

Mā tō tātou takiwā
For our District

**Ōmokoroa–Kaimai
Community Board**

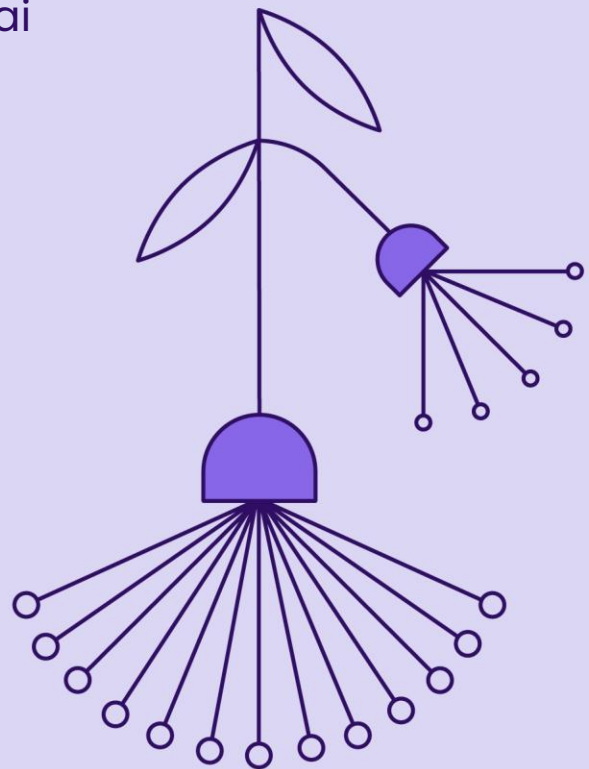
Poari ā Hapori o Ōmokoroa – Kaimai

OKCB26-3

Tuesday, 9 June 2026, 6.00pm

Pyes Pa Hall, 724 Pyes Pa Road, Pyes Pa

[Join Zoom Meeting](#)



Ōmokoroa–Kaimai Community Board

Membership:

Chairperson	Chris Dever
Deputy Chairperson	Bevan Rakoia
Members	Tina Akuhata Murray Marshall Tania Tuhakaraina Keith Wisnesky Councillor Tracey Coxhead Deputy Mayor Margaret Murray Bengé
Quorum	4
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that an Ōmokoroa–Kaimai Community Board Meeting will be held in the Pyes Pa Hall, 724 Pyes Pa Road, Pyes Pa or [Join Zoom Meeting](#)

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1 PRESENT – NGĀ MEMA KEI KONEI

2 IN ATTENDANCE – I TAE AKE

3 APOLOGIES – NGĀ WHAKAPAHĀ

4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI

5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 TRANSFER TO PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI NGĀ TAKE MUNA

7 PUBLIC FORUM – WĀHANGA TŪMATANUI

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI

8.1 MINUTES OF THE ŌMOKOROA-KAIMAI COMMUNITY BOARD MEETING HELD ON 14 APRIL 2026

File Number: A7307803

Author: Pernille Osborne, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Ōmokoroa-Kaimai Community Board Meeting held on 14 April 2026 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. Minutes of the Ōmokoroa-Kaimai Community Board Meeting held on 14 April 2026

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
ŌMOKOROA-KAIMAI COMMUNITY BOARD MEETING NO. OKCB26-2
HELD IN THE ŌMOKOROA PAVILION, 28 WESTERN AVENUE, ŌMOKOROA
ON TUESDAY, 14 APRIL 2026 AT 6.00PM**

1 PRESENT – NGĀ MEMA KEI KONEI

Chairperson C Dever, Member T Akuhata, Deputy B Rakoia, Member K Wisnesky, Member M Marshall, Member T Tuhakaraina, Deputy Mayor M Murray-Benge and Cr T Coxhead

2 IN ATTENDANCE – I TAE AKE

P Osborne (Senior Governance Advisor) and B Singh (General Manager Infrastructure Services)

3 APOLOGIES – NGĀ WHAKAPAHĀ

APOLOGY

RESOLUTION OKCB26-2.1

Moved: Member K Wisnesky

Seconded: Member T Akuhata

That the apologies for lateness from Deputy Mayor Murray-Benge and Cr Coxhead be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI

Nil

5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA

Nil

6 TRANSFER OF PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI NGĀ TAKE MUNA

Nil

7 PUBLIC FORUM – WĀHANGA TŪMATANUI

7.1 CATHERINE MCDONALD - ŌMOKOROA COMMUNITY-LED DEVELOPMENT COORDINATOR

Ms McDonald was in attendance to represent a group of locals who wished to see more recreational activities in Ōmokoroa. She provided Tabled Item 1 which noted the following updates:

- As part of her role, she was tasked with working alongside the community to identify and fill the current gaps.
- With the population constantly growing, the need for recreation resources was also growing.
- The current Kaimai Reserve Management Plan provided for additional sports courts in Western Avenue, and noted that this was a good location.
- She acknowledged that the Ōmokoroa Tennis Club had submitted a proposal to Council for two additional tennis hard courts and one multi-sport court. The groups wished to work together with the Council to understand if this was a feasible location.
- If a joint solution was found she noted that they intended to work alongside the Tennis Club on planning, fundraising and implementation.

6.08pm Deputy Mayor Murray-Benge and Cr Coxhead entered the hui.

- If the location was not deemed feasible, then the group wished to work with Council to identify another location, noting that if a full court could not be obtained, then they would like consideration of a 3x3 basketball court.
- Parafed had expressed an interest in being involved to ensure accessibility for the whole community.

Ms McDonald responded to pātai as follows:

- Courts at the schools were the only alternative for young people to use in regard to recreational resources.
- An assets mapping was commissioned by Council in 2025 which highlighted the gap in provision of recreational resources for young people.
- She was not aware of the exact number of people with disabilities within Ōmokoroa, but knew there were a few that may require access to the potential court.

7.2 CORINNE PAYNE – ŌMOKOROA SETTLERS HALL – GRANT APPLICATION

Ms Payne was in attendance on behalf of the Ōmokoroa Settler Hall to speak in support of their grant application. She noted the following points:

- They had an old fence running to the side of the hall that they would like to replace, noting that they had thought of incorporating a centennial project, as they would be celebrating 100 years in 2029.
- Their proposal was for the fence project to reflect a timeline of the hall from when it was first established by the community.

Ms Payne responded to pātai as follows:

- Quotes had been sought and the builder was ready to go, so as soon as the funding was secured the work could begin on the fence.
- At this stage they were still determining what would go on the panels of the fence as part of the timeline.
- The group was aware that they could look into applying for a Creative Community Scheme grant from the artwork perspective, noting that this would be Stage 2 of the project, with the building of the fence being Stage 1.
- With the group volunteering time and work into the removal of the current fence, they were able to halve the cost of the builder for the erecting of the new fence. This allowed the group to work with sign writers to ensure they produced high quality panels.

7.3 KEN HOLYOAKE – STORMWATER ISSUES – ŌMOKOROA GOLF COURSE

Mr Holyoake was in attendance to speak to the Board in relation to stormwater issues being faced on the Ōmokoroa Golf Course. He spoke to [PowerPoint Presentation 1](#) that showed the issues they were having with flooding at the golf course.

Mr Holyoake responded to pātai as follows:

- Due to the recent weather events the golf course had flooded five times, whereas in previous years it may have happened once.
- The example of a proposed solution was for something similar to the floodgate that Council had already installed on the seawall.
- In relation to upstream solutions, it was noted that there were stormwater ponds in the areas like Kaimai Views.

The Chairperson acknowledged the presentation and noted that this was a project that should be considered as part of the Long Term Plan.

8 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI

8.1 MINUTES OF THE ŌMOKOROA-KAIMAI COMMUNITY BOARD MEETING HELD ON 17 FEBRUARY 2026

RESOLUTION OKCB26-2.2

Moved: Member M Marshall

Seconded: Cr T Coxhead

1. That the Minutes of the Ōmokoroa – Kaimai Community Board Meeting held on 17 February 2026 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson’s electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS – NGĀ PŪRONGO

9.1 ŌMOKOROA-KAIMAI COMMUNITY BOARD – CHAIRPERSON'S REPORT – APRIL 2026

The Board considered a report dated 14 April 2026 from the Chairperson, who spoke to the following points in his report:

- There would be a discussion around how the subdivisions could better feed updates and topics into the Chairperson’s Report moving forward.
- Member Marshall would be presenting the wreath on behalf of the Community Board at the service being held in Ōmokoroa. If a Councillor was going to attend the service in Ōmokoroa, this information would be relayed to the Chair closer to the time.

RESOLUTION OKCB26-2.3

Moved: Chairperson C Dever

Seconded: Member M Marshall

That the Chairperson’s report dated 14 April 2026 titled ‘Ōmokoroa-Kaimai Community Board – Chairperson’s Report – April 2026’ be received.

CARRIED

9.2 ŌMOKOROA-KAIMAI COMMUNITY BOARD – COUNCILLOR'S REPORT – APRIL 2026

The Board considered a report dated 14 April 2026 from Councillor Coxhead, who spoke to the following points in her report.

Local Waters Done Well

- Council resolved to form a Multi-Council Water Organisation with Tauranga City Council on 2 April 2026, with a 'go live' date of 1 July 2027.

CCTV

- There were a few concerns shared regarding the use of the footage attained from the CCTV cameras.
- Members noted that there was theft and vandalism taking place in Waitui Reserve in Te Puna and suggested that consideration should be given to having a camera installed there.
- The CCTV Fund was not open yet, however staff would send information regarding this fund through to Community Board members following the hui.

RESOLUTION OKCB26-2.4

Moved: Cr T Coxhead

Seconded: Deputy Mayor M Murray-Benge

That Councillor Coxhead's report dated 14 April 2026 titled 'Ōmokoroa-Kaimai Community Board – Councillor's Report – April 2026' be received.

CARRIED

9.3 ŌMOKOROA-KAIMAI COMMUNITY BOARD – GRANT APPLICATIONS – APRIL 2026

The Board considered a report dated 14 April 2026 from the Senior Governance Advisor. The report was taken as read, with the following discussion:

- The previous Ōmokoroa Community Board had supported the deck project around the Ōmokoroa Settlers Hall.
- It would be appropriate for the Board to consider funding this from the Ōmokoroa Community Board Reserve Account, noting that these funds were ring-fenced for just the Ōmokoroa Community.

RESOLUTION OKCB26-2.5

Moved: Chairperson C Dever

Seconded: Deputy Mayor M Murray-Benge

1. That the Senior Governance Advisor’s report dated 14 April 2026, titled ‘Ōmokoroa-Kaimai Community Board – Grant Applications – April 2026’, be received.
2. That the Ōmokoroa-Kaimai Community Board approves the grant application from the Ōmokoroa Settlers Hall Committee for \$12,000 (plus GST if any) to contribute to funding for a fence and gate along the west side of the Settlers Hall. This grant will be funded from the Ōmokoroa Community Board Reserves Account.

CARRIED

**9.4 ŌMOKOROA-KAIMAI COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT
- APRIL 2026**

The Board considered a report dated 14 April 2026 from the Senior Governance Advisor. The report was taken as read, with the following discussion:

SR System

- There was a request for a dataset of some sort that would allow members to understand how long requests were taking to resolve, including the rationale for the delay.
- It was noted that for future reports the SR summary would be divided into the Board subdivisions to allow members to understand the themes of their areas better.

MacDonnell/Bramley Reserve – Neighbourhood Fruit Tree Garden

- Acknowledgement was made of the amazing work of community member Peter Goad specifically in relation to the project being driven at the reserve.

Ōmokoroa Relocation of “The Rock”

- The General Manager Infrastructure Services noted that a presentation to the Board would be provided at their next workshop prior to a decision report being considered at their next hui scheduled 9 June 2026.
- There was concern regarding members being provided sufficient information and time to understand the community’s view in relation to the proposed relocation site.
- There was a request for information regarding the history of the lizard that was previously on the rock. Staff agreed to follow this up.

RESOLUTION OKCB26-2.6

Moved: Member T Akuhata

Seconded: Deputy B Rakoia

That the Senior Governance Advisor’s report dated 14 April 2026 titled ‘Ōmokoroa–Kaimai Projects and Operations Report – April 2026’ be received.

CARRIED

9.5 ŌMOKOROA-KAIMAI COMMUNITY BOARD – FINANCIAL REPORT – FEBRUARY 2026

The Board considered a report dated 14 April 2026 from the Finance Business Partner. The report was taken as read. The Board was encouraged to remind community groups to submit grant applications to the next Community Board meeting, noting that it was their last hui before the end of the 2025/26 financial year.

RESOLUTION OKCB26-2.7

Moved: Chairperson C Dever

Seconded: Cr T Coxhead

That the Finance Business Partner’s report dated 14 April 2026 titled ‘Ōmokoroa–Kaimai Community Board – Financial Report – February 2026’, be received.

CARRIED

10 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA

Nil

The Meeting closed at 7.29pm.

Confirmed as a true and correct record at the Ōmokoroa–Kaimai Community Board meeting held on 9 June 2026.

.....
Chairperson C Dever

CHAIRPERSON

9 REPORTS – NGĀ PŪRONGO

9.1 ŌMOKOROA-KAIMAI COMMUNITY BOARD – CHAIRPERSON'S REPORT – JUNE 2026

File Number: A7265779

Author: Chris Dever, Community Board Chairperson

Authoriser: Brad Singh, General Manager Infrastructure Group

EXECUTIVE SUMMARY

The purpose of this report is for the Ōmokoroa-Kaimai Community Board to provide information and updates on events and matters within each of the community sub-divisions.

RECOMMENDATION

That the Chairperson's report dated 9 June 2026 titled 'Ōmokoroa-Kaimai Community Board – Chairperson's Report – June 2026' be received.

The Board continues to operate effectively, with a strong desire to progress Community Board Plan activities. Initial planning began at our last workshop, and further progress will require support and guidance from Council staff.

ŌMOKOROA SUB-DIVISION

Ōmokoroa sub-division representatives Chairperson Dever and Member Marshall provided the following updates.

Community dissatisfaction with mowing levels remains high. In August 2025, Council reduced mowing frequency from 3–16 mows per year to just six. This reduction generated significant concern across all wards. In December 2025, Council adopted a compromise position that the community understood to be approximately 12 (not necessarily monthly) mows per year.

Despite this adjustment, dissatisfaction has continued. In May 2026, concerns escalated again, prompting a large volume of community feedback. Following our request, Council responded quickly with mowing, but residents remain clear that the current level of service is inadequate.

A recent resident complaint prompted us to examine the actual service levels being applied. It appears that many councillors and Community Board members may not have realised that most Ōmokoroa roads are classified as 'low volume' under ONRC. As a result, these roads receive only eight (not 12) mows per year under the December

schedule. It is unlikely that councillors fully appreciated the implications of this classification at the time they approved the revised mowing schedule.

For example, **Linley Park Drive** is classified as ‘low volume’ and receives only eight mows annually. This is despite being Ōmokoroa’s longest suburban feeder road, connecting directly to Ōmokoroa Road, spanning approximately two kilometres, containing 6–7 side roads, and servicing around 233 houses. Approximately one kilometre of this road forms part of the Ōmokoroa to Tauranga Cycleway.

As Chairperson, I acknowledge that I have been publicly stating that Ōmokoroa receives 12 mows per year, and I am personally disappointed to discover that this is not the case.

Additional concerns continue to be raised regarding other aspects of road care, including the absence of spraying, lack of kerb vacuuming, and ongoing water flow from springs into gutters.

It is clear that the status quo does not meet community expectations. I have requested a map showing One Network Road (ONRC) classifications for all Ōmokoroa streets to support further discussion.

KAIMAI WESTERN SUB-DIVISION

Kaimai Western sub-division representatives Member Tuhakaraina and Member Akuhata provided the following updates.

Tania and Tina have both been active in their communities.

There have been ongoing discussions regarding the installation of a toilet at Maramatanga Park and ensuring this project is included in the LTP and Annual Plan. Additional proposals include funding rubbish bins, a solar light for the half basketball court, and a BBQ at the park. These items will be considered at the next Board workshop.

Maramatanga Park is well used by the wider community, and a new group, **Friends of Maramatanga**, has formed to support the space.

There have also been discussions regarding the Oturu Stream and the need for work on Council land. A community group has been maintaining this area for some time and now requires funding for sprays and weed control. Councillors and Community Board members have offered support.

Tar-seal dumping on Borell Road continues to be an issue, although the seal has now set. Councillor Coxhead has this matter noted.

Stormwater issues persist in Te Puna, particularly on Station Road, Tei Hana Road, and Armstrong Road, where culvert sizes and placements require review.

Discussions have also taken place with Councillor Elvin regarding speed bumps on Te Puna Road. It is now clear that alternative traffic-calming measures such as chicanes and medians may be more appropriate.

KAIMAI EASTERN SUB-DIVISION

Kaimai Eastern sub-division representatives Deputy Chairperson Rakoia and Member Wisnesky provided the following updates.

This subdivision continues to receive no sewage, water, or rubbish services. Concerns remain regarding roading conditions and stormwater management, particularly following recent weather events.

9.2 ŌMOKOROA-KAIMAI COMMUNITY BOARD – COUNCILLOR’S REPORT – JUNE 2026

File Number: A7298956

Author: Margaret Murray-Benge, Deputy Mayor

Authoriser: Brad Singh, General Manager Infrastructure Group

EXECUTIVE SUMMARY

The purpose of this report is for Deputy Mayor Murray-Benge to provide the Board with updates on the items listed below.

RECOMMENDATION

That Deputy Mayor Murray-Benge’s report dated 9 June 2026 titled ‘Ōmokoroa-Kaimai Community Board – Councillor’s Report – June 2026’ be received.

REPORT

Community Board role and delegations

Following on through our review of community board role and delegations, the Council meeting held 28 May 2026, Council adopted the new Community Board Terms of Reference. No changes were made at the meeting to the Terms of Reference, which are largely as workshopped with you all, with the minor changes indicated previously, being:

- Clarifying the attendance of the Community Board Chair at Council workshops and meetings. The intent is to make it clearer that the Chair could attend these workshops and meetings where attendance is relevant and approved by either the Committee Chair or the Mayor.
- There was also some discussion about how the Mayor’s Accord should sit alongside the role and delegations. The decision was around whether the Accord will:
 - form part of the formal Terms of Reference, or
 - simply be referenced within the Terms of Reference, with a link to the Accord on Council’s website. This approach would allow the Accord to continue as a living document, able to be updated over time.
- There was also support from Councillors on the continued work towards Community Board Action Plans, the development of these Action Plans will continue alongside the finalisation of the role and delegations.

The Council agenda is [here](#), with the Community Board paper starting at page 1317. Key features include Boards being able to approve expenditure from Town Centre Development Funds and a widening of Boards’ ability to use reserve funds, as well as clarity around Boards’ input into various Council processes and the importance of Board advocacy.

Annual Plan – Community Board decisions

The meeting also included decisions on a number of matters for Council's Annual Plan, following community consultation. These decisions will inform the final Annual Plan, which will be adopted towards the end of June. Of particular interest for Community Board's were the decisions made on Community Board funding and the Community Rooding Allocation.

The Community Board funding model adopted was a hybrid model, with all Board administrative costs being funded by General Rates and a Targeted Rate per Community Board area used to fund remuneration and local Board initiatives (grants and local projects).

In terms of Community Rooding allocation, the decision was that \$500,000 be allocated to the community rooding fund for 2026/27, with those funds allocated to community rooding areas according to the current allocation policy.

The Annual Plan Deliberations report starts at page 154 of the agenda, with the Board funding paper at page 1090 and the rooding allocation paper at page 1103.

Other Matters

Further, I met with the Chairman Dever on King's birthday, and we went over some issues.

1. We want the Community Board to be in a position to approve the siting of the basketball hoop on Western Avenue, somewhere near the skatepark we thought.
2. At Kaharoa Avenue opposite No. 1 school, we met three people in a very short time when they saw us speaking.
3. Children from this Avenue have no where safe to cross the road to the school.
4. On the right-hand side of the Avenue there is a huge Pohutakawa tree which needs attention as it is so big it is dangerous and I think we should support the staff to contact Powerco as the branches are interfering with the power lines. In addition, the tree needs attention as the branches need pruning.
5. We will welcome all Community Board members to the conversations about re-organisation, which we have only been given three months to come up with a solution. Hard lobbying should be done to extend the time for investigation.
6. The regional deal is a blueprint for council and Government to work together. There are three deals for the country and Auckland was the first, we are the second and Queenstown the third.

9.3 UPDATE ON RELOCATION OF "THE ROCK"

File Number: A7304977

Author: Annelie Badenhorst, Infrastructure Growth and Delivery Manager

Authoriser: Brad Singh, General Manager Infrastructure Group

EXECUTIVE SUMMARY

This report provides an update on progress towards the relocation of "The Rock" following Council's December 2025 decision. A roadside location has now been confirmed, with no services constraints identified and the Transportation Team confirming the site is appropriate from a safety perspective. The project will now progress to geotechnical investigation commencing from 2 June 2026, followed by detailed design, construction, and subsequent installation.

RECOMMENDATION

1. That the Infrastructure Growth and Delivery Manager's report dated 8 June 2026, titled Update on relocation of "The Rock", be received.
2. That the Ōmokoroa-Kaimai Community Board endorses the approach of relocating "The Rock" at the corner of Ōmokoroa Road and Prole Road, as shown in **Attachment 1**.

BACKGROUND

This report provides an update to the Ōmokoroa-Kaimai Community Board on progress towards the relocation of the community artwork known as "The Rock".

On 16 December 2025, Council considered options for the relocation of "The Rock" and confirmed that placement within roundabouts presented unacceptable safety risks, endorsing progression of a roadside location in collaboration with the Ōmokoroa-Kaimai Community Board and stakeholders.

Since that decision, a roadside location near the intersection of Ōmokoroa Road and Prole Road has been identified and confirmed through community board input, with the Transportation Team confirming the location is suitable from a safety perspective and service investigations confirming no underground constraints. The selected location at the corner of Ōmokoroa Road and Prole Road is shown by the red dot on the aerial image of **Attachment 1**.

With the location now confirmed, the project has moved into delivery, with geotechnical investigations commencing from 2 June 2026, followed by detailed design, foundation construction, and installation, representing an overall programme of approximately 6–8 weeks.

DISCUSSION/PROGRESS UPDATE

Location Confirmation

The roadside location has now been confirmed, following:

- Community Board input and stakeholder engagement
- Transportation safety assessment confirming the location is suitable
- Services investigations confirming there are no underground service conflicts

This confirms that the project can progress to delivery.

Technical Assessments Completed

The following key investigations have been completed:

- **Transportation safety review** – confirms the location is appropriate from a road safety perspective
- **Services location testing** – confirms no services conflicts in the proposed area

These outcomes align with the Council’s earlier direction to ensure a safe roadside solution.

Delivery Programme (Next Steps)

With the location confirmed, the remaining programme will be progressed as follows:

Step	Activity	Indicative Duration	Proposed Timing (from 2 June 2026)
1	Geotechnical assessment	~1–2 weeks	From June 2026
2	Foundation design and lift methodology	~3–4 weeks	Mid June–early July
3	Foundation construction	~2 weeks	July 2026
4	Curing (if required)	~1 week	July 2026
5	Crane lift and placement	1–3 days	Late July/early August

This represents an overall programme of approximately 6–8 weeks from confirmation through to installation.

Costs

Indicative relocation costs are estimated in the order of:

- \$40,000 – \$60,000, depending on design, crane requirements, traffic management, and ground conditions.

Consistent with Council's previous resolution, these costs will be met by the State Highway 2 Roundabout Project Team, resulting in no capital cost to Council.

Next Steps

The immediate next step is to initiate the geotechnical assessment, commencing from 2 June 2026, to confirm ground conditions and inform the foundation design.

Following this, detailed design, construction, and installation will proceed in accordance with the programme outlined above.

SIGNIFICANCE AND ENGAGEMENT

This report is provided for information only and is consistent with Council's previous determination that the matter is of low significance, while acknowledging strong community interest in the outcome.

Ongoing collaboration with the Ōmokoroa-Kaimai Community Board and stakeholders will continue through delivery.

CONCLUSION

Significant progress has been made since Council's December 2025 decision, with:

- A location confirmed
- Safety and services constraints resolved
- A clear delivery pathway established

The project now moves into the delivery phase, with geotechnical investigations commencing as the next key milestone.

ATTACHMENTS

1. **Confirmed Location - "The Rock" - Ōmokoroa** [↓](#)
2. **Response to Ōmokoroa Rock Placement** [↓](#)



● Confirmed Location

Response to Ōmokoroa Rock Placement: Addressing Safety Distinctions Between Trees and Rocks in Roundabouts

Response to Ōmokoroa Rock Placement

Addressing Safety Distinctions Between Trees and Rocks in Roundabouts

The Beca Safe System Assessment completed in November 2025 recommended against placing the 27-tonne Omokoroa Rock in roundabouts, scoring Option 1 (SH2/Omokoroa Roundabout) at 168 and Option 2 (Industrial Road Roundabout) at 71, compared to safer roadside options scoring. While this may seem inconsistent with allowing trees in roundabout centers, there are substantive technical safety distinctions that justify different treatment of these features.

Understanding the Omokoroa Rock Context

The Omokoroa Rock, also known as the Lizard Rock, has been a cherished community feature located next to the park and ride since approximately 2016. With no recorded crash history in its current location—approximately 8 metres from the carriageway in a low-speed environment—the rock has posed minimal risk. The challenge arises with proposed relocation to new roundabouts under construction at SH2/Omokoroa Road and Omokoroa Road/Industrial Access Road intersections. The Beca assessment evaluated five potential placement options using the NZTA Safe System Audit Guidelines 2022 framework, examining exposure, likelihood, and severity factors across multiple crash types including run-off-road, intersection, pedestrian, and motorcycle crashes. The assessment specifically flagged concerns about run-off-road crashes at speeds greater than 40 km/h and vulnerable road user impacts at speeds greater than 30 km/h.

Key Technical Safety Distinctions: Mass, Deformation, and Impact Characteristics

The fundamental safety difference between the 27-tonne Omokoroa Rock and trees lies in three critical engineering factors: mass, deformation behavior, and impact energy absorption. The Beca assessment explicitly identifies the rock as bringing any vehicle that collides with it to a sudden stop, with Fatal or Serious injury considered highly likely at impact speeds above 30-40 km/h. In contrast, trees—even mature specimens with substantial root systems—exhibit energy-absorbing characteristics through trunk deformation, branch breakage, and root system movement that rocks cannot replicate.

A 27-tonne solid rock represents an immovable object that transfers 100% of impact energy back to the vehicle and occupants. Trees, conversely, have natural deformation zones: the trunk can flex and fracture, branches can break away, and even well-established root systems allow some rotational movement during impact. This energy dissipation significantly reduces the severity of injuries compared to striking an

Response to Ōmokoroa Rock Placement: Addressing Safety Distinctions Between Trees and Rocks in Roundabouts

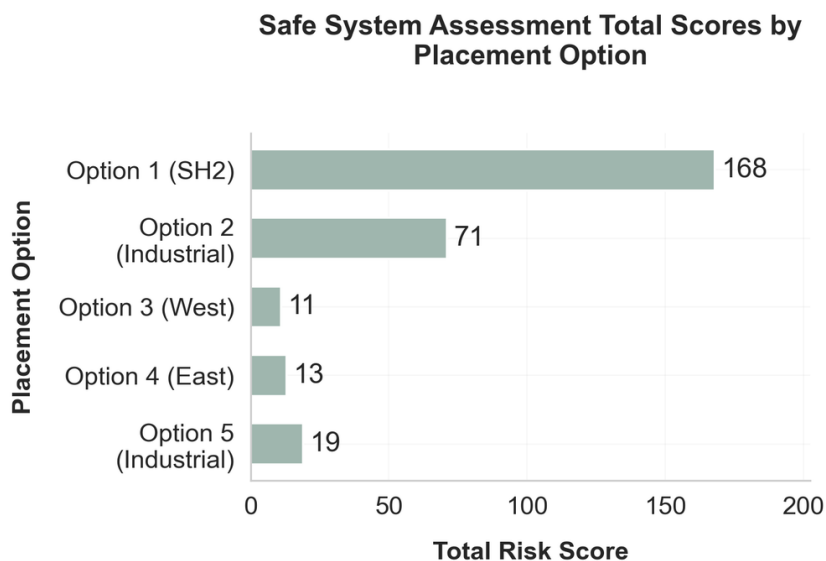
absolutely rigid mass. The assessment notes that motorcyclists are at particular risk, with serious injury likely at most speeds when colliding with the rock due to its size and complete rigidity.

Feature	27-Tonne Rock	Mature Trees (Pohutukawa/Kauri)
Mass & Rigidity	27 tonnes of immovable solid rock; zero compliance	Flexible trunk, deformable branches; root systems allow movement
Deformation Capacity	0% - transfers 100% of impact energy to vehicle	Significant - trunk flex, branch breakage, root movement absorb energy
Energy Absorption	None - sudden stop with full kinetic energy transfer	Substantial - progressive energy dissipation through material failure
Injury Severity at 40+ km/h	Fatal or Serious injury highly likely (Beca assessment)	Lower severity due to reduced impact forces from energy absorption
Vulnerable Road User Risk	Serious injury likely at most speeds for motorcyclists	Lower risk due to progressive deformation and reduced peak forces

Safe System Assessment Scoring: Why Trees Score Lower Risk

The Beca Safe System Assessment provides quantitative evidence for the safety distinction through comparative scoring across five placement options. Option 1 (SH2/Omokoroa Roundabout with rock) scored 168, Option 2 (Industrial Road Roundabout with rock) scored 71, while Options 3 and 4 (roadside locations west and east of Omokoroa Road at SH2 intersection) scored just 11 and 13 respectively. These scores derive from multiplying Exposure × Likelihood × Severity across crash types. For run-off-road crashes specifically, Option 1 scored 64 (reflecting high exposure of 4, maximum likelihood of 4/4, and maximum severity of 4/4), while Option 3 scored only 3 (exposure 3, likelihood 1/4, severity 1/4). The dramatic difference stems from both proximity to traffic lanes and the rock's non-deformable nature. Trees would score lower than the rock in equivalent positions because their likelihood and severity ratings decrease due to energy absorption capacity, even accounting for root system resistance. The assessment methodology explicitly considers whether objects are frangible or can dissipate impact energy—characteristics that differentiate trees from solid rock masses.

Response to Ōmokoroa Rock Placement: Addressing Safety Distinctions Between Trees and Rocks in Roundabouts



The assessment reveals that placement location dramatically affects risk scores, with roadside options (Options 3-5) scoring 11-19 compared to roundabout centerpiece options scoring 71-168. This quantitative framework demonstrates that the same object (the Omokoroa Rock) poses substantially different safety risks depending on placement, with roadside locations offering significantly better Safe System alignment. The methodology's consideration of object characteristics—including deformability and energy absorption—provides the technical basis for distinguishing between trees and rocks even when both are classified as non-frangible according to strict Austroads definitions.

Austroads Guidelines: Contextual Application to Trees Versus Rocks

The Beca assessment references the Austroads Guide to Road Design Part 4B: Roundabouts (Section 7. Landscaping and Street Furniture), which provides specific guidance on central island features. The guidelines state that landscape design should not create danger to road users when vehicles leave the road, and explicitly note that 'rocks, stone walls, power supply poles or other fixed objects should not be placed in areas where vehicles are likely to run off the road'.

Critically, the guidelines then add: 'Otherwise trees and other high landscaping may be positioned in the inner area of the central island, provided it is large enough to ensure that sight lines are not impeded and clear zone requirements are met'. This language creates a clear hierarchy: rocks and stone walls are categorically prohibited in likely run-off areas, while trees receive conditional permission based on roundabout size and sight line considerations.

The Austroads guidelines recognize that trees, while not ideal obstacles, present different risk profiles than geological masses. The Beca assessment notes that the Omokoroa roundabouts are not considered large enough to definitively confirm sight lines are unimpeded and clear zones are met, with the rock approximately 10 metres from the circulation lane and limited deflection available.

Response to Ōmokoroa Rock Placement: Addressing Safety Distinctions Between Trees and Rocks in Roundabouts

However, this size limitation applies specifically to the rock's inability to meet safety requirements—trees in the same location benefit from their inherent energy-absorbing characteristics that Austroads implicitly acknowledges by treating them separately from rocks and walls.

Recommended Alternative Placement Options: Options 3 and 4 Benefits

The Beca assessment strongly recommends Options 3 or 4 as preferred locations for the Omokoroa Rock based on superior safety outcomes. Option 3 involves placement within the land parcel west of Omokoroa Road at the SH2 intersection, while Option 4 positions the rock within the land parcel east of Omokoroa Road at the same intersection.

Both options offer multiple advantages over roundabout placement. First, they significantly reduce run-off-road crash likelihood by positioning the rock outside the clear zone where vehicles are likely to travel after losing control. Second, these locations eliminate pedestrian safety concerns associated with community members crossing circulating roundabout lanes to access the rock for photos—a significant risk given the rock's status as a public art piece with a historical plaque.

Third, roadside placement allows for proper pedestrian access infrastructure including footpaths and parking bays, enabling safe public interaction with this community asset. Fourth, these locations avoid the need for expensive and potentially dangerous ongoing maintenance requiring traffic management in live lanes.

**9.4 ŌMOKOROA-KAIMAI COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT
– JUNE 2026****File Number: A7303980****Author: Pernille Osborne, Senior Governance Advisor****Authoriser: Brad Singh, General Manager Infrastructure Group****EXECUTIVE SUMMARY**

The purpose of this report is to provide the Ōmokoroa–Kaimai Community Board with an overview of the Infrastructure Projects currently being undertaken in the Ōmokoroa–Kaimai area, as well as to provide an overview of the operational matters from across Council that relate to the Ōmokoroa–Kaimai area.

RECOMMENDATION

That the Senior Governance Advisor’s report dated 9 June 2026 titled ‘Ōmokoroa–Kaimai Projects and Operations Report – June 2026’ be received.

PROJECTS – RESERVES

GERALD CRAPP RESERVE TO ŌMOKOROA DOMAIN TRAIL MAINTANANCE		
Project Description	Staff Comment/Update	Progress Level
At the Boards workshop on 24 June, there was concern raised regarding the some of the shingle on the track from Ōmokoroa Domain to Gerald Crapp Reserve being washed away, and the need for maintenance. There was a query as to whether this could be addressed or was scheduled in the maintenance programme at some stage.	Maintenance of the steps from Gerald Crapp reserve down to the trail has been scheduled – scheduled to be completed before end of June. Additional maintenance to repair the surface the Ōmokoroa Domain trail also scheduled for June.	In progress

WĀHI Ō TE KAKARAMEA RESERVE – PATH TO LOOKOUT UPGRADE		
Project Description	Staff Comment/Update	Progress Level
The project aims to construct a new gravel track approximately 1.5m wide between the new concrete path and the reserve lookout seating area.	No change - construction of the planned gravel path to the lookout remains on hold until the new financial year and favourable weather conditions.	On hold

MACDONNELL RESERVE – NEIGHBOURHOOD FRUIT TREE GARDEN		
Project Description	Comment/Update	Progress Level
<p>At the meeting held 3 June 2025, the Board approved for up to \$4,000 from the Reserve Account to contribute to the safety fencing at the MacDonnell Reserve – Neighbourhood Fruit Tree Garden and Community Space in Ōmokoroa.</p> <p>At the meeting held 17 February 2026, the Board approved for up to \$4,000 from the Ōmokoroa Community Board Reserve Account to contribute funding to the fencing on the side boundaries of the reserve.</p>	<p>After some delay due to the house at No 1 Bramley Drive being sold, I have at last made progress on the balance of funding for the boundary fencing to be contributed by the neighbours.</p> <p>The new owners are keen to fence their complete boundary to visually match the reserve Delta fencing. In spite of cost increases we will be able to complete the fencing on both sides due to the new owners absorbing the extra costs.</p> <p>The fence for the left hand side is ordered and scheduled for installation within the next few weeks.</p> <p>The Reserve continues to be very popular with both passers-by and visitors. The signage is almost complete and will hopefully be erected in the next fortnight.</p> <p>Many thanks from the team for enabling us to complete the boundary fencing at last.</p> <p>Peter Goad <i>Coordinator</i></p>	<p>In progress</p>

ŌMOKOROA GOLF COURSE ESPLANADE RESERVE FORESHORE EROSION		
Project Description	Staff Comment/Update	Progress Level
Ōmokoroa – Precious Reserve foreshore to Kayelene Place Walkway	<ul style="list-style-type: none"> Erosion protection works to Precious Reserve and Kaylene Walkway have been completed. Additional work to raise the Precious Reserve pathway down to the coastal walkway was undertaken to remove the ponding of water across the path. Maintenance work to smooth out the ruts in Kaylene Place Walkway expected to be completed by mid June. 	In progress

PROJECTS – PROPERTY

INSTALLATION OF CCTV AT TRALEE STREET/MARGARET PLACE INTERSECTION		
Project Description	Staff Comment/Update	Progress Level
<p>At the 4 April 2025 Community Board meeting, the Board recommended that Council approve \$25,000 from the Ōmokoroa Town Centre Development Fund for costs relating to the installation of a CCTV camera at Tralee Street and Margaret Place intersection.</p> <p>Council approved the funds at their 27 May 2025 hui.</p>	The camera has now been installed.	Completed

PROJECTS – SPECIAL

ŌMOKOROA RELOCATION OF 'THE ROCK'		
Project Description	Staff Comment/Update	Progress Level
At the Council hui on 16 December 2025, Council received the Safe System Assessment report and endorsed its findings that neither the SH2/Ōmokoroa Road Roundabout or the Industrial Road Roundabout were practicable re-location options. Council then delegated to officers and the Ōmokoroa-Kaimai Community Board to work with key stakeholders, including the Ōmokoroa Public Art Inc, the community and iwi, to determine the preferred final location of "The Rock".	The Board have a separate report in the agenda that provides a full update of this project and seeks the Boards endorsement of the new location.	In progress

SERVICE REQUESTS

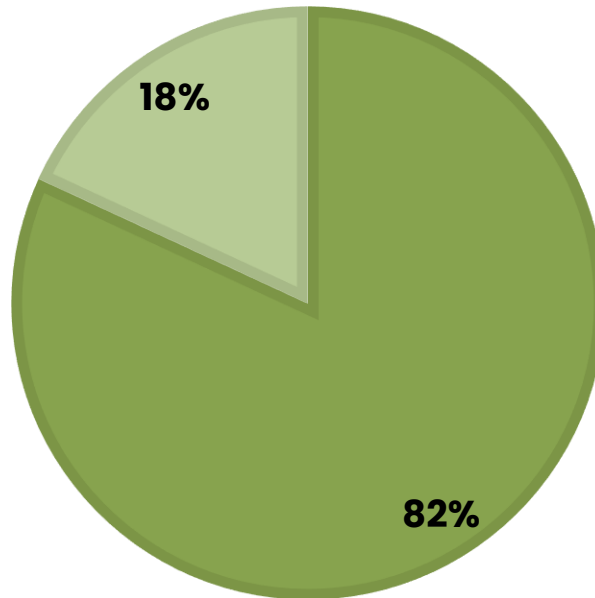
This section is to provide an overview of Service Requests for the Ōmokoroa – Kaimai Community Board area from **14 April 2026 – 26 May 2026**.

These have been broken into sub-divisions to better show the types of issues/requests relevant to each area.

KAIMAI-EAST SUB-DIVISION

SERVICE REQUESTS

■ Completed ■ Under Investigation/Scheduled for Completion

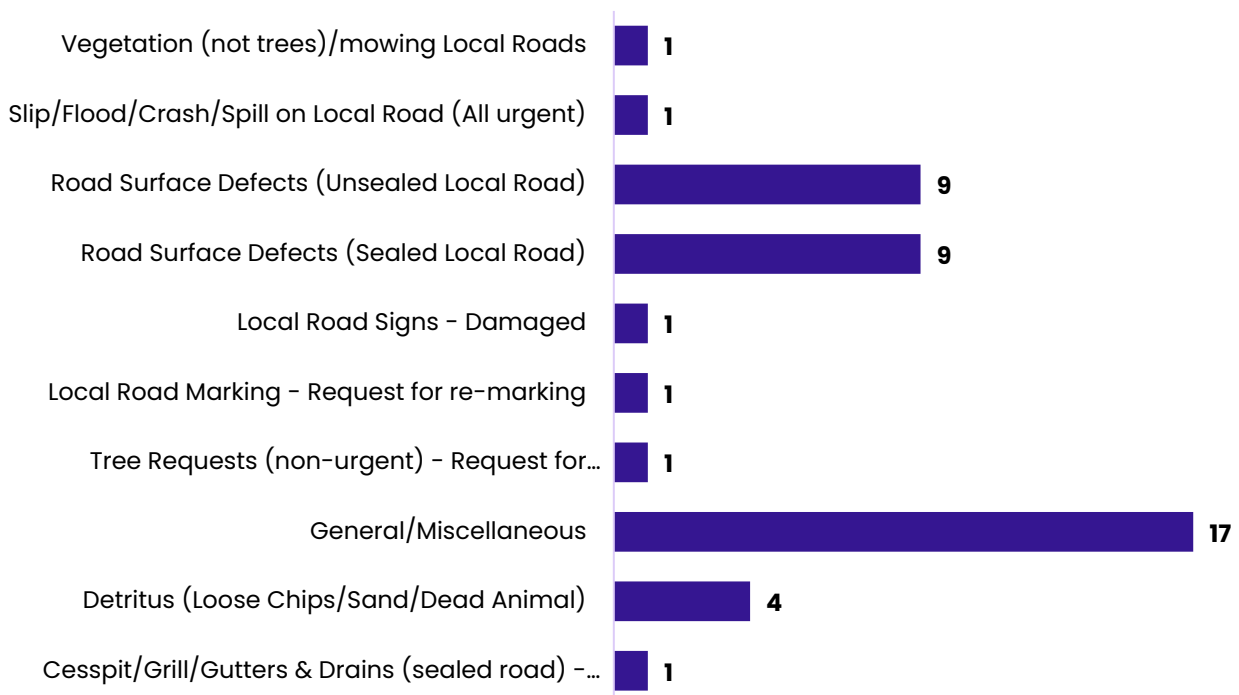


Service Request Subtype	Completed	Under Investigation/Scheduled for Completion
Animal Services	11	2
Building Act Compliance	2	1
Building Admin	27	1
Building Counter Enquiry	3	0
Building Inspectors	4	0
Building Processing	5	0
Cemeteries	3	1
Compliance and Enforcement	6	9
Consents Administration	2	0
Customer Service (Planning)	26	6
Health	0	1
Kaupapa Māori	1	0
Kerbside Collective	20	2

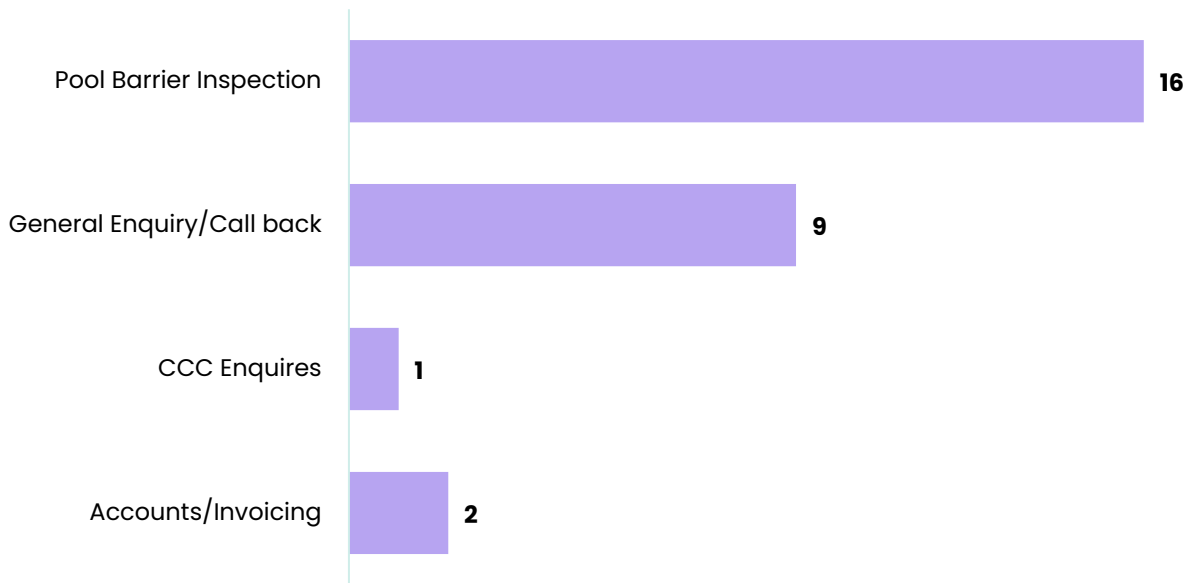
Land Development Engineering	2	0
Legal Property	3	0
Local Road	35	10
Online	4	0
Privacy and LGOIMA	0	2
Properties	1	0
Rates	14	0
Reserves and Facilities	1	1
Roads Network Management	1	1
Solid Waste	17	5
Stormwater	1	0
Water Revenue	1	0
TOTAL	190	42

Both **Local Road** and **Building Admin** have received the highest volume of Service Requests in the Kaimai East Sub-division. These have been broken down further as shown below.

Local Roads – Breakdown



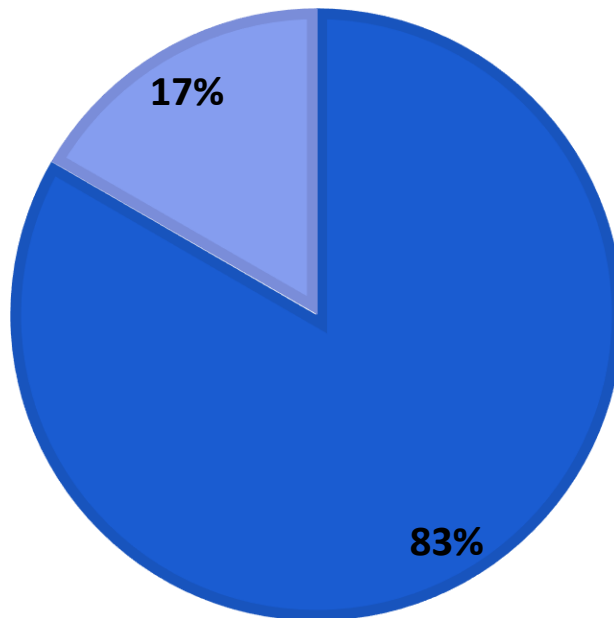
Building Admin – Breakdown



ŌMOKOROA SUB-DIVISION

SERVICE REQUESTS

■ Completed ■ Under Investigation/Scheduled for Completion

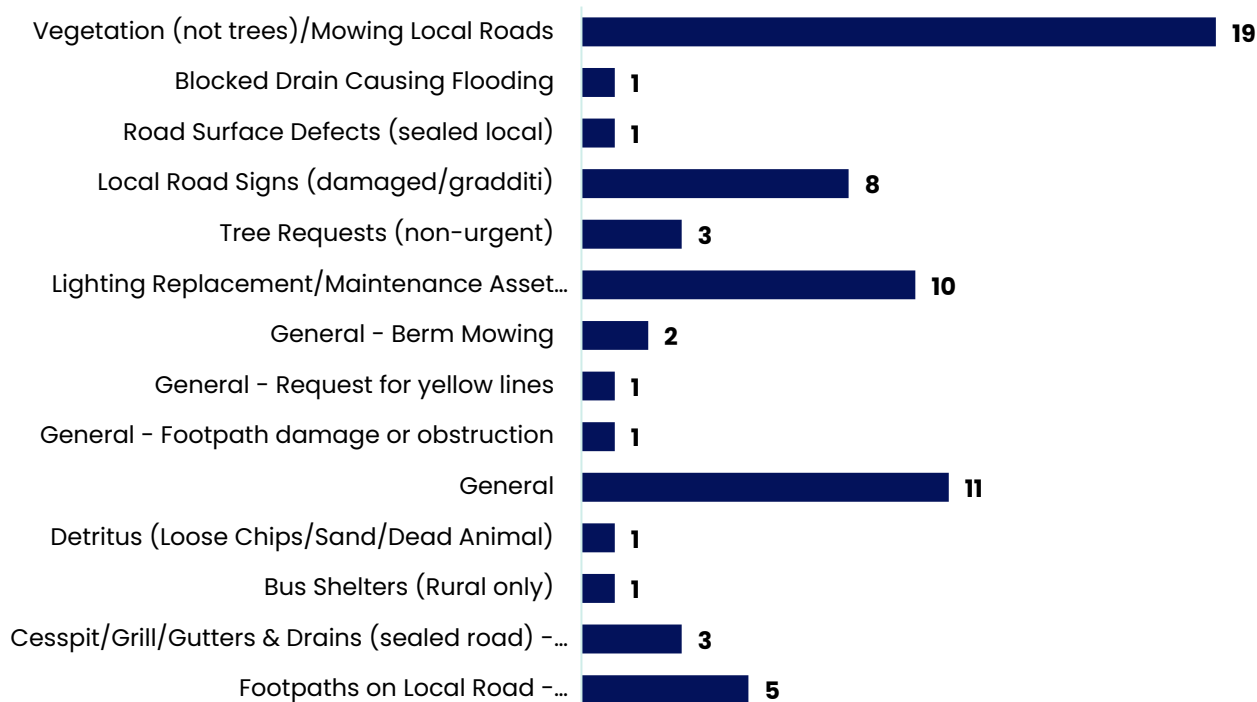


Service Request Subtype	Completed	Under Investigation/Scheduled for Completion
Animal Services – General Reports	9	1
Building Act Compliance	3	1
Building Admin	17	2
Building Counter Enquiry	2	0
Building Inspectors	2	0
Building Processing	2	0
Compliance and Enforcement	30	4
Consents Planning	2	1
Customer Service Planning	7	0
Engineering – General	9	2
EOC	1	0
Health	4	3
Kerbside Collection	33	2
Land Development Engineering	2	0

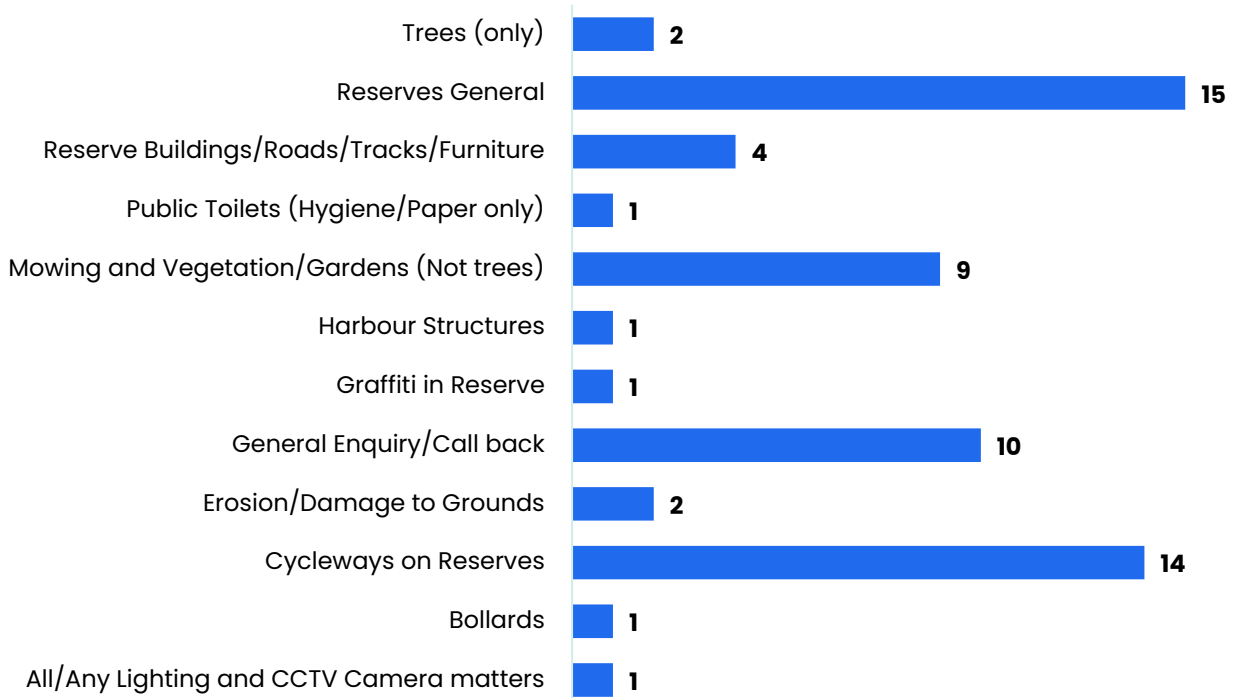
Local Road	58	9
Online	4	0
Privacy and LGOIMA	1	1
Properties - General/Legal	4	0
Rates	30	1
Reserves and Facilities	38	23
Roads Network Management	1	3
Stormwater	5	0
Wastewater	10	1
Water	11	4
Water Revenue	10	1
TOTAL	295	59

Both **Local Road** and **Reserves and Facilities** have received the highest volume of Service Requests in the Ōmokoroa Sub-division. These have been broken down further as shown below.

Local Road – Breakdown



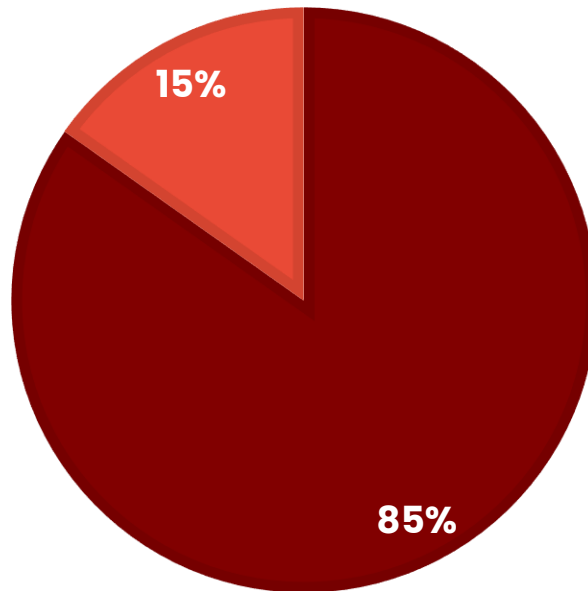
Reserves and Facilities – Breakdown



KAIMAI WEST SUB-DIVISION

SERVICE REQUESTS

■ Completed ■ Under Investigation/Scheduled for Completion



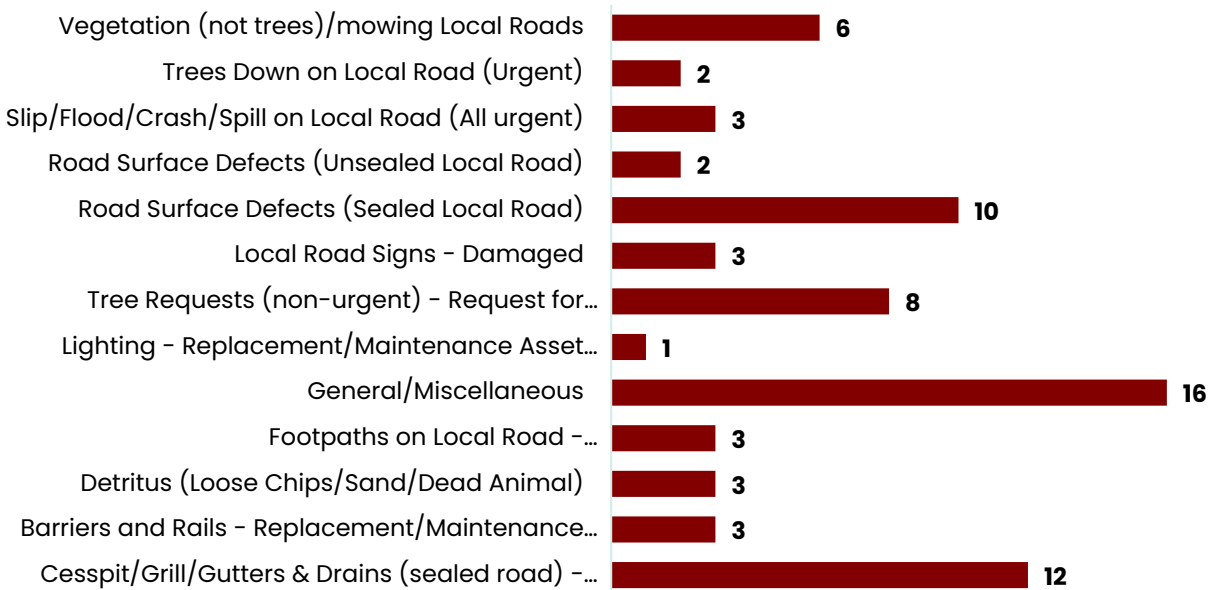
Service Request Subtype	Completed	Under Investigation/Scheduled for Completion
Animal Services – General Reports	18	4
Building Act Compliance	4	2
Building Admin	35	1
Building Counter Enquiry	17	0
Building Inspectors	6	0
Building Processing	11	0
Compliance and Enforcement	34	7
Consents Administration	4	0
Consents Planning	1	1
Customer Service (Planning)	56	5
Engineering	1	0
Environmental Planning	1	0
Health	1	3
Kaupapa Māori	8	3

Kerbside Collective	24	4
Land Development Engineering	2	0
Legal Property	3	0
Local Road	64	9
Online	16	0
Policy and Planning	1	0
Privacy and LGOIMA	0	2
Properties	1	0
Rates	25	0
Reserves and Facilities	10	17
Roads Network Management	4	1
Solid Waste	5	3
Stormwater	1	0
Wastewater	7	0
Water	38	11
Water Revenue	20	2
TOTAL	418	75

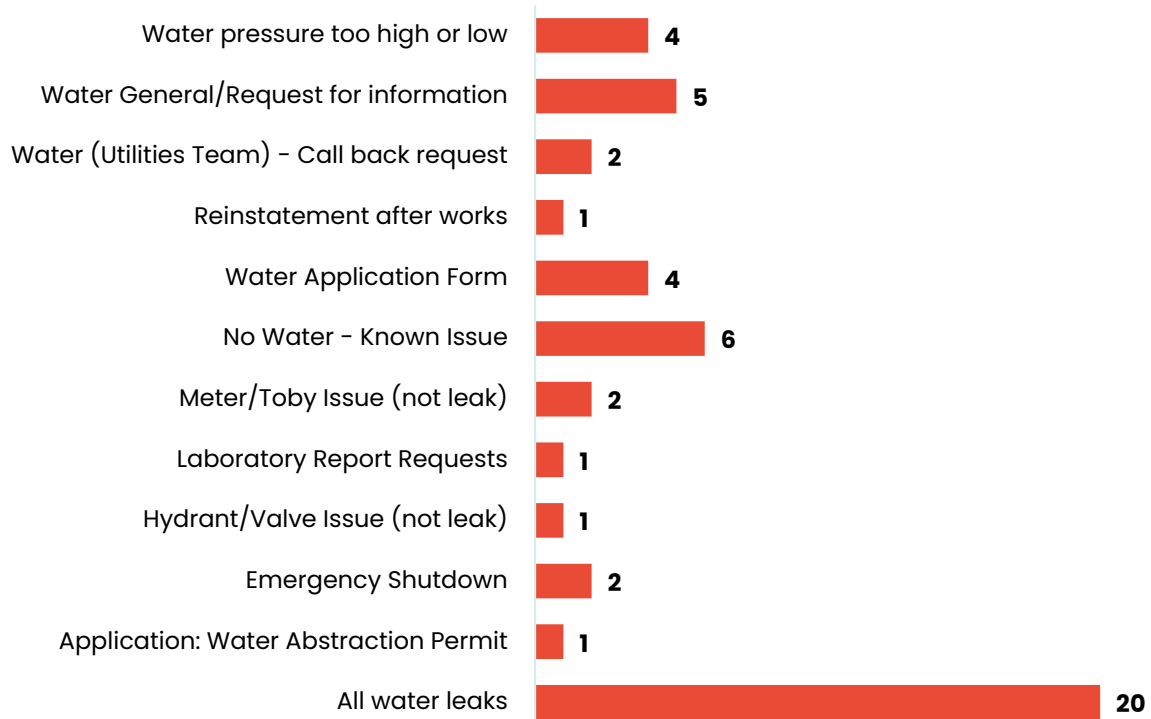
Both **Local Road** and **Water** have received the highest volume of Service Requests in the Kaimai West Sub-division. These have been broken down further as shown below.

Although **Customer Service (Planning)** received the second highest volume of Service Requests, this could not be broken down into further sub-types as they all came under 'General Enquiry/Call back'.

Local Roads – Breakdown



Water – Breakdown



9.5 ŌMOKOROA-KAIMAI COMMUNITY BOARD – FINANCIAL REPORT – APRIL 2026

File Number: A7295002

Author: Paula Clode, Finance Partner

Authoriser: Jonathan Fearn, Chief Financial Officer

EXECUTIVE SUMMARY

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached is the financial statement for the period ended April 2026 (**Attachment 1**).

Total operational costs are under budget by \$12,868 for the year-to-date 30 April 2026.

Balances, current year to date transactions, and committed spend on accounts are summarised in the table below.

	Ōmokoroa Community Board Reserve	Ōmokoroa – Kaimai Community Board Reserve	Community Roading	Town Centre Development (Ōmokoroa)
Opening Balance	125,431	0	81,847	210,590
Current year	(19,478)	-	89,398	-
Committed spend	-	-	(5,334)	(25,000)
Balance after Committed	105,953	0	165,911	185,590

RECOMMENDATION

That the Finance Business Partner’s report dated 9 June 2026 titled ‘Ōmokoroa–Kaimai Community Board – Financial Report – April 2026’, be received.

FINANCIAL REPORT BREAKDOWN OF OPERATIONAL SPEND

The following two accounts are a detailed breakdown from the Financial Statements – April 2026 (**Attachment 1**).

1. COMMUNITY BOARD GRANTS

Community Boards consider grant applications from eligible groups within their area throughout the year. Budget for the year is \$14,016. The following table outlines the grants that has been paid this year, committed spend and remainder of budget for the year.

Meeting Date	Description	Spent YTD
17 Feb 2026	Ōmokoroa Community Garden Group, replacement garden tunnel. (OKCB26-1.5)	3,677
17 Feb 2026	Ōmokoroa Bird Group, equipment for godwit festival. (OKCB26-1.6)	2,830
	2025/26 Total grants paid to date	6,507
	Less Committed	
	Nothing further committed	-
	Grants – Operational Budget Uncommitted	7,509

2. CONTINGENCY

The following table shows any operational expenditure approved to come from the Contingency budget. Total budget for the year is \$2,136. The following table outlines anything that has been paid this year, committed spend and remainder of budget for the year.

Meeting Date	Description	Spent YTD
13 Nov 2025	Badge King – Name badges	78
5 Dec 2025	Badge King – Name badges	15
	2025/26 Total contingency paid to date	93
	Nothing further committed	-
	Contingency – Operational Budget uncommitted	2,043

2025/26 ŌMOKOROA–KAIMAI COMMUNITY BOARD RESERVE ANALYSIS

The following tables show projects funded directly from the Community Board Reserve Accounts, including both projects that have been completed and those that are still in progress.

Ōmokoroa Community Board Reserve	\$
2025/26 Opening balance	125,431
Less Current Year spend	
Contribution to safety fencing at the MacDonnell Reserve. (OMC25-3.9)	(3,478)
Friends of Bramley Neighbourhood Reserve, contribution to fencing on the side boundaries of the reserve. (OKCB26-1.7)	(4,000)
Ōmokoroa Settlers Hall Committee, contribution to funding for a fence and gate along the west side of the Settlers Hall. (OKCB26-2.5)	(12,000)
Less Committed	
No Commitments	
2025/26 Closing balance after committed expenditure	105,953

Ōmokoroa– Kaimai Community Board Reserve	\$
2025/26 Opening balance	-
Less Current Year spend	
No current year transactions	-
Less Committed	
No commitments	-
2025/26 Closing balance after committed expenditure	-

2025/26 ŌMOKOROA COMMUNITY BOARD ROADING ALLOCATION:

The following table shows a detailed breakdown of the Community Board Roding Account including both completed and in progress projects funded from the Community Board Roding Allocation.

Ōmokoroa Community Board Roding				\$
2025/26 Opening balance				81,847
Plus, Interest income on roading account balance				2,704
Plus, Roding rate income allocation 2025/26				111,360
Available balance as at 30 April 2026				195,911
Less Current Year spend:				
Improvement work to the shared pathway on Precious Family Reserve. (OMC25-3.10)				(24,666)
Less Committed:				
Meeting Date	Project	Status	Spent	Remaining Committed
3 Jun 2025 (OMC25-3.10)	Approve up to \$30,000 from the Ōmokoroa Community Board Roding Account for improvement work to the shared pathway on Precious Family Reserve.	In Progress	(24,666)	(5,334)
2025/26 Closing balance after committed expenditure				165,911

ŌMOKOROA TOWN CENTRE DEVELOPMENT:

The Town Centre Development Fund was collected as a district-wide targeted rate and operated on a four-year rotational basis, with funds spent in a different town centre each cycle. Community Boards recommended how funds were used in their towns. The Fund has now been discontinued as part of the Long-Term Plan 2024–2034. The remaining balance has been equally distributed among the district’s main town centres, and each Community Board can recommend to Council how their town’s portion should be spent.

Ōmokoroa Town Centre Development Fund		\$
2025/26 Opening balance		210,590
Less Current Year spend		
No current year spend		-

Less Committed				
Meeting Date	Project	Status	Spent	Remaining Committed
8 April 2025 (OMC25-2.7)	Recommendation made to Council to approve up to \$25,000 from the Town Centre Development fund for costs relating to the installation of a CCTV camera at the Tralee Street and Margaret Drive intersection. (Council approved CL25-7.22)	In Progress	-	(25,000)
2025/26 Closing balance after committed expenditure				185,590

ATTACHMENTS

- 1. Ōmokoroa-Kaimai Community Board Financial Statements – April 2026** [↓](#)

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 30 April 2026 Ōmokoroa – Kaimai Community Board						
	Year to Date				Full Year	Last Year
	Actual	Budget	Variance		Budget	Actual
	\$	\$	(Unfav)/Fav		\$	\$
Direct Costs						
Conference Expenses	-	2,280	2,280	<input checked="" type="checkbox"/>	2,736	-
Contingency	93	1,780	1,687	<input checked="" type="checkbox"/>	2,136	4,497
Grants	6,507	11,680	5,173	<input checked="" type="checkbox"/>	14,016	6,000
Mileage Allowance	-	440	440	<input checked="" type="checkbox"/>	528	-
Salaries	-	-	-	<input checked="" type="checkbox"/>	-	20,476
Community Board Remuneration	40,340	43,628	3,288	<input checked="" type="checkbox"/>	52,236	-
Inter Department Charges	29,660	29,660	-	<input checked="" type="checkbox"/>	35,592	34,992
Operating Costs	76,600	89,468	12,868	<input checked="" type="checkbox"/>	107,244	65,965
Total Operating Costs	76,600	89,468	12,868	<input checked="" type="checkbox"/>	107,244	65,965
Total Direct Costs	76,600	89,468	12,868	<input checked="" type="checkbox"/>	107,244	65,965
Total Costs	76,600	89,468	12,868	<input checked="" type="checkbox"/>	107,244	65,965
Income						
Rate Income	89,370	89,370	-	<input checked="" type="checkbox"/>	107,244	94,782
Total Direct Income	89,370	89,370	-	<input checked="" type="checkbox"/>	107,244	94,782
Net Cost of Service	12,770	(98)	12,868	<input checked="" type="checkbox"/>	-	28,818
				<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
				<input checked="" type="checkbox"/>	<i>Non Favourable Variance</i>	

10 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA

10.1 ŌMOKOROA-KAIMAI COMMUNITY BOARD – WORKSHOP NOTES

File Number: A7314583

Author: Pernille Osborne, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

Notes from the Ōmokoroa-Kaimai Community Board workshops, that took place on the following dates, have been attached for information:

- 10 December 2025;
- 2 February 2026;
- 13 March 2026; and
- 4 May 2026

ATTACHMENTS

1. **Ōmokoroa-Kaimai Community Board Workshop Notes – 10 December 2025** [↓](#)
2. **Ōmokoroa-Kaimai Community Board Workshop Notes – 2 February 2026** [↓](#)
3. **Ōmokoroa-Kaimai Community Board Workshop Notes – 13 March 2026** [↓](#)
4. **Ōmokoroa-Kaimai Community Board Workshop Notes – 4 May 2026** [↓](#)

**ŌMOKOROA – KAIMAI COMMUNITY BOARD
WORKSHOP**

DATE: Wednesday, 10 December 2025 at 9.00am

HELD: In Whakamarama Room, Ōmokoroa Library and Service Centre

MEMBERS PRESENT: Member C Dever (Chairperson), Member M Marshall, Member T Akuhata, Member T Tuhakaraina, Member K Wisnesky and Member B Rakoia.

APOLOGY FOR LATENESS: Cr T Coxhead and Deputy Mayor Margaret Murray-Benge

STAFF IN ATTENDANCE: R Gallagher (Senior Policy Analyst), E Watton (Acting General Manager Strategy and Community), L Balvert (Communications Manager), R Garrett (Governance Manager), S Bedford (Finance Manager) and P Osborne (Senior Governance Advisor)

INTRODUCTION:

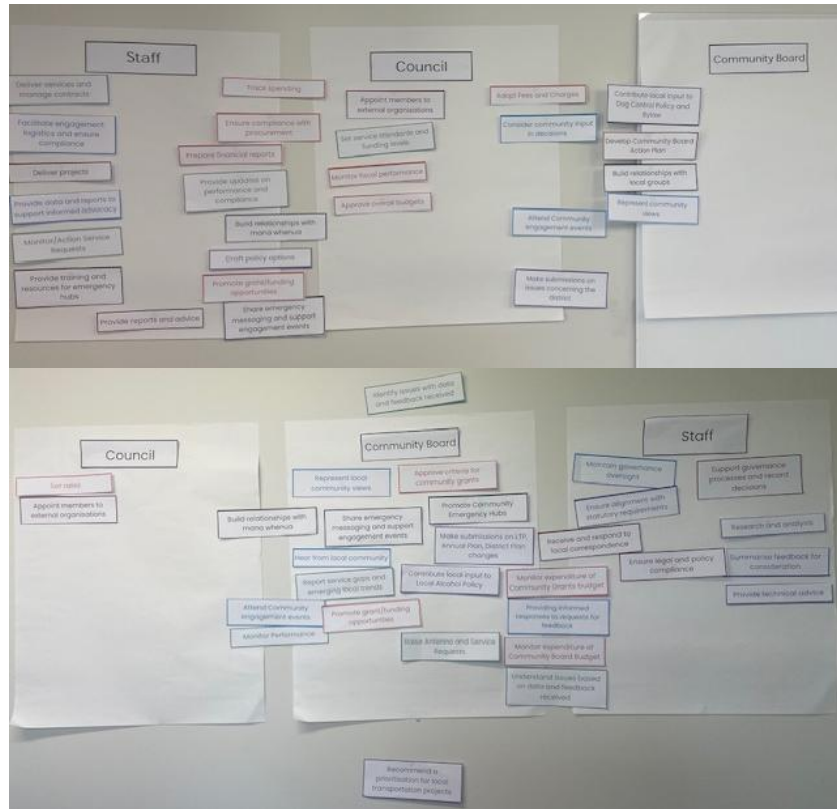
Following introductions from all members and staff, the Senior Policy Analyst provided an overview of the purpose of the workshop, which was to hear from Community Board members to inform the development of the Community Board role and delegations, and how Community Boards, Council and Staff would work effectively together.

It would also inform and seek input from the Board on the Community Board's proposed budget for Annual Plan 2026/27 and provide a general overview of community engagement.

Ōmokoroa Community Board Workshop Notes – 10 December 2025

Roles and Responsibilities

The Senior Policy Analyst introduced the first activity which was a role-mapping activity to test and explore responsibilities of Council, the Community Board and staff.



Ōmokoroa Community Board Workshop Notes – 10 December 2025

<ul style="list-style-type: none"> • Setting service standards and funding levels sat with Council as they ultimately set the budget. It was acknowledged that the ability to provide the relevant and informed feedback from the Community Board to Councillors would happen through a decision making report. • There were certain roles that Council could not delegate, including rates. This did not mean that they could not take on feedback from the Community Board and community before making these decisions. • The Board thought it would be worthwhile having a work programme set so that members were aware of what was coming up so that they could signal what they wanted to be involved in. It was acknowledged that there was a lot of time constraints, especially when it came to policies, however there was room for improvement in ensuring the Community Board’s views and feedback were incorporated in this process. • It was confirmed that as part of the accord, it had been noted that the Community Board Chairs would be allowed to attend relevant Council workshops.
<p>Action</p>
<ul style="list-style-type: none"> • The Board were tasked with going away and thinking about the role of the Community Board and whether there could be amendments to it, with feedback requested by the end of January 2026. This would allow staff to put together a report to go to Council. • Following feedback around the Mayor–Community Boards accord, a hui would be set up between the Community Board Chairs and Mayor to discuss the draft accord with the Mayor. For this reason, the Community Board members should raise issues with the Chairperson so that he could feed this back through the hui.

Ōmokoroa Community Board Workshop Notes – 10 December 2025

Delegations & decision-making

Staff led a discussion around what could and could not be delegated, taking the Board through scenario-based discussion to apply delegations in real situations.

Scenario 1: Council was reviewing its Traffic and Parking Bylaw

Discussion:

- The Board would make a submission to the review as they were able to hear directly from the community, noting that this could be fed back to Council.
- The Board established great networks that would allow for the voices to be heard.

Scenario 2: Council received a request for a Mobile Library Service. Council was seeking feedback on the proposal for a mobile library service.

Discussion:

- This could be dependant on who asked and the rationale for wanting to have one. This would require a process that started with approving in principle.
- Communicating with the requestor to what that process was and why it could or could not be supported.
- Identifying whether there was a need, and also if the ratepayers were willing to pay for it.
- The Community Board had the ability to ‘add on’ needs for the community, i.e. additional needs to what might be being proposed. This meant that there was a role for staff and the Community Board in the information feedback step of the decision.
- If something came through the Community Board initially, they should be involved in closing the loop on the issue.

Scenario 3: Council had sought Community Board input into the naming of a new park.

Discussions:

- Community feedback using recognised groups, keeping it local, they would not expect anyone from outside the area.
- Using social media for communications.
- Clear timelines on when you would need feedback by.
- Providing options on names and not just one, including the rationale for the names that had been recommended.

Ōmokoroa Community Board Workshop Notes – 10 December 2025

Action Planning
<p>Staff led a discussion around how to turn roles and delegations into practical actions, providing examples of effective Community Board Action Plans.</p> <p>Discussions:</p> <ul style="list-style-type: none"> The Action Plans were a good avenue to talk about the Community Board priorities. As well as overarching priorities, the sub-divisions would help the Board highlight the priorities within those sub-divisions.
Action
<ul style="list-style-type: none"> Staff would set up a workshop in early 2026 but asked Community Board members to think about where the priorities lay within each sub-division.

Budget and Funding
<p>Staff helped the Board understand their Community Board budget and priorities, what options for funding were available in Annual Plan 2026/27, including the Annual Plan next steps.</p> <p>Discussions:</p> <ul style="list-style-type: none"> The \$107,244 was the Board’s current budget through the Annual Plan 2025/26. At the moment there were specifics around how and what the Reserves Account funds could be spent on. It was clarified that the location of the spend related to the old boundary of Ōmokoroa due to the rates being collected in that area for that purpose. The budget for 2025/26 was not ringfenced, as it had been collected across the whole district. For this current financial year, the decision was made to fund Community Boards through the general rate so that everyone paid. This included Matakana and Rangiwaea even though they did not fall within a Community Board area.

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<ul style="list-style-type: none"> • Through the Annual Plan 2026/27 one of the options that would be consulted on was how the Community Boards would be funded. • It was confirmed that the overall budget did not get increased, but the cost of the Board was spread across the whole ward, which meant that the cost per ratepayer was lower. • The cost of \$18 per ratepayer was based on the proposed budget. • The Board was asked to look at their operational budgets to understand what they were wanting in each of those areas, i.e. contingency and grants. This would help staff to determine what the Community Board charge would need to be through the Annual Plan 26/27. <p>11.28am Cr Coxhead left the workshop.</p> <ul style="list-style-type: none"> • If the community wanted something over and above what they were willing to pay, then that could be recommended to Council, as it would be a targeted rate. • The allocation for the current year in relation to the Roading budget was only for Ōmokoroa. • The budget setting process took place every year. • There was a discussion around targeted rates, noting that this ward now covered urban and rural areas, noting that the rural ratepayers did not have the same wants and needs as Ōmokoroa ratepayers.
<p>Action</p> <ul style="list-style-type: none"> • Maps were still an issue. Staff to investigate the Board having access to better maps system, so they knew clearly where their boundaries were. • Feedback on what the Board’s preferred option for funding the Community Boards would be. • Discuss and decide how much the Board wished to see their Grant and Contingency budgets at. Staff would send through the calculation that determined the rate, dependent on where they landed with their operational budgets. • If an additional workshop was required in January, it was noted that a Friday would be better suited for the Community Board.

The workshop closed at 12.01pm.

Ōmokoroa Community Board Workshop Notes – 10 December 2025

**ŌMOKOROA – KAIMAI COMMUNITY BOARD
WORKSHOP**

- DATE:** Monday, 2 February 2026 at 6.00pm
- HELD:** Microsoft Teams
- MEMBERS PRESENT:** Member C Dever (Chairperson), Member M Marshall, Member T Akuhata, Member T Tuhakaraina, Member K Wisnesky, Member B Rakoia, Cr T Coxhead and Deputy Mayor Murray-Benge
- STAFF IN ATTENDANCE:** R Garrett (Governance Manager) and P Osborne (Senior Governance Advisor)

INTRODUCTION:

Following the Community Board workshop in December 2025, the Board was asked to discuss and provide feedback on their preferred budgets and Community Board funding options. The Board had discussions and came together to confirm which options they would like to see considered as part of the Annual Plan 2026/27.

Community Board Budgets and the Annual Plan
<p>Every year, Council revisited the budgets to make sure they were set at the correct level. This was now happening in relation to the Community Board budgets for the Annual Plan 2026/27.</p> <p>It was noted that the proposed budget was based off the previous Ōmokoroa Community Board budget, and the only increases that staff made were in relation to Mileage and Remuneration. The Remuneration Authority set the remuneration for Elected Members, and the mileage was increased to accommodate for the increase in members.</p>

Ōmokoroa Community Board Workshop Notes – 2 February 2026

Grants Budget

The Board discussed the proposal put forward by the Chair to increase the grants budget from \$12,252 to \$36,000 given there were now three subdivisions to accommodate for. It was noted that there was already awareness in Te Puna around now being eligible to apply for a Community Board grant.

It was clarified that this was new for the Kaimai Eastern and Western subdivisions, as they had never been included in a Community Board catchment before.

6.14pm Deputy Mayor Murray-Benge entered the workshop.

The discussion continued regarding the importance of meeting the demand for grants within the community, ensuring that the new catchment area saw the benefits of having a Community Board, whilst still maintaining a realistic rate for ratepayers.

6.21pm Member Rakoia entered the workshop.

The Board confirmed that they were happy with the following proposed budget, acknowledging that this had to go to Council for approval through the Annual Plan 2026/27. The Board expressed a desire to be kept in the loop in relation to the Annual Plan, and being included in the process through consultation.

Ōmokoroa – Kaimai Community Board – Proposed Budget Breakdown for 2026/27

Budget	Amount
Conference Expenses	\$3,063
Contingency	\$3,063
Grants	\$36,000
Milage Allowance	\$5,105
Inter Department Charges	\$36,340
Community Board Members Renumeration	\$68,351
Total	\$151,922

Ōmokoroa Community Board Workshop Notes – 2 February 2026

<p>6.36pm Cr Coxhead entered the workshop.</p> <p><u>Funding Options for 2026/27</u></p> <p>The Board had a discussion around the three proposed funding approaches to pay for the Community Boards. This was how the rates would be set to recover the dollars needed for Community Board budgets. The three options proposed were:</p> <ol style="list-style-type: none"> 1. Option 1: Full Targeted Rate Funding; 2. Option 2: Hybrid Model (General Rate + Targeted Rate); and 3. Option 3: Hybrid Model of General Rate and Targeted Rate (Administration only). <p>Following discussion on what each of the options entailed, the Board agreed that their preference would be:</p> <p>Option 2: Hybrid Model (General Rate + Targeted Rate)</p> <ul style="list-style-type: none"> • <i>Administrative costs (e.g., governance support, remuneration) funded through the general rate (across all ratepayers in the District).</i> • <i>Targeted rate applied for local initiatives like grants and projects.</i>
<p>Action</p>
<ul style="list-style-type: none"> • The Chairperson will send an email confirming what was agreed by the Board for staff to include in the draft Annual Plan 2026/27. • Staff to feed back discussion and proposed budgets and funding options to relevant staff for action. • Advisor to set up another in-person workshop for Friday 13 February in the afternoon, for members to have further discussion around the roles and delegations of Community Boards. • Check Community Board Te Puna Hall booking for 17 February 2026.

The workshop closed at 6.56pm.

Ōmokoroa Community Board Workshop Notes – 2 February 2026

**ŌMOKOROA – KAIMAI COMMUNITY BOARD
WORKSHOP**

DATE:	Friday, 13 March 2026 at 9.00am
HELD:	In Athenree Room, Barks Corner and Via Teams
MEMBERS PRESENT:	Member C Dever (Chairperson), Member M Marshall, Member T Akuhata (Via Teams), Member T Tuhakaraina, Member K Wisnesky, Cr T Coxhead and Deputy Mayor Margaret Murray-Benge (Via Teams).
APOLOGIES:	Member B Rakoaia
STAFF IN ATTENDANCE:	B Singh (General Manager Infrastructure Services), R Gallagher (Senior Policy Analyst), M Leighton (Policy and Planning Manager), R Garrett (Governance Manager) and P Osborne (Senior Governance Advisor)

Our Planning and Reporting Cycle (Long Term Plan, Annual Plan and Annual Report)

The Policy and Planning Manager was in attendance to talk to the Board about council’s planning and reporting cycle, providing an overview and rationale for the Long Term Plan, Annual Plan and Annual Report. He spoke to a PowerPoint presentation which touched on the below topics:

- Our Planning Cycle;
- Long Term Plan (LTP);
- Why a Long Term Plan?;
- What is the LTP?;
- What’s in the Long Term Plan?;
- LTP Builds on Previous Plans;
- How is the LTP Developed?;
- Community engagement is key;

Ōmokoroa-Kaimai Community Board Workshop Notes – 13 March 2026

- Engagement, Consultation and Consultation Document;
- Long Term Plan pre-engagement topics and questions;
- Looking forward to the LTP;
- Annual Plan;
- What is the Annual Plan;
- Annual Plan 2026/27;
- Engagement;
- Annual Report;
- What’s the purpose of an Annual Report?; and
- It’s about transparency and trust.

Long Term Plan

The Long Term Plan (LTP) served to provide transparency by outlining what ratepayers receive for their rates. It was developed collaboratively with community engagement in a phased approach, ensuring that the councillors made informed decisions. The LTP included an infrastructure strategy spanning 30 years to ensure long-term asset management.

Phases of Development:

1. **Direction and Early Engagement:** Initial engagement with the community to gather broad insights on priorities.
2. **Scene Setting (March–May):** Narrowing down strategic directions based on community input.
3. **Development Phase (May–December):** Budget preparation and project selection, with community board input crucial by July.
4. **Consultation (following year):** Formal feedback process, inviting community insights and submissions.

Actions:

- Engage with Community Boards to identify key projects.
- Encourage formal submissions to capture community priorities.
- Prepare for a multi-phased engagement approach involving community events and feedback mechanisms.

Ōmokoroa–Kaimai Community Board Workshop Notes – 13 March 2026

Annual Plan

The Annual Plan outlined specific priorities and projects for the upcoming year, reflecting the goals set in the LTP. It provided a detailed financial plan and actions, adapting to immediate needs and adjustments.

Process:

- Aligned with the strategic direction of the LTP while being adaptable to short-term changes and community needs.
- Included a detailed financial breakdown and responsibilities.

Actions:

- Ensure alignment with LTP goals and community feedback.
- Communicate clearly with stakeholders about project specifics and budget allocations.
- Coordinate with various departments to implement approved projects efficiently.

Community Impact:

The Annual Plan allows the community to see short-term developments and participate in financial decision-making, ensuring transparency and accountability.

Annual Report

The Annual Report evaluated the Council's performance against the LTP and Annual Plan. It acted as an accountability tool, showing the community the outcomes of their contributions and involvement.

Content:

- Detailed analysis of financial performance.
- Evaluation of completed projects against planned objectives.
- Reflection on community engagement outcomes.

Actions:

- Compile comprehensive data and evaluations from departmental reports.
- Highlight successes and areas for improvement clearly and openly.
- Utilise community feedback to refine future plans.

Ōmokoroa-Kaimai Community Board Workshop Notes – 13 March 2026

Community Impact:

The Annual Report fosters trust and transparency, demonstrating how community input has shaped outcomes and highlighting the effectiveness of council initiatives.

This structured approach ensured ongoing engagement and accountability, aligning council activities with community expectations and legislative requirements.

9.50am Deputy Mayor Murray-Benge left the workshop

Community Board Action Plans

This section of the workshop was a facilitated session with the Senior Policy Analyst to help identify improvements/aspirations, cluster into emerging themes and then develop objectives for three to five themes.

Improvements identified:

- Enhance youth resources and activities, addressing a lack of recreational facilities.
- Develop better integration between old and new community areas.
- Increase trust and communication between council and community.
- Better management and maintenance of existing infrastructure, such as footpaths and streetlights.
- Encourage more social events to foster community cohesion.
- Improve community communication channels.

Aspirations identified:

- Establish a vibrant, modern town with a strong community pride.
- Improve transport and accessibility through better road infrastructure.
- Ensure sustainable environmental practices and beautify local areas.
- Develop shared spaces reflecting the area’s cultural heritage.
- Promote more community-led initiatives and events.
- Expand support for volunteer-driven projects.

Emerging Themes:

Theme 1: Connection and Communication

- Need for improved communication between the council and community.
- Desire for building trust through transparent interactions.
- Importance of connecting physically and virtually to ensure an informed citizenry.

Theme 2: Infrastructure and Safety

- Call for maintaining and enhancing current infrastructure.
- Importance of installing safe pathways and lighting.
- Need for measures to ensure traffic safety and manage speed effectively.

Theme 3: Community Development and Heritage

- Community-led events and spaces that honour cultural heritage.
- Building a strong community identity through shared goals and initiatives.
- Enhancing youth engagement through dedicated resources.

Draft Objectives:

Connection

Objective is to build trust and connect to and with community, so they feel safe, informed and heard.

Infrastructure

Objective is to ensure safe and fit for purpose resilient infrastructure so that the community feels safe

Community Building

To be developed and circulated.

The workshop closed at 12.01pm.

Ōmokoroa-Kaimai Community Board Workshop Notes – 13 March 2026

**ŌMOKOROA – KAIMAI COMMUNITY BOARD
WORKSHOP**

- DATE:** Monday, 4 May 2026 at 12.00pm
- HELD:** In Te Puna/Otamarakau Rooms, Barks Corner and via Teams
- MEMBERS PRESENT:** Member C Dever (Chairperson), Member B Rakoia (Deputy Chairperson), Member M Marshall, Member T Akuhata (Via Teams), Member T Tuhakaraina, Member K Wisnesky, Cr T Coxhead and Deputy Mayor Margaret Murray-Benge.
- STAFF IN ATTENDANCE:** B Singh (General Manager Infrastructure Services), C McLean (Director Transportation), Q Ceo (Road Safety Engineer), C Bennett-Ouellet (Team Leader Customer Service), T Nunes (Customer Service Systems Support) and P Osborne (Senior Governance Advisor)


Relocation of ‘The Rock’ – Ōmokoroa

The General Manager Infrastructure Services, supported by the Director Transportation and Road Safety Engineer, were in attendance to speak to [PowerPoint Presentation 1](#) which highlighted the following points:

- Ōmokoroa ‘The Rock’ – Preferred Location;
- Preferred Approach; and
- Delivery Approach, Timing & Cost.

Discussion Points:

- Out of the two roadside options presented, the red dot had been identified as the Board’s preferred option.



Ōmokoroa-Kaimai Community Board Workshop Notes – 4 May 2026

- On 16 December 2025 Council considered a report relating to the relocation of 'The Rock' and received the Safe System Assessment that was undertaken by Beca.
- Council endorsed the findings of the Safe System Assessment that neither the SH2/Ōmokoroa Road Roundabout or the Industrial Road Roundabout were practicable re-location options.
- Having removed those two options, Council delegated to officers and the Ōmokoroa-Kaimai Community Board to work with key stakeholders in determining the preferred final location of 'The Rock'.
- A report would be presented to the Community Board for consideration at their 9 June 2026 hui.
- PowerPoint Presentation 1 would be uploaded to Stellar for members to access and help to facilitate their conversations with the community.
- From a safety perspective having 'The Rock' positioned at the entrance of an intersection rather than the exit was preferred, as the traffic would naturally be slowing down when entering the roundabout rather than accelerating as they exited.
- In relation to the query raised at the Community Board meeting regarding the history of the lizard that used to be on 'The Rock', it was noted that the Senior Governance Advisor had raised SR.105116.
- There were some queries around the "bigger" picture of 'The Rock' and what it represented in the community, including whether there was an opportunity to incorporate the project as a way of defining Ōmokoroa. It was clarified that the relocation of 'The Rock' could be looked at as Stage 1 and that the discussions around what would go on 'The Rock' would be considered in Stage 2, noting that there were mixed views around the community in relation to this.

Actions	Responsible Person
Upload the following documents onto Stellar Library: <ol style="list-style-type: none"> 1. PowerPoint Presentation 1; 2. Council Report from 16 December 2025 (which includes Safe System Assessment); and 3. Minutes/Resolution from the 16 December 2025 Council minutes. 	Senior Governance Advisor
The Board were comfortable for a decision report to be presented at the 9 June 2026 Community Board hui, to endorse the location of 'The Rock'.	General Manager Infrastructure Services

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Proposed Safety Improvements – Ōmokoroa No.1 School

The Road Safety Engineer, supported by the Director Transportation, was in attendance to understand whether there was an interest from the Board in supporting some of the safety improvements requested from Ōmokoroa No.1 School in consultation with Council’s Roading Team.

Discussion Points:

- Ōmokoroa No.1 School had approached Council staff regarding their desire to have some safety improvements in relation to parking and a pedestrian crossing outside the school.
- The population of the school was increasing with a current population of 468.
- Council’s proposal on the School Speed Management Plan was accepted by NZTA. This was in relation to extending the 30km/h speed zone.
- There was a footpath connected from the School to Plummers Point Road; however, this meant that parents were parking where the yellow lines ended. For this reason, they were looking to extend the yellow lines through the Parking and Traffic Bylaw.
- The crossing that they were seeking was only for poles to be erected. This would allow the students to operate the school patrol signs during school hours.
- There would be electronic speed signs installed, noting that this was going through a combined tender process with Tauranga City Council as the signs would be monitored by Tauranga Transport Operations Centre (TTOC).
- The 30km/h speed would operate during school hours, noting that staff consulted with the school as to what the appropriate times would be.
- Due to the popularity of the road, the electronic speed sign would be installed on both sides of the road.
- There was a query around Oropi School and Pyes Pa School. The Board was advised that Council had undertaken consultation with all schools as part of the School Speed Management Plan work. The Director Transportation had consulted directly with Oropi School a couple of years ago and would apply the same treatment in relation to safety improvements.
- It was agreed that staff would consult with Oropi School in the coming weeks in order to include them in the report so that the Board could consider it alongside the proposed improvements for Ōmokoroa No.1 School.

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Actions	Responsible Person
<ul style="list-style-type: none"> • Further consultation with Oropi School to understand if there were any required safety improvements for them. Staff to include appropriate recommendations for Oropi School in the same report as Ōmokoroa No.1 School. • The Board was comfortable for a decision report to be presented at a future Community Board hui, to consider funding towards the requested safety improvements. 	Road Safety Engineer and Director Transportation

Service Requests (SR)
<p>The Customer Services Systems Support, supported by the Customer Services Team Leader, was in attendance to provide clarification on the SR system including timeframes, sub-types and the process the request goes through once received by council.</p> <p>Discussion Points:</p> <ul style="list-style-type: none"> • There were over 300 different sub-types that could be assigned to a request once it was received. • The timeframe given to requests was attached to the sub-type that was selected. • Examples of timeframes were: <ul style="list-style-type: none"> ○ 72 hours for water leaks; ○ 15 working days for transportation; and ○ 3-5 working days for all other queries. • People could lodge a service request through Antenno, Council’s website, over the counter, email and phone call. Out of these the only one that was monitored 24/7 was through telephone. • If the Emergency Operations Centre (EOC) was activated there was always someone present to receive the service requests. Members advised that if phone calls were the preferred method during an emergency due to it being monitored 24/7, then the messaging from Council around encouraging people to use Antenno should perhaps be looked at. • Western Bay of Plenty District Council used Tauranga City Council’s after hours service for the after hours calls. • Members acknowledged the process for putting in a service request but felt there was a gap in regard to timeframes following the initial response informing the customer of the SR number. Staff acknowledged the frustration over

Ōmokoroa-Kaimai Community Board Workshop Notes – 4 May 2026

customers feeling this gap; however, the Board was advised that Council’s contractors were not required to respond to customers due to the volume of requests and lack of resources.

- Anything non-operational had a different Level of Service for Elected Members.
- In relation to Community Board members, the Governance Team was in charge of following up SRs on their behalf.
- There was a request for the reporting that was included in the Projects and Operations Report to the Board to be split into sub-divisions for Board Members to be able to easily identify themes within their specific areas.
- In regard to the SR data that was available to the Board through the report, it would be interesting to see the volume of the requests, what has been achieved, and the rationale for the delays.

Actions	Responsible Person
<ul style="list-style-type: none"> • What was the expectations of staff responding to Service Requests that had been passed onto contractors? • Who held contractors responsible for requests that had not been dealt with for a significant period of time? 	General Manager Infrastructure Services
<ul style="list-style-type: none"> • Split the SR reporting in the Projects and Operations Report into sub-divisions to help easily identify themes within the specific areas. 	Senior Governance Advisor and Customer Services Systems Support

General Queries

The Community Board had raised several items at their last formal meeting that the Senior Governance Advisor wanted to speak to further and receive direction.

1. Sub-divisions feeding into the Chairperson’s Report;
2. LGNZ Conference 2026; and
3. Community Board Delegation and Role/Action Plans.

Ōmokoroa-Kaimai Community Board Workshop Notes – 4 May 2026

<p>Discussion Points:</p> <ul style="list-style-type: none"> • At the last Community Board meeting, there was a query around how the sub-division representatives could better feed into the Chairperson’s Report. • It was agreed that all representatives would receive the reminder email with the date that they needed to send their updates through to the Chairperson. • The Chairperson’s report had been formatted to split it out into sub-division sections. • The Chairperson had expressed an interest in attending the LGNZ Conference 2026 in Rotorua. • The Board was reminded that they had a conference budget that they were able to utilise each financial year. • Previously there had been one or two members attend the Community Board conference. • It was noted that Western Bay of Plenty District Council was no longer a member of LGNZ. It was clarified that this did not mean the Community Boards could not attend LGNZ event/conferences, however, it did mean they had to pay more to do so. • Some on the Board expressed discomfort in members attending the LGNZ events out of principle, due to the Council’s decision to leave in 2025. • Councillors would touch base with the Chairperson outside of the workshop to provide background and rationale into their decision to leave LGNZ. • The Board noted that if there were any other training opportunities including the option of having a session with Chris Mene (Engagement and Facilitation Practice Development), this could also be looked into. • The Community Board Role and Delegation paper was heading to Council shortly (advisor to follow up on exact date) for final approval. Following this the Action Plan work that the Community Boards had started with the Senior Policy Analyst could continue. • More information regarding the process of the Action Plans would be followed up for the Board.
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Actions	Responsible Person
<ul style="list-style-type: none"> • Follow up on when the Community Board Role and Delegation paper was being presented to Council. • Follow up with the Action Plan process, and what was next. 	<p>Senior Governance Advisor.</p>

The workshop closed at 1.45pm.
 Ōmokoroa-Kaimai Community Board Workshop Notes – 4 May 2026