

Mā tō tātou takiwā
For our District

Te Puke – Eastern Community Board

Poari ā Hapori o Te Puke – ki te Rawhiti

TECB26-3

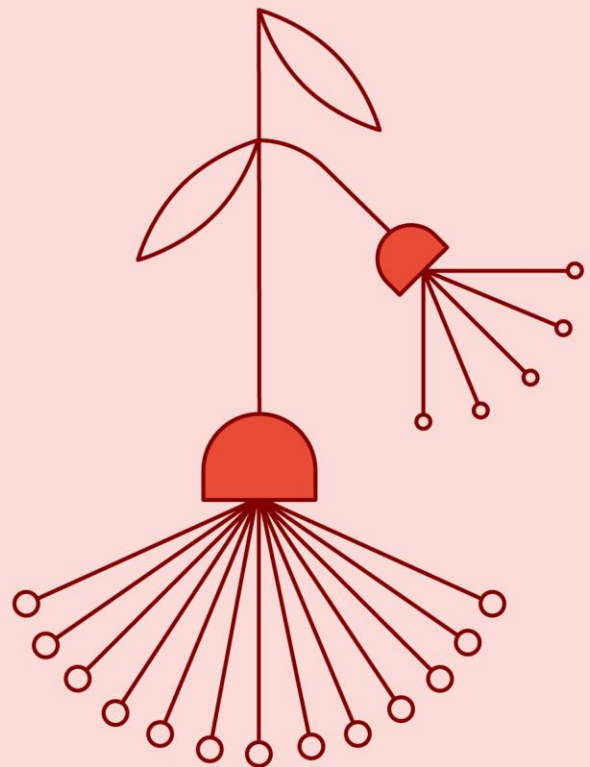
Thursday, 4 June 2026, 6.30pm

Pongakawa Hall, 952 Old Coach Road,
Pongakawa

Zoom Meeting

Meeting ID: 830 6779 8010

Passcode: 502580



Te Puke – Eastern Community Board

Membership:

Chairperson	Dale Snell
Deputy Chairperson	Sally Benning
Members	Manvir Singh Mann Karen Summerhays Marara Williams Councillor Grant Dally Councillor Laura Rae
Quorum	4
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.

- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Te Puke – Eastern Community Board Meeting will be held in the Pongakawa Hall, 952 Old Coach Road, Pongakawa on: Thursday, 4 June 2026 at 6.30pm

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1 PRESENT – NGĀ MEMA KEI KONEI**2 IN ATTENDANCE – I TAE AKE****3 APOLOGIES – NGĀ WHAKAPAHĀ****4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI****5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 TRANSFER TO PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI NGĀ TAKE MUNA**7 PUBLIC FORUM – WĀHANGA TŪMATANUI**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI

8.1 MINUTES OF THE TE PUKE – EASTERN COMMUNITY BOARD MEETING HELD ON 9 APRIL 2026

File Number: A7286472

Author: Ella Logan, Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Te Puke – Eastern Community Board Meeting held on 9 April 2026 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson’s electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. **Minutes of the Te Puke – Eastern Community Board Meeting held on 9 April 2026**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE PUKE – EASTERN COMMUNITY BOARD MEETING NO. TECB26-2
HELD IN THE TE PUKE LIBRARY, 130 JELICOE STREET, TE PUKE
ON THURSDAY, 9 APRIL 2026 AT 6.30PM**

1 PRESENT – NGĀ MEMA KEI KONEI

Chairperson D Snell, Member K Summerhays, Deputy S Benning, Member M Singh Mann, Member M Williams, Cr L Rae and Cr G Dally.

2 IN ATTENDANCE – I TAE AKE

R Garrett (Governance Manager) and A Curtis (General Manager Regulatory Services).

Others

4 members of the public and Mayor J Denyer and Cr S Beech.

3 APOLOGIES – NGĀ WHAKAPAHI

APOLOGIES

RESOLUTION TECB26-2.1

Moved: Deputy S Benning

Seconded: Cr L Rae

That the apology for absence from Member K Summerhays and lateness from Cr G Dally be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI

Nil

5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA

Nil

6 TRANSFER OF PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI NGĀ TAKE MUNA

Nil

6.33pm Cr G Dally entered hui.

7 PUBLIC FORUM – WĀHANGA TŪMATANUI

VARIOUS SPEAKERS – VARIOUS TOPICS

Ms Halcombe and Ms Hoyle were in attendance to discuss the on-going roadworks on Boucher Avenue. They noted the below points:

- Ms Halcombe raised concerns regarding the duration of the roadworks on Boucher Avenue and felt that the condition in which the contractors had left the road was unacceptable.
- Ms Halcombe noted that the original contract timeframe had been nine months and was concerned that this had not been adhered to.
- Ms Hoyle noted the stress the situation had caused to residents.

Members responded as follows:

- Contractors had been removed from the site during the kiwifruit season and had returned in September.
- Members understood that Council staff had clearly communicated expectations to the contractors regarding timely and quality completion of the works.

Staff undertook to seek an update on the project and report back to the Board.

7.2 MICHELLE HOYLE – KAVA DRINKING ON JELICOE STREET

Ms Hoyle was in attendance to discuss her concerns regarding individuals drinking kava on the main street. She noted the below points:

- Ms Hoyle expressed that, although she understand that it was not a alcoholic beverage she had concerns about the individuals drinking kava on the main street at night.
- She had witnessed the individuals wondering on the road and felt that it was a safety risk.
- She felt it was quite scary to come across someone who had been drinking kava, especially if they had been drinking it for a long time.
- It was noted that Te Puke's Police Service did not operate 24 Hours or on the weekend.

Members responded as follows:

- Drinking of kava could not be included within the liquor ban because it was technically not alcoholic.
 - The pack houses had been made aware of the issues and were beginning to address these internally.
-

-
- The Police were aware of the situation, however, could only act if an individual was breaking the law, which drinking kava was not.
 - Members encouraged Ms Hoyle that if she was in a situation where she felt unsafe, threatened or saw illegally activity to call 111.
 - The Police had spoken to the Kava shop owners who were taking more responsibility for their customers and were receptive of members of the public telling them if they saw it happening.
-

7.2 JULIET BRAWN – COMMERCE LANE CARPARK PEDESTRIAN CROSSING

Ms Brawn was in attendance to discuss the installation of a pedestrian crossing in the Commerce Lane Carpark. She noted the below points:

- Ms Brawn advised that she had attended the Easter event at Jubilee Park and, upon leaving, observed a number of children attempting to cross the carpark.
 - She noted that the carpark was frequently used by tourists who may be unfamiliar with left-side driving, increasing potential safety risks, particularly in combination with reversing vehicles.
 - Ms Brawn proposed the installation of a simple pedestrian crossing, such as painted white lines through the carpark, to improve safety.
-

7.3 GAVIN WALLACE – CLIMATE ADAPATION

Mr Wallace was in attendance to discuss climate adaptation. He noted the below points:

- Mr Wallace, a property owner in Pukehina, raised concerns regarding climate change and its potential impacts on coastal settlements such as Pukehina.

Staff advised Mr Wallace to make a submission to Council's Long-Term Plan (LTP) when consultation opened.

Board Members would to notify Mr Wallace when LTP consultation opened.

8 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI

8.1 MINUTES OF THE TE PUKE – EASTERN COMMUNITY BOARD MEETING HELD ON 12 FEBRUARY 2026

RESOLUTION TECB26-2.2

Moved: Member M Williams

Seconded: Member M Singh Mann

That the Minutes of the Te Puke – Eastern Community Board Meeting held on 12 February 2026 as circulated with the agenda be confirmed as a true and correct record.

That the Chairperson’s electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS – NGĀ PŪRONGO

9.1 TE PUKE – EASTERN COMMUNITY BOARD – CHAIRPERSON’S REPORT – APRIL 2026

The Board considered a report dated 9 April 2026. The report was taken as read. The below topics were discussed further.

Members noted that the Town Meeting on 18 March 2026 was held by EDGE not EPIC Te Puke.

RESOLUTION TECB26-2.3

Moved: Chairperson D Snell

Seconded: Deputy S Benning

That the Chairperson’s report dated 9 April 2026 titled ‘Te Puke – Eastern Community Board – Chairperson’s Report – April 2026’ be received.

That the Te Puke – Eastern Community Board acknowledges that the Chairperson has lodged submissions on the Te Puke Spatial Plan (tabled Item 1) and the Long-Term Plan pre-engagement (tabled Item 2) after being circulated to the Community Board members.

CARRIED

RESOLUTION TECB26-2.4

Moved: Deputy S Benning

Seconded: Cr L Rae

That the Te Puke – Eastern Community Board agrees that it will fund the monthly operational costs of the Jubilee Park Wi-Fi from the Community Board Contingency Account while other funding options are considered by Council, noting that the Community Board will include a request for funding in its Long-Term Plan submission.

CARRIED

9.1.1 WI-FI AT JUBILEE PARK

- It was noted that, in 2023, the Te Puke Community Board resolved to submit to the 2026 Long-Term Plan (LTP) requesting that Council assume responsibility for Wi-Fi costs.
 - Members noted that the Wi-Fi was well used by the community and at events held at Jubilee Park.
 - Members agreed to include in their LTP submission a request for Council to take over the responsibility for the operational costs of the Wi-Fi and, if unsuccessful, would explore securing external funding to support its ongoing provision.
-

9.1.2 CCTV CAMERA ON STOCK ROAD

- The Board requested that staff investigate the costs of installing a CCTV camera at the end of Stock Road.
-

9.1.3 TOY LIBRARY AND SCOUTS HALL

- Members raised concerns about the Toy Library operating on a month-to-month lease of a Council-owned building, noting that required upgrades to the building were significant and that the short-term nature of the lease made it difficult to secure funding.
- Members queried whether the Scouts Hall was now required to pay rates on the building, noting that this had not previously been the case due to its location on Council land.

Staff undertook to investigate both matters and report back to the Board.

9.2 TE PUKE – EASTERN COMMUNITY BOARD – COUNCILLORS REPORT – APRIL 2026

The Board considered a report dated 09 April 2026 from Councillor Rae, who took the report as read. Councillor Rae acknowledged those Elected Members who attended the Quest event at Jubilee Park in March. There was further discussion on the below.

RESOLUTION TECB26-2.5

Moved: Cr L Rae

Seconded: Member M Williams

1. That Councillor Rae's report dated 9 April 2026 titled 'Te Puke – Eastern Community Board – Councillor's Report – April 2026' be received.

CARRIED

9.2.1 COUNCIL EVENT SCHEDULING

- Members noted the importance of scheduling Council events in consideration of other community events, highlighting that on the day of the Community Quest event, a separate community event in Ōtamarākau had reduced attendance at the Council event.
 - Staff encouraged Members to advise Council’s Communications Team of any potential event clashes in future planning.
-

9.3 TE PUKE – EASTERN COMMUNITY BOARD – ANZAC DAY COMMEMORATION 2026

The Board considered a report dated 9 April 2026 from the Governance Advisor. The report was taken as read, with further discussion on the below.

- Members considered that it would be more appropriate to lay a wreath made with fresh flowers.
 - The Board requested that a fresh, sustainably produced wreath be sourced from a local florist.
-

RESOLUTION TECB26-2.6

Moved: Member M Williams

Seconded: Member M Singh Mann

1. That the Governance Advisor’s report dated 9 April 2026, titled ‘Te Puke – Eastern Community Board – ANZAC Day Commemoration 2026’, be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council’s Significance and Engagement Policy.
3. That the Te Puke – Eastern Community Board approves up to \$200 to provide a wreath for the Te Puke ANZAC Day Service, to be funded from the Te Puke Community Board Contingency Account.
4. That Chairperson D Snell represents the Te Puke – Eastern Community Board at the ANZAC Day Service in Te Puke 25 April 2026.

Cr G Dally voted against.

CARRIED

9.4 APPOINTMENTS OF TE PUKE – EASTERN COMMUNITY BOARD MEMBERS TO OUTSIDE BODIES

The Board considered a report dated 9 April 2026 from the Governance Advisor. The report was taken as read.

RESOLUTION TECB26-2.7

Moved: Deputy S Benning

Seconded: Cr G Dally

1. That the Governance Advisors report dated 9 April 2026 titled 'Appointments of Te Puke – Eastern Community Board Members to Outside Bodies' be received.
2. That the following Te Puke – Eastern Community Board Members be appointed as a representative to the following committees and organisations:

Committee/Organisation	Appointment Member/s
EPIC Te Puke	Cr L Rae
Te Puke Community Fund Distribution Panel	Member K Summerhays and Deputy Chairperson S Benning
Te Puke Economic Development Group (TPEDG)	Member M Singh Mann (Primary) and Cr G Dally (Alternate)
Te Puke ANZAC Committee	Chairperson D Snell

3. That the following Te Puke – Eastern Community Board members are nominated to be the key liaison person for the Board to the following organisations:

Committee/Organisation	Appointed Member/s
Experience Te Puke Capital Heritage Hub	Deputy Chairperson S Benning
Paengaroa Community Association	Member M Singh Mann, Deputy Chairperson S Benning, Cr G Dally, and Cr L Rae
Paengaroa Community Hall Committee	Cr G Dally
Pongakawa Community Hall	Member M Singh Mann
Pukehina Residents and Ratepayers Association	Member M Williams, Cr G Dally and Cr L Rae
Te Puke Community Patrol (Night Owls)	Member K Summerhays

CARRIED

9.5 TRANSPORTATION PROJECT UPDATE – HERITAGE PLAZA STAGE 2

The Board considered a report dated 9 April 2026 from the Project Engineer Transportation. The report was taken as read, with further discussion on the below.

RESOLUTION TECB26-2.9

Moved: Cr L Rae

Seconded: Member M Singh Mann

1. The Board allowed this item to lie on the table to allow further details on costs and design to be provided to the Board at its next workshop.

CARRIED

9.5.1 HERITAGE PLAZA

- The Board raised a concern regarding the cost of the lighting, noting that the estimated \$50,000 was higher than expected, particularly given their understanding that wiring and associated infrastructure had already been completed.

Members sought clarification on the following matters:

- Whether any deconstruction of the stage was required to enable installation of the lighting.
 - Whether the \$50,000 estimate related solely to the lighting, or if it also included artwork and/or the total cost for Stage 2.
 - The wording of the recommendations, which appeared to indicate that the \$20,000 (and any remaining funds) were allocated exclusively to lighting.
 - Whether there would be additional costs associated with artistic works from Tangata Whenua.
 - Whether the cost of artwork proposed as part of Stage 2 had been identified.
 - The extent of traffic management required, given that the Heritage Plaza was not located on a roadway.
-

8.40pm Member M Williams left the hui.

9.6 TE PUKE – EASTERN COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – APRIL 2026

The Board considered a report dated 9 April from the Governance Advisor. The report was taken as read, with further discussion on the below.

RESOLUTION TECB26-2.10

Moved: Cr G Dally

Seconded: Member M Singh Mann

That the Governance Advisor's report dated 09 April 2026 titled 'Te Puke – Eastern Community Board – Projects and Operations Report –April 2026' be received.

CARRIED

RESOLUTION TECB26-2.11

Moved: Cr G Dally

Seconded: Member M Singh Mann

That the Te Puke – Eastern Community Board agrees that the tall grasses currently in the median gardens on Jellicoe Street should be removed, and request that staff provide an options report including costs for removal, replacement options including lawn and ongoing maintenance for Board consideration at its next workshop.

Cr L Rae voted against

CARRIED

9.6.1 REMOVAL OF VEGETATION ON JELlicOE STREET

The Board expressed frustration regarding the lack of information provided by staff in relation to the costings for the removal of vegetation in the median on Jellicoe Street.

Staff advised the Board against committing funding to a project without sufficient information, noting that there would be an inadequate basis on which to make a decision.

9.7 TE PUKE – EASTERN COMMUNITY BOARD – FINANCIAL REPORT – FEBRUARY 2026

The Board considered a report dated 9 April 2026 from the Finance Partner. The report was taken as read, with further discussion on the below.

- Members requested an update on the Waiāri Bridge Area Restoration Project, specifically on how their funding contribution had been spent.
-

RESOLUTION TECB26-2.12Moved: Cr G Dally

Seconded: Cr L Rae

1. The Finance Partner’s report dated 9 April 2026 titled ‘Te Puke – Eastern Community Board – Financial Report February 2026’, be received.
2. That the Te Puke – Eastern Community Board approve for the remaining committed funds from the below resolutions to be released back into the Roding Account:

Meeting Date	Project	Account	Spent	Remaining Committed
26 Sep 2024 (TPC24-5.18)	Bus Shelter Manoeka Road. Approve a budget of \$4,650 from the Roding Account for the design and installation of a new bus shelter at 188 Manoeka Road.	Roding	(3,914)	(736)

CARRIED

10 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA

10.1 TE PUKE – EASTERN COMMUNITY BOARD – WORKSHOP NOTES – DECEMBER 2025

The workshop notes were received.

No further discussion was had.

The Meeting closed at 9.22pm

Confirmed as a true and correct record at the Te Puke – Eastern Community Board meeting held on 4 June 2026.

.....
Chairperson D Snell

CHAIRPERSON

9 REPORTS – NGĀ PŪRONGO

9.1 TE PUKE – EASTERN COMMUNITY BOARD – CHAIRPERSON'S REPORT – JUNE 2026

File Number: A7274701

Author: Dale Snell, Community Board Chairperson

Authoriser: Alison Curtis, General Manager Regulatory Services

EXECUTIVE SUMMARY

The purpose of this report is for the Te Puke – Eastern Community Board's Chairperson to provide the Board with information and updates on events and matters within the community.

RECOMMENDATION

1. That the Chairperson's report dated 4 June 2026 titled 'Te Puke – Eastern Community Board – Chairperson's Report – June 2026' be received.
2. That the Te Puke – Eastern Community Board amends resolution TECB26-2.4, passed on 09 April 2026, in relation to the free Wi-Fi in Jubilee Park to provide further clarity on the costs involved, so that the resolution reads as follows:
That the Te Puke – Eastern Community Board commits \$1188 from the Community Boards Contingency Account to fund the monthly operational costs of the Jubilee Park Wi-Fi until August 2027, while other funding options are considered by Council, noting that the Community Board will include a request for funding in its Long-Term Plan submission.
3. That the Te Puke – Eastern Community Board nominates _____ as the key liaison person for the Board to COLAB.
4. The Te Puke – Eastern Community Board requests cost estimate for the purchase and installation of two metal ashtrays on Jellicoe Street – one located outside the Cava Bar, and one located outside the Stadium Bar.
5. That the Te Puke – Eastern Community Board approves up to \$15,000 to fund a Safety Audit and Design for the refurbishment of the Paengaroa Primary School Carpark from the Community Board Roding Account.

Commerce Lane Toilets

The Commerce Lane Public toilets have been heavily vandalized over the past several weeks. On two occasions there were fire brigade call outs necessary. In the women's toilet 1 pan needed to be replaced leaving 1 pan to cope with the heavy usage. Blockages occurred and at different times the toilets were unusable. There are also reports of an assault having been committed in the women's toilet.

Downers have a new employee in charge of the cleaning, and he has lifted the level of cleaning to a much higher level. He is enthusiastic and is doing an amazing job.

Conversations with Downer have revealed that it is getting increasingly hard to maintain the toilets to a reasonable standard and they recommend that Kiwi camp type toilets be installed. Whilst they could be considered costly to install; these would reduce the heavy maintenance costs and would be harder to vandalise and safer for users. They would also be fit for purpose for overnight sleepers in this area.

The Board will include the replacement of the Commerce Lane toilets in its Long-Term Plan submission.

Crime in our District

Police have reported that a group of young people possibly between the ages of 11 – 15 have been recorded on CCTV possibly responsible for a recent spate of new tagging and the vandalism of the commerce lane toilet. All efforts are being made to identify this group of children. There has been no unusual increase in crime in our area.

Paengaroa Primary School Carpark Refurbishment

Paengaroa Primary School attended the Board's February meeting to seek funding assistance for the refurbishment of the school's carpark area, aimed at improving student safety. Since then, Council staff have been working with the school to further develop and clarify the scope of the refurbishment works. Staff presented the proposed project scope to the Board at a workshop held on 30 April.

Bus stop Mcloughlin Drive Te Puke

Council and the Bay of Plenty Regional Council are working together to put a bus stop 42 Mcloughlin Drive after requests from elderly residents in that area. We are waiting for an outcome.

Jellicoe Street Gardens

We continue to receive requests from the public for maintenance to be increased for the main street gardens. This is still a hot topic on Te Puke Social media.

Ashtrays on Jellicoe Street

At the Board's February meeting, members passed a resolution recommending that Council installs 2 metal ashtrays on Jellicoe Street – 1 located outside the Cava Bar and 1 located outside the Stadium Bar. However, the Board are now wanting to fund these ashtrays out of its own budget and is requesting that staff provide cost estimates.

Te Puke Festival of Cultures

The Te Puke Festival of Cultures kicks off at 12 lunchtime on 6 June at the Capitol Theatre and continues through until 8.00pm. It includes Te Puke's heritage, cultural performances and workshops and a food trail.

Safety Concerns

A representative from KiwiRail has contacted me about fencing off the area of track running from Bramble Bridge to down past Game Gear as most school children and many other people use the track corridor to access Donovan Park instead of crossing Bramble Bridge. KiwiRail would like a meeting with council staff, Te Puke – Maketū Ward Councillors, myself and other interested parties to discuss the pros and cons of this.

KiwiRail has informed me that there have been a few near misses on that part of the track and they have concerns of an imminent accident/death in that corridor.

KiwiRail have said that they are also open to other discussions around Bramble Bridge and how we and the community can increase safety in all aspects of this area. I have encouraged the representative from KiwiRail to contact Council and the local Councillors directly to arrange this meeting. I highly recommend that this meeting be arranged as soon as possible.

Appointment to Outside Bodies

At the Board's meeting in April, members were appointed as representatives and key liaisons to local community group and organisations. The Board still needs to nominate a member to be the key liaison person for the Board to COLAB.

9.2 TE PUKE – EASTERN COMMUNITY BOARD – COUNCILLORS REPORT – JUNE 2026**File Number:** A7304680**Author:** Grant Dally, Councillor**Authoriser:** Alison Curtis, General Manager Regulatory Services**EXECUTIVE SUMMARY**

The purpose of this report is for Councillor Dally to provide the Board with updates on the items listed below.

RECOMMENDATION

1. That Councillor Dally's report dated 4 June 2026 titled 'Te Puke Eastern Community Board – Councillors Report – June 2026' be received.

New Chief Executive Matt Potton (13 May 2026)

On 13 May 2026 Council formally welcomed our new Chief Executive, Matthew Potton, into his new role with a traditional Pōwhiri in our Council chambers. I am pleased with the appointment and look forward to working with Matthew over the next 2 1/2 years – but it will be a real baptism of fire with the flurry of legislative reform currently directed at Local Government from Central Government.

No.1 Rd Roadworks Completed

The roadworks, stormwater upgrades and new signage and road markings on lower No.1 road are now 95% complete. J Swap Contractors in particular have done a great job and all the disruption and inconvenience over the last 2 years can now be put behind us. The residents affected have given very positive reports of the new roadway and the subsequent reduction in vibration and noise from passing traffic. The section from Edgehill Place to 31 No.1 Rd (where most of the complaints about shaking of houses and vibrations were received) was reconstructed in high strength concrete and then ground to a smooth level profile has been declared a huge success. Even the Speed Indication Device has been reinstated at about 51 No.1 Rd to encourage drivers to slow down if exceeding the speed limit.

The remaining works required to complete the project is the first 100m or so from Te Puke Highway to Edgehill Place which is also proposed to be reconstructed in concrete and will be done in 2027.

Local Waters Done Well Joint Council Controlled Organisation (CCO) with Tauranga City Council (2 April 2026 Meeting)

On 2 April 2026 we had a combined Council meeting with Tauranga City Council at Barkes Corner to approve the formation of a new Tauranga City Council (TCC) and Western Bay of Plenty District Council (WBOPDC) joint CCO Water Services Organisation to go live on 1 July 2027. Council passed this with a vote of 6-4 which indicates how divisive the Local Waters Done Well reform has been. We also approved the appointment of Kevin Lavery as Chief Executive Officer for the water organisation. Kevin has an extensive CV including being former Chairman of the Hamilton City Council/Waikato District Council water organisation, IAWAI; and, Wellington City Council CEO from 2013-2020.

Now the decision has been made, final details of the commercial term sheet or company formation agreement will be finalised by a Joint Committee comprised of 3 Crs from each Council plus 3 tangata whenua reps. They will also be involved in preparation of the Statement of Expectations to guide the Board in carrying out their governance duties of the new water organisation.

Recruitment for the first 3 Board members including a chairperson is underway (applications closed on 25 May 2026 with 49 applicants).

Animals (excluding Dogs) & Public Places Bylaw Review

These two Council bylaws will be going out for a legislatively required minimum review consultation to satisfy a 5-year review requirement before August 2026. The bylaws are considered fit-for-purpose and only a few minor amendments have been made.

Appointment of Independent Member of Audit, Risk & Finance Committee (28 April 2026 Meeting)

Council appointed Mr Ron Scott as an independent Member of the Audit, Risk and Finance Committee for the 2025-2028 triennium. He attended his first meeting on 26 May 2026.

TECT Park Motorsport Leases (28 April 2026 Meeting)

After a long gestation period, agreement has now been reached with all 6 motorsport user groups who have facilities at TECT Park to establish individual leases with clearly defined areas in the Te Matai Motorsport Zone. Our Council meeting on 28 April 2026 approved Te Matai Motorsport relinquishing their 15-year-old head lease and approved the parameters of the individual lease agreements. Council Chief Executive was authorised to complete the lease negotiations.

The Thunder Ridge motor racing track proposal made it necessary to change the operational and legal parameters of the original head lease agreement. Earthworks have now commenced for the new track, which is a very exciting development for TECT Park, which is located within the Te Puke – Eastern Community Board area.

Simplifying Local Government Reform & Head Start Pathway

Change is coming to how Local Government works. The current Government has made it clear that Regional Councils won't exist after 2028 and, in line with this, it wants to reduce the number of City and District Councils across New Zealand. This gives Councils a very short timeframe to consider reorganising themselves before decisions are potentially made for them.

What is this all about? The current Government on 5 May 2026 announced a new Head Start pathway, giving Councils the option of putting forward proposals for how Local Government could be reorganised in the future. Councils have until 9 August 2026 to submit proposals.

The Head Start pathway gives Councils an early opportunity to propose their own preferences for regional reorganisation into unitary authorities (combining Regional and Local Council responsibilities).

There are a few conditions attached: two or more Local Councils (not Regional Councils) are required to work together on the proposal, and the proposal can incorporate other Councils, whether they agree with the proposal or not.

Head Start proposals would be in place for the 2028 elections. Those that choose not to be part of the Head Start pathway will continue through to the 2028 elections, under the Backstop process. This involves the Government reorganising existing Councils into unitary authorities. For the full Council explanation and opportunity to provide feedback follow this link:

[Local Government Reform – community conversation | Your Place Western Bay of Plenty](#)

City and Regional Deal 14 May 2026 Public Announcement

The deal was formally announced and signed on 14 May 2026 at the Bay Oval, Mount Maunganui by Deputy Prime Minister David Seymour, Minister Chris Bishop and Minister Simon Watts, alongside TCC and WBOPDC Mayors and the Bay of Plenty Regional Council (BOPRC) Chair. The Regional Deal supports a coordinated programme of future growth infrastructure investment across transport, housing, health and education in the Western Bay of Plenty sub-region.

Together, these investments and initiatives are designed to unlock and enable housing supply and support high-quality urban growth, underpinned by a refreshed spatial plan and delivered through existing funding and financing tools.

The Deal represents a shared partnership commitment between Central Government and the sub-region to take a more strategic, aligned approach to investment – one that reflects regional priorities and delivers long-term economic and social benefits for both the Western Bay of Plenty sub-region and New Zealand.

The Agreement sets out a 10-year framework for the sub-region's future, with a clear set of commitments, that recognise the Western Bay of Plenty sub-region's role as New Zealand's global trade gateway and one of the country's fastest growing economies. For the full media release link here:

[Regional Deal unlocks New Zealand's Global Trade Gateway – Western Bay of Plenty District Council](#)

Our Tauranga Region Update (14 May 2026 Presentation)

I attended a presentation by Tourism Bay of Plenty staff and leading New Zealand brand design company 'Guardians' at Bay Oval on 14 May 2026. It was to present advanced concept designs for a brand-new logo, partial font set and marketing brand imagery for the Western Bay sub-region comprising the Western Bay of Plenty district and Tauranga City. The designs can be place-specific but with an over-arching visual theme to "put us on the map" alongside all the other major New Zealand city logos and brands. It has been well researched, and the initial designs were met with enthusiasm and positivity by most elected members.

Storm Damage Recovery Plan

In January 2026 the district experienced a significant weather event associated with Tropical Depression 05F, resulting in widespread disruption across the district, impacting roading, greenspaces, rural communities, power supply, private property and wastewater networks. The event resulted in extensive slips and land instability, tragically including the loss of two lives in Welcome Bay.

A Recovery Office was formally established and resourced to respond to the ongoing impact of this event. Two further significant weather events occurred in March 2026 and in April 2026 (Tropical Cyclone Vaianu), compounding these impacts, exacerbating damage to infrastructure and ongoing effects on communities.

A Draft Recovery Plan has been prepared to provide a coordinated framework for the Council's medium to long term recovery from these severe weather events.

Recovery is defined broadly as: restoring wellbeing, livelihoods, infrastructure, the environment and community confidence – not just repairing assets.

Recovery Aim: Restore wellbeing, rebuild key services, and support communities to recover safely, confidently and with long-term resilience.

Long-Term Plan 2027–2037 Activity Reviews – Transport/Recreation and Open Space

Each Long-Term Plan (LTP) cycle Council undertakes a couple of specific activity reviews as part of the LTP development process. This time, appropriately, given the amount of interest from the community in roadside mowing and vegetation control, Council has indicated that it wanted to review the Transport and Recreation & Open Space Activities this time round.

Annual Plan 2026–2027 Submissions, Deliberations and Decisions (28 May 26 Meeting)

Deliberations and decisions on Annual Plan issues and options and submission input were made at the Council meeting on 28 May 2026. Councillors can provide a verbal update at the Board meeting, if required.

Draft Te Puke Spatial Plan Progress

We are now in the final stages of completing our Draft Te Puke Spatial Plan to take out to the community for consultation and feedback in tandem with our Long-Term Plan consultation. Eastern Ward Elected Members will be participating in an “Investment Logic Mapping” (ILM) workshop on 18 June 2026. This workshop is an important next step in the development of the Te Puke Spatial Plan and addressing the traffic issues in Te Puke.

An ILM workshop is a structured, facilitated session designed to clearly define the problems, benefits, and strategic responses for a potential investment before solutions are chosen. Workshop participants will be provided with an evidence pack that brings together available factual evidence of the problem areas, prior to the workshop.

The workshop will be facilitated by the Technical Director at Aurecon New Zealand, who brings experience in ILM facilitation and business case development for road and traffic projects.

Other Te Puke Updates

For more information about other Council activity in Te Puke and WBOPDC, including Local Government Reform and Transportation updates, please click on this link:

[Te Puke | Your Place Western Bay of Plenty](#)

9.3 TE PUKE – EASTERN COMMUNITY BOARD – GRANT APPLICATIONS – JUNE 2026

File Number: A7280026

Author: Ella Logan, Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

1. The purpose of this report is to enable the Te Puke – Eastern Community Board to make decisions regarding the applications for Community Board Grant Funding by the Te Puke Lyceum Club and Keep Te Puke Beautiful.

RECOMMENDATION

1. That the Governance Advisor's report dated 4 June 2026 titled 'Te Puke – Eastern Community Board – Grant Applications – June 2026' be received.
2. That the Te Puke – Eastern Community Board **approves** the grant application from the Te Puke Lyceum Club for \$....., to assist with legal costs incurred for registration of the club. This grant will be funded from the Te Puke – Eastern Community Board Grants Account, subject to all accountabilities being met.

OR

That the Te Puke – Eastern Community Board does not approve the grant application from the Te Puke Lyceum Club.

3. That the Te Puke – Eastern Community Board **approves** the grant application from Keep Te Puke Beautiful for \$....., to fund the replenishment of supplies to continue monthly cleanups and to setup and promote the Adopt A Drain Project. This grant will be funded from the Te Puke – Eastern Community Board Grants Account, subject to all accountabilities being met.

OR

That the Te Puke – Eastern Community Board does not approve the grant application from Keep Te Puke Beautiful.

BACKGROUND

2. The Te Puke – Eastern Community Board has funding of \$15,876 for disbursement to community organisations for the 2025/26 financial year. The balance as of 04 June 2026 is \$11,395.95.

3. **Te Puke Lyceum Club**

The Te Puke Lyceum Club has submitted an application for funding of \$3,000 to assist with legal costs incurred for registration of the club.

4. **Keep Te Puke Beautiful**

Keep Te Puke Beautiful has submitted an application for funding of \$3,162.18 to fund the replenishment of supplies to continue monthly cleanups and to setup and promote the Adopt A Drain Project.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication	
Te Puke Lyceum Club	The applicant will be advised of the outcome of their respective Grant Application.	Planned
Keep Te Puke Beautiful	The applicant will be advised of the outcome of their respective Grant Application.	

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail	
Community Board Grant Funds	The Community Board will consider applications for distribution of grant funding before the end of the financial year.	
	Annual Budget	\$15,876
	Current Balance	\$11,395.90
	Balance if Grant Applications are approved	\$5,233.77

9.4 TRANSPORTATION PROJECT UPDATE – HERITAGE PLAZA STAGE 2

File Number: A7294002

Author: Sam Dunstan, Project Engineer Transportation

Authoriser: Brad Singh, General Manager Infrastructure Group

EXECUTIVE SUMMARY

The purpose of this report is to provide the Te Puke – Eastern Community Board with an update on the Heritage Plaza Improvement Project and propose a pathway forward for Stage 2.

RECOMMENDATION

1. That the Project Engineer Transportation’s report dated 4 June 2026 titled ‘Transportation Project Update – Heritage Plaza Stage 2’ be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council’s Significance and Engagement Policy.
3. That the Te Puke – Eastern Community Board resolves to commit a further \$20,000 to progress supply and Installation of the lighting components, whilst continuing to develop options for the artwork component.

BACKGROUND

1. As part of the SH2 revocation project in 2015, \$100,000 was set aside for refurbishment of the area outside Te Puke Jewellers and Life Pharmacy at 92-102 Jellicoe Street.
2. The Te Puke Community Board (the Board) identified this refurbishment as a key project to progress. In 2024 landscape architect Nicole Vague of NVLA was engaged to develop three concept designs for the space. These were presented to the Board in August 2024, with one option selected to move forward into the developed design phase.
3. In addition to the \$100,000 set aside from the SH2 revocation project, the Board approved expenditure of a maximum of \$100,000 from the Community Board Roading Account, increasing the total project budget to \$200,000.
4. A developed design was presented to the Board in September 2024, and the Board resolved to progress the project to the detailed design phase.
5. The detailed design was presented to the Board in April 2025, and the Board resolved to proceed to construction.
6. Construction was completed on 01 August 2025.

7. The Board considers the works completed in August 2025 to be Stage 1 of the project.
8. Stage 2 consists of further enhancements being artwork co-designed with Tangata Whenua, and decorative lighting. These were not included in Stage 1 of the project because the artwork has not yet been designed and because the decorative lighting was intended to complement the artwork.
9. Stage 2 is proposed to be delivered using funds not expended during Stage 1 of the project.
10. The Te Puke – Eastern Community Board has now expressed interest in progressing Stage 2 of the project.

Heritage Plaza Stage 1

11. The design aims to soften the Heritage Plaza space via the addition of planting, seating, large-scale feature rocks, and a circular decking area. The natural desire line of pedestrian movement is maintained with sufficient space for pedestrian accessibility. The existing footpath cross-fall was retained to reduce the total project cost however the design accommodates this.
12. Stage 1 included the following improvements:
 - (a) Removal of concrete pavers to storage and removal of the existing street furniture to a reserve in Te Puke.
 - (b) New gardens including feature rocks and plants.
 - (c) The installation of electrical cables in anticipation of Stage 2.



Figure 1: Completed Heritage Plaza Stage 1

Heritage Plaza Stage 2

13. Stage 2 consists of further enhancements being artwork co-designed with Tangata Whenua, and decorative lighting.

Artwork:

14. The artwork concept developed by NVLA specifies three sculptural light poles made from corten steel, featuring cut-out designs. Early discussions proposed that one pole represent Waitaha Iwi, another represent Tapuika Iwi, and the third represent Te Puke more broadly.
15. An email dated 6 March 2025 from Ray Wihapi, General Manager Waitaha Iwi – Te Kapu o Waitaha, to former Councillor Andy Wichers, included a letter of support for the Heritage Plaza upgrade (refer **Attachment 1**). This letter was issued on behalf of both Waitaha Iwi and Tapuika Iwi and confirms their support for the development of artworks and their commitment to providing appropriate kōrero and artistic input to ensure the Heritage Plaza authentically reflects the richness of the rohe.
16. Staff from Council's Kaupapa Māori team are engaging with Waitaha to progress the design of the artwork.
17. Former Councillor Andy Wichers has offered to fabricate the Corten steel poles at a minimal cost to the Board.

Lighting:

18. The lighting design developed by NVLA includes LED landscape uplight within the garden and decking lights that will glow under the deck through the Corten steel cut out frame of the deck.
19. The cost estimate for the lighting is \$50,500.00.

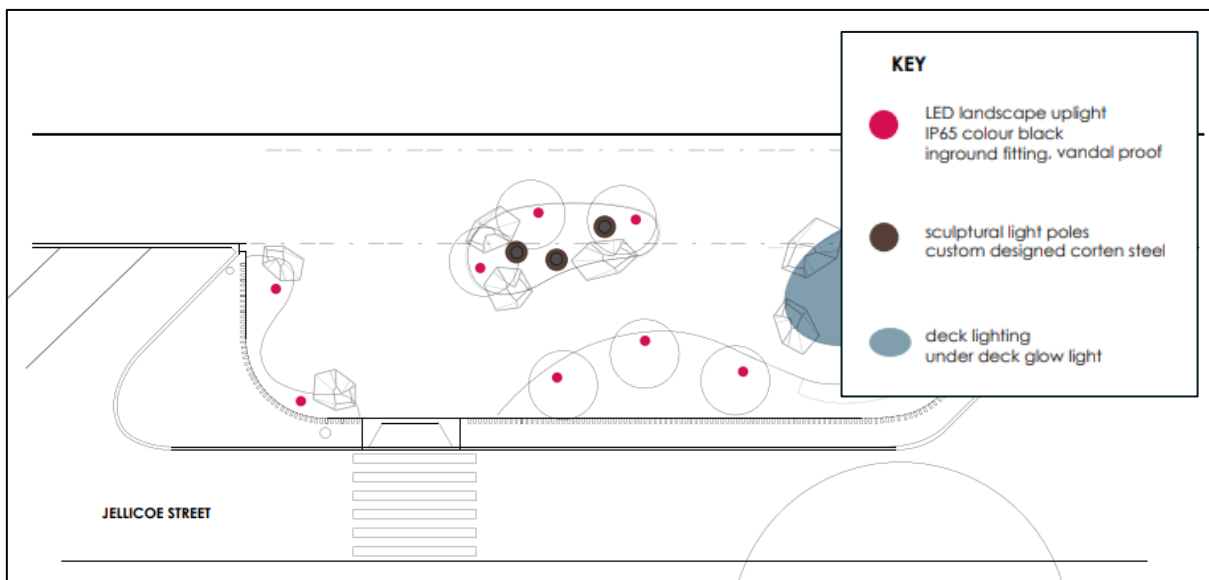


Figure 2: Artwork and lighting plan



Figure 3: Artwork and lighting inspiration images

Financial Summary

20. The original cost estimate for the physical works component of the project was \$152,000.00. Due to unforeseen site conditions, and the Te Puke Community Board’s decision to replace some of the originally specified nīkau with larger specimens, the construction cost for Stage 1 increased by \$9,000.

Item	Amount	Note
Total project budget	\$200,000.00	\$100,000 (SH2 Revocation Project) \$100,000 (Community Board Rooding Account)
Design cost	-\$8,200.00	Concept, developed, and detailed design
Construction cost	-\$159,800.74	
Garden maintenance cost	-\$1,200.00	Further left to claim (6 months of 12 completed)
Remaining budget	\$30,799.26	

Table 1: Cost to date

21. The remaining budget of \$30,799.26 is not sufficient to deliver the originally proposed Stage 2 lighting, which is estimated to cost \$50,500, and does not include the potential cost of design, fabrication of the artwork.

Cost item	Estimated cost	Note
Lighting (Supply and installation)	\$50,500.00	Supply and install as per the design. Includes power connection application fee, Temporary Traffic Management and 15% contingency.
Artwork Design and Manufacturing	Rough Order Cost of \$5,000 – \$7,000 per pole (total of \$15,000)	Costs will depend on final design. This rough order cost is based on information provided by a Corten

	to \$21,000 for three poles).	steel supplier and is subject to the final design.
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Table 2: High-level cost estimate (Stage 2)

ISSUES AND OPTIONS ASSESSMENT

- 22. If the Board wishes to proceed, it is recommended that a resolution be passed to commit a further \$20,000 toward the installation of the lighting, as per the plan in Figure 2, enabling the lighting works to be completed.
- 23. In conjunction with this, staff will continue to engage with Waitaha and Tapuika regarding the artwork contribution, to develop a plan for design and implementation.

<p>Option A – Lighting Installation Only (recommended) That the Te Puke – Eastern Community Board resolves to commit a further \$20,000 to progress supply and installation of the lighting components, whilst continuing to develop options for the artwork component.</p>	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Advantages:</p> <ul style="list-style-type: none"> • Lighting will be completed and compliment existing features. • Additional cost resulting from USA/Iran conflict will be minimal. <p>Disadvantages:</p> <ul style="list-style-type: none"> • Lighting and artwork will not be coordinated.
<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>\$50,500</p>
<p>Option B – Combined Delivery That the Te Puke – Eastern Community Board resolves to defer installation of the lighting until the artwork has been designed manufactured and all remaining and both can be installed at the same time.</p>	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Advantages:</p> <ul style="list-style-type: none"> • Lighting and artwork installation will be coordinated. <p>Disadvantages:</p> <ul style="list-style-type: none"> • Additional budget needed to cover cost escalation resulting from USA/Iran conflict. • Existing features will not be complimented by lighting.

Costs (including present and future costs, direct, indirect and contingent costs).	\$0
Option C – Project Closure Cease the project and release the remaining allocated funds.	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	Advantages: <ul style="list-style-type: none"> • No further costs Disadvantages: <ul style="list-style-type: none"> • The full Intent and desire for the space to represent Te Puke will not be completed.
Costs (including present and future costs, direct, indirect and contingent costs).	\$0

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Te Puke – Eastern Community Board Roding Account	As per the Te Puke – Eastern Community Board Financial Report February 2026 Community Board Roding Account summary. The Board has a total of \$586,830 uncommitted funds within the Community Board Roding Account.

ATTACHMENTS

1. Heritage Plaza – Further Information [↓](#)

The lighting work, as stated within the report, includes supply and installation of the lights as per the design as well as the cost of the power connection application fee, temporary traffic management and 15% contingency.

A breakdown of this based on the quote Transportation staff received is below for further information:

Item	Cost estimate
Pedestrian Safety Barriers and site management	\$1,200
Work Access Permit (TTM)	\$2,000
Application fee for metered and unmetered power supply	\$4,000
Powder coated Electrical Enclosure and Distribution Board	\$5,500
Deck Power	\$2,650
Deck Lighting	\$9,650
9x Inground Up lights (\$1,610 each)	\$14,490
Installation including uplifting pavers and reinstate pavers (to the meter box)	\$4,000
Sub total	\$43,490
Contingency (15%)	6,523.50
Total	\$50,013.50
Rounded	\$50,000

Please note that the quoted costs were obtained last year and may no longer be current. These will need to be reviewed and updated prior to progressing the work.

Some preliminary work relating to the lighting was completed as part of Stage 1, including installation of ducting within and between the garden areas. However, the connection to the meter box, installation of the meter box itself, and the application/fees required by Powerco to connect to the network were not included in Stage 1 and therefore remain outstanding.

Responses to the specific questions raised in the 09 April Community Board meeting are provided below. Please note that much of this information is already outlined in the report for ease of reference:

- **Whether any deconstruction of the stage is required to enable installation of the lighting**

The stage was designed to allow for this. Only the corten steel edging will need to be temporarily removed to install the lighting strip, after which it will be reinstated.

- **Whether the \$50,000 estimate related solely to the lighting, or if it also included artwork and/or the total cost for Stage 2.**

As outlined in point 21 of the report, the \$50,000 estimate relates to lighting only. The artwork has a separate rough order cost of \$5,000–\$7,000 per pole (\$15,000–\$21,000 in total). This is an indicative estimate based on material and typical fabrication costs, as no formal quote has been sought due to designs from iwi not yet being available.

- **The wording of the recommendations, which appeared to indicate that the \$20,000 (and any remaining funds) were allocated exclusively to lighting**

This is correct and is set out on pages 5 and 6 of the report. The recommendation was that, should the project proceed at this stage, the remaining committed funds plus an additional \$20,000 would be required to meet the \$50,000 lighting cost. As there are no confirmed designs from iwi, the artwork component is not yet in a position to proceed.

Alternatively, the project could be deferred until the artwork is ready (Option B of the report), allowing all works to be completed together. A third option is to cease the project and release the remaining funds.

- **Whether there are additional costs associated with artistic works from tangata whenua**

Yes. As shown in the table following point 21 of the report, the rough order cost for artwork is \$5,000–\$7,000 per pole, equating to \$15,000–\$21,000 total. This remains indicative only, pending receipt of designs and formal pricing.

- **Whether the cost of artwork proposed as part of Stage 2 has been identified**

This depends on the preferred approach. If lighting proceeds now, artwork can be completed later once designs are finalised. Alternatively, both elements can be delivered together at a later stage.

- **The extent of traffic management required, given that the Heritage Plaza is not located on a roadway.**

A Work Access Permit will be required for works within the road corridor, along with appropriate measures to secure the work area off from the public.

Regarding input of the artwork from tangata whenua, staff have not yet received this and staff from Councils Kaupapa Māori team are engaging with Waitaha to progress the designs of the artwork.

9.5 TE PUKE SEASONAL COMPLIANCE MONITORING REPORT 2025–26

File Number: A7234805

Author: Dougal Elvin, Compliance and Monitoring Manager

Authoriser: Alison Curtis, General Manager Regulatory Services

EXECUTIVE SUMMARY

The purpose of this report is providing the Board with the Freedom Camping monitoring data from the 2025–26 period.

RECOMMENDATION

1. That the Compliance and Monitoring Manager's report dated 4 June 2026 titled 'Te Puke Seasonal Compliance Monitoring Report 2025–26' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.

BACKGROUND

Since December 2015, Council has progressively developed its response to freedom camping issues and seasonal monitoring services for the District.

Seasonal monitoring was introduced in 2015 following a review of the Freedom Camping Bylaw, focusing on ensuring compliance among freedom campers, particularly during the peak holiday season.

The seasonal freedom camping monitoring service extends beyond Te Puke to include Maketū, Ōmokoroa, Te Puna, and Waihī Beach.

Summer Ambassadors formed part of Council's freedom camping monitoring programme from 2020–2025. However, with the Ministry of Business, Innovation and Employment (MBIE) no longer providing additional funding, the programme could not continue for this season. Instead, Council relied on its contractors to deliver both education and enforcement.

SEASONAL MONITORING REQUIREMENTS

Freedom camping, parking and dog control activities are managed by Council's compliance and monitoring team. This includes warranting of contractor's staff, training of contractors, management of infringements, waiver requests, website information and complaint handling.

Watchdog Security Limited provides Council's contracted seasonal monitoring service, including after-hours noise and dog control.

The freedom camping and seasonal freedom camping service is currently delivered by Watchdog as follows:

- **Freedom camping – complaint response (District wide)**
24/7 service year-round
- **Freedom camping monitoring**
Weekend patrols from (and including) Labour Weekend to Easter Monday.
Daily patrols from the third Friday in December to 6 February 2026 (inclusive).

MONITORING – RECORDING SYSTEM – TICKETOR

Council uses a specialised compliance infringement system “Ticketor” for compliance staff and contractors. This system is managed by way of an app on the phone of staff and contractors, and it records information in an easily recoverable format. Ticketor records vehicle details on site at the time of the officers monitoring visit and is used to issue infringements for non-compliance.

PARKING SERVICE FOR 2025–2026

Council implemented a Licence Plate Recognition (LPR) vehicle at the end of 2025 to support parking monitoring in Te Puke, Katikati, and Waihi Beach. During the rollout, most monitoring activity was concentrated in Te Puke. Although a high number of infringements have been issued, we expect this to reduce over time as the community becomes more aware of Council’s monitoring.

FREEDOM CAMPING SERVICE FOR 2025–2026

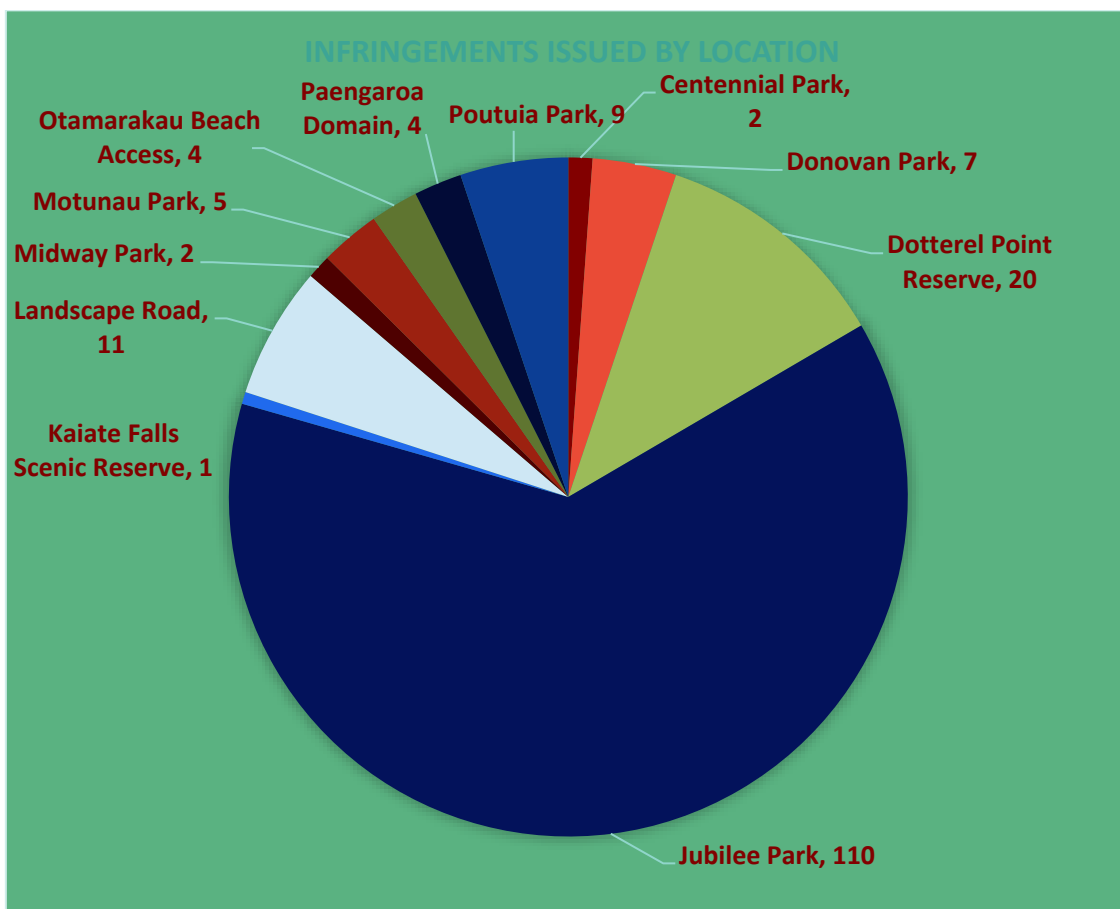
Compliance monitoring and enforcement of the Freedom Camping Bylaw was carried out by Watchdog Security. Weekend monitoring is undertaken between Labour Weekend and Easter, with daily monitoring occurring from 19 December through to (and including) Waitangi Weekend.

There was a significant increase in the number of freedom camping infringements issued during the 2025–26 seasonal monitoring period. A total of 175 infringement notices were issued in 2025–26, compared with 45 in 2024–25. This reflects both the important role the Summer Ambassadors played in educating freedom campers, as well as what is believed to be an increase in freedom camping activity this season due to economic conditions.

The table below presents the freedom camping monitoring data from the 2025–26 period, alongside the previous year for comparison:

Month	Number of infringements 2024-25	Number of infringements 2025-26	Notes
October	0	1	Most freedom camping infringements were for camping in an undesignated area (112), not camping in a self-contained vehicle (59), and camping for more than 3 nights (4),
November	8	50	
December	11	42	
January	26	67	
February	0	15	

Freedom camping infringements were issued in the following areas:



Jubilee Park received the highest number of infringements, primarily because it is the largest freedom camping area in Te Puke. The site also attracts a high number of seasonal kiwifruit pickers, who frequently use the area due to its central location.

A high number of requests to waive infringement notices are received, and these are approved when the camper can provide evidence of compliance. For example, this may occur when a camper meets the self-containment requirements but has failed to display their certificate.

A significant number of waiver requests were also received from individuals stating they were not physically present in their vehicle at the time the infringement was issued, and that they left the site upon returning to their vehicle without freedom camping. This prompted a review of our enforcement process and the timing of when contractors were issuing infringements.

As a result, contractors have been instructed to take an educational approach when patrolling before 9pm, with infringements only to be issued after 9pm and only when they are certain a vehicle is occupied. Evidence such as condensation, open windows, or other indicators may support this assessment; however, contractors must also document that they observed an occupant or detected movement when knocking. Where possible, a photograph of the occupant will be taken to support the decision.

It is anticipated that implementing this process will reduce both the number of infringements issued and the volume of waiver requests received.

We continue to see an increase in homelessness within our District. While individuals who are homeless are exempt from receiving freedom camping infringements, we still engage with them to assess their needs and identify what support we can provide.

Our Compliance Officers work closely with these individuals with the aim of moving them on from these sites as quickly as possible. When dogs are involved, our Animal Services team are also included to ensure the animals are registered and under control.

FUNDING CONSIDERATION

Infringement revenue is used to offset the operational costs of delivering the seasonal monitoring service.

FUTURE CONSIDERATIONS

The Self-Contained Motor Vehicles Legislation Act 2023 is now in force and the Act has stipulated the following timeline with regards to compliance and the transition to amended requirements.

- 7 June 2024 – Self containment certification can only be done by certification authorities under the new requirements (Green warrants).
- 7 December 2024 – Rental vehicles must be certified under the new requirements and display their green warrant as evidence of self-containment.
- 7 June 2026 – All vehicles must be certified under the new requirements and display their green warrant as proof of self-containment. MBIE has extended the compliance deadline from 7 June 2025 to allow more time for vehicles to meet the new standards.

We are already seeing vehicles displaying green warrants, and registrations can be checked on the national register to confirm certification under the new requirements. There is also an emerging trend of potential counterfeit green stickers being used. This risk will be mitigated by verifying vehicle registrations through the national register to confirm whether a vehicle is legitimately certified.

We are also engaging with our contractors to understand how the introduction of this additional verification step may impact their workload in the field, as vehicle registration details will need to be entered into both Ticketor and the national register.

9.6 TE PUKE – EASTERN COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – JUNE 2026**File Number: A7285803****Author: Ella Logan, Governance Advisor****Authoriser: Alison Curtis, General Manager Regulatory Services****EXECUTIVE SUMMARY**

The purpose of this report is to provide the Te Puke – Eastern Community Board with an overview of the Community Board Infrastructure Projects currently being undertaken in the Te Puke – Eastern area as well as to provide an overview of engagement and operational matters from across the Council that relate to the Te Puke – Eastern Community Board.

RECOMMENDATION

That the Governance Advisor's report dated 4 June 2026 titled 'Te Puke – Eastern Community Board – Projects and Operations Report – June 2026' be received.

YOUR PLACE | TŌ WĀHI

For more information regarding Council projects in Te Puke, including Transportation updates on Boucher Ave, please visit Councils 'Your Place Tō Wāhi' [website](#).

PROJECT UPDATES – ROADING

HERITAGE PLAZA		
Project Description	Staff Comment/Update	Progress Level
<i>Refurbishment of the Heritage Plaza and procurement of local services.</i>	<p>A report was included in the Board’s 9 April Meeting Agenda but was left to lie on the table as members requested further information and clarification on particular points. On 29 April 2026 members were provided with this information via email as the relevant staff member was unable to attend the Boards workshop.</p> <p>The original report has therefore been included in this agenda with the inclusion of additional information as requested.</p>	In progress

MCLOUGHLIN PARK/LANDSCAPE ROAD FOOTPATH		
Project Description	Staff Comment/Update	Progress Level
<i>Installation of a footpath through McLoughlin Park.</i>	<p>This project is currently on hold.</p> <p>Staff are reviewing the project and assessing its alignment with Council Policy and the Reserve Management Plan.</p> <p>Staff will report back to the Board when an outcome has been determined.</p>	On hold

MINUTE ACTION SHEETS – ROADING

Matter/Issue	Comment
<p>At the Te Puke – Eastern Community Board meeting on 09 April, residents raised concerns regarding the on-going works on Boucher Avenue.</p> <p>Members requested that staff provide the Board with an update on the project.</p>	<p>Earlier this year staff posted a project update on Your Place Tō wāhī here – there have been no further updates since.</p> <p>There remain lengths of Boucher Avenue either side of Fairhaven School that the contractor is still to rebuild when they return, this will address the road condition concerns.</p> <p>In the meantime, any significant defects have been patched and will be monitored.</p>

PROJECT UPDATES – RESERVES

HISTORY BOARDS		
Project Description	Staff Comment/Update	Progress Level
<i>Installation of History Boards</i>	At the end of the 2022–25 triennium, the Te Puke Community Board approved funding for two history boards. The Te Puke–Eastern Community Board will determine how the remaining funds are allocated.	In progress

MINUTE ACTION SHEETS – RESERVES

Matter/Issue	Comment
At the end of the 2022–25 triennium, the previous Board requested that staff provide cost estimates for the purchase and installation of a shade cover over the BBQ area at Ben Keys Playground and Jubilee Park.	<p>No further update.</p> <p>Staff presented the cost estimates for the installation of a shade sail to the Board at a workshop on 5 March 2026.</p> <p>The Board requested that staff obtain cost estimates for a shelter with a tin roof, rather than a shade sail.</p> <p>Staff have begun obtaining specifications for a different shelter/shade. Cost estimates will be provided in approximately 2 months for the Boards consideration.</p>

OTHER MINUTE ACTION SHEETS

Matter/Issue	Comment
At the Board meeting in April members requested that staff investigate the costs of installing a CCTV camera at the end of Stock Road.	Staff are investigating this with a CCTV technician and will provide the further information to the Board at its July workshop.

Matter/Issue	Comment
<p>At the Te Puke – Eastern Community Board meeting on 09 April, members queried whether the Te Puke Scouts Hall was now required to pay rates on the building, noting that this had not previously been the case due to its location on Council land.</p> <p>Members also raised concerns about the Toy Library operating on a month-to-month lease of a Council-owned building.</p>	<p><u>Te Puke Scouts Hall</u></p> <p>The reason the Te Puke Scouts are now having to pay rates on their building is because the 66-year lease ended in 2025.</p> <p>Under the 2017 rental policy for club leases, the club/organisation is required to pay rates and outgoings on top of their rent as they are users of these services. As the Scouts has started a new lease, they are now required to pay rates and outgoings on top of their rent as per the 2017 policy.</p> <p><u>Toy Library</u></p> <p>Staff are preparing a report for a future Council meeting seeking a decision on whether to offer the Toy Library a more secure lease or to open the building's lease to public submissions of interest.</p>

SERVICE REQUESTS

This section is to provide an overview of Service Requests for the Te Puke – Eastern Community Board area from 6th April 2026 – 18th May 2026.

There has been one of each of the following subtypes of Service Requests raised and **completed**.

<ul style="list-style-type: none"> • Animal Services - Dog aggressive/ Rushed towards • Animal Services - Dog attacked (and made contact with person) • Compliance & Enforcement - District Plan Compliance • Consents Administration - General enquiry/call-back • Consents Administration – LIMS • Kaupapa Maori – General Enquiries • Kaupapa Maori – Land Enquiries • Solid Waste - Urban Litter Bins (Request to Empty ONLY) • Stormwater - Flooding open drain/culvert-raining only • Stormwater - SWMH lost lid or repair BLUE 	<ul style="list-style-type: none"> • Animal Services - Roaming Stock (Not State Highways) • Animal Services - Dog attacked (and made contact with animal) • Compliance & Enforcement – Resource Consents • Compliance & Enforcement – Signs • Consents Administration – Resource Consents • Environmental Planning – General Enquiries • Stormwater - Application: Stormwater Connection • Stormwater - Flooding on private land only • Stormwater - Urban Stormwater General/Request for Information
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There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

- Compliance & Enforcement – Noise Complaint (Daytime)
- Local Roads - Barriers and Rails - Replacement/Maintenance Asset Requests
- Local Road Marking - Request for re-marking
- Water - All water leaks - Known Issue

The table below shows Services Request’s that are higher in numbers and have a mix of statuses.

Service Request Subtype	Notes	Completed	Under Investigation/ Scheduled for Completion
Animal Services	Dog Aggressive/Rushed towards across the Te Puke – Eastern Community Board Area	1	1
Animal Services	Dog Barking (address of dog required) across the Te Puke – Eastern Community Board Area	5	2
Animal Services	Dog Roaming within the Te Puke – Eastern Community Board Area	10	0
Animal Services	Dog Found and Collected across the Te Puke – Eastern Community Board Area	3	1
Animal Services	Lost Dog across the Te Puke – Eastern Community Board Area	6	0
Animal Services	General Enquiries from the public across the community board area	3	0
Building Compliance	Enquiries form across the Te Puke – Eastern Community board area	3	0
Building Act Compliance	General enquiries from across the Te Puke – Eastern Community board area	2	1
Building Admin	General enquiries from across the community board area	15	0
Building Inspectors	Call back requests from across the community board area	6	0

Building Act Compliance	Swimming Pool Enquiries from across the community board area	2	1
Cemetery Enquiries	Enquiries and requests from across the Te Puke – Eastern Community Board area	25	0
Compliance & Enforcement	Abandoned Vehicle (For Burnt Vehicle) reports from across the community board area	5	1
Compliance & Enforcement	Bylaw Issues (Smell/ Smoke/ Vermin/ Insect) reports from across the community board area	1	1
Compliance & Enforcement	General enquiries from across the community board area	8	3
Customer Service Planning	General enquiries and call back requests from across the community board area	45	1
Kerbside Collective	Damaged Bin - Replace/Repair requests from across the Te Puke – Eastern Community board area	12	1
Kerbside Collective	General enquiries from across the community board area	2	1
Kerbside Collective	Lost/Stolen Bin reports from across the community board area	4	1
Kerbside Collective	Missed Collection – Investigation requests from across the community board area	8	0
Land Development Engineering	General enquiries and call back requests from across the community board area	2	0

Local Roads	Cesspit, Grill, Gutters & Drains (sealed road) Replacement/Maintenance Asset Requests	7	2
Local Roads	Bus Shelters (Rural only) requests or enquiries from across the community board area	2	0
Local Roads	Detritus (Loose Chips/Sand/Dead Animal (Not Dogs) reports from across the community	1	1
Local Roads	Footpaths on Local Road Replacement/Maintenance Asset Requests	3	1
Local Roads	General reports and enquiries from across the community board area	20	6
Local Roads	Lighting - Replacement/Maintenance Asset Requests	12	0
Local Roads- Tree Requests	Request for trimming or removal of fallen tree/branch	9	1
Local Roads	Signs (damaged/graffiti) reports from across the Te Puke – Eastern Community Board area	2	2
Local Roads	Road Surface Defects – Sealed reports from across the community board area	8	5
Local Roads	Road Surface Defects – Unsealed reports from across the community board area	7	2
Local Roads	Reports of a Slip/Flood/Crash/Spill on Local Road across the community board area	4	1

Local Roads	Vegetation (not trees)/mowing requests from across the community board area	28	3
Reserves & Facilities	General enquiries from across the community board area	4	0
Reserves & Facilities	Reports of graffiti in reserves from across the community board area	3	1
Reserves & Facilities	Reports of litter/Litter Bins or dumping in Reserve	5	0
Reserves & Facilities	Mowing and Vegetation/Gardens (NOT Trees)	2	1
Reserves & Facilities	Requests regarding public toilets (Hygiene/Paper ONLY)	7	0
Reserves & Facilities	General enquiries from across the community board area	6	2
Wastewater	Reports of pumpstation Issue or Blockage across the community board area	5	1
Wastewater	General enquiries or requests for information from across the community board area	3	0
Water	Reports for water leaks from across the community board area	4	0
Water	Notifications of emergency shutdowns across the community board area	1	2
Water	Reports of no water within the community board area	4	0
Water	Reports of water pressure too high or low across the community board area	7	0

9.7 TE PUKE – EASTERN COMMUNITY BOARD – FINANCIAL REPORT – APRIL 2026**File Number:** A7294111**Author:** Paula Clode, Finance Partner**Authoriser:** Charille–Ann Schoeman, Finance Partner**EXECUTIVE SUMMARY**

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached is the financial statement for the period ended 30 April 2026 (**Attachment 1**).

Total operational costs are under budget by \$30,175 for the year-to-date 30 April 2026.

Summary of reserve balances, current year to date transactions and committed spend are as follows;

	Te Puke Community Board Reserve	Te Puke – Eastern Community Board Reserve	Community Roading	Town Centre Development
Opening Balance	124,601	-	884,518	169,937
Current year	(8,695)	-	(16,297)	-
Committed spend	(32,500)	-	(274,810)	-
Balance after Committed	83,406	-	593,411	169,937

RECOMMENDATION

The Finance Partner's report dated 4 June 2026 titled 'Te Puke – Eastern Community Board – Financial Report – April 2026', be received.

FINANCIAL REPORT BREAKDOWN OF OPERATIONAL SPEND

The following two accounts are a detailed breakdown from the Financial Statements 30 April 2026 (**Attachment 1**).

1. COMMUNITY BOARD GRANTS

Community Boards consider grant applications from eligible groups within their area throughout the year. Budget for the year is \$15,876. The following table outlines the grants that have been paid this year, committed spend and remainder of budget for the year.

Date	Description	Spent YTD
31 Jul 2025 (TPC25-4.11)	Te Puke Memorial Hall, 6x3m decorated red and gold Christmas garlands.	2,446
12 Feb 2026 (TECB26-1.8)	Te Puke Pony Club, upgrading locks on the Club sheds and gates.	534
12 Feb 2026 (TECB26-1.9)	Te Puke Citizens RSA Te Puke ANZAC Committee, costs of catering and other operating expenses for ANZAC day.	1,500
	2025/26 Total grants paid to date	4,480
Less Committed		
	No further commitments	
	Remaining Grants Budget available	11,396

2. CONTINGENCY

The following table shows any operational expenditure approved to come from the Contingency budget. Total budget for the year is \$23,076. The following table outlines anything that has been paid this year, committed spend and remainder of budget for the year.

Date	Description	Spent YTD
3 Jul 2025	Flowers for Michael Pittar's family	200
29 May 2025	Blomquist Bakery - catering	125
13 Nov 2025	Badge King – Name badges	47
5 Dec 2025	Badge King – Name badges	31
	2025/26 Total Contingency paid to date	403
Less Committed		
31 Jul 2025 (TPC25-4.18)	Purchase of Christmas and Easter main street flags.	4,000
9 Apr 2026 (TECB26-2.4)	Fund the month operational costs of the Jubilee Park Wi-Fi while other funding options are considered by Council. (Estimate of \$90/month for 14 months from May 2026 - June 2027)	1,260
9 Apr 2026 (TECB26-2.6)	Purchase of a wreath for the Te Puke Anzac Day service.	200
	Remaining Contingency Budget available	17,213

2025/26 TE PUKE – EASTERN COMMUNITY BOARD RESERVE ANALYSIS

The following tables show projects funded directly from the Community Board Reserve Accounts, including both projects that have been completed and those that are still in progress.

Te Puke Community Board Reserve				\$
2025/26 Opening balance				124,601
Less Current Year spend				
Contribution to Disc Golf Course. (TPC24-5.16)				(8,695)
Available balance as at 30 April 2026				115,906
Less Committed				
Meeting Date	Project	Status	Spent	Remaining Funds
28 July 2022 (TPC22-4.5)	Approve up to \$30,000 to be paid from Te Puke Community Board Reserve Account for costs relating to the Te Puke Story Boards Project.	Not Started	-	(30,000)
3 Apr 2025 (TPC25-2.3)	Approves a budget of \$2,500 from the Reserves Account to carry out an initial public engagement workshop on a community plan with residents of Te Puke.	Not started	-	(2,500)
2025/26 Closing balance after committed expenditure				83,406

Te Puke – Eastern Town Community Board Reserve		\$
2025/26 Opening balance		-
Less Current Year spend		
No current year transactions		-
Less Committed		
No commitments		-
2025/26 Closing balance after committed expenditure		-

2025/26 TE PUKE COMMUNITY BOARD ROADING ALLOCATION:

The following table shows a detailed breakdown of the Community Board Roding Account including both completed and in progress projects funded from the Community Board Roding Allocation.

Te Puke Community Board Roding				\$
2025/26 Opening balance				884,518
Plus, Interest on roading account balance				29,226
Plus, Roding rate income allocation 2025/26				333,180
Less Current Year spend				
Heritage Plaza, costs relating to the design and installation. (TPC24-4.7)				(117,707)
Plus, Council Transport Activity contribution to Heritage Plaza project, Stage 1.				100,000
Te Puke Quarry Road footpath, construction of a footpath along Te Puke Quarry Road between the Eastpack entranceway and the Raparapahoe Stream Bridge. (TPC25-3.1)				(190,958)
Bus Shelter Manoeka Road (TPC24-5.18)				(3,914)
Waiari Bridge Area Restoration (TPC25-3.2)				(166,124)
Available balance as at 30 April 2026				868,221
Less Committed				
Meeting Date	Project	Status	Spent	Remaining Committed
1 Aug 2024 (TPC24-4.7)	Approve a budget of up to \$100,000 out of the Roding Account for the costs relating to the design and installation of the Heritage Plaza, contingent on the concept design being approved by the Board.	Stage 1 complete	(68,001)	(31,999)
1 Aug 2024 (TPC24-4.8)	Landscape Road Footpath. Approve a budget of \$100,000 from the Roding Account for the design and installation of a footpath on Landscape Road along the road reserve in McLoughlin Park.	In Progress	(7,107)	(92,893)

Meeting Date	Project	Status	Spent	Remaining Committed
29 May 2025 (TPC25-3.1)	Te Puke Quarry Road Footpath. Approve a budget of up to \$207,000 from the Roding Account to fund the construction of a footpath along Te Puke Quarry Road between the Eastpack entranceway and the Raparapahoe Stream Bridge.	In Progress	(190,958)	(16,042)
29 May 2025 (TPC25-3.2)	Waiāri Bridge Area Restoration. Approve budget of up to \$300,000 from the Community Board Roding Account as a funding contribution to the Waiāri Bridge Area Restoration Project, on the condition that the construction of a bridge of the Waiāri is a priority within the project.	In Progress	(166,124)	(133,876)
2025/26 Closing balance after committed expenditure				593,411

TE PUKE TOWN CENTRE DEVELOPMENT:

The Town Centre Development Fund was collected as a district-wide targeted rate and operated on a four-year rotational basis, with funds spent in different town centres each cycle. Community Boards recommended how funds were used in their towns. The Fund has now been discontinued as part of the Long-Term Plan 2024–2034. The remaining balance has been equally distributed among the district’s main town centres, and each Community Board can recommend to Council how their town’s portion should be spent.

Te Puke Town Centre Development Fund	\$
2025/26 Opening balance	169,937
Less Current Year spend	
No current year transactions	-
Less Committed	
No commitments	-
2025/26 Closing balance after committed expenditure	169,937

ATTACHMENTS

1. **Te Puke Eastern Community Board Financial Statements - April 2026** [↓](#)

Western Bay of Plenty District Council						
Income and Expenditure Statement						
For the period ended 30 April 2026						
Te Puke – Eastern Community Board						
	Year to Date				Full Year	Last Year
	Actual	Budget	Variance (Unfav)/Fa		Budget	Actual
	\$	\$	\$		\$	\$
Direct Costs						
Contingency	403	19,230	18,827	<input checked="" type="checkbox"/>	23,076	28,415
Grants	4,480	13,230	8,750	<input checked="" type="checkbox"/>	15,876	16,689
Mileage Allowance	-	940	940	<input checked="" type="checkbox"/>	1,128	-
Community Board Remuneration	38,703	40,360	1,657	<input checked="" type="checkbox"/>	48,321	30,669
Security	-	-	-	<input checked="" type="checkbox"/>	-	1,273
Street Decoration	-	-	-	<input checked="" type="checkbox"/>	-	7,374
Inter Department Charges	43,090	43,090	-	<input checked="" type="checkbox"/>	51,708	48,500
Operating Costs	86,675	116,850	30,175	<input checked="" type="checkbox"/>	140,109	132,920
Total Operating Costs	86,675	116,850	30,175	<input checked="" type="checkbox"/>	140,109	132,920
Total Costs	86,675	116,850	30,175	<input checked="" type="checkbox"/>	140,109	132,920
Income						
Rate Income	116,750	116,750	-	<input checked="" type="checkbox"/>	140,102	115,818
Total Direct Income	116,750	116,750	-	<input checked="" type="checkbox"/>	140,102	115,818
Net Cost of Service	30,075	(100)	30,175	<input checked="" type="checkbox"/>	(7)	(17,103)
				<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
				<input checked="" type="checkbox"/>	<i>Unfavourable Variance</i>	

10 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA

10.1 TE PUKE – EASTERN COMMUNITY BOARD – WORKSHOP NOTES – MARCH 2026

File Number: A7279974

Author: Ella Logan, Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

Notes from the Te Puke – Eastern Community Board workshops on 5 March and 25 March have been attached for information.

ATTACHMENTS

- 1. Te Puke – Eastern Community Board – Workshop Notes – 25 March 2026** [↓](#)
- 2. Te Puke – Eastern Community Board – Workshop Notes – 5 March 2026** [↓](#)

**TE PUKE – EASTERN COMMUNITY BOARD
WORKSHOP**

DATE:	Wednesday, 25 March 2026 at 6.00pm
HELD:	Te Puke Board Room
TOPICS:	1. Community Board Action Plan
MEMBERS PRESENT:	Chairperson D Snell, Deputy Chairperson S Benning, Member M Singh Mann, Member K Summerhays, Member M Williams, Councillor G Dally.
APOLOGIES:	Councillor L Rae
STAFF IN ATTENDANCE:	R Gallagher (Senior Policy Analyst), R Garrett (Governance Manager) and E Logan (Governance Advisor).

Community Board Action Plan

The Senior Policy Analyst, supported by the Governance Manager, facilitated a discussion on the development of the Community Board's Action Plan.

Action Plans

- An overview of Community Board Action Plans was provided. It was noted that the action plan would assist the Community Boards with setting their priorities for the triennium.
- The Board was advised to link their actions to key objectives that could be outlined in their plan.

- The Board was advised to provide timeframes for their actions (e.g. year one, two or three of the triennium) and to limit actions in their plan to those that the Board could progress rather than what they wanted Council to undertake. It was noted that the Board could play an advocacy role to encourage Council to progress some projects.

The workshop closed at 7.46pm.

**TE PUKE – EASTERN COMMUNITY BOARD
WORKSHOP**

DATE:	Thursday, 05 March 2026 at 5:30pm
HELD:	Te Puke Board Room
TOPICS:	<ol style="list-style-type: none"> 1. Ben Keys Playground and Jubilee Park Shade Cover 2. Jellicoe Street Vegetation Safety Issues – Project Scope 3. Annual Plan/Long-Term Plan/Te Puke Spatial Plan
MEMBERS PRESENT:	Chairperson D Snell, Deputy Chairperson S Benning, Member M Singh Mann, Member K Summerhays, Member M Williams, Councillor G Dally, and Councillor L Ræ.
APOLOGIES:	Nil
STAFF IN ATTENDANCE:	M Leighton (Policy and Planning Manager), K McGinity (Legislative Reform and Special Projects Strategic Advisor), R Gallagher (Senior Policy Analyst), R Garrett (Governance Manager), E Logan (Governance Advisor).

Ben Keys Playground and Jubilee Park Shade Cover

The Governance Advisor presented the Board with cost estimates for the installation of shade sails at both Ben Keys Playground and Jubilee Park.

- At the end of the previous 2022–2025 triennium, the Te Puke Community Board requested that staff provide cost estimates for the purchase and installation of shade covers at the Ben Keys Playground BBQ area and the Jubilee Park BBQ area.
- Members raised concerns that funding these shade sails could set an expectation of the Community Board funding all shade sails, noting that there could be other areas in need of shade sails as well.
- Members noted that the intention to purchase and install shade sails could be included in their Community Board Action Plan.

Te Puke – Eastern Community Board Workshop Notes – 05 March 2026

- Members expressed concerns about children climbing up the poles of the shade sail and the risks that could bring for child safety.

DIRECTION	RESPONSIBLE
<ul style="list-style-type: none"> • Request the Reserves and Facilities staff to obtain a quote for a tin roof shelter. • Include a decision report in the Boards future meeting agenda. 	Governance Advisor

Jellicoe Street Vegetation Safety Issues – Project Scope
<p>The Board discussed the need to address the safety issues on Jellicoe Street that were being caused by the vegetation in the medium strip.</p> <ul style="list-style-type: none"> • The Board noted that the removal of the high grass in the medium strip from Pizza Hutt to the BP was of high importance. • Members requested that the old hoses be removed as they were no longer used. • It was suggested that all removed plants be relocated to a reserve area where they could be accessed and taken home by members of the community. <p>The Board also discussed several other areas in Te Puke that required attention, including:</p> <ul style="list-style-type: none"> • The Ivy growing up the kōwhai trees and extending onto the road along Joslyn Street. • The gardens outside New World needing maintenance and tidying. • The tree/bush near the Pathlab requiring removal or cutting back.

Annual Plan/Long-Term Plan/Te Puke Spatial Plan
<p>The Policy and Planning Manager and the Legislative Reform and Special Projects Strategic Advisor facilitated a discussion about the Annual Plan, Long-Term Plan and the Te Puke Spatial Plan.</p>

Te Puke – Eastern Community Board Workshop Notes – 05 March 2026

Long-Term Plan

- An overview of the Long-Term Plan (LTP) process was provided to the Community Board
- Members were advised to attend Council's LTP events and provide feedback on the LTP, particularly around key priority projects for their area.
- The Board raised concerns about lack of support they receive to write submissions, including the lack of data they have to back up their comments.
- Staff noted that it was the Boards role to write submissions and that all other submitters were responsible for writing their own submission.
- The Board briefly outlined some of their key priorities for their area that they felt should be included in the LTP. These included:
 - Congestion issues in Te Puke
 - Public Transport
 - Bramble Bridge, including the intersection
 - Upgrade Toilet on Commerce Lane
 - Crossing across main road in Paengaroa

6.55pm Workshop Adjourned

7.00pm Workshop reconvened

Annual Plan

- An overview of the Annual Plan consultation arrangements was provided to the Board.
- It was noted that consultation would be undertaken on how Community Boards would be funded.
- The Community Roding allocation that was provided to Community Boards would also be consulted on. Council was looking to reduce the overall budget for this to \$500,000 from approximately \$900,000.
- It was noted that the Board were able to recommend to Council what should be included in as outcomes in Councils service delivery contracts with EPIC Te Puke and CoLAB.

Te Puke Spatial Plan

- An overview of the Te Puke Spatial Plan process and consultation arrangements were provided to the Board.
- Staff talked through each of the questions that made up the pre-engagement document.

Te Puke – Eastern Community Board Workshop Notes – 05 March 2026

- It was noted that submitters were not confined to only providing feedback on the consultation questions, wider feedback could be provided.
- It was likely that there would be further targeted engagement following a traffic survey.
- Board members were encouraged to attend the Family Fun Day on 21 March.

RELEVANT ACTIONS	RESPONSIBLE
<ul style="list-style-type: none"> • Present outcome of Te Puke Spatial Plan pre-engagement with the Board. 	Legislative Reform and Special Projects Strategic Advisor

The workshop closed at 8:30pm.