

Option 2

- Council is not best placed to assess the national response to Covid-19.
- Council resource is focused on more appropriate matters.

RESOLUTION APLTP22-3.9 – PART 9

Moved: Cr A Henry

Seconded: Cr A Sole

Fees and Charges 2022/23

5. That in relation to the matters arising from Council/Committee decisions in relation to the Fees and Charges 2022/23, the Committee resolves:

- a. Reduction of Financial Contributions (FINCO's) for community housing and Papakāinga

Option 1:

That the proposal and criteria for FINCOs reductions for community housing and Papakāinga is adopted for inclusion in the Schedule of Fees and Charges 2022/23, subject to the changes as shown in the issues and options paper attached to the agenda report.

CARRIED

Reasons for decision:

- Responds to submission points seeking clarity on how reductions will be granted.
- Improves flexibility for both community housing developments and Papakāinga, which should support them to progress plans.
- No additional costs to Council are anticipated from these changes.

RESOLUTION APLTP22-3.10 – PART 10

Moved: Cr J Denyer

Seconded: Cr M Dean

Fees and Charges 2022/23

5. That in relation to the matters arising from Council/Committee decisions in relation to the Fees and Charges 2022/23, the Committee resolves:

- b. Fees and Charges including General Financial Contributions

Option 1:

That the Fees and Charges 2022/23 are amended to remove library fines for late items and are recommended for adoption.

CARRIED

Reasons for decision:

- Accessibility for library users in the 18-64 demographic
- Equity – no library users would be fined for late returns
- Cost benefit – staff time and administration for approximately \$7k income
- Capitalising on the Library App, which has resulted in a decline of fine income since its introduction
- Promote continued use of the library facilities and their place in the community
- Library users would not stop using the library due to unpaid fines for late items.

RESOLUTION APLTP22-3.11 – PART 11

Moved: Mayor G Webber

Seconded: Cr M Dean

6. That it be recommended to Council that the Annual Plan 2022/23 and Fees and Charges 2022/23 be amended in accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of APLTP22-3 dated 9 June 2022, and that the amended Annual Plan 2022/23 and Fees and Charges 2022/23 be adopted.

CARRIED

RESOLUTION APLTP22-3.12 – PART 12

Moved: Cr D Thwaites

Seconded: Mayor G Webber

7. That the Committee notes that the decision story will be prepared as the formal response to submitters, for adoption by Council alongside the Annual Plan 2022/23, and that the decision story will be in general accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of APLTP22-3 dated 9 June 2022.

CARRIED

STAFF COMMENTS

Staff support the recommendations in accordance with the report titled 'Annual Plan 2022/23 – Deliberations' as considered by the Annual Plan and Long Term Plan Committee on 9 June 2022.

ATTACHMENTS

1. **Attachment A – Annual Plan 2022/23** 
2. **Attachment B – Fees and Charges Schedule 2022/23** 
3. **Attachment C – Annual Plan 2022/23 Decision Document** 



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Introduction

Tīmatanga kōrero



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Message from the Mayor

He karere nō te Koromātua

Tēnā koutou,

Welcome to Western Bay of Plenty District Council's Annual Plan for the 2022-2023 financial year.

In this document you'll find details about the key decisions we made to finalise our Annual Plan. This is closely aligned with the plans we set out for year two of the Long Term Plan for 2022/23.

We have been mindful of our community through this Annual Plan process to, wherever possible, minimise the disruptions COVID-19 still presents, the increased cost of living and interest rates that most are having to live with.

Rather than carry on with the projects we had planned for the 2022/23 year in our Long Term Plan 2021-31 (LTP), we have considered our community's needs and the shifting situation, and where appropriate, we have made some changes to our programs and budget.

This year the only big change considered was in relation to the Pukehina Development Rate. For this reason, we undertook consultation directly with the Pukehina community on the future for that rate – whether they wished to pay, pause or stop the rate.

For the last 21 years the Pukehina community has paid \$20 a year, per rateable property, into a fund for a possible future wastewater scheme. The current balance of the fund is \$483,500.

But given the uncertainty around how Central Government's Three Waters Reform Programme could affect the fund the time was right to assess the situation.

I thank everyone in the Pukehina community who took the time to share their thoughts with us on this rate. Our job is to make decisions on behalf of the community, and we have done just that by pausing the fund for two years (a zero rate).

That is the most appropriate and sensible approach at this stage to give some time for the dust to settle around central government's Three Waters Reform Programme and see where to proceed from there.

As a Council we have worked hard to keep the rate increase for existing ratepayers to 3.92 percent, below the 4 percent commitment we made in our LTP.

Here's a few of the key projects we will deliver in the coming year:

- We have brought forward planned capital expenditure for pensioner housing from future years meaning we now have \$2.83m in 2022-23
- \$6.1m District-wide for wastewater treatment plant improvements
- \$1.3m for the Two Mile Creek bank protection in Waihi Beach
- \$1m support for community groups
- \$1m for walking and cycling initiatives
- \$3.1m minor capital roading improvements

Looking ahead, the future will be interesting for those leading local government.

We are facing reviews and reforms from central government that will have a major impact on the role councils have in the community. These reforms are: Three Waters, Resource Management Act and the Future for Local Government.

The reforms aim to achieve better outcomes for communities and the environment that surrounds those communities while at the same time giving greater effect to the principles of Te Tiriti o Waitangi.

The reviews and reforms are planned to provide considerable opportunity to further the purpose of local government and will fundamentally change the system that local government operates within, including how decisions are made and by whom, what local government does and how it does it, and who local government needs to work with to enhance community wellbeing.

As a Council we are committed to being future ready and will be keeping across the reform process as it begins to take shape.

Our community is important to us and we will continue to advocate for them at all levels and at every opportunity.

Finally, as I prepare to hand over the chains to the incoming Mayor, I want to thank the community for its input to ensure we have strong, connected and resilient neighbourhoods and communities where all of our people thrive, but most importantly, for giving me the privilege to serve you over the last six years.

Ngā mihi nui,



Garry Webber
Mayor



The Annual Plan process this year

Te hanga o tēnei Mahere ā tau

The Annual Plan is Council's updated plans for the coming financial year (1 July 2022 - 30 June 2023), setting out the work we are planning to undertake in your community. This Annual Plan is year two of the Long Term Plan (LTP) 2021-2031.

We considered what was outlined in the LTP and assessed what changes are needed to reflect current circumstances and community needs. We remain committed to what we said we would do in the LTP.

This year the only big change being considered affects the Pukehina Development Rate. For this reason Council undertook targeted engagement with the Pukehina community. This was the only material or significant change being considered.

We appreciate Covid-19 and the increased cost of living has presented challenges for everyone in the District and have taken this into account through the Annual Plan process.



Key matters Nga take matua

Whilst we are keeping largely to what was agreed within the Long Term Plan 2021-2031, we are still responsive to the changing environment and conversations with the community. Several changes were either considered or made through the Annual Plan process and are discussed below.

Pukehina Development Rate

Council decided to pause the collection of the Pukehina Development Rate for two years, until there is more certainty on the Three Waters reform and what it means for the Pukehina Community. This means that the rate will be set at \$0 for 2022/23 and 2023/24. Council can revisit this decision through the next Long Term Plan 2024-34 process.

This pause would mean the potential changes from the Three Waters Reform, led by Central Government, and from the Bay of Plenty Regional Council's work in the Waihi Estuary can be better understood. We can revisit this through the 2024 Long Term Plan if suitable.

Through this Annual Plan, we asked 'Should we continue, pause, stop, or re-purpose the Pukehina Development Rate?'. This was the only matter outlined for consultation in the Annual Plan Consultation Document.

For the past 21 years the Pukehina community has paid \$20 a year, per rateable property, into the Pukehina Development Fund, saving up funds toward a future wastewater scheme for the area.

There is a lot of uncertainty around when or if a wastewater scheme will be needed for Pukehina and exactly how much it would cost. We believe that a scheme will be needed at some point, and it could cost \$30-40 million, depending on the type of system that is required. If the rate should continue or how it could be used was the key question. The Pukehina Beach Residents' and Ratepayers' Association had requested Council consider this issue through a previous submission.

Targeted consultation with the Pukehina Beach community was undertaken. We received 141 submissions on this topic. The submissions are part of the considerations in making a decision. These are summarised below:

Option	Count	%
Option 1 - Continue to pay (Council's preferred option)	30	21
Option 2 - Pause.	25	18
Option 3 - Stop.	42	30
Option 4 - Repurpose.	43	31
Total	140*	100

* Note: One submission suggested an alternative option.

Consultation on the Pukehina Development Rate was focussed on the potential to cease collecting the development rate and/or to change the purpose of the Pukehina Development Rate and not related to the accumulated funds. However, Council received 19 submissions relating to refunding the balance of the Pukehina Development Fund to the ratepayers of Pukehina.

Council decided to retain the accumulated funds from the Pukehina Development Rate, as it is expected to be transferred to the new Three Waters entity. If Council can retain ownership of the Fund through the Three Waters process, Council can revisit this conversation with the community.

Other matters

In adopting the Final Annual Plan several other changes were made to better reflect current information. These were considered non-material and not significant. This included:

- Updating our assumptions regarding inflation and interest rates; and
- Changing specific project timing and costs to better reflect contracts in place, the pace of development and construction cost increases.

If you would like to read more about these individual changes, please see the agenda and minutes from Council's Annual Plan/ Long Term Plan Committee from June 9 2022 - available online at westernbay.govt.nz/council/meetings-and-committees/agendas-and-minutes.



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Our District, Our People Tō tātou Takiwā, tō tātou Iwi

Western Bay of Plenty District is one of the faster growing areas in New Zealand.

As at 30 June 2021 the Western Bay of Plenty District's estimated population is 57,355. The population is expected to reach around 69,980 by 2038.

Between the 2013 and 2018 censuses, the population of the District grew by 17.5% (7,630 people); it is estimated that the population will grow by 8.4% (4,864 people) in the next five years. Most of this growth has come from immigrants and migration from other parts of New Zealand.

Our District at a glance

To tatou Takiwa ma te titiro

19% of the District's population identify themselves as Māori which is higher than the national average of 17%.

19% of the population in the District are less than 15-years-old very close to the national average of 20%.

Over 90% of the people in the **Kaimai Ward** indicated they were of European ethnicity in 2018.

15% indicated they were Māori in the **Kaimai Ward** for the same period.

21% of residents in the District are over 65-years-old higher than the national average of 15%.



The Asian ethnicity in the **Katikati/Waihi Beach Ward** increased from 606 people in 2013 to 816 people in 2018 (+35%), while the Pacific People ethnicity increased from 342 people to 432 people (+26%) for the same period.

28% of the people in the **Maketu/Te Puke Ward** indicated they were of Māori ethnicity in 2018. 12% indicated they were Asian.

50% increase

The Asian and Pacific ethnicities increased in the **Maketu/Te Puke Ward** by 50% or over from the 2013 to 2018 Census.

Population statistics on this page are from the 2018 Census.

The District has a lower level of socio-economic deprivation than the country as a whole.



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The Pathway Forward

Te Ara ki Mua

The Te Ara Mua plan signifies the previous efforts to meet the aspirations of Māori and the Western Bay of Plenty District Council when it comes to kaupapa Māori.

Developing Māori capacity to contribute to decision-making

te whakawhanake i te mana maori ki te whai waahi ki te whakatau kaupapa

We recognise the importance and special place of Tangata Whenua within our communities and the additional responsibilities that the Local Government Act places on us to develop the capacity of Māori to take part in local government decision-making processes.

Equally, we acknowledge the journey that is required to develop positive and purposeful relationships with Tangata Whenua that can sustain us into the future.

We have a number of mechanisms for engagement and to involve Tangata Whenua in our decision-making processes. We will continue to review and improve them to ensure ongoing effectiveness.

We will continue to work with iwi and hapū to provide for their representation aspirations.

Te Ara Mua

Te Ara Mua is a plan that was developed by the Tauranga Moana and Te Arawa ki Takutai Partnership Forum. The Partnership Forum was disestablished in 2020, and two new forums, Te Kāhui Mana Whenua o Tauranga Moana and Te Ihu o Te Waka o Te Arawa were created in 2021.

Te Ara Mua has been used to inform Council's Long-Term Plan and Annual Plan and signifies the previous efforts of the Partnership Forum to meet the aspirations of Māori and the Western Bay of Plenty District Council when it comes to kaupapa Māori.

In time, Te Ara Mua will be superseded by the plans of the two forums once these have been developed.

Te Ara Mua provides Ngā Whetu, a framework for identifying issues of significance to Māori in line with the Treaty of Waitangi principles that have been adopted by Council, and the clear statutory obligations Council has to Māori. The Plan also outlines Ngā Kaihoe, an annual work programme for the Partnership Forum to drive actions that address issues of significance.

Our Kaupapa Māori team

This team initiates, builds and maintains our relationship with Tangata Whenua and Māori, ensures Kaupapa Māori is considered in Council's decision making, and strengthens our organisation's ability to appropriately engage with Māori through exposure to and training in kawa (protocols), tikanga (customs) and te reo (the Māori language).

Tangata Whenua engagement guidelines

Our Tangata Whenua engagement guidelines have been developed to assist staff in engaging with Tangata Whenua.

For further information

Find out more detail by reading Te Ara Mua on Council's website .
westernbay.govt.nz/council/working-with-maori

Your Mayor and Councillors Tō Koromatua me ngā Kaikaunihera

Katikati/Waihi Beach Ward Councillors

Garry Webber (Mayor)
027 270 3971
Garry.Webber@westernbay.govt.nz



James Denyer
021 858 007
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Anne Henry
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Allan Sole
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Kaimai Ward Councillors

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Murray Grainger
027 936 7994
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Te Puke/Maketu Ward Councillors

John Scrimgeour (Deputy Mayor)
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Grant Dally
022 123 6850
Grant.Dally@westernbay.govt.nz



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Chapter One

Wahanga Tuatahi

Introduction to our financials He kupu whakataki ki a maatau putea

What is covered in the financial supporting documentation?

This section of the Annual Plan 2022/23 covers the prospective financial statements, reserve funds, key changes to rates for 2022/23, along with a summary of projects that vary from the Long Term Plan 2021-2031 by over \$50,000 or have been bought forward. The key assumptions that are published in the Long Term Plan 2021-2031 have been reviewed and updates are noted in the first part of this chapter.

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Changes to the Strategic Assumptions Ngā panoni i ngā whakaaro rautaki

The Strategic Assumptions are the Council's 'best guess' at how the future may look. They form the basis for planning and are developed from a wide range of sources.

When planning for the Long Term Plan (LTP) 2021-2031 (which is the basis for this Annual Plan), we need to make assumptions about future trends and events that are outside our control. When making assumptions it is important to recognise the possibility that, over time, the assumption may prove to be incorrect.

During the development of this Annual Plan all the Strategic Assumptions were reviewed and either updated or reconfirmed. The Strategic Assumptions that required updating are provided on pages 17 to 21. All other assumptions in the LTP remain as published on pages 39 to 62 in the 'Strategic Assumptions' section in Chapter Two of the LTP 2021-31.

For the complete list of assumptions see the LTP 2021-2031
www.westernbay.govt.nz/longterm2021-2031

Economic Development

Assumption	Implication	Level of uncertainty	Impact	Mitigation
<p>The local economy will return to 2019 levels and grow from 2023.</p> <p>At the District and sub-regional wide levels, the economic outlook is fairly positive. Our economy has been cushioned from some of the impacts of Covid-19, due to our diverse economy, strong rural sector (especially horticulture) and low reliance on international tourists.</p> <p>The local economy will have largely recovered from the impacts of Covid-19 by close of 2023 with growth above 2019 levels.</p> <p>On the back of strong and continued population growth, the Western Bay of Plenty's economy is projected to continue to grow. We are part of the Golden Triangle (Auckland / Waikato / Bay of Plenty) and our economic growth is expected to be above the national average.</p> <p>We expect to see an increase in 'sustainable' low waste, low emission business practices as standard.</p> <p>We expect to see:</p> <ul style="list-style-type: none"> • significant growth in the kiwifruit industry • growth in the avocado industry • growth in domestic tourism. 	<p>The kiwifruit industry is a high water user, and its water demand will increase. This may put pressure on resources and infrastructure.</p> <p>Continued economic growth will require provision of business land. Demands for freight movement will need consideration in transport network planning.</p> <p>Growth in tourism means targeted infrastructure investment may be needed (such as toilets in rest areas, upgraded walking tracks). This will require cooperation with central government agencies.</p> <p>There may be increased pressure on the natural environment from increased use.</p> <p>The demands on the capacity of industry to deliver infrastructure projects may mean increased competition, leading to increased prices and possibly time delays.</p>	<p>High</p> <p>Forecasts align with national forecasts for economic growth and local trends, however the impacts of Covid-19 are uncertain.</p>	<p>Moderate</p> <p>The level of economic activity and growth in the District can directly impact ratepayers' ability to pay, whilst also influencing the level of financial contributions collected as development occurs or the level of demand placed on infrastructure.</p> <p>Investment decisions will be made cognisant of this uncertainty.</p>	<p>Continual monitoring of the situation and 'just in time' infrastructure will aid in mitigating some of these issues.</p> <p>Council will continually monitor the District's economic situation and may revise any plans, with consultation through Annual Plans if necessary.</p> <p>Council will continue to provide funding for organisations such as Priority One, Tourism BOP, Te Puke EDG, and Katch Katikati.</p>

2. Legislative

Assumption	Implication	Level of uncertainty	Impact	Mitigation
<p>We expect to see continued focus on the way Council delivers its core services and provides infrastructure for growth.</p> <p>Central Government direction on Three Waters Reform and Resource Management Act reform has provided some level of certainty. However, the actual structures and content of legislation has not been determined yet.</p> <p>There is likely to be increased regulation aimed at delivering higher public health and environmental standards.</p> <p>Legislative reforms are likely to continue to focus on alternative ways to deliver public services. For example the review of Three Waters and joint Council-controlled organisations for providing services. Similarly the Future for Local Government Review and the Resource Management Act reform will have impacts.</p> <p>It is prudent to plan on a business as usual approach to service delivery, but with an allowance for staff time for the initial phases as indicated by Central Government.</p>	<p>Council will need to be involved in any national conversations about service delivery, to ensure we are ready to adapt to any changes that are made at the national level.</p> <p>Costs associated with the impact of legislative changes may be recovered from Central Government in some circumstances, especially the cost of Three Waters transition. These may be substantial.</p> <p>Individual activities of Council may need to make specific assumptions.</p>	<p>Moderate</p> <p>Legislative change and national direction is highly dependent on the political direction and priorities at the time.</p>	<p>High</p> <p>Some changes to the delivery of services could significantly alter how Council functions, however the generally lengthy development process of legislation and implementation phases will allow for suitable planning and may require community consultation.</p> <p>Changes to the delivery of Three Waters could significantly impact Council's financial position, depending on how this is structured. This could impact the Council's levels of debt, forecast capital and operational expenditure and income. The actual impact can not be quantified at this point.</p>	<p>Continue to watch and input into legislative developments, to ensure a Western Bay of Plenty voice is heard and Council is prepared for any changes.</p>

3. Covid-19

Assumption	Implication	Level of uncertainty	Impact	Mitigation
<p>Disruptive events, such as Covid-19, have significant potential to cause shocks to international, national and local systems.</p> <p>Implications for the District are wide ranging and depend on the level of domestic infection rates, vaccine rates, new variants, national and international responses.</p> <p>Impacts on the economy and population growth are expected to be greatest, but possibly short term. International tourism is expected to be significantly impacted.</p> <p>Currently we are expecting economic impacts across the 2020-2022 years and for these to be largely recovered by the close of the 2023 year.</p> <p>We assume that our projects and works will be completed on time, as planned in the LTP, and there will be no significant delays caused directly or indirectly by Covid-19.</p>	<p>Council may need to be in a position to respond to emerging events. Council may consider bringing forward some infrastructure projects in order to help maintain economic activity in the District and support impacted workers.</p> <p>Alternatively, Council may look to defer projects in order to limit additional economic stresses.</p> <p>Council may need to change the way we work and how we use our public spaces to limit infection.</p> <p>Council may need to reschedule timing of projects and works or reconsider budgets, due to Covid-19.</p>	<p>High</p> <p>The future situation is uncertain and very difficult to predict.</p>	<p>High</p> <p>Implications for Council's growth and financial models and work programmes could be extensive. Council will have to be flexible in its response.</p> <p>The key impact of any lockdown affecting our District or material/contractor availability, would be potential delays in Council project delivery and associated expenditure.</p>	<p>Council will continue to monitor the situation and may revise any plans, with consultation through Annual Plans if necessary.</p>

4. Inflation rates

Assumption	Implication	Level of uncertainty	Impact	Mitigation																																			
<p>Costs are assumed to increase due to inflation.</p> <p>Financial projections for the 2022/23 year have been adjusted inline with indices prepared by BERL (October 2021), which deal specifically with the costs local government deal with. The indices are applied according to the types of expenditure that makes up each activity.</p> <p>For the 2021/22 year, there has been an observed price inflation for Local Government, particularly in contractor costs. The expectation is that these will remain for the medium to long-term.</p> <p>For the Uniform Targeted Rates (UTR) (stormwater, water and wastewater) the inflation rate is defined by Council and is generally based on historic and projected financial information:</p> <p>2022: 3% 2023-2031: 1%</p>	<p>Inflation rates impact the expected costs of our services in the future.</p> <p>These vary by activity as the type of goods purchased differ.</p>	<p>Moderate</p> <p>The level of uncertainty for this assumption is moderate. It is difficult to predict inflation over a 10 year period, therefore actual results are likely to vary from these indices, particularly from 2024 onwards.</p>	<p>Moderate</p> <p>If inflation is under-estimated and actual cost increases are materially higher than forecast, budgets for the first year of the LTP may be too low to complete the work scheduled for the year. In such cases the work would be re-scheduled.</p> <p>If inflation is less than forecast, some work may be brought forward from later years of the plan or surplus revenue held over</p>	<p>Inflation assumptions are reviewed each year as part of the annual budgeting process.</p>																																			
<table> <tr> <th colspan="5">Projected indexed prices from a 1,000 base in September 2021</th></tr> <tr> <th>Year</th><th>2021</th><th>2022</th><th>2023</th><th>2024</th></tr> <tr> <td>Roading</td><td>1000</td><td>1024</td><td>1048</td><td>1072</td></tr> <tr> <td>Planning and regulation</td><td>1000</td><td>1031</td><td>1055</td><td>1081</td></tr> <tr> <td>Water and environment</td><td>1000</td><td>1032</td><td>1058</td><td>1083</td></tr> <tr> <td>Community activity</td><td>1000</td><td>1020</td><td>1041</td><td>1064</td></tr> <tr> <td>Transport</td><td>1000</td><td>1026</td><td>1051</td><td>1076</td></tr> </table>					Projected indexed prices from a 1,000 base in September 2021					Year	2021	2022	2023	2024	Roading	1000	1024	1048	1072	Planning and regulation	1000	1031	1055	1081	Water and environment	1000	1032	1058	1083	Community activity	1000	1020	1041	1064	Transport	1000	1026	1051	1076
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5. Interest rates

Assumption	Implication	Level of uncertainty	Impact	Mitigation
Interest rates will fluctuate over the course of the LTP. Council's interest rate assumption for 2022/23 is 4.25%.	Interest rates govern the cost of borrowing. Whilst borrowing is beneficial in spreading the cost of infrastructure across all generations that benefit from it, fluctuating interest rates can impact how much we pay.	Low The level of uncertainty for this assumption is low. Council has a high level of confidence in these assumptions, which are based on cost, market information and hedges on existing borrowings through interest rate swaps, in conjunction with advice from New Zealand Treasury experts.	Moderate If interest rate assumptions were too low, it would result in borrowing costs being higher than forecast. If interest rate assumptions were too high, borrowing costs would be lower than forecast. A 0.5% movement on \$150m of debt equates to a \$750k movement in interest expense.	Interest rate assumptions are reviewed each year as part of the annual budgeting process.

Changes to projects

Ngā panoni ā mahi

There are some changes to specific project timing to better align with actual progress. These are not considered material.

Project variances of \$50,000 or more are disclosed below. The financial variances include changes to project costs and projects that have been brought forward, which are either operational or capital expenditure.

Planning for the future

Project Number	Project Name	Long Term Plan 2023 \$	This Plan \$	Difference \$	Explanation
294208	Resource Management - Ōmokoroa Structure Plan Stage 3	-	150,000	150,000	New project

Communities

Project Number	Project Name	Long Term Plan 2023 \$	This Plan \$	Difference \$	Explanation
280001	Property - elder housing capital	693,900	1,830,000	1,136,100	Timing changes

Wastewater

Project Number	Project Name	Long Term Plan 2023 \$	This Plan \$	Difference \$	Explanation
168603	Waihi Beach wastewater treatment	129,642	400,000	270,359	Timing changes
225632	Te Puke wastewater treatment plant upgrade	4,699,117	4,549,000	(150,117)	Timing changes
225635	Rangiorua Business Park share of contribution towards treatment plant upgrades	1,033,000	-	(1,033,000)	Timing changes
225724	Wastewater - Katikati treatment plant emergency storage	695,209	-	(695,209)	Timing changes
225744	Katikati wastewater treatment plant upgrades	154,950	1,200,000	1,045,050	Cost escalations
317301	Ōmokoroa Structure Plan - Wastewater	5,042,490	81,404	(4,961,086)	Timing changes
319502	Waihi Beach infiltration investigation and remedial work	72,310	-	(72,310)	Timing changes
323402	Katikati infiltration investigation	51,650	-	(51,650)	Savings
340501	Wastewater - District Wide reticulation modelling	10,330	70,000	59,670	Cost escalations

Stormwater

Project Number	Project Name	Long Term Plan 2023 \$	This Plan \$	Difference \$	Explanation
226361	Stormwater - Waihi Beach Pio Shores	475,180	50,000	(425,180)	Timing changes
226353	Waihi Beach 2 Mile Creek West Bank	2,892,400	1,300,000	(1,592,400)	Timing changes
226636	Te Puke Upgrades - Princess Street, Saunders Place	340,890	165,000	(175,890)	Timing Changes
226655	Te Puke upgrades Galway Place	\$61,980	-	(61,980)	Timing changes
317201	Ōmokoroa Structure Plan - Stormwater Industrial	3,739,511	3,627,096	(112,415)	Timing changes
322401	Minden Stormwater Investigation	\$51,650	-	(51,650)	Timing changes
322621	Kauri Point Upgrades	\$154,950	-	(154,950)	Timing changes
331501	Waihi Beach Otawhiwhi Marae Stormwater Drain	-	50,000	50,000	Timing changes
340101	Stormwater - District Wide Modelling	\$103,300	50,000	(53,300)	Timing changes
344801	Ōmokoroa Upgrades Myrtle Drive, Gerald Place	361,550	25,000	(336,550)	Timing changes

Water supply

Project Number	Project Name	Long Term Plan 2023 \$	This Plan \$	Difference \$	Explanation
243002	Water - Eastern Reticulation Improvements	986,515	717,000	(269,515)	Timing changes
243029	Water - Eastern Treatment Plant Renewals and Improvements	220,907	113,850	(107,057)	Timing changes
243033	Eastern water consents and compliance renewals	77,475	-	(77,475)	Timing changes
243034	Water - Muttons treatment plant - renewal	516,500	-	(516,500)	Timing changes
243307	Water - Ōmokoroa Structure Plan	1,056,010	1,608,503	552,493	Cost escalations
243320	Water - Central additional bore	309,900	788,000	478,100	Timing changes
243335	Water - Central Additional Reservoir	1,136,300	500,000	(636,300)	Timing changes
243340	Water - Central site security and electrical intruder alarms	193,171	1,145,000	951,829	Cost escalations
243619	Water - Western Reticulation Capital Improvements	371,880	285,000	(86,880)	Savings
243623	Waihi Beach Structure Plan - Water	136,873	-	(136,873)	Timing changes
287112	Water - Eastern alternative supply	1,136,300	600,000	(536,300)	Timing changes
287118	Water - Eastern Structure Plan implementation	136,356	85,115	(51,241)	Savings
350026	Water - Eastern supply to Rangiora Business Park	413,200	-	(413,200)	Savings

Transportation

Project Number	Project Name	Long Term Plan 2023 \$	This Plan \$	Difference \$	Explanation
210413	Transportation - Minor Capital Roading Improvements	2,889,600	3,096,000	206,400	Timing changes
283423	Transportation - One Network Maintenance Contract Pavement Surfacing (Reseals)	1,774,442	2,187,242	412,800	Timing changes
283429	Transportation - One Network Maintenance Contract Pavement	1,862,332	2,275,289	412,957	Timing changes
293201	Network Upgrades - JOG	206,400	-	(206,400)	Timing changes
302801	Waihi Beach roading Structure Plan	887,592	-	(887,592)	Timing changes
302901	Transportation - Katikati Structure Plan	1,758,417	1,225,000	(533,417)	Timing changes
302902	Transportation - Katikati Structure Plan funding	620,683	450,000	(170,683)	Timing changes
303001	Ōmokoroa Roding Structure Plan - Catchment	425,332	3,778,217	3,352,885	Cost escalations
303003	Ōmokoroa Roding Structure Plan - Rural	-	55,500	55,500	Cost escalations
303004	Ōmokoroa Roding Structure Plan - Strategic	-	249,750	249,750	Cost escalations
303005	Ōmokoroa Roding Structure Plan - Rates	-	138,750	138,750	Timing changes
303012	CIP1A - Ōmokoroa Structure Plan - Prole Road Urbanisation	2,980,208	1,300,000	(1,680,208)	Timing changes
303013	CIP1B - Ōmokoroa Structure Plan - Prole Road - Hamurana Road to end	2,071,953	-	(2,071,953)	Timing changes
303015	CIP2B - Hamurana Rd Urbanisation Gane Place to NE Western Ave	454,080	80,000	(374,080)	Timing changes
303016	CIP3A - Omokoroa SP - Sthn Industrial Rd - Design	1,032,000	600,000	(432,000)	Timing changes
303019	CIP4B - Omokoroa SP - Omokoroa Road Urbanisation - Margaret Drive to Tralee Street	1,229,938	500,000	(729,938)	Timing changes
303022	CIP5C - Ōmokoroa Structure Plan - Ōmokoroa Road Urbanisation - Prole Road to Neil Group	1,444,800	1,000,000	(444,800)	Timing changes
303023	CIP5D - Ōmokoroa Structure Plan - Ōmokoroa Road - Neil Group Roundabout	1,341,600	900,000	(441,600)	Timing changes
303024	CIP5D - Ōmokoroa Structure Plan - Ōmokoroa Road Urbanisation - Neil Group to Railway Line	1,100,973	700,000	(400,973)	Timing changes
353901	Transportation - Public Transport Infrastructure (UFTI commitment)	103,200	-	(103,200)	Timing changes

Finances at a glance 2022-23

He tirohanga i ngā pūtea 2022-23

Comparison of District rates. All ratepayers contribute to Council's District rate, which is made up of four different rates, i.e.:

- General Rate
- Library Rate
- Roading Rate
- Environmental Protection Rate

Council also levies targeted rates for services provided within a specific area of benefit.

The Western Bay of Plenty District is one of the country's fastest growing districts. While Council's costs will increase as a result, so will the ratepayer base over which those costs are spread.

To more fairly compare one year's budget with the next, Council makes an allowance for growth, which this year is 1.50%. Inflation is estimated at 2.90%.

The figures below exclude a 2% bad debt provision on all rates, or GST. From 2022/23 Western Bay of Plenty District Council no longer collects rates on behalf of Bay of Plenty Regional Council.

2021/2022		2022/23
Budget	Rate	Budget
\$		\$
27,853,562	General Rate	28,595,005
2,614,667	Library Rate	2,718,435
30,468,229	Subtotal	31,313,440
14,694,738	Roading Rate	16,445,645
1,474,000	Environmental Protection Rate	1,474,000
46,636,967	Total	49,233,094



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Funding Impact Statements and other rating information

Ngā taukī tuku pūtea me ētahi
pārongo rēti

This statement shows the rate charges for 2022-23, as well as the basis for the charges.

What rates are used for he aha nga reiti e whakamahia ana

There are three main types of rates:

General Rate

This consists of:

- a rate in the dollar charged on capital value
- a Uniform Annual General Charge (UAGC), which is a flat amount levied on each rating unit.

The General Rate is used to fund our day-to-day operations and activities that are considered to be mainly for public benefit.

Targeted Rates

Council uses targeted rates to fund particular activities or group of activities where the Council does not consider it appropriate to charge all ratepayers. This rating tool is chosen where services are specific to a particular community or area within the District and it is not considered fair to charge all ratepayers. For example charges for water, wastewater and town centre promotion.

Roading Rate

This consists of:

- A rate in the dollar charged on land value
- The roading charge, which is a flat amount levied on each rating unit
- The rural works charge, which is a fixed amount on every rural zoned property in the District.

The Roothing Rate is used to fund the building and maintenance of the roading network within the District.

To see what Council's rating approach could mean for your rates, on pages 48 and 49 we have put together a few examples of the effect on the rates of typical properties across the District.

Each typical property type total rates examples were calculated across five areas of the District within the three wards:

- Katikati/Waihi Beach Ward
- Kaimai Ward
- Maketu/Te Puke Ward

There are a number of different ward-based or area of benefit charges that apply, which affect the total rates paid. Some properties are connected to services like reticulated water supply and wastewater, which also affect rates.

Please note that these examples do not include GST. From 2022/23, Western Bay of Plenty District Council no longer collects rates on behalf of Bay of Plenty Regional Council.

Area of Benefit for halls (map)

To view the Area of Benefit for halls view www.westernbay.govt.nz/area-of-benefit-halls

Funding Impact Statement - Rates

Rate Funding Mechanisms 2022/23

The following rates are GST exclusive. The defined areas of benefits, land areas, or zones are available on Council maps at - Barks Corner, Tauranga and can be viewed on our website at www.westernbay.govt.nz. Further detail on the rate funding mechanisms can be found in Councils Revenue and Financing Policy.

General Rates

General rates are set under section 13 of the Local Government (Rating) Act 2002 on a differential basis on the capital value of all rateable rating units for the District. General Rates consist of a rate in the dollar charged on capital value and a Uniform Annual General Charge (UAGC) which is a flat amount assessed on each rateable rating unit.

Our policy is to have the same system for charging General Rates across the whole District. Our current differential rates policy is that all rateable rating units are charged at a differential of 1.0 for the General Rate.

The different categories of land and rates are outlined in the table below. The objectives of the differential rate, in terms of the total revenue sought from each category are:

Source	Differential categories	Matters	Factor of liability	2021/22 Annual Plan Revenue (\$)	General Rate in the dollar of capital value	2022/23 Annual Plan Revenue (\$)
General rate	Residential zoned areas	Zone	Capital value	7,172,174	0.0009169	7,586,466
	Rural zoned areas	Zone	Capital value	15,779,466	0.0009169	16,690,947
	Commercial/industrial zoned area/post-harvest zoned areas	Zone	Capital value	798,175	0.0009169	844,280
	Forestry	Zone	Capital value	109,596	0.0009169	115,926
Total General Rates				23,859,411		25,237,620

Uniform Annual General Charge (UAGC)

A uniform annual general charge set under section 15 (1) of the Local Government (Rating) Act 2002 for all rateable land within the District. The size of the UAGC is set each year by Council and is used as a levelling tool in the collection of General Rates. The combined revenue sought from both the UAGC and certain targeted rates set on a uniform basis, is to be assessed close to but not exceeding 30% of the total rates revenue. If the Uniform Annual General Charge (UAGC) were set at zero the effect would be to increase the amount of General Rates assessed on capital value which would increase the share assessed on properties with higher capital values and decrease the share assessed on lower capital values. In setting the level of the UAGC, we consider the following issues:

- The impact of a high UAGC on those with low incomes and relatively low property values.
- The impact of a low UAGC on the relative share of rates levied on large rural properties.
- Fairness and equity and the social consequences of an unfair distribution of rates.
- The collective effect of other flat charges (e.g. environmental protection rate, targeted rate for libraries) on affordability for low income households.

Source	Differential categories	Matters	Factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
UAGC	-	-	Fixed amount per rating unit	4,796,400	210	4,869,480

Funding Impact Statement - Rates

Targeted Rates

We use targeted rates (as defined in the Local Government (Rating) Act 2002) to collect funds over areas of benefit. This rating tool is chosen where the services provided are specific to a particular community or area within our District and it is not considered fair to charge all ratepayers. These rates are collected according to the factors listed below. Area of Benefit maps for the various targeted rates can be viewed on our website at www.westernbay.govt.nz.

Roading rates

The Council sets three roading rates. One is a differentiated targeted rate. The second targeted rate is District-wide on all rateable rating units. The third rate is for all rateable rating units which have a rural zoning.

This consists of:

- A rate in the dollar charged on land value
- The roading charge, which is a flat amount levied on each rating unit
- The rural works charge, which is a fixed amount on every rural zoned property in the District.

The Roothing Rate is used to fund the building and maintenance of the roading network within the District.

Source	Differential categories / Categories	Matters	Factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Roothing rate	1. Residential and Rural zoned	Land use	Land value	9,594,254	0.000740	10,737,434
	1. Forestry zoned	Land use	Land value	73,846	0.000740	82,645
	1. Commercial/Industrial or Post-harvest zoned	Land use	Land value	489,397	0.001481	547,710
	2. Roothing rate (District-wide)	All rateable land within the local authority district	Fixed amount per rating unit	1,796,388	86.70	2,010,432
	3. Roothing rate (Rural-zoned)	Land use	Fixed amount per rating unit	3,034,748	328.18	3,396,347
Total Roothing targeted rates				14,988,633		16,774,567

Funding Impact Statement - Rates

Community Board targeted rates

The community board rates are uniform targeted rates set under section 16 of the Local Government (Rating) Act 2002. The community board rates part fund community board activity. The different rates are based on where the land is situated (refer to Council maps). The rates are outlined in the table below.

Source	categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Community Boards	Waihi Beach	Location	Fixed amount per rating unit	83,017	26.68	83,017
	Katikati	Location	Fixed amount per rating unit	100,239	21.86	100,239
	Ōmokoroa	Location	Fixed amount per rating unit	76,845	38.38	76,845
	Te Puke	Location	Fixed amount per rating unit	121,811	29.84	121,811
	Maketu	Location	Fixed amount per rating unit	80,507	137.62	80,507
Total Community Board targeted rates				462,419		462,419

Environmental Protection Targeted Rate

The environmental protection rate is a uniform targeted rate set under section 16 of the Local Government (Rating) Act 2002. It is set as a fixed amount per rating unit for the District. The environmental protection rate part funds the following activities: wastewater, environmental protection, recreation and open space.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Environmental Protection Rate	-	All rateable land within the District	Fixed amount per rating unit	1,503,480	64.84	1,503,480

Funding Impact Statement - Rates

Solid Waste Targeted Rates

The solid waste rate is a targeted rate set under section 16 (3) (b) of the Local Government (Rating) Act 2002. The solid waste rate part funds the solid waste activity.

Source	Categories	Matters	Factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Solid waste	Western	Location - Katikati/Waihi Beach ward	Fixed amount per rating unit	647,089	86.37	678,748
	Eastern	Location - Te Puke/Maketu ward	Fixed amount per rating unit	380,150	53.53	391,097
Total Solid Waste targeted rates				1,027,239		1,069,844

Ōmokoroa Greenwaste

The Ōmokoroa greenwaste rate is a uniform targeted rate set under section 16 of the Local Government (Rating) Act 2002. The Ōmokoroa greenwaste targeted rate part funds greenwaste facilities. The targeted rate is on all rating units in the Ōmokoroa community board defined area of benefit.

Source	Differential categories	Matters	Factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Ōmokoroa greenwaste		Location - Ōmokoroa	Fixed amount per rating unit	110,748	54.88	128,529

Kerbside Collection

The kerbside collection rate is a uniform targeted rate set under section 16 (3) (b) of the Local Government (Rating) Act 2002. The kerbside collection rate part funds the solid waste activity.

Source	Categories	Matters	Factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Rural Kerbside Collection	Rural service area	Service Provision	Extent of service provision (partial service)	501,264	85.22	522,143
Urban Kerbside Collection	Urban service area	Service Provision	Extent of service provision (full service)	1,462,327	129.57	1,517,265
Total Waste & Recycling Initiatives targeted rates				1,963,591		2,039,408

Funding Impact Statement - Rates

Library Services Targeted Rates

The library services rates are targeted rates set under section 16 of the Local Government (Rating) Act 2002. They are a fixed amount per rating unit for the District, and a fixed amount for the defined area of benefit Te Puna. The library services targeted rates part fund the library activity.

Source	Categories	Matters	Differential factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Library Services	District-wide	All rateable land within the District	Fixed amount per rating unit	2,655,740	119.10	2,761,584
Te Puna Library rate		Location - Te Puna area of benefit	Fixed amount per rating unit	11,220	7.23	11,220
Library Services rate				2,666,960		2,772,804

Funding Impact Statement - Rates

Western Water

The western water rates are differential targeted rates set under section 16 and a volumetric water rates set under section 19 of the Local Government (Rating) Act 2002. The western water targeted rate part funds the western water activity, this area approximates the Katikati/Waihi Beach ward. The different categories of land are based on the provision or availability of water supply services provided by Council on all rating units in the western water zone. Where a rating unit has the ability to, but is not connected to the water supply an availability rate is charged. The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Western water	Metered connection (standard 20mm)	Location of land and provision or availability of service	Per connection	2,619,304	371.24	2,670,329
	Metered connection (additional to standard 20mm)	Location of land and provision or availability of service	Per connection	27,037	96.06	26,513
	Metered connection (25mm)	Location of land and provision or availability of service	Per connection	4,323	207.89	4,366
	Metered connection (32mm)	Location of land and provision or availability of service	Per connection	-	421.71	-
	Metered connection (40mm)	Location of land and provision or availability of service	Per connection	3,308	1,113.72	3,341
	Metered connection (50mm)	Location of land and provision or availability of service	Per connection	13,508	1,949.01	13,643
	Metered connection (100mm)	Location of land and provision or availability of service	Per connection	8,822	8,909.76	8,910
	Metered connection (150mm)	Location of land and provision or availability of service	Per connection	-	20,511.01	-
	Unmetered connection	Location of land and provision or availability of service	Per connection	-	483.32	-
	Availability charge	Location of land and availability of service	Per rating unit	54,034	185.62	54,201
	Consumption charge	Location of land and provision or availability of service	A fixed amount per cubic metre of water consumption		1.24	
	Woodland Road water supply extension (capital repayment over time through rate)	Location of land in defined area of benefit and provision or availability of service	Per rating unit	2,109	527.37	2,109
	Woodland Road water supply extension (one-off capital repayment)	Location of land in defined area of benefit and provision or availability of service	Per rating unit	32,640	2,877.23	25,895
Total western water rates				2,765,085		2,809,307

Funding Impact Statement - Rates

Central Water

The central water rates are differential targeted rates set under section 16 and a volumetric water rates set under section 19 of the Local Government (Rating) Act 2002. The central water targeted rate part funds the central water activity. The area serviced is approximated by the Kaimai Ward area. The different categories of land are based on the provision or availability of central water supply services provided by Council on all rating units in the central water zone. Where a rating unit has the ability to, but is not connected to the water supply an availability rate is charged.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Central water	Metered connection (standard 20mm)	Location of land and provision or availability of service	Per connection	1,549,675	371.24	1,625,660
	Metered connection (additional to standard 20mm)	Location of land and provision or availability of service	Per connection	24,686	96.06	24,207
	Metered connection (25mm)	Location of land and provision or availability of service	Per connection	5,763	207.89	5,821,
	Metered connection (32mm)	Location of land and provision or availability of service	Per connection	-	421.71	-
	Metered connection (40mm)	Location of land and provision or availability of service	Per connection	-	1,113.72	-
	Metered connection (50mm)	Location of land and provision or availability of service	Per connection	15,438	1,949.01	15,592
	Metered connection (100mm)	Location of land and provision or availability of service	Per connection	-	8,909.76	-
	Metered connection (150mm)	Location of land and provision or availability of service	Per connection	-	20,511.01	-
	Unmetered connection	Location of land and provision or availability of service	Per connection	957.06	483.32	966.64
	Availability charge	Location of land and availability of service	Per rating unit	48,888	185.62	49,375
	Consumption charge	Location of land and availability of service	A fixed amount per cubic metre of water consumption	-	1.24	
	Total central water rates			1,645,408		1,721,622

Funding Impact Statement - Rates

Eastern Water

The eastern water rates are differential targeted rates set under section 16 and a volumetric water rates set under section 19 of the Local Government (Rating) Act 2002. The eastern water targeted rate part funds the eastern water activity. The area serviced is approximated by the Maketu/Te Puke Ward area. The different categories of land are based on the provision or availability of central water supply services provided by Council. The targeted rates are on all rating units in the Eastern water area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the water supply an availability rate is charged.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Eastern water	Metered connection (standard 20mm)	Location of land and provision or availability of service	Per connection	1,987,819	371.24	2,000,984
	Metered connection (additional to standard 20mm)	Location of land and provision or availability of service	Per connection	15,772	96.06	15,466
	Metered connection (25mm)	Location of land and provision or availability of service	Per connection	6,999	207.89	7,068
	Metered connection (32mm)	Location of land and provision or availability of service	Per connection	-	421.71	-
	Metered connection (40mm)	Location of land and provision or availability of service	Per connection	5,514	1,113.72	5,569
	Metered connection (50mm)	Location of land and provision or availability of service	Per connection	28,946	1,949.01	29,235
	Metered connection (100mm)	Location of land and provision or availability of service	Per connection	26,465	8,909.76	26,729
	Metered connection (150mm)	Location of land and provision or availability of service	Per connection	20,308	20,511.01	20,511
	Unmetered connection	Location of land and provision or availability of service	Per connection	1,436	483.32	1,450
	Availability charge	Location of land and availability of service	Per rating unit	53,850	185.62	48,632
	Consumption charge	Location of land and provision or availability of service	A fixed amount per cubic metre of water consumption	-	1.24	
	Black Road water supply extension (capital repayment over time through rate)	Location of land in defined area of benefit and provision or availability of service	Per rating unit	2,045	511.27	2,045
	Black Road water supply extension (one-off capital repayment)	Location of land in defined area of benefit and provision or availability of service	Per rating unit	-	2,789.44	-
	Gibraltar water scheme	Location of land in defined area of benefit and provision or availability of service	Per rating unit	2,900	100	2,900
Total eastern water rates				2,152,053		2,160,589

Funding Impact Statement - Rates

Waihi Beach Wastewater

The Waihi Beach wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Waihi Beach wastewater targeted rate part funds the Waihi Beach wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Waihi Beach wastewater area. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged. A rating unit used primarily as a residence is deemed to only have one toilet.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Waihi Beach wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	74,584	476.77	72,469
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	2,621,738	953.53	2,671,791
	Multiple pan charge	Location of land and provision or availability of service	Per water closet or urinal after the first	308,080	799.90	311,161
	Waihi Beach School	Location of land and provision or availability of service	Per rating unit	8,085	8,085	8,085
Total Waihi Beach wastewater				3,012,487		3,063,506

Funding Impact Statement - Rates

Katikati Wastewater

The Katikati wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Katikati wastewater targeted rate part funds the Katikati wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Katikati wastewater area. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged. A rating unit used primarily as a residence is deemed to only have one toilet.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Katikati wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	72,696	476.77	52,921
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	2,175,183	953.53	2,271,308
	Multiple pan charge	Location of land and provision or availability of service	Per water closet or urinal after the first	281,945	799.90	284,764
	Katikati College	Location of land and provision or availability of service	Per rating unit	22,993	22,993	22,993
	Katikati Primary	Location of land and provision or availability of service	Per rating unit	14,722	14,722	14,722
Total Katikati wastewater				2,567,539		2,646,709

Funding Impact Statement - Rates

Ōmokoroa Wastewater

The Ōmokoroa wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002.

The Ōmokoroa wastewater targeted rate part funds the Ōmokoroa wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Ōmokoroa wastewater area. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged. A rating unit used primarily as a residence is deemed to only have one toilet.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Ōmokoroa wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	74,584	476.77	97,261
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	1,873,075	953.53	2,102,534
	Multiple pan charge	Location of land and provision or availability of service	Per water closet or urinal after the first	183,739	799.90	185,577
	Ōmokoroa Point School	Location of land and provision or availability of service	Per rating unit	6,813	6,813	6,813
	Astelia Place	Location of land in Astelia Place and availability of service	Per rating unit	1,187	593.64	1,187
Total Ōmokoroa wastewater				2,139,398		2,393,372

Ongare Point

The Ongare Point wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Ongare Point wastewater targeted rate part funds the Ongare Point Wastewater wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all properties in the Ongare Point wastewater area. The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Ongare Point Wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	-	476.77	954
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	44,372	953.53	51,491
	Multiple pan charge	Location of land and provision or availability of service	Per water closet or urinal after the first	-	799.90	-
Total Ongare Point wastewater				44,372		52,444

Funding Impact Statement - Rates

Te Puke Wastewater

The Te Puke wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Te Puke wastewater targeted rate part funds the Te Puke wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Te Puke wastewater area. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged. A rating unit used primarily as a residence is deemed to only have one toilet.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Te Puke wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	32,571	476.77	44,340
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	2,667,998	953.53	2,708,979
	Multiple pan charge	Location of land and provision or availability of service	Per water closet or urinal after the first	586,857	799.90	592,726
	Te Puke High School	Location of land and provision or availability of service	Per rating unit	12,657	12,657	12,657
	Te Puke Intermediate School	Location of land and provision or availability of service	Per rating unit	13,692	13,692	13,692
	Te Puke Primary School	Location of land and provision or availability of service	Per rating unit	12,867	12,867	12,867
	Fairhaven Primary School	Location of land and provision or availability of service	Per rating unit	11,560	11,560	11,560
	Te Timatanga Hou Kohanga Reo	Location of land and provision or availability of service	Per rating unit	236	236	236
Total Te Puke wastewater				3,338,439		3,397,056

Funding Impact Statement - Rates

Maketu / Little Waihi Wastewater

The Maketu / Little Waihi wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Maketu / Little Waihi wastewater targeted rate part funds the Maketu / Little Waihi Wastewater wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Maketu / Little Waihi wastewater area. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged. A rating unit used primarily as a residence is deemed to only have one toilet.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Maketu / Little Waihi Wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	50,981	476.77	28,606
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	439,002	953.53	437,670
	Multiple pan charge	Location of land and provision or availability of service	Per water closet or urinal after the first	35,639	799.90	35,996
	Maketu / Little Waihi Wastewater School	Location of land and provision or availability of service	Per rating unit	2,912	2,912	2,912
Total Maketu / Little Waihi Wastewater				528,534		505,184

Funding Impact Statement - Rates

Waihi Beach Coastal Protection

The Waihi Beach Coastal Protection rates are targeted rates set under sections 16 and 17 of the Local Government (Rating) Act 2002. The Waihi Beach Coastal Protection targeted rates part fund coastal protection in Waihi Beach. The different categories of land are based on the provision of services provided by Council. The targeted rates are on all rating units in the Waihi Beach area. The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Waihi Beach Coastal Protection	Rock revetment area of benefit - Operational	Location of land and provision or availability of service	Per rating unit	9,174	173.09	9,174
	Rock revetment area of benefit - Capital	Location of land and provision or availability of service	Per rating unit	34,194	1,486.69	34,194
	Rock revetment area of benefit capital lump sum (optional)*	Location of land and provision or availability of service	Per rating unit	-	14,924	-
	- Ward area	Location of land and provision or availability of service	Per rating unit	43,879	14.10	44,584
	- Dunes northern end area of benefit	Location of land and provision or availability of service	Per rating unit	14,367	624.66	14,367
	- Dunes Glen Isla Place area of benefit	Location of land and provision or availability of service	Per rating unit	4,504	643.41	4,504
Total Waihi Beach Coastal Protection				106,118		106,823

*Lump sum contributions are invited in respect of Waihi Beach Rock Revetment within the defined areas of benefit in lieu of future payments of the Rock Revetment area of benefit - capital rate above. Offer letters are sent out each year inviting rate payers to make a lump sum contribution.

Funding Impact Statement - Rates

Stormwater

The stormwater rate is a differential targeted rate set under section 16 of the Local Government (Rating) Act 2002. Stormwater targeted rate part funds stormwater in defined areas of benefit. The different categories of land are based on the provision services provided by Council. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Stormwater	Kauri Point	Location of land and provision or availability of service	Fixed amount per rating unit	14,295	176.08	14,439
	Tanners Point	Location of land and provision or availability of service	Fixed amount per rating unit	19,351	176.08	19,545
	Te Puna	Location of land and provision or availability of service	Fixed amount per rating unit	23,709	176.08	24,123
	Pukehina	Location of land and provision or availability of service	Fixed amount per rating unit	111,920	176.08	113,043
	Waihi Beach	Location of land and provision or availability of service	Fixed amount per rating unit	1,269,489	409.12	1,293,637
	Katikati	Location of land and provision or availability of service	Fixed amount per rating unit	882,648	409.12	911,519
	Ōmokoroa	Location of land and provision or availability of service	Fixed amount per rating unit	879,812	409.12	953,659
	Ongare Point	Location of land and provision or availability of service	Fixed amount per rating unit	18,653	176.08	10,389
	Tuapiro Point	Location of land and provision or availability of service	Fixed amount per rating unit	4,358	176.08	4,402
	Te Puke	Location of land and provision or availability of service	Fixed amount per rating unit	1,218,045	409.12	1,240,861
	Paengaroa	Location of land and provision or availability of service	Fixed amount per rating unit	52,299	176.08	53,000
	Maketu	Location of land and provision or availability of service	Fixed amount per rating unit	89,606	176.08	81,701
	Minden	Location of land and provision or availability of service	Fixed amount per rating unit	-	-	-
	Total Stormwater			4,584,185		4,720,318

Funding Impact Statement - Rates

Land Drainage

Land Drainage rates are targeted rates set under section 16 of the Local Government (Rating) Act 2002. Land Drainage targeted rates part fund land drainage in the Waihi Estuary catchment area as defined by the area of benefit for the Waihi Drainage Society. The categories of land liable for each rate are based on the provision of services provided by Council and the location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Land Drainage	Land Drainage - drains class A	Location of land and provision or availability of service	Per hectare of each rating unit	183,573	48.45	203,732
	Land Drainage - drains class B	Location of land and provision or availability of service	Per hectare of each rating unit	2,137	24.48	2,570
	Land Drainage - pumps class A	Location of land and provision or availability of service	Per hectare of each rating unit	363,390	214.20	403,767
	Land Drainage - pumps class B	Location of land and provision or availability of service	Per hectare of each rating unit	8,617	153.00	9,792
	Land Drainage - pumps class C	Location of land and provision or availability of service	Per hectare of each rating unit	11,047	107.10	12,209
Total Land Drainage				568,764		632,071

Funding Impact Statement - Rates

Community Halls

Community Hall rates are uniform targeted rates set under section 16 of the Local Government (Rating) Act 2002.

Community Hall targeted rates part fund Community Halls in defined areas of benefit. The categories of land are based on the location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

Source	categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Community Halls	Katikati War Memorial Hall	Location of land	Fixed amount per rating unit	78,222	17	79,871
	Te Puna War Memorial Hall	Location of land	Fixed amount per rating unit	9,072	6	9,312
	Te Puna Community Centre	Location of land	Fixed amount per rating unit	61,992	41	63,632
	Paengaroa Hall	Location of land	Fixed amount per rating unit	12,810	17.50	12,618
	Pukehina Beach Community Centre	Location of land	Fixed amount per rating unit	5,330	6.50	5,889
	Pukehina Hall	Location of land	Fixed amount per rating unit	-	30	27,180
	Oropi War Memorial Hall	Location of land	Fixed amount per rating unit	26,496	40.45	25,687
	Kaimai Hall	Location of land	Fixed amount per rating unit	8,772	21.50	9,052
	Omanawa Hall	Location of land	Fixed amount per rating unit	9,608	22.50	9,495
	Te Ranga Hall	Location of land	Fixed amount per rating unit	6,500	25	6,525
	Te Puke War Memorial and Settlers Hall	Location of land	Fixed amount per rating unit	145,152	32	146,016
	Ōmokoroa Settlers Hall	Location of land	Fixed amount per rating unit	28,348	11.50	31,096
	Ohauiti Hall	Location of land	Fixed amount per rating unit	13,083	49	13,279
	Waihi Beach Community Centre	Location of land	Fixed amount per rating unit	46,875	15	47,430
	Whakamarama Hall	Location of land	Fixed amount per rating unit	13,959	27	13,716
	Pyes Pa Hall	Location of land	Fixed amount per rating unit	23,099	43.50	21,620
Total Community Halls				489,317		522,417

Funding Impact Statement - Rates

Promotion rates

Promotion rates are targeted rates set under section 16 of the Local Government (Rating) Act 2002. Promotion targeted rates part fund town centre promotion in defined areas of benefit. The categories of land are based on the location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

Source	Differential categories / categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Waihi Beach Events and Promotions - Residential	Waihi Beach community board area	Location - Waihi Beach community board area (all land other than commercial/industrial)	Fixed amount per rating unit	38,250	12.10	38,250
Waihi Beach Events and Promotions - Commercial	Commercial/industrial zoned area	Location of land and land use	Fixed amount per rating unit	12,750	209.02	12,750
Katikati Promotion	Katikati Town Centre	Location of land - Katikati	Fixed amount per rating unit	91,820	20	91,820
Katikati Promotion	Katikati Ward promotion	Location of land - Katikati (all land other than commercial/ industrial)	Fixed amount per rating unit	34,071	7.42	34,071
Katikati Promotion	Commercial/industrial zoned area	Location of land and land use	Fixed amount per rating unit	43,361	309.72	43,361
Ōmokoroa Promotion	Ōmokoroa Town Centre	Location of land - Ōmokoroa	Fixed amount per rating unit	-	-	-
Te Puke Promotion	Te Puke promotion	Location of land - Te Puke (all land other than commercial/ industrial)	Fixed amount per rating unit	48,136	11.80	48,136
Te Puke Promotion	Te Puke promotion	Location of land - Maketu (all land other than commercial/ industrial)	Fixed amount per rating unit	18,239	5.61	18,239
Te Puke Promotion	Commercial/industrial zoned area	Location of land and land use	Fixed amount per rating unit	37,725	170.44	36,985
Total Town Centre promotion rates				328,130		323,613

Funding Impact Statement - Rates

Development Fund Rates

Development fund rates are uniform targeted rates set under section 16 of the Local Government (Rating) Act 2002.

Targeted rates part fund Pukehina development in defined areas of benefit. The different categories of land are based on land use and services provided by Council. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

Source	Categories	Matters	Factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Pukehina development rate	Residential	Land use	Fixed amount per rating unit	12,640	0	-

Pukehina Beach Protection Rate

The Pukehina Beach Protection rate is a differential targeted rate set under section 16 of the Local Government (Rating) Act 2002.

The Pukehina Beach Protection targeted rate part funds Pukehina beach protection in defined areas of benefit. The different categories of land are based on location of land. The targeted rates are on all rating units in defined areas of benefit.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Pukehina beach protection	Coastal	Location	Fixed amount per rating unit	12,240	118.48	31,514
Pukehina beach protection	Inland	Location	Fixed amount per rating unit	3,060	8.23	3,060
Total Pukehina Beach Protection				15,300		34,574

Funding Impact Statement - Rates

Community Development and Grants

Community Development and Grants rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002, which part fund the communities activity. The different categories of land are based on location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Katikati resource centre	Katikati	Location - Katikati community board area	Fixed amount per rating unit	22,261	4.85	22,261
Katikati resource centre	Waihi Beach	Location - Waihi Beach community board area	Fixed amount per rating unit	7,420	2.38	7,420
Heritage Museum	Katikati	Location - Katikati community board area	Fixed amount per rating unit	-	-	-
Heritage Museum	District-wide	All rateable land within the District	Fixed amount per rating unit	71,400	3.08	71,400
Total Community Development and grants				101,081		101,081

Early Payment of Rates for Subsequent Years

Rates eligible for early repayment, under the Early Repayment of Rates for Subsequent Years Policy are:

- Te Puna West Wastewater Capital Targeted Rate.
- Ongare Point Wastewater Capital Targeted Rate.
- Woodland Road Rural Water Supply Targeted Rate.
- Black Road Rural Water Supply Targeted Rate.

Rating Units

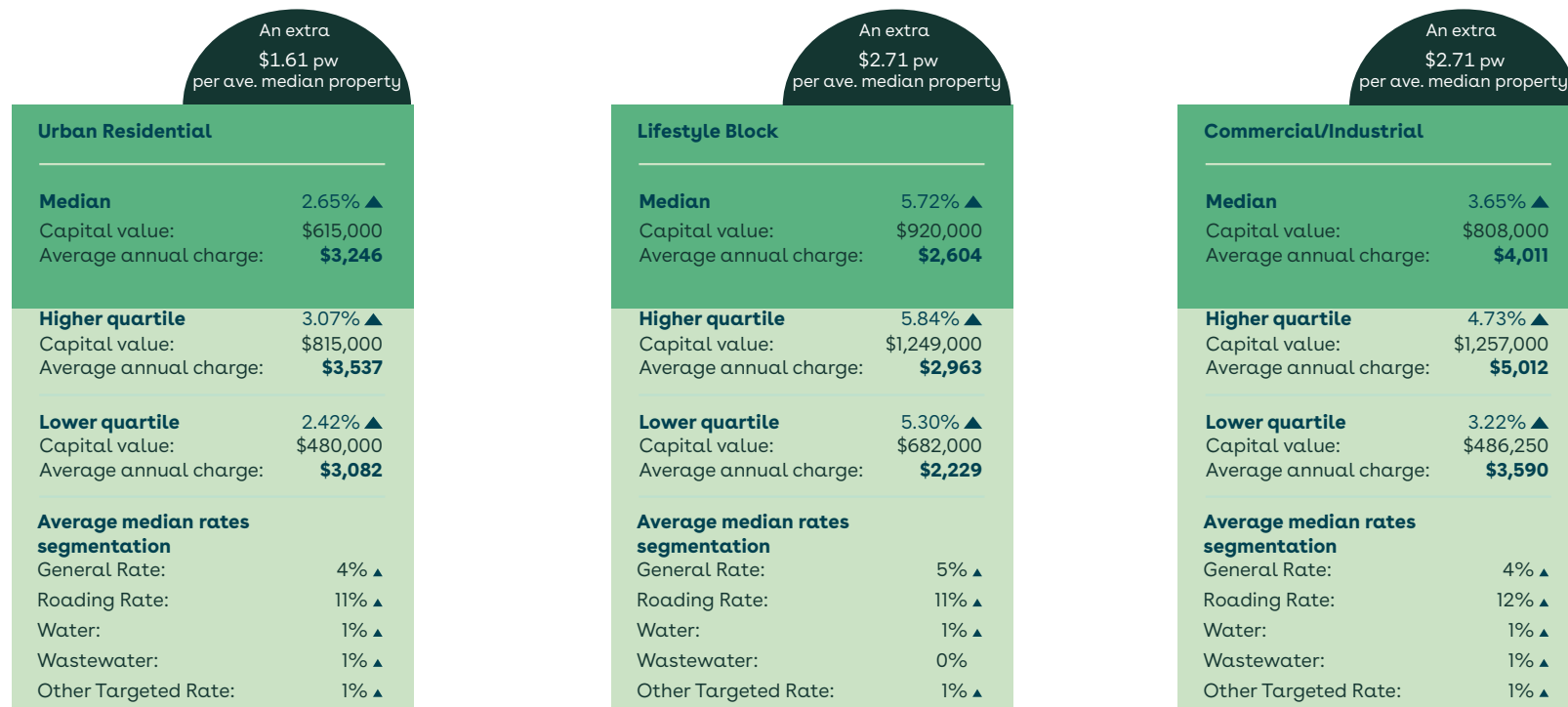
The projected number of rating units at the end of the preceding financial year for each year covered by the long-term plan are as follows:

Financial year ending 30 June	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Number of rating units for Western Bay of Plenty District Council	23,861	24,246	24,631	24,942	25,253	25,564	25,875	26,186	26,441	26,697	26,952

What it means for your property

The Financial Strategy in Chapter Two page 69 from the Long Term Plan 2021-2031 sets out rates increases for each of the 10 years of the LTP.

For 2022-23, rates are proposed to increase on average by 3.92%. This is consistent with the limit of 4% average rates increase for 2022/23, set in our Financial Strategy.



<p>An extra \$2.89 pw per ave. median property</p>	<p>An extra \$7.05 pw per ave. median property</p>	<p>An extra \$4.87 pw per ave. median property</p>
<p>Rural</p> <hr/> <p>Median 5.06% ▲ Capital value: \$1,055,000 Average annual charge: \$3,132</p>	<p>Rural Dairy</p> <hr/> <p>Median 7.22% ▲ Capital value: \$2,913,750 Average annual charge: \$5,459</p>	<p>Rural Orchard</p> <hr/> <p>Median 6.69% ▲ Capital value: \$2,452,500 Average annual charge: \$4,040</p>
<p>Higher quartile 5.59% ▲ Capital value: \$1,685,000 Average annual charge: \$3,969</p>	<p>Higher quartile 7.57% ▲ Capital value: \$5,026,650 Average annual charge: \$8,685</p>	<p>Higher quartile 6.76% ▲ Capital value: \$3,536,250 Average annual charge: \$5,293</p>
<p>Lower quartile 4.68% ▲ Capital value: \$730,000 Average annual charge: \$2,708</p>	<p>Lower quartile 6.92% ▲ Capital value: \$1,606,000 Average annual charge: \$3,595</p>	<p>Lower quartile 6.59% ▲ Capital value: \$1,710,000 Average annual charge: \$3,969</p>
<p>Average median rates segmentation</p> <p>General Rate: 5% ▲ Roading Rate: 11% ▲ Water: 1% ▲ Wastewater: 0% Other Targeted Rate: 1% ▲</p>	<p>Average median rates segmentation</p> <p>General Rate: 5% ▲ Roading Rate: 12% ▲ Water: 0% Wastewater: 0% Other Targeted Rate: 1% ▲</p>	<p>Average median rates segmentation</p> <p>General Rate: 5% ▲ Roading Rate: 11% ▲ Water: 0% Wastewater: 0% Other Targeted Rate: 1% ▲</p>



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Prospective Financial Statements Taukī haurapa pūtea

Cautionary note

The information in the prospective financial statements is uncertain and its preparation requires the exercise of judgement. Actual financial results achieved are likely to vary from the information presented and the variations may be material. Events and circumstances may not occur as expected and may or may not have been predicted or the Council may subsequently take actions that differ from the proposed course of action on which the prospective financial statements are based.

Assumptions underlying prospective financial information

The financial information contained within these policies and statements is prospective information and has been prepared in compliance with PBE FRS 42: Prospective Financial Information. The purpose for which it has been prepared is to enable the public to participate in the decision-making processes as to the services to be provided by Western Bay of Plenty District Council over the financial year ended 30 June 2023 and to provide a broad accountability mechanism of the Council to the community. Refer to page 14 for details of underlying assumptions.

Prospective statement of financial position 2022/23

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Current assets				
Cash and cash equivalents	25,706	26,634	39,176	39,091
Receivables	12,883	13,426	16,371	16,371
Prepayments and accrued income	828	940	1,008	1,008
Non current assets held for sale	-	1,214	1,250	1,250
Other financial assets	-	-	-	-
Total current assets	39,417	42,214	57,805	57,719
Non-current assets				
Investment in CCOs and other similar entities	3,027	3,181	4,131	3,346
Other financial assets	12,380	11,519	11,519	11,519
Investment in associates	231	212	212	212
Property, plant & equipment	1,510,097	1,631,599	1,703,163	1,652,118
Intangible assets	4,262	6,540	8,013	7,613
Forestry assets	10,490	11,287	11,626	11,626
Total non-current assets	1,540,487	1,664,338	1,738,664	1,686,435
Total assets	1,579,904	1,706,552	1,796,469	1,744,154
Current liabilities				
Creditors and other payables	23,544	23,589	32,664	32,664
Borrowings	10,000	10,000	15,000	15,000
Employee entitlements	2,975	3,573	3,699	3,699
Provisions	313	696	696	696
Derivative Financial Instruments	422	-	-	-
Total current liabilities	37,254	37,858	52,059	52,059
Non-current liabilities				
Borrowings	80,000	93,400	126,400	95,000
Provisions	280	313	313	313
Derivative financial instruments	7,144	12,632	12,632	12,632
Employee Entitlements	20	-	-	-
Total non-current liabilities	87,444	106,345	139,345	107,945
Total liabilities	124,698	144,203	191,404	160,004
Net assets	1,455,206	1,562,349	1,605,065	1,584,150
Equity				
Accumulated funds	929,626	954,642	974,592	955,372
Other reserves	525,579	607,707	630,473	628,778
Total equity	1,455,205	1,562,349	1,605,065	1,584,150

Prospective statement of comprehensive revenue and expense 2022/23

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Revenue from non-exchange transactions				
Fees and Charges	10,305	7,641	7,935	8,238
Rates	74,827	83,374	87,645	87,387
Fines	202	211	219	219
Vested assets	6,216	2,240	2,313	2,313
Financial Contributions	7,572	11,221	14,035	14,035
Subsidies and Grants	14,879	16,982	18,524	15,232
Other revenue	515	400	412	412
Fair value movement in derivative financial instruments	5,448	-	-	-
Gains	413	489	464	464
Total revenue from non-exchange transactions	120,377	122,558	131,547	128,259
Revenue from exchange transactions				
Finance income	845	263	270	270
Dividends	270	-	-	-
Rental income	898	746	766	766
Other exchange revenue	1,747	1,773	1,644	1,782
Revenue from exchange transactions	3,760	2,782	2,680	2,819
Total revenue	124,137	125,340	134,227	131,077
Expenditure				
Other Expenses	48,783	52,881	56,386	55,395
Personnel costs	23,444	26,369	27,292	27,944
Depreciation	23,079	23,560	24,857	24,844
Amortisation	347	347	287	287
Impairment expense	-	-	-	-
Finance costs	4,593	3,675	4,651	4,006
Total Operating Expenditure	100,246	106,832	113,473	112,475
Share of associate's surplus / (deficit)	19	-	-	-
Operating surplus / (deficit)	23,911	18,508	20,755	18,602
Gain / (Loss) on property, plant & equipment revaluations	61,781	30,284	21,961	21,965
Reversal of impairment	-	-	-	-
Other assets at fair value through other comprehensive income	98	-	-	-
Total other comprehensive revenue and expenses	61,696	30,284	21,961	21,965
Total comprehensive revenue and expense / (deficit) for the year attributable to Council	85,879	48,792	42,716	40,567

Prospective statement of changes in net assets/equity 2022/23

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Equity balance at 30 June				
Equity balance at 1 July	1,369,298	1,513,557	1,562,349	1,543,939
Comprehensive income for year	85,909	48,792	42,716	40,567
Equity balance at 30 June	1,455,206	1,562,349	1,605,065	1,584,150
Components of equity				
Retained earnings at 1 July	905,715	936,747	954,642	936,092
Net surplus/(deficit)	23,910	17,895	19,950	19,280
Retained earnings 30 June	929,625	954,642	974,592	955,372
Revaluation reserves at 1 July	431,251	547,669	577,953	577,953
Revaluation gains	61,871	30,284	21,961	21,965
Revaluation Reserves 30 June	493,122	577,953	599,914	599,918
Council created Reserves at 1 July	32,332	29,141	29,754	29,540
Transfers to / (from) Reserves	126	613	805	(678)
Council created Reserves 30 June	32,458	29,754	30,559	28,862
Components of equity	1,455,205	1,562,349	1,605,065	1,584,150

Forecast depreciation and amortisation by activity

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Representation	20	6	8	8
Communities	639	635	671	671
Recreation and Open Space	1,802	1,929	2,028	2,028
Regulatory Services	86	69	77	77
Stormwater	1,611	1,589	1,613	1,612
Transportation	10,586	10,623	11,350	11,347
Water Supply	4,023	4,090	4,263	4,258
Wastewater	3,719	3,711	3,818	3,818
Solid Waste	30	41	44	44
Total depreciation and amortisation by activity	22,516	22,693	23,872	23,858
Depreciation and amortisation related to support services	909	1,215	1,273	1,273
Total depreciation and amortisation expense	23,425	23,908	25,144	25,130
Made up of:				
Depreciation	23,079	23,561	24,857	24,843
Amortisation	347	347	287	287

Prospective statement of cash flows

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Cashflow operating activities				
Cash was provided from:				
Rates revenue	75,285	82,623	86,467	87,347
Interest received	5,494	263	270	270
Other revenue	42,939	27,090	28,459	27,252
Financial contributions	270	11,221	14,035	14,035
Cash was provided from:	123,988	121,197	129,231	128,904
Cash was applied to:				
Payments to suppliers and employees	74,830	76,439	79,821	83,651
Interest paid	4,593	3,675	4,651	4,006
Cash was applied to:	79,423	80,114	84,472	87,657
Net cashflow from operating activities	44,565	41,083	44,759	41,247
Cashflow investment activities				
Cash was provided from:				
Proceeds from sale of property, plant & equipment	3,505	-	-	-
Proceeds from sale of investments	-	-	-	-
Cash was provided from:	3,505	-	-	-
Cash was applied to:				
Purchase of property, plant & equipment	36,853	47,296	68,582	69,213
Purchase of investments	-	335	950	788
Cash was applied to:	36,853	47,631	70,217	70,001
Net cashflow from investment activities	(33,348)	(47,631)	(70,217)	(70,001)
Cashflow finance activities				
Cash was provided from:				
Proceeds from borrowings	-	23,400	53,000	56,500
Cash was provided from:	-	23,400	53,000	56,500
Cash was applied to:				
Repayment of borrowings	20,000	10,000	15,000	15,000
Cash was applied to:	20,000	10,000	15,000	15,000
Net cashflow from finance activities	(20,000)	13,400	38,000	41,500
Cash balance				
Cash balance				
Net increase/(decrease) in cash held	(8,783)	6,852	12,542	12,746
Total cash resources at beginning of the year	34,489	19,782	26,634	26,344
Cash balance	25,706	26,634	39,176	39,090

Reconciliation of Summary Funding Impact Statement to Prospective Statement of Comprehensive Revenue and Expense 2022/23

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Revenue				
Prospective Statement of Comprehensive Revenue Expenditure				
Total Operating Revenue	117,507	125,340	134,227	131,077
Total Revenue	117,507	125,340	134,227	131,077
Summary Funding Impact Statement				
Sources of operating funding				
Total sources of operating funding	97,644	105,394	110,341	110,728
Sources of operating funding	97,644	105,394	110,341	110,728
Add sources of capital funding				
Development and financial contributions	7,572	11,221	14,035	14,035
Gain disposal of assets	-	(388)	(401)	-
Subsidies and grants for capital expenditure	6,844	6,874	7,939	4,000
Vested assets	-	2,240	2,313	2,313
Fair Value movements in derivative financial instruments	5,448	-	-	-
Revaluation adjustments	(118)	-	-	-
Other assets of fair value through other comprehensive revenue and expense	98	-	-	-
Share of associate surplus (deficit)	19	-	-	-
Add sources of capital funding	19,863	19,947	23,886	20,348
Total Revenue	117,507	125,341	134,227	131,077
Expenditure				
Prospective Statement of Comprehensive Revenue Expenditure				
Total Operating Expenditure	95,297	106,832	113,472	112,475
Total Expenditure	95,297	106,832	113,472	112,475
Summary Funding Impact Statement				
Application of operating fund				
Total application of operating funding	76,702	82,925	88,329	87,657
Application of operating fund	76,702	82,925	88,329	87,657
Add application of capital funding				
Depreciation and amortisation expense	11,827	23,907	25,144	24,819
Increase/(decrease) in provisions	-	-	-	-
Loss on changes in fair value of investment property and evaluation of financial assets	-	-	-	-
Loss on disposal of asset	-	-	-	-
Add application of capital funding	11,827	23,907	25,144	24,819
Total Expenditure	88,529	106,832	113,473	112,475





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Reserve Funds Pūtea tāpui

This statement shows the opening balances of Council's reserves and 1 July 2022, and the proposed deposits, withdrawals and closing balances as at 30 June 2023.

Reserve Funds

Reserve name	Purpose	Activity	Interest bearing	Opening balance 1 July 2022	Expected deposits to fund to 30 June 2023	Expected withdrawals from fund to 30 June 2023	Closing balance 30 June 2023
Restricted Reserves							
Restricted Reserves	<i>Restricted reserves have been established from public bequests and are only able to be spent in the manner specified by the donor.</i>						
Hunter Estate	Established from bequest made in the late 1980s. The funds can only be spent on capital expenditure in Katikati as detailed in our Reserve Management Plans.	Recreation and Open Space	Yes	44,495	1,468	-	45,963
l'Anson Park Trust	The accumulated interest is available for both operational and capital expenditure undertaken in the Te Puna area.	Recreation and Open Space	Yes	25,490	-	-	25,490
Hastie Bequest	The principle settlement amount of \$100,000 is maintained and the interest can be used for Te Puke area library purchases.	Communities	Yes	204,215	6,739	(12,336)	198,618
CE Miller Estate	The interest on the capital of \$9,763 is available for the beautification of Katikati.	Recreation and Open Space	Yes	15,918	525	-	16,443
Total Restricted Reserves				290,118	8,732.00	(12,336.00)	286,514.00
Asset Replacement Reserves							
Asset Replacement Reserves - general approach	Depreciation charged is transferred to the specified reserves detailed below and accumulated so that the interest earned on the reserves capital is available for asset replacement/renewals. The replacement/renewals programme is based on the renewals planned in our asset management plans. The reserves are not held as cash reserves.						
Asset Replacement - computers		Support Services	Yes	(1,876,146)	485,004	(1,435,784)	(2,826,926)
Coastal Marine		Recreation and Open Space	No	(1,586,798)	927,704	(1,499,498)	(2,158,592)
District Reserves		Support Services	No	2,302,818	75,993	(1,164,472)	1,214,339
Huharua Sub Regional Park		Recreation and Open Space	No	252,548	15,387	-	267,935
TECT All Terrain Park		Recreation and Open Space	No	1,197,519	108,773	(82,261)	1,224,031
Asset Replacement - office buildings		Recreation and Open Space	Yes	627,304	451,410	(509,481)	569,233
Asset Replacement - vehicles		Support Services	Yes	(628,877)	526,047	(634,038)	(736,868)
Asset Replacement - civil defence - vehicle		Communities	Yes	135,040	5,490	-	140,530

Reserve name	Purpose	Activity	Interest bearing	Opening balance 1 July 2022	Expected deposits to fund to 30 June 2023	Expected withdrawals from fund to 30 June 2023	Closing balance 30 June 2023
Asset Replacement Reserves							
Asset Replacement - telemetry		Communities	Yes	97,661	3,223	-	100,884
Asset Replacement - swimming pool		Recreation and Open space	Yes	383,665	57,894	-	441,559
Asset Replacement - library books		Communities	Yes	2,100,348	296,237	(395,482)	2,001,103
Asset Replacement - cemetery		Communities	Yes	334,702	63,121	-	397,823
Total Asset Replacement Reserves				3,339,784.00	3,016,283.00	(5,721,016.38)	635,050.62

Community Board Reserves							
Community Boards - general approach	We have five community boards but not all of our District is covered by these boards. The Community Board rate is a Fixed amount for their community board area of benefit. The level of rating is determined based on the expected expenditure of the Board and may vary between Boards. Any unspent money at year end is transferred to the respective community board reserve account. Reserve funds can only be used for capital, one-off, or non-recurring expenditure items or grants.						
Waihi Beach Community Board		Communities	No	236,900	-	-	236,900
Katikati Community Board		Communities	No	75,424	-	-	75,424
Ōmokoroa Community Board		Communities	No	244,834	-	-	244,834
Te Puke Community Board		Communities	No	146,019	-	-	146,019
Maketu Community Board		Communities	No	175,082	-	-	175,082
Total Community Board Reserves				878,259.00	-	-	878,259.00

Reserve name	Purpose	Activity	Interest bearing	Opening balance 1 July 2022	Expected deposits to fund to 30 June 2023	Expected withdrawals from fund to 30 June 2023	Closing balance 30 June 2023
Other Community Reserves							
Other community reserves - general approach	These reserves have been established to accumulate sufficient funds to allow for planned expenditure (per the Long Term Plan) in particular areas, often for town centre development. The funding is provided by way of targeted rates.						
Katikati Development Fund	Set up several years ago in anticipation of the Katikati By-pass impacts on the town and to provide funding for main street improvements as well as encourage business development in Katikati.	Planning for the future	Yes	15,685	-	-	15,685
Waihi Beach Town Centre Development	For town centre development.	Economic Development	Yes	78,821	2,601	(51,400)	30,022
Katikati Town Centre Development	For town centre development scheduled to begin in as and when opportunities arise.	Economic Development	Yes	211,428	6,977	(102,800)	115,605
Ōmokoroa Town Centre Development	For town centre development scheduled to begin in as and when opportunities arise.	Economic Development	Yes	740,435	24,434	-	764,869
Te Puke Town Centre Development	For town centre development.	Economic Development	Yes	112,015	3,697	-	115,712
Pukehina Beach Development	Pukehina ratepayers are paying an annual rate of \$20 as a contribution towards a potential future sewerage scheme for the area.	Planning for the future	Yes	528,789	30,050	-	558,839
Pukehina Beach Protect Reserve	Beach nourishment and protection.	Planning for the future	No	292,759	-	(25,825)	266,934
Total Other Community Reserves				1,979,932.00	67,759.00	(180,025.00)	1,867,666.00

Reserve name	Purpose	Activity	Interest bearing	Opening balance 1 July 2022	Expected deposits to fund to 30 June 2023	Expected withdrawals from fund to 30 June 2023	Closing balance 30 June 2023
Financial Contributions Reserves							
Financial contributions reserves - general	These are specific reserves that must be applied for a particular purpose and under specific criteria or qualifying conditions. These reserves are not cash reserves.						
Ecological financial contributions - capital	Financial contributions split into capital and operational components that are to be spent based on Council's annually approved ecological education programme. Capital expenditure must be by Council resolution and satisfy criteria for privately owned land. Operational expenditure is based on the prior year's closing operations balance available.	Natural Environment and Sustainable Living	No	306,176	-	-	306,176
Ecological financial contributions - operational	As above	Natural Environment and Sustainable Living	No	240,662	14,457	(98,135)	156,984
Parks and Community financial contributions	To provide for teaching and public education/awareness raising purposes.	Recreation and Open Space	No	4,586,717	3,303,640	(900,684)	6,989,673
Parking space financial contributions	Provided from financial contributions from developers in the urban areas where they cannot provide public car parks themselves.	Regulatory	No	49,974	-	-	49,974
Lynley Park wastewater remedial	Established from money received from Durham Properties Limited, to be used to fund any infrastructure failures in the Lynley Park Development.	Wastewater	No	311,375	10,275	-	321,650
Total Financial Contribution Reserves				5,494,904.00	3,328,372.00	(998,819.00)	7,824,457.00
General Reserves Established reserves for specific purposes							
Community Discretionary	For any under spent expenditure at year end.	Communities	No	14,386	-	-	14,386
General Rate	For the accumulation of any net surplus arising from accounts that are general rate funded each year. Deficits are not permitted in this reserve	All	No	5,338,410	-	(61,740)	5,201,095
Environmental Protection Rate	For the accumulation of any net surplus arising from the Environmental Protection Rate account Deficits are not permitted in this reserve.	All	No	1,370,637	-	(221,575)	1,149,062
Traffic and parking general	Holds the percentage balance of Council-issued infringement notice fines that were not payable to the Government as part of the legislation during the 1980s. Correspondence has not resolved whether the balance is still payable to the Government. No cash is held.	Regulatory	No	117,404	-	-	117,404
Total General Reserves				6,840,836.80	-	(283,315.00)	6,481,946.80

Reserve name	Purpose	Activity	Interest bearing	Opening balance 1 July 2022	Expected deposits to fund to 30 June 2023	Expected withdrawals from fund to 30 June 2023	Closing balance 30 June 2023
Special Reserves							
Disaster Contingency	Council's infrastructure self-insurance fund provided from the sale of power company shares in the 1990s. Council's policy is to self insure based on the premise that commercial infrastructure insurance is not available. Major infrastructure, apart from district roading is geographically dispersed throughout our District (primarily stand-alone sewerage and water schemes) and the likelihood of failure of this entire infrastructure at once is assessed as very low.	Communities	Yes	9,902,215	326,773	-	10,228,988
Corporate Property and Assets	For any surplus arising from the corporate property/land purchase account.	Support Services	No	(189,945)	-	(85,145)	(275,090)
Weathertight Homes	To settle potential weathertightness claims that may arise.	Regulatory	No	252,279	8,325	-	260,604
Panepane Point		Reserves	No	376,928	12,439	(102,800)	286,567
Te Tawa ki Tahataharoa Reserve		Reserves	Yes	374,204	12,349	-	386,553
Total Special Reserves				10,715,681	359,886.00	(187,945.00)	10,887,622.00
Total All Council Created Reserves				29,539,514.80	6,781,032.00	(7,383,456.38)	28,861,515.42

Chapter Two

Wahanga Tuarua

Policies and Statements
Ngā Kaupapa here
me ngā korero

This chapter provides an overview of Council’s key policies for the Annual Plan. Also covered in this chapter are Council’s prudential benchmarks, activity funding impact statements.

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Overall Revenue and Financing Policy Nga mahere pūtea

This policy deals with the revenue and financing decisions taken at a “whole of Council” level. It documents our high level rating philosophy and summarises the rationale for the rating decisions taken.

Introduction

We have considered the distribution and timing of benefits, rating efficiency and transparency, community preferences and the overall impact on the economic, cultural, social and environmental wellbeing of our District. In particular, we have considered the impacts of our rating proposals on a range of representative properties.

Our Revenue and Financing Policy for each group of activities can be found from page 396 of the Long Term Plan 2021-2031 and when read in conjunction with the Funding Impact Statements from page 88, this policy links the funding decisions taken at the activity level, with the eventual rates assessment that each ratepayer will receive.

Council's funding philosophy

Ratepayers have told us that fairness and equity in rating is very important to them. We try wherever practical, to maintain a close relationship between the benefits received by groups of ratepayers and the rates they pay for those services, especially where communities within our District have differing levels of service. Where levels of service are more uniform or where it is impractical to identify groups of ratepayers that principally benefit, we use General Rates which are essentially a tax. In theory taxation is not related to benefit received but is charged according to an assessment of ability to pay – in the case of Council rates this is assessed by property value.

In principle, we seek to recover the maximum amount possible from the direct users of a service (the 'user-pays' principle) or from those that create the need for a service (the 'exacerbator-pays' principle). The primary tools we use to achieve these principles are fees and targeted rates. We also seek to ensure that people pay for services at the time they consume them, (the 'inter-generational equity' principle). Costs of service include capital costs, direct and indirect operational costs, depreciation, interest and loan repayments. The tools we use to achieve inter-generational equity include loans, financial contributions and increases in the rating base resulting from growth.

Fees

These are funding tools which are used where the users of services can be individually identified, for example building consents.

Targeted rates

Targeted rates tend to be used where categories of ratepayers can be identified as a group, rather than individually, as primarily benefiting from a service or contributing to the requirement for a Council service, for example stormwater.

Targeted rates can be used to recover capital costs as well as operating costs.

Financial contributions

Our policy for recovering the costs of infrastructure built to accommodate growth is to use financial contributions. Our Financial Contributions Policy is set through our District Plan under the Resource Management Act 1991.

The details of the policy is published as part of the District Plan and is available on our website westernbay.govt.nz and at our libraries and service centres.

Our District Plan provides that waivers and reductions to financial contributions levied under the Resource Management Act 1991 are agreed through our Annual Plan process.

Debt financing

As we have no significant reserves, we rely on loans to finance infrastructure development, for example wastewater schemes. The portion of interest and loan repayments relating to growth is generally funded through financial contributions, however in periods of low growth they may be funded from rates. This is detailed in our Financial Strategy from the Informing our Planning section on page 76 of the LTP 2021-31. The remaining interest and loan repayments are funded by annual rates or charges. We acknowledge that the interest on loans increases the overall cost of services but we believe that this disadvantage is offset by the advantages of a more equitable allocation of cost between existing and future ratepayers. As our rating base increases with new development there are more ratepayers to meet the cost of interest and loan repayments.

For transportation infrastructure, however, we have traditionally used less debt to finance capital expenditure. For this activity, where the capital development programme is more evenly spread over time and the users of the service are less easy to identify individually, we have primarily used rates to finance capital expenditure with loans used to a lesser degree.

The overall use of debt financing is limited by the extent of our indebtedness and the principles of prudent financial management. Our Financial Strategy in the Informing our Planning section in the Long Term Plan 2021-2031 (from page 76) proposes a limit on debt and our Treasury Policy in the Long Term Plan 2021-2031 (page 449) contains limits on debt and interest payments in relation to our assets and revenue. The term of our debt is related to the useful life of the asset financed but does not generally exceed 30 years. This ensures that the people benefiting from the asset repay the loan before the asset's life is over.

For several activities we operate a current account funding programme to smooth rates increases over time and to ensure renewals are adequately provided for. The level of rates in year one of the Long Term Plan is set such that once inflation is added to each of the ten years of the Plan, the projected current account balance in years 10 and 30 is adequate to meet the balanced budget test. The current account balance reflects all revenue and expenditure (including operating and capital costs) and all funding requirements (including loans, financial contributions and other revenue).

Depreciation funding and current account deficit funding

Prudent financial management requires organisations to plan for the replacement or renewal of their assets when they reach the end of their useful lives to maintain the service they provide. The inter-generational equity principle suggests that, ideally, today's ratepayers should pay for the 'asset-life' they are consuming and likewise future generations should pay for their share of the asset's life. There are three principal ways this can be achieved:

1. Pay as you go

- Capital funded annually by rating existing ratepayers to cover the expenses incurred in that year.

Suitable when capital expenditure is evenly spread over the years so there is less risk that today's ratepayers are not paying their fair share when compared to future ratepayers.

2. Saving for asset replacement

(charge rates over the life of the asset – spend later)

- Ratepayers are rated annually to fund depreciation which builds up in a reserve account to fund future replacements of assets.

Unsuitable if ratepayers are already servicing debt incurred to acquire the existing asset. If debt were incurred, today's ratepayers would be paying twice for the asset, once through debt repayments and interest and again through financing the depreciation.

3. Borrowing to fund asset replacement

(spend now – charge rates over the life of the asset)

- Ratepayers are rated annually to fund interest and capital repayments on loans matched to the life of the asset. In the future, replacement of the asset would be financed in the same way.

Suitable if our overall level of debt can accommodate the required borrowing.

There is no legal requirement for councils to accumulate dedicated depreciation reserves, however the Local Government Act 2002 (LGA) requires that councils have a balanced budget, which means that revenue must be greater than operating expenditure (which includes depreciation). As the balanced budget test is conducted at the local authority level it is considered acceptable and within the bounds of

prudence to run an operating deficit on one activity and a surplus on another. This means that we are not required to retain revenue on an annual basis in dedicated depreciation reserves if we can show through our financial strategy that future rates revenue is adequate to fund infrastructure renewals when they are needed.

When setting rates we consider the impact they have on the affordability to the various sectors of the community. Where there is a clear need to balance the principles set out above, some redistribution of rates may be required. This is done through the development of the financial strategy.

Rating policy

1. Rating unit

Under the relevant legislation, we have the ability to set our unit of rating as a dwelling (or separately used inhabited part of a property) as opposed to a property. We have chosen to retain our rating unit as a property, consistent with our policy in previous years.

2. Rating basis

The Local Government (Rating) Act 2002 allows us to choose from three rating systems - the land value rating system, the capital value rating system and the annual value rating system. There is no legislation prescribing the best type of rating system for each council.

We will assess the General Rate and all other property value-based rates (except the roading rate) on capital value. The roading rate will be assessed on land value.

We show a land value and an improvement value on our property valuations. The improvement value reflects the added value given to the land by buildings or other structures, including fruit trees, vines and landscaping. Capital value includes both the land value and the value of improvements. The improvement value excludes chattels, stock, crops, machinery or trees other than fruit or nut trees, vines, berry-fruit bushes and live hedges.

Regardless of the rating basis we use, the total amount of rates collected remains the same but the incidence of rating shifts. To illustrate the differences between the land and capital value rating systems for example, consider two identically valued pieces of land, one with a substantial dwelling on it and the other with no improvements. Under the land value rating system the two properties would pay the same rates. Under the capital value rating system the property with the substantial improvement would pay more than the property that was undeveloped.

3. General rates

General Rates consist of a rate in the dollar charged on capital value and a Uniform Annual General Charge (UAGC) which is a flat amount levied on each rating unit. The size of the UAGC is set each year by Council and is used as a

levelling tool in the collection of General Rates. If the Uniform Annual General Charge (UAGC) were set at zero the effect would be to increase the amount of General Rates assessed on capital value which would increase the share levied on properties with higher capital values and decrease the share levied on lower capital values.

In setting the level of the UAGC, we consider the following issues:

- The impact of a high UAGC on those with low incomes and relatively low property values.
- The impact of a low UAGC on the relative share of rates levied on high value properties, for example large rural properties.
- Fairness and equity and the social consequences of an unfair distribution of rates.
- The collective effect of other flat charges (e.g. environmental protection rate, targeted rate for libraries) on affordability for low income households.

4. Differential general rate

Our policy is to have the same system for charging General Rates across the whole District.

Our current policy for differentials on General Rates:

- Residential zoned areas 1.0
- Rural zoned areas 1.0
- Commercial/industrial zoned areas 1.0
- Post-harvest zoned areas 1.0

5. Multiple dwelling differentials

There are no multiple dwelling differentials for any rates assessed on capital value.

6. Environmental protection rate

The Environmental Protection Rate is a fixed charge on each rateable unit. It funds a number of activities that are seen to benefit the District as a whole.

7. Rooding rates

There are three rooding rates:

- Rooding rate on land value
- Rooding Uniform Targeted Rate (UTR) which is a fixed amount on every property in our District
- Rural works charge which is a fixed amount on every rural zoned property.

We use the rural works charge and the rooding UTR to reduce the share of rooding rates levied on higher value properties. If these fixed charges were not included, large pastoral farms for example, would be liable for an unfairly large share of the revenue required for rooding.

We are unable to collect direct user charges; only central government can charge road user fees and levy petrol tax.
The rooding rate on land value is calculated using the following differentials:

- Residential zoned areas 1.0
- Rural zoned areas 1.0
- Commercial/industrial zoned areas 2.0
- Post-harvest zoned areas 2.0

8. Targeted rates

We use targeted rates, as defined in the Local Government (Rating) Act 2002, to collect funds over areas of benefit. This rating tool is chosen where the services provided are specific to a particular community or area within our District and it is not considered fair to charge all ratepayers, e.g. charges for town centre promotion and community halls. Details of these rates are shown in the Funding Impact Statement, from page 88. These rates may be collected on a uniform (fixed) basis per property or on the capital value of each property.

Water rates are charged using a metered or unmetered Uniform Targeted Rate (UTR).

Our policy on water meters is that all properties connected to Council's water supply should be metered.

In establishing the criteria for water metering we recognised the environmental benefits that would result from water conservation if all users were metered and balanced that against the cost of installing meters on all properties and the affordability of such a strategy.

Where meters are in use charges are as follows:

- Each property will be charged the metered Uniform Targeted Water Rate for the first meter, and
- An additional Uniform Targeted Rate will be charged for every additional meter on the property. This covers the costs of reading, billing, maintenance and future meter replacement.
- Connections larger than 20mm will be charged additional UTRs in proportion to the capacity of the connection.
- A charge based on water consumption per m³ is also levied.

Where unmetered connections are in place a single annual charge is levied. This charge is higher than the metered water annual charge to take into account water usage.

10. Wastewater

Our policy on wastewater charges is:

10.1 Uniform Targeted Rate

All properties connected or available to be connected (within 30 metres of a public wastewater drain) will be charged a Uniform Targeted Wastewater Rate.

10.2 Multiple connection charges

We have a policy for charging properties with more than one toilet. It applies to all wastewater schemes.

- Each residential household will pay one standard connection charge to the wastewater scheme regardless of the number of toilets in the dwelling. This charge covers fixed and variable costs.
- For non-residential properties with more than one toilet in Katikati, Ōmokoroa, Te Puke and Waihi Beach, each property will pay the standard connection charge for the first toilet. For each additional toilet, the charge will be:
 - 25% of the variable cost component of the standard connection charge, plus
 - 100% the full fixed cost component of the standard connection charge.
- For non-residential properties with more than one toilet in Maketu, each property will pay the standard connection charge for the first toilet. For each additional toilet, the charge will be:
 - 100% of the variable cost component of the standard connection charge, plus
 - 100% the full fixed cost component of the standard connection charge.

Our intention is to achieve a fair allocation of the costs of the wastewater scheme based on the usage of capacity in the system. We acknowledge that in some instances additional toilets may be installed in non-residential properties for convenience which may not result in an increase in total usage.

Council has a multiple pan remission policy to address instances where organisations would be charged unduly high amounts by the application of this policy.

11. Schools

Although the Rating Powers (Special Provision for Certain Rates for Educational Establishments) Amendment Act 2001 was repealed, schools are charged for sewage disposal on the same basis as that envisaged by the Act but as a targeted rate for each individual school in our District. This is because schools by and large, have accepted the levies charged.

The Revenue and Financing Policies can be viewed Council's website www.westernbay.govt.nz/longtermplan2021-2031

Summary of Specific Rates Policies

Whakarāpopoto o ētahi Kaupapa here Tautuhi Rēti

In addition to Council's overall rating policies, specific policies have also been established over time to accommodate individual ratepayer circumstances that have been identified as requiring a specific approach. By having these specific policies available Council considers it provides a more equitable and fair rating system.

Council's specific rates policies

- Discount For Early Payment of Rates In Current Financial Year Policy.
- Early Payment Of Rates For Subsequent Years.
- Multiple Pan Wastewater Remission Policy.
- Rates Remission For Covenanted Land Policy.
- Remission Of Rates Penalties Policy.
- Rates Remission On Māori Freehold Land Policy.
- Rates Postponement For Financial Hardship Policy.
- Rates Postponement For Owners Aged Over 65 Policy.
- Rates Remission On Re-Zoned Land Policy.
- Rates Remission For Contiguous Land Policy.
- Rates Remission For Land Used for Sport and Games Policy.
- Rates Remission For Natural Disasters And Emergencies.
- Water Rates Remission Policy.

The policies can be viewed on Council's website www.westernbay.govt.nz/policiesandbylaws



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Significant Accounting Policies

Kaupapa here nui - mahi kaute

This section includes financial statements and information. The Local Government Act 2002 requires Council to include forecast financial statements for the local authority within the Annual Plan. The main purpose of providing prospective financial statements is to enable stakeholders (residents and ratepayers, other local authorities, business, community groups and government regulatory bodies etc.) to make decisions regarding Council and how it conducts its business.

Contents

This prospective financial information includes the Prospective Statement of Comprehensive Revenue and Expense, the Prospective Statement of Financial Position, the Prospective Statement of Changes in Equity, the Prospective Statement of Cash Flows, and the accompanying Prospective Statement of Accounting Policies and Notes to the Financial Statements. This information must be prepared according to generally accepted accounting practice (GAAP) and recognised accounting standards.

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Prospective Statement of Comprehensive Revenue and Expense

The Prospective Statement of Comprehensive Revenue and Expense shows all of Council's prospective revenue earned and expenses incurred for the years ended 30 June 2023. Revenue includes revenue received from rates and other revenue such as investment revenue, rent and fees while expenses paid includes costs such as operating costs, interest payments and depreciation.

This Prospective Statement shows how total comprehensive revenue and expense is arrived at. Total comprehensive revenue and expense is then added or subtracted from Council's equity as shown in the Prospective Statement of Changes in Equity.

Prospective Statement of Changes in Equity.

This Prospective Statement provides information about the nature of changes in Council's equity for the years ended 30 June 2023.

Prospective Statement of Financial Position

The Prospective Statement of Financial Position shows the assets and liabilities of the Council as at 30 June 2023.

Assets include cash, accounts receivable (money owed to Council but not yet received), investments, land, buildings, operational and infrastructural assets. Current assets are amounts owed to Council that are expected to be received within the next 12 months while current liabilities are Council's debts that are due to be paid within the next 12 months. Investments are Council funds held in revenue earning securities while property, plant and equipment are of a permanent nature and are held for the benefit of the community.

Non-current liabilities represent money owed by Council that does not have to be paid within the next 12 months.

Prospective Statement of Cash Flows

This Prospective Statement covers all the inflows and outflows of cash during the year covered by the Prospective Statement of Comprehensive Revenue and Expense. The Prospective Statement of Cash Flows identifies the sources and application of cash in respect of Council's operating, investing and financing activities.

Prospective Proposed Statement of Accounting Policies

These explain the basis upon which the prospective financial Prospective Statements are prepared. They explain the methods adopted by Council used to measure the transactions incorporated into the financial Prospective Statements above.

Prospective Funding Impact Statement

The Prospective Funding Impact Statements ("PFIS") have been prepared in accordance with the Local Government (Financial Reporting) Regulations 2011, which came into effect 11 July 2011. This is a reporting requirement unique to local government and the disclosures contained within and the presentation of these statements is not prepared in accordance with generally accepted accounting practices.

The purpose of these statements is to report the net cost of services for significant groups of activities ("GOA") of Council, and are represented by the revenue that can be attributed to these activities less the costs of providing the service. They contain all the funding sources for these activities and all the applications of this funding by these activities. The GOA PFIS includes internal transactions between activities such as internal overheads and charges applied and or recovered and internal borrowings.

The PFIS is also prepared at the whole of Council level summarising the transactions contained within the GOA PFIS, eliminating internal transactions, and adding in other transactions not reported in the GOA statements. These items include but are not limited to gain and/or losses on revaluation and vested assets.

They also depart from GAAP as funding sources are disclosed within the PFIS as being either for operational or capital purposes. Revenue such as subsidies received for capital projects, development contributions and proceeds from the sale of assets are recorded as capital funding sources. Under GAAP these are treated as revenue in the Prospective Statement of Comprehensive Revenue and Expense.

Proposed Statement of Accounting Policies for Prospective Financial Statements

Reporting entity

Western Bay of Plenty District Council (Western Bay Council) is a territorial local authority established under the Local Government Act 2002 (LGA) and is domiciled and operates in New Zealand. The relevant legislation governing Western Bay Council's operations includes the LGA and the Local Government (Rating) Act 2002.

Western Bay Council provides local infrastructure, local public services, and performs regulatory functions to the community. Western Bay Council does not operate to make a financial return.

Western Bay Council has designated itself and the group as public benefit entities (PBEs) for the purposes of complying with generally accepted accounting practice.

The prospective financial statements of Western Bay Council are for the period ending 30 June 2023. The financial statements of Western Bay Council for each year within the Long Term Plan are to be authorised for issue by Council. These prospective financial statements were authorised for issue by the Western Bay Council.

Basis of preparation

These set of prospective financial statements have been prepared in accordance with NZ generally accepted accounting practice (GAAP) and opening balances for the year ended 30 June 2023. Estimates have been restated accordingly if required. No actual financial results have been incorporated within the prospective financial statements.

Council and management of Western Bay of Plenty District Council accept responsibility for the preparation of the prospective financial statements, including the appropriateness of the assumptions underlying the prospective financial statements and other required disclosures.

Council, who are authorised to do so, believe the assumptions underlying the Prospective Financial Statements are appropriate and as such, have adopted the Consultation Document and have approved it for distribution on 29 June 2022.

The prospective financial statements have been prepared on the going concern basis, and the accounting policies have been applied consistently throughout.

Statement of compliance

The prospective financial statements of Western Bay Council have been prepared in accordance with the requirements of the Local Government Act 2002 (LGA), which include the requirement to comply with generally accepted accounting practice in New Zealand (NZ GAAP). The prospective financial statements of the Council have been prepared in accordance with the requirements of the LGA and the Local

Government (Financial Reporting and Prudence) Regulations 2014 (LG(FRP) R), which include the requirement to comply with generally accepted accounting practice in New Zealand (NZ GAAP).

The prospective financial statements have been prepared in accordance with Tier 1 PBE accounting standards.

These prospective financial statements comply with PBE Standards.

Measurement base

The prospective financial statements have been prepared on an historical cost basis, except where modified by the revaluation of land and buildings, certain infrastructural assets, investment property, forestry assets and certain financial instruments (including derivative instruments).

Presentation currency and rounding

The prospective financial statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars (\$000).

Critical accounting estimates and assumptions

In preparing these prospective financial statements, Council has made estimates and assumptions concerning the future, these are outlined in the Informing our Planning section from page 16. These estimates and assumptions may differ from the subsequent actual results. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances.

Cautionary note

The information in the prospective financial statements is uncertain and the preparation requires the exercise of judgement. Actual financial results achieved for the period covered are likely to vary from the information presented, and the variations may be material. Events and circumstances may not occur as expected or may not have been predicted or Council may subsequently take actions that differ from the proposed courses of action on which the prospective financial statements are based.

The information contained within these prospective financial statements may not be suitable for use in another capacity.

Standards issued and not yet effective and not yet adopted

Standards, and amendments, issued but not yet effective that have not been early adopted, and which are relevant to Council are:

Financial instruments

In March 2019, the XRB issued PBE IPSAS 41 Financial Instruments. PBE IPSAS 41 replaces PBE IFRS 9 Financial Instruments. PBE IPSAS 41 is effective for the year ending 30 June 2023, with early application permitted. The main changes under PBE IPSAS 41 are:

- New financial asset classification requirements for determining whether an asset is measured at fair value or amortised cost.
- A new impairment model for financial assets based on expected losses, which may result in the earlier recognition of impairment losses.
- Revised hedge accounting requirements to better reflect the management of risks.

Council plans to apply this standard in preparing its 30 June 2023 financial statements. The Council do not expect the impact of this standard to have a material effect on the financial forecasts.

Service Performance Reporting

In November 2017, the XRB issued PBE FRS 48 Service Performance Reporting. PBE IPSAS 48 is effective for annual periods beginning on or after 1 January 2021, with early adoption permitted. Council plans to apply the new standard in preparing the 30 June 2022 financial statements. The Council do not expect the impact of this standard to have a material effect on the financial forecasts.

Cashflow Statements

Disclosure Initiative (Amendments to IAS 7), issued by the IASB in January 2016, amended IAS 7 Statement of Cash flows to require entities to provide disclosures that enable users of financial statement to evaluate changes in liabilities arising from financial assets. The IPSASB subsequently amended IPSAS 2 Cash Flow Statements in Improvements to IPSAS, 2018 and the NZASB amended PBE IPSAS 2 in 2018 Omnibus Amendments to PBE Standards. The Council plans to apply the new standard in preparing the 30 June 2022 financial statements. Council do not expect the impact of this standard to have a material effect on the financial forecasts.

Changes in accounting policies

There have been no other changes in accounting policy.

Assumption underlying prospective financial information

The financial information contained within these policies and statements is prospective information and has been prepared in compliance with PBE FRS 42: Prospective Financial Information. The purpose for which it has been prepared is to enable the public to participate in the decision-making processes as to the services to be provided by Western Bay of Plenty District Council over the financial year from 1 July 2022 to 30 June 2023 and to provide a broad accountability mechanism of the Council to the community.

Significant accounting policies

Associate entities

Council's entities associate investment is accounted for in the financial statements using the equity method. An associate is an entity over which Council has significant influence and that is neither a subsidiary nor an interest in a joint venture. Council has a 9.7% share in Bay of Plenty Local Authority Shared Services Limited (BOPLASS). The Council also has a 50% ownership in Western Bay of Plenty Tourism and Visitors' Trust.

The investment in an associate is initially recognised at cost and the carrying amount in the group financial statements is increased or decreased to recognise the group's share of the surplus or deficit of the associate after the date of acquisition. Distributions received from an associate reduce the carrying amount of the investment in the group financial statements.

If the share of deficits of an associate equals or exceeds its interest in the associate, the group discontinues recognising its share of further deficits. After the group's interest is reduced to zero, additional deficits are provided for, and a liability is recognised, only to the extent that Council has incurred legal or constructive obligations or made payments on behalf of the associate. If the associate subsequently reports surpluses, the group will resume recognising its share of those surpluses only after its share of the surpluses equals the share of deficits not recognised.

Where the group transacts with an associate, surpluses or deficits are eliminated to the extent of the group's interest in the associate.

Revenue

Revenue is measured at fair value.

Rates revenue

The following policies for rates have been applied:

- General rates, targeted rates (excluding water-by-meter), and uniform annual general charges are recognised at the start of the financial year to which the rates resolution relates. They are recognised at the amounts due. Western Bay Council considers that the effect of payment of rates by instalments is not sufficient to require discounting of rates receivables and subsequent recognition of interest revenue

- Rates arising from late payment penalties are recognised as revenue when rates become overdue
- Revenue from water-by-meter rates is recognised on an accrual basis based on usage. Unbilled usage, as a result of unread meters at year end, is accrued on an average usage basis
- Rates remissions are recognised as a reduction of rates revenue when Western Bay Council has received an application that satisfies its rates remission policy

Financial contributions

The Resource Management Act 1991 is the governing legislation regarding the charging of financial contributions.

Financial contributions are recognised as revenue when Western Bay Council provides, or is able to provide, the service for which the contribution was charged. Otherwise, development and financial contributions are recognised as liabilities until such time as Western Bay Council provides, or is able to provide, the service.

Waka Kotahi NZ Transport Agency roading subsidies

Council receives funding assistance from the Waka Kotahi which subsidises part of the costs of maintenance and capital expenditure on the local roading infrastructure. The subsidies are recognised as revenue upon entitlement, as conditions pertaining to eligible expenditure have been fulfilled.

Other grants received

Other grants are recognised as revenue when they become receivable unless there is an obligation in substance to return the funds if conditions of the grant are not met. If there is such an obligation, the grants are initially recorded as grants received in advance and recognised as revenue when conditions of the grant are satisfied.

Building and resource consent revenue

Fees and charges for building and resource consent services are recognised on a percentage completion basis with reference to the recoverable costs incurred at balance date.

Entrance fees

Entrance fees are fees charged to users of Council's local pools. Revenue from entrance fees is recognised upon entry to such facilities.

Sales of goods

Revenue from the sale of goods is recognised when a product is sold to the customer.

Infringement fees and fines

Infringement fees and fines mostly relate to traffic and parking infringements and are recognised when the infringement notice is issued. The fair value of this revenue is determined based on the probability of collecting fines, which is estimated by considering the collection history of fines over the preceding 2-year period.

Vested or donated physical assets

For assets received for no or nominal consideration, the asset is recognised at its fair value when Council obtains control of the asset. The fair value of the asset is recognised as revenue, unless there is a use or return condition attached to the asset.

The fair value of vested or donated assets is usually determined by reference to the cost of constructing the asset. For assets received from property developments, the fair value is based on construction price information provided by the property developer.

For long-lived assets that must be used for a specific use (e.g. land must be used as a recreation reserve), Council immediately recognises the fair value of the asset as revenue. A liability is recognised only if Council expects that it will need to return or pass the asset to another party.

Donated and bequeathed financial assets

Donated and bequeathed financial assets are recognised as revenue unless there are substantive use or return conditions. A liability is recorded if there are substantive use or return conditions and the liability released to revenue as the conditions are met (e.g. as the funds are spent for the nominated purpose).

Interest and dividends

Interest revenue is recognised using the effective interest method. Interest revenue on an impaired financial asset is recognised using the original effective interest rate.

Dividends are recognised when the right to receive payment has been established. When dividends are declared from pre-acquisition surpluses, the dividend is deducted from the cost of the investment.

Construction contracts

Contract revenue and contract costs are recognised as revenue and expenses respectively by reference to the stage of completion of the contract at balance date. The stage of completion is measured by reference to the contract costs incurred up to the balance date as a percentage of total estimated costs for each contract.

Contract costs include all costs directly related to specific contracts, costs that are specifically chargeable to the customer under the terms of the contract and an allocation of overhead expenses incurred in connection with Council's construction activities in general.

An expected loss on construction contracts is recognised immediately as an expense in the statement of comprehensive revenue and expense.

Where the outcome of a contract cannot be reliably estimated, contract costs are recognised as an expense as incurred and where it is probable that the costs will be recovered, revenue is recognised to the extent of costs incurred.

Construction work in progress is stated at the aggregate of contract costs incurred to date plus recognised profits less recognised losses and progress billings. If there are contracts where progress billings exceed the aggregate costs incurred plus profits less losses, the net amounts are presented under other liabilities.

Borrowing costs

Borrowing costs are recognised as an expense in the period in which they are incurred.

Grant expenditure

Non-discretionary grants are those grants that are awarded if the grant application meets the specified criteria and are recognised as expenditure when an application that meets the specified criteria for the grant has been received.

Discretionary grants are those grants where Council has no obligation to award on receipt of the grant application and are recognised as expenditure when approved by Council and the approval has been communicated to the applicant. Council's grants awarded have no substantive conditions attached.

Foreign currency transactions

Foreign currency transactions (including those for which forward foreign exchange contracts are held) are translated into NZ\$ (the functional currency) using the spot exchange rate at the date of the transactions. Foreign exchange gains and losses resulting from the settlement of such transactions and from the translation at year end exchange rates of monetary assets and liabilities denominated in foreign currencies are recognised in the surplus or deficit.

Income tax

Council does not pay income tax as Section CW39 of the Income Tax Act 2007 specifically exempts income derived by a local authority from income tax, unless that income is derived from a Council-Controlled Organisation, a port related commercial undertaking or as a trustee.

Leases

Finance leases

A finance lease is a lease that transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred.

At the commencement of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased item and the present value of the minimum lease payments.

The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability.

The amount recognised as an asset is depreciated over its useful life. If there is no certainty as to whether Council will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Council does not currently have any finance leases.

Operating leases

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset.

Lease payments under an operating lease are recognised as an expense on a straight-line basis over the lease term.

Lease incentives received are recognised in the surplus or deficit as a reduction of rental expense over the lease term.

Assets

Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

Bank overdrafts are shown within borrowings in current liabilities in the statement of financial position.

Receivables

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (ECL).

The Council and group apply the simplified ECL model of recognising lifetime ECL for receivables.

In measuring ECLs, receivables have been grouped into rates receivables, and other receivables, and assessed on a collective basis as they possess shared credit risk characteristics. They have then been grouped based on the days past due. A provision matrix is then established based on historical credit loss experience, adjusted for forward looking factors specific to the debtors and the economic environment.

Rates are "written-off":

- when remitted in accordance with the Council's rates remission policy; and
- in accordance with the write-off criteria of sections 90A (where rates cannot be reasonably recovered) and 90B (in relation to Māori freehold land) of the Local Government (Rating) Act 2002.

Other receivables are written-off when there is no reasonable expectation of recovery.

Derivative financial instruments and hedge accounting

Derivative financial instruments are used to manage exposure to foreign exchange arising from Western Bay Council's operational activities and interest rate risks arising from Council's financing activities. In accordance with its treasury policy, Council does not hold or issue derivative financial instruments for trading purposes.

Derivatives are initially recognised at fair value on the date a derivative contract is entered into and are subsequently remeasured to their fair value at each balance date.

The method of recognising the resulting gain or loss depends on whether the derivative is designated as a hedging instrument, and, if so, the nature of the item being hedged. The Council and group have elected to not adopt the new hedge accounting requirements of PBE IPSAS 41 as permitted under the transitional provisions of PBE IPSAS 41.

This means the Council and group continues to apply the hedge accounting requirements of PBE IPSAS 29 *Financial Instruments: Recognition and Measurement*.

The associated gains or losses on derivatives that are not hedge accounted are recognised in the surplus or deficit.

Other financial assets

Other financial assets (other than shares in subsidiaries) are initially recognised at fair value. They are then classified as, and subsequently measured under, the following categories:

- amortised cost;
- fair value through other comprehensive revenue and expense (FVTOCRE); or
- fair value through surplus and deficit (FVTSD).

Transaction costs are included in the carrying value of the financial asset at initial recognition, unless it has been designated at FVTSD, in which case it is recognised in surplus or deficit.

The classification of a financial asset depends on its cash flow characteristics and the Council and group's management model for managing them.

A financial asset is classified and subsequently measured at amortised cost if it gives rise to cash flows that are 'solely payments of principal and interest (SPPI)' on the principal outstanding, and is held within a management model whose objective is to collect the contractual cash flows of the asset.

A financial asset is classified and subsequently measured at FVTOCRE if it gives rise to cash flows that are SPPI and held within a management model whose objective is achieved by both collecting contractual cash flows and selling financial assets.

Financial assets that do not meet the criteria to be measured at amortised cost or FVTOCRE are subsequently measured at FVTSD. However, the Council and group may elect at initial recognition to designate an equity investment not held for trading as subsequently measured at FVTOCRE.

Financial assets are classified into the following categories for the purpose of measurement:

- fair value through surplus or deficit
- loans and receivables
- held-to-maturity investments; and
- fair value through other comprehensive revenue and expense.

The classification of a financial asset depends on the purpose for which the instrument was acquired.

Subsequent measurement of financial assets at amortised cost

Financial assets classified at amortised cost are subsequently measured at amortised cost using the effective interest method, less any expected credit losses. Where applicable, interest accrued is added to the investment balance. Instruments in this category include term deposits, community loans, and loans to subsidiaries and associates.

Subsequent measurement of financial assets at FVTOCRE

Financial assets in this category that are debt instruments are subsequently measured at fair value with fair value gains and losses recognised in other comprehensive revenue and expense, except expected credit losses (ECL) and foreign exchange gains and losses are recognised in surplus or deficit. When sold, the cumulative gain or loss previously recognised in other comprehensive revenue and expense is reclassified to surplus and deficit. The Council and group do not hold any debt instruments in this category.

Financial assets in this category that are equity instruments designated as FVTOCRE are subsequently measured at fair value with fair value gains and losses recognised in other comprehensive revenue and expense. There is no assessment for impairment when fair value falls below the cost of the investment. When sold, the cumulative gain or loss previously recognised in other comprehensive revenue and expense is transferred to accumulated funds within equity. The Council and group designate into this category all equity investments that are not included in its investment fund portfolio, and if they are intended to be held for the medium to long-term.

Subsequent measurement of financial assets at FVTSD

Financial assets in this category are subsequently measured at fair value with fair value gains and losses recognised in surplus or deficit.

Interest revenue and dividends recognised from these financial assets are separately presented within revenue.

Instruments in this category include the Council and group's investment fund portfolio

(comprising of listed shares, bonds, and units in investment funds) and LGFA borrower notes.

Expected credit loss allowance (ECL)

The Council and group recognise an allowance for ECLs for all debt instruments not classified as FVTSD. ECLs are the probability-weighted estimate of credit losses, measured at the present value of cash shortfalls, which is the difference between the cash flows due to Council and group in accordance with the contract and the cash flows it expects to receive. ECLs are discounted at the effective interest rate of the financial asset.

ECLs are recognised in two stages. ECLs are provided for credit losses that result from default events that are possible within the next 12 months (a 12-month ECL). However, if there has been a significant increase in credit risk since initial recognition, the loss allowance is based on losses possible for the remaining life of the financial asset (Lifetime ECL).

When determining whether the credit risk of a financial asset has increased significantly since initial recognition, the Council and group considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on the Council and group's historical experience and informed credit assessment and including forward-looking information.

The Council and group considers a financial asset to be in default when the financial asset is more than 90 days past due. The Council and group may determine a default occurs prior to this if internal or external information indicates the entity is unlikely to pay its credit obligations in full.

Financial assets at fair value through surplus or deficit

Financial assets at fair value through surplus or deficit include financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short-term or it is part of a portfolio of identified financial instruments that are managed together and for which there is evidence of short-term profit-taking. Derivatives are also categorised as held for trading unless they are designated into a hedge accounting relationship for which hedge accounting is applied.

Financial assets acquired principally for the purpose of selling in the short-term or part of a portfolio classified as held for trading are classified as a current asset. The current/non-current classification of derivatives is explained in the derivatives accounting policy above.

After initial recognition, financial assets in this category are measured at their fair values with gains or losses on remeasurement recognised in the surplus or deficit.

Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for maturities greater than 12 months after the balance date, which are included in non-current assets.

After initial recognition, they are measured at amortised cost, using the effective interest method, less impairment. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities and there is the positive intention and ability to hold to maturity. They are included in current assets, except for maturities greater than 12 months after balance date, which are included in non-current assets. After initial recognition they are measured at amortised cost, using the effective interest method, less impairment. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

Fair value

Fair value through other comprehensive revenue and expense

Financial assets at fair value through other comprehensive revenue and expense are those that are designated into the category at initial recognition or are not classified in any of the other categories above. They are included in non-current assets unless management intends to dispose of, or realise, the investment within 12 months of balance date. Council includes in this category:

- investments that Council intends to hold long-term but which may be realised before maturity; and
- shareholdings that Council holds for strategic purposes.

On derecognition, the cumulative gain or loss previously recognised in other comprehensive revenue and expense is reclassified from equity to the surplus or deficit.

Impairment of financial assets

Financial assets are assessed for evidence of impairment at each balance date. Impairment losses are recognised in the surplus or deficit.

Loans and receivables, and held-to-maturity investments

Impairment is established when there is evidence that Council and group will not be able to collect amounts due according to the original terms of the receivable.

Significant financial difficulties of the debtor, probability that the debtor will enter into bankruptcy, receivership, or liquidation and default in payments are indicators that the asset is impaired.

The amount of the impairment is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted using the original effective interest rate. For debtors and other receivables, the carrying amount of the asset is reduced through the use of an allowance account, and the amount of the loss is recognised in the surplus or deficit. When the receivable is uncollectible, it is written-off against the allowance account. Overdue receivables that have been renegotiated are reclassified as current (that is, not past due). Impairment in term deposits, local authority stock, government bonds, and community loans, are recognised directly against the instrument's carrying amount.

Financial assets at fair value through other comprehensive revenue and expense

For equity investments, a significant or prolonged decline in the fair value of the investment below its cost is considered objective evidence of impairment.

For debt investments, significant financial difficulties of the debtor, probability that the debtor will enter into bankruptcy, and default in payments are objective indicators that the asset is impaired.

If impairment evidence exists for investments at fair value through other comprehensive revenue and expense, the cumulative loss (measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in the surplus or deficit) recognised in other comprehensive revenue and expense is reclassified from equity to the surplus or deficit.

Equity instrument impairment losses recognised in the surplus or deficit are not reversed through the surplus or deficit.

If in a subsequent period the fair value of a debt instrument increases and the increase can be objectively related to an event occurring after the impairment loss was recognised, the impairment loss is reversed in the surplus or deficit.

Non-current assets held for sale

Non-current assets held for sale are classified as held for sale if their carrying amount will be recovered principally through a sale transaction rather than through continuing use. Non-current assets held for sale are measured at the lower of their carrying amount and fair value less costs to sell.

Any impairment losses for write-downs of non-current assets held for sale are recognised in the surplus or deficit.

Any increases in fair value (less costs to sell) are recognised up to the level of any impairment losses that have been previously recognised.

Non-current assets (including those that are part of a disposal group) are not depreciated or amortised while they are classified as held for sale.

Property, plant and equipment

Property, plant, and equipment consist of:

Operational assets

These include land, buildings, landfill post-closure, library books, plant and equipment, and motor vehicles.

Restricted assets

Restricted assets are mainly parks and reserves owned by Council and group that provide a benefit or service to the community and cannot be disposed of because of legal or other restrictions.

Infrastructure assets

Infrastructure assets are the fixed utility systems owned by Council and group. Each asset class includes all items that are required for the network to function. For example, sewerage reticulation includes reticulation piping and sewerage pump stations. Land (operational and restricted) is measured at fair value, and buildings (operational and restricted), library books, and infrastructural assets are measured at fair value less accumulated depreciation. All other asset classes are measured at cost less accumulated depreciation and impairment losses.

Revaluation

Land and buildings (operational and restricted) library books, and infrastructural assets (with the exception of land under roads) are revalued with sufficient regularity to ensure that their carrying amount does not differ materially from fair value and at least every three years.

The carrying values of revalued assets are assessed annually to ensure that they do not differ materially from the assets' fair values. If there is a material difference, then the off-cycle asset classes are revalued.

Revaluations of property, plant, and equipment are accounted for on a class-of-asset basis. The net revaluation results are credited or debited to other comprehensive revenue and expense and are accumulated to an asset revaluation reserve in equity for that class-of-asset.

Where this would result in a debit balance in the asset revaluation reserve, this balance is not recognised in other comprehensive revenue and expense but is recognised in the surplus or deficit. Any subsequent increase on revaluation that reverses a previous decrease in value recognised in the surplus or deficit will be recognised first in the surplus or deficit up to the amount previously expensed, and then recognised in other comprehensive revenue and expense.

Transportation assets including roads, bridges and footpaths were revalued at depreciated replacement cost at 1 July 2020 and certified by Opus International Consultants Limited.

Water, wastewater and stormwater assets including reticulation, treatment plants, reservoirs and bores were revalued at depreciated replacement cost at 1 July 2020 and certified by Aecom New Zealand Limited.

Land and buildings, except land under roads, were revalued at fair value at 1 July 2020 by Opteon. Library books were revalued at fair value by Aecom at 1 July 2020 and Marine assets were revalued at fair value by Tonkin and Taylor at 1 July 2020.

All other asset classes are carried at depreciated historical cost.

Additions

The cost of an item of property, plant, and equipment is recognised as an asset if, and only if, it is probable that future economic benefits or service potential associated with the item will flow to Council and the cost of the item can be measured reliably.

Work in progress is recognised at cost less impairment and is not depreciated.

In most instances, an item of property, plant, and equipment is initially recognised at its cost. Where an asset is acquired through a non-exchange transaction, it is recognised at its fair value as at the date of acquisition.

Costs incurred subsequent to initial acquisition are capitalised only when it is probable that future economic benefits or service potential associated with the item will flow to Council and group and the cost of the item can be measured reliably.

The costs of day-to-day servicing of property, plant, and equipment are recognised in the surplus or deficit as they are incurred.

Disposals

Gains and losses on disposals are determined by comparing the disposal proceeds with the carrying amount of the asset. Gains and losses on disposals are reported net in the surplus or deficit. When revalued assets are sold, the amounts included in asset revaluation reserves in respect of those assets are transferred to accumulated funds.

Depreciation

Depreciation is provided on a straight-line basis on all buildings, bridges, reticulation assets and other structures, at rates that will write off the cost (or valuation) of the assets to their estimated residual values over their useful lives. Diminishing value is used for motor vehicles, office equipment and furnishings, library books and computer systems. Land and drains are non-depreciable. The useful lives and associated depreciation rates of major classes of assets have been estimated as noted overleaf.

Buildings		
• Concrete	30 to 100 years	Straight line
• Wooden	30 to 100 years	Straight line
• Improvements	10 years	Straight line
Land		Not depreciated
Other plant and equipment	10 years	Diminishing value
Office equipment and furnishings	10 years	Diminishing value
Computer systems	5 years	Diminishing value
Motor vehicles	5 years	Diminishing value
Library books	10-15 years	Straight line
Infrastructural assets		
Roading network		
• Pavements (base course)	25 to 75 years	Straight line
• Seal	5 to 60 years	Straight line
• Unsealed	3 to 5 years	Straight line
• Other	5 to 70 years	Straight line
• Formation (not depreciated)		
Bridges		
• Concrete	100 years	Straight line
• Steel	50 years	Straight line
Reticulation		
• Water	20 to 60 years	Straight line
• Sewerage	60 to 100 years	Straight line
• Stormwater	80 to 120 years	Straight line
• Treatment plant and equipment	25 to 50 years	Straight line
Other structures		
• Wooden reservoirs	80 years	Straight line
• Concrete reservoirs	100 years	Straight line
• Dams	100 years	Straight line
• Bores	100 years	Straight line
• Coastal Structures	5 to 75 years	Straight line

The residual value and useful life of an asset is reviewed, and adjusted if applicable, at each financial year end

Impairment of property, plant, and equipment and intangible assets

Intangible assets subsequently measured at cost that have an indefinite useful life, or are not yet available for use are not subject to amortisation and are tested annually for impairment.

Property, plant, and equipment and intangible assets subsequently measured as costs. Impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable.

An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and its value in use.

If an asset's carrying amount exceeds its recoverable amount, the asset is regarded as impaired and the carrying amount is written-down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit. The reversal of an impairment loss is recognised in the surplus or deficit.

Intangible assets

Software acquisition and development

Acquired computer software licenses are capitalised on the basis of the costs incurred to acquire and bring to use the specific software.

Costs that are directly associated with the development of software for internal use are recognised as an intangible asset. Direct costs include the software development employee costs and an appropriate portion of relevant overheads.

Staff training costs are recognised in the surplus or deficit when incurred.

Costs associated with maintaining computer software are recognised as an expense when incurred.

Costs associated with development and maintenance of Council's website are recognised as an expense when incurred.

Easements

Easements are recognised at cost, being the costs directly attributable to bringing the asset to its intended use. Easements have an indefinite useful life and are not amortised, but are instead tested for impairment annually.

Carbon credits

Purchased carbon credits are recognised at cost on acquisition. Free carbon credits received from the Crown are recognised at fair value on receipt. They are not amortised, but are instead tested for impairment annually.

They are derecognised when they are used to satisfy carbon emission obligations.

Amortisation

The carrying value of an intangible asset with a finite life is amortised on a straight-line basis over its useful life. Amortisation begins when the asset is available for use and ceases at the date that the asset is derecognised. The amortisation charge for each period is recognised in the surplus or deficit.

The useful lives and associated amortisation rates of major classes of intangible assets have been estimated as follows:

Computer software	3 to 5 years	20% to 33.3%
Resource consents	life of the asset	5%
Property subdivision rights	19 years	5.3%

Forestry assets

Standing forestry assets are independently revalued annually at fair value less estimated costs to sell for one growth cycle. Fair value is determined based on the present value of expected future cash flows discounted at a current market determined rate. This calculation is based on existing sustainable felling plans and assessments regarding growth, timber prices, felling costs, and silvicultural costs and takes into consideration environmental, operational, and market restrictions.

Gains or losses arising on initial recognition of forestry assets at fair value less costs to sell and from a change in fair value less costs to sell are recognised in the surplus or deficit.

Forestry maintenance costs are recognised in the surplus or deficit when incurred.

Investment property

Properties leased to third parties under operating leases are classified as investment property unless the property is held to meet service delivery objectives, rather than to earn rentals or for capital appreciation.

Investment property is measured initially at its cost, including transaction costs. After initial recognition, all investment property is measured at fair value at each reporting date. Gains or losses arising from a change in the fair value of investment property are recognised in the surplus or deficit.

Payables

Short-term payables are recorded at the amount payable.

Borrowings

Borrowings are initially recognised at their fair value plus transaction costs. After initial recognition, all borrowings are measured at amortised cost using the effective interest method. Borrowings are classified as current liabilities unless the Council or group has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Employee entitlements

Short-term employee entitlements

Employee benefits expected to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to, but not yet taken at balance date, retirement gratuity and long-service leave expected to be settled within 12 months and sick leave. A liability for sick leave is recognised to the extent that absences in the coming year are expected to be greater than the sick leave entitlements earned in the coming year. The amount is calculated based on the unused sick leave entitlement that can be carried forward at balance date, to the extent it will be used by staff to cover those future absences.

A liability and an expense are recognised for bonuses where the Council has a contractual obligation or where there is a past practice that has created a constructive obligation.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

Presentation of employee entitlements

Sick leave, annual leave, and vested long service leave are classified as a current liability. Non-vested long service leave and retirement gratuities expected to be

settled within 12 months of balance date are classified as a current liability. All other employee entitlements are classified as a non-current liability.

Provisions

A provision is recognised for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, it is probable that an outflow of future economic benefits will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as an interest expense and is included in "finance costs".

Landfill post-closure provision

Council as operator of the Te Puke and Athenree landfills, has a legal obligation under the resource consent to provide ongoing maintenance and monitoring services at the landfill sites after closure. A provision for post-closure costs is recognised as a liability when the obligation for post-closure arises.

The provision is measured based on the present value of future cash flows expected to be incurred, taking into account future events including legal requirements and known improvements in technology. The provision includes all costs associated with landfills post-closure.

Financial guarantee contracts

A financial guarantee contract is a contract that requires the Council to make specified payments to reimburse the holder of the contract for a loss it incurs because a specified debtor fails to make payment when due.

Financial guarantee contracts are initially recognised at fair value. If a financial guarantee contract was issued in a stand-alone arm's length transaction to an unrelated party, its fair value at inception is equal to the consideration received. When no consideration is received, the fair value of the liability is initially measured using a valuation technique, such as considering the credit enhancement arising from the guarantee or the probability that Council will be required to reimburse a holder for a loss incurred discounted to present value. If the fair value of a guarantee cannot be reliably determined, a liability is only recognised when it is probable there will be an outflow under the guarantee.

Financial guarantees are subsequently measured at the higher of:

- the present value of the estimated amount to settle the guarantee obligation if it is probable there will be an outflow to settle the guarantee, and
- the amount initially recognised less, when appropriate, cumulative amortisation as revenue.

Equity

Equity is the community's interest in Council and is measured as the difference between total assets and total liabilities. Equity is disaggregated and classified into the following components.

- Accumulated funds
- Restricted reserves
- Property revaluation reserve
- Fair value through other comprehensive revenue and expense reserve,
- Council created reserves.

Restricted reserves

Restricted reserves are a component of equity generally representing a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by the Council.

Restricted reserves include those subject to specific conditions accepted as binding by Council and which may not be revised by Council without reference to the Courts or a third party. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met.

Also included in restricted reserves are reserves restricted by Council decision. Council may alter them without reference to any third party or the Courts. Transfers to and from these reserves are at the discretion of Council.

Property revaluation reserve

This reserve relates to the revaluation of property, plant, and equipment to fair value.

Fair value through other comprehensive revenue and expense reserve

This reserve comprises the cumulative net change in the fair value of assets classified as fair value through other comprehensive revenue and expense.

Council created reserves

These reserves are made up general reserves and form a component of equity. They include Asset replacement reserves, disaster contingency reserves and general reserves.

Goods and Service Tax (GST)

All items in the financial statements are stated exclusive of GST, except for receivables and payables, which are presented on a GST-inclusive basis. Where GST is not recoverable as input tax, it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the IRD is included as part of receivables or payables in the statement of financial position.

The net GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as an operating cash flow in the statement of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

Cost allocation

The cost of service for each significant activity of Council has been derived using the cost allocation system outlined below.

Direct costs are those costs directly attributable to a significant activity. Indirect costs are those costs that cannot be identified in an economically feasible manner with a specific significant activity.

Direct costs are charged directly to significant activities. Indirect costs are charged to significant activities using appropriate cost drivers such as actual usage, staff numbers, and floor area.

Impact of Covid-19

Western Bay Council has assessed the impacts of Covid-19 on its position as at 29 June 2022, and its key accounting estimates and its assumptions looking forward.

Council considers that the impact of Covid-19 immaterial and subsequently there are no adjustments required to key accounting estimates and assumptions.

Three Waters Reform

The Government is implementing a package of reforms to the three waters regulatory system, which are designed to:

- Improve national-level leadership, oversight and support relating to the three waters – through the creation of Taumata Arowai, a new, dedicated Water Services Regulator from 1 March 2021.
- Significantly strengthen compliance, monitoring and enforcement relating to drinking water regulation – through the passing of the Water Services Act 2021 and revised Drinking Water Standards of New Zealand.
- Manage risks to drinking water safety and ensure sources of drinking water are protected.
- Improve the environmental performance and transparency of wastewater and stormwater networks.

We expect that the regulatory reform and the establishment of Taumata Arowai will change the way we need to demonstrate regulatory compliance, assess risk relating to source and treated water quality and require licencing and authorisation of water supplier entities and individuals involved in providing three water services.

In addition to regulatory reform, Government has initiated a reform process for service delivery of three waters. The Water Services Entities Bill was introduced to Parliament in 2022 which sets out the proposed governance and operation structures for future water delivery services.

We have signed a Memorandum of Understanding (MoU) with Government to join the first phase of the Government's three waters reform. The MoU commits us to a collaborative process with Government to explore structural reform in the waters sector, particularly a multi-regional approach to three waters management and delivery of better health, economic, cultural and environmental outcomes.







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Activity Funding Impact Statements

Nga taukī tuku pūtea

These statements show where each Council activity receives its funding from, and where the funding is applied.

Capital expenditure classifications

Growth is used to describe new projects identified in structure plans for the urban growth areas, and funded (either wholly or partially) from financial contributions.

Level of service (LOS) is used to describe projects that deliver on Council's adopted level of service, and are not growth related or renewals. It is not about new levels of service or any specific change in levels of service.

Renewals are used to describe projects that replace or upgrade existing assets.

Whole of Council - Funding Impact Statement 2022-23

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Sources of operating funding				
General rates, uniform annual charges, rates penalties	51,357	43,265	32,962	32,303
Targeted rates	23,470	40,109	52,150	55,044
Subsidies and grants for operating purposes	8,035	10,108	10,585	11,178
Fees and charges and other revenue	10,305	8,418	8,658	8,749
Interest and dividends from interest	270	263	270	270
Local authority and fuel tax, fines, infringement fees, and other receipts	4,207	3,230	3,183	3,184
Total operating funding (A)	97,644	105,393	107,809	110,728
Applications of operating funding				
Payments to staff and suppliers	67,534	79,250	83,678	83,651
Finance costs	4,593	3,675	4,651	4,006
Other operating funding applications	4,575	-	-	-
Total applications of operating funding (B)	76,702	82,925	88,329	87,657
Operating funding - surplus/(deficit) (A-B)	20,942	23,469	43,247	23,072
Sources of capital funding				
Subsidies and grants for capital expenditure	6,844	6,874	7,939	4,053
Development and financial contributions	7,572	11,221	14,035	14,035
Increase/(decrease) in debt	(7,164)	13,400	40,531	31,500
Gross proceeds from sale of assets	4,575	-	-	-
Lump sum contributions	-	2,240	2,313	2,313
Other dedicated capital funding	-	-	-	-
Total Sources of capital funding (C)	11,827	33,735	64,818	51,901
Applications of capital funding				
Capital expenditure				
· to meet additional demand	11,707	35,506	37,528	27,949
· to improve the level of service	11,361	11,112	15,398	26,855
· to replace existing assets	9,985	11,451	25,603	14,474
Increase/(decrease) in reserves	(265)	(5,047)	1,638	2,349
Increase/(decrease) in investments	(19)	3,181	4,131	3,346
Total applications of capital funding (D)	32,769	56,203	84,298	74,972
Capital funding - surplus/(deficit) (C-D)	(20,942)	(23,469)	(43,247)	(23,072)
Funding balance ((A-B) + (C-D))	-	-	-	-

Representation - Funding Impact Statement 2022-23

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Sources of operating funding				
General rates, uniform annual charges, rates penalties	3,176	3,093	2,779	3,462
Targeted rates	-	-	-	-
Subsidies and grants for operating purposes	-	-	-	-
Fees and charges and other revenue	2	-	-	-
Internal charges and overheads recovered	718	1,052	1,068	904
Local authority and fuel tax, fines, infringement fees, and other receipts	1	-	77	77
Total operating funding (A)	3,897	4,145	3,924	4,443
Applications of operating funding				
Payments to staff and suppliers	1,732	2,035	1,730	2,078
Finance costs	-	-	-	-
Internal charges and overheads applied	2,092	2,083	2,149	2,321
Other operating funding applications	-	-	-	-
Total applications of operating funding (B)	3,824	4,118	3,879	4,399
Operating funding - surplus/(deficit) (A-B)	73	27	45	44
Sources of capital funding				
Subsidies and grants for capital expenditure	-	-	-	-
Development and financial contributions	-	-	-	-
Increase/(decrease) in debt	-	-	-	-
Gross proceeds from sale of assets	-	-	-	-
Lump sum contributions	-	-	-	-
Other dedicated capital funding	-	-	-	-
Total Sources of capital funding (C)	-	-	-	-
Applications of capital funding				
Capital expenditure				
• to meet additional demand	-	-	-	-
• to improve the level of service	-	20	36	36
• to replace existing assets	-	-	-	-
Increase/(decrease) in reserves	73	6	8	8
Increase/(decrease) in investments	-	-	-	-
Total applications of capital funding (D)	73	26	44	44
Capital funding - surplus/(deficit) (C-D)	(73)	(26)	(44)	(44)
Funding balance ((A-B) + (C-D))	-	1	1	-

Planning for the Future - Funding Impact Statement 2022-23

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Sources of operating funding				
General rates, uniform annual charges, rates penalties	2,834	3,873	4,180	4,466
Targeted rates	13	13	13	13
Subsidies and grants for operating purposes	-	-	-	-
Fees and charges and other revenue	-	-	-	-
Internal charges and overheads recovered	-	-	-	-
Local authority and fuel tax, fines, infringement fees, and other receipts	-	-	-	-
Total operating funding (A)	2,847	3,886	4,193	4,479
Applications of operating funding				
Payments to staff and suppliers	1,781	2,933	3,193	3,450
Finance costs	(16)	-	-	-
Internal charges and overheads applied	958	939	987	1,016
Other operating funding applications	-	-	-	-
Total applications of operating funding (B)	2,723	3,872	4,180	4,466
Operating funding - surplus/(deficit) (A-B)	124	14	13	13
Sources of capital funding				
Subsidies and grants for capital expenditure	-	-	-	-
Development and financial contributions	-	-	-	-
Increase/(decrease) in debt	-	-	-	-
Gross proceeds from sale of assets	-	-	-	-
Lump sum contributions	-	-	-	-
Other dedicated capital funding	-	-	-	-
Total Sources of capital funding (C)	-	-	-	-
Applications of capital funding				
Capital expenditure				
· to meet additional demand	-	-	-	-
· to improve the level of service	-	-	-	-
· to replace existing assets	-	-	-	-
Increase/(decrease) in reserves	124	13	13	13
Increase/(decrease) in investments	-	-	-	-
Total applications of capital funding (D)	124	13	13	13
Capital funding - surplus/(deficit) (C-D)	(124)	(13)	(13)	(13)
Funding balance ((A-B) + (C-D))	-	1	-	-

Communities - Funding Impact Statement 2022-23

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Sources of operating funding				
General rates, uniform annual charges, rates penalties	4,666	5,754	5,811	5,929
Targeted rates	2,179	3,123	3,245	3,283
Subsidies and grants for operating purposes	160	-	-	-
Fees and charges and other revenue	110	80	82	82
Internal charges and overheads recovered	1,059	502	481	487
Local authority and fuel tax, fines, infringement fees, and other receipts	536	502	518	518
Total operating funding (A)	8,710	9,961	10,137	10,299
Applications of operating funding				
Payments to staff and suppliers	4,939	6,488	6,358	6,543
Finance costs	26	-	-	-
Internal charges and overheads applied	3,070	3,253	3,417	3,358
Other operating funding applications	-	-	-	-
Total applications of operating funding (B)	8,035	9,741	9,775	9,902
Operating funding - surplus/(deficit) (A-B)	675	220	362	397
Sources of capital funding				
Subsidies and grants for capital expenditure	-	-	-	-
Development and financial contributions	-	-	-	-
Increase/(decrease) in debt	105	161	(229)	(224)
Gross proceeds from sale of assets	-	-	-	-
Lump sum contributions	-	-	-	-
Other dedicated capital funding	-	-	-	-
Total Sources of capital funding (C)	105	161	(229)	(224)
Applications of capital funding				
Capital expenditure				
· to meet additional demand	330	320	53	53
· to improve the level of service	-	85	51	51
· to replace existing assets	372	676	1,049	3,185
Increase/(decrease) in reserves	78	(700)	(1,020)	(3,117)
Increase/(decrease) in investments	-	-	-	-
Total applications of capital funding (D)	780	381	133	172
Capital funding - surplus/(deficit) (C-D)	(675)	(220)	(362)	(397)
Funding balance ((A-B) + (C-D))	-	-	-	-

Recreation and Open Space - Funding Impact Statement 2022-23

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Sources of operating funding				
General rates, uniform annual charges, rates penalties	7,079	7,691	8,100	8,455
Targeted rates	-	215	432	432
Subsidies and grants for operating purposes	566	-	82	(144)
Fees and charges and other revenue	10	20	21	21
Internal charges and overheads recovered	1,482	1,779	1,858	1,783
Local authority and fuel tax, fines, infringement fees, and other receipts	1,273	1,339	1,166	1,166
Total operating funding (A)	10,410	11,044	11,659	11,713
Applications of operating funding				
Payments to staff and suppliers	6,584	6,017	6,387	6,548
Finance costs	(327)	-	-	-
Internal charges and overheads applied	2,537	2,941	3,075	2,978
Other operating funding applications	183	-	-	-
Total applications of operating funding (B)	8,977	8,958	9,462	9,526
Operating funding - surplus/(deficit) (A-B)	1,433	2,086	2,197	2,186
Sources of capital funding				
Subsidies and grants for capital expenditure	-	919	1,122	711
Development and financial contributions	1,885	2,576	4,613	4,613
Increase/(decrease) in debt	2,958	552	1,600	1,602
Gross proceeds from sale of assets	183	-	-	-
Lump sum contributions	-	-	-	-
Other dedicated capital funding	-	-	-	-
Total Sources of capital funding (C)	5,026	4,047	7,335	6,926
Applications of capital funding				
Capital expenditure				
· to meet additional demand	4,124	2,309	2,303	2,282
· to improve the level of service	541	1,879	2,855	2,884
· to replace existing assets	727	1,788	4,379	4,379
Increase/(decrease) in reserves	1,067	158	(6)	(433)
Increase/(decrease) in investments	-	-	-	-
Total applications of capital funding (D)	6,459	6,134	9,531	9,113
Capital funding - surplus/(deficit) (C-D)	(1,433)	(2,087)	(2,196)	(2,186)
Funding balance ((A-B) + (C-D))	-	-	-	-

Regulatory Services - Funding Impact Statement 2022-23

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Sources of operating funding				
General rates, uniform annual charges, rates penalties	3,185	4,496	4,866	5,079
Targeted rates	-	-	-	-
Subsidies and grants for operating purposes	-	-	-	-
Fees and charges and other revenue	7,103	7,224	7,424	7,853
Internal charges and overheads recovered	773	1,058	1,218	1,155
Local authority and fuel tax, fines, infringement fees, and other receipts	925	274	280	280
Total operating funding (A)	11,986	13,052	13,788	14,367
Applications of operating funding				
Payments to staff and suppliers	8,006	8,437	8,778	9,399
Finance costs	(8)	-	-	-
Internal charges and overheads applied	3,895	4,603	4,913	4,792
Other operating funding applications	-	-	-	-
Total applications of operating funding (B)	11,893	13,040	13,691	14,191
Operating funding - surplus/(deficit) (A-B)	93	12	97	176
Sources of capital funding				
Subsidies and grants for capital expenditure	-	-	-	-
Development and financial contributions	-	-	-	-
Increase/(decrease) in debt	-	-	-	-
Gross proceeds from sale of assets	-	-	-	-
Lump sum contributions	-	-	-	-
Other dedicated capital funding	-	-	-	-
Total Sources of capital funding (C)	-	-	-	-
Applications of capital funding				
Capital expenditure				
• to meet additional demand	-	-	-	-
• to improve the level of service	-	-	31	31
• to replace existing assets	-	-	-	-
Increase/(decrease) in reserves	93	12	67	145
Increase/(decrease) in investments	-	-	-	-
Total applications of capital funding (D)	93	12	98	176
Capital funding - surplus/(deficit) (C-D)	(93)	(12)	(98)	(176)
Funding balance ((A-B) + (C-D))	-	-	(1)	-

Stormwater - Funding Impact Statement 2022-23

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Sources of operating funding				
General rates, uniform annual charges, rates penalties	983	700	718	718
Targeted rates	4,391	4,619	4,765	4,765
Subsidies and grants for operating purposes	568	-	-	-
Fees and charges and other revenue	3	-	-	-
Internal charges and overheads recovered	-	-	-	-
Local authority and fuel tax, fines, infringement fees, and other receipts	2	-	-	-
Total operating funding (A)	5,947	5,319	5,483	5,484
Applications of operating funding				
Payments to staff and suppliers	826	1,197	1,259	1,256
Finance costs	779	-	-	-
Internal charges and overheads applied	695	771	804	694
Other operating funding applications	-	-	-	-
Total applications of operating funding (B)	2,300	1,968	2,063	1,950
Operating funding - surplus/(deficit) (A-B)	3,647	3,351	3,420	3,533
Sources of capital funding				
Subsidies and grants for capital expenditure	-	-	-	-
Development and financial contributions	613	1,600	1,676	1,676
Increase/(decrease) in debt	(2,180)	2,649	6,409	4,226
Gross proceeds from sale of assets	-	-	-	-
Lump sum contributions	-	300	310	310
Other dedicated capital funding	-	-	-	-
Total Sources of capital funding (C)	(1,567)	4,549	8,395	6,212
Applications of capital funding				
Capital expenditure				
• to meet additional demand	1,080	3,251	4,132	3,682
• to improve the level of service	725	310	1,337	869
• to replace existing assets	275	417	3,643	1,630
Increase/(decrease) in reserves	-	3,923	2,702	3,564
Increase/(decrease) in investments	-	-	-	-
Total applications of capital funding (D)	2,080	7,901	11,814	9,745
Capital funding - surplus/(deficit) (C-D)	(3,647)	(3,352)	(3,419)	(3,533)
Funding balance ((A-B) + (C-D))	-	-	-	-

Transportation - Funding Impact Statement 2022-23

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Sources of operating funding				
General rates, uniform annual charges, rates penalties	-	50	52	52
Targeted rates	13,215	14,695	16,072	16,446
Subsidies and grants for operating purposes	5,229	9,935	10,324	11,143
Fees and charges and other revenue	2,342	10	10	10
Internal charges and overheads recovered	-	-	-	-
Local authority and fuel tax, fines, infringement fees, and other receipts	9	262	270	270
Total operating funding (A)	20,795	24,952	26,728	27,921
Applications of operating funding				
Payments to staff and suppliers	10,233	11,260	13,395	13,118
Finance costs	22	-	-	-
Internal charges and overheads applied	1,537	1,351	1,415	1,443
Other operating funding applications	502	-	-	-
Total applications of operating funding (B)	12,294	12,611	14,810	14,562
Operating funding - surplus/(deficit) (A-B)	8,501	12,341	11,918	13,359
Sources of capital funding				
Subsidies and grants for capital expenditure	6,844	5,655	4,334	2,361
Development and financial contributions	2,581	3,089	3,663	3,663
Increase/(decrease) in debt	(3,401)	50	1,697	1,698
Gross proceeds from sale of assets	502	-	-	-
Lump sum contributions	-	1,400	1,445	1,445
Other dedicated capital funding	-	-	-	-
Total Sources of capital funding (C)	6,526	10,194	11,139	9,167
Applications of capital funding				
Capital expenditure				
• to meet additional demand	4,541	19,095	19,033	16,657
• to improve the level of service	8,415	6,725	8,469	12,017
• to replace existing assets	1,739	3,205	4,294	-
Increase/(decrease) in reserves	332	(6,491)	(8,738)	(6,148)
Increase/(decrease) in investments	-	-	-	-
Total applications of capital funding (D)	15,027	22,534	23,058	22,526
Capital funding - surplus/(deficit) (C-D)	(8,501)	(12,340)	(11,919)	(13,359)
Funding balance ((A-B) + (C-D))	-	-	-	-

Water Supply - Funding Impact Statement 2022-23

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Sources of operating funding				
General rates, uniform annual charges, rates penalties	12,613	-	-	-
Targeted rates	155	11,750	12,041	12,041
Subsidies and grants for operating purposes	627	-	-	-
Fees and charges and other revenue	138	-	-	-
Internal charges and overheads recovered	-	-	-	-
Local authority and fuel tax, fines, infringement fees, and other receipts	72	47	42	42
Total operating funding (A)	13,605	11,797	12,083	12,082
Applications of operating funding				
Payments to staff and suppliers	6,392	6,313	6,775	6,693
Finance costs	1,008	-	-	-
Internal charges and overheads applied	2,251	2,392	2,478	2,280
Other operating funding applications	3,451	-	-	-
Total applications of operating funding (B)	13,102	8,705	9,253	8,973
Operating funding - surplus/(deficit) (A-B)	503	3,092	2,830	3,109
Sources of capital funding				
Subsidies and grants for capital expenditure	-	100	468	-
Development and financial contributions	1,111	2,045	2,122	2,122
Increase/(decrease) in debt	(816)	4,865	3,881	2,977
Gross proceeds from sale of assets	3,451	-	-	-
Lump sum contributions	-	200	207	207
Other dedicated capital funding	-	-	-	-
Total Sources of capital funding (C)	3,746	7,210	6,678	5,306
Applications of capital funding				
Capital expenditure				
• to meet additional demand	761	5,787	4,726	3,969
• to improve the level of service	614	995	805	1,782
• to replace existing assets	2,874	2,052	2,961	1,954
Increase/(decrease) in reserves	-	1,468	1,016	709
Increase/(decrease) in investments	-	-	-	-
Total applications of capital funding (D)	4,249	10,302	9,508	8,414
Capital funding - surplus/(deficit) (C-D)	(503)	(3,092)	(2,830)	(3,109)
Funding balance ((A-B) + (C-D))	-	-	-	-

Natural Environment and Sustainable Living - Funding Impact Statement 2022-23

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Sources of operating funding				
General rates, uniform annual charges, rates penalties	197	358	382	142
Targeted rates	559	573	592	592
Subsidies and grants for operating purposes	-	-	-	-
Fees and charges and other revenue	-	-	-	-
Internal charges and overheads recovered	-	-	-	-
Local authority and fuel tax, fines, infringement fees, and other receipts	-	-	-	-
Total operating funding (A)	756	931	974	734
Applications of operating funding				
Payments to staff and suppliers	944	1,154	1,204	1199
Finance costs	(96)	-	-	-
Internal charges and overheads applied	81	76	80	80
Other operating funding applications	-	-	-	-
Total applications of operating funding (B)	929	1,230	1,284	1279
Operating funding - surplus/(deficit) (A-B)	(173)	(299)	(310)	(545)
Sources of capital funding				
Subsidies and grants for capital expenditure	-	-	-	-
Development and financial contributions	119	-	-	-
Increase/(decrease) in debt	19	-	-	-
Gross proceeds from sale of assets	-	-	-	-
Lump sum contributions	-	-	-	-
Other dedicated capital funding	-	-	-	-
Total Sources of capital funding (C)	138	-	-	-
Applications of capital funding				
Capital expenditure				
• to meet additional demand	-	-	-	-
• to improve the level of service	-	-	-	-
• to replace existing assets	-	-	-	-
Increase/(decrease) in reserves	(35)	(300)	(310)	(545)
Increase/(decrease) in investments	-	-	-	-
Total applications of capital funding (D)	(35)	(300)	(310)	(545)
Capital funding - surplus/(deficit) (C-D)	173	300	310	545
Funding balance ((A-B) + (C-D))	-	1	-	-

Wastewater - Funding Impact Statement 2022-23

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Sources of operating funding				
General rates, uniform annual charges, rates penalties	12,085	-	-	-
Targeted rates	414	11,681	12,041	12,041
Subsidies and grants for operating purposes	665	2	2	-
Fees and charges and other revenue	206	-	-	2
Internal charges and overheads recovered	-	-	-	-
Local authority and fuel tax, fines, infringement fees, and other receipts	45	48	49	49
Total operating funding (A)	13,415	11,731	12,092	12,092
Applications of operating funding				
Payments to staff and suppliers	4,736	5,744	5,885	5,923
Finance costs	1,889	-	-	-
Internal charges and overheads applied	1,957	2,131	2,207	2,024
Other operating funding applications	560	-	-	-
Total applications of operating funding (B)	9,142	7,875	8,092	7,948
Operating funding - surplus/(deficit) (A-B)	4,273	3,856	4,000	4,145
Sources of capital funding				
Subsidies and grants for capital expenditure	-	-	1,033	-
Development and financial contributions	1,264	1,911	1,960	1,960
Increase/(decrease) in debt	(3,140)	2,422	5,475	542
Gross proceeds from sale of assets	560	-	-	-
Lump sum contributions	-	340	351	351
Other dedicated capital funding	-	-	-	-
Total Sources of capital funding (C)	(1,316)	4,673	8,819	2,854
Applications of capital funding				
Capital expenditure				
• to meet additional demand	190	3,810	6,577	601
• to improve the level of service	340	100	10	6,124
• to replace existing assets	2,414	2,025	7,178	1,627
Increase/(decrease) in reserves	13	2,595	(946)	(1,354)
Increase/(decrease) in investments	-	-	-	-
Total applications of capital funding (D)	2,957	8,530	12,819	6,998
Capital funding - surplus/(deficit) (C-D)	(4,273)	(3,857)	(4,000)	(4,145)
Funding balance ((A-B) + (C-D))	-	-	-	-

Solid Waste - Funding Impact Statement 2022-23

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Sources of operating funding				
General rates, uniform annual charges, rates penalties	554	122	134	134
Targeted rates	1,291	3,350	3,629	3,579
Subsidies and grants for operating purposes	220	173	179	179
Fees and charges and other revenue	133	771	798	461
Internal charges and overheads recovered	-	-	-	-
Local authority and fuel tax, fines, infringement fees, and other receipts	59	36	37	37
Total operating funding (A)	2,257	4,452	4,777	4,390
Applications of operating funding				
Payments to staff and suppliers	1,432	4,494	4,816	4,878
Finance costs	(50)	-	-	-
Internal charges and overheads applied	479	648	670	639
Other operating funding applications	-	-	-	-
Total applications of operating funding (B)	1,861	5,142	5,486	5,516
Operating funding - surplus/(deficit) (A-B)	396	(690)	(709)	(1,126)
Sources of capital funding				
Subsidies and grants for capital expenditure	-	200	981	981
Development and financial contributions	-	-	-	-
Increase/(decrease) in debt	(396)	-	-	-
Gross proceeds from sale of assets	-	-	-	-
Lump sum contributions	-	-	-	-
Other dedicated capital funding	-	-	-	-
Total Sources of capital funding (C)	(396)	200	981	981
Applications of capital funding				
Capital expenditure				
• to meet additional demand	-	-	-	-
• to improve the level of service	-	200	981	981
• to replace existing assets	-	-	-	-
Increase/(decrease) in reserves	-	(689)	(708)	(1,126)
Increase/(decrease) in investments	-	-	-	-
Total applications of capital funding (D)	-	(489)	273	(145)
Capital funding - surplus/(deficit) (C-D)	(396)	689	708	1,126
Funding balance ((A-B) + (C-D))	-	-	-	-

Economic Development - Funding Impact Statement 2022-23

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Sources of operating funding				
General rates, uniform annual charges, rates penalties	489	736	753	770
Targeted rates	321	367	379	379
Subsidies and grants for operating purposes	-	-	-	-
Fees and charges and other revenue	-	-	-	-
Internal charges and overheads recovered	-	-	-	-
Local authority and fuel tax, fines, infringement fees, and other receipts	-	-	-	-
Total operating funding (A)	810	1,103	1,132	1,149
Applications of operating funding				
Payments to staff and suppliers	689	744	760	758
Finance costs	(54)	-	-	-
Internal charges and overheads applied	93	56	59	88
Other operating funding applications	-	-	-	-
Total applications of operating funding (B)	728	800	819	845
Operating funding - surplus/(deficit) (A-B)	82	303	313	304
Sources of capital funding				
Subsidies and grants for capital expenditure	-	-	-	-
Development and financial contributions	-	-	-	-
Increase/(decrease) in debt	-	-	-	-
Gross proceeds from sale of assets	-	-	-	-
Lump sum contributions	-	-	-	-
Other dedicated capital funding	-	-	-	-
Total Sources of capital funding (C)	-	-	-	-
Applications of capital funding				
Capital expenditure				
• to meet additional demand	6	564	479	479
• to improve the level of service	-	-	-	-
• to replace existing assets	-	-	-	-
Increase/(decrease) in reserves	95	(260)	(164)	(175)
Increase/(decrease) in investments	(19)	-	-	-
Total applications of capital funding (D)	82	304	315	304
Capital funding - surplus/(deficit) (C-D)	(82)	(304)	(315)	(304)
Funding balance ((A-B) + (C-D))	-	(1)	(2)	-

Corporate Services - Funding Impact Statement 2022-23

For the years ended 30 June	Actuals \$'000	Annual Plan \$'000	LTP Forecast \$'000	Annual Plan \$'000
	2021	2022	2023	2023
Sources of operating funding				
General rates, uniform annual charges, rates penalties	-	4,642	5,187	3,096
Targeted rates	-	1,474	1,474	1,474
Subsidies and grants for operating purposes	-	-	-	-
Fees and charges and other revenue	-	311	320	320
Internal charges and overheads recovered	-	19,870	20,796	20,553
Local authority and fuel tax, fines, infringement fees, and other receipts	-	986	1,014	1,014
Total operating funding (A)	-	27,283	28,791	26,458
Applications of operating funding				
Payments to staff and suppliers	-	22,437	23,139	21,807
Finance costs	-	3,675	4,651	4,006
Internal charges and overheads applied	-	3,015	3,167	3,168
Other operating funding applications	-	-	-	-
Total applications of operating funding (B)	-	29,127	30,957	28,981
Operating funding - surplus/(deficit) (A-B)	-	(1,844)	(2,166)	(2,523)
Sources of capital funding				
Subsidies and grants for capital expenditure	-	-	-	-
Development and financial contributions	-	-	-	-
Increase/(decrease) in debt	9,581	2,701	19,167	20,680
Gross proceeds from sale of assets	-	-	-	-
Lump sum contributions	-	-	-	-
Other dedicated capital funding	-	-	-	-
Total Sources of capital funding (C)	9,581	2,701	19,167	20,680
Applications of capital funding				
Capital expenditure				
• to meet additional demand	-	369	225	225
• to improve the level of service	-	799	822	2,079
• to replace existing assets	-	1,289	2,099	1,699
Increase/(decrease) in reserves	6,735	(4,781)	9,725	10,808
Increase/(decrease) in investments	2,846	3,181	4,131	3,346
Total applications of capital funding (D)	9,581	857	17,002	18,157
Capital funding - surplus/(deficit) (C-D)	-	1,844	2,165	2,523
Funding balance ((A-B) + (C-D))	-	-	(1)	-

Annual Plan disclosure statement for the period commencing 1 July 2022

Kōrero puakanga o te Mahere ā tau, mō te wahanga i timata mai i a 1 July 2022

What is the purpose of this statement?

The purpose of this statement is to disclose the Council's planned financial performance in relation to various benchmarks to enable the assessment of whether the council is prudently managing its revenues, expenses, assets, liabilities, and general financial dealings. The Council is required to include this statement in its Annual Plan in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014 (the regulations).

Refer to the regulations for more information, including definitions of some of the terms used in this statement.

Benchmark		2022-23 Annual Plan	Met
Rates			
Income	Rates will be less than 80% of total income.	76%	Yes
Increases	Total rates revenue will not increase by more than 4% before growth.	3.3%	Yes
Debt affordability benchmark	300% of revenue	62%	Yes
Balanced budget benchmark	100%	102%	Yes
Essential services benchmark	100%	242%	Yes
Debt servicing benchmark	15%	4.6%	Yes

Notes

1. Rates affordability benchmark

- 1.1 For this benchmark:
 - a. the Council's planned rates revenue, excluding metered water charges, will be equal to or greater than 80% of total planned revenue in the Annual Plan; and
 - b. the Council's planned rates increases for the year are compared with a 4% rates increase limit for the year contained in the Financial Strategy included in the Council's 2021-2031 Long Term Plan.

- 1.2. The Council meets the rates affordability benchmark if -
 - a. its planned rates income for the year equals or is less than each quantified limit on rates; and
 - b. its planned rates increases for the year equal or are less than each quantified limit on rates increases.
2. **Debt affordability benchmark**
 - 2.1. For this benchmark, the Council's planned borrowing is compared with a debt to revenue limit of 180% on borrowing contained in the financial strategy included in Council's long-term plan.
 - 2.2. The Council meets the debt affordability benchmark if its planned borrowing is within each quantified limit on borrowing.
3. **Balanced budget benchmark**
 - 3.1. For this benchmark, the Council's planned revenue (excluding development contributions, vested assets, financial contributions, gains on derivative financial instruments, and revaluations of property, plant, or equipment) is presented as a proportion of its planned operating expenses (excluding losses on derivative financial instruments and revaluations of property, plant, or equipment).
 - 3.2. The Council meets the balanced budget benchmark if its revenue equals or is greater than its operating expenses.
4. **Essential services benchmark**
 - 4.1. For this benchmark, the Council's planned capital expenditure on network services is presented as a proportion of expected depreciation on network services.
 - 4.2. The Council meets the essential services benchmark if its planned capital expenditure on network services equals or is greater than expected depreciation on network services.
5. **Debt servicing benchmark**
 - 5.1. For this benchmark, the Council's planned borrowing costs are presented as a proportion of planned revenue (excluding development contributions, financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property, plant, or equipment).
 - 5.2. Because Statistics New Zealand projects that the Council's population will grow faster than the national population growth rate, it meets the debt servicing benchmark if its planned borrowing costs equal or are less than 15% of its planned revenue.



1 July 2022 - 30 June 2023

Schedule of fees and charges and indicative financial contributions



Schedule of fees and charges 2022-2023

General		Animal Control Services		Special Licences	18
Digital Property files	4	Registration fees 2022/23	9	On / Off / Club Licences	19
Print and copy charges	4	Dog adoption fee	10	Resource Consents	
GIS service fee and print charges	4	Dog pound fees (impounding)	10	Subdivision Consents (non-notified) (includes planning and engineering and deposits)	22
Official information requests - subject to legislative change	4	Dog pound fees (various)	10	Notified resource consent applications, designations, heritage orders and plan changes	23
Publications and subscriptions		Stock pound fees	10	Land Use (non-notified) consent applications except subdivisions	23
Publications and subscriptions	5	Repeated impounding	10	Planning Advice	24
Asset Management Plans (AMP)	5	Sustenance	11	Requests for information or other services not subject to specific fee	24
District-wide walkway brochure	5	Driving charges	11	Miscellaneous charges	24
District Plan operative	5	Advertising	11	Monitoring and compliance	24
District Plan maps	5	Other fees	11	Hydrant flow testing	25
Treasury Policy	5	Building services		Engineering design approval	25
Annual Reports	5	Specialist services	12	Uncompleted works bonds	25
Civil Defence Plan - to non-distribution list agencies	5	Miscellaneous charges	12	Maintenance bonds	25
Properties - copies of leases/licences	5	Building consent approval information	13	Non-compliance	25
Management Plans (per plan)	5	Building consent fee	13	Infrastructure Services	
New services	5	Building consent fees and charges	14	Properties / reserves - processing fee	26
Customer services		Application for Code of Compliance Certificate	14	Site inspections	26
Libraries - fees	6	Building consent fees and charges Certificate of acceptance	15	Lease/Licence application and consents	26
Libraries - overdue charges	6	Additional building services fees	16	Elder housing	27
Charges for meeting rooms in Community		Premises and Bylaw Licences		Cemeteries	27
Hub (The Centre Pātuki Manawa)	7	Food premises - Food Act 2014	16	Reserves	
Charges for meeting rooms -		Non Food Premises (Health) Registration	17	Sports fields and courts	28
Ōmokoroa Library and Service Centre	7	Bylaw licences	17	Ground rentals for sport and recreation club buildings on Council land - as per Council's policy	29
Organisational charge out rates		Fireworks permits	17	Miscellaneous - Reserve use charges	29
Various charge out rates	8	Club, On/Off Licence Food inspection	17		
Land Information Memoranda (LIM)	8	Liquor licences			
Various LIM charges	8	Managers Certificates	18		

TECT Park arrival centre and event space	29	Put back service	37
Rental of Council buildings and facilities not listed	29	Waste licensing fee	37
Kiwi Camp charges	29	Worm composting workshop	37
Roading		Education	37
Vehicle crossing applications	30	Indicative financial contributions - for information only	38
Road services	30		
Road stock crossing cost recovery	30		
Road opening notices/Corridor Access Requests	30		
Roading Other	31		
Rentals for encroachments on Council land	32		
Community information boards	32		
As-built data - engineering records	33		
Utilities			
Filling of water cart from Council supply	33		
Water connection	33		
Final water meter reading	34		
Stormwater connection	34		
Sewerage connection	34		
Tradewaste bylaw charges	36		
Annual tradewaste charges	36		
Trade waste reticulation and treatment charges	36		
Greenwaste drop-off charges (minimum charge applies)	36		
Kerbside collection	37		
Kerbside collection - replacement bins (damaged bins)	37		
Kerbside collection - pro-rata rate for new service connections	37		
Kerbside refuse collection	37		



All figures include GST

General		2022/23 (\$)	Notes
Digital Property files			
Digital Property File request – digital copy of property file records supplied as a downloadable file from the Council website		60.00	Download file only
An additional fee to provide the Digital Property File on a portable digital media (USB) for pick-up from any of Council's service centres		5.00	Additional charge per media device
An additional delivery charge of \$5.00 shall apply to any digital property file stored on USB and delivery via post/courier is requested		5.00	Additional charge for delivery
A property file request is not a Land Information Memorandum (LIM) and as such is not covered by any statutory requirement			
*Print and copy charges			
Black and white	A4	0.20	
	A3	0.40	
Colour	A4	1.00	
	A3	2.00	
GIS service fee and print charges			
Map creation, map data manipulation and printing – a quote will be supplied For further information please refer to Western Bay of Plenty District Council's Geospatial Data Policy Statement		125.00 per hour	Minimum charge \$80.00 plus GST
Map prints	A2	30.00	
	A1	40.00	
	A0	50.00	
Official information requests - subject to legislative change			
Staff time - first hour		No charge	
Staff time - per half hour		38.00	
Work undertaken by external contractors and consultants charged at their normal hourly rate			Costs recovered from applicant
Printing		*See above for printing costs	Costs recovered from applicant at standard Council print charges

All figures include GST

Publications and subscriptions		2022/23 (\$)	Notes
Publications and subscriptions			
Asset Management Plans (AMP)			
Transportation AMP		500.00	
Water Supply AMP*		82.00	
Wastewater AMP*		82.00	
Stormwater AMP*		82.00	
Solid Waste AMP*		82.00	
Community Assets AMP*		82.00	
*Excludes appendices - price on application			
District-wide walkway brochure	Each	5.00	
District Plan operative	Text	120.00	Future updates are included in the costs for the text and maps
District Plan maps	A4	160.00	
Treasury Policy		15.00	
Annual Reports		20.00	
Civil Defence Plan - to non-distribution list agencies		No charge	
Properties - copies of leases/licences		No charge	
Management Plans (per plan)		20.00	
New services			
Council may implement new or additional services anytime through the financial year. Where new services are introduced that are not already included in fees and charges, a principle of 'actual and reasonable charges' will apply i.e. Council will only charge what is actual and reasonable to recover the costs of providing the service.			

All figures include GST

Customer services		2022/23 (\$)	Notes
Libraries - fees			
Reserve fee (adult)		1.00	
Replacement card		3.00	
Holiday membership		55.00	\$45.00 refundable upon return of all items
Interloan request fee	per book	8.00	Plus lending library's fee, if any
	per article	5.00	
Top Shelf (2 weeks)		3.00	
DVD (1 week)	single	3.00	
Libraries - overdue charges			
DVDs and Top Shelf	per day	1.00	
Administration fee		10.00	
Lost or unreturned items - Replacement cost, administration fee, debt collection recovery			
Unpaid charges of \$50.00 and over - Amount owed, debt collection recovery			
Discount policy			
In addition to the regular 'free to borrow' collections, our libraries offer access to some 'pay to borrow' collections. These include a best seller collection named 'Top Shelf' plus DVDs.			
Our pay collections are promoted using eye catching display units for storage, in-house topical displays and offering customers loyalty cards. Our loyalty card system rewards customers by offering one free pay item following the rental of four 'Top Shelf' items.			

All figures include GST

Customer services		2022/23 (\$)		2022/23 (\$)	
Charges for meeting rooms in Community Hub (The Centre Pātuki Manawa)					
Uretara Room (hot desk)					
Half day (4 hours)		15.00	Half day (after two full days)	7.50	
Day (8 hours)		30.00	Day (after two full days)	15.00	
Community rates	Two hours		Four hours		Eight hours
Tuapiro room	15.00		30.00		50.00
Tahawai room	15.00		30.00		50.00
Boyd room	20.00		40.00		60.00
McKinney	20.00		40.00		60.00
Commercial rates	Two hours		Four hours		Eight hours
Tuapiro room	30.00		60.00		80.00
Tahawai room	30.00		60.00		80.00
Boyd room	40.00		80.00		120.00
McKinney	40.00		80.00		120.00
Charges for meeting rooms - Ōmokoroa Library and Service Centre					
Community rates	Two hours		Four hours		Eight hours
Whakamarama Room	15.00		30.00		50.00
Pahoia Room	15.00		30.00		50.00
Matakana & Rangiwaea Room	15.00		30.00		50.00
Commercial rates	Two hours		Four hours		Eight hours
Whakamarama Room	30.00		60.00		80.00
Pahoia Room	30.00		60.00		80.00
Matakana & Rangiwaea Room	30.00		60.00		80.00

All figures include GST

Organisational charge out rates		2022/23 (\$)	Notes
Various charge out rates			
Group Manager		250.00	
Environmental Consents Manager, Building Services Manager, Compliance and Monitoring Manager, Senior Managers (engineering, property, reserves), Land Development Engineering Manager		220.00	
Team Leader Inspections, Team Leader Processing		200.00	
Senior Consents Planner, Senior Building Control Officer, Senior Land Development Engineer, Professional Engineer, Senior Engineers (includes site inspections)		180.00	
Building Control Officer, Consents Planner, Environmental Health Officer, Compliance Officer, Land Development Engineer		170.00	
Building Warrant of Fitness Officer, Compliance and Monitoring Officer		160.00	
Building Administrators, Consents Officers, Compliance Administrator Officers, Legal Property Officers, Property Officers, Reserves Officers, Engineering Officers/Technicians		150.00	
Vehicles	per kilometre	0.79 cents	
Land Information Memoranda (LIM)			
Various LIM charges			
Standard 10 day service (electronic)		240.00	
4 day service* (electronic)		370.00	
LIMs involving multiple titles		Price on application	
*LIM provided as a printed, hardcopy format	Additional fee	15.00	
*LIM provided as a portable digital media	Additional fee	5.00	
*An additional delivery charge of \$5.00 shall apply to any LIM where postal / courier delivery is requested.			
#The statutory target is 10 working days. Council does not accept liability for any losses arising from a failure to meet the 4 day service; however, a 100% money-back guarantee applies if the 4 day target is not met.			

All figures include GST

Animal Control Services

Registration fees 2022/23				
Class of dog	Registration fee (if paid on or before 1 August 2022)	Registration fee Dangerous Dog (if paid on or before 1 August 2022)	Penalty fee (if paid after 1 August 2022) (\$)	Penalty fee Dangerous Dog (if paid after 1 August 2022) (\$)
All dogs unless otherwise categorised	91.00	136.50	136.50	204.75
Stock working dog (kept solely or principally for the purpose of herding or driving stock)	50.50	75.75	75.75	113.63
Spayed or neutered dog	73.00	109.50	109.50	164.25
Any dog(s) kept by: - New Zealand Police - Customs Department - Ministry of Defence - Ministry of Agriculture - Ministry of Fisheries - Department of Conservation (for carrying out the function of the Police or Department of State)	-	-	-	-
Security dog (kept by a security guard as defined in the Private Investigators and Security Guards Act 1974 – as a bona fide security dog)	-	-	-	-
Search and Rescue dog	-	-	-	-
Disability assist dog ²	-	-	-	-
Dogs domiciled on Matakana Island	45.50	68.25	68.25	102.38
Re-registration fee for each additional dog exceeding after five ¹	15.00	-	22.50	-

Notes:

- (1) Dog owners who have more than 5 dogs may be entitled to discounted dog registration fees for the sixth and subsequent registration, on the following basis:
 - a) All dogs must be registered by 30 June to qualify.
 - b) All dogs must be microchipped.
 - c) All dogs must permanently reside at the registered owners address. Registration discount does not apply to dogs that may reside at a separate address when not being used for breeding purposes (e.g. under an agreement or contract).
 - d) No verified complaints have been received by Council in the previous registrations year for welfare or nuisance complaints (e.g. barking, roaming).

Please note: No refund for deceased dogs will be paid to owners of more than five dogs where dogs were registered at a discounted rate.

 - e) New registrations during the year will be at normal registration fees (prorated) the discounted fee only applies at re-registration.
- (2) **Disability assist dog** has the same meaning as specified in the Dog Control Act 1996. The dog must be certified as a disability dog.

All figures include GST

Animal control services		2022/23 (\$)	Notes	
Dog adoption fee				
		270.00		
A dog adopted from a Western Bay of Plenty District Council pound (including registration until the end of the current year microchip, de-sexing and vaccination)		male dog		
		300.00		
		female dog		
Dog pound fees (impounding)		(\$)	(\$)	
		Un-registered	Registered	
First impounding		120.00	80.00	
Second impounding (for same dog within 24 months)		200.00	120.00	
Third and subsequent impounding (for same dog within 24 months)		200.00	200.00	
After hours pick-up fee		50.00	50.00	
Dog pound fees (various)				
Sustenance	per day	17.50		
Seizure fees:				
First seizure fee		100.00		
Second seizure fee		200.00		
Third seizure fee		200.00		
Euthanasia fee		45.00		
Micro-chipping fee		30.00		
Micro-chipping for third and subsequent dogs		20.00		
Stock pound fees				
For every sheep, lamb or goat		40.00		
For all other animals		80.00		
Repeated impounding				
Stock, not necessarily the same animal but owned by the same person, impounded on a second or subsequent occasion				
For every sheep, lamb or goat (for same person within 24 months)		80.00		
For all animals (for same person within 24 months)		160.00		

All figures include GST

Animal control services		2022/23 (\$)	Notes
Sustenance			
Actual and Reasonable costs (minimum of \$2.00 per head of stock per day)			
Driving charges			
Actual and reasonable costs incurred in moving the stock to the pound or where it is delivered to the owner			
Advertising			
Where applicable, a notification fee of \$10.00 plus the actual cost of advertising impounded stock			
Other fees			
Replacement tag	each	7.50	
Trading items (collars, leads, muzzles) are available and will be priced based on their cost plus a mark-up		Price on application	
Multiple dog owner application		50.00	Applies to new dog owners to District and dog owners who increase their number of dogs to greater than: • 2 dogs urban • 5 dogs rural.
• (Greater than 2 dogs urban)			
• (Greater than 5 dogs rural)			
*additional charges of officer time may apply for revisit & assessment at hourly rate of \$150.00.			

All figures include GST

Building services		2022/23 (\$)	Notes
Specialist services			
More complex and larger projects may require the Council to refer documentation to external specialists for checking for code compliance and to provide inspection services. Where specialist services are required, additional fees will be payable by the applicant based on actual cost. These may include:			
Engineering structure or land stability, fire planning and precautions, electrical design check, heating, ventilation and air conditioning, mechanical services.			
Miscellaneous charges			
Extension of time for consents		100.00	
Application to amend building consents (plus building consent fee and additional levies, if any, as a result of change in project value)		195.00	Plus actual processing time
Building inspection - onsite minor variation		80.00	
Application for modification or waiver of New Zealand Building Code		120.00	
Code Compliance Certificate review of historical residential Building Consents (over 5 years old) - charges are per building consent and additional hourly charges are applicable	minimum fee ¹	500.00	Fee applicable to residential only
Code Compliance Certificate review of historical commercial Building Consents (over 5 years old) - charges are per building consent and additional hourly charges are applicable	minimum fee ¹	1000.00	
Document Filing Fee		100.00	
Inspections for residential building consents (charged per inspection type at the rate current on the inspection date)		195.00	
Inspections for commercial building consents (charged per inspection type at the rate current on the inspection date)		255.00	
Late cancellation of booked inspection. (Charged where cancellation not received at least 1 working day prior to booking date.)		150.00	
Title endorsements under s73 Building Act (includes Land Registrar fees)	per lot	530.00	Legal fee component may vary and is cost recoverable
Title endorsements under s75 Building Act (includes Land Registrar fees)	per lot	530.00	Legal fee component may vary and is cost recoverable

All figures include GST

Building services		2022/23 (\$)	Notes
Application for Certificate of Public Use (S.363A BA 2004)		300.00 plus inspection fees	Includes one inspection. Additional inspections extra.
Notice to fix		350.00	
Compliance schedule and annual building warrant of fitness fees			
Compliance Schedule base fee	minimum fee ¹	140.00	
Plus fee per feature identified in Schedule	minimum fee ¹	30.00	
Amendment of Compliance Schedule	minimum fee ¹	100.00	
Plus fee per feature (altered, added or removed)		30.00	
Annual Building Warrant of Fitness	minimum fee ¹	140.00	
Expired Building Warrant of Fitness		190.00	
Building Warrant of Fitness Site Audit	minimum fee ¹	140.00	
Compliance schedule review of historical building consents (over 5 years old) additional hourly charges are applicable		500.00	
Fees, for non-routine inspections or services where fees have not otherwise been fixed, will be charged out at the Officer's hourly charge out rate plus incidental expenses		Price on application	
Compliance schedule and annual building warrant of fitness inspections requiring particular expertise, e.g. lifts, electrical heating, ventilation and air conditioning, fire safety measures or similar non-routine requests for information or services.			Actual cost incurred of expert's report
Applications for acceptance as independent qualified person (for Bay of Plenty/ Waikato group)		Price on application	

Notes:

¹ Actual processing time and costs associated with approving certificates, building warrants of fitness and compliance schedules over and above the minimum fee will be charged directly to the applicant.

Building consent approval information			
Provided as required by (s217 Building Act 2004) printed and forwarded monthly - email preferred	per month	25.00	
	per annum	200.00	

Building consent fee

Pre lodgement fee

This service is to assist applicants to assemble all necessary information to support their application.

This fee is charged at the discretion of Council and only charged where the service is necessary. Time taken may be charged and included in consent processing charges. Refer to hourly charge out rate.

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All figures include GST

Building services**Building consent fees and charges**

Value of project/type or work	Council lodgement fee ² 2022/23 (\$)	Inspections
\$1 to \$5,000	447.00	Inspection fees payable on issue of building consent based on estimated number of inspections needed for the project. Inspections will be invoiced at the Council's inspection rate at completion of the project.
\$5,001 to \$20,000	955.00	
\$20,001 to \$100,000	1,495.00	
\$100,001 to \$400,000	2,230.00	
\$400,001 to \$700,00	3,171.00	
\$700,001 to \$1,000,000	3,565.00	
1,000,001 upwards	4,140.00	
National Multiple-Use approvals granted by MBIE.	The Council's building consent fees apply to this work.	
Solid fuel heater and domestic fireplace (includes Project Information Memorandum (PIM)).	Freestanding 275.00* Inbuilt 425.00*	Freestanding *One inspection includes discounted inspection cost. Inbuilt. *Two inspections includes discounted inspection cost and includes Code Compliance certificate.

Application for Code of Compliance Certificate

Value of project/type of work	Council lodgement fee ² 2022/23 (\$)	
\$1 to \$5,000	143.75	
\$5,001 to \$20,000	161.00	
\$20,001 to \$100,000	356.50	
\$100,001 to \$400,000	529.00	
\$400,001 - \$700,000	661.25	
700,001 to \$1,000,000	833.75	
1,000,001 upwards	1,006.25	

All figures include GST

Building services**Building consent fees and charges Certificate of acceptance**

Value of project/type or work	Council lodgement fee ² 2022/23 (\$)	Inspections
\$1,000 to \$5,000	1,067.50	
\$5,001 to \$20,000	1,595.00	
\$20,001 to \$100,000	2,335.00	
\$100,001 to \$400,000	3,050.00	
\$400,001 - \$700,000	3,793.00	
\$700,001 to \$1,000,000	4,485.00	
\$1,000,000 upwards	5,060.00	

Request for exemption from building consent schedule 1
Building Act

Value of project/type or work	Council lodgement fee ² 2022/23 (\$)	Inspections
\$1,000 to \$5,000	312.50	
\$5,001 to \$100,000	635.00	
\$100,001 upwards	960.00	
Compliance Inspection (3 yearly) for swimming pool fencing.	180.00	One inspection
Re-inspection for swimming pool fencing.	150.00	
Desktop review of information to resolve failed swimming pool fencing inspection	75.00	Fixed fee

Also charged when consent is issued:

Building levy (payable to MBIE³) \$1.75 GST inclusive for every \$1,000 value project valued at \$20,444 and over.

Levy for BRANZ (Building Research Authority) \$1.00 GST exempt for every \$1,000 value project valued at \$20,000 and over.

Notes

- ¹ Actual processing time and costs associated with approving certificates, building warrants of fitness compliance schedules over and above the minimum fee will be charged directly to the applicant.
- ² This fee is non-refundable once the consent has been approved if you decide not to complete your project. If you cancel prior to approval a pro-rata charge will be made based on the processing undertaken. Actual processing time exceeding plan checking deposit will be invoiced.
- ³ Statutory payments to BRANZ (Building Research Association NZ) and MBIE (Ministry of Business, Innovation and Employment) (previously DBH).

All figures include GST

Building services		2022/23 (\$)	Notes
Additional building services fees			
Assessment required for District Plan, engineering, environmental health and dangerous goods			
Assessments and site inspections charged at Officer's hourly charge-out rate or actual cost if external report required			
Premises and Bylaw Licences		2022/23 (\$)	Notes
**Food premises - Food Act 2014			
Food Control Plans			
Application for Registration of Food Control Plan (based on template or model)	application	220.00	Additional fee per hour after the first hour
	plus additional	170.00	
Additional registration fee per site for multi site registration (deposit)	per site	100.00	
Application for renewal of registration of Food Control Plan (based on template or model)	application	150.00	Additional fee per hour after the first hour
	plus additional	170.00	
Additional re-registration fee per site for multi site registration (deposit)	per site	100.00	
Application for registration of an amendment to a Food Control Plan (based on a template or model)	application	150.00	Additional fee per hour after the first hour
	plus additional	170.00	
Verification, inspection and audit	deposit	500.00	
	plus additional	170.00	Additional fee per hour after the first 2 hours
National Programmes			
Application for assessment and registration of national programme business	application	220.00	Additional fee per hour after the first hour
	plus additional	170.00	
Additional registration fee per site for multi site registration (deposit)	per site	100.00	
Application for renewal of registration of national programme	application	150.00	Additional fee per hour
	plus additional	170.00	
Additional re-registration fee per site for multi site registration (deposit)	per site	75.00	
Verification, inspection and audit	deposit	450.00	Additional fee per hour after the first 2 hours
	plus additional	170.00	

All figures include GST

Premises and Bylaw Licences		2022/23 (\$)	Notes
**Non Food Premises (Health) Registration			
Hairdressers		*300.00	
Mortuaries		*300.00	
Camping grounds		*390.00	
Change of ownership		*100.00	
Issue of Notice to Rectify/Non Compliance		*340.00	
Property Inspections and reporting (Health Act 1956)		*170.00	
*Additional inspections and processing		170.00	Per hour
**Bylaw licences			
Amusement devices - licence fees pursuant to Amusement Devices Regulations 1978		12.00	
Trading in Public Places Licence (individual operator) - new licence fee		500.00	
Trading in Public Places Licence (individual operator) - renewal fee	per annum	350.00	
	per month	150.00	Application fee plus \$50.00 per month
Trading in Public Places Event Licence e.g. event - market, fair, festival		350.00	Plus additional monitoring time at - \$170.00 per hour
Public Places Licence - (permission to occupy footpath)	per annum	350.00	Fee for placement of tables & chairs on Council footpath/ road reserve as outdoor seating for premises
**Note: Late penalty fee of 10% applies to all licence registration fees unpaid after 60 days from date of invoice.			
Fireworks permits			
Rural reserves		165.00	
Urban reserves		85.00	
Club, On/Off Licence Food inspection			
Monitoring inspection - annual inspection of On, Off or Club Licence	per hour	170.00	

All figures include GST

Liquor licences		2022/23 (\$)	Notes
Managers Certificates			
New or renewal		316.25	
Special Licences			
Class 1	1 large event More than 2 medium events More than 12 small events	575.00	Large event 400 + people
Class 2	3 to 12 small events 1 to 3 medium events	207.00	Medium event
Class 3	1 or 2 small events	63.25	Small event Less than 100 people
Temporary Authority		296.70	
Public notices - Sale and Supply of Alcohol Act		150.00	

All figures include GST

Liquor Licences

On / Off / Club Licences

Fees vary depending on the "cost/risk rating" of each premises and consist of:

- an application fee, which licensees will have to pay when they apply for a new, renewed, or variation to a licence; and
- an annual fee, which must be paid by licensees each year.

Determining a premises' cost/risk rating

A premises' cost/risk rating will be determined by a combination of factors. Table 2 shows how a premises' cost/risk rating is determined. For example, a liquor store closing at 11:00 pm with two enforcements in the last 18 months would have an overall rating of 38.

Cost/risk rating of premises (direct from the regulations)

- (1) A territorial authority must assign a cost/risk rating to any premises for which an on-licence, off-licence, or club licence is held or sought.
- (2) The cost/risk rating of premises is the sum of the highest applicable weighting.
- (3) The weightings relating to the type of licensed premises are as follows:

	Type of premises	Weighting
On Licence	Class 1 restaurant, night club, tavern, adult premises	15
	Class 2 restaurant, hotel, function centre	10
	Class 3 restaurant, other premises not otherwise specified	5
	BYO restaurants, theatres, cinemas, winery cellar doors	2
Off Licence	Supermarket, grocery store, bottle store	15
	Hotel, tavern	10
	Class 1, 2, or 3 club, remote sale premises, premises not otherwise specified	5
	Winery cellar doors	2
Club Licence	Class 1 club	10
	Class 2 club	5
	Class 3 club	2



Type of premises	Latest trading time allowed by licence (during 24 hour period from 6am to 6am)	Weighting
Premises for which an on-licence or club licence is held or sought	2am or earlier	0
	Between 2.01am and 3am	3
	Any time after 3am	5

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All figures include GST

Liquor Licences

Type of premises	Latest trading time allowed by licence (during 24 hour period from 6am to 6am)	Weighting
Premises for which an off-licence is held or sought (other than remote sales premises)	10 pm or earlier	0
	Anytime after 10 pm	3
Remote sales premises	Not applicable	0

+

Number of enforcement holdings in last 18 months (applies to all types of premises)	Weighting
None	0
1	10
2 or more	20

=

Cost/Risk rating of premises	Fee category
0 - 2	Very low
3 - 5	Low
6 - 15	Medium
16 - 25	High
26 plus	Very High

Liquor Licences	Cost/risk Category (\$)	Application Fee (\$)	Annual Fee (\$)
Application for On, Off or Club Licence, renewal of these licences, variation of condition of Licence.	Very Low	368.00	161.00
	Low	609.50	391.00
	Medium	816.50	632.50
	High	1,023.50	1,035.00
	Very High	1,207.50	1,437.50

All figures include GST

Liquor Licences

Class 1 club	means a club that has or applies for a club licence and - (a) has at least 1000 members of purchase age; and (b) in the opinion of the territorial authority, operates any part of the premises in the nature of a tavern at any time.
Class 2 club	means a club that has or applies for a club licence and is not a class 1 or class 3 club.
Class 3 club	means a club that has or applies for a club licence and - (a) has fewer than 250 members of purchase age; and (b) in the opinion of the territorial authority, operates a bar for no more than 40 hours each week.
Class 1 restaurant	means a restaurant that has or applies for an on-licence and - (a) has, in the opinion of the territorial authority, a significant separate bar area; and (b) in the opinion of the territorial authority, operates that bar area, at least 1 night a week, in the manner of a tavern.
Class 2 restaurant	means a restaurant that has or applies for an on-licence and - (a) has, in the opinion of the territorial authority, a separate bar; and (b) in the opinion of the territorial authority, does not operate that bar area in the manner of a tavern at any time.
Class 3 restaurant	means a restaurant that has or applies for an on-licence and that, in the opinion of the territorial authority, only serves alcohol to the table and does not have a separate bar area.
BYO restaurant	means a restaurant for which an on-licence is or will be endorsed under section 37 of the Act.
Enforcement holding	means a holding as defined in section 288 of the Act, or an offence under the Sale of Liquor Act 1989 for which a holding could have been made if the conduct had occurred after 18 December 2013.
Remote sales premises	means premises for which an off-licence is or will be endorsed under section 40 of the Act.

¹ These fees are set by legislation. If there are legislative changes the fees will be updated accordingly.

All figures include GST

Resource Consents		2022/23 (\$)	Notes
Subdivision Consents (non-notified) (includes planning and engineering and deposits)			
Subdivision consents (non-notified applications)	minimum fee ^{1,6}		
· Controlled activity	minimum fee ¹	2,000.00	
· Restricted discretionary activity	minimum fee ¹	2,500.00	
· Discretionary activity	minimum fee ¹	3,000.00	
· Non-complying activity	minimum fee ¹	4,000.00	
Rights of way (s348 Local Government Act 1974)	minimum fee ¹	700.00	
Certificates under s226 Resource Management Act 1991	minimum fee ¹	700.00	
Lapsing of consent: extension of time (s125 Resource Management Act 1991)	minimum fee ¹	1,400.00	
Change or cancellation of consent conditions (s127 Resource Management Act 1991)/variation of Consent Notice (s221(3) Resource Management Act 1991)	minimum fee ^{1,7}	3,000.00	
s223 Certificate - payable at 223 stage Resource Management Act 1991	minimum fee ¹	500.00	
s32(2)(a) Certificate - Unit Titles Act 2010	minimum fee ¹	500.00	
s224(c) Certificate - payable at 224 stage Resource Management Act 1991	minimum fee ¹	1,000.00	
s224(c) Certificate - Unit Titles Act 2010	minimum fee ¹	1,000.00	
s357 Resource Management Act 1991 Objection		-	No fee.
Road/street naming	minimum fee ¹	500.00	
Engineering fee - payable only if engineering conditions apply (s.244 (c) Resource Management Act 1991 process only)	minimum fee ¹	800.00	Includes external costs.
Sundry applications; s221, s241, s243 RMA 1991 certifications, Authority and Instruction and other miscellaneous subdivision certificates		750.00	
Subdivision consents that proceed to hearing ⁵		-	Actual and reasonable cost.
Application for esplanade reserve reduction or waiver		2,300.00	

All figures include GST

Resource Consents		2022/23 (\$)	Notes
Notified resource consent applications, designations, heritage orders and plan changes			
Public notification	minimum fee	7,000.00	
Limited notification	minimum fee ^{1,5,6}	5,000.00	
Land Use (non-notified) consent applications except subdivisions			
Deemed permitted boundary activity/deemed marginal activity	minimum fee ¹	500.00	
Non notified applications:			
Controlled activity/fast track	minimum fee ¹	2,000.00	
Restricted discretionary activity	minimum fee ¹	3,000.00	
Discretionary activity	minimum fee ¹	3,000.00	
Non complying activity	minimum fee ¹	3,500.00	
Temporary additional dwelling	minimum fee ¹	1,400.00	
Buildings in coastal erosion area - primary risk zone ^{3,4,6}	minimum fee ¹	4,000.00	
Change or cancellation of consent conditions (s127 Resource Management Act 1991)	minimum fee ¹	3,000.00	
s357 Resource Management Act 1991 Objection			- No fee.
Lapsing of consent/extension of time (s125 Resource Management Act 1991)	minimum fee ¹	1,400.00	
Consents that proceed to hearing ^{6,5}			Actual and reasonable cost.
National Environmental Standard Assessment (soils/forestry/telecommunications)	minimum fee ¹	900.00	

Notes

General - These fees do not include Financial Contributions that may be imposed as conditions of consent. Council requires payment of all fees and charges prior to release of a decision document and 223 and 224 Resource Management Act 1991 Certificates.

¹ This is a minimum fee. All costs associated with processing the application over and above the minimum fee will be directly charged to the applicant. This may include costs incurred by external parties on Council's behalf.

² These fees are indicative only of the activity and are not payable by the applicant.

³ This fee includes the legal costs of preparing and registering a covenant on the title that will refer to the resource consent conditions. If the resource consent application is withdrawn or the consent is issued without a condition to require a covenant, then a fee refund of \$1100.00 (GST inclusive) will be payable.

⁴ This fee includes the cost of monitoring visit the issued consent at \$240.00. Additional costs will apply for additional inspections and officer time.

⁵ Council's funding policy requires that application (not subject to exemption) that proceed to Hearing will be charged 25% of the Elected Member's costs. **Note:** Exempted applications include any objection and any applications made by staff or Elected Members' that would not normally proceed to a Hearing but are required, for transparency purposes, to be heard.

⁶ The application will attract an additional charge of \$60 where a referral has been made under the Resource Consents Consultation protocol.

These fees do not include monitoring costs following granting of the resource consent. Council requires payment of the initial monitoring fee upon issue of the consent. Additional costs will apply for additional monitoring and compliance.

All figures include GST

Resource Consents		2022/23 (\$)	Notes
Planning Advice			
The Council would like to encourage good development outcomes. We believe that this can be achieved by engaging with developers during the early stages of the Planning Process. Council staff will arrange a meeting on request where the developer can discuss a development proposal with key staff members. A request for a meeting can be made through the Duty Planner on phone 0800 926 732			For pre-application meetings, time and costs for staff time will be recovered. Note: Duty Planner advice is free of charge.
Requests for information or other services not subject to specific fee			
Any requests for services or information that are not specifically related to District Plan applications or of a non-routine nature will be charged at Officer's hourly charge out rate		As per hourly charge out rates	
Miscellaneous charges			
Outline plan waiver		500.00	
Outline plan approval		1,400.00	
Overseas Investment Office certificate	minimum fee ¹	600.00	
Certificate of Compliance (s139 Resource Management Act 1991 (except subdivisions) and Certificate of Existing Use Rights (s139A Resource Management Act 1991)	minimum fee ¹	1,400.00	
Compliance Certificate (Sale and Supply of Alcohol Act)	minimum fee ¹	500.00	
Peer reviews	minimum fee ¹		Actual cost
Designations/notice of requirement (non notified)	minimum fee ¹	3,000.00	
Surrender of Consent (s138 Resource Management Act)	minimum fee ¹	500.00	
Monitoring and compliance			
Initial inspection (minimum charge).	per site visit	320.00	Re-inspections will be charged where site inspections are failed
Re-inspection charge (minimum charge).	plus additional	240.00	Reflects officer charge out rate.
Desk top audit (no inspection required)		150.00	Additional time charges will apply based on Council officers hourly rate.
Noise			
Return of property seized under an excessive noise direction or abatement notice		256.00	
Hydrant flow testing			
Hydrant ¹		56.00	

All figures include GST

Resource Consents	2022/23 (\$)	Notes
Hydrants	77.00	
Hydrant modelling for new connection purposes	153.00	

¹ This is a minimum fee. All costs associated with processing the application and monitoring the issued consent over and above the minimum fee will be directly charged to the applicant. For discretionary or non-complying applications, Council may not be able to grant consent. In these cases all application fees are still payable.

Engineering design approval

Assessment of detailed engineering design for landform, infrastructure and servicing of developments.

minimum fee¹

800.00

The minimum Engineering fee is \$800.00 or 1.75% of the estimated value of the works at current market rates, whichever is the higher.

Uncompleted works bonds

Administration process fee

Uncompleted works bonds are calculated in accordance with our Development Code.

minimum fee¹

500.00

Maintenance bonds

Administration process fee

Maintenance bonds are calculated in accordance with our Development Code

minimum fee¹

500.00

Non-compliance

Inspections, testing attendance miscertification charges and reinspection of previously non-complying works

500.00
per hour

Refer to hourly charge out (page 5) rates. Travel charged at 79c/km

Notes:

This is a minimum fee. All costs associated with processing the application over and above the minimum fee will be directly charged to the applicant at the hourly rates set out on page 7. This may include costs incurred by external parties on Council's behalf.

All figures include GST

Infrastructure Services		2022/23 (\$)	Notes
Properties / reserves - processing fee			
Right of way easements subject to negotiation and valuation (excludes disbursements and consultation fees)		500.00	
Easements (stormwater, water, etc.) subject to negotiation and valuation		307.00	
Exchange of land subject to negotiation and valuation	per half hour	75.00	Refer to hourly charge out rates plus 79c/km disbursements and consultants fees
Licence to occupy legal unformed road to enable the carrying out of trade or business or for any other purpose		150.00	Refer to hourly charge out rates plus 79c/km disbursements and consultants fees
Lease (excluding community groups) (excludes legal fees and disbursements)		220.00	Refer to hourly charge out rates plus 79c/km disbursements and consultants fees
Variation of lease (excluding community groups) (excludes legal fees and disbursements)		220.00	Refer to hourly charge out rates plus 79c/km disbursements and consultants fees
Renewal of lease (excluding community groups) (excludes legal fees and disbursements)		150.00	Refer to hourly charge out rates plus 79c/km disbursements and consultants internal fees
Transfer of lease or subletting of lease (excluding community groups) (excludes legal fees and disbursements)		150.00	Refer to hourly charge out rates plus 79c/km disbursements and consultants internal fees
Purchase of land		220.00	Refer to hourly charge out rates plus 79c/km disbursements and consultants fees
Partial/full release Memorandum of Encumbrance		150.00	
Esplanade strip instrument (excludes disbursement and consultant fees)		500.00	
Sundry applications	per half hour	75.00	Refer to hourly charge out rates plus 79c/km disbursements and consultants fees
Site inspections			
Subdivision, reserves	per hour	170.00	Refer to hourly charge out rates plus 79c/km mileage and consultant fees
Lease/Licence application and consents			
These fees and charges relate to the third party cost associated with lease/licences and consents.			
(1) Department of Conservation (DOC) fees at approximately \$50.00 per hour; and			
(2) Legal costs from Council's solicitors; and			
(3) Survey costs where applicable.			

All figures include GST

Elder housing			
Fees & Charges 2021/22 (\$)		Fees & Charges 2022/23 (\$)	
Existing tenants	Elder housing	All tenants	
180.00	Single unit per week	184.00	
220.00	Double unit per week	225.00	

	2022/23 \$	Notes
Cemeteries		
Adult plot purchase	1,451.00	
Children's row plot purchase	535.00	
Ashes plot purchase	394.00	
Ashes wall purchase	394.00	
Katikati Remembrance Wall purchase	155.00	
Burial of ashes in new or existing plot	270.00	
Burial fee (adult and child casket)	1,200.00	
Extra depth	100.00	
Out of hours burial fees:		
• Additional charge for burials one hour later than scheduled	214.00	
• Additional charge for ashes later than scheduled	120.00	
• Additional charge for burials on weekends or after 5pm Monday to Friday	279.00	
• Additional charge for ashes scheduled on weekends or after 5pm Monday to Friday	120.00	
Re-opening fee (breaking of concrete)	148.00	
Disinterment and reinterment	Actual cost	

All figures include GST

Reserves		2022/23 (\$)	Notes
Sports fields and courts			
Ground charges During the 2012-22 Long Term Plan process Council resolved to remove user charges for sports fields and courts. However, it is a requirement for Sports Clubs and casual users to still book fields/courts so Council can monitor usage, avoid booking conflicts and collect data for future demand analysis. Council also needs to programme maintenance e.g. mowing, turf renovation around users.			
Bonds Bonds may be required to ensure any potential damage or excessive wear and tear can be reinstated. Bonds are to be paid prior to confirmation of the booking and will range in value from \$150.00 up to \$2,000.00. Bonds are returned if premises are left clean, tidy and in good condition.			
Seasons are defined as: Winter - 1 April to 30 September Summer - 1 October to 31 March Sporting codes may overlap the seasons but only if fields/courts are available.			
Centennial Park ablution block (booked users only)		Per day	Note: 1. Clubs and schools are still required to book sports fields/courts for casual/seasonal use. 2. Under the Reserves Act 1977 public shows, fairs with stalls, etc - public liability insurance for \$250,000 is required. Evidence of this must be presented to Council staff two weeks prior to the event. 3. Amusement devices such as merry-go-rounds and magic carpet rides must be registered by the owner with the Department of Occupational Health & Safety. Once registered a permit for use is available from Council.
Hot showers		20.00	
Centennial Park changing rooms		52.00	
Casual use	per booking	By agreement	
Seasonal use		By agreement	
Training lights		By agreement	
Storage			
Jubilee Park Cultural Courtyard Stage Hire		50.00	Community use
	per day	250.00	
	per day plus bond	500.00	
Moore Park		By agreement	Based on actual consumption
<ul style="list-style-type: none"> • Training lights • Cricket - water usage 			

All figures include GST

Reserves	2022/23 (\$)	Notes
Ground rentals for sport and recreation club buildings on Council land - as per Council's policy		
Annual lease/licence fee for buildings on Council land. Excludes TECT Park and halls.		Subject to individual lease conditions
Annual administration fee:	250.00	The policy allows for fee waiver for certain organisations
· Exclusive ground rental for buildings	0.80/m²	
· Exclusive land rental	0.10/m²	
· Commercial	Market rates	As agreed with lessee
Miscellaneous - Reserve use charges		
By agreement / concession / or fee set by authorised staff member		
Motorhome rallies / organised events per vehicle per night	5.00	
TECT Park arrival centre and event space		
User group bookings		
No hire bond required. \$50.00 key bond is required		
Hire fee: Park user groups / clubs per day	30.00	
General public bookings		
<i>Hire bond may be required. \$50.00 key bond is required</i>		
Hire fee as follows: per half day	50.00	
per whole day	75.00	
Events space hire		By negotiation / agreement
Call out charge		
Call out charge for non-approved activities per hour	150.00	
<i>Please note: a cleaning fee will be invoiced if facility is left in an unacceptable condition.</i>		
Rental of Council buildings and facilities not listed		
Fee varies depending on building or facility, actual fee in accordance with Council policy or by agreement.		
Kiwi Camp charges		
Purchase of digital key	5.00	
Showers - 5 minutes	2.00	
Laundry - 1 load (wash and dryer)	4.00	
Dishwashing - 3 minutes (manual)	0.50c	
Power - 1 hour	1.00	

All figures include GST

Roading		2022/23 (\$)	Notes
Vehicle crossing applications			
Administration, review and inspections		750.00	The application forms for both urban and rural vehicle crossings can be viewed and downloaded via Council's website www.westernbay.govt.nz .
Re-inspection fee (if failed)		300.00	
Road services			
Stock crossing Permit (No fee for a renewal)		105.00	One-off payment.
Unpermitted Stock Crossing - Inspection Fee (where no permit or permit application exists)		105.00	Per inspection.
Licence to occupy legal unformed road to enable the carrying out of trade or business or for any other purpose		150.00	
Road stock crossing cost recovery			
To be applied where:			
Crossing is not permitted and stock have left effluent and debris on the road		Actual and reasonable costs	Costs incurred by Council's contracted road maintenance provider.
Permitted crossing where permit conditions to clean the road surface have not been complied with		Actual and reasonable costs	
Stock permit inspection and re-inspection fee where there is non-compliance with stock crossing permit conditions		105.00	Per inspection. Plus staff time at charge out rates.
Road opening notices/Corridor Access Requests			
Consent to work on or below the road includes:			
Inspection and re-inspection where CAR (Corridor Access Request) or TMP (Traffic Management Plan) is not approved or complied with	per hour	220.00	Plus disbursements.
Emergency works		51.00	
Minor works (connections and excavation less than 20 metres, on site)		51.00	
Major works		123.00	
Project work (work to exceed 28 days)		256.00	

All figures include GST

Roading		2022/23 (\$)	Notes
Roading Other			
Applications for road closures and road use (including sporting, recreational or other events on the road)		123.00	
Assessment of Structures & Pavements	per m ²	200.00	
Road stopping applications - processing fee (excluding appeal to Court)		750.00	
Application to discharge stormwater to road		123.00	
Decorative streetlighting (see District Plan rule 12.4.4.6)			Calculable
Overweight and over dimension permits		123.00	
Overweight permits requiring bridge analysis		256.00 200.00	Per application, plus Per bridge
Approval of a construction zone		256.00	
Capacity consumption calculations for discretionary activities pavement widening rate	per m ²	250.00	
Inspection, complaint monitoring, re-inspection when property owners fail to maintain structures or obtain permission for works on roads.	per hour	220.00	Include cost of remedial work undertaken by Council to remedy. Inspection kilometres.
	per km	0.79	

All figures include GST

Roading

Rentals for encroachments on Council land

Including but not limited to unformed road and esplanade reserves

Where Council land is used by a private entity for commercial gain, Council may charge a market rate to that entity for use of that land in accordance with its Policy on Rentals for Encroachments on Council land. The rental is based on the use of the land. Where the assessed rental charge is less than \$250.00 per annum, Council will not charge the annual rental.

Rates are subject to individual assessment of each lease agreement and will be determined on the factors set in the Policy.

		2022/23 (\$)	Notes
Licence application fee			
Licence to occupy legal unformed road to enable the carrying out of trade or business or for any other purpose		150.00	
		Approximate market rates per annum	
Usage			
Forestry	Up to per Ha	100.00	As determined at time of agreement
Dairy	Up to per Ha	1,500.00	As determined at time of agreement
Grazing	Up to per Ha	650.00	As determined at time of agreement
Horticulture	Up to per Ha	3,500.00	As determined at time of agreement
Retail/Commercial	Up to per m ²	200.00	Katikati - As determined at time of agreement
	Up to per m ²	200.00	Te Puke - As determined at time of agreement
	Up to per m ²	65.00	Industrial - As determined at time of agreement
Kiwifruit - gold	Up to per Ha	*-	*5% of undeveloped adjoining land value
Kiwifruit - green	Up to per Ha	*-	*5% of undeveloped adjoining land value
Avocado	Up to per Ha	*-	*5% of undeveloped adjoining land value
Community information boards			
Business advertising signage			
Supply and install signage		400.00	
Replace damaged / missing signage		400.00	

All figures include GST

Roading		2022/23 (\$)	Notes
As-built data - engineering records			
Receiving accurate/completed electronic as-built records for transfer to Council's Geographic Information System (GIS) and RAMM	per subdivision	100.00	
Correction of inaccurate or incomplete as-built records	per hour	170.00	Reflects updated charge out rate.
Conversion to electronic format			
• Electronic conversion from paper as-built records	per hour	170.00	Reflects updated charge out rate.
• Transfer of electronic as-built records to Council's GIS system	per hour	170.00	Reflects updated charge out rate.
• Transfer of electronic as-built records to RAMM	per hour	170.00	Reflects updated charge out rate.
Utilities		2022/23 (\$)	Notes
Charges for services rendered to the public in excess of 10 minutes (15 minutes at discretion)	10 minutes	25.00	
Services rendered for re-inspection of previously non-compliant works, plus internal fees	per hour	220.00	Hourly rate plus mileage at 79c/km
To observe & certify water pressure test on new water reticulation		300.00	Minimum charge 2 hours. Staff costs \$150.00 per hour plus mileage at 79c/km
To observe, test & certify residual chlorine test results on water reticulation		300.00	Minimum charge 2 hours. Staff costs \$150.00 per hour plus mileage at 79c/km
Filling of water cart from Council supply			
Annual Licence for contractor to take water from approved locations	annual fee	350.00	
Water costs for water taken	per cubic metre	5.75	
Water connection			
Administration fee		150.00	
The physical connection to the water network will be undertaken by an approved contractor.			
Woodland Road Extension - new connection		4,511.45	Includes capital contribution as required by Council's Rural Water Supply Extension Policy 2014
The connection fee for properties that have not previously paid a financial contribution or availability charge shall be set at the discretion of Council. This will be set with consideration to the relevant financial contributions and other associated connection costs.			

All figures include GST

Utilities		2022/23 (\$)	Notes
Final water meter reading			
Final water meter reading requesting for up to 48 hour notice period		150.00	Priority fee \$40 plus hourly rate and mileage at 79c/km
Final water meter reading requesting for up to five day notice period		75.00	Hourly rate plus mileage at 79c/km
Stormwater connection			
Administration fee		105.00	
Inspection fee	per hour	150.00	Hourly rate plus mileage at 79c/km
Sewerage connection			
Administration fee		105.00	
Inspection fee	per hour	150.00	Hourly rate plus mileage at 79c/km
The connection fee for properties that have not previously paid a financial contribution or availability charge shall be set at the discretion of Council. This will be set with consideration to the relevant financial contributions and other associated connection costs.			
Ongare Point/Te Puna West/Maketu wastewater connection charge		Actual cost by nominated contractor	
Ongare Point STEP tank Engineering design review, construction monitoring		550.00	OR 1.75% of the estimated value of the works at current market rates, whichever is higher. This fee applies to all works proposed to be vested in Council or private works that may require engineering design and construction as a condition of consent. 1.75% fixed amount based upon likelihood of inspections being required for separate staged construction checks of excavation shoring compacted base materials and/or concrete ballast installation, on-property PE pressure and boundary connection testing, other structures associated with the STEP tank installation, and these are scheduled separately from any other building inspections involving on-site drainage or other consented building works.

All figures include GST

Utilities		2022/23 (\$)	Notes
Ōmokoroa Pipeline Connection Fee	For any property outside of the Ōmokoroa Peninsula connecting into the Ōmokoroa transfer pipeline. Connection of any property requires approval by Council. Price is per household equivalent (HHE). For any non-residential property an assessment on expected wastewater flows and HHEs should be made and the charge multiplied by HHEs.	4,195.20	
Sewerage inspection - miscellaneous inspections, manhole raise re-inspection for failed works.	Minimum fee Hourly rate plus mileage 79c/km	150.00	Inspection of new infrastructure
Stormwater inspection - miscellaneous inspections, manhole raise re-inspection for failed works.	Minimum fee Hourly rate plus mileage 79c/km	150.00	Inspection of new infrastructure
Obtain quotes from any registered drainlayer. If the stormwater or wastewater connection is undertaken by Council's Network Maintenance Contractor, at a cost to the applicant, no inspection fee will be charged.			

All figures include GST

Utilities		2022/23 (\$)	Notes		
Tradewaste bylaw charges					
Initial application fee		155.00			
Connection fee (where applicable)		365.00			
Disconnection fee		365.00			
Re-inspection fee		286.00			
Compliance monitoring (lab testing)		Actual cost			
Temporary discharge application fee		143.00			
Special rates for loan charges		Actual cost			
Annual tradewaste charges					
Annual management fee for discharge to cover the wastewater authority's costs.					
Based on classification of tradewaste as specified below:					
A	Permitted (not required)	N/A	B2 Conditional Medium Risk (min 6 hours)	\$960.00	Hourly rate \$160 plus mileage at 79c/km Additional costs based on hourly rate
B1	Conditional Low Risk (min 3 hours)	\$480.00	B3 Conditional High Risk (min 12 hours)	\$1,920.00	
			C Prohibited (not consentable)	N/A	
Trade waste reticulation and treatment charges					
Based on calculated cost of reticulation and wastewater treatment plant costs. Calculations will be provided as part of the invoicing process.					
Greenwaste drop-off charges (minimum charge applies)					
Bagged greenwaste per bag					
Minimum charge per bag - less than or equal to 50 litres			5.00		
Black gardening bag - less than or equal to 250 litres			7.00		
Woolbag - less than or equal to 500 litres			15.00		
Loose greenwaste					
All vehicles charged		Per m³	28.00	Amount charged per m³	
Notes					
Operator will measure vehicle loads and advise customer cost of disposal. Final charge will always be determined by the site operator.					

All figures include GST

Utilities	2022/23 (\$)	Notes
Kerbside collection		
Additional glass crate collection service per annum	50.00	Cost of the crate is additional
Education fee for tag non-compliance	200.00	
Supply and delivery of replacement or additional kerbside bins (refuse, recycling). Bin delivery will be once a month.	75.00	
Unsubstantiated investigation fee.	50.00	
Kerbside collection - replacement bins (damaged bins)		
Refuse 140 litres	38.64	
Mixed recycling 240 litres	42.77	
Glass recycling 45 litres	11.12	
Food 23 litres	9.45	
Kerbside collection - pro-rata rate for new service connections		
Full service 12 month period - fee will be calculated on pro-rata basis	149.00	
Partial service 12 month period - fee will be calculated on a pro-rata basis	98.00	
Kerbside refuse collection		
Pay as you throw tag for 140 litre bin	3.95	Fees apply when purchased from Council. Fee may vary when purchased from other outlets.
Put back service		
Waihi Beach (including Athenree and Bowentown) per annum	200.00	
Waste licensing fee		
Licence to collect waste from private land (including one waste collection vehicle)	378.50	
Fee per additional vehicle	54.60	
Licence for kerbside waste collection (including one waste collection vehicle)	378.80	
Additional waste collection vehicle (per vehicle)	54.60	
Worm composting workshop		
Worm composting workshop	50.00	
Education		
Promotional items (signs, worm farms, worms, bags, promotional reuse items i.e. coffee cups, compost bins etc.). Price varies depending on availability at time of promotion		

Note: financial contributions exclude GST

Indicative financial contributions - for information only

Financial Contributions are included in the fees and charges for information only and become effective on 1 July 2022. Financial Contributions are established based on the policy and methodology as presented in our District Plan in accordance with the Resource Management Act 1991. They may change in response to the capital works identified to be carried out as part of the Annual Plan.

Our District Plan contains the original infrastructure schedules used for calculating financial contributions. These are updated annually through the Annual Plan with respect to costs and time only and are presented below.

As the process for setting financial contributions is established in our District Plan, submissions through the Annual Plan public consultation process are limited to the quantum of the financial contributions as set through the costs and timing of the construction of the various infrastructure.

	Per additional lot
Water	\$
Western	5,014
Central	6,470
Eastern	11,120
Wastewater	
Waihi Beach	17,777
Katikati	7,282
Ōmokoroa	5,067
Te Puke	6,434
Maketu/Little Waihi	9,893
Stormwater	
Waihi Beach	3,433
Katikati	7,184
Ōmokoroa	3,740
Te Puke	8,054
Ecological	
Ecological	501
Recreation and Leisure	
Recreation and Leisure	14,156

FINCO reductions for Papakāinga and Community Housing

- All developments where FINCOs apply, will be charged a FINCO for one Household Equivalent (HHE). This is the base charge.
- Community Housing Providers will receive a 100% reduction in FINCOS for additional dwellings (over and above the base charge of one HHE), for applications up to a maximum of 10 dwellings.
- Papakāinga will receive a 100% reduction in FINCOS for additional dwellings (over and above the base charge of one HHE), for applications up to a maximum of 10 dwellings.

The following criteria apply:

- Kainga Ora are excluded from any waiver / reduction.
- Organisations that are not registered Community Housing Providers (CHPs) will need to provide alternative evidence that the housing they are developing will be held as assisted rental or assisted ownership in the longer term.
- For development of community housing, a restrictive covenant specifying the use of the housing for community housing will be lodged against the title. This will be managed through the resource consent or building consent process.
- Additional dwellings (ie. Beyond 10 dwellings) will have FINCOS assessed in accordance with the District Plan.
- Papakāinga is defined as homes on whenua Māori, where homes will be owned and occupied by the owners of the whenua, and whanau who whakapapa to the land have the opportunity to live according to Te Ao Māori.

Transportation	\$	
Margaret Place Extension	18,150	per lot
Access to Ōmokoroa Developments Limited (formerly Fiducia area)	28,714	per lot
Ōmokoroa Southern Industrial Area	3,722	per 100m ²
District-wide	3,706	per lot

Note: financial contributions exclude GST

	Per additional lot without District-wide transportation \$	Per additional lot including District-wide transportation \$
Urban Roading		
Waihi Beach	1,423	5,129
Katikati	7,406	11,112
Ōmokoroa	24,778	28,484
Te Puke	1,863	5,569
Rural Roading		
Waihi Beach/Katikati Wards	22,888	26,594
Kaimai Ward	22,888	26,594
Te Puke/Maketu Wards	22,888	26,594

All figures include GST

Note: financial contributions exclude GST

Rangiuru Business Park (see District Plan - Appendix 7)		(\$)
Transportation	per m ²	69.54
Water supply	per m ²	24.57
Wastewater	per m ²	25.71
Stormwater	per m ²	32.92
Recreation and leisure (reserves)	per m ²	2.28

Industrial zone - Ōmokoroa		(\$)	Notes
The financial contributions are catchment/area or activity specific and should be confirmed with Council.			
Transportation (Ōmokoroa Southern Industrial area)		3,722	Per 100m ² of lot size
Water supply (Central)		5,070	For 20mm connection or based on connection size
Wastewater (Ōmokoroa)	per HHE	8,076	1 HHE is equal to a lot size or gross floor area of 1800m ²
Stormwater (Ōmokoroa)	per HHE	6,030	1 HHE is equal to 300m ² of development land

Commercial/commercial Transition zones	Notes
The financial contributions are catchment/area or activity specific and should be confirmed with Council.	
Transportation (catchment dependent)	Specific activities only
Water supply (catchment dependent)	Or based on connection size
Wastewater (catchment dependent)	Or 1 HHE is equal to a lot size or gross floor area of 600m ²
Stormwater (catchment dependent)	Or 1 HHE is equal to 300m ² of development land
Recreation and leisure (dwellings/accommodation)	

Post harvest zone

The financial contributions are site specific and should be discussed with Council staff.

Te Puke industrial and Te Puke West industrial

There is a separate financial contribution model for the Te Puke industrial area. To be confirmed with Council on application.

Katikati industrial

There is a separate financial contribution model for the Katikati industrial area. To be confirmed with Council on application



**Western
Bay of Plenty**
District Council



Māhara ā tau
Annual Plan
2022-2023

Pukapuka whakataunga
Decision document



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Message from the Mayor

He karere nō te Koromatua



Tēnā koutou,

Welcome to Western Bay of Plenty District Council's Annual Plan decision document for the 2022-2023 financial year.

In this document you'll find details about the key decisions we made to finalise our Annual Plan. This is closely aligned with the plans we set out for year two of the Long Term Plan for 2022/23.

We have been mindful of our community through this Annual Plan process to, wherever possible, minimise the disruptions COVID-19 still presents, the increased cost of living and interest rates that most are having to live with.

Rather than carry on with the projects we had planned for the 2022/23 year in our Long Term Plan 2021-31 (LTP), we have considered our community's needs and the shifting situation, and where appropriate, we have made some changes to our programs and budget.

This year the only big change considered was in relation to the Pukehina Development Rate. For this reason, we had a kōrero directly with the Pukehina community on the future of the rate – whether they wished to continue, pause, stop, or re-purpose the rate.

For the last 21 years the Pukehina community has paid \$20 a year, per rateable property, into the fund, saving towards a future wastewater scheme. The current balance of the fund is \$483,500.

I thank everyone in the Pukehina community who took the time to share their thoughts with us on this kōrero. Our job is to make decisions on behalf of the community, and we have done just that by pausing the fund for two years (a zero rate).

This is the most appropriate and sensible approach at this stage to give some time for the dust to settle around Central Government's Three Waters Reform Programme and see where to proceed from there.

As a Council we have worked hard to keep the rate increase for existing ratepayers to 3.92 percent, below the 4 percent commitment we made in our LTP.

If you wish to read the full Annual Plan you can:

- Read it online at - westernbay.govt.nz/annual-plans;
- Access a hard copy at one of library and service centres.

Ngā mihi nui,



Garry Webber
Mayor

Pay, pause or stop the: Pukehina Development Rate

Te reiti mahi whakaahutia o Pukehina - me utuhia,
me waihotia, me whakakore rānei

The key proposal for the Annual Plan sought feedback on the future of the Pukehina Development Rate. Through the Long Term Plan 2021-2031, Council received a submission from the Pukehina Beach Ratepayers and Residents Association requesting that Council consider consultation on changing the purpose of the Pukehina Development Fund. Council decided that it would undertake consultation through this Annual Plan.

A bit of background.....

Council has been collecting the Pukehina Development Rate for the past 21 years. This rate is charged at \$20 per ratepayer, within the defined area of benefit, of which there are currently 632 properties. The rate has been collected for the purpose of contributing towards a future sewerage scheme for the Pukehina area. The current balance of the fund is \$483,501.71.

In 2009, Council consulted through its Long Term Plan 2009-2019 on the development of a sewerage scheme in Maketu, Little Waihi and Pukehina Beach. There was limited support for the scheme in Pukehina (mainly in relation to the cost to property owners) and Council decided that a new on-site septic tank for the primary treatment of solids must be installed at each property in Pukehina, and all wastewater from Maketu and Little Waihi would be reticulated to a treatment plant in Arawa Avenue with land-based disposal.

Since Pukehina properties would not be serviced, there was no increase in the Pukehina Development Rate, which remained at \$20 per property.

There is a lot of uncertainty around when or if a wastewater scheme will be needed for Pukehina and exactly how much it would cost. We believe that a scheme will be needed at some point, and it could cost \$30-40 million, depending on the type of system that is required.

From 1 July 2024, Government will transfer the management of drinking water, wastewater and stormwater from 67 councils to four public-owned entities. Under this reform, we envisage the existing funds will be allocated to this entity as it was collected for a wastewater scheme for the area. This means that we focused this consultation around the future collection of the rate.

Annual Plan consultation

Our consultation document set out the key information and options for the community to consider:





Option 1

Continue to pay

Council continues to collect the Pukehina Development Rate (PDR) at \$20 per rateable property for wastewater purposes (status quo).

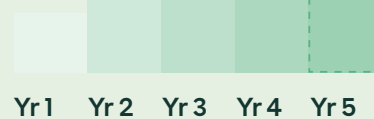
✓ **Raises \$12,640 a year** that could help to offset potential future wastewater scheme costs.

✓ Consistent with the contribution of previous ratepayers.

✗ Uncertainty if Government's Three Waters reform would guarantee use of the funds collected for Pukehina.

Future wastewater costs

\$70,150⁺ could be available over five years



⁺Based on rates collected and accrued interest.



Option 2

Pause

Council pauses collecting the PDR for the next two years.

- ✓ The Pukehina community would not need to pay the rate for the next two years.
- ✓ More time to see how the Three Waters reform will affect the fund.
- ✗ Not consistent with what previous ratepayers have contributed over the past 21 years.
- ✗ The balance of the Development Fund would not increase through rating contributions.



Option 3

Stop

Council stops collecting the PDR.

- ✓ The Pukehina community would not need to pay the rate in the future.
- ✗ Not consistent with what previous ratepayers have contributed over the past 21 years.
- ✗ The balance of the Development Fund would not increase from rating contributions.
- ✗ No further funds would be collected that could be used to lower the impact of future wastewater projects.



Option 4

Repurpose

Council continues with the collection of the PDR but repurposes it for recreation purposes.
(This option is only for future funds gathered, with the current \$483,500 to be set aside for transfer to the Three Waters entity in 2024).

- ✓ **Raises \$12,640 a year** that could contribute to recreation projects in Pukehina.
- ✓ Over the next five years there could be \$70,150 available for local recreation projects (from rates and accrued interest).
- ✗ No further funds would be collected that could be used to lower the impact of future wastewater projects.



Consultation was undertaken from 21 March to 21 April 2022 and targeted to the Pukehina community. Every ratepayer in Pukehina was sent a postcard, providing information on the consultation, and asking for online feedback through the Have Your Say website. A community information session was held on 2 April 2022 at the Pukehina Fishing Club, with a billboard sign erected at the entrance to Pukehina Beach, promoting the drop-in session and online feedback opportunities.

Overall, 141 submissions were received on the future of the Pukehina Development Rate. Targeted consultation with the Pukehina Beach community was undertaken. We received 141 submissions on this topic. The submissions are part of the considerations in making a decision. The feedback received on the options is summarised in the table below.

Option	Count	%
Option 1 - Continue to pay (Council's preferred option)	30	21
Option 2 - Pause.	25	18
Option 3 - Stop.	42	30
Option 4 - Repurpose.	43	31
Total	140*	100

* Note: One submission suggested an alternative option.

Council decided to pause the collection of the Pukehina Development Rate for two years, until there is more certainty on the Three Waters reform and what it means for the Pukehina Community. This means that the rate will be set at \$0 for 2022/23 and 2023/24. Council can revisit this decision through the next Long Term Plan 2024-34 process.

Consultation on the Pukehina Development Rate was focused on the collection of the rate and its purpose going forward, and not related to the accumulated funds of \$483,501.71.

However, Council received 19 submissions requesting that the accumulated funds from the Pukehina Development Fund be refunded to the ratepayers of Pukehina.

Council decided to retain the accumulated funds from the Pukehina Development Rate, as it is expected to be transferred to the new Three Waters entity. If Council can retain ownership of the Fund through the Three Waters process, Council can revisit this conversation with the community.

You can see more information and detail on the issues and options considered by Council as part of the deliberations report from June 9 2022 - available online at westernbay.govt.nz/council/meetings-and-committees/agendas-and-minutes.

Our financials for 2022/23

To mātou kōrero ahumoni 2022/2023

Council undertook an assessment of its debt level and interest rate assumption to ensure our budgets matched market reality. Council's current debt is lower than forecast in the Long Term Plan 2021-31, which meant that forecast debt for the Annual Plan 2022-2023 was reduced accordingly. Council also increased its interest rate assumption from 3.80 percent to 4.25 percent, as interest rates are forecast by the Reserve Bank of New Zealand to increase over the 2022-2023 period. These combined changes had no impact on Council's rate revenue requirement for the Annual Plan 2022-2023.

What this means for your rates:

We set a limit for a maximum of 4 percent average rates increase for 2022-2023, as part of our financial strategy in the Long Term Plan 2021-31. We have kept our plans in line to meet this limit, with the average rates increase for 2022-2023 being 3.92 percent.

Schedule of Fees and Charges 2022/23 – Community Housing and Papakāinga

Rārangi o ngā utu 2022/2023 – Papakāinga ā hāpori, Papakāinga

Council sets the fees and charges for its services annually. We undertook consultation on the Schedule of Fees and Charges 2022-2023 alongside the Annual Plan.

The key proposal made through our Draft Schedule of Fees and Charges was to change how we charge financial contributions for community housing and Papakāinga developments.

We received feedback from 10 submitters, including one that spoke to their submission. Seven supported the proposal, with some matters raised for Council to consider. You can see more detail on the key issues and options considered in the full meeting agenda from June 9 2022 – available online at westernbay.govt.nz/council/meetings-and-committees/agendas-and-minutes.

Council decided to proceed with the proposal, but made some modifications to respond to feedback received. This is set out, with the changes shown in *italics* and underlined:

FINCOs reductions for Papakāinga and Community Housing:

- All applications for developments of *two or more dwellings*, where FINCOS apply will be charged a FINCO for one Household Equivalent (HHE). This is the base charge.
- Community Housing Providers will receive a 100 percent reduction in FINCOS for additional dwellings (over and above the base charge of one HHE), for applications up to a maximum of 10 dwellings.
- Papakāinga will receive a 100% reduction in FINCOS for additional dwellings (over and above the base charge of one HHE), for applications up to a maximum of 10 dwellings

The following criteria and definitions apply:

- Kainga Ora are excluded from any waiver / reduction.
- Organisations that are not registered Community Housing Providers (CHPs) will need to provide alternative evidence that the housing they are developing will be held as assisted rental or assisted ownership in the longer term.



- For development of community housing, a 10-year restrictive covenant specifying the use of the housing for community housing will be lodged against the title. This will be managed through the resource consent or building consent process.
- Additional dwellings (i.e. applications for more than 10 dwellings) will have the FINCOS for the additional dwellings assessed in accordance with the District Plan.
- Papakāinga is defined as homes and associated community facilities developed to support those homes on whenua Māori, where homes will be owned and occupied by the owners of the whenua, and whanau who whakapapa to the land have the opportunity to live according to Te Ao Māori.
- Community Housing is defined as housing provided and/or operated by a not-for-profit group, as long term social, assisted rental or assisted ownership housing.

Council will monitor the number of applications received and implementation of the reduction and review its position for the 2023-2024 financial year.

We will also continue to work with Te Kāhui Mana Whenua o Tauranga Moana and Te Ihu o Te Waka o Te Arawa on advancing Māori housing aspirations, including through roadshows and engagement on the District Plan review.

We will also continue to work sub-regionally through the SmartGrowth Housing Working Group, to explore and implement ways to address the housing challenges faced by older people



Schedule of Fees and Charges - Other matters

Rārangi o ngā utu 2022/2023 - ētahi atu kaupapa

Aside from our key proposal on community housing and Papakainga, we also signalled some changes for our fees and charges for Animal Services, Building Services, Compliance, Resource Consents, Elder Housing, Kerbside Collection and Waste Licencing fees.

Six submitters made comments relating to Fees and Charges across a range of fee categories.

In considering this feedback, Council decided to remove library fines for overdue books, to provide improved opportunities to make literacy and learning equitable for all in the community. This is in line the approach increasingly being taken by other councils across New Zealand. It is also in recognition of the costs incurred through staff time and administration, against a small income from overdue library book fees.

Thank you for your feedback Ngā mihi mō ōu whakaaro

If you require further information or have any questions please phone our Customer Services Team on 0800 926 732, email us at info@westernbay.govt.nz or visit your nearest library and service centre.:

- Waihi Beach Library and Service Centre, 106 Beach Road, Waihi Beach
- The Centre – Pātuki Manawa – Katikati Library, Service Centre and Community Hub, 21 Main Road, Katikati
- Ōmokoroa Library and Service Centre, 28 Western Ave, Ōmokoroa
- Te Puke Library and Visitor Information Centre, 130 Jellicoe Street, Te Puke
- Barks Corner head office, 1484 Cameron Road, Greerton

View the full Annual Plan 2022/2023

westernbay.govt.nz/annual-plan-2022-2023



**Western
Bay of Plenty**
District Council

Mā tō tātou iwi
For our people

11.6 SETTING OF RATES FOR 2022–2023 FINANCIAL YEAR**File Number: A4573465****Author: David Jensen, Chief Financial Officer****Authoriser: James Graham, Acting General Manager Corporate Services****EXECUTIVE SUMMARY**

1. The purpose of this report is for Council to set the rates for the financial year commencing 1 July 2022, in accordance with its Revenue and Financing Policy and Funding Impact Statement.

RECOMMENDATION

THAT:

1. The Chief Financial Officer's report dated 29 June 2022 titled 'Setting of Rates for 2022–2023 Financial Year' be received.
2. The report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.
3. Western Bay of Plenty District Council notes that the rates to be set are expressed exclusive of the Council's GST obligations but that the amount of the rate assessed and invoiced will include GST at the prevailing rate at the time of supply.
4. The Western Bay of Plenty District Council sets the rates as attached (**Attachment 1**) under section 23 of the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing on 1 July 2022 and ending on 30 June 2023.
5. In accordance with its Rates Postponement for Homeowners Aged Over 65 years Policy, the Western Bay of Plenty District Council sets the following postponement fees under section 88 of the Local Government (Rating) Act 2002 for the financial year commencing on 1 July 2022 and ending on 30 June 2023:
 - (i) Application Fee – \$50
A fee of \$50 will be added to the rates when Council grants postponement. This fee is non-refundable and covers the administration costs associated with processing the application.
 - (ii) Counselling Fee – \$300
A fee of up to \$300 may be charged once professional counselling has commenced. This fee is to fund the cost of professional counselling so that an

informed decision can be made by an applicant on whether or not to proceed with their application to join the scheme.

(iii) Other Fees

Such other incidental fees as may be necessary to process the application. Any fees charged under this heading will be third party fees and would change from time to time. Any fees charged under this heading will be discussed with any prospective applicant at the time of making their application.

Interest is at wholesale bank rate plus bank margin negotiated, plus applicable bank administration costs (bank rate and margin are exempt from GST). This interest is the interest charged by the bank from time to time and is made up of the bank wholesale rate at the time of each penalty date, plus an additional 25 basis points, and represents the interest rate payable by the applicant, on rates postponed.

6. The Western Bay of Plenty District Council sets the due dates for payment of rates, except water consumption rates set under section 19 of the Local Government (Rating) Act, for the financial year commencing 1 July 2022 and ending on 30 June 2023 as follows:

(i) All rates will be payable in two equal instalments:

- The due date for instalment 1 will be 23 September 2022; and
- The due date for instalment 2 will be 24 March 2022.

7. The Western Bay of Plenty District Council sets that the water consumption rates (set under section 19 of the Local Government (Rating) Act) for the financial year, commencing 1 July 2022 and ending on 30 June 2023, will be invoiced twice during the year and the due dates for payment will be 30 days from the date of each invoice being issued. The billing dates for the financial year commencing 1 July 2022 and ending on 30 June 2023 are as follows:

Council Supply Zone	Instalment	Billing Dates	Due date
Western Supply Zone	1	15 August 2022 – 19 August 2022	19 September 2022
Central Supply Zone	1	3 September 2022 – 28 September 2022	28 October 2022
Eastern Supply Zone	1	14 November 2022 – 9 December 2022	9 January 2023
Western Supply Zone	2	27 February 2023 – 1 April 2023	1 May 2023
Central Supply Zone	2	17 April 2023 – 12 May 2023	12 June 2023
Eastern Supply Zone	2	5 June 2023 – 30 June 2023	1 August 2023

8. Under sections 57 and 58 of the Local Government (Rating) Act 2002, the following penalties be applied to unpaid rates, except water consumption rates (set under section 19 of the Local Government (Rating) Act):
 - (i) A charge of 10 percent on so much of any instalment that has been assessed after 1 July 2022 and which remains unpaid after the relevant due date stated above, to be added on 7 October 2022 for instalment one and 7 April 2023 for instalment two.
 - (ii) A charge of 10 percent on so much of any rates assessed before 1 July 2021, which remains unpaid on 6 July 2022, will be added on that date.
 - (iii) A further charge of 10 per cent on any rates to which a penalty has been added under (ii) above, that remain unpaid, to be added on 6 January 2023.
9. Where all outstanding rates and the rates for the 2022-2023 year are paid by close of business 23 September 2022, under section 55 of the Local Government (Rating) Act 2002, a discount of 3% on rates for the 2022/2023 year be allowed, with the exception of metered water consumption charges which do not qualify for discount.
10. Rates shall be payable by any of the following methods:
 - (i) Online;
 - (ii) Direct Debit (annually, invoice due date or monthly payments);
 - (iii) Automatic payment;
 - (iv) Internet/telephone banking; and
 - (v) EFTPOS or cash at Council's office, libraries and service centres – between the hours of 8.00 am and 5.00 pm, Monday to Friday.

SIGNIFICANCE AND ENGAGEMENT

2. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy in order to guide decision on approaches of engagement and degree of options analysis. In making this formal assessment, it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

In terms of the Significance and Engagement Policy this decision is considered to be of high significance because:

- Rates are set every year for the following financial year commencing 1 July. In this case, 1 July 2022. Ratepayers and residents will be affected.
- In terms of the extent to which the residents and ratepayers are affected, rates continue to be limited to the increases set out in the Financial Strategy of the Long Term Plan 2021-2031. This demonstrates to the community that Council

has a prudent approach to managing its operational and capital work programmes.

- Rates are considered to be the most cost-effective method to fund Council services and will therefore impact the future interests of the community which may be in a positive or negative way.
- Council works hard to strike a balance between what communities' desire and what they need in the form of essential services. The subject could be deemed to be controversial depending on the ratepayer's perspective.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed Engagement	
General Public	Public consultation on the 2021- 2031 Long Term Plan has been undertaken in accordance with the requirements of the Local Government Act 2002. As the draft 2022/2023 Annual Plan did not contain any significant or material changes from the 2022/2023 Year of the adopted 2021-31 Long Term Plan, public consultation on the Annual Plan was limited only to questions regarding the future of the Pukehina Development Rate. The adopted Annual Plan 2022/2023, which includes the Funding Impact Statement and other rating information, will be uploaded to Council's website after 29 June 2022.	Completed
Tangata Whenua		
Internal Staff	Staff will be contacted accordingly.	

ISSUES AND OPTIONS ASSESSMENT

Option A Council adopts the rates for 2022/2023 as set out in the 2022/23 Annual Plan	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Enables Council to strike the rates for 2022/2023 in order to fund the capital and operational programme outlined in the 2022/2023 Annual Plan.</p> <p>The activities funded from the capital and operational programme promote the four well-beings: social, economic, environmental and cultural. The Long Term plan provides detail on the various outcomes the Council is focussing on.</p>
Option B Council DOES NOT adopt the rates for 2022/2023 as set out in the 2022/23 Annual Plan	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Council would be unable to enact the capital and operational programmes contained in the Long Term Plan to promote the four well-beings: social, economic, environmental and cultural.</p>

STATUTORY COMPLIANCE

3. The recommendations in this report are consistent with legislative requirements and are in accordance with the rating policies and the overall revenue and financing policy.

ATTACHMENTS

1. **2022/23 Funding Impact Statement** 

Funding Impact Statements and other rating information

Ngā taukī tuku pūtea me ētahi pārongo rēti

This statement shows the rate charges for 2022-23, as well as the basis for the charges.

What rates are used for he aha nga reiti e whakamahia ana

There are three main types of rates:

General Rate

This consists of:

- a rate in the dollar charged on capital value
- a Uniform Annual General Charge (UAGC), which is a flat amount levied on each rating unit.

The General Rate is used to fund our day-to-day operations and activities that are considered to be mainly for public benefit.

Targeted Rates

Council uses targeted rates to fund particular activities or group of activities where the Council does not consider it appropriate to charge all ratepayers. This rating tool is chosen where services are specific to a particular community or area within the District and it is not considered fair to charge all ratepayers. For example charges for water, wastewater and town centre promotion.

Roading Rate

This consists of:

- A rate in the dollar charged on land value
- The roading charge, which is a flat amount levied on each rating unit
- The rural works charge, which is a fixed amount on every rural zoned property in the District.

The Roothing Rate is used to fund the building and maintenance of the roading network within the District.

To see what Council's rating approach could mean for your rates, on pages 48 and 49 we have put together a few examples of the effect on the rates of typical properties across the District.

Each typical property type total rates examples were calculated across five areas of the District within the three wards:

- Katikati/Waihi Beach Ward
- Kaimai Ward
- Maketu/Te Puke Ward

There are a number of different ward-based or area of benefit charges that apply, which affect the total rates paid. Some properties are connected to services like reticulated water supply and wastewater, which also affect rates.

Please note that these examples do not include GST. From 2022/23, Western Bay of Plenty District Council no longer collects rates on behalf of Bay of Plenty Regional Council.

Area of Benefit for halls (map)

To view the Area of Benefit for halls view www.westernbay.govt.nz/area-of-benefit-halls

Funding Impact Statement - Rates

Rate Funding Mechanisms 2022/23

The following rates are GST exclusive. The defined areas of benefits, land areas, or zones are available on Council maps at - Barks Corner, Tauranga and can be viewed on our website at www.westernbay.govt.nz. Further detail on the rate funding mechanisms can be found in Councils Revenue and Financing Policy.

General Rates

General rates are set under section 13 of the Local Government (Rating) Act 2002 on a differential basis on the capital value of all rateable rating units for the District. General Rates consist of a rate in the dollar charged on capital value and a Uniform Annual General Charge (UAGC) which is a flat amount assessed on each rateable rating unit.

Our policy is to have the same system for charging General Rates across the whole District. Our current differential rates policy is that all rateable rating units are charged at a differential of 1.0 for the General Rate.

Source	Differential categories	Matters	Factor of liability	2021/22 Annual Plan Revenue (\$)	General Rate in the dollar of capital value	2022/23 Annual Plan Revenue (\$)
General rate	Residential zoned areas	Zone	Capital value	7,172,174	0.0009169	7,586,466
	Rural zoned areas	Zone	Capital value	15,779,466	0.0009169	16,690,947
	Commercial/industrial zoned area/post-harvest zoned areas	Zone	Capital value	798,175	0.0009169	844,280
	Forestry	Zone	Capital value	109,596	0.0009169	115,926
Total General Rates				23,859,411		25,237,620

Uniform Annual General Charge (UAGC)

A uniform annual general charge set under section 15 (1) of the Local Government (Rating) Act 2002 for all rateable land within the District. The size of the UAGC is set each year by Council and is used as a levelling tool in the collection of General Rates. The combined revenue sought from both the UAGC and certain targeted rates set on a uniform basis, is to be assessed close to but not exceeding 30% of the total rates revenue. If the Uniform Annual General Charge (UAGC) were set at zero the effect would be to increase the amount of General Rates assessed on capital value which would increase the share assessed on properties with higher capital values and decrease the share assessed on lower capital values. In setting the level of the UAGC, we consider the following issues:

- The impact of a high UAGC on those with low incomes and relatively low property values.
- The impact of a low UAGC on the relative share of rates levied on large rural properties.
- Fairness and equity and the social consequences of an unfair distribution of rates.
- The collective effect of other flat charges (e.g. environmental protection rate, targeted rate for libraries) on affordability for low income households.

Source	Differential categories	Matters	Factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
UAGC	-	-	Fixed amount per rating unit	4,796,400	210	4,869,480

Funding Impact Statement - Rates

Targeted Rates

We use targeted rates (as defined in the Local Government (Rating) Act 2002) to collect funds over areas of benefit. This rating tool is chosen where the services provided are specific to a particular community or area within our District and it is not considered fair to charge all ratepayers. These rates are collected according to the factors listed below. Area of Benefit maps for the various targeted rates can be viewed on our website at www.westernbay.govt.nz.

Roading rates

The Council sets three roading rates. One is a differentiated targeted rate. The second targeted rate is District-wide on all rateable rating units. The third rate is for all rateable rating units which have a rural zoning.

This consists of:

- A rate in the dollar charged on land value
- The roading charge, which is a flat amount levied on each rating unit
- The rural works charge, which is a fixed amount on every rural zoned property in the District.

The Roothing Rate is used to fund the building and maintenance of the roading network within the District.

Source	Differential categories / Categories	Matters	Factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Roothing rate	1. Residential and Rural zoned	Land use	Land value	9,594,254	0.000740	10,737,434
	1. Forestry zoned	Land use	Land value	73,846	0.000740	82,645
	1. Commercial/Industrial or Post-harvest zoned	Land use	Land value	489,397	0.001481	547,710
	2. Roothing rate (District-wide)	All rateable land within the local authority district	Fixed amount per rating unit	1,796,388	86.70	2,010,432
	3. Roothing rate (Rural-zoned)	Land use	Fixed amount per rating unit	3,034,748	328.18	3,396,347
Total Roothing targeted rates				14,988,633		16,774,567

Funding Impact Statement - Rates

Community Board targeted rates

The community board rates are uniform targeted rates set under section 16 of the Local Government (Rating) Act 2002. The community board rates part fund community board activity. The different rates are based on where the land is situated (refer to Council maps). The rates are outlined in the table below.

Source	categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Community Boards	Waihi Beach	Location	Fixed amount per rating unit	83,017	26.68	83,017
	Katikati	Location	Fixed amount per rating unit	100,239	21.86	100,239
	Ōmokoroa	Location	Fixed amount per rating unit	76,845	38.38	76,845
	Te Puke	Location	Fixed amount per rating unit	121,811	29.84	121,811
	Maketu	Location	Fixed amount per rating unit	80,507	137.62	80,507
Total Community Board targeted rates				462,419		462,419

Environmental Protection Targeted Rate

The environmental protection rate is a uniform targeted rate set under section 16 of the Local Government (Rating) Act 2002. It is set as a fixed amount per rating unit for the District. The environmental protection rate part funds the following activities: wastewater, environmental protection, recreation and open space.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Environmental Protection Rate	-	All rateable land within the District	Fixed amount per rating unit	1,503,480	64.84	1,503,480

Funding Impact Statement - Rates

Solid Waste Targeted Rates

The solid waste rate is a targeted rate set under section 16 (3) (b) of the Local Government (Rating) Act 2002. The solid waste rate part funds the solid waste activity.

Source	Categories	Matters	Factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Solid waste	Western	Location - Katikati/Waihi Beach ward	Fixed amount per rating unit	647,089	86.37	678,748
	Eastern	Location - Te Puke/Maketu ward	Fixed amount per rating unit	380,150	53.53	391,097
Total Solid Waste targeted rates				1,027,239		1,069,844

Ōmokoroa Greenwaste

The Ōmokoroa greenwaste rate is a uniform targeted rate set under section 16 of the Local Government (Rating) Act 2002. The Ōmokoroa greenwaste targeted rate part funds greenwaste facilities. The targeted rate is on all rating units in the Ōmokoroa community board defined area of benefit.

Source	Differential categories	Matters	Factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Ōmokoroa greenwaste		Location - Ōmokoroa	Fixed amount per rating unit	110,748	54.88	128,529

Kerbside Collection

The kerbside collection rate is a uniform targeted rate set under section 16 (3) (b) of the Local Government (Rating) Act 2002. The kerbside collection rate part funds the solid waste activity.

Source	Categories	Matters	Factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Rural Kerbside Collection	Rural service area	Service Provision	Extent of service provision (partial service)	501,264	85.22	522,143
Urban Kerbside Collection	Urban service area	Service Provision	Extent of service provision (full service)	1,462,327	129.57	1,517,265
Total Waste & Recycling Initiatives targeted rates				1,963,591		2,039,408

Funding Impact Statement - Rates

Library Services Targeted Rates

The library services rates are targeted rates set under section 16 of the Local Government (Rating) Act 2002. They are a fixed amount per rating unit for the District, and a fixed amount for the defined area of benefit Te Puna. The library services targeted rates part fund the library activity.

Source	Categories	Matters	Differential factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Library Services	District-wide	All rateable land within the District	Fixed amount per rating unit	2,655,740	119.10	2,761,584
Te Puna Library rate		Location - Te Puna area of benefit	Fixed amount per rating unit	11,220	7.23	11,220
Library Services rate				2,666,960		2,772,804

Funding Impact Statement - Rates

Western Water

The western water rates are differential targeted rates set under section 16 and a volumetric water rates set under section 19 of the Local Government (Rating) Act 2002. The western water targeted rate part funds the western water activity, this area approximates the Katikati/Waihi Beach ward. The different categories of land are based on the provision or availability of water supply services provided by Council on all rating units in the western water zone. Where a rating unit has the ability to, but is not connected to the water supply an availability rate is charged. The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Western water	Metered connection (standard 20mm)	Location of land and provision or availability of service	Per connection	2,619,304	371.24	2,670,329
	Metered connection (additional to standard 20mm)	Location of land and provision or availability of service	Per connection	27,037	96.06	26,513
	Metered connection (25mm)	Location of land and provision or availability of service	Per connection	4,323	207.89	4,366
	Metered connection (32mm)	Location of land and provision or availability of service	Per connection	-	421.71	-
	Metered connection (40mm)	Location of land and provision or availability of service	Per connection	3,308	1,113.72	3,341
	Metered connection (50mm)	Location of land and provision or availability of service	Per connection	13,508	1,949.01	13,643
	Metered connection (100mm)	Location of land and provision or availability of service	Per connection	8,822	8,909.76	8,910
	Metered connection (150mm)	Location of land and provision or availability of service	Per connection	-	20,511.01	-
	Unmetered connection	Location of land and provision or availability of service	Per connection	-	483.32	-
	Availability charge	Location of land and availability of service	Per rating unit	54,034	185.62	54,201
	Consumption charge	Location of land and provision or availability of service	A fixed amount per cubic metre of water consumption		1.24	
	Woodland Road water supply extension (capital repayment over time through rate)	Location of land in defined area of benefit and provision or availability of service	Per rating unit	2,109	527.37	2,109
	Woodland Road water supply extension (one-off capital repayment)	Location of land in defined area of benefit and provision or availability of service	Per rating unit	32,640	2,877.23	25,895
Total western water rates				2,765,085		2,809,307

Funding Impact Statement - Rates

Central Water

The central water rates are differential targeted rates set under section 16 and a volumetric water rates set under section 19 of the Local Government (Rating) Act 2002. The central water targeted rate part funds the central water activity. The area serviced is approximated by the Kaimai Ward area. The different categories of land are based on the provision or availability of central water supply services provided by Council on all rating units in the central water zone. Where a rating unit has the ability to, but is not connected to the water supply an availability rate is charged.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Central water	Metered connection (standard 20mm)	Location of land and provision or availability of service	Per connection	1,549,675	371.24	1,625,660
	Metered connection (additional to standard 20mm)	Location of land and provision or availability of service	Per connection	24,686	96.06	24,207
	Metered connection (25mm)	Location of land and provision or availability of service	Per connection	5,763	207.89	5,821
	Metered connection (32mm)	Location of land and provision or availability of service	Per connection	-	421.71	-
	Metered connection (40mm)	Location of land and provision or availability of service	Per connection	-	1,113.72	-
	Metered connection (50mm)	Location of land and provision or availability of service	Per connection	15,438	1,949.01	15,592
	Metered connection (100mm)	Location of land and provision or availability of service	Per connection	-	8,909.76	-
	Metered connection (150mm)	Location of land and provision or availability of service	Per connection	-	20,511.01	-
	Unmetered connection	Location of land and provision or availability of service	Per connection	957.06	483.32	966.64
	Availability charge	Location of land and availability of service	Per rating unit	48,888	185.62	49,375
	Consumption charge	Location of land and availability of service	A fixed amount per cubic metre of water consumption	-	1.24	
Total central water rates				1,645,408		1,721,622

Funding Impact Statement - Rates

Eastern Water

The eastern water rates are differential targeted rates set under section 16 and a volumetric water rates set under section 19 of the Local Government (Rating) Act 2002. The eastern water targeted rate part funds the eastern water activity. The area serviced is approximated by the Maketu/Te Puke Ward area. The different categories of land are based on the provision or availability of central water supply services provided by Council. The targeted rates are on all rating units in the Eastern water area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the water supply an availability rate is charged.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Eastern water	Metered connection (standard 20mm)	Location of land and provision or availability of service	Per connection	1,987,819	371.24	2,000,984
	Metered connection (additional to standard 20mm)	Location of land and provision or availability of service	Per connection	15,772	96.06	15,466
	Metered connection (25mm)	Location of land and provision or availability of service	Per connection	6,999	207.89	7,068
	Metered connection (32mm)	Location of land and provision or availability of service	Per connection	-	421.71	-
	Metered connection (40mm)	Location of land and provision or availability of service	Per connection	5,514	1,113.72	5,569
	Metered connection (50mm)	Location of land and provision or availability of service	Per connection	28,946	1,949.01	29,235
	Metered connection (100mm)	Location of land and provision or availability of service	Per connection	26,465	8,909.76	26,729
	Metered connection (150mm)	Location of land and provision or availability of service	Per connection	20,308	20,511.01	20,511
	Unmetered connection	Location of land and provision or availability of service	Per connection	1,436	483.32	1,450
	Availability charge	Location of land and availability of service	Per rating unit	53,850	185.62	48,632
	Consumption charge	Location of land and provision or availability of service	A fixed amount per cubic metre of water consumption	-	1.24	
	Black Road water supply extension (capital repayment over time through rate)	Location of land in defined area of benefit and provision or availability of service	Per rating unit	2,045	511.27	2,045
	Black Road water supply extension (one-off capital repayment)	Location of land in defined area of benefit and provision or availability of service	Per rating unit	-	2,789.44	-
	Gibraltar water scheme	Location of land in defined area of benefit and provision or availability of service	Per rating unit	2,900	100	2,900
Total eastern water rates				2,152,053		2,160,589

Funding Impact Statement - Rates

Waihi Beach Wastewater

The Waihi Beach wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Waihi Beach wastewater targeted rate part funds the Waihi Beach wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Waihi Beach wastewater area. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged. A rating unit used primarily as a residence is deemed to only have one toilet.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Waihi Beach wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	74,584	476.77	72,469
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	2,621,738	953.53	2,671,791
	Multiple pan charge	Location of land and provision or availability of service	Per water closet or urinal after the first	308,080	799.90	311,161
	Waihi Beach School	Location of land and provision or availability of service	Per rating unit	8,085	8,085	8,085
Total Waihi Beach wastewater				3,012,487		3,063,506

Funding Impact Statement - Rates

Katikati Wastewater

The Katikati wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Katikati wastewater targeted rate part funds the Katikati wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Katikati wastewater area. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged. A rating unit used primarily as a residence is deemed to only have one toilet.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Katikati wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	72,696	476.77	52,921
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	2,175,183	953.53	2,271,308
	Multiple pan charge	Location of land and provision or availability of service	Per water closet or urinal after the first	281,945	799.90	284,764
	Katikati College	Location of land and provision or availability of service	Per rating unit	22,993	22,993	22,993
	Katikati Primary	Location of land and provision or availability of service	Per rating unit	14,722	14,722	14,722
Total Katikati wastewater				2,567,539		2,646,709

Funding Impact Statement - Rates

Ōmokoroa Wastewater

The Ōmokoroa wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002.

The Ōmokoroa wastewater targeted rate part funds the Ōmokoroa wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Ōmokoroa wastewater area. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged. A rating unit used primarily as a residence is deemed to only have one toilet.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Ōmokoroa wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	74,584	476.77	97,261
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	1,873,075	953.53	2,102,534
	Multiple pan charge	Location of land and provision or availability of service	Per water closet or urinal after the first	183,739	799.90	185,577
	Ōmokoroa Point School	Location of land and provision or availability of service	Per rating unit	6,813	6,813	6,813
	Astelia Place	Location of land in Astelia Place and availability of service	Per rating unit	1,187	593.64	1,187
Total Ōmokoroa wastewater				2,139,398		2,393,372

Ongare Point

The Ongare Point wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Ongare Point wastewater targeted rate part funds the Ongare Point Wastewater wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all properties in the Ongare Point wastewater area. The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Ongare Point Wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	-	476.77	954
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	44,372	953.53	51,491
	Multiple pan charge	Location of land and provision or availability of service	Per water closet or urinal after the first	-	799.90	-
Total Ongare Point wastewater				44,372		52,444

Funding Impact Statement - Rates

Te Puke Wastewater

The Te Puke wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Te Puke wastewater targeted rate part funds the Te Puke wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Te Puke wastewater area. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged. A rating unit used primarily as a residence is deemed to only have one toilet.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Te Puke wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	32,571	476.77	44,340
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	2,667,998	953.53	2,708,979
	Multiple pan charge	Location of land and provision or availability of service	Per water closet or urinal after the first	586,857	799.90	592,726
	Te Puke High School	Location of land and provision or availability of service	Per rating unit	12,657	12,657	12,657
	Te Puke Intermediate School	Location of land and provision or availability of service	Per rating unit	13,692	13,692	13,692
	Te Puke Primary School	Location of land and provision or availability of service	Per rating unit	12,867	12,867	12,867
	Fairhaven Primary School	Location of land and provision or availability of service	Per rating unit	11,560	11,560	11,560
	Te Timatanga Hou Kohanga Reo	Location of land and provision or availability of service	Per rating unit	236	236	236
Total Te Puke wastewater				3,338,439		3,397,056

Funding Impact Statement - Rates

Maketu / Little Waihi Wastewater

The Maketu / Little Waihi wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Maketu / Little Waihi wastewater targeted rate part funds the Maketu / Little Waihi Wastewater wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Maketu / Little Waihi wastewater area. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged. A rating unit used primarily as a residence is deemed to only have one toilet.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Maketu / Little Waihi Wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	50,981	476.77	28,606
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	439,002	953.53	437,670
	Multiple pan charge	Location of land and provision or availability of service	Per water closet or urinal after the first	35,639	799.90	35,996
	Maketu / Little Waihi Wastewater School	Location of land and provision or availability of service	Per rating unit	2,912	2,912	2,912
Total Maketu / Little Waihi Wastewater				528,534		505,184

Funding Impact Statement - Rates

Waihi Beach Coastal Protection

The Waihi Beach Coastal Protection rates are targeted rates set under sections 16 and 17 of the Local Government (Rating) Act 2002. The Waihi Beach Coastal Protection targeted rates part fund coastal protection in Waihi Beach. The different categories of land are based on the provision of services provided by Council. The targeted rates are on all rating units in the Waihi Beach area. The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Waihi Beach Coastal Protection	Rock revetment area of benefit - Operational	Location of land and provision or availability of service	Per rating unit	9,174	173.09	9,174
	Rock revetment area of benefit - Capital	Location of land and provision or availability of service	Per rating unit	34,194	1,486.69	34,194
	Rock revetment area of benefit capital lump sum (optional)*	Location of land and provision or availability of service	Per rating unit	-	14,924	-
	- Ward area	Location of land and provision or availability of service	Per rating unit	43,879	14.10	44,584
	- Dunes northern end area of benefit	Location of land and provision or availability of service	Per rating unit	14,367	624.66	14,367
	- Dunes Glen Isla Place area of benefit	Location of land and provision or availability of service	Per rating unit	4,504	643.41	4,504
Total Waihi Beach Coastal Protection				106,118		106,823

*Lump sum contributions are invited in respect of Waihi Beach Rock Revetment within the defined areas of benefit in lieu of future payments of the Rock Revetment area of benefit - capital rate above. Offer letters are sent out each year inviting rate payers to make a lump sum contribution.

Funding Impact Statement - Rates

Stormwater

The stormwater rate is a differential targeted rate set under section 16 of the Local Government (Rating) Act 2002. Stormwater targeted rate part funds stormwater in defined areas of benefit. The different categories of land are based on the provision services provided by Council. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Stormwater	Kauri Point	Location of land and provision or availability of service	Fixed amount per rating unit	14,295	176.08	14,439
	Tanners Point	Location of land and provision or availability of service	Fixed amount per rating unit	19,351	176.08	19,545
	Te Puna	Location of land and provision or availability of service	Fixed amount per rating unit	23,709	176.08	24,123
	Pukehina	Location of land and provision or availability of service	Fixed amount per rating unit	111,920	176.08	113,043
	Waihi Beach	Location of land and provision or availability of service	Fixed amount per rating unit	1,269,489	409.12	1,293,637
	Katikati	Location of land and provision or availability of service	Fixed amount per rating unit	882,648	409.12	911,519
	Ōmokoroa	Location of land and provision or availability of service	Fixed amount per rating unit	879,812	409.12	953,659
	Ongare Point	Location of land and provision or availability of service	Fixed amount per rating unit	18,653	176.08	10,389
	Tuapiro Point	Location of land and provision or availability of service	Fixed amount per rating unit	4,358	176.08	4,402
	Te Puke	Location of land and provision or availability of service	Fixed amount per rating unit	1,218,045	409.12	1,240,861
	Paengaroa	Location of land and provision or availability of service	Fixed amount per rating unit	52,299	176.08	53,000
	Maketu	Location of land and provision or availability of service	Fixed amount per rating unit	89,606	176.08	81,701
	Minden	Location of land and provision or availability of service	Fixed amount per rating unit	-	-	-
Total Stormwater				4,584,185		4,720,318

Funding Impact Statement - Rates

Land Drainage

Land Drainage rates are targeted rates set under section 16 of the Local Government (Rating) Act 2002. Land Drainage targeted rates part fund land drainage in the Waihi Estuary catchment area as defined by the area of benefit for the Waihi Drainage Society. The categories of land liable for each rate are based on the provision of services provided by Council and the location of land. The targeted rates are on all rating units in defined areas of benefit

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Land Drainage	Land Drainage - drains class A	Location of land and provision or availability of service	Per hectare of each rating unit	183,573	48.45	203,732
	Land Drainage - drains class B	Location of land and provision or availability of service	Per hectare of each rating unit	2,137	24.48	2,570
	Land Drainage - pumps class A	Location of land and provision or availability of service	Per hectare of each rating unit	363,390	214.20	403,767
	Land Drainage - pumps class B	Location of land and provision or availability of service	Per hectare of each rating unit	8,617	153.00	9,792
	Land Drainage - pumps class C	Location of land and provision or availability of service	Per hectare of each rating unit	11,047	107.10	12,209
Total Land Drainage				568,764		632,071

Funding Impact Statement - Rates

Community Halls

Community Hall rates are uniform targeted rates set under section 16 of the Local Government (Rating) Act 2002.

Community Hall targeted rates part fund Community Halls in defined areas of benefit. The categories of land are based on the location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

Source	categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Community Halls	Katikati War Memorial Hall	Location of land	Fixed amount per rating unit	78,222	17	79,871
	Te Puna War Memorial Hall	Location of land	Fixed amount per rating unit	9,072	6	9,312
	Te Puna Community Centre	Location of land	Fixed amount per rating unit	61,992	41	63,632
	Paengaroa Hall	Location of land	Fixed amount per rating unit	12,810	17.50	12,618
	Pukehina Beach Community Centre	Location of land	Fixed amount per rating unit	5,330	6.50	5,889
	Pukehina Hall	Location of land	Fixed amount per rating unit	-	30	27,180
	Oropi War Memorial Hall	Location of land	Fixed amount per rating unit	26,496	40.45	25,687
	Kaimai Hall	Location of land	Fixed amount per rating unit	8,772	21.50	9,052
	Omanawa Hall	Location of land	Fixed amount per rating unit	9,608	22.50	9,495
	Te Ranga Hall	Location of land	Fixed amount per rating unit	6,500	25	6,525
	Te Puke War Memorial and Settlers Hall	Location of land	Fixed amount per rating unit	145,152	32	146,016
	Ōmokoroa Settlers Hall	Location of land	Fixed amount per rating unit	28,348	11.50	31,096
	Ohauiti Hall	Location of land	Fixed amount per rating unit	13,083	49	13,279
	Waihi Beach Community Centre	Location of land	Fixed amount per rating unit	46,875	15	47,430
	Whakamarama Hall	Location of land	Fixed amount per rating unit	13,959	27	13,716
	Pyes Pa Hall	Location of land	Fixed amount per rating unit	23,099	43.50	21,620
Total Community Halls				489,317		522,417

Funding Impact Statement - Rates

Promotion rates

Promotion rates are targeted rates set under section 16 of the Local Government (Rating) Act 2002. Promotion targeted rates part fund town centre promotion in defined areas of benefit. The categories of land are based on the location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

Source	Differential categories / categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Waihi Beach Events and Promotions - Residential	Waihi Beach community board area	Location - Waihi Beach community board area (all land other than commercial/industrial)	Fixed amount per rating unit	38,250	12.10	38,250
Waihi Beach Events and Promotions - Commercial	Commercial/industrial zoned area	Location of land and land use	Fixed amount per rating unit	12,750	209.02	12,750
Katikati Promotion	Katikati Town Centre	Location of land - Katikati	Fixed amount per rating unit	91,820	20	91,820
Katikati Promotion	Katikati Ward promotion	Location of land - Katikati (all land other than commercial/ industrial)	Fixed amount per rating unit	34,071	7.42	34,071
Katikati Promotion	Commercial/industrial zoned area	Location of land and land use	Fixed amount per rating unit	43,361	309.72	43,361
Ōmokoroa Promotion	Ōmokoroa Town Centre	Location of land - Ōmokoroa	Fixed amount per rating unit	-	-	-
Te Puke Promotion	Te Puke promotion	Location of land - Te Puke (all land other than commercial/ industrial)	Fixed amount per rating unit	48,136	11.80	48,136
Te Puke Promotion	Te Puke promotion	Location of land - Maketu (all land other than commercial/ industrial)	Fixed amount per rating unit	18,239	5.61	18,239
Te Puke Promotion	Commercial/industrial zoned area	Location of land and land use	Fixed amount per rating unit	37,725	170.44	36,985
Total Town Centre promotion rates				328,130		323,613

Funding Impact Statement - Rates

Development Fund Rates

Development fund rates are uniform targeted rates set under section 16 of the Local Government (Rating) Act 2002.

Targeted rates part fund Pukehina development in defined areas of benefit. The different categories of land are based on land use and services provided by Council. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

Source	Categories	Matters	Factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Pukehina development rate	Residential	Land use	Fixed amount per rating unit	12,640	0	-

Pukehina Beach Protection Rate

The Pukehina Beach Protection rate is a differential targeted rate set under section 16 of the Local Government (Rating) Act 2002.

The Pukehina Beach Protection targeted rate part funds Pukehina beach protection in defined areas of benefit. The different categories of land are based on location of land. The targeted rates are on all rating units in defined areas of benefit.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Pukehina beach protection	Coastal	Location	Fixed amount per rating unit	12,240	118.48	31,514
Pukehina beach protection	Inland	Location	Fixed amount per rating unit	3,060	8.23	3,060
Total Pukehina Beach Protection				15,300		34,574

Funding Impact Statement - Rates

Community Development and Grants

Community Development and Grants rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002, which part fund the communities activity. The different categories of land are based on location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

Source	Differential categories	Matters	factor	2021/22 Annual Plan Revenue (\$)	Amount (\$)	2022/23 Annual Plan Revenue (\$)
Katikati resource centre	Katikati	Location - Katikati community board area	Fixed amount per rating unit	22,261	4.85	22,261
Katikati resource centre	Waihi Beach	Location - Waihi Beach community board area	Fixed amount per rating unit	7,420	2.38	7,420
Heritage Museum	Katikati	Location - Katikati community board area	Fixed amount per rating unit	-	-	-
Heritage Museum	District-wide	All rateable land within the District	Fixed amount per rating unit	71,400	3.08	71,400
Total Community Development and grants				101,081		101,081

Early Payment of Rates for Subsequent Years

Rates eligible for early repayment, under the Early Repayment of Rates for Subsequent Years Policy are:

- Te Puna West Wastewater Capital Targeted Rate.
- Ongare Point Wastewater Capital Targeted Rate.
- Woodland Road Rural Water Supply Targeted Rate.
- Black Road Rural Water Supply Targeted Rate.

Rating Units

The projected number of rating units at the end of the preceding financial year for each year covered by the long-term plan are as follows:

Financial year ending 30 June	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Number of rating units for Western Bay of Plenty District Council	23,861	24,246	24,631	24,942	25,253	25,564	25,875	26,186	26,441	26,697	26,952

11.7 RECOMMENDATORY REPORT FROM THE MAKETU COMMUNITY BOARD – CCTV REQUEST

File Number: A4609579

Author: Pernille Osborne, Senior Governance Advisor – Board Secretary

Authoriser: John Holyoake, Chief Executive Officer

EXECUTIVE SUMMARY

At a meeting held 7 June 2022, the Maketu Community Board requested, through the Chairpersons Report, for additional CCTV cameras to be installed in the CBD area of Maketu. This included two CCTV cameras at the Maketu Roundabout, and one CCTV camera on Park Road. Advice has subsequently been received from Council staff that the installation costs (estimated to be approximately \$10,000) should be included in the recommendation, and that funding for the operations and maintenance of the cameras will be covered by the CCTV Operations Budget.

RECOMMENDATION

1. That Council approve funding of \$23,000, plus installation costs estimated at \$10,000, from the Maketu Community Board Reserve Account for the purchase and installation of two CCTV cameras at the Maketu Roundabout, and one CCTV camera on Park Road.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

RECOMMENDATION MODIFICATION

The above recommendation has been modified from the recommendation put and carried at the Maketu Community Board meeting held 7 June 2022, to include the installation costs and remove the statement regarding the funding stream for the ongoing costs.

RECOMMENDATION FROM MAKETU COMMUNITY BOARD HELD 7 JUNE 2022

9.1 MAKETU COMMUNITY BOARD CHAIRPERSONS REPORT – JUNE 2022

The Board considered a report from the Chairperson, who spoke to his report.

The Board had a discussion regarding the CCTV resolution, noting that this could be “tweaked” when presented to Council, to align with the Policy and available funding options.

RESOLUTION MC22-3.1

Moved: Cr K Marsh

Seconded: Member S Simpson

2. The Maketu Community Board recommend that Council approve funding of up to \$23,000 from the Maketu Community Board Reserve Account for the purchase and installation of two CCTV cameras at the Maketu Roundabout, and one CCTV camera on Park Road, noting that ongoing costs for these cameras will be funded from the Maketu Community Board Security Account.

CARRIED

**STAFF COMMENT – DEPUTY CHIEF EXECUTIVE OFFICER/GENERAL MANAGER
INFRASTRUCTURE GROUP**

The quote received and approved by the Board did not include installation costs. These have been added to the resolution at an estimate of \$10,000.

In accordance with the CCTV Management Plan, Council has approved for the operations and maintenance of the cameras to be funded from the CCTV Operations Budget.

12 INFORMATION FOR RECEIPT**13 RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
13.1 – Confidential Minutes of the Performance and Monitoring Committee Meeting held on 5 May 2022	<p>s7(2)(b)(ii) – the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(ii) – the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	s48(1)(a)(i) – the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
13.2 – Confidential Minutes of the Council Meeting held on 12 May 2022	s7(2)(a) – the withholding of the information is necessary to protect the privacy of natural persons, including	s48(1)(a)(i) – the public conduct of the relevant part of the proceedings of the meeting would be likely to

	<p>that of deceased natural persons</p> <p>s7(2)(b)(i) - the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations</p>	<p>result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
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	(including commercial and industrial negotiations)	
13.3 – Confidential Minutes of the Audit and Risk Committee Meeting held on 2 June 2022	s7(2)(b)(ii) – the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) – the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
13.4 – Approval of the Infrastructure Acceleration Fund (IAF) Agreement with Kāinga Ora for the Ōmokoroa Road/SH2 Intersection and Ōmokoroa Road Improvements	s7(2)(i) – the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) – the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
13.5 – Request For Execution of Documents Under Seal of Council	<p>s7(2)(a) – the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) – the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(ii) – the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any</p>	s48(1)(a)(i) – the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	<p>person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	
<p>13.6 – Bledisloe Park Board – Nominations for Appointment for 2022–2025 Term</p>	<p>s7(2)(a) – the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>s48(1)(a)(i) – the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>13.7 – Mayor's Report to Council</p>	<p>s7(2)(b)(ii) – the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(ii) – the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(i) – the withholding of the information is necessary to enable Council to carry on, without prejudice or</p>	<p>s48(1)(a)(i) – the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

	disadvantage, negotiations (including commercial and industrial negotiations)	
13.8 – Chief Executive Officer Operations Update Report	<p>s7(2)(b)(ii) – the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(ii) – the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) – the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) – the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>