

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
MAKETU COMMUNITY BOARD NO. MKCB26-3
HELD IN THE MAKETŪ COMMUNITY CENTRE, WILSON ROAD, MAKETŪ
ON TUESDAY, 16 JUNE 2026 AT 6.30PM**

Member C Thomas opened the hui with a karakia

1 PRESENT – NGĀ MEMA KEI KONEI

Chairperson S Elliot, Cr S Beech and Member C Thomas.

1 member of the public, and Cr L Rae and Cr G Dally.

2 IN ATTENDANCE – I TAE AKE

M Potton (Chief Executive) and E Logan (Governance Advisor)

3 APOLOGIES – NGĀ WHAKAPAHĀ

3.1 APOLOGIES

RESOLUTION MKCB26-3.1

Moved: Member C Thomas

Seconded: Cr S Beech

That the apology for absence from Deputy Chairperson A Waterhouse and Member W Moko be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI

Nil

5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA

Nil

6 TRANSFER OF PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI NGĀ TAKE MUNA

Nil

7 PUBLIC FORUM – WĀHANGA TŪMATANUI

7.1 CHAIRPERSON ON BEHALF OF CLESTER ERU – RUBBISH

The Chairperson spoke on behalf of Ms Eru, who had been unable to attend the hui, regarding the issue of littering and rubbish in Maketū. The following points were noted:

- It was noted that a women's group had been regularly carrying out rubbish clean-ups in the village and had expressed frustration at the volume of rubbish being discarded in the village and along the roadsides.
- The group had queried whether council provided educational services to raise awareness about littering, and whether larger signage could be installed to discourage rubbish being thrown from vehicles.
- Ms Eru had also noted that there was a contractor that cleaned the public toilets daily but the rubbish bins within the toilets were not always emptied and were often full. It was queried whether emptying the bins was part of the contractor's responsibilities or a separate service.

The Governance Advisor would follow up on these queries and provide a response through the Board.

The Chairperson noted that Bay of Plenty Regional Council had requested the Board's feedback on the proposed installation of two additional bus stops, one on Town Point Road and another on Little Waihī Road. Members indicated their support for the proposal.

8 PRESENTATIONS – NGĀ WHAKATAIRANGA

8.1 MAKETŪ CLIMATE ACTION GROUP PRESENTATION

Ms Bennett was in attendance on behalf of the Maketū Climate Action Group and provided [PowerPoint Presentation 1](#) regarding water inundation risks in Little Waihī along with other initiatives being undertaken by the group.

- Members noted that Emergency Services had standard operating procedures in place for evacuations from Bledisloe Park Avenue, and encouraged the Maketū Climate Action Group to engage with them on this matter.
- The Board noted that alternative access to Bledisloe Park Avenue had been identified; however, the road was not formed.
- Ms Bennett advised that the group sourced its information from NIWA and did not hold any additional modelling beyond that held by Council.

Attachments

- 1 PowerPoint Presentation 1 – Maketū Climate Change
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9 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI

9.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 21 APRIL 2026

RESOLUTION MKCB26-3.2

Moved: Member C Thomas

Seconded: Cr S Beech

1. That the Minutes of the Maketu Community Board Meeting held on 21 April 2026 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

10 REPORTS – NGĀ PŪRONGO

10.1 MAKETŪ COMMUNITY BOARD – CHAIRPERSON'S REPORT – JUNE 2026

The Board considered a report dated 16 June 2026 from the Chairperson. The report was taken as read.

RESOLUTION MKCB26-3.3

Moved: Chairperson S Elliott

Seconded: Cr S Beech

That the Chairperson's report date 16 June 2026 titled 'Maketū Community Board – Chairperson's Report – June 2026' be received.

CARRIED

10.2 MAKETŪ COMMUNITY BOARD – COUNCILLOR'S REPORT – JUNE 2026

The Board considered a report dated 16 June 2026 from Councillor Beech. The report was taken as read. The Board acknowledged the appointment of Matthew Potton as Council's new Chief Executive, and noted that he would be a valuable asset for Maketū and the wider district.

RESOLUTION MKCB26-3.4

Moved: Cr S Beech

Seconded: Chairperson S Elliott

That Councillor Beech report dated 16 June 2026 titled 'Maketū Community Board – Councillor's Report – June 2026' be received.

CARRIED

10.3 MAKETŪ COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – JUNE 2026

The Board considered a report dated 16 June 2026 from the Governance Advisor. The report was taken as read, with further discussion on the below.

RESOLUTION MKCB26-3.5

Moved: Member S Elliott

Seconded: Member C Thomas

That the Governance Advisor's report dated 16 June 2026 titled 'Maketū Community Board – Projects and Operations Report – June 2026' be received.

CARRIED

10.3.1 SPENCER AVENUE WEST (OTUMAKORO STREAM) CULVERT UPGRADE PROJECT UPDATE

- It was noted that Council had approved a budget of \$368,000, in addition to the Board's existing contribution, for the Spencer Avenue West (Ōtumahoro Stream) culvert upgrade project, subject to a satisfactory business case being completed within four months and approved by Council.
 - Staff advised that the business case was required as it would identify the minimum viable option to achieve the outcome desired by the community at the best cost. It would also confirm whether the culvert upgrade was the most appropriate solution to address the identified issues.
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10.3.2 PARK ROAD RESERVE SEAWALL

- Members raised concerns about the lack of clarity regarding the start date for the Park Road Reserve seawall project, noting it had been expected to begin after the 2025/26 summer but no progress had been made.

The Chief Executive Officer would clarify this with Council's Reserves and Facilities Team and report back to the Board.

10.3.3 TE ARAWA MONUMENT

- Staff would continue to provide updates to the Board on the progress of the initial investigative works being carried out on the monument.
 - It was noted that there was a strong sense of urgency from the community regarding this work, particularly in light of the bicentennial event at the marae in the coming years.
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10.3.4 MAKETŪ INFORMATION CENTRE MURAL

- Members noted that the artist had not yet completed the mural on the information centre and expressed frustration at the delay.
 - Members agreed to continue requesting completion of the mural.
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10.3.5 SPENCER AVENUE RESERVE CYCLEWAY

- Members queried whether the Spencer Avenue Reserve Cycleway project had been completed and whether any beautification works were planned for the site.

The Governance Advisor had raised this with staff and was awaiting a response.

10.4 MAKETŪ COMMUNITY BOARD – FINANCIAL REPORT – APRIL 2026

The Board considered a report dated 16 June 2026 from the Finance Partner. The report was taken as read, with further discussion on the below.

- It was noted that the Board would receive its next budget allocation in July 2026, following the end of the 2025/26 financial year.
- The Reserves Account only had one transaction each year, so the figures shown were for the 2025/26 financial year. The opening balance in July would be \$119,871.
- Members raised that the handrail at the Wharekahu Urupā had been damaged. The Governance Advisor would refer this to the Reserves and Facilities team for repair.

Staff advised the Board that, in relation to its contingency budget, it was important to be mindful of the funds being rated for and to ensure those funds were utilised.

RESOLUTION MKCB26-3.6

Moved: Cr S Beech
Seconded: Member C Thomas

That the Finance Partner's report dated 16 June 2026 titled 'Maketū Community Board – Financial Report – April 2026' be received.

CARRIED

11 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA**11.1 MAKETŪ COMMUNITY BOARD – WORKSHOP NOTES – MARCH 2026**

The workshop notes were received.

No further discussion was had.

The Meeting closed at 7.32pm with a karakia from Member C Thomas.

Confirmed as a true and correct record at the Maketū Community Board meeting held on 11 August 2026.

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Chairperson S Elliott
CHAIRPERSON

Unconfirmed