

Mā tō tātou takiwā
For our District

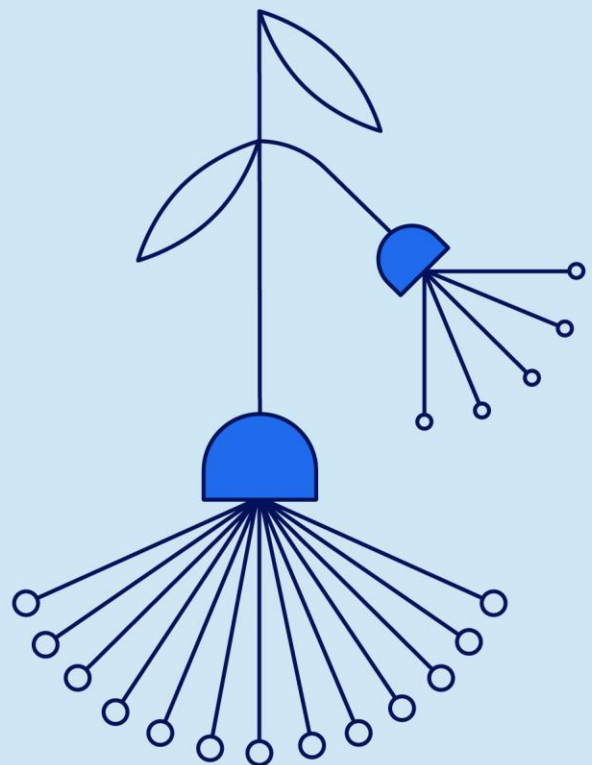
Katikati Community Board

Poari ā Hapori o Katikati

KKCB26-3

Wednesday, 3 June 2026, 5.30pm

The Centre - Pātuki Manawa Digital Hub,
21 Main Road, Katikati (Boyd Room).



Katikati Community Board

Membership:

Chairperson	James Sayer
Deputy Chairperson	Anne Henry
Members	John Clements Norm Mayo Councillor Rodney Joyce
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Katikati Community Board will be held in the The Centre – Pātuki Manawa Digital Hub, 21 Main Road, Katikati (Boyd Room) on: Wednesday, 3 June 2026 at 5.30pm

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1 PRESENT – NGĀ MEMA KEI KONEI**2 IN ATTENDANCE – I TAE AKE****3 APOLOGIES – NGĀ WHAKAPAHĀ****4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI****5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 TRANSFER TO PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI NGĀ TAKE MUNA**7 PUBLIC FORUM – WĀHANGA TŪMATANUI**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI

8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 1 APRIL 2026

File Number: A7291533

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Katikati Community Board Meeting held on 1 April 2026 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson’s electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. **Minutes of the Katikati Community Board Meeting held on 1 April 2026**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KATIKATI COMMUNITY BOARD NO. KKCB26-2
HELD IN THE CENTRE - PĀTUKI MANAWA DIGITAL HUB, 21 MAIN ROAD, KATIKATI (BOYD
ROOM) ON WEDNESDAY, 1 APRIL 2026 AT 5.30PM**

1 PRESENT – NGĀ MEMA KEI KONEI

Deputy Chairperson A Henry, Member J Clements, Chairperson J Sayer and Cr R Joyce.

2 IN ATTENDANCE – I TAE AKE

R Leahy (Senior Governance Advisor) and M Potton (Acting General Manager Corporate Services).

3 APOLOGIES – NGĀ WHAKAPAHĀ

APOLOGY

RESOLUTION KKCB26-2.1

Moved: Member J Clements

Seconded: Deputy Chairperson A Henry

That the apology for absence from Member N Mayo be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI

Nil

5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA

Nil

**6 TRANSFER OF PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI
NGĀ TAKE MUNA**

Nil

7 PUBLIC FORUM – WĀHANGA TŪMATANUI

25 members of the public including;

Mayor J Denyer

Waihi Beach community Board Member R Goudie

7.1 DR PETER MADDISON – BIRD WALK IN CHUDLEIGH WETLAND

Dr Maddison was in attendance to discuss issues with the bird walk in the Chudleigh Wetland along the Yoeman Walkway. He noted the below points:

- Dr Maddison provided an overview of the history of the area.
 - In the past Open Air Art installed some bird sculptures along the 'bird walk', however, since then very little maintenance had been done on the walkway. The walkway was now in a very bad state.
 - The area had some good values for birdlife and often had rare birdlife along with longfin eel in the stream.
 - Dr Maddison requested that area be formally recognised as a significant wetland or natural area for the region in Council's planning documents.
 - It was noted that there were issues with ownership of the area.
-

7.2 SHAAN KINGI – SAFETY IMPROVEMENTS HIKURANGI ROAD

Shaan Kingi, on behalf of Ngati Te Wai, was in attendance to discuss safety improvements on Hikurangi Road. He noted the below points:

- The Hapū had aspirations to improve the safety of Hikurangi Road for children, noting that the children needed a safer place to catch the school bus on State Highway 2.
 - It was hoped that Waka Kotahi NZ Transport Agency (NZTA) would improve their section of State Highway 2 to enable this.
 - He requested that the school bus drive down Hikurangi Road, however, there was insufficient room for the bus to turn around. There was land available for the turning circle to be made wider and the Hapū would support any improvements to the safety of the road.
 - The Katikati Community Board had previously committed to funding a bus shelter on Hikurangi Road near Tuapiro Marae once Council had improved the turning circle.
 - There were approximately 9 students who currently caught the bus. The present bus shelter was approximately less than a metre from State Highway 2.
 - A meeting had been held with Council's Road Safety Engineer about the issue and there were some works in the background to resolve the issue.
 - It was clarified that NZTA had previously committed to installing a bus shelter, however, this had not happened. There was a preference for a bus shelter to be installed further up the road closer to the marae.
-

7.3 RUSSELL SQUIRE – UPDATE HIGHFIELDS DRIVE POND

Mr Squire was in attendance to provide an update to the Board on the pond at Highfields Drive. He noted the below points:

- Mr Squire had been working with Council's Project Manager to improve the pond.
 - Round-up had been sprayed to address the weeds, however, there were still issues with kikuyu.
 - There was a disconnect between the groups advocating for a better level of service for the pond and the contractors undertaking the work.
-

7.4 JIM DAVIDSON – HAIKU WALKWAY

Mr Davidson was in attendance to discuss issues with Haiku walkway. He noted the below points:

- The Haiku walkway was not wide enough, it was only 1.2 metres wide and was not safe for mobility scooters.
 - There were some areas of concrete that were being lifted by the trees.
 - Mr Davidson believed that revamping the walkway would be a good project for the Community Board to undertake.
 - Mr Davidson felt that the area that needed prioritising for rehabilitation was between the bridge to Highfield's Drive and cabbage tree point.
-

7.5 ROSS GOUDIE – RATES AFFORDABILITY DATA

Mr Goudie, was in attendance to discuss rates affordability data. He noted the below points:

- Mr Goudie queried the data that was used in Councillor Joyce's report on rates affordability.
- Mr Goudie felt that there was a blind spot in the MartinJenkins report.

Councillor Joyce clarified that the MartinJenkins report used Statistics NZ data rather than Council data. An efficiency study on Council was being undertaken, which would feed into the Long-Term Plan.

7.6 SHARON OLSEN-CARSON – CONTAINER PARK

Mrs Olsen-Carson was in attendance to raise concerns about the container park on entrance to Katikati on State Highway 2. She noted the below points:

- There was a lot of feedback on social media about the container park.
 - Mrs Olsen-Carson requested a town meeting about the issue so that residents could voice their concerns.
-

- She queried how many complaints had been received by Council regarding the issue of noise from the container park.

The Board advised that Council had undertaken some noise monitoring at the container park.

7.7 DENHOLM CROAN - VARIOUS ISSUES

Mr Croan was in attendance to discuss various issues. He noted the below points:

- Council needed to meet with the public to hear their views more often and suggested that Council write letters to ratepayers advising them of issues
 - He raised concerns about the water entity with Tauranga City Council.
 - He was concerned that ratepayers were not going to be able to afford some of the projects proposed.
-

8 PRESENTATIONS - NGĀ WHAKATAIRANGA

8.1 HIGHFIELD'S POND UPDATE

Council's Project Manager was in attendance to provide an update to the Board and public on the pond at Highfield's Drive. The below points were noted:

- The scope of the project was to address the issue of aquatic weeds in the pond.
 - Introducing sterile Silver Amur (grass carp) was being considered as a cost effective method to address the aquatic weeds in the pond.
 - New Zealand Waterways Restoration was the organisation that would manage the fish and submit the Department of Conservation (DOC) application for the Silver Amur.
 - The contract would cost \$40,000 for five years, work was ongoing for what was required for the DOC application.
 - Council would look to get a report from the organisation that would be managing the Silver Amur within 6-12 months to prove that the aquatic weeds were reducing.
 - It was not clear if the funding for the project would come from the stormwater or reserves budget.
 - If a budget for the project was approved through the Long Term Plan, then the DOC application would take approximately three months to process.
 - Council was considering installing a maintenance jetty that could be used to access the fish.
-

9 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI

9.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 11 FEBRUARY 2026

RESOLUTION KKCB26-2.2

Moved: Cr R Joyce

Seconded: Member J Clements

1. That the Minutes of the Katikati Community Board Meeting held on 11 February 2026 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

10 REPORTS – NGĀ PŪRONGO

10.1 KATIKATI COMMUNITY BOARD CHAIRPERSON'S REPORT – APRIL 2026

The Board considered a report from the Chairperson dated 1 April 2026. A brief overview of the report was provided. The below points were noted:

- The Board queried when a meeting with NZTA would be held and requested that Council's General Manager Infrastructure be invited.
 - The Board queried when a naming process for Highfield's Pond would be undertaken.
-

RESOLUTION KKCB26-2.3

Moved: Chairperson J Sayer

Seconded: Deputy Chairperson A Henry

That the Chairperson's report dated 1 April 2026 titled 'Katikati Community Board Chairperson's Report – April 2026' be received.

CARRIED

10.2 KATIKATI COMMUNITY BOARD COUNCILLOR'S REPORT – APRIL 2026

The Board considered a report from Councillor Joyce dated 1 April 2026. A brief overview of the report was provided. The below points were noted:

- It was clarified that there was a \$5.8 million increase in roading budget not \$3.1 million.
-

RESOLUTION KKCB26-2.4

Moved: Cr R Joyce

Seconded: Deputy Chairperson A Henry

1. That Councillor Joyce's report dated 1 April 2026 titled 'Katikati Community Board Councillor's Report – April 2026' be received.

CARRIED

10.3 APPOINTMENT OF KATIKATI COMMUNITY BOARD LIAISONS TO OUTSIDE BODIES

The Board considered a report from the Senior Governance Advisor dated 1 April 2026. The report was taken as read. The below points were noted:

- It was noted that Deputy Chairperson Anne Henry was the Chairperson of Katikati Open Air Art.
 - The Board was advised to provide updates on these groups through the Chairperson's report.
-

RESOLUTION KKCB26-2.5

Moved: Cr R Joyce

Seconded: Deputy Chairperson A Henry

1. That the Senior Governance Advisor's report dated 1 April 2026, titled 'Appointment of Katikati Community Board Liaisons to Outside Bodies', be received.
2. That the Katikati Community Board members are appointed as a liaison to outside bodies as follows:
 - Katch Katikati – Deputy Chairperson Anne Henry
 - Dave Hume Pool Trust – Member John Clements
 - Katikati Community Patrol – Member Norm Mayo
 - Project Parore – Chairperson James Sayer
 - Katikati Rugby and Sports Club – John Clements

CARRIED

10.4 KATIKATI COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – APRIL 2026

The Board considered a report from the Senior Governance Advisor dated 1 April 2026. The report was taken as read. The below points were noted:

- The Board would still like to progress installing a table at Noble Johnson Drive and requested that this matter be followed up with Council’s Reserves and Facilities Team.
- The Board queried if there was provision for an EV charging point at Market Square.

RESOLUTION KKCB26-2.6

Moved: Cr R Joyce

Seconded: Member J Clements

That the Senior Governance Advisor’s report dated 1 April 2026 titled ‘Katikati Community Board – Projects and Operations Report – April 2026’ be received.

‘CARRIED

10.5 KATIKATI COMMUNITY BOARD – FINANCIAL REPORT – FEBRUARY 2026

The Board considered a report from the Finance Partner dated 1 April 2026. The report was taken as read. The below points were noted:

- The Board was concerned that Katikati Community Sport and Recreation Centre had been overpaid \$980. The Board requested that Council find an alternative budget to cover the overspend.

RESOLUTION KKCB26-2.7

Moved: Deputy Chairperson A Henry

Seconded: Member J Clements

1. That the Finance Partner’s report dated 1 April 2026, titled ‘Katikati Community Board – Financial Report – February 2026’, be received.
2. That the Katikati Community Board approve for the remaining committed funds from the below resolutions to be released back into the Roothing Account:

Meeting Date	Project	Account	Spent	Remaining Committed
9 Apr 2024 (KKC24-2.7)	Funding of up to \$28,600 for costs relating to hard standing parking (using millings) for the Kotahi Lane	Roothing	(16,350)	(12,250)

	Upper Carpark Seal extension project.			
19 Nov 2024 (KKC24-6.15)	Funding of up to \$30,000 for costs relating to the Kotahi Lane footpath.	Roading	(22,363)	(7,638)

CARRIED

11 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA

11.1 KATIKATI COMMUNITY BOARD – WORKSHOP NOTES

The Board considered the notes from the workshop on 12 December 2025 and 6 March 2026 and no discussion was held.

The Meeting closed at 7.51pm.

Confirmed as a true and correct record at the Katikati Community Board meeting held on 3 June 2026.

Unconfirmed

.....

Chairperson J Sayer

CHAIRPERSON

9 REPORTS – NGĀ PŪRONGO

9.1 KATIKATI COMMUNITY BOARD – BUS STOP AND SHELTER PROJECTS

File Number: A7290172

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

The purpose of this report is to seek a decision from the Katikati Community Board on whether to fund bus stop improvements on Park Lane and a bus shelter on Hikurangi Road.

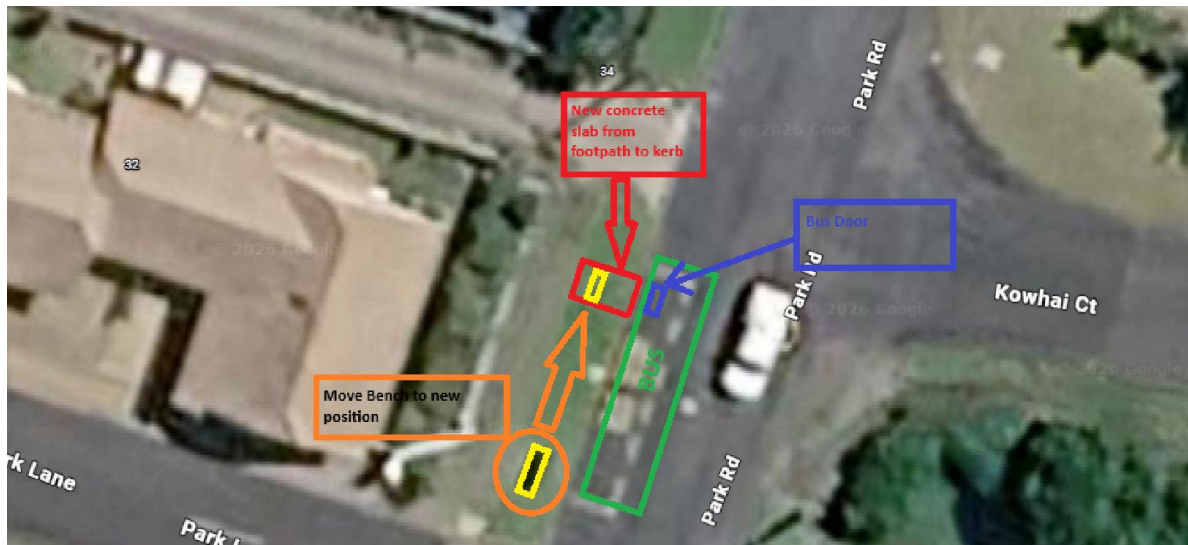
RECOMMENDATION

1. That the Senior Governance Advisor's report dated 3 June 2026 titled 'Katikati Community Board – Bus Shelter Projects' be received.
 2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
 3. That the Katikati Community Board approves up to \$12,500 from the Katikati Community Board Roding Account towards the installation of a bus shelter on Hikurangi Road.
 4. That the Katikati Community Board approves up to \$3,000 from the Katikati Community Board Roding Account towards the installation of a concrete slab and realignment of the existing seat on Park Lane.
- OR**
5. That the Katikati Community Board approves up to \$1,750 from the Katikati Community Board Roding Account towards the installation of a concrete slab, noting that the existing seat will not be moved.

BACKGROUND

1. At the Board's workshops on 6 March 2026 and 11 May 2026, discussion was held about installing a bus shelter on Hikurangi Road near the marae and installing a concrete slab at the bus stop on Park Lane.
2. The previous Board had committed to a project to install a bus shelter on Hikurangi Road; however, it did not go ahead as the school bus was unable to turn around at the end of the road due to the limitations of the turning circle. Council's Road Safety Engineer met with representatives from Ngāti Te Wai and the Community Board to discuss the matter and the issue with the turning circle was subsequently resolved.

3. Under Section 339 of the Local Government Act 1974, approval is required from the adjacent landowner for a bus shelter to be built. If funding for the project is approved by the Board, then council staff will seek written approval from the affected landowner.
4. A project to install a concrete slab underneath the bus shelter on Park Lane was raised by the Board as a minor improvement to ensure bus users did not get wet feet while entering/exiting the bus. Staff have suggested, alongside installation of a concrete slab, that the existing bench be moved from its current position to align with access to the bus door.



5. At the Board’s workshop on 11 May 2026, the Board provided direction to staff to seek quotes for these projects. The costings are provided below:

Hikurangi Road Bus Shelter

Item	Notes	Cost
Bus Shelter Pad	2.5m x 1.5m (150mm thick)	\$1,500
Bus Shelter	Supplied by Totalspan	\$4,500
Labour Costs	Supplied by High Mac Civil	\$3,000
Cost (excluding GST)		\$9,000
Cost (excluding GST) + Contingency		\$12,500

Park Lane Bus Stop Improvements Option 1

Item	Notes	Cost
Concrete Slab (foot end of bench)	2.5m x 1.5m (100mm thick)	\$1,250
Cost (excluding GST)		\$1,250

Cost (excluding GST) + Contingency	\$1,750
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Park Lane Bus Stop Improvements Option 2

Item	Notes	Cost
Concrete Slab (moved to bus entry)	3m x3m (100mm thick)	\$1,750
Bench Installation	Supplied by High Mac Civil	\$350
Cost (excluding GST)		\$2,100
Cost (excluding GST) + Contingency		\$3,000

SIGNIFICANCE AND ENGAGEMENT

In terms of Council’s Significance and Engagement Policy this decision is considered to be of low significance as the decisions would have minimal impact on the Board’s budgets and would positively impact the Katikati community.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication	
Name of interested parties/groups	Affected property owners on Hikurangi Road will be contacted.	Planned Completed
Tangata Whenua	Ngāti Te Wai have been consulted in relation to the bus shelter on Hikurangi Road.	
General Public	N/A	

ISSUES AND OPTIONS ASSESSMENT

Option A	
Fund up to \$12,500 towards the installation of a bus shelter on Hikurangi Road and \$1,750 towards the installation of a concrete pad at the bus stop on Park Lane.	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Advantages:</p> <ul style="list-style-type: none"> • Provides a bus shelter for local school children. • Responds to request from Ngāti Te Wai and the community. • Board is supporting projects for their local community. <p>Disadvantages:</p> <ul style="list-style-type: none"> • The bus shelter requires adjacent landowner approval. • Reduces balance of the Katikati Community Rooding Account. • The concrete pad on Park Lane does not resolve the issue with the existing bench seat.
Costs (including present and future costs, direct, indirect and contingent costs).	Up to \$13,750
Option C	
Fund up to \$12,500 towards the installation of a bus shelter on Hikurangi Road and up to \$3,000 towards the installation of a concrete pad and realignment of the existing bench at the bus stop on Park Lane.	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Advantages:</p> <ul style="list-style-type: none"> • Provides a bus shelter for local school children. • Responds to request from Ngāti Te Wai and the community. • Board is supporting projects for their local community. • Addresses the issues of realigning the existing bench

	<p>Disadvantages:</p> <ul style="list-style-type: none"> The bus shelter requires adjacent landowner approval. Higher cost to the Katikati Roothing Account.
Costs (including present and future costs, direct, indirect and contingent costs).	Up to \$15,500
<p>Option C Do not fund any bus stop or bus shelter projects in Katikati.</p>	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> Economic Social Cultural Environmental 	<p>Advantages:</p> <ul style="list-style-type: none"> Leaves a higher balance in the Roothing Account to respond to funding other community transportation projects. <p>Disadvantages:</p> <ul style="list-style-type: none"> Board would renege on a past commitment to install a bus shelter on Hikurangi Road. Perception that the Board does not fund projects for the community.
Costs (including present and future costs, direct, indirect and contingent costs).	Nil

STATUTORY COMPLIANCE

- Pursuant to Section 339 of the Local Government Act 1974, Council must seek written approval from the adjacent landowner prior to constructing a bus shelter.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Up to \$15,500	Roothing Account

9.2 APPLICATION FOR ROAD NAMING – MERE ROAD

File Number: A7289955

Author: Rochelle Friend, Senior Consents Planner

Authoriser: Paula Golsby, Environmental Consents Manager

EXECUTIVE SUMMARY

Western Bay of Plenty District Council (Council) has received an application for a Road Naming.

The purpose of this report is to enable the Katikati Community Board to consider and provide feedback on the proposed road name – “Mere Road”.

RECOMMENDATION

1. That the Senior Consents Planner’s report dated 3 June 2026 titled ‘Application for Road Naming – Mere Road’ be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council’s Significance and Engagement Policy.
3. That the Katikati Community Board consider and provide feedback on the proposed road name option of ‘**Mere Road**’ for a public road to be vested in Council (road naming application reference: RC15055).

BACKGROUND

1. In accordance with Council’s Road Naming Policy, proposed road names are sent to the Community Board for consideration and feedback to assist delegated decision making.
2. The applicant has put forward a proposed road name for the existing (unnamed) road located to the south of Moore Park, Katikati to be named ‘Mere Road’ (refer Figure 1).
3. The road was constructed off Middlebrook Drive, Katikati in 2024. The road was intended to serve a proposed Kainga Ora development to the south of this road, however this is no longer proceeding.
4. The Katikati Structure Plan shows the road eventually being extended through to Wills Road across land currently privately owned and occupied by kiwifruit orchards (refer Figure 2).
5. Two names were considered for the road, ‘Gallaher Street’ or ‘Mere Close’. Through consultation with Iwi, ‘Mere Close’ was chosen. With consideration for the future extension of the road through to Wills Road, Mere Close is inappropriate because the road is an urban connector, not a residential cul-de-sac. ‘Mere Road’ would be

an acceptable alternative. 'Mere Street' is not an option because there is already one in Papamoa. Mere Road satisfies the road name suffix requirements.

- 6. With regard to 'Mere', all people of the hapū Ngai Tamawhariua descend from four siblings – Te Maki, Mere, Hori and Tukaki. In 2023 Te Maki Close became a street name (next to the Katikati Resource Centre). The chair of Te Rereatukāhia Marae now seeks to recognise one of the other siblings with this road naming in Katikati.



Figure 1 – Location of road

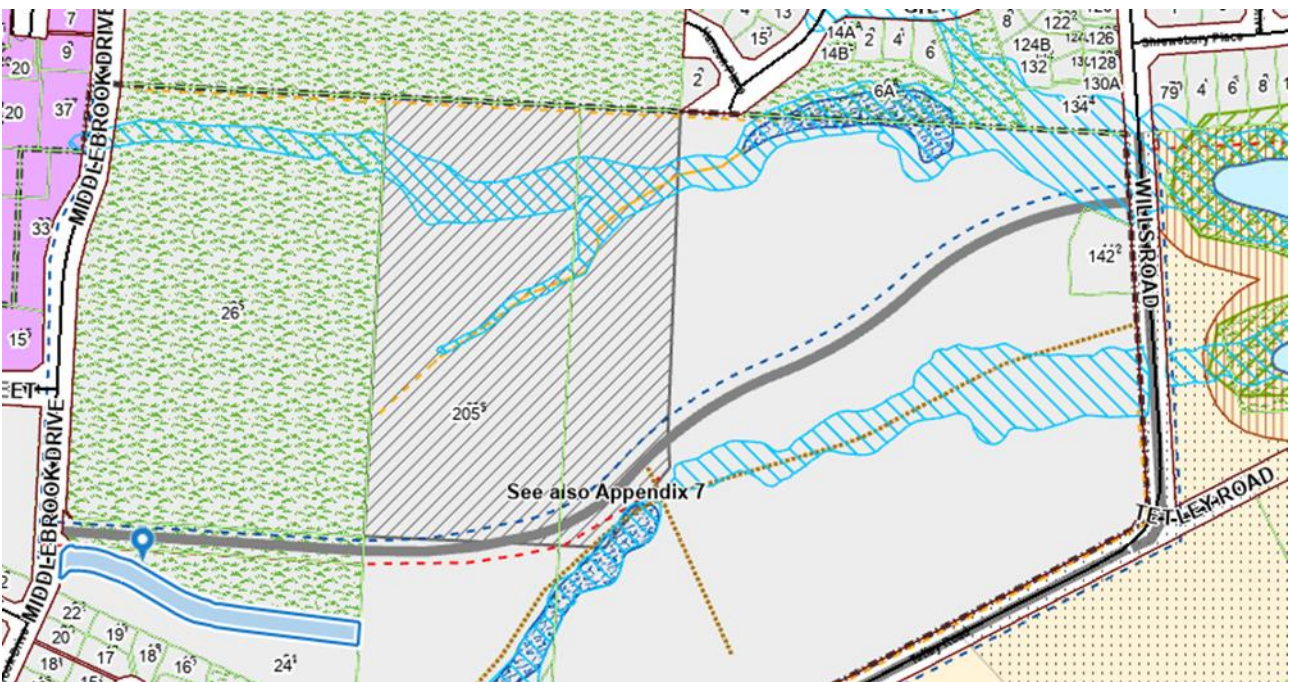


Figure 2 – District Plan

7. The Katikati Community Board meeting passed a resolution at their meeting on 28 May 2025 requesting 'Gallaher Street' be considered for a road closer to Moore Park. Below is the resolution that was passed.

RESOLUTION KKC25-3.4

Moved: Cr R Joyce

Seconded: Member A Earl

4. That the Katikati Community Board requests that the proposed road name 'Gallaher Street' be considered for a road closer to Moore Park.

CARRIED

8. The Community Board feedback was considered as part of that road naming process for the subdivision of 115B Park Road (ref: RC12888v01S) where Mere Close and Gallaher Street were considered. Mere Close was not adopted. Following consultation, the road to be vested was named "Sussex Drive" and the private way was named "Paora Way".

ASSESSMENT - SECTION 5 OF ROAD NAMING POLICY

9. The proposed road name has been considered in accordance with the criteria set out in Section 5 of the Road Naming Policy (refer Attachment A). For the following reasons the proposed road name is considered to be:
- a) sufficiently unique;
 - b) culturally appropriate; and
 - c) appropriate for emergency services.
10. There are no conflicts or duplication with the road name.
11. The proposed road name is not the same as another road within this district, or immediately adjacent district. The proposed road name is easy to spell and pronounce and is less than 13 characters as per the road name suffix guide set out in Appendix A of the Road Naming Policy (refer Attachment A).
12. In accordance with Section 6 of the Road Naming Policy, the following consultation has been undertaken:
- a) Council staff have researched and checked the name for any conflict or duplication with adjoining Councils.
 - b) The applicant has engaged with mana whenua for the proposed road name.
 - c) The application is referred to the Katikati Community Board for consideration and feedback to assist delegated decision making. The decision will be made under delegated authority (Environmental Consents Manager).

Under Delegated Authority, the following road name is proposed to be adopted:

- a) Mere Road

ATTACHMENTS

1. **Road Naming Policy 2018** [↓](#)

Council Policy



Western Bay of Plenty
District Council

Road Naming Policy

1 Relevant Legislation/Standard

Local Government Act 2002
Australian/New Zealand Standard on Rural and Urban Addressing (AS/NZS 8419:2011)

2 Interpretation

Mana Whenua In the context of this policy, means Iwi or Hapū that exercise customary authority in an identified area within which a road name is sought. These Iwi and Hapū are identified by Council on the basis of interests described in current Iwi and Hapū Management Plans, Mana Whakahono ā Rohe Agreements and/or settlement deeds.

3 Policy Objectives

To ensure future road names are appropriate and determined through a sufficiently robust process that involves consultation with mana whenua and the Community Board. Appropriate road names are those that are sufficiently unique, culturally appropriate, and meet the requirements of emergency services.

4 General Approach

The road naming process requires balancing local views on meaningful road names with the naming requirements of emergency services, within a reasonable timeframe. It is acknowledged that road names have an enduring presence in our communities and should reflect the communities in which they are located. As such, this policy sets out the process to enable a range of community views to be considered, and acknowledges the importance of mana whenua being involved early in the decision-making process.

The scope of this policy applies to the naming of roads. Council also encourages the policy to be applied to the naming of private ways (noting that Council is not empowered by legislation to require this).

5 Decision Criteria

The decision criteria shall be used to guide decision-making on road names and will be made available to the applicant(s)/developer(s), mana whenua, and Community Boards, prior to their consideration and submitting of suggested name(s).

The decision criteria will also be used by Council's planner to guide their final recommendation.

The decision criteria are set out below:

Council Policy



Western Bay of Plenty
District Council

Road Naming Policy

5.1 All road names should be sufficiently unique

- No road name shall be the same as another road name within this district or any immediately adjacent district;
- Road names should not be phonetically similar, or similar in spelling to any other road name within this district or any immediately adjacent district;
- The road name is generally easy to spell (for an average New Zealander);
- The road name is generally easy to pronounce (for an average New Zealander);
- The road name is of appropriate length:
 - Using a guide of approximately 13 characters, including the suffix
 - Larger names are allowed if considered historically and/or culturally appropriate

5.2 A road name should be culturally appropriate

- The road name relates to –
 - The location's history;
 - Significant people/whanau in the vicinity of the proposed road; and/or
 - Significant cultural landmark(s) within the vicinity or view from the area.
- The road name is culturally sensitive, in that it –
 - Is not inflammatory (against a culture/person etc);
 - Is consistent with mana whenua views and reflects the level of significance of that location to iwi/hapū; and
 - Is not historically inaccurate.
- The road name is not offensive, being –
 - Rude/objectionable;
 - Defaming; or
 - Incorrect culture/history/location.
- A name is correctly spelt, including the correct use of macrons.
- The number of Māori road names is fairly represented in the context of non-Maori road names within the area.

5.3 Appropriate for Emergency Services

- Easy to spell (for the average New Zealand resident);
- Easy to pronounce (for the average New Zealand resident); and
- Appropriate length: Discretion shall be used with respect to the length of the road name. In general road names should not be longer than 13 characters in length, however longer road names may be necessary where alternatives are inappropriate (such as particular location, cultural significance).

Council Policy



Road Naming Policy

- 5.4 The suffix of road names should be generally consistent with the Road Name Suffix Guide, as per Appendix A of this Policy.
- 5.5 Existing road names may be renamed, provided the re-naming process is consistent with this policy.

6 Policy procedures

- 6.1 For significant roads, such as State Highway revocations, Council can determine that wider public consultation shall be undertaken.
- 6.2 The following procedure shall apply for general road naming:
 - Council provides the applicant (usually the developer) with contact details for the mana whenua who the applicant is required to engage with, and the Decision Criteria set out under this policy;
 - Applicant engages with mana whenua on proposed road names, and submits at least three road names with rationale for each name to Council;
 - Council planner checks for duplicates/conflicts with existing names within the Western Bay or neighbouring districts and consistency with Decision Criteria in this policy;
 - Where the proposed road will be sited within an area with a Community Board, the proposed names will be sent to that Community Board for consideration and feedback;
 - Planner’s recommendation (to consider all views from consultation and guided by the Decision Criteria in Section 3 of this policy) is sent to staff member with delegated authority;
 - Decision signed under Delegated Authority.
- 6.3 If the planner’s report concludes that more than 1 road name suggested in the process is appropriate, then the developer shall be consulted in order to decide the preferred name.
- 6.4 The road name will not be accepted if mana whenua have not been engaged in the process, or note that their engagement was insufficient (such as not reaching agreement with the applicant/developer/each other).
- 6.5 Delegated Authority shall be given to the Environmental Consents Manager, General Manager Regulatory Services, and the Chief Executive Officer. Only one signature is required by an officer with delegated authority to authorise a road name.

Group	Policy, Planning & Regulatory Services	Contact (3rd Tier Manager)	Environmental Consents Manager	
Supersedes	N/A			
Creation Date	12/04/2018	Resolution Reference	PP11.2	
Last Review Date	N/A	Resolution Reference	N/A	
Review Cycle	First review in 2 years	Date	12/04/2020	
Authorised by	Policy Committee	Date	12/04/2018	

Council Policy



Road Naming Policy

Appendix A: Road Name Suffix Guide

Type	Suffix	Description/usage
Alley	Aly	Usually narrow roadway in a city or town
Arcade	Arc	Covered walkway with shops along the sides
Avenue	Ave	Broad roadway, usually planted with side with trees
Boulevard	Blvd	Wide Roadway, well paved, usually ornamented with trees and grass plots
Circle	Cir	Roadway that generally forms a circle
Close	Cl	Short enclosed roadway
Court	Ct	Short enclosed roadway, usually surrounded by buildings
Crescent	Cred	Crescent shaped roadway, especially where both ends join the same thoroughfare
Crest*	Crest	A roadway running along the top or summit of a hill
Drive	Dr	Wide main roadway without many crossing streets
Esplanade	Esp	Level roadway alongside the sea, a lake or river
End*	End	A no exit street
Glade	Gld	Roadway usually in a valley of trees
Glen*	Glen	In narrow valley
Green	Grn	Roadway often leading to a grassed public recreation area
Grove	Grv	Roadway that features a group of trees standing together
Heights*	Hts	A roadway traversing high ground
Hill*	Hill	Applies to a feature rather than a route
Highway	Hwy	Highway Only
Lane	Ln	Narrow roadway between walls, buildings or a narrow country roadway
Lookout*	Lookout	A roadway leading to or having a view of fine natural scenery
Loop	Loop	Roadway that diverges from and rejoins the main thoroughfare
Mall	Mall	Wide walkway, usually with shops along the sides
Mead*	Mead	Mowed land
Meadows**	Meadows	Mowed land
Mews	Mews	Roadway in a group of houses; traditionally rural residential area converted to a residential area
Parade	Pde	Public roadway or promenade that has food pedestrian facilities along the side
Place	Pl	Short, sometimes narrow, enclosed roadway
Promenade	Prom	Wide flat walkway, usually along the water's edge
Quay	Qy	Roadway alongside or projecting into water
Ridge	Rdge	A roadway along the top of a hill.
Rise	Rise	Roadway going to a higher place or position
Road	Rd	Open roadway primarily for vehicles; route between places
Square	Sq	Roadway which generally forms a square shape, or an area of roadway bounded by four sides
Straight**	Straight	Rural road
Street	St	An urban road
Terrace	Tce	Roadway on a hilly area that is mainly flat
Track	Trk	Walkway in natural setting; narrow country street that may end in pedestrian access
View*	View	Street with a view of significance
Vista**	Vista	Street with an outlook of significance
Walk	Walk	Thoroughfare for pedestrians
Way	Way	Only to be used for private roads
Wharf	Whrf	A roadway on a wharf or pier

Derived from Australian/New Zealand Standard on Rural and Urban Addressing (AS/NZS 8419:2011), Whanganui Road Naming Policy (), and Western Bay of Plenty District road names (**)*

9.3 KATIKATI COMMUNITY BOARD CHAIRPERSON'S REPORT – JUNE 2026**File Number:** A7287980**Author:** James Sayer, Community Board Chairperson**Authoriser:** Robyn Garrett, Governance Manager**RECOMMENDATION**

1. That the Chairperson's report dated 3 June 2026 titled 'Katikati Community Board Chairperson's Report – June 2026' be received.
2. That the Katikati Community Board approves the Chairperson as the primary administrator for the Katikati Community Board Facebook page and notes that the Chairperson will have the authority to delegate the administration role to other Board Members or council staff.

MARKET SQUARE

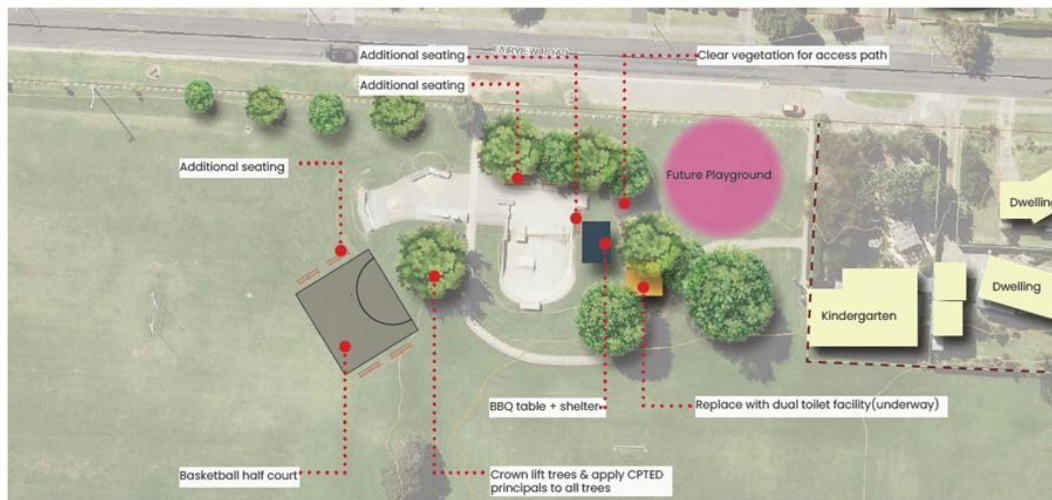
The Community Board is waiting for Council to come back to us with options for purchasing furniture for Market Square. Council's Transportation Team have advised that due to the proximity to State Highway 2 moveable outdoor furniture cannot be used for this space.

MOORE PARK

John Bothwell has made some progress on the Katikati Youth Park Project. The skate bowl resurfacing work will start early June and will be followed by an extensive mural being painted in the bowl by the well-known graffiti artist Kalib Wallace.

The Reserves and Facilities Team has also completed a draft Youth Zone Concept Plan, and Phase 1 of the project – construction of the BBQ area and gazebo – will hopefully go ahead in parallel with the skate bowl work.

Moore Park – Youth Zone ‘Draft’ Concept Plan



WEED ISSUE IN THE POND

NZ Waterways have inspected the Highfields pond and confirmed it is an ideal location for grass carp. They advised that large fish can be introduced without the need to alter the outflow pipes. Funding for the consent process and the purchase of grass carp is currently awaiting approval through the Annual Plan process.

COMMUNITY BOARD ACTION PLAN

The Community Board has been developing an Action Plan that outlines what our intentions are for this triennium. Once finalised it will be made available through the WBOPDC website.

MEETING WITH NZTA

The Community Board had a meeting with Council and NZTA to discuss several key transport and town-centre matters.

Traffic calming measures in the Town Centre

NZTA has advised that little very little can be done in the town centre because government policy states that it does not allow slowing of traffic on state highways.

Second main road crossing

A second pedestrian crossing opposite Hammer Hardware is considered feasible, and the Community Board intends to pursue this option further.

Town Centre pavement improvements

NZTA will be getting back to the Community Board regarding what can be done with the roadside kerbing that has been reduced in height from successive road

resurfacing. Once the kerbing issue is resolved, the Community Board will move ahead with pavement improvement plans.

Exploring the feasibility of a tolled bypass for Katikati

NZTA advised that a Katikati bypass would only proceed if there is a political decision to make it happen – meaning it requires government-level commitment, not just local support.

KOTAHI LANE LAND

The Community Board is waiting for Council to update us on their plans for the Kotahi Lane land.

LINDEMAN ROAD LOOKOUT PLAQUE

The Community Board is considering funding a replacement plaque at Lindermann Road lookout. The new plaque will replicate the original design but be made from stainless steel, making it more durable and less likely to be taken as a souvenir. Staff are researching where the original design came from as it appears the plaque wasn't commissioned by council.

CEMETERY MAPS

Following enquiry from the Community Board, Council's Reserves and Facilities Team are investigating options to replace the cemetery maps.

ARTS JUNCTION BUS SHELTER

The Community Board is collaborating with Open Air Art to develop concept designs for the Arts Junction bus shelter. Our first concept is inspired by the *Entoloma hochstetteri* mushroom, which is commonly found in the Kaimai Ranges and featured on New Zealand's \$50 note.



9.4 KATIKATI COMMUNITY BOARD – COUNCILLORS REPORT – JUNE 2026**File Number:** A7287986**Author:** Rodney Joyce, Councillor**Authoriser:** Robyn Garrett, Governance Manager**RECOMMENDATION**

That Councillor Joyce's report dated 3 June 2026 titled 'Katikati Community Board – Councillors Report – June 2026' be received.

REGIONAL DEAL

Our council, along with Tauranga City and the BOP Regional Council, has signed a regional deal with the government to unlock housing, jobs and related infrastructure in our subregion over the next ten-plus years. The strategy is to achieve a measurable acceleration of economic growth from the status quo.

As a sub-regional deal, it has many elements in it including improving the highway bottleneck at Tauriko and completing TNL Stage Two, to enable more housing. In our ward, the key elements are the Katikati bypass and related plans for a lot more housing in Katikati.

The deal is a step forward for the bypass inland of the Katikati township (roughly from the lay-by south of town to Busby Road) as it is now back on the table and there is a funding plan for it (joint council and government).

The cost of a local road bypass is put at around \$60 million, rising to \$100 million for an NZTA highway. Lots of new housing will also mean more planning for waters infrastructure and social needs in our community. There is more to be done before the bulldozers start but, if it comes off, the new road and related housing will be transformational for our town.

Note that NZTA already owns a large proportion of the land to build the bypass and related roading designations on the rest of the route. The deal also includes social infrastructure such as a revamp of Tauranga Hospital and coordination across the subregion on school requirements.

Given these projects are set to unroll over the next decade, and we will likely have a change of government at some stage in that period, this deal is designed to be bipartisan.

LOCAL GOVERNMENT REORGANISATION

The sudden push for accelerated local government amalgamations will deeply affect our community and our council. While no decisions have been taken, the government has made it clear that it wants to get rid of regional councils and roll them up with local councils in a reduced number of larger unitary authorities – like those seen in Marlborough, Tasman and so on (Auckland is not seen as a model as it is uniquely huge in the NZ context).

While the government documents on this project are a bit more muted, the Ministers were quite forthright in their announcement that councils either needed to come up with amalgamation plans themselves, or the government would make its own plans.

Frankly, I believe that the status quo of a standalone Western Bay of Plenty District Council is unlikely to be an acceptable option to the government.

Council amalgamations have traditionally included a local referendum of voters, but this is not part of this process, which is disappointing for local democracy. In the absence of a formal vote, our council has begun an online conversation that gives locals a chance to ask questions and air their views. You can read more about this here: <https://www.westernbay.govt.nz/council/supporting-growth/head-start-pathway>

KATIKATI WASTEWATER

The first resource consents have gone in to Regional Council as a formal step towards a new wastewater outfall system for our community. These are consents to investigate the route of a new pipeline across the harbour, so just the starting point, but progress is being made.

Council recently sent a hi-tech ball through the existing pipeline to test for leaks and any other weaknesses. This is new technology for New Zealand and the pipe is not very big, so there were quite a few relieved engineers when the ball came out the other end.

Some small leaks were found that had not been detected by previous pressure testing so repairs are underway. We know the pipeline across the harbour is failing, so, in a perverse way, finding these leaks before they got big enough to cause major problems is a win of sorts.

Our problematic Katikati wastewater outfall is a big enough issue to get a mention in the issues register for the new water company being jointly formed with Tauranga City. This project will pass to the waters company on 1 July next year and the company is quickly getting up to speed on the problem, helped by senior council staff involved in the transition.

Note that while the company will take over the project next year, the Council will still be involved as an active shareholder helping to set strategy.

STORM DAMAGE

The damage repair bill to council from the storms earlier this year is currently sitting around \$28 million with the human cost also high (at time of writing, nine families are still unable to return home). Some of this cost will be met by government (principally NZTA storm support) but there will be a substantial amount left over. Council must make hard decisions, along with the community, on what assets to fix and what to abandon. These assets are primarily rural roads and reserves infrastructure. These costs will feed into the next long-term plan at the council.

KATIKATI DAMAGE

The recent storms have resulted in raised concerns about the public road to the bottom area of the Te Rereatukahia Marae and also to the banks of the Uretara Stream near the swing bridge and dog park. There has also been track damage in reserves, including the Waitekohekohe and Tanners Point reserves.

There is no immediate risk to the marae road, but it will need to be addressed as a bend in the river has increased scouring. The bridge and dog park are the focus of investigations along the Uretara.

There are also extensive slips on some rural properties, sometimes impacting more than one property where land has pancaked down the hill. This damage raises issues of private liability. Council staff have helped point affected landowners at the appropriate remedies, but the costs are not borne by ratepayers.

ANNUAL AND LONG-TERM PLANS

Submissions are currently being considered for the council's 2026-27 Annual Plan, which covers the year starting July 1. We had a heap of submissions, including many on the level of rates, so that was good. The Council is due to decide the plan before the end of June.

Note that the 2026-27 year will be set using the recent property rating revaluations, as discussed in my last report.

The council is currently scoping out its 2027-2037 long-term plan after the first round of public input. This will be a very different council as its waters assets will have passed to the new waters company at the same time this plan starts. This means there is a need to resize the council to fit its reduced role focused on roading, parks and reserves, pensioner housing, regulatory functions and economic/community development.

At the same time, the local government reform mentioned above and the changes to resource management and regulatory functions is also underway, so there is a lot of change.

PLAYGROUND

Work continues on a new playground for Moore Park, including BBQ, basketball and renovation of the current skate bowl. Council is currently considering whether to divert money from renovating the small playground in Gilfillan Drive Recreational Reserve towards building the planned bigger, destination playground in Moore Park.

Gilfillan Reserve has big drainage issues. While the playground is built up to ameliorate these, the ground around it gets saturated when there is heavy ground, as the water ends up forming a natural spring on private land that then flows onto the reserve.

MCDONALDS

Most people are now aware of the proposed redevelopment of the former Katikati RSA site into a McDonalds restaurant. It has taken a while to work its way through the resource consent process, not least because it is on the highway, so NZTA must have input. At time of writing, the consent process was still underway.

I'd like to congratulate the local RSA committee in having the foresight some time back to put this property into a local charitable trust so that the proceeds of the sale will stay in the Katikati community. This has not always been the case in other community properties and churches around the country, where the proceeds of sale end up in the related head office organisations. Well done to the Katikati veterans!

KAURI POINT RESERVE

Council has approved a start to work on a major new cultural development at Kauri Point, which was unveiled to locals there late last year. Kauri Point is an important historical headland with a number of important pa sites. The land is already protected through the Reserves Act, and this development will bring recognition of the important history in a respectful way.

You can read more about this project here: <https://yourplace.westernbay.govt.nz/kauri-point-historic-reserve>

9.5 KATIKATI COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - JUNE 2026**File Number: A7287957****Author: Rosa Leahy, Senior Governance Advisor****Authoriser: Adele Henderson, Acting General Manager Corporate Services/Programme Director - Water Organisation Establishment****EXECUTIVE SUMMARY**

The purpose of this report is to provide the Katikati Community Board an overview of Community Board infrastructure projects currently being undertaken in the Katikati area as well as to provide an overview of engagement and operational matters from across Council that relate to the Katikati Community Board.

RECOMMENDATION

That the Senior Governance Advisor's report dated 3 June 2026 titled 'Katikati Community Board - Projects and Operations Report - June 2026' be received.'

COMMUNITY BOARD PROJECT UPDATES – ROADING

MARKET SQUARE		
Project Description	Staff Comment/Update	Progress level
Develop the carpark behind Main Road buildings, and beside the library to a multi use space that also includes a market square.	The Katikati Market Square project is now complete and open to the public. At the Board’s workshop on 13 March 2026, options for outdoor furniture for the space were presented. The Board provided direction to staff to investigate alternative options that enabled greater flexibility. The Transportation Team have advised that moveable furniture cannot be used in this area due to the proximity to State Highway 2. Staff are investigating alternative options which will be circulated prior to the next Board workshop.	In progress – major works are complete with minor elements still to be incorporated.

COMMUNITY BOARD PROJECT UPDATES – RESERVES

OUTDOOR TABLE – NOBLE JOHNSON DRIVE		
Project Description	Staff Comment/Update	Progress level
The Community Board has supported a community initiative to have a bespoke outdoor table at Noble Johnson Drive.	Staff have received a design for an accessible table, which has been approved by the Reserves and Facilities Team. The Reserves and Facilities Team is awaiting the schematics of the design so costings for a concrete pad can be obtained. Once these costings have been finalised the Board will need to make a decision on whether to fund the project or find external funding for it.	Awaiting final design and funding arrangements

KATIKATI YOUTH PARK		
Project Description	Staff Comment/Update	Progress level
The Community Board funded \$20,000 towards stage 1 of a youth park at Moore Park.	The Reserves and Facilities Team is meeting with the Katikati Community-led Development Steering Group in early June to discuss the project. A more fulsome update will be provided in the next report.	In progress

SERVICE REQUESTS

This section is to provide an overview of Service Requests for the Katikati Community Board area between 6 April and 18 May 2026. There has been one of each of the following subtypes of Service Requests raised and completed:

- Animal Services – FOUND/PICK-UP
- Building Act Compliance – Building Warrant of Fitness Enquiries
- Building Admin – General enquiry/Call back
- Building Admin – Old/historic Building Consents
- Compliance & Enforcement – Resource Consent Compliance
- Local Road – Slip/Flood/Crash/Spill on Local Road
- Local Road – Trees Down on Local Road
- Stormwater – Urban Stormwater General/Request for Information
- Wastewater – Sewage overflow/spill on ground/dump station
- Water – All water leaks – Known Issue
- Building Act Compliance – Certificate of Compliance applications
- Building Act Compliance – General enquiry
- Legal Property – General Enquiry/Call-back
- Local Road – Bus Shelters (Rural only) – Replacement/Maintenance Asset Requests
- Privacy & LGOIMA – LGOIMA Request
- Reserves & Facilities – Vandalism/Broken Glass on Reserves/Playgrounds
- Roads Network Management – Footpaths on Local Road – New Asset Requests
- Wastewater – Wastewater – Call Back Request

There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

- Customer Service Planning – Pre Application
- Local Road – Footpaths on Local Road – Replacement/Maintenance Asset Requests
- Policy & Planning – General Enquiry
- Properties – General enquiry
- Reserves & Facilities – Erosion/Damage to Grounds

The table below shows Service Requests that are higher in numbers and have a mix of status:

Service Request Subtype	Notes	Completed	Under Investigation/ Scheduled
Animal Services – Dog Roaming	Reports of dogs roaming within the Katikati area	5	0
Animal Service – General	General enquiries from across the Katikati Community	1	1
Animal Services – Dog aggressive/ Rushed towards	Dog aggressive/rushed towards a person within the Katikati Community	3	0
Building Compliance – General	Enquiries from across the Katikati Community	1	2
Building Admin – General	General enquiries from across the Katikati Community	6	1
Compliance & Enforcement – Abandoned Vehicle (For Burnt Vehicle)	Reports from across the Katikati Community	3	1
Compliance & Enforcement – General	General enquiries from across the Katikati Community	4	2
Compliance & Enforcement – Freedom Camping	Complaints about Freedom Camping affecting Reserves or Roads	10	1
Customer Service Planning – General	General enquiries from across the Katikati Community	18	2
Kerbside Collective – Damaged Bin	Replace/Repair requests from across the Katikati Community	5	1
Kerbside Collective – General	General enquiries from across the Katikati Community	3	0
Kerbside Collective – Lost/Stolen Bin	Reports from across the Katikati Community	5	0

Kerbside Collective - Missed Collection - Investigation	Reports from across the Katikati Community	6	0
Local Road - Cesspit/Grill/Gutters & Drains (sealed road)	Replacement OR Maintenance Asset Requests from across the Katikati Community	6	0
Local Road - Cesspit/Grill/Gutters & Drains (unsealed road)	Replacement OR Maintenance Asset Requests from across the Katikati Community	3	0
Local Road - General	General enquiries from across the Katikati Community	5	4
Local Road - Lighting	Replacement OR Maintenance Asset Requests from across the Katikati Community	9	1
Local Road - Tree Request	Request for trimming or removal of fallen tree/branch from across the Katikati Community	4	0
Local Road - Signs (damaged/graffiti)	Replacement OR Maintenance Asset Requests from across the Katikati Community	4	0
Local Road - Road Surface Defects (Sealed and Unsealed)	Replacement OR Maintenance Asset Requests from across the Katikati Community	6	1
Local Road - Vegetation/mowing (not trees)	Request for trimming or mowing from across the Katikati Community	9	1
Properties - Pensioner Housing	Replacement OR Maintenance Asset Requests from across the Katikati Community	8	0
Rates - General	Enquiries from across the Katikati Community	6	0

Reserves & Facilities - All/Any Lighting and CCTV Camera matters	Reports from across the Katikati Community Board	1	1
Reserves & Facilities - General	Enquiries from across the Katikati Community	12	4
Reserves & Facilities - Graffiti in Reserve	Reports from across the Katikati Community	3	1
Reserves & Facilities - Litter/Litter Bins or dumping in Reserve	Maintenance requests from across the Katikati Community	27	1
Reserves & Facilities - Mowing and Vegetation/Gardens (Not Trees)	Request for trimming or mowing from across the Katikati Community	4	1
Reserves & Facilities - Pests - Insect/Animal	Reports from across the Katikati Community	2	0
Reserves & Facilities - Toilets/Taps/Waitui/Irrigation	Reports from across the Katikati Community	6	1
Reserves & Facilities - General	General enquiries from across the Katikati Community	35	8
Reserves & Facilities - Trees (only)	Request for trimming from across the Katikati Community	8	2
Solid Waste - Illegal Dumping/Carcasses (Not Dogs)/Burnt Vehicles	Reports from across the Katikati Community	3	0
Solid Waste - Urban Litter Bins (Request to Empty)	Maintenance requests from across the Katikati Community	4	0
Wastewater - Pumpstation Issue or Blockage	Maintenance requests from across the Katikati Community	2	0
Wastewater - General/Request for Information	Requests from across the Katikati Community	2	0

Water – All water leaks	Reports of leaks from across the Katikati Community	21	0
Water – Meter/Toby issue (not leak)	Reports from across the Katikati Community	3	0
Water Revenue – General	Enquiries from across the Katikati Community	6	0
Water Revenue – Water leak remission application	Applications from across the Katikati Community	3	0

9.6 KATIKATI COMMUNITY BOARD – FINANCIAL REPORT – APRIL 2026

File Number: A7292790

Author: Paula Clode, Finance Partner

Authoriser: Jonathan Fearn, Chief Financial Officer

EXECUTIVE SUMMARY

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended April 2026 (**Attachment 1**).

Total operational costs are under budget by \$20,740 for the year to 30 April 2026.

Balances, current year to date transactions and committed spend on accounts are summarised in the table below.

	Community Board Reserve	Community Roading Account	Town Centre Development Reserve	C E Miller Reserve
Opening Balance	84,503	180,892	347,716	10,484
Current year	(4,607)	226,229	80,398	346
Committed spend	(20,000)	(39,553)	(94,895)	-
Balance after Committed	59,896	367,568	333,219	10,830

RECOMMENDATION

That the Finance Partner's report dated 3 June 2026, titled 'Katikati Community Board – Financial Report – April 2026', be received.

FINANCIAL REPORT BREAKDOWN OF OPERATIONAL SPEND

The following two accounts are a detailed breakdown from the Financial Statements – April 2026 (**Attachment 1**).

1. COMMUNITY BOARD GRANTS

Community Boards consider grant applications from eligible groups within their area throughout the year. Budget for the year is \$8,532. The following table outlines the grants that have been paid this year, committed spend and remainder of budget for the year.

Meeting Date	Description	Spent YTD
23 Jul 2025 (KKC25-4.6)	Focus Katikati Charitable Trust – Katikati 150 Years Celebration.	2,500
11 Feb 2026 (KKCB26-1.4)	Katikati Football Club – contribute towards line marking paint for playing fields at Moore Park.	1,300
	2025/26 Total grants paid to date	3,800
	Nothing further committed	-
	Grants – Operational Budget uncommitted	4,732

2. CONTINGENCY

The following table shows any operational expenditure approved to come from the Contingency budget. Total budget for the year is \$9,600. The following table outlines anything that has been paid this year, committed spend and remainder of budget for the year.

Meeting Date	Description	Spent YTD
13 Nov 2025	Badge King – Name Badges	15
5 Dec 2025	Badge King – Name Badges	32
	2025/26 Total Contingency paid to date	47
	Nothing further committed	-
	Contingency – Operational Budget remaining	9,553

2025/26 KATIKATI COMMUNITY BOARD RESERVE ANALYSIS

The following table shows projects funded directly from the Katikati Community Board reserve account, including both projects that have been completed and those that are still in progress.

Katikati Community Board Reserve				\$
2025/26 Opening balance				84,503
Less current year spend				
Granite plinth and stainless-steel plaque commemorating the 150th anniversary of the arrival of Ulster Irish in Katikati. (KK25-4.4)				(1,541)
Community Sport & Recreation Centre (KKC22-4.7)				(3,066)
Available balance as at 30 April 2026				79,896
Less Committed				
Meeting Date	Project	Status	Spent	Remaining Funds Committed
23 July 2025 (KKC25-4.7)	Approve up to \$20,000 from the Katikati Community Board Reserves Account towards stage 1 of the Katikati Community-led Development Steering Group's proposal to develop a Katikati Youth Park area at Moore Park.	Not started	-	(20,000)
2025/26 Closing balance after committed expenditure				59,896

2025/26 KATIKATI COMMUNITY BOARD ROADING ALLOCATION:

The following table shows a detailed breakdown of the Community Board Roothing Account including both completed and in progress projects funded from the Community Board Roothing Allocation.

Katikati Community Board Roothing	\$
2025/26 Opening balance	180,892
Plus, Interest on roading account balance	5,977
Plus, Roothing rate income allocation 2025/26	186,756
Plus, unspent Katikati Market Square committed funds. Spend came in less than anticipated at 30 June 2025. (KKC24-6.13)	33,496
Available balance as at 30 April 2026	407,121

Less Committed:				
Meeting Date	Project	Status	Spent	Remaining Committed
13 Nov 2024 (KKC24-6.13)	Approve funding of up to \$200,000 from the Community Board Rooding account for costs related to the construction of the Katikati Market Square.	Completed	(160,447)	(39,553)
2025/26 Closing balance after committed expenditure				367,568

KATIKATI TOWN CENTRE DEVELOPMENT:

The Town Centre Development Fund was collected as a district-wide targeted rate and operated on a four-year rotational basis, with funds spent in a different town centre each cycle. Community Boards recommended how funds were used in their towns. The Fund has now been discontinued as part of the Long-Term Plan 2024–2034. The remaining balance has been equally distributed among the district’s main town centres, and each Community Board can recommend to Council how their town’s portion should be spent.

Katikati Town Centre Development Fund				\$
2025/26 Opening balance				347,716
Plus, unspent Katikati Market Square committed funds. Spend came in less than anticipated at 30 June 2025. (KKC24-6.13)				80,398
Available balance as at 30 April 2026				428,114
Less Committed (below)				
Meeting Date	Project	Status	Spent	Remaining Committed
13 Nov 2024 (KKC24-6.12)	Funding of up to \$480,000 for Market Square Development Project	Completed	(385,105)	(94,895)
2025/26 Closing balance after committed expenditure				333,219

C.E. MILLER RESERVE

C.E. Miller Estate Reserve		\$
2025/26 Opening balance		10,484
Plus, Interest on Reserve balance		346
2025/26 Closing balance		10,830

ATTACHMENTS

- 1. Katikati Community Board Financial Statements - April 2026** [↓](#)

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 30 April 2026 Katikati Community Board						
	Year to Date				Full Year	Last Year
	Actual	Budget	Variance (Unfav)/Fav		Budget	Actual
	\$	\$	\$		\$	\$
Direct Costs						
Conference Expenses	-	1,780	1,780	<input checked="" type="checkbox"/>	2,136	2,903
Contingency	47	8,000	7,953	<input checked="" type="checkbox"/>	9,600	18,737
Grants	3,800	7,110	3,310	<input checked="" type="checkbox"/>	8,532	6,190
Mileage Allowance	-	1,330	1,330	<input checked="" type="checkbox"/>	1,596	-
Community Board Remuneration	22,771	25,138	2,367	<input checked="" type="checkbox"/>	30,096	30,695
Street Decoration	-	4,000	4,000	<input checked="" type="checkbox"/>	4,800	-
Inter Department Charges	35,770	35,770	-	<input checked="" type="checkbox"/>	42,924	40,265
Operating Costs	62,388	83,128	20,740	<input checked="" type="checkbox"/>	99,684	98,789
Total Operating Costs	62,388	83,128	20,740	<input checked="" type="checkbox"/>	99,684	98,789
Total Direct Costs	62,388	83,128	20,740	<input checked="" type="checkbox"/>	99,684	98,789
Total Costs	62,388	83,128	20,740	<input checked="" type="checkbox"/>	99,684	98,789
Income						
Rate Income	83,060	83,060	-	<input checked="" type="checkbox"/>	99,670	97,518
Total Direct Income	83,060	83,060	-	<input checked="" type="checkbox"/>	99,670	97,518
Net Cost of Service	20,672	(68)	20,740	<input checked="" type="checkbox"/>	(14)	(1,271)
				<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
				<input checked="" type="checkbox"/>	<i>Non Favourable Variance</i>	

10 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA

10.1 KATIKATI COMMUNITY BOARD WORKSHOP NOTES

File Number: A7291561

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

The notes from the Katikati Community Board workshop on 11 May 2026 have been attached for information.

ATTACHMENTS

1. **Katikati Community Board Workshop Notes – 11 May 2026** [↓](#)

KATIKATI COMMUNITY BOARD WORKSHOP

DATE:	Monday, 11 May 2026 at 3.06pm
HELD:	Boyd Room
MEMBERS PRESENT:	Chairperson J Sayer, Deputy Chairperson A Henry, Member J Clements, Councillor R Joyce
APOLOGIES	Member N Mayo
OTHERS IN ATTENDANCE	Councillor A Sole
STAFF IN ATTENDANCE:	R Leahy (Senior Governance Advisor)

Board Issues

The Community Board facilitated a discussion on a range of topics. A summary of the discussion, direction and relevant actions was as below:

Bus Shelters and Bus Stop Improvements

- Discussion was held on installing a bus shelter on Hikurangi Road near Tuapiro Marae.
- It was noted that the school bus route had changed, with the bus now able to turn around.
- There were still concerns about visibility when exiting back onto State Highway 2.
- The Board supported progressing a project to install a bus shelter on Hikurangi Road. They requested quotes for the project and expressed that it should be installed prior to winter.
- The Board supported the installation of a concrete slab on Park Lane and requested quotes for the project.

Lindemann Reserve

- The Board had previously discussed replacing the plaque at Lindemann Road lookout. The previous plaque had been damaged, and the site was untidy due to vandalism.

- It was suggested that a replacement plaque should be made of stainless steel to discourage theft.
- The Board requested that the matter be raised with the Reserves and Facilities team.

Cemetery and Reserve Projects

- The Board was considered replacing the signage and map that was missing from the cemetery and requested that this matter be followed up with the Reserves and Facilities Team.
- The Board were still awaiting approval from the Reserves and Facilities team regarding a table at Noble Johnston Drive.

Funding Requests

- The Board had received an application from the Tennis Club for a grant of \$10,000. It was noted that the Club had also applied to the Facilities in the Community Fund. The Board directed staff to respond to the applicant and ask that they reapply for grant funding once they had received an outcome to their application to the Facilities in the Community Fund.
- The Board had been approached to cover the shortfall in costs associated a mountain bike track at Thompsons Track. It was noted that the Board would consider the funding request if a formal proposal was submitted which included a budget breakdown, project overview and any other supporting information.

Market Square

- The Board queried about EV chargers at Market Square and requested that staff speak to council's Operations Manager about approach some providers.
- It was noted that the Board were still awaiting options for outdoor furniture at Market Square.

Other Matters:

- The Board was advised that a concept plan for Moore Park would be developed through the Reserve Management Plan process which was due to begin around October 2027.
- No progress regarding a decision on the strategic land at Kotahi Lane had been made. It was noted that Councillor Joyce would follow this matter up.
- The Board would be meeting with NZTA to discuss several matters of interest.
- Storm damage and maintenance issues at Tanner Point walkway.
- Concerns were raised about the maintenance and mowing standards across the township.
- Concerns were raised that infringement notices were being issued to members of the public who briefly parked in the disability park.
- The Board was working with Open Air Art regarding a mushroom-inspired bus shelter deign outside the Arts Junction.

- The Board discussed whether to pursue new 'Welcome to Katikati' signage. It was suggested that if the project was pursued, a community-led approach may be better than a council-led project.
- Local Government Reorganisation was discussed.

DIRECTION	RESPONSIBLE
<p>The Board requested quotes or further information on the following projects:</p> <ul style="list-style-type: none"> • Bus Shelter on Hikurangi Road; • Bus stop Improvements on Park Lane; • Lindemann Road Lookout plaque; • Cemetery signage and maps; and • Table at Noble Johnston Drive. 	<p>Senior Governance Advisor</p>

Workshop ended at 4.58pm