

Mā tō tātou takiwā  
**For our District**

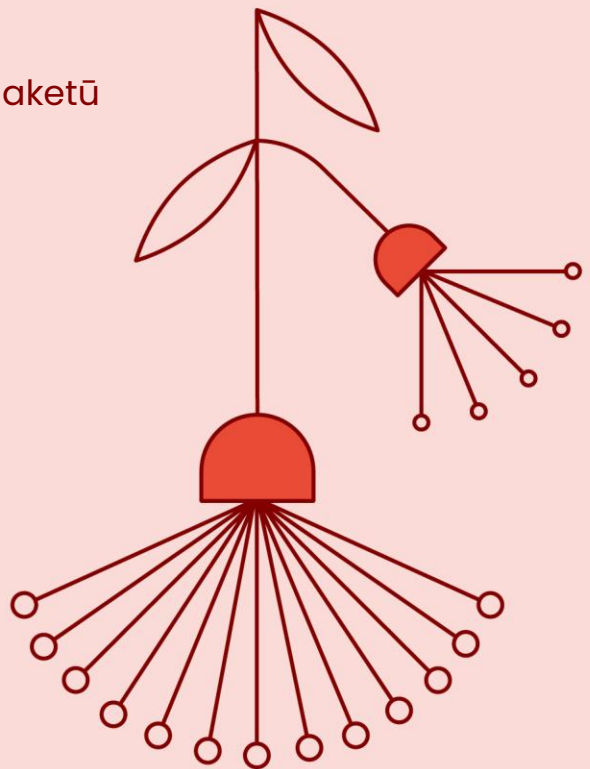
## Maketū Community Board

Poari ā Hapori o Maketū

MKCB26-3

Tuesday, 16 June 2026, 6.30pm

Maketū Community Centre, Wilson Road, Maketū



# Maketū Community Board

## Membership:

<b>Chairperson</b>	Sue Elliott
<b>Deputy Chairperson</b>	Aleisha Waterhouse
<b>Members</b>	Weina Moko Cecil Thomas Councillor Shane Beech
<b>Quorum</b>	3
<b>Frequency</b>	Eight weekly / Workshops as required

## Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

## Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Maketu Community Board will be held  
in the Maketū Community Centre, Wilson Road, Maketū on:  
Tuesday, 16 June 2026 at 6.30pm

## Order Of Business

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**1 PRESENT – NGĀ MEMA KEI KONEI****2 IN ATTENDANCE – I TAE AKE****3 APOLOGIES – NGĀ WHAKAPAHĀ****4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI****5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

**6 TRANSFER TO PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI NGĀ TAKE MUNA****7 PUBLIC FORUM – WĀHANGA TŪMATANUI**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

## **8 PRESENTATIONS – NGĀ WHAKATAIRANGA**

### **8.1 MAKETŪ CLIMATE ACTION GROUP PRESENTATION**

**File Number:** A7313104

**Author:** Ella Logan, Governance Advisor

**Authoriser:** Robyn Garrett, Governance Manager

#### **EXECUTIVE SUMMARY**

A representative will give a PowerPoint presentation on behalf of the Maketū Climate Action Group.

**9 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI**

**9.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 21 APRIL 2026**

**File Number: A7286800**

**Author: Ella Logan, Governance Advisor**

**Authoriser: Robyn Garrett, Governance Manager**

**RECOMMENDATION**

1. That the Minutes of the Maketu Community Board Meeting held on 21 April 2026 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson’s electronic signature be inserted into the confirmed minutes.

**ATTACHMENTS**

1. Minutes of the Maketu Community Board Meeting held on 21 April 2026

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
MAKETU COMMUNITY BOARD NO. MKCB26-2  
HELD IN THE MAKETŪ COMMUNITY CENTRE, WILSON ROAD, MAKETŪ  
ON TUESDAY, 21 APRIL 2026 AT 6.30PM**

**1 PRESENT – NGĀ MEMA KEI KONEI**

Chairperson S Elliott, Cr S Beech, Member C Thomas and Member W Moko.

**2 IN ATTENDANCE – I TAE AKE**

E Logan (Governance Advisor) and M Taris (Interim Chief Executive) and K Little (Operations Manager).

2 members of the public and Cr L Rae and Cr G Dally

**ZOOM**

Deputy Chairperson A Waterhouse

**3 APOLOGIES – NGĀ WHAKAPAHĀ**

Nil

**4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI**

Nil

**5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA**

Nil

**6 TRANSFER OF PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI  
NGĀ TAKE MUNA**

Nil

**7 PUBLIC FORUM – WĀHANGA TŪMATANUI**

## 7.1 COLIN WATERHOUSE – VARIOUS ISSUES

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Mr Waterhouse was in attendance to discuss the below topics:

### Spencer Avenue Reserve Cycleway/Walkway Project

- Mr Waterhouse sought clarification regarding the Spencer Avenue Reserve cycleway.
- He was not opposed to the project but raised concern that, if entrance ways were not adequately designed, motorbikes could access the cycleway.
- He encouraged Council to install signage prohibiting motorbikes.
- He noted the presence of rare bird species in the area and expressed concern that motorbike activity may disturb wildlife.
- Mr Waterhouse advised he had not received any communication from Council regarding the project.

### Staff responded as follows:

Council did not actively police cycleways across the district and instead relied on members of the public to report incidents or inappropriate behaviour via the Antenno app or a Service Request.

Council did not have the resources to deploy staff for after-hours responses, during the night.

The Governance Advisor would pass these requests on to the Reserves and Facilities Team to consider.

### Spencer Avenue Culvert

- Mr Waterhouse queried whether Council was installing an additional culvert on Spencer Avenue.
- He noted that Maketū had been experiencing some very high tides and sometimes he believed that the flood gates were being left open which caused flooding within Maketū.

### Members made the following comments:

- Members advised Mr Waterhouse that a decision report on the Spencer Avenue Culvert was included in the agenda and would be considered by the Board.
  - Members noted that the floodgates at the Kaituna operated on float switches and were the responsibility of the Bay of Plenty Regional Council (BOPRC). They further noted that BOPRC had manually closed the gates during the recent cyclone. Members advised that they had requested BOPRC to keep the floodgates closed during significant weather events or forecast storms, however, a formal response had not yet been received.
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## 8 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI

### 8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 24 FEBRUARY 2026

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#### RESOLUTION MKCB26-2.1

Moved: Member C Thomas

Seconded: Member W Moko

1. That the Minutes of the Maketu Community Board Meeting held on 24 February 2026 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

**CARRIED**

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## 9 REPORTS – NGĀ PŪRONGO

### 9.1 MAKETŪ COMMUNITY BOARD – CHAIRPERSON'S REPORT – APRIL 2026

The Board considered a report dated 21 April 2026 from the Chairperson. The report was taken as read, with further discussion on the below.

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#### RESOLUTION MKCB26-2.2

Moved: Member S Elliott

Seconded: Cr S Beech

1. That the Chairperson's report 21 April 2026 titled 'Maketū Community Board – Chairperson's Report – April 2026' be received.

**CARRIED**

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### 9.1.2 HAPIMANA ROAD CULVERT

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- Staff had held a hui with Te Arawa Lakes Trust and the property owner to seek a resolution regarding the intentional blocking of the culvert on Hapimana Road. It was agreed that Council would investigate diverting the culvert to connect to an existing stormwater drain further along the road, subject to assessment of costs, funding arrangements, and potential cost-sharing.
  - Council staff were meeting internally to confirm the next steps and approach.
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- Members raised concerns regarding large blocks of concrete, metal pipes, stones, and rocks within the road corridor, which were causing vehicles to swerve across the centre line.

Staff would raise a Services Request on behalf of the Board to request that the objects were cleared from the road corridor.

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### 9.1.3 LITTLE WAIHĪ ROAD SLIP

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- The Governance Advisor advised Members that the request to install a more permanent barrier at the slip site on Little Waihī Road had been relayed to Council's Maintenance Manager.
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## 9.2 MAKETŪ COMMUNITY BOARD – COUNCILLOR'S REPORT – APRIL 2026

The Board considered a report dated 21 April 2026 from Cr Beech, who spoke to his report.

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### RESOLUTION MKCB26-2.3

Moved: Cr S Beech

Seconded: Member S Elliott

1. That Councillor Beech report dated 21 April 2026 titled 'Maketū Community Board – Councillor's Report – April 2026' be received.

**CARRIED**

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## 9.3 MAKETŪ COMMUNITY CENTRE

The Board considered a report dated 21 April 2026 from the Operations Manager, who introduced the report. There was further discussion

- Staff noted that while the Board played an important role in representing the interests and views of the Maketū community, it did not hold legal authority to make decisions relating to the management of Council assets, nor to employ or oversee individuals undertaking operational roles at Council facilities, including volunteers.
  - Staff confirmed that the management of the Maketū Community Centre (MCC), including day-to-day operations, costs, and arrangements relating to staffing or volunteers, remained the responsibility of Council's Property Team.
  - Staff acknowledged that the booking system would likely need to operate as a hybrid of electronic and non-electronic systems in the first instance.
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- Members requested that the rules and regulations established in 2001 outlining the use of the MCC be reinstated, noting the historical contributions of the Maketū Fire Station, Rotary, and Coastguard to the facility. Members also requested consideration be given to reinstating previous arrangements regarding non-charged use of the building by these groups.
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### RESOLUTION MKCB26-2.4

Moved: Cr S Beech

Seconded: Member C Thomas

- That the Operations Manager's report dated 21 April 2026 titled 'Maketū Community Centre' be received.
- That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
- That Maketū Community Board recommends that Council's Property Team will
  - Implement an electronic on-line booking system for the Maketū Community Centre; and
  - Engage a cleaner for two hours per month

**CARRIED**

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### 9.4 SPENCER AVENUE WEST (OTUMAKORO STREAM) CULVERT RENEWAL PROJECT UPDATE

The Board considered a report dated 21 April 2026 from the Project Engineer Transportation. The report was taken as read, with further discussion on the below.

#### ITEM LEFT TO LIE ON THE TABLE

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### RESOLUTION MKCB26-2.5

Moved: Member W Moko

Seconded: Member C Thomas

That the Board allow this item to lie on the table until the Board knows the outcome of its submission to the Annual Plan.

**CARRIED**

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**9.4.1 SPENCER AVENUE WEST (OTUMAKORO STREAM) CULVERT PROJECT**

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- Board members expressed concerns regarding the unexpected increase in project costs.
  - Staff advised that cost reductions had been applied across Council and recommended that, if the Board considered the project a high priority for the community, they submit a late submission to the Annual Plan and advocate strongly for its inclusion, noting that a significant contribution from the Board's budget would strengthen the proposal.
  - Members reiterated that they did not support the inclusion of fish-friendly flap valves in the project design and emphasised that their preference was for a standard culvert upgrade without additional features.
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**9.5 MAKETŪ COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – APRIL 2026**

The Board considered a report dated 21 April 2026 from the Governance Advisor. The report was taken as read.

- Members confirmed that the mural project was still on going.

The Governance Advisor would investigate whether a confirmed date had been set for the Park Road Reserve Seawall project.

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**RESOLUTION MKCB26-2.6**

Moved: Cr S Beech

Seconded: Member S Elliott

1. That the Governance Advisor's report dated 07 April 2026 titled 'Maketū Community Board – Projects and Operations Report – April 2026' be received.

**CARRIED**

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**9.6 MAKETŪ COMMUNITY BOARD – FINANCIAL REPORT – FEBRUARY 2026**

The Board considered a report dated 21 April 2026 from the Finance Partner's report. The report was taken as read.

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### RECOMMENDATION

1. That the Finance Partner's report dated 21 April 2026 titled 'Maketū Community Board – Financial Report – February 2026' be received.
2. That the Maketū Community Board approve for the remaining committed funds from the below resolutions to be released back into the Reserves Account:

Meeting Date	Project	Account	Spent	Remaining Committed
20 Feb 2024  (MKC24-1.3)	Approve up to \$15,000 for costs related to the Book Sharing Shelter subject to approval from the Reserves & Facilities Manager.	Reserves	(5,957)	(9,043)

## 10 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA

### 10.1 MAKETŪ COMMUNITY BOARD – WORKSHOP NOTES – DECEMBER 2025

The workshop notes were received.

No further discussion was had.

**The Meeting closed at 7.50pm.**

**Confirmed as a true and correct record at the Maketū Community Board meeting held on 16 June 2026.**

.....  
Member S Elliott

**CHAIRPERSON**

## 10 REPORTS – NGĀ PŪRONGO

### 10.1 MAKETŪ COMMUNITY BOARD – CHAIRPERSON’S REPORT – JUNE 2026

**File Number:** A7286768

**Author:** Sue Elliott, Community Board Chairperson

**Authoriser:** Matt Potton, Chief Executive

#### EXECUTIVE SUMMARY

The purpose of this report is for the Maketū Community Board’s Chairperson to provide the Board with information and updates on events and matters within the community.

#### RECOMMENDATION

1. That the Chairperson’s report date 16 June 2026 titled ‘Maketū Community Board – Chairperson’s Report – June 2026’ be received.

*“Titiro whakamuri*

*Kokiri whakamua”*

*Look back and reflect, so we can move forward*

This was the theme of our workshop in May. It was made clear at the beginning of the year that our Board’s priorities would be to ensure that all the projects approved by the previous Maketū Community Board be identified and promoted until completed. This included Council driven or Board driven projects. From a community perspective, who funds these projects, some of which have been on the Boards’ wish list /action list, Council’s Annual Plan/Long Term Plan for years, is irrelevant. Completion and being valued by the Council and Community Board is what matters.

#### ANNUAL PLAN SUBMISSION

There was a misunderstanding and some miscommunication about the Boards’ responsibility to submit to Council’s Annual Plan by the April deadline.

The Board was under the impression that a further discussion would take place at the April meeting on how to prepare a submission for the Annual Plan, along with feedback on the Community Boards Action Plan that was discussed at the March meeting. As a result, there was a misunderstanding about what had been expected, and the Board was unable to produce a submission before the submissions closed.

However, the Board managed to submit a late submission and speak to the submission at Council on 23 April regarding our wish to have the Spencer Avenue West (Otumakoro) Stream Culvert Project added to Council’s Annual Plan as a priority. This was a longstanding Council project (11 years). In 2025 the Board decided to fund the project,

however, due to the late notification of a budget blowout that was communicated to members at our April Board Meeting, it was recommended we put the project on hold or submit to Council's Annual Plan and Long-Term Plan.

### COMMUNITY BOARD WORKSHOP

We had three members of the community attend our workshop – Clester Eru, Elaine Tapsell and Councillor Laura Rae. Both Clester and Councillor Rae were able to provide historical insights to matters we discussed in the workshop. Clester Eru presented on the historic importance and updates concerning the Maketū monument. She gave an overview of both the community's and council's journey, from the original construction in 1939 and the investigations into mitigating the damage from age and deliberate harm, from 2010.

Council is currently in the process of investigating what solution would be required to repair or rebuild the monument. Laser scanning of the monument took place on 29 May 2026.

Once the outcome of these investigations is clear, a plan can be created, with inclusion of the community, in proposing a pathway ahead, which may require Community Board and iwi co-funding.

Feedback from the Kiokio Playground Survey wasn't ready for this workshop but will be ready for discussion in the June Workshop.

The Board advocated for all communication regarding Council works occurring in the community to go on the Facebook page or sent to the Information Centre for emailing out to the community. It was noted that not everyone is on the Antenno app or looks at Your Place Tō Wāhi. A recent Antenno app message contained misinformation, which caused community concern and panic around the possibility of water being cut off. Staff have been made aware of this issue.

### COMMUNITY UPDATE

Our new Kaitiaki for the Maketū Community Centre is Tammy Sharp. Tammy's contact details can be found on council's website [here](#).

A pot plant and card were given to Tania Rewi on behalf of the Maketū Community Board in recognition of her service as Kaitiaki of the Maketū Community Centre for the last 19 months.

We had a very successfully Anzac Parade on 25 April with breakfast at Whakaue Marae, in spite of an early morning power failure. The Community Board grant funding was very much appreciated.

The Maketū Kapa Haka group was chosen to go through to the Ngāti Whakaue finals.

A successful Quizz night was run by the Maketū Fire Brigade on 8 May

The Maketū Ongatoro Wetlands held a Mother's Day Planting Day on 10 May.

The Community Board did a drive around Maketū on 25 May to inform any projects or service request that needed to be actioned. The Board will also have a zoom hui a week before our 2 monthly workshops to discuss topics to be brought to the next meeting.

**10.2 MAKETŪ COMMUNITY BOARD – COUNCILLOR'S REPORT – JUNE 2026****File Number:** A7286780**Author:** Shane Beech, Councillor**Authoriser:** Matt Potton, Chief Executive**EXECUTIVE SUMMARY**

The purpose of this report is for Councillor Beech to provide the Board with updates on the items listed below.

**RECOMMENDATION**

1. That Councillor Beech report dated 16 June 2026 titled 'Maketū Community Board – Councillor's Report – June 2026' be received.

It's been another couple of busy months around the Council table.

**LOCAL WATERS DONE WELL**

The new Joint Water Services Organisation between Western Bay of Plenty District Council (WBOPDC) and Tauranga City Council (TCC) has now been signed off and is officially underway. The hope is that, over the long term, this partnership will deliver significant cost savings for our ratepayers.

**REGIONAL DEALS**

The Regional Deal has also been released and signed by WBOPDC, TCC, and the Bay of Plenty Regional Council (BOPDRC). This agreement opens the door to future opportunities—particularly in transport infrastructure, land and housing development, social infrastructure such as health and education, export growth, and wider economic diversification.

**APPOINTMENT OF CHIEF EXECUTIVE**

Another major milestone is the appointment of our new Chief Executive for the Western Bay of Plenty District Council, Matthew Potton. Matthew is an excellent choice by the Councillors. He brings enthusiasm, deep knowledge, and a strong understanding of the day-to-day operations of this Council. I look forward to working alongside him for the benefit of our community and beyond.

**CHANGES FROM CENTRAL GOVERNMENT**

Just when it seemed Central Government might ease off its involvement in Local Government, we've now been given a three-month ultimatum to submit a possible amalgamation proposal. The timeframe is extremely tight, and it's vital that our communities have their say. This is arguably the biggest decision on amalgamation

since the late 1980s. I strongly encourage everyone to share their views with Council so we can clearly understand what our public wants. Ultimately, the Government will make the final decision, but our community voice must be heard.

### **ROADING PROJECTS**

Wilson Road North and Arawa Avenue roadworks are well underway. Unfortunately, we've just been advised that the Wilson Road North project will face delays to its completion date.

### **COMMUNITY BOARD DRIVE AROUND**

A recent drive-around with the Maketū Community Board proved very worthwhile. It gave us a clear picture of the work needed across our community and the condition of our reserves.

### **LONG-TERM PLAN PRE-CONSULTATION**

All submissions for the Long-Term Plan pre-consultation are now in, and councillors face some significant decisions as we move into the next phase. Balancing needs versus wants—and the funding required for future projects—will be a major challenge.

**Be Happy**

**10.3 MAKETŪ COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – JUNE 2026****File Number:** A7286647**Author:** Ella Logan, Governance Advisor**Authoriser:** Matt Potton, Chief Executive**EXECUTIVE SUMMARY**

The purpose of this report is to provide the Maketū Community Board with an overview of the Community Board infrastructure Projects currently being undertaken in the Maketū area as well as to provide an overview of engagement and operational matters from across the Council that relate to the Maketū Community Board.

**RECOMMENDATION**

1. That the Governance Advisor's report dated 16 June 2026 titled 'Maketū Community Board – Projects and Operations Report – June 2026' be received.

**YOUR PLACE | TŌ WĀHI**

For more information regarding Council projects in Maketū please visit Councils 'Your Place Tō Wāhi' [website](#).

**COUNCIL LED PROJECT OF INTEREST TO THE BOARD**

The following projects are Council funded projects that have been identified as of high interest to the Community Board.

<b>PARK ROAD RESERVE SEAWALL</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>
Replacement of the 220m-long rock seawall at Park Road Reserve in Maketū with a new wall.	<p>No further update.</p> <p>Council is planning to replace the 220m-long rock seawall at Park Road Reserve in Maketū with a new wall.</p> <p>The current seawall is not made to modern best practice standards and is vulnerable to damage, particularly during storm events. The work will include:</p> <ul style="list-style-type: none"> <li>• Retrieving rocks that have been dislodged into the estuary</li> <li>• Replacing existing inappropriately sized rocks with larger rocks</li> <li>• Installing a geotextile cloth in between the new wall and the harbour edge of the reserve to minimise erosion</li> </ul> <p>This is part of our ongoing Coastal Structures Renewal Programme, which replaces aged structures across the rohe (District).</p> <p>Work on the new seawall is expected to start after the 2025/26 summer, to minimise disruption to park users. The park, including the playground and toilets, will remain open during works, but areas near the harbour edge will be fenced off for safety reasons. The boat ramp will also stay open during the works, for getting boats on and off the water.</p>	Has not begun

			
<p>On-going projects updates will be posted on Councils Tō wāhi website <a href="#">here</a> as they are available.</p>			

<p align="center"><b>WILSON ROAD NORTH REHABILITATION</b></p>		
<p><b>Project Description</b></p>	<p><b>Staff Comment/Update</b></p>	<p><b>Progress Level</b></p>
<p>Rehabilitation of Wilson Road North</p>	<p>Work continues to progress on the Wilson Road North upgrade project, including installation of the new underground stormwater network, road reconstruction, kerb works, and footpath construction.</p> <p>Good progress continues across the site, with the southern section of the project - south of property no. 580 - remaining on track to be completed and sealed by the end of June 2026.</p>	<p>In progress.</p>

	<p>Work is continuing on the northern section of the project between Spencer Avenue and Church Road, where crews are currently installing new underground stormwater pipes and associated structures</p> <p>However, the overall project is now expected to be completed in <b>September 2026, rather than June</b> as originally planned.</p> <p>The project has experienced delays due to several contributing factors, including global supply chain disruptions, challenges sourcing some materials and resources associated with ongoing conflict in the Middle East, and severe weather events between January and April this year.</p> <p><u>Traffic management and road closure</u></p> <p>A road closure remains in place during working hours (7:00am–5:30pm) between Spencer Avenue and Church Road while these works are carried out. The closure began on Monday 18 May 2026 and is expected to remain in place through to August 2026.</p> <p>These works involve deep trench excavations within the road corridor to install new stormwater pipes underground, along with associated kerb and footpath construction. The closures are necessary to protect both the public and workers on site.</p> <p>During this time:</p> <ul style="list-style-type: none"><li>• Access to private properties will continue to be maintained</li><li>• Please allow extra travel time due to the road closure</li></ul>	
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	<ul style="list-style-type: none"><li>• Access to Maketū School during drop-off and pick-up times remains via the Arawa Avenue direction</li></ul> <p>Please do not drive through road closure signage or barriers. These are in place for everyone's safety, as there are open trenches, machinery, and changing ground conditions within the work area.</p> <p><u>Stormwater upgrades and roadside drainage</u></p> <p>As part of the stormwater improvements, we are installing new underground stormwater pipes and roadside channels (swales) to help improve stormwater management along the road.</p> <p>Swales are shallow channels designed to help collect, slow, and direct stormwater during heavy rain. Along with the new underground pipes, they form part of the long-term solution to improve drainage, reduce surface flooding, and help protect the road from water damage.</p> <p>Where there are drops from the path into drains:</p> <ul style="list-style-type: none"><li>• Temporary fencing has already been installed and will later be replaced with permanent fencing where the height is significant and there are no intersecting driveways</li><li>• Between property numbers 542–548, timber post-and-rail fencing will be installed where driveways are closely spaced and the height is moderate</li></ul>	
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New pipes and channels (swales) to improve stormwater management along the road

What you may continue to see on site

Residents may continue to see:

- Construction crews and heavy machinery
- Stop/go traffic management
- Temporary speed restrictions
- Daytime construction noise and vibration
- Ongoing drainage, kerb, and footpath works

	<p>Dust suppression measures continue to be monitored and adjusted where required to help minimise impacts on nearby properties.</p> <p>On-going projects updates will be posted on Councils Tō wāhi website <a href="#">here</a>.</p>	
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TE ARAWA MONUMENT		
Project Description	Staff Comment/Update	Progress Level
<p>Investigations into the stabilisation and restoration of the Te Arawa Monument.</p>	<p>Council had agreed to fund initial investigations to help understand the repair and restoration needs for the Te Arawa monument.</p> <p>On 29 May 2026, specialists carried out a 3D scan of the monument using a drone to create a very accurate digital model, which will help guide any future repairs and ensure pieces can be put back correctly if and when they need to be removed. The scan data is now being processed.</p> <p>The next step is to investigate the ground and foundations, which then informs how repairs/restoration can be undertaken safely. There are two stages to this:</p> <ol style="list-style-type: none"> <li>1. <b>A Ground Penetrating Rader (GPR) scan</b> has been scheduled to understand weather there are any underground cavities that may be causing the monument to lean and how that may affect the restoration process.</li> <li>2. <b>Taking manual core</b> samples as close as possible under the centre of the monument which requires that some of the outside stones will need to be moved out of the way. The earlier</li> </ol>	<p>In progress.</p>

	<p>3D scan will help make sure these stones are put back in the right place.</p> <p>At this stage, the total cost of the repair (correcting the lean) and restoration (to restore its appearance) is not yet known, and funding for any of this has not been confirmed. These early investigations will help provide more clarity on what needs to happen next.</p> <p>Staff will continue to keep the Board updated on progress and outcomes of the investigations.</p>	
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<b>KIOKIO PLAYGROUND</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>
Playground at Kiokio Reserve	<p>The Kiokio playground consultation has concluded.</p> <p>Staff are reviewing the feedback and will present the consultation findings at the Boards workshop in June.</p> <p>All further updates can be found here: <a href="#">Help shape a future playground at Kiokio Reserve   Your Place Western Bay of Plenty</a></p>	In progress.

**COMMUNITY BOARD PROJECTS**

The following projects are funded by the Community Board.

**Project Updates – ROADING**

<b>WILSON ROAD NORTH FOOTPATH EXTENSION</b>		
<b>Project Description</b>	<b>Comment/Update</b>	<b>Progress Level</b>
Installation of a footpath extension along Wilson Road North.	The footpath has now been installed, although there may still be some finishing touches.	In progress

<b>SPENCER AVENUE WEST (OTUMAKORO) CULVERT UPGRADE PROJECT</b>		
<b>Project Description</b>	<b>Comment/Update</b>	<b>Progress Level</b>
Upgrade of the Spencer Avenue West (Otumakoro) Culvert	<p>Due to the increase in the project costs, the Board have submitted to Council's Annual Plan to request that the increased costs be covered by Council through the Annual Plan.</p> <p>The project will remain on hold until the Annual Plan has been adopted in June 2026.</p> <p>Staff will update the Board on the outcome of their submission following the adoption of the Annual Plan.</p>	On Hold

**Project Updates – RESERVES**

<b>MAKETŪ INFORMATION CENTRE MURAL</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>

A local artist to paint a mural on the side of the information centre.	No further update. The local mural artist is in the process of completing the mural.	In progress
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**MINUTES ACTION SHEETS – RESERVES**

<b>Matter/Issue</b>	<b>Comment</b>
At the end of the previous triennium the Maketū Community Board approved, in principle, a budget allocation of up to \$50,000 from the Community Board Reserves Account for the installation of additional playground equipment at Ngaparaoa Drive and requested that Reserves and Facilities staff investigate and present design options for expanding the playground equipment at Ngaparaoa Drive, taking into account the existing equipment and available space for development.	Staff will present the playground equipment costings to the Board at the Boards workshop in June.

**SERVICE REQUESTS**

This section is to provide an overview of Service Requests for the Maketū Community Board area from **27 April 2026 – 2 June 2026**.

There has been one of each of the following subtypes of Service Requests raised and **completed**.

<ul style="list-style-type: none"> <li>• Animal Services - Dog attacked (and made contact)</li> <li>• Cemeteries - Maketu Cemetery - Interment</li> <li>• Compliance &amp; Enforcement - Abandoned Vehicle (For Burnt Vehicle - go to Illegal Dumping)</li> <li>• Local Road - Signs (damaged/graffiti) - Replacement/Maintenance Asset Requests</li> <li>• Local Road - Road Surface Defects - SEALED LOCAL RD</li> <li>• Wastewater - General/Request for Information</li> </ul>	<ul style="list-style-type: none"> <li>• Animal Services - Lost Dog</li> <li>• Animal Services - Other Animal Enquiries</li> <li>• Health - Liquor Licence</li> <li>• Kerbside Collective - Missed Collection - Investigation</li> <li>• Local Road - Detritus (Loose Chips/Sand/Dead Animal (Not Dogs)) - No Illegal Dumping</li> <li>• Properties - General enquiry</li> <li>• Solid Waste - Illegal Dumping/Carcasses(Not Dogs)/Burnt Vehicles</li> <li>• Water Revenue - Water connection application</li> </ul>
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There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

- Kerbside Collective - Lost/Stolen Bin
- Local Road - Vegetation(not trees)/mowing

The table below shows Services Request's that are higher in numbers and have a mix of statuses.

Service Request Subtype	Notes	Completed	Under Investigation/ Scheduled for Completion
Compliance & Enforcement	Complaints about Freedom Camping affecting Reserves or Roads within the Matekū Community	1	1

Customer Service Planning – General	Enquiries and call back requests from across the Maketū Community	2	1
Kaupapa Maori – General	Enquiries and call back requests from across the Maketū Community	1	1
Kerbside Collective – General	Enquiries from across the Maketū Community	0	2
Local Roads – Cesspit/Grill/Gutters & Drains (sealed road)	Replacement/Maintenance Asset Requests from across the Maketū Community	2	1
Local Roads – General	Enquiries from across the Maketū Community	4	1
Rates – General	Enquiries and call back requests from across the Maketū Community	2	0
Wastewater – Grinder Pump/Septic Tank issue	Reports from across the Maketū Community	9	0
Water – All Leaks	Reports of leaks within the Maketū Community	2	1

**10.4 MAKETŪ COMMUNITY BOARD – FINANCIAL REPORT – APRIL 2026****File Number:** A7298886**Author:** Paula Clode, Finance Partner**Authoriser:** Jonathan Fearn, Chief Financial Officer**EXECUTIVE SUMMARY**

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached is the financial statement for the period ended April 2026 (**Attachment 1**).

Total operational costs are under budget by \$25,518 for the year-to-date 30 April 2026.

Balances, current year to date transactions and committed spend on accounts are summarised in the table below:

	<b>Community Board Reserve</b>	<b>Community Rooding</b>	<b>Town Centre Development</b>
Opening Balance	186,549	248,094	85,247
Current year	(66,678)	20,743	-
Committed spend	(54,000)	(134,754)	-
Balance after Committed	<b>65,871</b>	<b>134,083</b>	<b>85,247</b>

**RECOMMENDATION**

- That the Finance Partner's report dated 16 June 2026 titled 'Maketū Community Board – Financial Report – April 2026' be received.

## FINANCIAL REPORT BREAKDOWN OF OPERATIONAL SPEND

The following two accounts are a detailed breakdown from the Financial Statement – April 2026 (**Attachment 1**).

### 1. GRANTS

Community Boards consider grant applications from eligible groups within their area throughout the year. Budget for the year is \$5,330. The following table outlines the grants that has been paid this year, committed spend and remainder of budget for the year.

Meeting Date	Description	Spent YTD
24 Feb 2026 (MKCB26-1.9)	Contribution towards ANZAC Dawn Committee costs.	1,300
	<b>2025/26 Total grants paid to date</b>	<b>1,300</b>
	Nothing further committed	-
	<b>Grants - Operational Budget uncommitted</b>	<b>4,030</b>

### 2. CONTINGENCY

The following table shows any operational expenditure approved to come from the Contingency budget. Total budget for the year is \$25,605. The following table outlines anything that has been paid this year, committed spend and remainder of budget for the year.

Meeting Date	Description	Spent YTD
13 Nov 2025	Badge King – Name badges	62
	<b>2025/26 Total contingency paid to date</b>	<b>62</b>
	Nothing further committed	-
	<b>Contingency - Operational Budget uncommitted</b>	<b>25,543</b>

## 2025/26 MAKETŪ COMMUNITY BOARD RESERVE ANALYSIS

The following table shows projects funded directly from the Maketū Community Board Reserve Account, including both projects that have been completed and those that are still in progress.

<b>Maketū Community Board Reserve</b>		<b>\$</b>		
2025/26 Opening balance		186,549		
<b>Less Current Year spend</b>				
Installation of BBQ at Surf Club (MKC20-6.7 and MKC25-4.1)		(31,638)		
Handrails at Maketū Cemetery (MKC23-4.9)		(9,825)		
Bus shelter at Arawa Avenue (MKC23-5.4 and MKC23-6.5)		(10,470)		
Beach Road carpark (MKC23-6.4)		(4,788)		
Maketū Information Centre mural (MKC24-1.4)		(4,000)		
Book Sharing Shelter (MKC24-1.3)		(5,957)		
<b>Available balance as at 30 April 2026</b>		<b>119,871</b>		
<b>Less Committed</b>				
<b>Meeting Date</b>	<b>Project</b>	<b>Status</b>	<b>Spent</b>	<b>Remaining Funds</b>
20 Feb 2025 (MKC24-1.4)	Approve up to \$8,000 for costs relating to the Maketū Information Centre mural.	In Progress	(4,000)	(4,000)
17 June 2025 (MKC25-3.5)	Approve an additional \$50,000 toward the Spencer Avenue Culvert Upgrade project from the Maketū Community Board Reserve account.	Not started	-	(50,000)
<b>2025/26 Closing balance after committed expenditure</b>		<b>65,871</b>		

**2025/26 MAKETŪ COMMUNITY BOARD ROADING ALLOCATION:**

The following table shows a detailed breakdown of the Community Board Roding Account including both completed and in progress projects funded from the Community Board Roding Allocation.

<b>Maketū Community Board Roding</b>				<b>\$</b>
2025/26 Opening balance				248,094
<b>Current Year spend</b>				
Plus, Roding rate allocation 2026/27				77,292
Plus, Interest 2026				8,197
Less, Culvert Upgrade on Spencer Avenue (MKC25-2.3)				(44,509)
Less, Footpath extension, Wilson Road North (MKC24-7.7)				(20,237)
<b>Available balance as at 30 April 2026</b>				<b>268,837</b>
<b>Less Committed</b>				
<b>Meeting Date</b>	<b>Project</b>	<b>Status</b>	<b>Spent</b>	<b>Remaining Committed</b>
15 April 2025  (MKC25-2.3)	Approved up to \$150,000 from the Roding Account for completion - 'Culvert Upgrade on Spencer Avenue' and to ensure access to existing pathway on Spencer Avenue.	In Progress	(44,509)	(105,491)
19 Nov 2024  (MKC24-7.7)	Approved up to \$49,500 from the Roding Account for the installation of a 1.5 metre wide, 250-metre-long footpath extension on Wilson Road North	In Progress	(20,237)	(29,263)
<b>2025/26 Closing balance after committed expenditure</b>				<b>134,083</b>

**MAKETŪ TOWN CENTRE DEVELOPMENT:**

The Town Centre Development Fund was collected as a district-wide targeted rate and operated on a four-year rotational basis, with funds spent in a different town centre each cycle. Community Boards recommended how funds were used in their towns. The fund was discontinued as part of the Long-Term Plan 2024–2034. The remaining balance was equally distributed among the district’s main town centres, and each Community Board can recommend to Council how their town’s portion should be spent.

<b>Maketū Town Centre Development Fund</b>	<b>\$</b>
2025/26 Opening balance	85,247
<b>Less Current Year spend</b>	
No current year transactions	-
<b>Less Committed</b>	
No commitments	-
<b>2025/26 Closing balance after committed expenditure</b>	<b>85,247</b>

**ATTACHMENTS**

- 1. Maketū Community Board Financial Statement - April 2026** [↓](#)

<b>Western Bay of Plenty District Council</b> <b>Income and Expenditure Statement</b> <b>For the period ended 30 April 2026</b> <b>Maketu Community Board</b>						
	Year to Date				Full Year	Last Year
	Actual	Budget	Variance		Budget	Actual
	\$	\$	(Unfav)/Fav		\$	\$
<b>Direct Costs</b>						
Additional Levels of Service	0	0	0	<input checked="" type="checkbox"/>	0	0
Contingency	62	21,340	21,278	<input checked="" type="checkbox"/>	25,605	4,317
Grants	1,300	4,440	3,140	<input checked="" type="checkbox"/>	5,330	7,043
Mileage Allowance	-	890	890	<input checked="" type="checkbox"/>	1,066	-
Miscellaneous Expenses	-	-	-	<input checked="" type="checkbox"/>	-	-
Community Board Remuneration	15,836	16,044	208	<input checked="" type="checkbox"/>	19,200	15,422
Inter Department Charges	30,710	30,710	-	<input checked="" type="checkbox"/>	36,851	34,569
Operating Costs	47,908	73,424	25,516	<input checked="" type="checkbox"/>	88,052	61,352
<b>Total Operating Costs</b>	<b>47,908</b>	<b>73,424</b>	<b>25,516</b>	<input checked="" type="checkbox"/>	<b>88,052</b>	<b>61,352</b>
<b>Total Direct Costs</b>	<b>47,908</b>	<b>73,424</b>	<b>25,516</b>	<input checked="" type="checkbox"/>	<b>88,052</b>	<b>61,352</b>
<b>Total Costs</b>	<b>47,908</b>	<b>73,424</b>	<b>25,516</b>	<input checked="" type="checkbox"/>	<b>88,052</b>	<b>61,352</b>
<b>Income</b>						
Rate Income	73,381	73,380	1	<input checked="" type="checkbox"/>	88,052	80,762
<b>Total Direct Income</b>	<b>73,381</b>	<b>73,380</b>	<b>1</b>	<input checked="" type="checkbox"/>	<b>88,052</b>	<b>80,762</b>
<b>Net Cost of Service</b>	<b>25,474</b>	<b>(44)</b>	<b>25,518</b>	<input checked="" type="checkbox"/>	-	19,410
				<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
				<input checked="" type="checkbox"/>	<i>Unfavourable Variance</i>	

## **11 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA**

### **11.1 MAKETŪ COMMUNITY BOARD – WORKSHOP NOTES – MARCH 2026**

**File Number:** A7280098

**Author:** Ella Logan, Governance Advisor

**Authoriser:** Robyn Garrett, Governance Manager

#### **EXECUTIVE SUMMARY**

Notes from the Maketū Community Board workshop on 17 March 2026 have been attached for information.

#### **ATTACHMENTS**

- 1. Maketū Community Board – Workshop Notes – 17 March 2026** [↓](#)

**MAKETŪ COMMUNITY BOARD  
WORKSHOP**

<b>DATE:</b>	Tuesday, 17 March 2026 at 5:30pm
<b>HELD:</b>	Maketū Community Centre
<b>TOPICS:</b>	<ol style="list-style-type: none"> <li>1. Maketū Community Centre</li> <li>2. Annual Plan/Long-Term Plan</li> <li>3. Community Action Plan</li> </ol>
<b>MEMBERS PRESENT:</b>	Chairperson S Elliott, Member C Thomas, Member W Moko and Cr S Beech
<b>APOLOGIES:</b>	Nil
<b>VIA ZOOM</b>	Deputy Chairperson A Waterhouse
<b>STAFF IN ATTENDANCE:</b>	K Little (Operations Manager), M Leighton (Policy and Planning Manager), R Gallagher (Senior Policy Analyst), R Garrett (Governance Manager), and E Logan (Governance Advisor)

Member C Thomas opened the hui with a karakia

<b>Maketū Community Centre</b>
<p>The Operations Manager was in attendance to facilitate a discussion around the day-to-day operational management of the Maketū Community Centre.</p> <ul style="list-style-type: none"> <li>• It was outlined that there were several options for how the Maketū Community Centre (the centre) could be managed. These options were: <ul style="list-style-type: none"> <li>- Council could sell the building to a Hall Committee for \$1 and then the centre would be funded through a targeted rate.</li> <li>- Remain with status quo with a custodian</li> </ul> </li> </ul>

Maketū Community Board Workshop Notes – 17 March 2026

- The Community Board could take over the operations of the centre.
- The current format was becoming increasingly difficult and was no longer functioning effectively.
- Members mentioned that they were reluctant to change the centre to a Community Hall.
- Board supported arranging an on-going cleaner.
- It was noted that the current custodian was appointed by the previous community board, however, this did not go through a formal council process.
- The Chairperson was willing to have all communication from the custodian to be directed to her.
- It was noted that there had been complaints about the current custodian from users of the centre.
- Board members supported moving to an online system.

DIRECTION	RESPONSIBLE
<ul style="list-style-type: none"> <li>• Staff to Include a report in the agenda for the Boards meeting on 21 May 2026.</li> </ul>	Operations Manager

Annual Plan/Long Term Plan
<p>The Policy and Planning Manager facilitated a discussion about the Annual Plan and the Long-Term Plan.</p> <p><u>Long Term Plan</u></p> <ul style="list-style-type: none"> <li>• An overview of the Long-Term Plan (LTP) process was provided to the Community Board.</li> <li>• Members were advised to attend Council’s LTP events and provide feedback on the LTP, particularly around key priorities projects for their area.</li> <li>• Council had the ability to change the LTP through the Annual Plan each Financial Year.</li> <li>• The Board briefly outlined some of their key priorities for their area that they felt should be included in the LTP. These included:</li> <li>• Spencer Avenue Culvert upgrade</li> <li>• Increase Footpaths</li> <li>• Improve of local roads</li> <li>• Increase of affordable housing</li> </ul>

Maketū Community Board Workshop Notes – 17 March 2026

- Upgrade of toilets at playground
- Alternative exit and entrance to Little Waihi

#### Annual Plan

- An overview of the Annual Plan consultation arrangements was provided to the Board.
- It was noted that consultation would be undertaken on how Community Boards would be funded.
- The Community Roading allocation that was provided to Community Boards would also be consulted on. Council was looking to reduce the overall budget for this to \$500,000 from approximately \$900,000.

#### **Community Board Action Plan**

The Senior Policy Analyst, supported by the Governance Manager, facilitated a discussion regarding the Community Board Action Plan.

#### Action Plans

- An overview of Community Board Action Plans was provided. It was noted that the action plan would assist Community Boards with setting their priorities for the triennium.
- The Board was advised to link their actions to key objectives that could be outlined in their plan.
- The Board was advised to provide timeframes for their actions (e.g. year one, two or three of the triennium) and to limit actions in their plan to those that the Board could progress rather than what they wanted Council to undertake. It was noted that the Board could play an advocacy role to encourage Council to progress some projects.

The workshop closed at 8.03pm.

Maketū Community Board Workshop Notes – 17 March 2026