

MEETING – AGENDA –

Ngā Take



KAIMAI WARD FORUM

Komiti Hapori

KWF21-1

**Wednesday, 10 March 2021
Ohauti Hall, 459 Ohauti Road
7.00pm**



**Western Bay of Plenty
District Council**

Kaimai Ward Forum

Membership

Chairperson	Cr Mark Dean
Deputy Chairperson	Cr Margaret Murray-Benge
Members	Mayor G Webber (ex-officio) Cr Murray Grainger Cr Donald Thwaites
Quorum	2
Frequency	Quarterly

Role:

- To develop relationships in community and rural sectors to enable Council to achieve local solutions to local problems and promote positive change and sustainability for strong, healthy and safe communities.
- To provide an effective mechanism for feedback to Council on local and community issues and strategic issues relating to the Ward.
- To promote liaison between the relevant community boards, ratepayers associations and community organisations to improve the wellbeing of residents in the Ward.
- To develop and maintain a strong relationship with Tangata Whenua and ensure Māori values are considered.
- To promote and advocate for the co-ordination of community services and agencies for the well-being of the community.
- To provide information and encourage submissions to the Annual Plan and Long Term Plan by groups outside a Community Board area within the Ward.
- To consider and report to Council and its Committees on any matter of interest or concern to the Ward communities.

Delegations:

- To receive community development plans and where appropriate make recommendations to Council or its Committees to assist in the implementation of the plans.
- To report and make recommendations to Council and its Committees on local and community issues and strategic issues relating to the Ward.
- To consider and report on all matters referred by Council and its Committees.
- To promote, encourage and facilitate community participation in issues relating to Council strategies and outcomes.
- To communicate with community organisations and interest groups within the Ward.

Notice is hereby given that a Kaimai Ward Forum Meeting will be held in the
Ohauti Hall, 459 Ohauti Road on:
Wednesday, 10 March 2021 at 7.00pm

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 PRESENTATIONS

9 MINUTES FOR RECEIPT

9.1 MINUTES OF THE KAIMAI WARD FORUM MEETING HELD ON 10 DECEMBER 2020

File Number: A3994681

Author: Jahneisha Osborne, Governance Support Administrator

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Kaimai Ward Forum Meeting held on 10 December 2020, be received.

ATTACHMENTS

1. Minutes of the Kaimai Ward Forum Meeting held on 10 December 2020

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KAIMAI WARD FORUM MEETING NO. KWF20-4
HELD AT THE TE PUNA MEMORIAL HALL, 3 TE PUNA ROAD, TE PUNA
ON THURSDAY, 10 DECEMBER 2020 AT 7.00PM**

1 PRESENT

Cr M Dean (Chairperson), Mayor G Webber, Cr M Murray-Benge, Cr M Grainger, and Cr D Thwaites.

2 IN ATTENDANCE

M Taris (Chief Executive Officer), R Davie (Group Manager Policy Planning and Regulatory Services), G Golding (Team Leader Compliance Support), P Osborne (Senior Governance Advisor) and C Irvin (Senior Governance Advisor).

OTHER ATTENDEES

20 Members of the public including Cr J Nees (Bay of Plenty Regional Council), Cr J Scrimgeour (Western Bay of Plenty District Council) and Cr J Denyer (Western Bay of Plenty District Council).

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

PUBLIC FORUM ADJOURN MEETING

RESOLUTION KWF20-4.1

Moved: Cr D Thwaites

Seconded: Cr M Grainger

That the meeting adjourn for the purpose of holding a Public Forum.

CARRIED

The Chairperson outlined the protocols relating the Public Forum section of the meeting, as set out in the Standing Orders for the Kaimai Ward Forum. Attending members of the public were invited to take part in the Public Forum.

A. Whakamarama Community Incorporated (WCI)

Mr David Riley, of WCI addressed the Committee as follows:

- Whakamarama Community Incorporated had been asking for a single bus stop to service the 2,200 residents of Whakamarama and Plummers Point for several years.
- They would like a bus service to travel to work, for shopping and social engagements, as well as reducing congestion and the carbon footprint.
- Mr Riley acknowledged that State Highway 2 posed problems, but felt that not providing an extra bus stop for residents was not the answer.
- He asked that Council please consider this request.

B. Ward Forum Meetings Feedback

Mr Peter Lochhead, resident of Te Puna Station Road, addressed the Committee as follows:

- Could the Committee clarify the process of the Ward Forum meetings and make sure that the 'circle of feedback' was completed, as he was getting calls from local residents asking him for information that he was not able to give them.

Staff responded to questions as follows:

- The Chief Executive Officer (CEO) commented that the issues raised at meetings were noted in the minutes. From this 'Minute Actions' were created and these were provided to relevant staff members for follow-up or action, as appropriate. Depending on what stage a particular project, topic or process was at, and if relevant, feedback was added to the minutes and provided to meeting attendees who had registered to receive feedback. Council endeavoured to provide as much information and feedback, in the correct format and in the correct time frame, as possible.

C. Poripori Road

Mr Neil Hewitt, resident of Crawford Road, addressed the Committee as follows:

- He was a resident of Crawford Road and was very concerned about the notable increase in traffic flow along the road in recent times.
- The Poripori end of the road was becoming very dangerous. Whenever there was a serious accident in the Kaimai area or towards Tauriko, traffic got diverted and then congested on Poripori Road.
- It was also difficult for school buses in the winter as they were unable to pull off the road to pick up children, which made it awkward for cars to pass and dangerous for the school children.
- He suggested there needed to be an off-ramp from Wairoa Road onto the proposed new highway to stop people from continuing to travel on Crawford Road and then Poripori Road.

D. Te Puna Station Road Business Park

Ms Beverly Cain, resident of Snodgrass Road, addressed the Committee as follows:

- She had attended the Te Puna Station Road Business Park site meeting that took place that day, but was still confused around the 2005 Court decision paralleled with the 2005 District Plan.
- She had received an email today regarding the concrete dust being blown around the area. There had been talk of screening being put up around the site but this would not stop the concrete dust blowing everywhere. It was felt that this posed a real health issue.

The Group Manager Policy Planning and Regulatory Services responded as follows:

- There was a lot to take in, in relation to the site and Council's endeavours to get the site to a point of overall compliance.
- Some of the issues, such as water and sewage, would be addressed once a resource consent application was lodged and could then be dealt with accordingly. Ideally this consent was going to be lodged before Christmas 2020.
- In terms of the 2005 Environment Court judgement and the District Plan as it stood now, the Environment Court was the final arbiter of the Environment Plan change that was put before the Western Bay of Plenty District Council (WBOPDC) at that time, bearing in mind that this Council refused the private plan change. Council was also part of the appeal process.
- The Environment Court concluded that certain changes needed to be made to the WBOPDC's District Plan in 2005, and these changes were then incorporated into the plan.
- In terms of progressing the site toward overall compliance, the District Plan was the contemporary base line for determining compliance with the structure plan and the zone provisions. This was the 'tool' that needed to be used, which reflected the intent of the Environment Court judgement.
- It was important to note that the site was now a part of an industrial zone and not a rural zone, but that the intent was fundamentally the same.

E. Te Puna Station Road Business Park

Mr Bob Leef, of Ngati Taka, addressed the Committee as follows:

- Mr Leef was born and grew up in the district.
- Ngati Taka Hapu in Te Puna had been coming to Mr Leef with various concerns about the concrete crushing plant, and the dust that it created. The dust was settling in the creeks and being transported down to the waterways, possibly contaminating them.
- Putting a fence up around the plant would not do a lot. The only way to completely stop the dust from escaping was to cover the plant entirely.
- He had worked in other places/plants in the country in the 1980's where emissions were unacceptable and the plant owners had to rectify this. There had been many improvements since then.
- There needed to be regular sampling done of the water to ensure that the Wairoa River would not become contaminated, which could possibly lead to fish dying, amongst other things.
- The storage of tyres was also of concern. Earlier this year there was a big fire in Christchurch which sent contaminating smoke into the atmosphere. Mr Leef did not want to see this happening in his back yard. There was a need to preserve the land for everyone, and for future generations.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION KWF20-4.2

Moved: Cr M Murray-Benge

Seconded: Mayor G Webber

That the meeting reconvene in formal session.

CARRIED

8 PRESENTATIONS

Nil

9 MINUTES FOR RECEIPT

9.1 MINUTES OF THE KAIMAI WARD FORUM MEETING HELD ON 24 SEPTEMBER 2020

The Committee considered the minutes of the Kaimai Ward Forum meeting held on 24 September 2020. The minutes were taken as read.

RESOLUTION KWF20-4.3

Moved: Cr D Thwaites

Seconded: Cr M Murray-Benge

That the minutes of the Kaimai Ward Forum meeting held on 24 September 2020 be received.

CARRIED

10 REPORTS

10.1 KAIMAI WARD FORUM MINUTE ACTION SHEET

The Committee considered a report from the Senior Governance Advisor. The Chairperson gave an overview of the Minute Action Feedback.

RESOLUTION KWF20-4.4

Moved: Cr M Dean

Seconded: Cr M Murray-Benge

That the report dated 10 December 2020 titled 'Kaimai Ward Forum Minute Action Sheet' be received.

CARRIED

11 WORKSHOP

SUSPENSION OF STANDING ORDERS

RESOLUTION KWF20-4.5

Moved: Mayor G Webber

Seconded: Cr D Thwaites

That standing orders be suspended for the purpose of holding a Workshop.

CARRIED

11.1 WORKSHOP ITEMS

A. Discussion around interactions between the Council and Kaimai Ward Committee's and Residents Organisations

The Ward Forum discussed this item with the meeting attendees and the following points were noted:

- The CEO and Mayor both confirmed that the Ward Forum Meetings were intended for groups that were not covered by the Community Boards, but who wished to have an input and/or a chance to speak to Council about their concerns/issues. This would allow for more 'district' type issues to be brought forward and would help to ensure that everyone received the same service across the district.
- The Ward Forum meetings had progressed towards accomplishing what was wanting to be achieved. They had provided an opportunity for people to speak and be heard.
- There was a suggestion that there could be an allocated/dedicated Councillor to a specific area to allow for more focus on that one particular area and its people. Council would look into this.
- The single lane bridge on Crawford Road was brought to the Ward Forum's attention, with a request to look into the provision for making it into a double-lane bridge. Cr Thwaites acknowledged the request, noting that it was one of many roading and other issues that needed to be considered.
- The Te Puna Heartland's Community Plan was now due for review. The CEO confirmed that the Committee should make submissions in the next round for the Long Term Plan to try to obtain assistance and/or funding.
- Attendees commented that they would like to see a less structured and more accessible format for the meetings that allowed for free debate.
- The CEO commented that it was important to receive feedback from the various groups that had been invited to the meetings, as to what they would like to discuss at the meetings. This could then be included in the Agenda as a topic for discussion. Generally the focus should be on the bigger 'group' issues. The CEO invited Ward Forum members to email her directly and she would then forward the request to the appropriate staff members.
- One of the suggestions for a Workshop topic was the 'Three Water Ways' – and to do this in conjunction with the Bay of Plenty Regional Council. This highlighted an example of a good way to look at bigger environmental issues as a community.
- The Group Manager Policy Planning and Regulatory Services commented that Council would not be relying on Schedule 1 of the Resource Management Act 2020 for the upcoming District Plan review. It would be an iterative process, and one that would include innovative Community engagement.

B. Further topics to include in the Long Term Plan (LTP)

The Ward Forum discussed this item with the meeting attendees and the following points were noted:

- People in Te Puna had been feeling overlooked as far as sewage and waste water issues were concerned, which they felt was an environmental issue. The CEO commented that, up until now, the Community (including Tangata Whenua) had conveyed to Council that they wanted to remain a rural area. Given this – Council had, to date, not allowed for any funding to be allocated to upgrade the Te Puna sewage and waste water systems.

- It was felt that the 'Three Water Ways' issue would be a good subject for the Ward Forum meetings.
-

RESUMPTION OF STANDING ORDERS

RESOLUTION KWF20-4.6

Moved: Cr M Murray-Benge

Seconded: Cr M Grainger

That the meeting reconvene in formal session.

CARRIED

MEETING BE ADJOURNED

RESOLUTION KWF20-4.7

Moved: Cr D Thwaites

Seconded: Cr M Grainger

That the meeting be adjourned at 8.29pm until Wednesday, 16 December 2020 at 2.30pm.

CARRIED

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KAIMAI WARD FORUM RECONVENED MEETING NO. KWF20-4
HELD AT THE WESTERN BAY OF PLENTY COUNCIL CHAMBERS
ON WEDNESDAY, 16 DECEMBER 2020 AT 2.30PM**

Attendees:

In Person: Cr M Dean, Cr M Grainger, Mayor G Webber.

Via Zoom: Cr M Murray Bengé

Other Attendees:

G Allis (Deputy CEO/Group Manager Infrastructure Services), P Osborne (Senior Governance Advisor), C Irvin (Senior Governance Advisor).

Apology**APOLOGY****RESOLUTION KWF20-4.8**

Moved: Cr M Murray-Benge

Seconded: Cr M Grainger

That the apology for absence from Cr Thwaites be accepted.

CARRIED

Workshop**1. Whakamarama Community Incorporated**

Mr David Riley, of WCI, had addressed the Committee regarding the request for a single bus stop to service residents of Whakamarama and Plummers Point.

RESOLUTION KWF20-4.9

Moved: Cr M Grainger

Seconded: Cr M Dean

That the Kaimai Ward Forum receives the request from Whakamarama Community Incorporated and refers it to the Bay of Plenty Regional Council Public Transport Committee for further consideration.

CARRIED

2. Crawford Road – Single Lane Bridge

The single lane bridge on Crawford Road was raised as being inadequate and a request was put forward to look into the provision for making it a double-lane bridge.

RESOLUTION KWF20-4.10

Moved: Mayor G Webber

Seconded: Cr M Grainger

That the Kaimai Ward Forum receives the request for a double-lane bridge on Crawford Road and that it be referred to the Regional Land Transport Committee for further consideration.

CARRIED

3. Allocating a Dedicated Councillor to a Specific Area

A suggestion was put forward that there could be an allocated/dedicated Councillor to a specific area to allow for more focus on that one particular area and its people.

RESOLUTION KWF20-4.11

Moved: Mayor G Webber

Seconded: Cr M Murray-Benge

That Council contacts recognised local Kaimai Ward Forum groups and advise them to inform Ward Forum Councillors of their upcoming meetings so that these Councillors could attend.

CARRIED

The meeting closed at 2.50pm.

10 REPORTS

10.1 KAIMAI WARD FORUM MINUTE ACTION SHEETS

File Number: A3994703

Author: Jahneisha Osborne, Governance Support Administrator

Authoriser: Barbara Whitton, Customer Services and Governance Manager

EXECUTIVE SUMMARY

The purpose of this report is to provide an update on minute actions from the Kaimai Ward Forum held 10 December 2020.

RECOMMENDATION

That the Governance Support Administrator's report dated 10 March 2021, titled 'Kaimai Ward Forum Minute Action Sheets', be received.

ATTACHMENTS

1. Minute Action Sheet Report [↓](#) 

Meeting	Officer/Director	Section	Subject
Kaimai Ward Forum 10/12/2020	Paterson, Jim Allis, Gary	Motion	Whakamarama Community Incorporated
RESOLUTION KWF20-4.9			
Moved: Cr M Grainger Seconded: Cr M Dean			
That the Kaimai Ward Forum receives the request from Whakamarama Community Incorporated and refers it to the Bay of Plenty Regional Council Public Transport Committee for further consideration.			
CARRIED			
February 2021 Paterson, Jim - Completion			
We will facilitate the provision of public transport services to be included in the Waka Kotahi SH2 four-laning. It is recommended that the Whakamarama Community Incorporated submit to the draft Regional Land Transport plan for this facility.			

Meeting	Officer/Director	Section	Subject
Kaimai Ward Forum 10/12/2020	Paterson, Jim Allis, Gary	Motion	Crawford Road - Single Lane Bridge
RESOLUTION KWF20-4.10			
Moved: Mayor G Webber Seconded: Cr M Grainger			
That the Kaimai Ward Forum receives the request for a double-lane bridge on Crawford Road and that it be referred to the Regional Land Transport Committee for further consideration.			
CARRIED			
February 2021 Paterson, Jim - Completion			
The Council will continue to facilitate and promote NZTA funding and it's recommended detour routes to improve the level of service currently existing on the local roads.			

Meeting	Officer/Director	Section	Subject
Kaimai Ward Forum 10/12/2020	Irvin, Carolyn Pedersen, Jan	Motion	Allocating a Dedicated Councillor to a Specific Area
RESOLUTION KWF20-4.11			
Moved: Mayor G Webber			
Seconded: Cr M Murray-Benge			
That Council contacts recognised local Kaimai Ward Forum groups and advise them to inform Ward Forum Councillors of their upcoming meetings so that these Councillors could attend.			
CARRIED			
January 2021 Irvin, Carolyn – Completion			
An Email to Ward Forum Groups (around 30) was sent on 19.01.2021 asking them to inform and invite their Ward Forum Councillors to their meetings if they wished - the names and email addresses of the councillors was included in the email.			

11 WORKSHOP

11.1 WORKSHOP ITEMS

File Number: **A3994713**

Author: **Jahneisha Osborne, Governance Support Administrator**

Authoriser: **Barbara Whitton, Customer Services and Governance Manager**

EXECUTIVE SUMMARY

An update will be provided on the following items, which will include an opportunity for discussion:

- 1.** Western Bay of Plenty District Council Kerbside Collective
- 2.** Update on Long Term Plan (LTP) – Councillor Don Thwaites

12 RECOMMENDATIONS TO COUNCIL/COMMITTEE