

Mā tō tātou takiwā
For our District

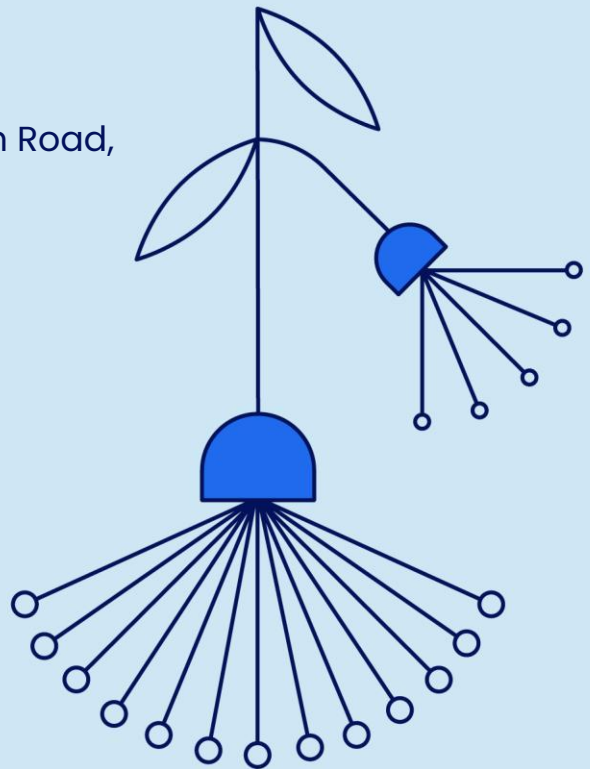
Waihī Beach Community Board

Poari ā Hapori o Waihī Beach

WBCB26-3

Monday, 15 June 2026, 5.30pm

Waihī Beach Community Centre, 106 Beach Road,
Waihī Beach.



Waihi Beach Community Board

Membership:

Chairperson	Wayne Stevenson
Deputy Chairperson	Gail Kelly
Members	Heather Guptill Ross Goudie Councillor Allan Sole
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Waihi Board Community Board will be held in the Waihi Beach Community Centre, 106 Beach Road, Waihi Beach on: Monday, 15 June 2026 at 5.30pm

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1 PRESENT – NGĀ MEMA KEI KONEI**2 IN ATTENDANCE – I TAE AKE****3 APOLOGIES – NGĀ WHAKAPAHĀ****4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI****5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 TRANSFER TO PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI NGĀ TAKE MUNA**7 PUBLIC FORUM – WĀHANGA TŪMATANUI**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI

8.1 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 20 APRIL 2026

File Number: A7307092

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Waihi Beach Community Board Meeting held on 20 April 2026 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. Minutes of the Waihi Beach Community Board Meeting held on 20 April 2026

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
WAIHĪ BOARD COMMUNITY BOARD NO. WBCB26-2
HELD IN THE WAIHĪ BEACH COMMUNITY CENTRE, 106 BEACH ROAD, WAIHĪ BEACH ON
MONDAY, 20 APRIL 2026 AT 5.30PM**

1 PRESENT – NGĀ MEMA KEI KONEI

Member R Goudie, Chairperson W Stevenson, Cr A Sole and Member H Guptill

2 IN ATTENDANCE – I TAE AKE

R Leahy (Senior Governance Advisor) and A Lane (General Manager Strategy and Community)

19 Members of the Public including:

Mayor J Denyer;

Cr R Joyce;

Katikati Community Board Chairperson J Sayer; and

Katikati Community Board Member J Clements

3 APOLOGIES – NGĀ WHAKAPAHĀ

APOLOGY

RESOLUTION WBCB26-2.1

Moved: Member H Guptill

Seconded: Member R Goudie

That the apology for absence from Deputy Chairperson G Kelly be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI

RESOLUTION WBCB26-2.2

Moved: Cr A Sole

Seconded: Chairperson W Stevenson

That the late report being item 9.6 'Waihi Beach Community Board – Grant Applications – April 2026' be accepted and the order of business be changed so this report can be considered after agenda item 9.2.

CARRIED

5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA

Nil

6 TRANSFER OF PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI NGĀ TAKE MUNA

Nil

7 PUBLIC FORUM – WĀHANGA TŪMATANUI

7.1 HELEN MIKELJOHN – ISSUE OF BLUE CORN LILY WEED

Mrs Mickeljohn was in attendance to raise awareness about the issue of blue corn lily weed in Waihi Beach. She noted the below points:

- She was concerned that there was blue corn lily present in the gardens at the Medical Centre and was spreading elsewhere in Waihi Beach.
 - She frequently weeded the gardens at Te Ara Mātauranga – Waihi Beach Library to rid them of the weed.
-

7.2 JIM DAVIDSON – GRAFFITI

Mr Davidson was in attendance to discuss graffiti removal in Waihi Beach. He noted the below points:

- In February Waihi Beach was targeted with graffiti. Several power boxes were tagged with graffiti.
- Mr Davidson had spent a significant amount of time removing graffiti from the area.
- Mr Davidson felt that murals should be painted on the areas that were frequently targeted and proposed that the Board put together a group that could undertake the work.
- Council funded the product to remove the graffiti.

The Board thanked Mr Davidson for his work to remove the graffiti.

7.3 ROSE FOX – ENTRANCEWAY SIGNS

Ms Fox was in attendance to discuss the Entranceway Signs. She noted the below points:

- The entranceway signs project was something that the community supported and had engaged with over a long period of time.
 - A significant amount of work had been undertaken on the project. It had been designed, consented and had cost estimates.
 - The design was conceived as a gateway feature for Waihi Beach and incorporated Tuhua/Mayor Island.
 - Ms Fox proposed establishing a project group to take the project forward. A number of people in community including iwi had been approached to join the group.
 - Tourism Bay of Plenty had also agreed to support the project, recognising its value for visitor experience.
 - It was noted that the Community Board was currently the primary funder of the project with the completed asset going into Council ownership.
 - It was hoped that the roles and responsibilities of the Community Board, Council and project group could be established as part of the next phase.
 - Ms Fox stated that the role of the project group was to raise funds to address the funding shortfall for the project.
 - Ms Fox felt that a clear decision from the Community Board and commitment of funds was required for the project to carry on.
 - It was noted that the project group had not officially formed yet and did not currently have any members.
 - It was clarified that the cost estimate for the project was approximately \$118,000.
-

7.4 NIKKI MOWAT – SAND DUNE GRADING

Ms Mowat was in attendance to raise concerns about the sand dune grading near the Flat White Cafe. She noted the below points:

- Prior to Cyclone Vaianu, the sand was graded up onto the beach near the Flat White. It was also done in 2023 and was washed away in approximately three tides.
- Ms Mowat queried why the sand grading had been done again, who authorised it and the cost of the works.

Mayor J Denyer advised the following:

- The works were enabled under Council's existing coastal resource consent which allowed for limited sand dune reinstatement using a sand push up method.
 - The approach was a standard erosion management technique used throughout the Bay of Plenty and eastern Coromandel and affected property owners were notified directly.
 - The intervention was successful in protecting vulnerable houses and preventing significant coastal erosion.
-

7.5 SUE TOWLER – GRANT APPLICATION

Mrs Towler was in attendance on behalf of the Waihi Beach Community Response Team, to speak to her grant application. She noted the below points:

- The Waihi Beach Community Response Team required funding to purchase lilos and stretchers that could be used during an emergency event.
 - The equipment came from Camp Quality and was no longer required.
 - It was noted that the equipment had only been used once by 5-16 year olds.
 - It was clarified that the stretchers were suitable for adults to sleep on.
-

7.6 ANTHONY THOMPSON – BUS STOP & SHELTER

Mr Thompson was in attendance to request that a bus stop and shelter be installed at Waihi Beach. He noted the below points:

- There was no bus shelter at the bus stop outside Waihi Beach School or dedicated bus stop at Wilson Road.
 - Mr Thompson felt that the best place for a bus stop on Wilson Road was outside the information centre.
-

8 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI

8.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 23 FEBRUARY 2026

RESOLUTION WBCB26-2.3

Moved: Cr A Sole

Seconded: Member H Guptill

1. That the Minutes of the Waihi Beach Community Board Meeting held on 23 February 2026 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS – NGĀ PŪRONGO

9.1 WAIHI BEACH COMMUNITY BOARD CHAIRPERSON'S REPORT – APRIL 2026

The Board considered a report from the Chairperson dated 20 April 2026. A brief overview of the report was provided, with further discussion as below:

- It was clarified that a decision report regarding the Community Board role and delegations would be going to a Council meeting in May.

RESOLUTION WBCB26-2.4

Moved: Chairperson W Stevenson

Seconded: Member H Guptill

That the Chairperson's report dated 20 April 2026 titled 'Waihi Beach Community Board Chairperson's Report' be received.

CARRIED

9.2 WAIHI BEACH COUNCILLOR'S REPORT - APRIL 2026

The Board considered a report from Councillor Sole dated 20 April 2026. A brief overview of the report was provided.

RESOLUTION WBCB26-2.5

Moved: Cr A Sole

Seconded: Member R Goudie

That Councillor Sole's report dated 20 April 2026 titled 'Waihi Beach Councillor's Report – April 2026' be received.

CARRIED

9.3 WAIHI BEACH COMMUNITY BOARD - GRANT APPLICATIONS - APRIL 2026

The Board considered a report from the Senior Governance Advisor dated 20 April 2026. The report was taken as read, with further discussion as below:

- The Board supported the grant application and the work that the Waihi Beach Community Response Team did for the community.

RESOLUTION WBCB26-2.6

Moved: Chairperson W Stevenson

Seconded: Member H Guptill

1. That the Senior Governance Advisor's report dated 20 April 2026 titled 'Waihi Beach Community Board – Grant Applications – April 2026' be received.

-
2. That the Waihi Beach Community Board approves the grant application from the Waihi Beach Community Response Group for \$1,800 (plus GST, if any) to purchase stretchers and lilos to use during emergencies.

CARRIED

9.4 WAIHI BEACH ENTRANCEWAY SIGNS PROJECT

The Board considered the 'Waihi Beach Entranceway Signs Project' report that was left to lie on the table at the Board meeting on 23 February 2026. The below points were noted:

- The Board had discussed the project at their workshop on 16 March 2026 and had since provided direction to staff to provide alternative recommendations for the Board to consider.
 - The Board felt that there should be clear timeframes for construction if they chose to contribute funds to the project, noting that a community-led group may require additional time to complete the project.
 - It was clarified that the total cost to the Board for the project would be a total of \$65,000 (including \$25,000 of sunk costs).
-

RESOLUTION WBCB26-2.7

Moved: Chairperson W Stevenson

Seconded: Member H Guptill

1. That the Senior Governance Advisor's report dated 20 April 2026 titled 'Waihi Beach Entranceway Signs Project' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.

CARRIED

RESOLUTION WBCB26-2.8

Moved: Chairperson W Stevenson

Seconded: Member H Guptill

1. That the Waihi Beach Community Board reduces the entranceway signs budget (after payment of sunk costs approximately \$25,000) to a total of \$40,000. This funding is contingent on the following:
 - a. A suitable community-based entity (that has the capacity to enter in contracts and hold funds) to progress the project is found and approved by the Board at their next meeting.
-

-
- b. The physical works beginning before 1 December 2026 and installation is completed before 31 January 2027.
 - c. The design of the sign remains the same as approved in the resource consent.

CARRIED

9.5 WAIHĪ BEACH COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – APRIL 2026

The Board considered a report from the Senior Governance Advisor dated 20 April 2026. The report was taken as read.

RESOLUTION WBCB26-2.9

Moved: Chairperson W Stevenson

Seconded: Member H Guptill

That the Senior Governance Advisor's report dated 20 April 2026 titled 'Waihi Beach Community Board – Projects and Operations Report – April 2026' be received.

CARRIED

9.6 WAIHĪ BEACH COMMUNITY BOARD – FINANCIAL REPORT – FEBRUARY 2026

The Board considered a report from the Senior Governance Advisor dated 20 April 2026. The report was taken as read. The below points were noted:

- Member Ross Goudie noted his concerns regarding the Community Board Roding Account.
-

RESOLUTION WBCB26-2.10

Moved: Chairperson W Stevenson

Seconded: Member H Guptill

1. That the Finance Partner's report dated 20 April 2026 titled 'Waihi Beach Community Board – Financial Report – February 2026', be received.
 2. That the Waihi Beach Community Board approves for the remaining committed funds from the below resolutions to be released back into the Town Centre Development Fund:
-

Meeting Date	Project	Account	Spent	Remaining Committed
4 Aug 2025 (WBC25-4.12)	Approval of a maximum expenditure of \$25,000 from the Waihi Beach Town Centre Development Fund for the supply of 2 solar powered lights at Wilson Road car park.	Town Centre Development	(21,200)	(3,800)

CARRIED

10 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA

10.1 WAIHĪ BEACH COMMUNITY BOARD WORKSHOP NOTES

The Board considered their notes from the 9 February 2026 and 16 March 2026 workshops and no discussion was held.

The Meeting closed at 7.10pm.

Confirmed as a true and correct record at the Waihi Beach Community Board meeting held on 15 June 2026.

.....
Chairperson W Stevenson

CHAIRPERSON

9 REPORTS - NGĀ PŪRONGO

9.1 WAIHĪ BEACH ENTRANCEWAY SIGNS PROJECT - LIVEWELL WAIHĪ BEACH PROPOSAL

File Number: A7307158

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

The purpose of this report is to make a decision on whether the Waihi Beach Community Board should retain the Entranceway Signs project or transfer the project to Livewell Waihi Beach to deliver. The Board will also need to make a decision regarding the funding options for this project.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 15 June 2026 titled 'Waihi Beach Entranceway Signs' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Waihi Beach Community Board approves Livewell Waihi Beach to be the appropriate community-based entity to progress the Entranceway Signs Project.
4. That the Waihi Beach Community Board approves \$40,000 from the Waihi Beach Community Board Reserve Account **OR** the Waihi Beach Town Centre Development Fund to be provided to Livewell Waihi Beach for the Waihi Beach Entranceway Signs Project, subject to the following conditions:
 - a) Sufficient funding is confirmed by 31 May 2027 to deliver the project, noting that Livewell Waihi Beach anticipates the project will be completed by 31 August 2027.
 - b) The Community Board funds being transferred to an appropriate account (agreed by Livewell Waihi Beach and the Waihi Beach Community Board) to administer the funds for the project.
5. That the Waihi Beach Community Board rescinds resolution WBCB26-2.8 3b as the timeframe was unrealistic to achieve.
6. That the Waihi Beach Community Board requests that costs already incurred for the entranceway signs project and paid from the Waihi Beach Community Roothing Account (approximately \$25,507 from resolution WBC24-6.7 and WBC25-

4.10) be funded instead from the Waihi Beach Reserves Account **OR** the Waihi Beach Town Centre Development Fund.

BACKGROUND

1. The Waihi Beach Community Board identified a project through their Community Plan to install 'welcome signs' at the entrances to Waihi Beach and Athenree area.
2. A local architect offered their services to help with the preliminary design of the signs; this work was at no cost to the Board. Following this, the previous Board approved the design of the signs and allocated a total budget of \$103,000 for obtaining structural designs, construction feasibility advice and resource consent as well as the manufacture and installation of the signs.
3. Following direction from the previous Board to progress the project, a total of \$25,507 has been spent on the project. These funds were spent on contractor design work on the structural elements and construction feasibility advice for the signs, and obtaining resource consent. The design work was integral to obtaining resource consent and would also be used in the manufacture and installation of the signs.
4. The contractor estimated that an additional \$15,000 would be required from the Board to complete the signs project as they are currently designed. This would bring the total budget spend for the project to \$118,000. Due to concerns with the estimated cost of the project, the Board requested to workshop alternative options for the project.
5. The options that the Community Board has considered to date are as follows:
 - Continue the project with its original scope at full cost to the Board.
 - Reduce the scope of the project and fund the project at full cost to the Board.
 - Partially fund the project and hand it over to a community-based entity to raise the remaining funds and deliver.
6. If the project is transferred it would become a private project carried out within the road corridor. Usual Council process would apply, meaning the community-based entity would need to obtain all necessary approvals, organise installation with a certified contractor and provide the required documentation to Council for the asset to be vested.
7. If the asset is vested to Council, the level of service would be minimal. The signs would be maintained only to ensure they remain safe. If they were damaged or struck, work would likely be carried out to make the site safe, but Council would be unlikely to fund replacement of the signs if required. This would also be the case if the project remained a Community Board project.
8. At its 20 April 2026 meeting the Board resolved the below resolution, which was intended to initiate a process to hand over the project to a suitable community-based entity to deliver.

RESOLUTION WBCB26-2.8

3. That the Waihi Beach Community Board reduces the entranceway signs budget (after payment of sunk costs approximately \$25,000) to a total of \$40,000. This funding is contingent on the following:
- A suitable community-based entity (that has the capacity to enter in contracts and hold funds) to progress the project is found and approved by the Board at their next meeting.
 - The physical works beginning before 1 December 2026 and installation is completed before 31 January 2027.
 - The design of the sign remains the same as approved in the resource consent.
9. The Board also resolved to reduce their budget for this project to approximately \$65,507. If a suitable community-based entity could be found, then the remaining project funds could be transferred to them as a form of grant to carry out the project. Given the expected project cost, it was anticipated that the community-based entity would need to find other funding to progress the project.
10. Following the 20 April 2026 Board meeting, Livewell Waihi Beach attended the Board's workshop to discuss handing the project over to a community-based entity to deliver. Livewell Waihi Beach has since submitted a proposal (**Attachment 1**) to have the project transferred to their group. They propose to facilitate the fundraising and progress the project forward, with the delivery to be undertaken by Waihi Beach Entryways Community Group. The proposed facilitation structure is supported by the Waihi Beach Entryways Community Group and architect for the signs (**Attachment 2**).
11. Livewell Waihi Beach's proposal requests that the original timeframe that the Board resolved is rescinded. It is recommended that this approach is taken as it is unrealistic for the group to secure the remaining funds and deliver the project by 31 January 2027. A new date of 31 May 2027 has been suggested to enable the group sufficient time to confirm the required funding for the project.
12. This report also seeks a decision from the Board about which account this project should be funded from. There is currently a deficit in the Waihi Beach Community Roding Account. The Board may wish to fund the project from the Waihi Beach Community Board Reserves Account or the Waihi Beach Town Centre Development Account. The balances of both accounts are shown below.
13. The balances of the Waihi Beach Community Board accounts are as follows:

	Community Board Reserve	Community Roding	Town Centre Development
Opening Balance	172,637	(126,852)	598,219
Current year	(14,249)	28,998	(21,200)

Committed spend	(2,647)	(51,569)	(175,000)
Balance after Committed	155,741	(149,423)	402,019

14. It is recommended that the costs already incurred for the project to date (approximately \$25,507) are transferred across to whichever account the Board chooses to fund the project from. This will reduce the deficit in the Waihi Beach Community Roding Account to approximately -\$72,500.

SIGNIFICANCE AND ENGAGEMENT

15. In terms of the Significance and Engagement Policy this decision is considered to be of **low** significance because:
- The reduction in cost for the project will positively impact the Waihi Beach Community Board's accounts.
 - Effects are localised to the Waihi Beach community.
 - The Board is supporting a local community-based entity to deliver the project.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication	
Name of interested parties/groups	The Community Board has engaged with Livewell Waihi Beach to facilitate and progress the project. It is anticipated that Livewell Waihi Beach will regularly update the Board on the project's progress.	Completed
General Public	The project was identified through consultation on the Board's Community Plan.	

ISSUES AND OPTIONS ASSESSMENT

Option A
<p>The Waihi Beach Community Board approves the following:</p> <ul style="list-style-type: none"> • Transfer the Entranceway Signs Project to Livewell Waihi Beach • Funds \$40,000 towards the project to Livewell Waihi Beach • Rescinds the previous timeframe for the project and gives the group until 31 May 2027 to find sufficient funding. • Transfers the costs incurred for the project to the Board's Reserves Account or the Town Centre Development Fund.

<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Advantages:</p> <ul style="list-style-type: none"> • Enables the project to continue in its original form. • Empowers a community-based entity to lead the project. • Provides a clear and realistic timeframe. • Reduces the deficit in the Roading Account. <p>Disadvantages:</p> <ul style="list-style-type: none"> • Project will be delayed until sufficient funding is found. • There is a risk that the project may not go ahead if the required funding is unable to be achieved.
<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>Approximately \$65,507 funded from the Reserves Account or the Town Centre Development Fund.</p>
<p style="text-align: center;">Option B</p> <p>The Waihi Beach Community Board does not approve the following:</p> <ul style="list-style-type: none"> • Transfer the Entranceway Signs Project to Livewell Waihi Beach • Funds \$40,000 towards the project to Livewell Waihi Beach • Rescinds the previous timeframe for the project and gives the group until 31 May 2027 to find sufficient funding. • Transfers the costs incurred for the project to the Board's Reserves Account or the Town Centre Development Fund. 	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Advantages:</p> <ul style="list-style-type: none"> • A more rigid timeframe will mean the project is delivered faster. <p>Disadvantages:</p> <ul style="list-style-type: none"> • The Board could be perceived as not supporting a community group to deliver the project. • If the timeframe remains the same, there is a high risk that funding cannot be achieved, and the project will not go ahead.

	<ul style="list-style-type: none"> • If incurred costs are not transferred to another account, then the deficit in the Waihi Beach Community Rooding Account will remain the same. • If the Board wish to pursue the project themselves, then external funding would need to be found or the budget increased.
Costs (including present and future costs, direct, indirect and contingent costs).	Approximately \$65,507 from the Waihi Beach Rooding Account with an additional \$52,493 of funding required.

STATUTORY COMPLIANCE

16. The recommendations are consistent with the Local Government Act 2002, and Council's Significance and Engagement Policy.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
\$65,000	Waihi Beach Community Board Reserve Account or Waihi Beach Town Centre Development Fund

ATTACHMENTS

1. **Livewell Waihi Beach Proposal** [↓](#)
2. **Supporting Statements - Waihi Beach Entranceway Signs Project** [↓](#)

Live Well Waihi Beach – Proposed Facilitation Strategy

Waihi Beach Project – Entryway Installations

Firstly, thank you to the WBOPDC Council representatives and Waihi Beach Community Board for their time and kōrero on Monday 12 May regarding the Waihi Beach Entryways Installations. It was encouraging to see a shared passion for the kaupapa and a collective desire to see the project move forward positively for the benefit of the wider community.

Following those discussions, Live Well Waihi Beach is now proposing a facilitation strategy to help progress the project collaboratively and constructively moving forward.

As part of this proposed approach, we would respectfully ask that the current Community Board resolution be reviewed and replaced with a more enabling framework that allows sufficient flexibility and time to properly facilitate and progress the project.

The intent of this facilitation approach is to support successful delivery of the project by collaboratively confirming the most practical and workable governance, funding, delivery, ownership, and operational arrangements required to move the project forward.

In particular, we would propose an overall project completion timeframe of 31 August 2027 to allow adequate time for funding, updated costings, stakeholder engagement, contractor coordination, Council processes, and the coordination of the appropriate governance, facilitation, funding, and delivery arrangements required to progress the project successfully.

There is also recognition that regular reporting requirements to the Community Board every six weeks may unintentionally create a prolonged process for what is fundamentally intended to be a collaborative community-led initiative. In this regard, it may be beneficial for the Community Board to appoint a single point of contact (SPOC) to liaise with LWWB where required, helping maintain communication while allowing the project to progress efficiently and collaboratively.

Importantly, it is acknowledged that a substantial amount of project work has already been undertaken to bring the project to this stage, including significant voluntary and pro bono contributions from members of the community, alongside the considerable support already provided by the Community Board.

Proposed Facilitation Strategy

The proposed strategy moving forward would include:

- Reviewing and processing all project work completed to date.
- Re-evaluating existing project costings and invoices, many of which are now outdated due to the passage of time and changing market conditions.
- Developing a funding strategy and assisting with funding applications where appropriate.
- Exploring opportunities for procurement efficiencies, sponsorship, staged delivery, supplier engagement, and other practical measures to assist project affordability and

contingency planning, while maintaining the overall design intent and visual integrity of the entryway installations.

- Reviewing updated project pricing and exploring opportunities for refinement and local supplier engagement where appropriate, while retaining the approved design direction of the project.
- Working collaboratively with local stakeholders, businesses, suppliers, contractors, local iwi for instance, to identify opportunities for support, sponsorship, in-kind contributions, and broader community engagement.
- Liaising with Western Bay of Plenty District Council regarding any approvals, information, or processes required to help progress the project further.

Supporting a facilitated transition process involving Council, the Community Board, Live Well Waihi Beach, and the proposed Waihi Beach Entryways Community Group, to help coordinate and confirm an appropriate and workable structure for successful delivery of the project as a community led project.

- Assisting with public communication and community expectations throughout the project lifecycle; and
- Planning appropriate community acknowledgement upon completion of the project, recognising the collective contribution involved in bringing the project to fruition.

Additional matters to be worked through as part of the facilitation process include:

Confirming and formalising appropriate fundholding arrangements through an existing Trust structure established by LWWB for this purpose or other agreed entity, to responsibly hold and administer project funds on behalf of the kaupapa.

- Confirming the most appropriate governance and delivery structure for the project.
- Clarifying long-term ownership, maintenance, asset management, and operational responsibilities relating to the completed entryway installations.

The Future is Bright

There is also an opportunity for the completed project to attract positive regional and national attention, particularly given the substantial pro bono work already contributed by members of the community alongside the support provided through community funding and the Community Board itself.

We can also confirm that Rt Hon Helen Clark, a local resident and active member of the Waihi Beach community, has expressed strong support for the kaupapa and the proposed installations design.

At its heart, this project remains an opportunity to strengthen Waihi Beach's sense of identity, create a stronger arrival experience, support local economic activity, and demonstrate what can be achieved when community, Council, iwi, and stakeholders work collaboratively toward a shared vision.

We would respectfully ask the Community Board to consider the proposals outlined above and feel comfortable supporting the collaborative facilitation approach being proposed.

Our intention is simply to help bring the appropriate parties together, support a practical and community-led pathway forward, facilitate resolution of the remaining structural and delivery matters, and ensure the project is delivered in a way that reflects the aspirations, identity, and values of Waihi Beach.

We believe that, with goodwill, flexibility, and shared collaboration, there is a real opportunity for this project to progress through a practical and achievable pathway that the wider community can feel proud of for many years to come.

4th June 2026

Statement in Support of the Live Well Waihi Beach Proposed Facilitation Process and Formation of the Waihi Beach Entryways Community Group

I support the facilitation approach proposed by Live Well Waihi Beach and believe it provides a practical pathway to progress the Waihi Beach Entryways Project.

For context, the concept of a community-led funding pathway was proposed by me earlier this year as a means of accessing grants, sponsorship and other external funding sources to address the project's funding shortfall and assist in delivering the approved and consented design. As part of that approach, I proposed the establishment of a Waihi Beach Entryways Community Group to support fundraising, stakeholder engagement and funding applications. Preliminary discussions have since been undertaken with prospective community participants and stakeholders, with support in principle received for involvement, subject to the group's role, scope and structure being further defined through the facilitation process proposed by Live Well Waihi Beach.

I look forward to continuing to contribute to this process as the project moves forward.

Rose Fox

Convener - Waihi Beach Entryways Community Group

Nga Mihi



Rose Fox



4th June 2026

Statement in support of the Live Well Waihi Beach – Proposed Facilitation Process

I support the facilitation approach proposed by Live Well Waihi Beach and believe it provides a practical pathway to progress the Waihi Beach Entryway Installations project.

As Project and Design Architect for the project, and having worked closely with the Community Board, Council representatives, consultants, stakeholders and community members throughout its development to date, I remain committed to continuing in that role and providing continuity of design intent, project knowledge, technical expertise and coordination as the project progresses through funding, procurement and delivery.

I look forward to continuing to support the successful advancement of the project as it moves into its next phase.

Nga Mihi

Rose Fox

9.2 WAIHI BEACH COMMUNITY BOARD – CHAIRPERSON'S REPORT – JUNE 2026**File Number:** A7307058**Author:** Wayne Stevenson, Community Board Chairperson**Authoriser:** Robyn Garrett, Governance Manager**RECOMMENDATION**

1. That the Chairperson's report dated 15 June 2026 titled 'Waihi Beach Community Board – Chairperson's Report – June 2026' be received.
2. That the Waihi Beach Community Board approve a budget of up to \$..... from the Waihi Beach Community Board contingency account towards hosting the Waihi Beach TIDE meeting.

LOCAL GOVERNMENT REFORM

Government has expressed its intention to reduce the number of Councils across New Zealand. As with our new Waters Council Controlled Organisation, when Government gives an instruction, then our focus is to make the best we can out of it. To that end, we attended a workshop which was open to the public at Waihi Beach on Tuesday, 2 June at the Waihi Beach United Church. At this time Council introduced five initial options regarding amalgamation across the Bay of Plenty. Although it is early days and a lot more water has to flow under the bridge, this meeting seemed like a good start to the community consultation process. For those of you who could not attend this meeting, there is still an online process available to offer your opinion at <https://yourplace.westernbay.govt.nz/local-government-reform>

COMMUNITY BOARD CHANGES TO ROLE AND DELEGATIONS

A report went to Council on the 28 May to adopt the new role and delegations for Community Boards. A copy of the report can be found on page 1317 of this [agenda](#). Key changes include Boards being able to approve expenditure from Town Centre Development Funds and a widening of Boards' ability to use reserve funds.

ATHENREE WALKWAY, AHI PATIKI

Those who have made submissions on this matter were invited to a pre-hearing meeting at the beach recently. The intention was to identify any points of disagreement or areas of misunderstanding prior to the formal hearing. The meeting was well attended and allowed submitters to express their opinions and in return, get feedback from a panel of experts.

WAIHĪ BEACH STORMWATER ISSUES

It's great to see work being done around the beach on our stormwater systems. It is also good to see information being put out to the community via Council's media sites. In July there will be a community info session regarding the Seaforth Road renewal and associated stormwater upgrade. This work has been contracted out and is planned to proceed in Spring of this year.

WAIHĪ BEACH ROAD REPAIRS

Staff have advised that the section of Waihi Beach Road covered by a temporary 50kph temporary speed limit will need to be resurfaced. The work was originally planned for prior to June 2026, however, was delayed due to the storm recovery work. Council will instead undertake water cutting in the next month to improve the texture of the road and will apply the final solution to the road in October/November (weather dependent).

ANZAC DAY DAWN PARADE

The RSA hosted a great turnout again this year with Dame Sylvia Cartwright speaking. It was great to have a subsequent conversation that morning on the focus the RSA are putting on their young veterans.

CCTV WILSON ROAD

We have submitted a successful application to have a security camera funded which will be subsequently installed along Wilson Road between Dillon Street and Citrus Avenue. An initial site meeting has occurred between the installers and our Police. We will be hearing about the recommended location and installation process as the next step.

WAIHĪ BEACH TIDE MEETING

The Community Board will be hosting the Waihi Beach TIDE meeting later this year. We hope to seek feedback from the retailers about the village at this meeting.

9.3 WAIHĪ BEACH COMMUNITY BOARD – COUNCILLOR'S REPORT – JUNE 2026**File Number:** A7307077**Author:** Allan Sole, Councillor**Authoriser:** Robyn Garrett, Governance Manager**RECOMMENDATION**

That Councillor Sole's report dated 15 June 2026 titled 'Waihi Beach Community Board – Councillor's Report – June 2026' be received.

NEW CEO

Matt Potton has been appointed and has already taken his post as CEO.

Matt has worked for us in the past on the financial side and was brought back on contract to help us get things on track. While at times it has not been the news we wish to hear, he has delivered it along with options going forward. Matt comes with local governance and commercial experience that will be essential going forward.

I would like to thank our interim CEO Miriam Taris who has brought the Western Bay of Plenty District Council back towards a better functioning operation.

Good luck and go well with what you do in the future.

LOCAL WATERS DONE WELL

As I reported in the last meeting this is now being formed, following the decision of both Tauranga City Council and WBOPDC to form a Council Controlled Organisation (CCO).

Staff of both councils and the CEO of the new CCO are now working through the practical and efficient ways to bring both councils' assets, staff and operations into the new organisation.

ANNUAL PLAN

Council and staff are still working on the Annual Plan and there will be more detail on the point it has landed over the next few weeks before adoption on 25 June 2026.

LONG TERM PLAN

The Long Term Plan is a major document that has to reflect many policies and directions the council wants or needs to go over the next 10 plus years.

We need to do this regardless of the direction Local Government reform takes us and may well be a foundation document in our future in reform.

REGIONAL DEAL

The Regional Deal is now a live and foundation document for us. It largely sets out what will be priorities to us and Central government in the next 10 years to enable, manage and progress the growth of our local economy, its transport issues and help address the need for housing across the spectrum.

While at Waihi Beach we can't point to a project directly in our Ward, we do gain from the roading development of the Takitimu North Link and the importance of a Katikati Bypass.

HEAD START PATHWAY

At 12.30 pm on 5 May 2026 an email from the Hon Simon Watts, Minister of Local Government was forwarded via our interim CEO Miriam Taris.

This introduced a streamlined pathway for those councils that wished to make and progress plans towards combining to form new unitary authorities (a reduction in councils, but councils with greater responsibilities and powers).

Council is working through the options we may have, and we intend to be holding conversations with all the communities in the district including public meetings. These venues time and dates are now being advertised. It is important to note we have until 9 August 2026 to put forward a plan to fit with this scheme. There is more to come on the issue of 'bigger is better' and how communities get to be heard and if there are more choices for them.

OUR TAURANGA

On 14 May 2026 I was not only able to attend the signing and financial investment opportunities meetings for the Regional Deal, I also attended, that night, the unveiling of the proposed "Our Tauranga" Logo. This was a very well run and casual event that came out with an incredible marketing angle for the whole district that will set us apart from the rest of the country and be noticeable throughout the world.

Approval was given at the unveiling meeting from the funding partners to secure the ownership of the designed alphabet in preparation for its use later this year.

9.4 WAIHI BEACH SEASONAL COMPLIANCE MONITORING REPORT 2025-26

File Number: A7237455

Author: Dougal Elvin, Compliance and Monitoring Manager

Authoriser: Alison Curtis, General Manager Regulatory Services

EXECUTIVE SUMMARY

The purpose of this paper is to provide feedback to the Waihi Beach Community Board on the compliance and monitoring service for freedom camping and the seasonal monitoring activity provided to the Waihi Beach community during the 2025-26 monitoring period.

RECOMMENDATION

1. That the Compliance and Monitoring Manager's report dated 15 June 2026 titled 'Waihi Beach Seasonal Compliance Monitoring Report 2025-26' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.

REPORT BACKGROUND

1. Since December 2015, Council has progressively developed its response to freedom camping and seasonal monitoring services for the Waihi Beach community.
2. Seasonal monitoring was introduced in 2015 following a review of the Freedom Camping Bylaw, focusing on ensuring compliance among freedom campers, particularly during the peak holiday season. The service has also expanded to include parking management in the town centre and dog patrols in Waihi Beach, addressing community concerns about non-compliance with dog restrictions in the prohibited area of the main beach.
3. The seasonal freedom camping monitoring service extends beyond Waihi Beach to include other areas across the District, such as Te Puke, Paengaroa, Maketu, Pukehina, Omokoroa, and Te Puna.
4. Summer Ambassadors formed part of Council's freedom camping monitoring programme from 2020-2025. However, with MBIE no longer providing additional funding, the programme could not continue for this season. Instead, Council relied on its contractors to deliver both education and enforcement.

SEASONAL MONITORING REQUIREMENTS

5. Freedom camping, parking and dog control activities are managed by Council's compliance and monitoring team. This includes warranting of contractor's staff, training of contractors, management of infringements, waiver requests, website information, and complaint handling.
6. Watchdog Security Limited provides Council's contracted seasonal monitoring service, including after-hours noise and dog control.
7. The freedom camping and seasonal freedom camping service is currently delivered by Watchdog as follows:
 - **Freedom camping - complaint response (District wide)**
24/7 service year-round
 - **Freedom camping monitoring**
Weekend patrols from (and including) Labour Weekend to Easter Monday.
Daily patrols from the third Friday in December to 6 February 2026 (inclusive).
8. Monitoring of dogs on beaches for the 2025-26 season was carried out by Council's Animal Services Team, who patrolled the beach in their vehicles.
9. Parking in the Waihi Beach town centre is overseen by Council's Parking and Bylaws Officer (although for the 2025-26 peak season, it was on a limited basis).

MONITORING - RECORDING SYSTEM TICKETOR

10. Council uses a specialised compliance infringement system called "Ticketor" for compliance staff and contractors. This system is managed by way of an app on the phone of staff and contractors, and it records information in an easily recoverable format. Ticketor records vehicle details on site at the time of the officers monitoring visit and is used to issue infringements for non-compliance.

DOGS ON BEACHES IN WAIHI BEACH

11. Dog patrols took place over the peak holiday period (17 December 2025 to 7 February 2026) to assess compliance with the prohibited area and time restrictions for dogs being on the beach (9.00 am to 7.00 pm). This service was delivered by Council's Animal Services Team who patrolled the beach to deter non-compliance.

PARKING SERVICE FOR 2025-2026

12. Council implemented a Licence Plate Recognition (LPR) vehicle at the end of 2025 to support parking monitoring in Te Puke, Katikati, and seasonal monitoring in Waihi Beach. During the initial rollout of the programme, most of the monitoring activity was focused on Te Puke. As a result, there was limited monitoring in Waihi Beach over the peak holiday season.

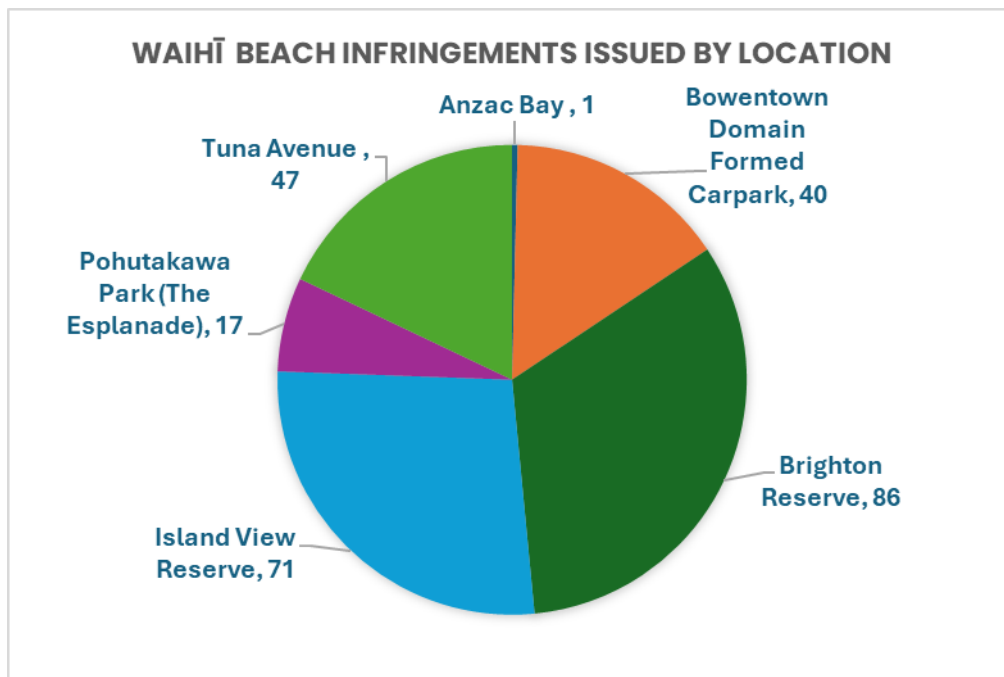
13. Despite this, only a small number of complaints were received, and Council's Parking Officer observed a high level of compliance during the monitoring that did occur in the area.

FREEDOM CAMPING SERVICE FOR 2025–2026

14. Compliance monitoring and enforcement of the Freedom Camping Bylaw was delivered by Watchdog Security. Weekend monitoring took place between Labour Weekend and Easter, with daily monitoring occurring from 19 December through to (and including) Waitangi Weekend.
15. There was a significant increase in the number of freedom camping infringements issued during the 2025–26 seasonal monitoring period. A total of 262 infringement notices were issued in 2025–26, compared with 59 in 2024–25. This reflects both the significant role the Summer Ambassadors played in educating freedom campers, as well as what is believed to be an increase in freedom camping activity this season due to economic conditions.
16. The table below presents the freedom camping monitoring data from the 2025–26 period, alongside the previous year for comparison:

Month	Number of infringements 2024–25	Number of infringements 2025–26	Notes
October	0	2	Most freedom camping infringements were for camping in an undesignated area (94), not camping in a self-contained vehicle (91), camping in a prohibited area (72), and camping for more than 3 nights (5)
November	0	23	
December	6	115	
January	35	97	
February	18	25	

Freedom camping infringements were issued in the following areas:



17. Brighton Reserve recorded the highest number of infringements, primarily because it is a seasonal freedom camping site where camping is prohibited during the summer months.
18. The second-highest number of infringements occurred at Island View Reserve. Based on customer feedback indicating that the existing signage is not well placed, a request has been submitted for two additional signs to be installed at this location. It is anticipated that improved signage will support higher levels of compliance from freedom campers.
19. A high number of requests to waive infringement notices are received, and these are approved when the camper can provide evidence of compliance. For example, this may occur when a camper meets the self-containment requirements but has failed to display their certificate.
20. A significant number of waiver requests were also received from individuals stating they were not physically present in their vehicle at the time the infringement was issued, and they left the site upon returning to their vehicle without freedom camping. This prompted a review of our enforcement process and the timing of when contractors were issuing infringements.
21. As a result, contractors have been instructed to take an educational approach when patrolling before 9pm, with infringements only to be issued after 9pm and only when they are certain a vehicle is occupied. Evidence such as condensation, open windows, or other indicators may support this assessment; however, contractors must also document that they observed an occupant or detected

movement when knocking. Where possible, a photograph will be taken to support the decision.

22. It is anticipated that implementing this process will reduce both the number of infringements issued and the volume of waiver requests received.
23. We continue to see an increase in homelessness within our District, with some individuals overstaying in freedom camping areas in Waihi Beach, such as Penny (formally known as KiwiCamp) and Tuna Avenue. While individuals who are homeless are exempt from receiving freedom camping infringements, our Compliance Officers work closely with these individuals with the aim of moving them on from these sites as quickly as possible. When dogs are involved, our Animal Services team are also included to ensure the animals are registered and under control.

FUNDING CONSIDERATION

24. Infringement revenue is used to offset the operational costs of delivering the seasonal monitoring service.

FUTURE CONSIDERATIONS

25. The Self-Contained Motor Vehicles Legislation Act 2023 is now in force and the Act has stipulated the following timeline with regards to compliance and the transition to amended requirements:
26. 7 June 2024 – Self containment certification can only be issued by certification authorities under the new requirements (Green warrants).
27. 7 December 2024 – Rental vehicles must be certified under the new requirements and display their green warrant as evidence of self-containment.
28. 7 June 2026 – All vehicles must be certified under the new requirements and display their green warrant as proof of self-containment. MBIE has extended the compliance deadline from 7 June 2025 to allow more time for vehicles to meet the new standards.
29. We are already seeing vehicles displaying green warrants, and registrations can be checked on the national register to confirm certification under the new requirements. There is also an emerging trend of potential counterfeit green stickers being used. This risk will be mitigated by verifying vehicle registrations through the national register to confirm whether a vehicle is legitimately certified.
30. We are also engaging with our contractors to understand how the introduction of this additional verification step may impact their workload in the field, as vehicle registration details will need to be entered into both Ticketor and the national register.

31. Looking ahead, we will also review budget options to determine if Summer Ambassadors are able to be provided, as their role has proven highly effective in supporting compliance.
32. Any review will consider numbers of ambassadors and focus primarily in the most popular areas.

9.5 WAIHĪ BEACH COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – JUNE 2026**File Number:** A7307172**Author:** Rosa Leahy, Senior Governance Advisor**Authoriser:** Annika Lane, General Manager Strategy and Community**EXECUTIVE SUMMARY**

The purpose of this report is to provide the Waihi Beach Community Board with an overview of the Infrastructure Projects currently being undertaken in the Waihi Beach area, as well as to provide an overview of the operational matters from across Council that relate to the Waihi Beach area.

RECOMMENDATION

That the Senior Governance Advisor's report dated 15 June 2026 titled 'Waihi Beach Community Board – Projects and Operations Report – June 2026' be received.

WAIHI BEACH COMMUNITY BOARD FUNDED PROJECTS

WAIHĪ BEACH ENTRANCEWAY SIGNS PROJECT		
Project Description	Staff Comment/Update	Progress Level
A Community Board led project to install 'welcome to Waihi Beach' entranceway signs. These signs are to be installed on Waihi Beach Road roundabout and Athenree Road near the Athenree Homestead.	At the 9 February 2026 workshop, the Board directed staff to look at alternative options for signs due to the high estimated cost to complete the project. A decision report on the signs was considered by the Board at their 20 April meeting. The Board resolved to reduce the budget for the project to approximately \$65,000 and find an external community-based entity to carry out the project, which includes sourcing the remaining funding to carry out the project. Livewell Waihi Beach has put forward a proposal to facilitate with the fundraising and delivery of the project. A decision report on if the Board will hand the project over to a community-based entity has been included in this agenda. If the project is handed over, then Livewell Waihi Beach will provide updates to the Board on its progress.	Awaiting further direction by the Board

WAIHĪ BEACH SKATEPARK		
Project Description	Staff Comment/Update	Progress Level
A community led project to upgrade the Waihi Beach skatepark, which has been driven by the Waihi Beach Community-Led Development Society Inc. The	The Waihi Beach Community-Led Development Society Inc (The Society) approached the Waihi Beach Community Board to obtain \$275,000 of Council funding towards an upgrade to the Waihi Beach skatepark. At its 23 February 2026 meeting, the Board resolved to recommend that Council approve up to \$175,000 from the Waihi Beach Town Centre Development Fund to the Society towards the project. This was approved at the 19 March 2026 Council meeting. Council had previously set aside \$100,000 towards the project, to take effect in	Awaiting external funding.

Community Board resolved \$175,000 towards the project.	the 2029 financial year. At the Annual Plan 2026/27 deliberations on 28 May 2026, Council decided to bring forward the funding for the project. The Annual Plan is due to be formally adopted on 25 June 2026, following this the Society will need to secure the remaining funding for the project from external sources.	
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SERVICE REQUESTS

This section is to provide an overview of Service Requests for the Waihi Beach Community Board area from 27 April 2026 – 2 June 2026.

There has been one of each of the following subtypes of Service Requests raised and **completed**.

<ul style="list-style-type: none"> • Animal Services - FOUND/PICK-UP • Building Act Compliance - Certificate of Acceptance • Compliance & Enforcement - District Plan Compliance • EOC - Emergency General • Health - Liquor Licence • Legal Property - General Enquiry/Call-back • Local Road - Detritus (Loose Chips/Sand/Dead Animal (Not Dogs)) - NO Illegal Dumping • Local Road - Road Surface Defects - UNSEALED LOCAL RD • Reserves & Facilities - Bollards • Reserves & Facilities - Litter/Litter Bins or dumping in Reserve • Reserves & Facilities - Plumbing: Toilets/Taps/Waitui/Irrigation • Reserves & Facilities - Reserve Signs • Roads Network Management - All Vehicle Crossing Queries/Applications • Solid Waste - Urban Litter Bins (Request to Empty ONLY) 	<ul style="list-style-type: none"> • Animal Services - Other Animal Enquiries • Building Admin - CCC enquiries • Building Counter Enquiry - Vetting • Collections - General enquiry/call back • Land Development Engineering - General enquiry/Call back • Local Road - Tree Requests (NON-URGENT) - Request for trimming or removal of fallen tree/branch • Local Road - Marking - Request for re-marking • Local Road - Slip/Flood/Crash/Spill • Properties - Pensioner Housing • Reserves & Facilities - Mowing and Vegetation/Gardens (NOT Trees) • Reserves & Facilities - Public Toilets (Hygiene/Paper ONLY) • Reserves & Facilities - Reserve Buildings/Roads/Tracks/Furniture • Roads Network Management - Local Road Signs - Request for new/additional
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<ul style="list-style-type: none"> • Stormwater - Flooding open drain/culvert-raining only • Stormwater - Urban Stormwater General/Request for Information • Wastewater - Application: Wastewater Connection • Wastewater - Sewage overflow/spill on ground/dump station • Water - Emergency Shutdown • Water - Hydrant/Valve issue (not leak) 	<ul style="list-style-type: none"> • Solid Waste - Illegal Dumping/Carcasses (Not Dogs)/Burnt Vehicles • Stormwater - Call Back Request • Wastewater - Grinder Pump/Septic Tank issue • Wastewater - Pumpstation Issue or Blockage • Wastewater - General/Request for Information • Water Revenue - Water leak remission application
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There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

- Animal Services - Dog attacked (and made contact)
- Governance Services - General enquiry from the public
- Privacy & LGOIMA - LGOIMA Request
- Reserves & Facilities - Graffiti in Reserve ONLY
- Reserves & Facilities - Project Queries
- Roads Network Management - Tree Requests for Removal
- Solid Waste - Urban Litter Bins - Placement/Request for New/Queries
- Stormwater - Waihi Beach Creek Flooding / Maintenance

The table below shows Service Requests that are higher in numbers and are at different stages of resolution or investigation.

Service Request Subtype	Notes	Completed	Under Investigation/ Scheduled for Completion
Building – General	General enquiries and call back requests from across the Waihi Beach Community	12	0

Building Admin - Pool Barrier Inspection Outcomes	Requests from across the Waihi Beach Community	2	1
Building Inspectors	Enquiries and callback requests for building inspectors	5	1
Building Processing	Enquiries from across the Waihi Beach Community	4	0
Compliance and Enforcement - Bylaw Issues	Reports regarding Smell/Smoke/Vermin/Insect across the Waihi Beach Community	2	1
Compliance and Enforcement - Freedom Camping	Complaints about Freedom Camping affecting Reserves or Roads	8	5
Noise Complaint (Daytime)	Reports within the Waihi Beach Community	1	1
Customer Service Planning - General	Enquiries or call back requests from across the Waihi Beach Community	32	1
Kerbside Collective - Damaged Bin	Replace/Repair requests from across the Waihi Beach Community	2	2
Kerbside Collective - Lost/Stolen Bins	Reports from across the Waihi Beach Community	3	0
Kerbside Collective - Missed Collection	Investigation into missed collections within the Waihi Beach Community	8	0
Local Roads - Cesspit/Grill/Gutters & Drains (sealed road)	Replacement/Maintenance Asset Requests from across the Waihi Beach Community	3	1
Local Roads - Footpaths	Replacement/Maintenance Asset Requests from across the Waihi Beach Community	3	0
Local Roads - General	Enquiries and requests from across the Waihi Beach Community	5	1

Local Roads – Lighting	Replacement/Maintenance Asset Requests from across the Waihi Beach Community	11	1
Local Road – Signs (damaged/graffiti)	Replacement/Maintenance Asset Requests from across the Waihi Beach Community	4	0
Local Roads – Vegetation (not trees)/mowing	Maintenance requests from across the Waihi Beach Community	6	2
Rates – General	Enquiries and call back requests from across the Waihi Beach Community	3	1
Reserves & Facilities – Cycleways on Reserves	Replacement/Maintenance Asset Requests from across the Waihi Beach Community	4	0
Reserves & Facilities – General	Enquiries from across the Waihi Beach Community	7	1
Reserves and Facilities – Trees	Trimming/Maintenance Requests from across the Waihi Beach Community	1	2
Water – All Leaks	Reports of Water leaks from across the community	22	0
Water – Meter/Toby Issue	Reports from across the community	1	2

9.6 WAIHĪ BEACH COMMUNITY BOARD – FINANCIAL REPORT – APRIL 2026

File Number: A7295149

Author: Paula Clode, Finance Partner

Authoriser: Jonathan Fearn, Chief Financial Officer

EXECUTIVE SUMMARY

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended April 2026 (**Attachment 1**).

Total operational costs are under budget by \$15,428 for the year-to-date 30 April 2026.

Balances, current year to date transactions and committed spend on accounts are summarised in the table below.

	Community Board Reserve	Community Roading	Town Centre Development
Opening Balance	172,637	(126,852)	598,219
Current year	(14,249)	28,998	(21,200)
Committed spend	(2,647)	(51,569)	(175,000)
Balance after Committed	155,741	(149,423)	402,019

RECOMMENDATION

- That the Finance Partner's report dated 15 June 2026 titled 'Waihi Beach Community Board – Financial Report – April 2026', be received.

FINANCIAL REPORT BREAKDOWN OF OPERATIONAL SPEND

The following two sections provide a detailed breakdown of spend from the Financial Statements – April 2026 (**Attachment 1**).

1. GRANTS

Community Boards consider grant applications from eligible groups within their area throughout the year. Budget for the year is \$10,958. The following table outlines the grants that have been paid this year, the committed spend and the remainder of budget for the year.

Meeting Date	Description	Spent YTD
23 Feb 2026 (WBCB26-1.4)	TEDx Waihi Beach event costs.	2,000
	2025/26 Total grants paid to date	2,000
	Committed	
20 April 2026 (WBCB26-2.6)	Waihi Beach Community Response Group, to purchase stretchers and lilos to use during emergencies.	1,800
	Grants - Operational Budget uncommitted	7,158

2. CONTINGENCY

The following table shows any operational expenditure approved from the Contingency budget. Total budget for the year is \$2,192. The following table outlines anything that has been paid this year, the committed spend and the remainder of budget for the year.

Meeting Date	Description	Spent YTD
13 Nov 2025	Badge King – Name badges	16
5 Dec 2025	Badge King – Name badges	63
	2025/26 Total contingency paid to date	79
	Nothing further committed	-
	Contingency - Operational Budget uncommitted	2,113

2025/26 WAIHI BEACH COMMUNITY BOARD RESERVE ANALYSIS

The following table shows projects funded directly from the Community Board Reserve Account, including both projects that have been completed and those that are still in progress.

Waihi Beach Community Board Reserve	\$
2025/26 Opening balance	172,637
Less Current Year spend	
Transfer to Roading Account - Entranceway Signs costs relating to consultant advice (WBC24-3.11)	(4,500)
Outdoor furniture for the Wilson Road – Edinburgh Street Pedestrian Link (WBC25-4.13)	(3,749)
Live Well Waihi Beach, grant towards Accessible room facilities at the Surf Club. (WBC26-1.5)	(6,000)

Less Committed				
Meeting Date	Project	Status	Spent	Remaining Funds
4 Aug 2025 (WBC25-4.13)	Approve the following expenditure from the Waihi Beach Community Board Reserves account for outdoor furniture for the Wilson Road – Edinburgh Street Pedestrian Link Project. Option 1 – \$1,990 Rendezvous Seat Painted AND Option 2 – \$956 Rendezvous Bench Painted AND Option 4 – \$3,450 Rendezvous Accessible Picnic Set Painted	In Progress	(3,749)	(2,647)
2025/26 Closing balance after committed expenditure				155,741

2025/26 WAIHI BEACH COMMUNITY BOARD ROADING ALLOCATION:

The following table shows a detailed breakdown of the Community Board Roding Account including both completed and in progress projects funded from the Community Board Roding Allocation.

Please note the resolutions relating to the Entranceways signs project, including the resource consent costs, (WBC24-6.7 and WBC 25.410), have been combined and the overall allocation reduced based on resolution WBCB26-2.8.

Waihi Beach Community Board Roding	\$
2025/26 Opening balance	(126,852)
Plus, Roding rate income allocation 2025/26	166,596
Plus, Partial funding of Waihi Beach Library Bus stop from Library build	97,713
Plus, transfer from Reserve Account for Entranceway signs, costs relating to consultant advice (WBC24-3.11).	4,500
	141,957
Less Current Year spend	
Interest on roding account balance	(4,720)

Approve up to \$6,000 for costs related to the manufacture and installation of three cycle racks by the entrance to Wilson Road carpark and rotation of the existing seat (WBC25-2.5).					(4,967)
Approve up to \$2,500 for the construction of 8m of 1.5m wide concrete path at the Bowentown Boulevard turning head (WBC25-4.11)					(2,500)
Approve up to \$65,507 for costs related to entranceway signs, in the first instance and/or if required the Waihi Beach Community Board Reserve (Original resolution WBC24-6.7 \$95,000 plus WBC25-4.10 \$8,000 reduced down to \$40,000 plus approx. \$25,000 of sunk costs on WBCB26-2.8, Apr 2026)					(25,507)
Approve the proposal to construct a pedestrian refuge on Beach Road at an estimated cost of up to \$203,500, to first be funded from the uncommitted funds in the Waihi Beach Community Roding Account with the remainder of the project costs to be funded from the Waihi Beach Community Board Reserves Account. (WBC25-2.6)					(202,117)
Available balance as at 30 April 2026					(97,854)
Less Committed					
Meeting Date	Project	Status	Spent	Remaining Committed	
20 Apr 2026 (WBC24-6.7, WBC25-4.10, WBCB26-2.8)	Approve up to \$65,507 for costs related to the Entranceway Signs from the Community Board Roding account in the first instance and/or if required the Waihi Beach Community Board Reserve	In Progress	(25,507)	(40,000)	
2 Dec 2024 (WBC24-6.4)	Approve up to \$55,000 from the Waihi Beach Roding Account for costs related to the design of Beach Road Pedestrian Refuge.	Completed	(44,814)	(10,186)	
7 Apr 2025 (WBC25-2.6)	Approves the proposal to construct a pedestrian refuge on Beach Road at an estimated cost of up to \$203,500, to first be funded from the uncommitted funds in the Waihi Beach Community Roding Account, with the remainder	Completed	(202,117)	(1,383)	

	of the project costs to be funded from the Waihi Beach Community Board Reserves Account.			
2025/26 Closing balance after committed expenditure				(149,423)

WAIHI BEACH TOWN CENTRE DEVELOPMENT:

The Town Centre Development Fund was collected as a district-wide targeted rate and operated on a four-year rotational basis, with funds spent in a different town centre each cycle. Community Boards recommended how funds were used in their towns. The Fund has now been discontinued as part of the Long-Term Plan 2024–2034. The remaining balance has been equally distributed among the district's main town centres, and each Community Board can recommend to Council how their town's portion should be spent.

Waihi Beach Town Centre Development Fund				\$
2025/26 Opening balance				598,219
Less Current Year spend				
Approval of a maximum expenditure of \$25,000 from the Waihi Beach Town Centre Development Fund for the supply of 2 solar powered lights at Wilson Road car park. (WBC25-4.12)				(21,200)
Available balance at 30 April 2026				577,019
Less Committed				
Meeting Date	Project	Status	Spent	Remaining Committed
23 Feb 2026 (WBCB26-1.7)	Council approved (CO26-5.8) that up to \$175,000 from the Waihi Beach Town Centre Development Fund be provided to the Waihi Beach Community Led Development Society Incorporated for the redevelopment of the Waihi Beach skatepark, noting that payment of this funding is contingent on the Waihi Beach Community-Led Development Society Incorporated also receiving by 31 December 2027, the	Not started	-	(175,000)

	balance of funding required to complete the project.			
2025/26 Closing balance after committed expenditure				402,019

ATTACHMENTS

1. **Waihi Beach Community Board Financial Statements - April 2026** [↓](#)

Western Bay of Plenty District Council						
Income and Expenditure Statement						
For the period ended 30 April 2026						
Waihi Beach Community Board						
	Year to Date				Full Year	Last Year
	Actual	Budget	Variance (Unfav)/Fav		Budget	Actual
	\$	\$	\$		\$	\$
Direct Costs						
Conference Expenses	147	1,830	1,683	<input checked="" type="checkbox"/>	2,192	4,316
Contingency	79	1,830	1,751	<input checked="" type="checkbox"/>	2,192	1,098
Grants	2,000	9,140	7,140	<input checked="" type="checkbox"/>	10,958	5,042
Mileage Allowance	-	4,570	4,570	<input checked="" type="checkbox"/>	5,479	-
Community Board Remuneration	21,705	21,988	283	<input checked="" type="checkbox"/>	26,319	25,345
Inter Department Charges	32,790	32,790	-	<input checked="" type="checkbox"/>	39,344	36,908
Operating Costs	56,720	72,148	15,428	<input checked="" type="checkbox"/>	86,484	72,710
Total Costs	56,720	72,148	15,428	<input checked="" type="checkbox"/>	86,484	72,710
Income						
Rate Income	72,070	72,070	-	<input checked="" type="checkbox"/>	86,484	81,923
Total Direct Income	72,070	72,070	-	<input checked="" type="checkbox"/>	86,484	81,923
Net Cost of Service	15,350	(78)	15,428	<input checked="" type="checkbox"/>	-	9,213
				<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
				<input checked="" type="checkbox"/>	<i>Unfavourable Variance</i>	

10 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA

10.1 WAIHĪ BEACH COMMUNITY BOARD WORKSHOP NOTES

File Number: A7320973

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

The notes from the 11 May 2026 Waihi Beach Community Board workshop have been attached for information.

ATTACHMENTS

1. **Waihi Beach Community Board – Workshop Notes – 11 May 2026** [↓](#)

WAIHI BEACH COMMUNITY BOARD WORKSHOP

DATE:	Monday, 11 May 2026 at 9:30am
HELD:	Te Ara Mātauranga – Waihi Beach Library and Service Centre
TOPICS:	<ol style="list-style-type: none"> 1. Waihi Beach Entranceway Signs Project 2. Bus Stop and Shelter Requests 3. Wilson Road Footbridge 4. Waihi Beach Library Signage 5. Soundshell Building 6. TIDE Meeting
GENERAL MANAGER RESPONSIBLE:	A Lane (General Manager Strategy and Community)
FORUM MEMBERS PRESENT:	Chairperson W Stevenson, Member H Guptill, Member R Goudie and Councillor A Sole
OTHERS	Councillor R Joyce, P Coombes (Livewell Waihi Beach) and D Longdill (Livewell Waihi Beach)
APOLOGIES	Deputy Chairperson G Kelly
STAFF	A Lane (General Manager Strategy and Community) and R Leahy (Senior Governance Advisor)

Waihi Beach Entranceway Signs Project

Representatives from Livewell Waihi Beach were in attendance to discuss facilitating the entranceways signs project.

SUMMARY OF DISCUSSION

The discussion focused on how and if Livewell Waihi Beach could support the Waihi Beach Entranceway Signs project. Livewell Waihi Beach indicated they could take on a facilitation and coordination role rather than direct project delivery. This would include helping align stakeholders, supporting a funding strategy and applications, identifying roadblocks and helping create a practical pathway to completion.

There was strong acknowledgement of the significant voluntary work already undertaken on the project. Board members discussed concerns about timelines, funding certainty, who would physically deliver the project, ownership of the asset once installed, and ongoing maintenance responsibilities. There was also discussion about the need to balance aspiration for a high-quality outcome with the practical realities of funding and delivery.

DIRECTION	RESPONSIBLE
The Board were open to receiving a formal proposal that could move the project forward, whilst recognising that the current resolutions and timelines may need to be revisited.	Senior Governance Advisor

RELEVANT ACTIONS	RESPONSIBLE
Livewell Waihi Beach to meet with the Waihi Beach Entryways Group to review the background work and detail.	Livewell Waihi Beach
Livewell Waihi Beach to prepare a proposal for the next Community Board meeting that includes a possible facilitation pathway, stakeholder roles, funding approach and practical steps.	Livewell Waihi Beach

Bus Stop and Shelter Requests

The Board facilitated a discussion regarding a request that had been raised in public forum regarding installing a bus stop and shelter in Waihi Beach.

SUMMARY OF DISCUSSION

Discussion was held on the request relating to a bus stop and shelter in the Wilson Road shops area. Members noted that this was a legitimate public transport issue, but also discussed the practical challenges of locating a stop in the village area due to limited space and the likely loss of car parks. An alternative location around Seaforth Road and the toilet area was discussed as potentially more practical. Members also raised the need to understand Regional Council's position, service usage levels, the long-term viability of the current bus service, and whether any future provision should cater for larger buses such as InterCity services. Concerns were also raised about the cost and maintenance implications of providing a shelter.

RELEVANT ACTIONS	RESPONSIBLE
Board to make contact with the Regional Council to understand the current bus service, patronage, bus stop requirements and future intentions for the route.	Waihi Beach Community Board
Staff to investigate practical location options for a formal stop once the Board has made contact with Regional Council.	Transportation Team

Wilson Road Foot Bridge

The Board facilitated a discussion regarding the footbridge on Wilson Road.

SUMMARY OF DISCUSSION

Members discussed concerns with the path crossing from Wilson Road into the reserve, following a serious injury at the location. It was noted that while rails had been installed, the underlying issue of the steep, narrow, uneven path remained. The Board discussed the need to improve accessibility and safety, particularly for older users, people with mobility scooters, and families with pushchairs. The likely complexity and cost of any improvement was acknowledged, along with possible stormwater, drainage, and reserve-related

constraints. There was recognition that this issue had already been raised through the Annual Plan process, but that better technical advice was still needed on what could realistically be done.

RELEVANT ACTIONS	RESPONSIBLE
Staff to provide advice to the Board regarding upgrading the pathway for users.	Reserves and Facilities Team

Waihi Beach Library Signage

The General Manager Strategy and Community discussed the Waihi Beach Library Signage.

SUMMARY OF DISCUSSION

Members discussed the request to add English wording identifying the Waihi Beach Library and Service Centre, while retaining the existing Māori name signage. It was noted that previous discussions had occurred and that concerns had been raised about the lack of clear English identification on the building. The discussion also touched on the need to ensure iwi relationships were respected and that any final approach aligned with previous commitments.

DIRECTION	RESPONSIBLE
The Board supported the English translation for the building title to be added to the existing signage to clearly identify the building, whilst preserving its name Te Ara Mātauranga.	General Manager Strategy and Community

Sound Shell Building

The Senior Governance Advisor facilitated a discussion about upgrading the Sound Shell Building.

SUMMARY OF DISCUSSION

The workshop discussed the poor condition of the sound shell building and informal enquiries from Events and Promotions to Council staff about whether any funding might be available to support this. Members noted the building had a long history, that it was currently in poor condition, and that any serious refurbishment would need a clear purpose, realistic costings, and agreement on future management. There was also discussion about the need for Waihi Beach Events and Promotions representatives to go directly to the Board if funding support was sought.

RELEVANT ACTIONS**RESPONSIBLE**

Staff to provide advice on the structural condition, options and indicative costs for upgrading the building.

Reserves and Facilities Team

Clarify with Waihi Beach Events and promotions what their intended use would be for the building and whether they would be prepared to take on any management role.

Waihi Beach Community Board

TIDE Meeting

The Board facilitated a discussion about hosting the TIDE meeting for local businesses.

SUMMARY OF DISCUSSION

The Board discussed plans for an upcoming event with the business community focused on the village/town centre. The intention was to create a forum where local businesses could discuss what they want the village to look like, what improvements mattered most, and how town centre funding might best be used over time. Members noted the importance of having visual material and practical options to stimulate useful discussion.

RELEVANT ACTIONS	RESPONSIBLE
Confirm the event date and prepare a budget resolution if funding is required.	Waihi Beach Community Board

Workshop closed at 11:30am