

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE PUKE – EASTERN COMMUNITY BOARD MEETING NO. TECB26-3
HELD IN THE PONGAKAWA HALL, 952 OLD COACH ROAD, PONGAKAWA,
ON THURSDAY, 4 JUNE 2026 AT 6.34PM**

The Chairperson opened the hui with a karakia.

1 PRESENT – NGĀ MEMA KEI KONEI

Chairperson D Snell, Member K Summerhays, Member M Singh Mann, Member M Williams, Cr L Rae and Cr G Dally.

2 IN ATTENDANCE – I TAE AKE

A Curtis (General Manager Regulatory Services), D Elvin (Compliance and Monitoring Manager) and R Garrett (Governance Manager).

4 members of the public including Cr S Beech.

3 APOLOGIES – NGĀ WHAKAPAHĀ

3.1 APOLOGIES

RESOLUTION TECB26-3.1

Moved: Cr L Rae

Seconded: Member M Williams

That the apology for absence from Deputy Chairperson S Benning and the apology for lateness from Cr G Dally be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI

Nil

6.38pm Cr Dally entered the hui

5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA

Cr L Rae declared a conflict of interest for Agenda Item 9.3, in relation to the grant application received from Keep Te Puke Beautiful.

6 TRANSFER OF PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI NGĀ TAKE MUNA

Nil

7 PUBLIC FORUM – WĀHANGA TŪMATANUI

7.1 CRAIG WALLACE – KEEP TE PUKE BEAUTIFUL GRANT APPLICATION

Mr Wallace was in attendance on behalf of Keep Te Puke Beautiful to speak to their Community Board grant application. He noted the below points:

- Mr Wallace mentioned that the grant application sought funding for two separate purposes; firstly, to replenish the group's funds to enable the continuation of monthly clean up activities, and secondly, for the Adopt-a-Drain initiative.
- Mr Wallace noted that the group needed funding for specific items, including refreshments for volunteers, black rubbish sacks, Hi-Vis vests and a weed eater.
- He explained that Adopt-a-Drain was a new initiative, the programme was already in place in other areas and utilised by councils, including the Otago Regional Council, as well as communities in Auckland.
- In relation to the group's status and administration, he advised that the group operated under the national organisation Keep New Zealand Beautiful, with banking and administrative functions managed through the Keep New Zealand Beautiful Charitable Trust, while maintaining a separate account for Te Puke.
- Mr Wallace advised that the group would develop appropriate health and safety protocols. He noted that as Adopt-a-Drain was a nationwide programme, the group would engage with other councils involved to obtain further information on health and safety management.

7.2 STU MALLASCH – VARIOUS TOPICS

Mr Mallasch, Chairperson of the Pukehina Ratepayers and Residents Association, was in attendance to gain a better understanding of how the Community Board operates and how he could engage with members. He noted the below points:

- Mr Mallasch expressed frustration regarding difficulties he had experienced in obtaining information from Council.
 - He requested information on the frequency and timing of park mowing and rubbish collection services in Pukehina.
 - Mr Mallasch queried when beach accessways would be repaired following recent damage.
 - He noted the need for additional bus shelters in Pukehina and advised that a local mural required maintenance, however, he was unsure where to seek funding for this work.
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- Mr Mallasch raised concerns regarding speeding in Pukehina, noting that this was a high-priority issue, particularly following a recent incident involving a speeding driver under the influence of alcohol.
- He emphasised the importance of Council engaging with local residents to better understand community issues.

Board members encouraged Mr Mallasch to apply for Community Board funding and to prioritise his proposed projects before bringing them back to the Board for potential support. Members also noted that substantial projects would require a submission to Council's Long-Term Plan.

Members noted that rubbish bins within a reserve were emptied on a fortnightly basis. They further advised that reserve areas were mown every four weeks during the growth season and every six weeks outside of the growth season.

8 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI

8.1 MINUTES OF THE TE PUKE – EASTERN COMMUNITY BOARD MEETING HELD ON 9 APRIL 2026

RESOLUTION TECB26-3.2

Moved: Cr L Rae
Seconded: Member M Singh Mann

1. That the Minutes of the Te Puke – Eastern Community Board Meeting held on 9 April 2026 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS – NGĀ PŪRONGO

9.1 TE PUKE – EASTERN COMMUNITY BOARD – CHAIRPERSON'S REPORT – JUNE 2026

The Board considered a report dated 4 June 2026 from the Chairperson who provided an overview of the report. The below topics were discussed further.

Members extended their thanks to the private funder that had been funding the free Wi-Fi in Jubilee Park.

- Members had received a response on their Annual Plan submission regarding the request for the Bramble Bridge to be upgraded that suggested the

Community Board could fund the project. Members considered this to be inappropriate given the estimated costs of the project.

- It was suggested that the Board includes the Bramble Bridge upgrade as a significant project in its Long-Term Plan submission. Members further discussed that the Board could consider contributing to the project, for example by funding initial assessment work.
- The General Manager Regulatory Services would arrange a meeting with the KiwiRail representatives (as per the report) and the Board Chairperson and Te Puke – Eastern Maketū Ward Councillors would be invited to attend.
- Members noted that the Bramble Bridge safety audit report from the previous triennium included provision for the addition of a pedestrian walkway.

RESOLUTION TECB26-3.3

Moved: Cr L Rae

Seconded: Member M Singh Mann

That the Chairperson's report dated 4 June 2026 titled 'Te Puke – Eastern Community Board – Chairperson's Report – June 2026' be received.

CARRIED

RESOLUTION TECB26-3.4

Moved: Cr G Dally

Seconded: Member K Summerhays

That the Te Puke – Eastern Community Board amends resolution TECB26-2.4, passed on 09 April 2026, in relation to the free Wi-Fi in Jubilee Park to provide further clarity on the costs involved, so that the resolution reads as follows:

“That the Te Puke – Eastern Community Board commits \$1188 from the Community Board's Contingency Account to fund the monthly operational costs of the Jubilee Park Wi-Fi until June 2027, while other funding options are considered by Council, noting that the Community Board will include a request for funding in its Long-Term Plan submission. The Board notes with thanks the generosity of the previous funder of the Jubilee Park Wi-Fi.”

CARRIED

RESOLUTION TECB26-3.5

Moved: Member K Summerhays

Seconded: Cr L Rae

That the Te Puke – Eastern Community Board nominates Chairperson Dale Snell as the key liaison person for the Board to COLAB.

CARRIED

RESOLUTION TECB26-3.6

Moved: Cr L Rae
Seconded: Member M Williams

That the Te Puke – Eastern Community Board requests cost estimates for the purchase and installation of two metal ashtrays on Jellicoe Street – one located outside the Kava Bar, and one located outside the Stadium Bar.

CARRIED

RESOLUTION TECB26-3.7

Moved: Cr G Dally
Seconded: Member K Summerhays

That the Te Puke – Eastern Community Board approves up to \$15,000 to fund a Safety Audit and Design for the refurbishment of the Paengaroa Primary School Carpark from the Community Board Roading Account, subject to further consultation with the school to review the design, the consultation to include Community Board members as well as Council Transportation staff.

CARRIED

9.2 TE PUKE – EASTERN COMMUNITY BOARD – COUNCILLOR’S REPORT – JUNE 2026

The Board considered a report dated 4 June 2026 from Councillor Dally, who provided an overview of the report. There was further discussion on the below:

- Members noted that they would support the installation of a footpath on No.1 Road.
- It was clarified that the remaining works required to complete the first 100metres on No.1 Road from Te Puke Highway to Edgehill Place would be done before September 2026.

RESOLUTION TECB26-3.8

Moved: Cr G Dally
Seconded: Chairperson D Snell

That Councillor Dally’s report dated 04 June 2026 titled ‘Te Puke Eastern Community Board – Councillor’s Report – June 2026’ be received.

CARRIED

9.3 TE PUKE – EASTERN COMMUNITY BOARD – GRANT APPLICATIONS – JUNE 2026

The Board considered a report dated 4 June from the Governance Advisor. The report was taken as read, and each application was considered individually.

Cr L Rae declared a conflict of interest in the Keep Te Puke Beautiful grant application.

RESOLUTION TECB26-3.9

Moved: Cr L Rae
Seconded: Member K Summerhays

That the Governance Advisor's report dated 4 June 2026 titled 'Te Puke – Eastern Community Board – Grant Applications – June 2026' be received.

CARRIED

RESOLUTION TECB26-3.10

Moved: Cr L Rae
Seconded: Member M Singh Mann

That the Te Puke – Eastern Community Board **approves** the grant application from the Te Puke Lyceum Club for \$3000, to assist with legal costs incurred for registration of the club. This grant will be funded from the Te Puke – Eastern Community Board Grants Account, subject to all accountabilities being met.

CARRIED

RESOLUTION TECB26-3.11

Moved: Member K Summerhays
Seconded: Member M Singh Mann

That the Te Puke – Eastern Community Board **approves** the grant application from Keep Te Puke Beautiful for \$3162.18, to fund the replenishment of supplies to continue monthly cleanups and to set up and promote the Adopt-A-Drain Project. This grant will be funded from the Te Puke – Eastern Community Board Grants Account, subject to all accountabilities being met.

Cr Rae and Cr Dally abstained from the vote

CARRIED

9.4 TRANSPORTATION PROJECT UPDATE – HERITAGE PLAZA STAGE 2

The Board considered a report dated 4 June 2026 from the Project Engineer Transportation. The report was taken as read with further discussion on the below:

- Members queried whether staff had received confirmation from tangata whenua regarding their willingness to gift the design for the artwork, and whether the cost estimate for the artwork was accurate.

Staff clarified that the costs for the artwork design were indicative only, and that final costs would be brought back to the Board for approval.

RESOLUTION TECB26-3.12

Moved: Cr L Rae

Seconded: Cr G Dally

1. That the Project Engineer Transportation's report dated 4 June 2026 titled 'Transportation Project Update – Heritage Plaza Stage 2' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.

CARRIED

RESOLUTION TECB26-3.13

Moved: Chairperson D Snell

Seconded: Member K Summerhays

3. That the Te Puke – Eastern Community Board resolves to commit a further \$20,000 to progress supply and installation of the lighting components, whilst continuing to develop options for the artwork component.

In Favour: Chairperson D Snell, Member K Summerhays, Member M Singh Mann and Cr G Dally

Against: Member M Williams and Cr L Rae

CARRIED 4/2

9.5 TE PUKE SEASONAL COMPLIANCE MONITORING REPORT 2025-26

The Board considered a report dated 4 June 2026 from the Compliance and Monitoring Manager, who took the report as read. There was further discussion on the below:

- Staff noted that freedom camping was occurring in Jubilee Park and that active monitoring was undertaken from Labour Weekend through to Easter Weekend, with contractors engaged to monitor sites during the evenings. From the third

Friday in December until Waitangi Day in February, daily monitoring was carried out targeting popular locations.

- Staff advised that while Council monitored freedom camping, it also needed to be mindful of the increasing number of people living in vehicles and to approach the situation with the appropriate sensitivity.
- Council had requested that individuals living in their vehicles comply with the Freedom Camping Bylaw, including moving locations every few days to avoid concentrations; however, it was acknowledged that some individuals did not comply.
- When notified of individuals living in their vehicles, Council's Compliance team engaged with these individuals to offer support and information, including providing leaflets outlining relevant support services and agencies. Staff also noted that a process existed for individuals to apply to have fines waived.
- Members suggested that the Commerce Lane toilets be designated as a Kiwicamp site and noted their intention to include this in their Long-Term Plan submission.
- Members also raised that the peak season in Te Puke aligned with the kiwifruit season rather than summer and encouraged staff to consider adjusting monitoring schedules accordingly.
- Staff advised that Council no longer employed summer ambassadors due to budget constraints. These ambassadors had previously engaged with freedom campers during the day and provided support to encourage compliance in the evenings, and it was noted that their absence may have contributed to increased non-compliance. It was noted that the Board had the ability to fund ambassadors during the kiwifruit season.

RESOLUTION TECB26-3.14

Moved: Cr L Rae

Seconded: Member K Summerhays

1. That the Compliance and Monitoring Manager's report dated 4 June 2026 titled 'Te Puke Seasonal Compliance Monitoring Report 2025-26' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.

CARRIED

9.6 TE PUKE – EASTERN COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – JUNE 2026

The Board considered a report dated 4 June 2026 from the Governance Advisor. The report was taken as read, with further discussion on the below:

- Staff advised that a report was scheduled to be presented to Council on 25 June to seek direction on whether to provide the Toy Library with a more secure lease or to open the opportunity for public expressions of interest.
- Staff noted that Council may be able to provide a CCTV camera for Stock Road at no cost, utilising CCTV cameras received from Tauranga City Council, with the Community Board potentially only needing to fund the installation.
- Members queried whether signage could also be installed outside the Commerce Lane toilets to indicate that the area was under CCTV surveillance.
- Members queried whether Service Request data could be used to identify hotspot areas. Staff advised that work was currently underway to improve the reporting of Service Request information.
- Members requested an update on the Waiāri Bridge Area restoration project, specifically on how their funding contribution had been spent.

RESOLUTION TECB26-3.15

Moved: Chairperson D Snell

Seconded: Member K Summerhays

- 1 That the Governance Advisor's report dated 4 June 2026 titled 'Te Puke – Eastern Community Board – Projects and Operations Report – June 2026' be received.
- 2 That the Te Puke Eastern Community Board requests staff provide costings to extend the footpath from 31 No.1 Road to 90 No.1 Road, approximately 600m of footpath, noting that the timing of this work should coincide with Council's current work programme to minimise disruption to the residents of No.1 Road.

CARRIED

9.7 TE PUKE – EASTERN COMMUNITY BOARD – FINANCIAL REPORT – APRIL 2026

The Board considered a report dated 4 June 2026 from the Finance Partner. The report was taken as read.

Staff noted that, under the Board's updated delegations, the Board was no longer required to seek Council approval to spend the Town Centre Development Fund.

RESOLUTION TECB26-3.16

Moved: Member K Summerhays

Seconded: Cr G Dally

The Finance Partner's report dated 4 June 2026 titled 'Te Puke – Eastern Community Board – Financial Report – April 2026', be received.

CARRIED

10 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA

10.1 TE PUKE – EASTERN COMMUNITY BOARD – WORKSHOP NOTES – MARCH 2026

The workshop notes were received.

No further discussion was had.

The meeting closed at 9.14pm.

Confirmed as a true and correct record at the Te Puke – Eastern Community Board meeting held on 30 July 2026.

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Chairperson D Snell

CHAIRPERSON