

Mā tō tātou takiwā
For our District

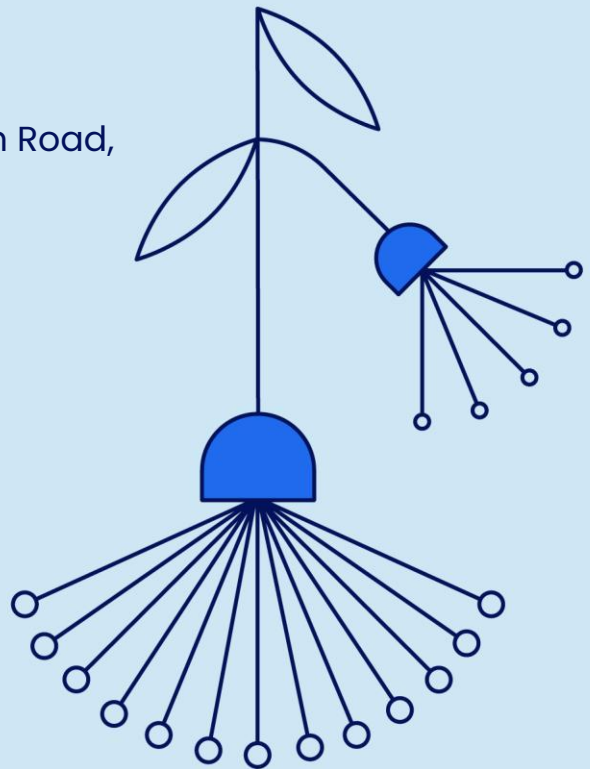
Waihī Beach Community Board

Poari ā Hapori o Waihī Beach

WBCB26-2

Monday, 20 April 2026, 5.30pm

Waihī Beach Community Centre, 106 Beach Road,
Waihī Beach.



Waihi Beach Community Board

Membership:

Chairperson	Wayne Stevenson
Deputy Chairperson	Gail Kelly
Members	Heather Guptill Ross Goudie Councillor Allan Sole
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Waihi Board Community Board will be held in the Waihi Beach Community Centre, 106 Beach Road, Waihi Beach on: Monday, 20 April 2026 at 5.30pm

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- 1 PRESENT – NGĀ MEMA KEI KONEI**
- 2 IN ATTENDANCE – I TAE AKE**
- 3 APOLOGIES – NGĀ WHAKAPAHĀ**
- 4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI**
- 5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

- 6 TRANSFER TO PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI NGĀ TAKE MUNA**
- 7 PUBLIC FORUM – WĀHANGA TŪMATANUI**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI

8.1 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 23 FEBRUARY 2026

File Number: A7199155

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Waihi Beach Community Board Meeting held on 23 February 2026 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. Minutes of the Waihi Beach Community Board Meeting held on 23 February 2026

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
WAIHĪ BOARD COMMUNITY BOARD NO. WBCB26-1
HELD IN THE WAIHĪ BEACH COMMUNITY CENTRE, 106 BEACH ROAD, WAIHĪ BEACH ON
MONDAY, 23 FEBRUARY 2026 AT 5.30PM**

1 PRESENT – NGĀ MEMA KEI KONEI

Member R Goudie, Chairperson W Stevenson, Cr A Sole, Deputy Chairperson G Kelly and Member H Guptill.

2 IN ATTENDANCE – I TAE AKE

R Leahy (Senior Governance Advisor) and E Watton (Acting GM Strategy and Community).

22 Members of the public including;

Councillor R Joyce

Katikati Community Board Member J Clements

3 APOLOGIES – NGĀ WHAKAPAHĀ

Nil

4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI

Nil

5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA

Member R Goudie declared an interest in Agenda Item 9.3, being 'Waihi Beach Community Board Grant Applications – February 2026'.

6 TRANSFER OF PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI NGĀ TAKE MUNA

Nil

7 PUBLIC FORUM – WĀHANGA TŪMATANUI

7.1 CINDY CLARE AND DANI SIMPSON – TEDX EVENT WAIHĪ BEACH

Cindy Clare and Dani Simpson were in attendance to speak to their grant application, which sought funds for a TEDx speaking event to be held in Waihi Beach. They noted the below points:

- TEDx was a grassroots movement to create ideas worth spreading at a community level, the speaking event was being held in Waihi Beach on 9 May 2026.
- There were five speakers confirmed for the event, with the possibility of a sixth speaker.
- The overarching theme for the event was 'essence of a changing world'.
- There would only be 100 tickets available, however, the event would be videoed and put on youtube so the community could watch it.
- A portion of the funds (\$1,800) sought would be used for signage and equipment which could be used for next year's event.
- The price of the ticket was \$40.00 per adult and \$20 per child.

Tabled Item 1 – Presentation on TEDx Waihi Beach

7.2 HELEN SANFORD – WOMEN'S DIY SPACE

Ms Sanford was in attendance to discuss a proposal to set up a DIY space for women in Waihi Beach. She noted the below points:

- A group of women in Waihi Beach were looking for a space to gather and support each other whilst learning DIY and maintenance skills.
 - The goal was to form a charitable trust and they were looking to emulate the success of the MenzShed model.
 - The group was anticipating being in a position to seek Council land and start fundraising for a building and equipment.
 - The group requested support from the Community Board to help meet their goal.
-

7.3 DONNA PFEFFERLE – LIFEGUARD SERVICES UPDATE

Ms Pfefferle was in attendance on behalf of the Waihi Beach Lifeguard Services to give an update on the summer seasons. She noted the below points:

- Waihi Beach Lifeguard Services won club of the year last year for the Coromandel area, the club also celebrated their 90th year in November 2025.
 - Council had funded new signage for the beach which outlined the dangers of the beach. A flotation device was also installed at the sign locations, one of which was recently used in a rescue at Anzac Bay.
 - They were looking at getting GPS for each of the flotation devices that were installed at the signs.
 - A coast snap holder had been installed to take photos of the sand movements, which would then be sent to Bay of Plenty Regional Council.
 - The remodelling of the sand dunes as part of the flood mitigation work had been successful in preventing flooding in the surf club.
-

Tabled Item 2 – Waihi Beach Lifeguard Services Presentation

7.4 PETER ROY – STORMWATER AT PIO SHORES

Mr Roy, Chair of the Pio Shores Sports and Community Association, was in attendance to discuss issues with stormwater in Pio Shores, Bowentown. He noted the below points:

- Following an increase in housing development at Pio Shores, Council spent approximately \$2.5 million on upgrading the stormwater system in the area.
 - Despite this upgrade, there were issues with flooding during the recent weather event.
 - Approximately 10 properties had buildings that flooded.
 - Bowentown Boulevard was the most badly affected street.
 - It was noted that Mr Roy had posed a series of questions to the Community Board about the issue which had been forwarded onto the Chief Executive for a response.
-

7.5 JOHN CLEMENTS – GORSE ON BOWENTOWN CYCLEWAY

Mr Clements, Member of the Katikati Community Board, was in attendance to discuss gorse on the Bowentown Cycleway. He noted the below points:

- Mr Clements was concerned with the amount of gorse that was growing along the Bowentown cycleway. He noted it was particularly dense in some areas.
-

7.6 MIKE HICKEY – VARIOUS ISSUES

Mr Hickey, a resident of Waihi Beach was in attendance to discuss various issues. He noted the below points:

- The MenzShed had grown many vegetables which were gifted to the 'Friend's Place'.
 - Mr Hickey was concerned that 50km speed limit was not being adhered to by drivers. Of particular concern was the area on Beach Road between the Beach House Café and Holiday Park, where there were often a lot of pedestrians including children.
 - The recent gale force winds over the last few months had cause damage to trees on the road reserve. He was advised to raise a service a request about this issue.
-

7.7 CINDY CLARE AND DONNA PFEFFERLE – ACCESSIBLE CHANGING ROOM FACILITY

Ms Clare (Live Well Waihi Beach) and Ms Pfefferle (Waihi Beach Lifeguard Services) was in attendance to speak to their grant application for an accessible changing room facility. They noted the below points:

- Live Well Waihi Beach had been working on a project to install accessible changing room facilities at the Surf Club and make Waihi Beach the most accessible beach in New Zealand.
- The project had received external funding.
- Building costs had increased and had resulted in a shortfall of funding.
- They intended on working with Tourism Bay of Plenty to promote the accessible facilities in Waihi Beach.
- The accessible changing facility would be open on 7 March 2026.

Tabled Item 3 – Accessible Changing Room Facility Presentation

7.8 ROSE FOX – WAIHI BEACH ENTRANCEWAY SIGNS

Ms Fox was in attendance to discuss the Waihi Beach entranceway signs project. She noted the below points:

- Ms Fox was approached by the Community Board in 2021 to assist with designing entranceway signs for Waihi Beach and the project had support from the community and business community.
- The previous Community Board allocated \$103,000 to the project and some funds had already been spent on the structural design elements and obtaining resource consent, however a new estimate came in at approximately \$118,000.
- Ms Fox acknowledged the high cost of the signs but noted that they would benefit the community by creating cultural identity and increase tourism awareness.
- Ms Fox suggested that if the Community Board did not want to continue with the project, then she proposed forming a Waihi Beach Gateway Project Community Group and seek external funding for the project.
- Ms Fox did not support progressing an alternative design for the signs.

Tabled Item 4 – Rose Fox – Speaking Notes on Waihi Beach Entranceway Signs

7.9 SUE TOWLER – WAIHI BEACH COMMUNITY RESPONSE TEAM UPDATE

Ms Towler, was in attendance on behalf of the Waihi Beach Community Response Team, to provide an update following the recent weather event. She noted the below points:

- A severe weather event had occurred on 21 January 2026, which resulted in some flooding in Waihi Beach.
 - Approximately 73 tourists were evacuated to the RSA from Tasman Holiday Park.
 - The group was supplied with bedding to enable displaced people to stay overnight at the RSA.
 - Due to the training they had undertaken the Community Response Team was well placed to respond to severe weather events.
-

7.10 DANI SIMPSON – WAIHĪ BEACH ROAD RESEALING

Mrs Simpson, was in attendance to discuss concerns with the resealing of Waihi Beach Road. She noted the below points:

- The road was resealed last year however it was done late in the season and had failed.
 - Mrs Simpson queried when Waihi Beach Road would be resealed as there had been several complaints from members of the community about the issue.
-

8 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI**8.1 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 5 NOVEMBER 2025**

RESOLUTION WBCB26-1.1

Moved: Cr A Sole

Seconded: Member H Guptill

1. That the Minutes of the Waihi Beach Community Board Meeting held on 5 November 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS – NGĀ PŪRONGO**9.1 WAIHĪ BEACH COMMUNITY BOARD CHAIRPERSON'S REPORT – FEBRUARY 2026**

The Board considered a report from the Chairperson dated 23 February 2026, who provided a brief overview of the report. The below points were noted:

- The Board requested a copy of the CCTV camera application to be included in the next Chairperson's report.
-

RESOLUTION WBCB26-1.2

Moved: Chairperson W Stevenson

Seconded: Deputy Chairperson G Kelly

That the Chairperson's Report dated 23 February 2026 titled 'Waihi Beach Community Board Chairperson's Report – February 2026' be received.

CARRIED

9.2 WAIHĪ BEACH COUNCILLOR'S REPORT - FEBRUARY 2026

The Board considered a report from Councillor Sole dated 23 February 2026, who provided a brief overview of the report.

RESOLUTION WBCB26-1.3

Moved: Cr A Sole

Seconded: Deputy Chairperson G Kelly

1. That Councillor Sole's report dated 23 February 2026 titled 'Waihi Beach Councillor's Report – February 2026' be received.

CARRIED

9.3 WAIHĪ BEACH COMMUNITY BOARD - GRANT APPLICATIONS - FEBRUARY 2026

The Board considered a report from the Senior Governance Advisor dated 23 February 2026. In relation to the grant applications, the below points were noted:

TedX Event Grant Application

- The Board were supportive of the TedX event and thought it would be a positive opportunity for the community.

Live Well Waihi Beach Grant Application

- Live Well Waihi Beach had already received Council funding for this project, therefore did not meet the Waihi Beach Community Board Grants criteria.
 - The Board acknowledged that the project did not wholly fit the criteria of the Waihi Beach Community Board Reserves Account, however, it was a valuable asset that would be used by the public on council land and should be funded by the Board.
-

RESOLUTION WBCB26-1.4

Moved: Chairperson W Stevenson

Seconded: Member H Guptill

1. That the Senior Governance Advisor's report dated 23 February 2026 titled 'Waihi Beach Community Board – Grant Applications – February 2026' be received.
2. That the Waihi Beach Community Board approves the grant application from the TEDx Waihi Beach for \$2,000 (plus GST, if any) to contribute towards event costs for a TEDx event held in Waihi Beach. This grant will be funded from the Waihi Beach Community Board Grants Account, subject to all accountabilities being met.

CARRIED

RESOLUTION WBCB26-1.5

Moved: Deputy Chairperson G Kelly

Seconded: Member H Guptill

1. That the Waihi Beach Community Board approves the grant application from Live Well Waihi Beach for \$6,000 (plus GST, if any) towards accessible changing room facilities at the Surf Club. This grant will be funded from the Waihi Beach Community Board Reserves Account, subject to all accountabilities being met.

Member R Goudie abstained from voting.

CARRIED

9.4 WAIHI BEACH ENTRANCEWAY SIGNS PROJECT

The Board considered a report from the Senior Governance Advisor dated 23 February 2026. The below points were noted:

- It was clarified that the Board allocated a budget of \$95,000 to the project at their December meeting in 2024, the Board then resolved to increase their budget by \$8,000 in August 2025.
- It was noted that in order to apply for external funding, the Board would need to relinquish the project to become a 'community-led project' supported by the Community Board.

The Board requested further information from staff about the possibility of transferring the project to another entity to progress. The Board would discuss this matter at their next workshop, before making a decision at their next meeting.

ITEM TO LIE ON THE TABLE

RESOLUTION WBCB26-1.6

Moved: Member H Guptill

Seconded: Deputy Chairperson G Kelly

1. That the Senior Governance Advisor's report dated 23 February 2025 titled 'Waihi Beach Entranceway Signs Project' be received.
 2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
-

3. That the item of business being discussed, being item 9.4 'Waihi Beach Entranceway Signs Project', should lie on the table until the next Waihi Beach Community Board meeting.

CARRIED

9.5 WAIHI BEACH SKATEPARK – REQUEST FOR FUNDS

The Board considered a report from the Senior Governance Advisor dated 23 February 2026. The below points were noted:

- The Skatepark Committee hoped to secure all the required funding by December 2027.
- It was clarified that as the funding was coming from the Waihi Beach Town Centre Development Fund, the recommendations still needed to go through Council for approval.

RESOLUTION WBCB26-1.7

Moved: Deputy Chairperson G Kelly

Seconded: Member R Goudie

1. That the Senior Governance Advisor's report dated 23 February 2026 titled 'Waihi Beach Skatepark – Request for Funds' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Waihi Beach Community Board recommends to Council that up to \$175,000 from the Waihi Beach Town Centre Development Fund be provided to the Waihi Beach Community Led Development Society Incorporated for the redevelopment of the Waihi Beach skatepark, noting that payment of this funding is contingent on the Waihi Beach Community Led Development Society Incorporated also receiving the balance of funding required to complete the project by 31 December 2027.
4. That the Waihi Beach Community Board notes that if Council's funding for the project increases through the Annual Plan 2026/27, then the Board's contribution will decrease.

CARRIED

9.6 WAIHI BEACH COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – FEBRUARY 2026

The Board considered a report from the Senior Governance Advisor dated 23 February 2026. The below points were noted:

- The Board sought further information about the furniture that was installed at the Edinburgh Street Pedestrian link. The previous Board had funded some outdoor furniture for the area, however, the furniture that was installed was different to what was approved by the Board.

RESOLUTION WBCB26-1.8

Moved: Deputy Chairperson G Kelly

Seconded: Member H Guptill

- That the Senior Governance Advisor's report dated 23 February 2026 titled 'Waihi Beach Community Board – Projects and Operations Report – February 2026' be received.

CARRIED

9.7 WAIHI BEACH COMMUNITY BOARD – FINANCIAL REPORT – DECEMBER 2025

The Board considered a report from the Finance Partner dated 23 February 2026. The report was taken as read.

RESOLUTION WBCB26-1.9

Moved: Member H Guptill

Seconded: Deputy Chairperson G Kelly

- That the Finance Partner's report dated 23 February 2026 titled 'Waihi Beach Community Board – Financial Report – December 2025', be received.
- That the Waihi Beach Community Board approve for the remaining funds from the below resolutions to be released back into the Roothing and Reserves accounts:

Resolution	Project	Account	Remaining Committed
WBC24-1.8	Wilson Road carpark extension	Roothing	(25,529)
WBC24-2.5	Footpath extension Wilson Road	Roothing	(4,977)
WBC25-2.5	Cycle racks Wilson Road carpark	Roothing	(1,033)
WBC20-3.9	Meetings in relation to Community Plan	Reserves	(2,447)
WBC24-6.5	Athenree Homestead Driveway	Roothing	(6,049)

CARRIED

10 INFORMATION FOR RECEIPT - KŌRERO TE WHIWHIA

The Meeting closed at 7.51pm.

Confirmed as a true and correct record at the Waihi Beach Community Board meeting held on 20 April 2026.

.....
Chairperson W Stevenson

CHAIRPERSON

Unconfirmed

9 REPORTS - NGĀ PŪRONGO

9.1 WAIHĪ BEACH COMMUNITY BOARD CHAIRPERSON'S REPORT - APRIL 2026

File Number: A7199160

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

That the Chairperson - Wayne Stevenson's report dated 20 April 2026 titled 'Waihi Beach Community Board Chairperson's Report' be received.

WAIHĪ BEACH MEDICAL CENTRE

We have been involved in a public meeting at the Beach on the subject of our Medical Centre seeking to relocate onto Council Reserve. Our community made numerous submissions to Council on this matter. Following this, Pinnacle Group chose to withdraw their application.

COMMUNITY BOARD CHANGES TO ROLE AND DELEGATIONS

We have, along with all Community Boards, been required to make submission in relation to changes to the role and delegations of Community Boards. These submissions will now be collated by Council and over the ensuing months, dialogue will continue as to how the relationship between Council and Community Boards will look. We expect further discussion on this matter in the near future.

ATHENREE WALKWAY, AHI PĀTIKI

As an update to the Athenree Walkway, Ahi Pātiki, Regional Council have received the application from Western Bay Council. We submitted on this (see **Attachment 1**) and look forward to speaking on our submission in due course.

CCTV CAMERA WILSON ROAD

The Board was successful in getting a CCTV camera on Wilson Road funded through Council's CCTV fund, our submission is attached (see **Attachment 2**).

LATEST STORM WARNING AT WAIHĪ BEACH

27 March and 12 April have come with further major storms necessitating the Council's Emergency Operations Centre to open.

We appreciate Council's and the community's response to these events.

There is ongoing concern from the community over our stormwater management.

We have reiterated our call to Council to hold a public meeting at the Beach on the subject of how our stormwater systems are coping and what is reasonable to expect in the future.

WAIHĪ BEACH ROAD REPAIRS

To date, the road has not been repaired although finally we have had some communication from Council on the subject. Amongst other matters, this communication talks about trialling ways to repair this road after having been damaged since last Autumn. We are still concerned as to when this matter may finally be resolved.

ANZAC DAY DAWN PARADE

We will again be laying a wreath on behalf of our community and look forward to another great turnout to show respect to those past veterans and the growing number of younger veterans in our communities who have seen active duty.

SUBMISSION TO COUNCIL'S ANNUAL PLAN

Our Community Board is making a submission on this Annual Plan. We encourage the community to make personal submissions which they can do online [here](#).

WELCOME TO WAIHĪ BEACH SIGNS


We will be having further decisions on this subject at this Community board meeting. The Board has received a letter of support from Waihi Beach Entryways Project Group for this matter to transition to a community led model so that external funding, sponsorship, and grants can be pursued.

WAIHĪ BEACH WOMEN'S DIY COMMITTEE

By way of moving forward with their project, members of this committee have recently had a meeting with the Waihi Beach Community Development Trust. This trust oversaw the development of the building subsequently used by the Menz Shed. We look forward to hearing of their progress.

ATTACHMENTS

1. **Ahi Pātiki Submission to BOP Regional Council** [↓](#) 
2. **CCTV Fund Submission** [↓](#) 



**BAY OF PLENTY
REGIONAL COUNCIL
TOI MOANA**

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File ref:

	SEEN		SEEN

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Submission in respect of a Resource Consent Application

From: Full name: Waihi Beach Community Board

Postal address:

Phone numbers: Work:

Home:

Cell phone: 0204 1177 508

Email: wayne.stevenson@westernbvay.govt.nz

Contact person *(name and telephone number if different from above)*:

Wayne Stevenson, Chair / Tiamana, Waihi Beach Community Board

I hereby make a submission on the following resource consent application(s):

Details of resource consent application(s)

Application number(s): RM25-0583 and RC14883L

Applicant's name: Western Bay of Plenty District Council

Application site location: Southern end of Dr North Memorial Reserve and Northern end of Seaforth Rd Coastal Walkway

Type of consent(s) applied for: Construction of a Coastal Pathway and Boardwalk

Closing date for receipt of submission: 23 March 2026

Tick the box to indicate your position *(tick only one box)*:

I **support** the application(s)

Tick the box to indicate your position (*tick only one box*):

- I **wish** to be heard in support of my submission.
 I **do not wish** to be heard in support of my position

I will require a Te Reo translator:

- Yes No

I wish to have a Māori Commissioner on the Hearing Panel:

- Yes No

1 I seek the following decision from the Bay of Plenty Regional Council (*give precise details*):

That Bay of Plenty Regional Council consent to this submission in its entirety.

2 The reasons for making my submission are:

- That our community has demonstrated resounding support for this project.
- That the project represents a valuable partnership with our iwi.
- That the project has demonstrated a sound respect for our Cultural and Ecological environment.
- That a crossing from Bowentown to Athenree could be an important accessway to high ground for hundreds (and at times, thousands) of Bowentown residents where climatic conditions cause predictable flooding to access roads.
- That this crossing will provide a quality activity for our resident population, our visitors and particularly our disabled residents and visitors.
- That this crossing signifies the beginning of a major trail around the inside of our harbour from Waihi Beach to Katikati and onwards to Omokoroa.
- That support for this crossing and subsequent trail comes from various organisations other than Western Bay of Plenty District Council and Waihi Beach Community Board, such as;
 - Livewell Waihi Beach,
 - Waihi Beach Cycling Trails Trust,
 - Katikati Community Board,
 - Katch Katikati, and
 - Katikati Trails Group.

Representatives of these groups are happy to discuss their views. We acknowledge that this submission relates to two Resource Consents.

3 The general nature of any conditions I seek to be part of the consent, if this application is granted are:

I do not seek any further conditions to be part of the consent.

Signature: .....

Date: 18 March 2026

(Signature or person making submission or person authorised to sign on behalf of person making submission)

NOTE:

You must send a copy of this submission to the Applicant as soon as is reasonably practicable, after submitting this submission on the consent authority.

CCTV Request

Applicant Details

Name	Wayne Stevenson
Community Organisation	Waihi Beach Community Board
Your position or role within the organisation	Chair
Postal Address:	
Day phone number	
Mobile phone number	+64-020-41177508
Email	wayne.stevenson@westernbay.govt.nz

Project Details

How many CCTV cameras are you requesting Two

What address/location do you want the CCTV camera(s) to be installed

Wilson Road Shopping precinct, Waihi Beach, between Dillon St and Citrus Ave

Why do you want this/these camera(s) here

This is our main retail area in Waihi Beach and has no CCTV at the moment.

In the past it has been the subject of ram raids into two shops using stolen vehicles.

Currently the road is littered with burn out marks for the entire length of the retail area.

This is the second time in recent history that this has happened.

We have the usual anecdotal stories of shoplifting especially during the busy summer season.

We have four premises that supply alcohol, two of which will operate late into the night.

We are isolated from a quick response by Police as the nearest 24-hour station is Paeroa.

We are the only township not covered by Bay of Plenty Police.

We hope that one day Katikati Police may become a 24-hour station which would give us a far better response time.

This would enable Police to hopefully catch offenders in the act.

As it is, however, we feel that CCTV cameras are our most useful weapon to at least record offending behaviour for later follow-up.

Many retailers will be hesitant to report antisocial or criminal activity to Police as they feel there will be no positive outcome.

We feel that CCTV will give them a chance of a better investigative outcome along with the obvious deterrent effect.

We are open to discussion if there are other options to help us other than CCTV.

We feel that the ideal positioning of these two cameras would be the centre of the retail area on opposite sides of the road and facing opposite directions with some overlap to cover blind spots.

Do the CCTV cameras meet the purpose of Council's CCTV Management Plan

Yes

Please provide any relevant documentation that supports this application (if any)

[Correspondence with Sgt Nigel Sanderson NZ Police.docx](#) (36 kb)

Declarations

I confirm that the information and supporting documents provided in conjunction with this application are true, and correct and that I am authorised to make this declaration.

If this application is successful, we agree to:

- Acknowledge that the CCTV cameras are assets owned by Western Bay of Plenty District Council.
- That footage gained from CCTV cameras are the property of Western Bay of Plenty District Council.

Yes

Signature of applicant

The person signing here should be the same contact (primary) person as given at the beginning of this application.

All information provided in this application will be publicly available.

Applicant's signature Wayne Patrick Stevenson

Application Date 13/11/2025

Correspondence with Sgt Nigel Sanderson NZ Police re CCTV Funding Request

Hi Wayne

CCTV is something we support, and it has been noted in previous investigations the lack of CCTV in the Wilson Road shopping area. CCTV provides a degree of deterrence to offenders but, importantly, gives us lines of inquiry after the fact.

Ideally, Police would like to have access to high quality CCTV that has good coverage. Obviously, the more cameras and the higher quality, the better. A camera is also only as good as the light it has available.

My recommendation would be for several cameras on each side of the road, mounted so that they catch both the footpath and the roadway itself. This would allow us to hopefully get pictures of any offenders on foot or in vehicles, providing us with lines of inquiry.

Another recommendation would be for those cameras to be loaded onto the VGrid platform provided by Safer Cities. This is a portal system that allows Police to access footage at any given moment, without having to go through a clunky request process to council or security firm.

I am more than happy to come to board meetings or council meetings and speak on the matter, if it would of any assistance.

Regards

Nigel

From: Wayne Stevenson <Wayne.Stevenson@westernbay.govt.nz>

Sent: Wednesday, 5 November 2025 8:49 pm

To: SANDERSON, Nigel

Subject: [EXTERNAL] Further CCTV for Waihi Beach

CAUTION: This email originated from outside the New Zealand Police Network. DO NOT click links or open attachments unless you recognise the sender and are assured that the content is safe.

Hello Nigel

Our community has an opportunity to apply for funding to install CCTV at the beach. I have concerns about the Wilson Rd shopping area not being covered by camera, however, I would appreciate your input from a more professional point of view. I look forward to your reply.

Nga mihi

Wayne Stevenson

Chair / Tiamana

Waihi Beach Community Board

Ph 0204 1177 508

9.2 WAIHĪ BEACH COUNCILLOR'S REPORT – APRIL 2026**File Number:** A7199196**Author:** Rosa Leahy, Senior Governance Advisor**Authoriser:** Annika Lane, General Manager Strategy and Community**RECOMMENDATION**

That Councillor Sole's report dated 20 April 2026 titled 'Waihi Beach Councillor's Report – April 2026' be received.

Things have moved along since our last meeting, and we have had another weather event. While there was a lot of rain, we did find the tide was more in our favour this time.

This event will unfortunately have had an effect on BAU due to staff and operational resources being required to help protect and support people in affected areas.

NEW CEO FOR WESTERN BAY OF PLENTY DISTRICT COUNCIL (WBOPDC)

We have been undertaking a process to select a new CEO for WBOPDC, they will be appointed in due course.

LOCAL WATERS DONE WELL

Council has been working through the Commercial Terms for the waters entity and at the 2 April 2026 Council meeting, WBOPDC and Tauranga City Council (TCC) resolved to establish the entity. The meeting was unique as both councils held meetings in WBOPDC Chambers one after the other to agree/or not on these terms.

Kevin Lavery has been appointed as the CEO of the waters company, and we have had a brief meeting with him.

At this point all is running to time for us to stand up the new entity from 1 July 2027.

ANNUAL PLAN

This process is well underway, and we have held drop-in sessions throughout the district. The submission process closed today, and we will have the submissions forwarded to us in the next few weeks. If you wish to be heard in person at the formal process, please be sure you have registered for this.

LONG TERM PLAN 27-37

Scoping for the work to be done with the Long Term Plan (LTP) is now underway.

Community Boards are part of this process and how they will be funded is an issue that will be consulted on.

Phase one has now been completed with Community Quest fun days, these will help set the direction and priorities.

Phase two will be town hall type of events in July/August to refine the plan and help with its delivery. Two events will be held in each ward.

Phase three is formal consultation in March, April 2027 and will include Spatial Plans, as broader project process to the Long Term Plan (LTP).

Other work that will be in progress going forward like the Resource Management Act (RMA) replacement will take place as required by Central Government.

9.3 WAIHI BEACH ENTRANCEWAY SIGNS PROJECT

File Number: A7199210

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

The previous Waihi Beach Community Board committed to progressing a project to deliver entranceway signs. The project has been identified as one that could be redesigned to make it more cost-effective. The purpose of this report is to make a decision regarding the future of current design for the entranceway signs and overall budget for the project.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 20 April 2026 titled 'Waihi Beach Entranceway Signs Project' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Waihi Beach Community Board does not proceed with the current design for the entranceway signs.
4. That the Waihi Beach Community Board reduces the overall budget for the entranceway signs project to \$50,000 and requests that staff investigate alternative options for signage.

BACKGROUND

1. The Waihi Beach Community Board identified a project through their Community Plan to install 'welcome signs' at the entrances to Waihi Beach and Athenree area.
2. A local architect offered their services to help with the preliminary design of the signs; this work was at no cost to the Board. Following this, the previous Board approved the design of the signs and allocated a total budget of \$103,000 for obtaining structural designs, construction feasibility advice and resource consent as well as the manufacture and installation of the signs.
3. Following direction from the previous Board to progress the project, a total of \$25,507 has been spent on the project. These funds were spent on contractor design work on the structural elements and construction feasibility advice for the signs, and obtaining resource consent. The design work was integral to obtaining resource consent and would also be used in the manufacture and installation of the signs.

4. The contractor estimated that an additional \$15,000 would be required from the Board to complete the signs project as they are currently designed. This would bring the total budget spend for the project to \$118,000. Due to concerns with the estimated cost of the project, the Board requested to workshop alternative options for the project.
5. At their 9 February 2026 workshop, the Board was presented with options to decide on the future of the entranceway signs project. The options included:
 - Stopping the entranceway signs project.
 - Continuing the project with its current design and budget.
 - Reducing the overall budget for the project and investigating alternative signage options.
6. The Board provided direction to staff to investigate alternative signage options that were more cost-effective. This work is now underway and it is hoped that indicative costings will be circulated to the Board ahead of the 23 February 2026 Board meeting.
7. To date, \$20,462 has already been spent on the project in relation to structural design and resource consent. An additional \$5,045 will also be paid to the contractor for their time on constructability expertise and material sourcing for multiple iterations of the design. If the Community Board reduces the overall budget for the project to \$50,000, this would leave \$24,493 for the manufacture and installation of the signs.
8. As there is currently a deficit in the Waihi Beach Community Roding Account, a report will be brought to the next Community Board meeting to decide which account this project will be funded from.

SIGNIFICANCE AND ENGAGEMENT

9. In terms of the Significance and Engagement Policy this decision is considered to be of **low** significance because:
 - A reduction in cost for the project will positively impact the Waihi Beach Community Board budgets.
 - Effects are localised to the area of Waihi Beach.
 - The decision is reversible, should the Board wish to proceed with the existing design in the future.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication	
Tangata Whenua	The Board may wish to consult with Tangata Whenua on any new design.	
General Public	The project was identified through consultation on the Board’s Community Plan. The Community Board will undertake engagement with the community on a new design for the signs.	Planned Completed

ISSUES AND OPTIONS ASSESSMENT

Option A Do not proceed with current design and reduce the overall budget to \$50,000	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Advantages:</p> <ul style="list-style-type: none"> • Meets community expectations to deliver the project. • More cost-effective than status quo. • Provides an opportunity for local input into the design. <p>Disadvantages:</p> <ul style="list-style-type: none"> • Sunk costs of \$24,493, which have been spent on detailed design, advice and consenting for the existing design. • Final costings for the new signs have not yet been finalised.
<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>An overall budget of \$50,000 with \$24,493 already spent on structural design work, construction feasibility advice and obtaining resource consent for the signs.</p>

Option B	
Continue with the current design and budget for the signs.	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Advantages:</p> <ul style="list-style-type: none"> • Delivers the project as it was intended. • Bespoke design. • Pre-work including design and consenting is already complete. <p>Disadvantages:</p> <ul style="list-style-type: none"> • Most costly option, with additional funding required. • Perception that the project is not a good use of Community Board funding. • Sunk costs of \$24,493, which have been spent on detailed design, advice and consenting for the existing design.
<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>\$103,000 with an additional \$15,000 required from the Board.</p> <p>\$24,493 already spent on structural design work, construction feasibility advice and obtaining resource consent for the signs.</p>
Option C	
Stop the entranceway sign project	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Advantages:</p> <ul style="list-style-type: none"> • Most cost-effective option. <p>Disadvantages:</p> <ul style="list-style-type: none"> • Perception that the Board is not delivering on a project identified and consulted on in the Board's Community Plan. • Sunk costs of \$24,493, which have been spent on detailed design, advice and consenting for the existing design.

	<ul style="list-style-type: none"> Does not provide an opportunity for local input into entranceway signs.
Costs (including present and future costs, direct, indirect and contingent costs).	\$24,493 already spent on structural design work, construction feasibility advice and obtaining resource consent for the signs.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Amount and funding source to be confirmed	This project is currently being funded from the Waihi Beach Community Roding Account. Due to a deficit in the Roding Account a decision will need to be made in the future on what account this project should be funded from.

9.4 WAIHĪ BEACH COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – APRIL 2026**File Number:** A7199208**Author:** Rosa Leahy, Senior Governance Advisor**Authoriser:** Annika Lane, General Manager Strategy and Community**EXECUTIVE SUMMARY**

The purpose of this report is to provide the Waihi Beach Community Board with an overview of the Infrastructure Projects currently being undertaken in the Waihi Beach area, as well as to provide an overview of the operational matters from across Council that relate to the Waihi Beach area.

RECOMMENDATION

That the Senior Governance Advisor's report dated 20 April 2026 titled 'Waihi Beach Community Board – Projects and Operations Report – April 2026' be received.

WAIHI BEACH COMMUNITY BOARD FUNDED PROJECTS

WAIHĪ BEACH ENTRANCEWAY SIGNS PROJECT		
Project Description	Staff Comment/Update	Progress Level
A Community Board led project to install 'welcome to Waihi Beach' entranceway signs. These signs are to be installed on Waihi Beach Road roundabout and Athenree Road near the Athenree Homestead.	At the 9 February 2026 workshop, the Board directed staff to look at alternative options for signs due to the high estimated cost to complete the project. A decision report on the signs was considered by the Board at their 23 February 2026 meeting and was left to lie on the table pending further information. Staff have since obtained a quote for alternative signs which came in at a cost of approximately \$35,000. At the Board's workshop on 16 March 2026, direction was provided to staff to look at whether the resource consent for the project could be transferred to another entity to carry out the project, staff are awaiting advice on this.	Awaiting further direction by the Board

WAIHĪ BEACH SKATEPARK		
Project Description	Staff Comment/Update	Progress Level
A community led project to upgrade the Waihi Beach skatepark, which has been driven by the Waihi Beach Community-Led Development Society Inc. The Community Board resolved \$175,000 towards the project.	The Waihi Beach Community-Led Development Society Inc (The Society) approached the Waihi Beach Community Board to obtain \$275,000 of Council funding towards an upgrade to the Waihi Beach skatepark. At its 23 February 2026 meeting, the Board resolved to recommend that Council approve up to \$175,000 from the Waihi Beach Town Centre Development Fund to the Society towards the project. This was approved at the 19 March 2026 Council meeting. Council had previously set aside \$100,000 towards the project, to take effect in the 2029 financial year. However, for the Society to obtain external funding earlier, then Council's contribution will need to be brought forward to the	Awaiting funding arrangements through the Annual Plan 26/27 and external funders.

	<p>2026/27 financial year. A decision on this will be made through the Annual Plan 2026/27. If approved, then the Society will be able to apply for external funding sources for the project, and if successful, the project should begin in 2027.</p>	
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SERVICE REQUESTS

This section is to provide an overview of Service Requests for the Waihi Beach Community Board area from 24 February 2026 – 6 April 2026.

There has been one of each of the following subtypes of Service Requests raised and **completed**.

<ul style="list-style-type: none"> • Animal Services - Dog Barking (address of dog required) • Animal Services - Person - Dog aggressive/ Rushed towards • Kerbside Collective - Damaged Bin - Replace/Repair • Local Road - Detritus (Loose Chips/Sand/Dead Animal (Not Dogs)) - no illegal dumping • Reserves & Facilities - cycleways on reserves not roads • Reserves & Facilities - Reserve Buildings/Roads/Tracks/Furniture • Reserves & Facilities - Trees (only) • Solid Waste - Illegal Dumping/Carcasses (Not Dogs)/Burnt Vehicles • Solid Waste - Urban Litter Bins • Stormwater - Flooding on private land only • Stormwater - SWMH lost lid or repair BLUE • Water - Hydrant/Valve issue (not leak) 	<ul style="list-style-type: none"> • Animal Services - Dog Roaming • Building Act Compliance - General enquiry • Building Act Compliance - Pool Barrier Inspection Outcomes • Kerbside Collective - Missed Collection - Investigation • Local Road - Road Surface Defects - sealed local rd • Local Road - Slip/Flood/Crash/Spill • Reserves & Facilities - Public Toilets (Hygiene/Paper only) • Reserves & Facilities - Reserve Signs • Roads Network Management - Local Road Signs - Request for new/additional • Solid Waste - Recycling Centre's/Mobile Recycling/Website Enquiries • Stormwater - Waihi Beach Creek Flooding / Maintenance • Wastewater - Wastewater General/Request for Information
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There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

- Reserves & Facilities – Park and Playground Equipment
- Reserves & Facilities – Plumbing: Toilets/Taps/Waitui/Irrigation
- Roads Network Management – Cesspit/Grill/Gutters & Drains (sealed road) – New Asset Requests
- Roads Network Management – Tree requests – Request for removal
- Stormwater – Application: Stormwater Connection

The table below shows Service Requests that are higher in numbers and are at different stages of resolution or investigation.

Service Request Subtype	Notes	Completed	Under Investigation/ Scheduled for Completion
Building Admin – General	General enquiries from across the Waihi Beach Community	5	0
Compliance & Enforcement General	Enquiries and requests from across Waihi Beach	3	0
Noise Complaint (After Hours – Watchdog)	Complaints from across the Waihi Beach Community	4	0
EOC – General	Emergency general enquiries	2	0
Kaupapa Māori – Land Enquiries	Enquiries from Athenree and Bowentown	2	0
Kerbside Collective – Lost/Stolen Bin	Reports from Athenree Road and Koutunui Road	1	1
ALL Cesspit/Grill/Gutters & Drains (sealed road)	Replacement/Maintenance Asset Requests from Hillview Road and Brighton Road	1	1
Local Roads – Barriers and Rails	Replacement/Maintenance Asset Requests from across the Waihi Beach Community	2	1
Footpaths on Local Road	Replacement/Maintenance Asset Requests from The Esplanade and Seaview Road	1	2

Local Road – General	Enquiries from across the Waihi Beach Community	5	4
Local Road – Lighting	Replacement/Maintenance Asset Requests from across the Waihi Beach Community	3	2
Local Road – Tree Requests	Request for trimming or removal of fallen tree/branch	3	1
Local Roads Vegetation (not trees)/mowing	Reports and requests from across the Waihi Beach Community	4	3
Reserves & Facilities – General	Enquiries from across the Waihi Beach Community	14	5
Reserves & Facilities – Litter/Litter Bins or dumping in Reserve	Reports from across the community – multiple from Beach Road	6	4
Reserves & Facilities – Mowing and Vegetation/Gardens (Not Trees)	Reports from across the Waihi Beach Community – Multiple for Pohutukawa Drive	8	3
Stormwater – Call Back Request	Requests from the Waihi Beach Community	2	1
Stormwater – Spill to stormwater network	Reports from Bowentown and Waihi Beach	2	0
Urban Stormwater General	Request for Information from Waihi Beach and Athenree	3	1
Wastewater – Pumpstation Issue or Blockage	Reports from across Athenree, Bowentown and Waihi Beach	5	1
Water – Water Leaks	Reports of leaks from across Athenree, Bowentown and Waihi Beach	4	2
Water – Meter/Toby issue (not leak)	Reports from Shaw Road and Seaforth Road	1	1
Water – No Water	Reports of no water from Marina Way and Wilson Road	2	0
Water General	Request for information from Athenree and Waihi Beach	4	2

Water Revenue - Water leak remission application	Applications from Bowentown and Waihi Beach	2	0
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9.5 WAIHĪ BEACH COMMUNITY BOARD – FINANCIAL REPORT – FEBRUARY 2026**File Number:** A7195400**Author:** Paula Clode, Finance Partner**Authoriser:** Jonathan Fearn, Chief Financial Officer**EXECUTIVE SUMMARY**

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached is the financial statements for the period ended February 2026 (**Attachment 1**).

Total operational costs are under budget by \$15,666 for the year-to-date 28 February 2026.

Balances, current year to date transactions and committed spend on accounts are summarised in the table below.

	Community Board Reserve	Community Rooding	Town Centre Development
Opening Balance	172,637	(126,852)	598,219
Current year	(8,249)	29,942	(21,200)
Committed spend	(8,647)	(89,062)	(178,800)
Balance after Committed	155,741	(185,972)	398,219

RECOMMENDATION

- That the Finance Partner's report dated 20 April 2026 titled 'Waihi Beach Community Board – Financial Report – February 2026', be received.
- That the Waihi Beach Community Board approve for the remaining committed funds from the below resolutions to be released back into the Town Centre Development Fund:

Meeting Date	Project	Account	Spent	Remaining Committed
4 Aug 2025 (WBC25-4.12)	Approval of a maximum expenditure of \$25,000 from the Waihi Beach Town Centre Development Fund for the supply of 2 solar powered lights at Wilson Road car park.	Town Centre Development	(21,200)	(3,800)

FINANCIAL REPORT BREAKDOWN OF OPERATIONAL SPEND

The following two sections provide a detailed breakdown of spend from the Financial Statements – February 2026 (**Attachment 1**).

1. GRANTS

Community Boards consider grant applications from eligible groups within their area throughout the year. Budget for the year is \$10,958. The following table outlines the grants that have been paid this year, the committed spend and the remainder of budget for the year.

Meeting Date	Description	Spent YTD
	No transactions year to date	-
	2025/26 Total grants paid to date	-
	Committed	
23 Feb 2026 (WBCB26-1.4)	TEDx Waihi Beach event costs.	2,000
	Grants - Operational Budget uncommitted	8,958

2. CONTINGENCY

The following table shows any operational expenditure approved from the Contingency budget. Total budget for the year is \$2,192. The following table outlines anything that has been paid this year, the committed spend and the remainder of budget for the year.

Meeting Date	Description	Spent YTD
13 Nov 2025	Badge King – Name badges	16
5 Dec 2025	Badge King – Name badges	63
	2025/26 Total contingency paid to date	79
	Nothing further committed	-
	Contingency - Operational Budget uncommitted	2,113

2025/26 WAIHI BEACH COMMUNITY BOARD RESERVE ANALYSIS

The following table shows projects funded directly from the Community Board Reserve Account, including both projects that have been completed and those that are still in progress.

Waihi Beach Community Board Reserve				\$
2025/26 Opening balance				172,637
Less Current Year spend				
Transfer to Roding Account - Entranceway Signs costs relating to consultant advice (WBC24-3.11).				(4,500)
Outdoor furniture for the Wilson Road – Edinburgh Street Pedestrian Link (WBC25-4.13)				(3,749)
Less Committed				
Meeting Date	Project	Status	Spent	Remaining Funds
4 Aug 2025 (WBC25-4.13)	Approve the following expenditure from the Waihi Beach Community Board Reserves account for outdoor furniture for the Wilson Road – Edinburgh Street Pedestrian Link Project. Option 1 - \$1,990 Rendezvous Seat Painted AND Option 2 - \$956 Rendezvous Bench Painted AND Option 4 - \$3,450 Rendezvous Accessible Picnic Set Painted	In Progress	(3,749)	(2,647)
23 Feb 2026 (WBCB26-1.5)	Approve the grant application from Live Well Waihi Beach for \$6,000 plus GST, if any, towards accessible room facilities at the Surf Club, funded from the Waihi Beach Community Board Reserves Account.	Not started	-	(6,000)

2025/26 Closing balance after committed expenditure	155,741
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2025/26 WAIHĪ BEACH COMMUNITY BOARD ROADING ALLOCATION:

The following table shows a detailed breakdown of the Community Board Roding Account including both completed and in progress projects funded from the Community Board Roding Allocation.

Waihi Beach Community Board Roding	\$
2025/26 Opening balance	(126,852)
Plus, Roding rate income allocation 2025/26	166,596
Plus, Partial funding of Waihi Beach Library Bus stop from Library build	97,713
Plus, transfer from Reserve Account for Entranceway signs, costs relating to consultant advice (WBC24-3.11).	4,500
	141,957
Less Current Year spend	
Interest on roding account balance	(3,776)
Approve up to \$6,000 for costs related to the manufacture and installation of three cycle racks by the entrance to Wilson Road carpark and rotation of the existing seat (WBC25-2.5).	(4,967)
Approve up to \$2,500 for the construction of 8m of 1.5m wide concrete path at the Bowentown Boulevard turning head (WBC25-4.11)	(2,500)
Approve up to \$95,000 for costs related to Entranceway signs, in the first instance and/or if required the Waihi Beach Community Board Reserve (WBC24-6.7)	(18,645)
Approve an additional \$8,000 from the Waihi Beach Roding Account for professional service costs related to obtaining a resource consent for the Waihi Beach Welcome Signs Project. (WBC25-4.10)	(6,862)
Approve the proposal to construct a pedestrian refuge on Beach Road at an estimated cost of up to \$203,500, to first be funded from the uncommitted funds in the Waihi Beach Community Roding Account with the remainder of the project costs to be funded from the Waihi Beach Community Board Reserves Account. (WBC25-2.6)	(202,117)
Available balance as at 28 February 2026	(96,910)
Less Committed	

Meeting Date	Project	Status	Spent	Remaining Committed
2 Dec 2024 (WBC24-6.7)	Approve up to \$95,000 for costs related to the Entranceway Signs from the Community Board Roding account in the first instance and/or if required the Waihi Beach Community Board Reserve.	In Progress	(18,645)	(76,355)
2 Dec 2024 (WBC24-6.4)	Approve up to \$55,000 from the Waihi Beach Roding Account for costs related to the design of Beach Road Pedestrian Refuge.	In Progress	(44,814)	(10,186)
7 Apr 2025 (WBC25-2.6)	Approves the proposal to construct a pedestrian refuge on Beach Road at an estimated cost of up to \$203,500, to first be funded from the uncommitted funds in the Waihi Beach Community Roding Account, with the remainder of the project costs to be funded from the Waihi Beach Community Board Reserves Account.	In Progress	(202,117)	(1,383)
4 Aug 2025 (WBC25-4.10)	Approves additional \$8,000 from the Waihi Beach Roding Account for professional service costs related to obtaining a resource consent for the Waihi Beach Welcome Signs Project.	In Progress	(6,862)	(1,138)
2025/26 Closing balance after committed expenditure				(185,972)

WAIHĪ BEACH TOWN CENTRE DEVELOPMENT:

The Town Centre Development Fund was collected as a district-wide targeted rate and operated on a four-year rotational basis, with funds spent in a different town centre each cycle. Community Boards recommended how funds were used in their towns. The Fund has now been discontinued as part of the Long-Term Plan 2024–2034. The remaining balance has been equally distributed among the district's main town centres, and each Community Board can recommend to Council how their town's portion should be spent.

Waihi Beach Town Centre Development Fund				\$
2025/26 Opening balance				598,219
Less Current Year spend				
Approval of a maximum expenditure of \$25,000 from the Waihi Beach Town Centre Development Fund for the supply of 2 solar powered lights at Wilson Road car park. (WBC25-4.12)				(21,200)
Available balance at 28 February 2026				577,019
Less Committed				
Meeting Date	Project	Status	Spent	Remaining Committed
4 Aug 2025 (WBC25-4.12)	Approval of a maximum expenditure of \$25,000 from the Waihi Beach Town Centre Development Fund for the supply of 2 solar powered lights at Wilson Road car park.	Completed	(21,200)	(3,800)
23 Feb 2026 (WBCB26-1.7)	Recommendation to Council that up to \$175,000 from the Waihi Beach Town Centre Development Fund be provided to the Waihi Beach Community led Development Society Incorporated for the redevelopment of the Waihi Beach skatepark.	Requires Council approval	-	(175,000)
2025/26 Closing balance after committed expenditure				398,219

ATTACHMENTS

- 1. Waihi Beach Community Board Financial Statement – February 2026** [↓](#) 

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 28 February 2026 Waihi Beach Community Board						
	Year to Date				Full Year	Last Year
	Actual	Budget	Variance (Unfav)/Fav		Budget	Actual
	\$	\$	\$		\$	\$
Direct Costs						
Conference Expenses	147	1,464	1,317	<input checked="" type="checkbox"/>	2,192	4,316
Contingency	79	1,464	1,385	<input checked="" type="checkbox"/>	2,192	1,098
Grants	-	7,312	7,312	<input checked="" type="checkbox"/>	10,958	5,042
Mileage Allowance	-	3,656	3,656	<input checked="" type="checkbox"/>	5,479	-
Community Board Remuneration	15,555	17,550	1,995	<input checked="" type="checkbox"/>	26,319	25,345
Inter Department Charges	26,232	26,232	-	<input checked="" type="checkbox"/>	39,344	36,908
Operating Costs	42,012	57,678	15,666	<input checked="" type="checkbox"/>	86,484	72,710
Total Costs	42,012	57,678	15,666	<input checked="" type="checkbox"/>	86,484	72,710
Income						
Rate Income	57,656	57,656	-	<input checked="" type="checkbox"/>	86,484	81,923
Total Direct Income	57,656	57,656	-	<input checked="" type="checkbox"/>	86,484	81,923
Net Cost of Service	15,644	(22)	15,666	<input checked="" type="checkbox"/>	-	9,213
				<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
				<input checked="" type="checkbox"/>	<i>Unfavourable Variance</i>	

10 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA

10.1 WAIHĪ BEACH COMMUNITY BOARD WORKSHOP NOTES

File Number: A7199254

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

The notes from the Waihi Beach Community Board workshops on 9 February 2026 and 16 March 2026 have been attached for information.

ATTACHMENTS

1. **Workshop Notes – 9 February 2026** [↓](#) 
2. **Workshop Notes – 16 March 2026** [↓](#) 

WAIHI BEACH COMMUNITY BOARD WORKSHOP

DATE:	9.30am, Monday 9 February 2026
HELD:	Te Ara Maturanga – Waihi Beach Library & Service Centre
TOPICS:	<ol style="list-style-type: none">1. Waihi Beach Community Board Roothing Account and Projects2. Waihi Beach Skatepark
MEMBERS PRESENT:	Chairperson W Stevenson, Deputy Chairperson G Kelly, H Guptill, R Goudie and Councillor A Sole
STAFF IN ATTENDANCE:	E Watton (Acting General Manager Strategy and Community), R Garrett (Governance Manager) and R Leahy (Senior Governance Advisor)
EXTERNALS	Members of Waihi Beach Skatepark Committee

Roothing Account and Projects

The Senior Governance Advisor supported by the Acting General Manager Strategy and Community and Governance Manager facilitated a discussion on the Waihi Beach Community Board Roothing account and outstanding projects.

INTRODUCTION

The purpose of this workshop was to review financial deficit identified in the roading reserve account and to evaluate funding options for the 'Welcome to Waihi Beach' signage project. The objective was to assess the current financial position, understand the implications of past expenditure, and determine a fiscally responsible path forward for the signage project.

SUMMARY OF DISCUSSION

Roothing Account Deficit

A financial discrepancy had been discovered in the Waihi Beach Community Roding Account. An accounting error had led to the Council overestimating the available funds, resulting in a deficit after the Board had committed funds to various projects, including the pedestrian refuge.

Entranceway Signage Project

The entranceway signage project was still yet to be completed. The Board had previously committed \$95,000 to the project; however, costs had escalated to over \$118,000, with approximately \$25,000 already spent on design and consenting requirements. The Board reviewed four funding options to address the deficit and complete the signage project. Alternative signage options were also discussed, including more economical designs and materials. Concerns were raised regarding community expectations, given the project's six-year history and prior public consultation. The Board also acknowledged the importance of considering future funding structures and the potential impact of Council decisions on community board allocations.

Options Considered

The Board considered the following four funding options to address the roding reserve deficit and completing the signage project:

Option 1

Fund the entranceway signage project from the Town Centre Development Fund (including \$20,000 already spent) and fund the remaining costs of the pedestrian refuge project from the Reserves Account. This would result in a roding account balance of \$0, a reserves account balance of \$69,000, and a Town Centre Development Fund balance of \$454,000.

Option 2

Fund the entranceway signage from the Town Centre Development Fund and reallocate the \$20,000 already spent from the roding account. Additionally, fund \$66,000 for the pedestrian refuge from the reserves account. This would leave \$198 in the roding account, \$93,000 in the reserves, and \$431,000 in the Town Centre Development Fund.

Option 3

Fund the entranceway signage from the Town Centre Development Fund, reallocate the \$20,000 already spent, and repay the roding reserve deficit from the next financial year's allocation (proposed to be \$95,200). This would result in balances of \$5,800 in the roding account, \$159,000 in the reserves, and \$454,000 in the Town Centre Development Fund.

Option 4

Cease the entranceway signage project, resulting in a savings of \$94,000. Fund the pedestrian refuge from the reserves account. This would leave \$49,000 in reserves, \$178 in the roading account and \$573,000 in the Town Centre Development Fund.

DIRECTION	RESPONSIBLE
<p>The Board indicated a preference for option 3 with the following direction:</p> <ul style="list-style-type: none"> • Board expressed a preference not to proceed with the current signage design due to its high cost and extended timeline and directed staff to seek costings for a more economical signage option that aligns with community expectations and fiscal responsibility. • There was a preference for the existing signage costs to be funded from the Town Centre Development Fund. • There was a preference for the Wilson Road Carpark costs to be reallocated to the Town Centre Development Fund. 	Senior Governance Advisor
<p>The Board directed staff to prepare a decision report on this project to be brought to the next Community Board meeting.</p>	Senior Governance Advisor

RELEVANT ACTIONS	RESPONSIBLE
<p>Staff were directed to seek alternative options for more economical entranceway signage.</p>	Senior Governance Advisor

Waihi Beach Skatepark
<p>Representatives from the Waihi Beach Skatepark Committee were in attendance to present their funding proposal for an upgrade to the Waihi Beach Skatepark.</p>
<p>INTRODUCTION The Board received a presentation from representatives of the Waihi Beach Skatepark Committee regarding the proposed</p>

redevelopment and expansion of the Waihi Beach Skatepark. The purpose of the discussion was to understand the project scope, funding requirements, community benefits, and the level of financial support sought from the Community Board.

SUMMARY OF DISCUSSION

Skatepark Project Overview

A brief history of the skatepark was provided, noting that its condition was deteriorating and was seen as unsafe for users. The surface had been ground down in 2021, however, the group felt that the skatepark was no longer fit for purpose. A funding and delivery proposal, supported by updated construction quotes was presented to the Board. The preferred contractor provided a quote of approximately \$800,000, with the ability to adapt the design if unforeseen site conditions arose. It was noted that geotechnical investigations had already been completed and that the proposed design avoided flood-prone areas, eliminating the need for resource consent

Funding Arrangements

It was clarified that major funders such as TECT and Lottery Grants Board required a Council or Community Board contribution before considering their application. The Committee requested an overall contribution of \$275,000 towards the project, noting that TECT may also contribute up to \$275,000 if the Council/Community Board's contribution was approved. Council had previously ringfenced \$100,000 towards the project.

Other Matters Considered

Board members sought clarification on the project's financial structure, the durability of the construction quote, and the long-term maintenance obligations. It was clarified that once constructed, the skatepark would become a Council asset managed through the Parks and Reserves team, with low maintenance costs anticipated.

The Board also discussed the potential economic and social benefits of the skatepark, including increased visitation, youth engagement, and alignment with community expectations. Members acknowledged the project's significance but also noted the Board's constrained financial position and competing priorities.

DIRECTION	RESPONSIBLE
The Board directed staff to prepare a report to considered funding up to \$175,000 towards the Waihi Beach Skatepark upgrade project.	Senior Governance Advisor

Workshop ended at 12.00pm

WAIHI BEACH COMMUNITY BOARD WORKSHOP

DATE:	9.30am, Monday 16 March 2026
HELD:	Te Ara Matauranga – Waihi Beach Library & Service Centre
TOPICS:	<ol style="list-style-type: none"> 1. Annual Plan/Long Term Plan 2. Community Board Action Plans 3. Entranceway Signs
MEMBERS PRESENT:	Chairperson W Stevenson, Deputy Chairperson G Kelly, H Guptill, R Goudie and Councillor A Sole
STAFF IN ATTENDANCE:	M Leighton (Policy and Planning Manager) and R Leahy (Senior Governance Advisor)
EXTERNALS	R Fox (Architect)

Annual Plan/Long Term Plan

The Policy and Planning Manager facilitated a discussion regarding the Annual Plan and Long Term Plan (LTP).

INTRODUCTION

The workshop opened with a detailed walk-through of Council's planning framework. The LTP acts as the 10-year strategic roadmap for Council, revised every three years, while the Annual Plan serves as a yearly financial update. The group explored how decision-making fits within legislative requirements, how assumptions are formed about growth, infrastructure, environmental pressures, and how consultation feeds into the plans.

SUMMARY OF DISCUSSIONLTP Phases

An overview of the LTP phases was provided as below:

Direction Setting & Early Engagement (Jan–Apr)

- Early scoping, early community engagement (Community Quest days, Spatial Plan).
- Community boards may attend engagement events, provide feedback, and send material to councillors.

Scene Setting (Mar–May)

- Understanding current Council position, national issues, assumptions, future pressures.
- Boards can provide areas of interest/concern through councillors.

Development Phase (May–Dec)

- Activity reviews, level of service considerations, cost pressures, project lists.
- Community Boards asked to provide project wish lists around July.

Consultation and Adoption (Jan–Jun next year)

- Draft LTP audited, consulted on, submissions heard, decisions made.

Waihi Beach LTP priorities

The Board was asked to provide an initial Long-Term Plan ‘wish list’ for their community. This included:

- Stormwater/flooding resilience.
- Broader connectivity across sub-communities in the Waihi Beach area.
- Rooding (particularly Seaforth Road, Bowentown and recognition of visitor impacts).
- Visibility and implementation of planning documents; better community understanding and feedback loops.
- Environmental care and coordination with BOP Regional Council, Department of Conservation, and volunteer groups.
- Formal acknowledgement of summer population and the impact on infrastructure.
- Ahi Pātiki/wider trail network as a regional connection.
- Improve visual tidiness/maintenance standard of the township.
- Identify/develop commercial areas.
- Establish a standard for footpaths/curbs/maintenance.
- Independent study/profile of Waihi Beach demographics and economy.

Annual Plan

A brief overview of the matters that were to be consulted on in the Annual Plan were provided below:

- Additional \$31M into roading/transport due to cost increases and limited NZTA funding.
- New community board targeted rate areas.
- Water meters rising from \$1.75 to \$2.00 per m³.
- Community board roading allocation reduced from \$904k to \$500k district-wide (affects all boards).
- Several new projects included: Te Puke Wastewater Treatment Plant, Waihi Beach Water Treatment Plant (fluoridation upgrade), uniform annual general charge (UAGC) reduced.
- Potential rates impact on Waihi Beach ratepayers:
 - Standard residential: 2–4%
 - High-value coastal: up to 10%
 - Commercial/industrial: 10–15%

It was noted that consultation on the Annual Plan opened on 20 March and would close on 20 April 2026. Hearings would be held on 23 April 2026.

RELEVANT ACTIONS	RESPONSIBLE
The Board would prepare a submission to the Annual Plan which would include a request to bring forward the Council funding for the Waihi Beach skatepark.	Waihi Beach Community Board

Community Board Action Plans

The Senior Governance Advisor facilitated a discussion regarding Community Board Action Plans.

INTRODUCTION

This workshop topic discussed the need for a focused, practical Community Board Action Plan that directs the Board's work for the next three years. The plan should not duplicate Council's internal work programme but instead articulate what the Board itself can drive, influence, or advocate for.

SUMMARY OF DISCUSSIONAction Plan

Board members acknowledged that much of the content already existed in their Community Plan, but the missing components were timelines, KPIs, and clarity about what was feasible within Board delegations and budgets. The need to distinguish between Council-led projects and Board-led actions was strongly emphasised.

Community Board Project Work Programming

Discussion was held on the challenges with progressing projects when they were not built into Council's staff work programmes. Members expressed frustration with project delays and the impact that had on their ability to deliver meaningful outcomes for their community. It was noted that the Action Plans intended to help resolve those issues.

Retailer Engagement

Members described ongoing challenges maintaining consistent communication with the local business community. The Board discussed developing stronger relationships with retailers – particularly in the context of the town centre, spatial planning, and future economic development. It was suggested that the Board host a 'Business After 5' type event. Members felt that this could help the Board better understand retailer needs, pressures, and aspirations, and that the engagement could feed directly into the Action Plan and the LTP process.

RELEVANT ACTIONS	RESPONSIBLE
The Board to develop a Community Board Action Plan.	Waihi Beach Community Board
The Board to host a 'Business After 5' event with local retailers	Waihi Beach Community Board

Entranceway Signs
<p>Rose Fox was in attendance to present to the Board regarding the Waihi Beach Entranceway Signs project.</p> <p>INTRODUCTION</p> <p>The purpose of this workshop was to discuss the Waihi Beach Entranceway Signs project, noting that the high cost of the project and limited available Board funds.</p> <p>SUMMARY OF DISCUSSION</p> <p><u>Funding Constraints</u></p> <p>The Board expressed significant concerns about affordability after receiving updated costs that exceeded \$118,000. Some members felt that they could not justify spending this level of community funding on two signs, noting their responsibility to ratepayers and competing priorities in the community.</p> <p><u>Entranceway Signage Project</u></p> <p>Members acknowledged the considerable voluntary contribution of designer Rose Fox and the value of her design concept. The presenter emphasised that these were intended to be gateway features that established identity, character, and pride of place—similar to installations in other New Zealand towns. It was conveyed that substantial work had gone into ensuring the design fit in the local environment, respected iwi and community values, and provided long-term durability.</p>

It was clarified that some cost savings could be found through value-management (e.g., adjusting pole heights, material lengths), but the nature of the design meant costs could not be halved without fundamentally changing the concept. The presenter raised a concern about diluting the design to the point it no longer achieved its purpose.

Community-led Project

The idea of shifting the project to a community-led model was explored. It was suggested that this would allow external funding sources to be used—such as TECT, Creative Bay of Plenty, sponsorship, or community fundraising. However, it would require clarity around resource consent, project management roles, insurance, and council ownership of the finished structures.

Other Considerations

The Board was mindful that it has already spent around \$25k on resource consent and design work on the project. It was suggested that if the project were to continue then a maximum contribution of up to \$50,000 be provided by the Board for the project.

Workshop ended at 12.30pm