

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
TE PUKE – EASTERN COMMUNITY BOARD MEETING NO. TECB26-2  
HELD IN THE TE PUKE LIBRARY, 130 JELICOE STREET, TE PUKE  
ON THURSDAY, 9 APRIL 2026 AT 6.30PM**

**1 PRESENT – NGĀ MEMA KEI KONEI**

Chairperson D Snell, Member K Summerhays, Deputy S Benning, Member M Singh Mann, Member M Williams, Cr L Rae and Cr G Dally.

**2 IN ATTENDANCE – I TAE AKE**

R Garrett (Governance Manager) and A Curtis (General Manager Regulatory Services).

Others

4 members of the public and Mayor J Denyer and Cr S Beech.

**3 APOLOGIES – NGĀ WHAKAPAHĀ**

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**APOLOGIES**

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**RESOLUTION TECB26-2.1**

Moved: Deputy S Benning

Seconded: Cr L Rae

That the apology for absence from Member K Summerhays and lateness from Cr G Dally be accepted.

**CARRIED**

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**4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI**

Nil

**5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA**

Nil

**6 TRANSFER OF PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI NGĀ TAKE MUNA**

Nil

6.33pm Cr G Dally entered hui.

## 7 PUBLIC FORUM – WĀHANGA TŪMATANUI

### VARIOUS SPEAKERS – VARIOUS TOPICS

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Ms Halcombe and Ms Hoyle were in attendance to discuss the on-going roadworks on Boucher Avenue. They noted the below points:

- Ms Halcombe raised concerns regarding the duration of the roadworks on Boucher Avenue and felt that the condition in which the contractors had left the road was unacceptable.
- Ms Halcombe noted that the original contract timeframe had been nine months and was concerned that this had not been adhered to.
- Ms Hoyle noted the stress the situation had caused to residents.

Members responded as follows:

- Contractors had been removed from the site during the kiwifruit season and had returned in September.
- Members understood that Council staff had clearly communicated expectations to the contractors regarding timely and quality completion of the works.

Staff undertook to seek an update on the project and report back to the Board.

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### 7.2 MICHELLE HOYLE – KAVA DRINKING ON JELLCOE STREET

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Ms Hoyle was in attendance to discuss her concerns regarding individuals drinking kava on the main street. She noted the below points:

- Ms Hoyle expressed that, although she understand that it was not a alcoholic beverage she had concerns about the individuals drinking kava on the main street at night.
- She had witnessed the individuals wondering on the road and felt that it was a safety risk.
- She felt it was quite scary to come across someone who had been drinking kava, especially if they had been drinking it for a long time.
- It was noted that Te Puke's Police Service did not operate 24 Hours or on the weekend.

Members responded as follows:

- Drinking of kava could not be included within the liquor ban because it was technically not alcoholic.
  - The pack houses had been made aware of the issues and were beginning to address these internally.
  - The Police were aware of the situation, however, could only act if an individual was breaking the law, which drinking kava was not.
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- Members encouraged Ms Hoyle that if she was in a situation where she felt unsafe, threatened or saw illegally activity to call 111.
  - The Police had spoken to the Kava shop owners who were taking more responsibility for their customers and were receptive of members of the public telling them if they saw it happening.
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## **7.2 JULLIET BRAWN – COMMERCE LANE CARPARK PEDESTRIAN CROSSING**

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Ms Brawn was in attendance to discuss the installation of a pedestrian crossing in the Commerce Lane Carpark. She noted the below points:

- Ms Brawn advised that she had attended the Easter event at Jubilee Park and, upon leaving, observed a number of children attempting to cross the carpark.
  - She noted that the carpark was frequently used by tourists who may be unfamiliar with left-side driving, increasing potential safety risks, particularly in combination with reversing vehicles.
  - Ms Brawn proposed the installation of a simple pedestrian crossing, such as painted white lines through the carpark, to improve safety.
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## **7.3 GAVIN WALLACE – CLIMATE ADAPATION**

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Mr Wallace was in attendance to discuss climate adaptation. He noted the below points:

- Mr Wallace, a property owner in Pukehina, raised concerns regarding climate change and its potential impacts on coastal settlements such as Pukehina.

Staff advised Mr Wallace to make a submission to Council's Long-Term Plan (LTP) when consultation opened.

Board Members would to notify Mr Wallace when LTP consultation opened.

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## **8 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI**

### **8.1 MINUTES OF THE TE PUKE – EASTERN COMMUNITY BOARD MEETING HELD ON 12 FEBRUARY 2026**

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#### **RESOLUTION TECB26-2.2**

Moved: Member M Williams

Seconded: Member M Singh Mann

That the Minutes of the Te Puke – Eastern Community Board Meeting held on 12 February 2026 as circulated with the agenda be confirmed as a true and correct record.

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That the Chairperson’s electronic signature be inserted into the confirmed minutes.

**CARRIED**

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## **9 REPORTS – NGĀ PŪRONGO**

### **9.1 TE PUKE – EASTERN COMMUNITY BOARD – CHAIRPERSON’S REPORT – APRIL 2026**

The Board considered a report dated 9 April 2026. The report was taken as read. The below topics were discussed further.

Members noted that the Town Meeting on 18 March 2026 was held by EDGE not EPIC Te Puke.

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#### **RESOLUTION TECB26-2.3**

Moved: Chairperson D Snell

Seconded: Deputy S Benning

1. That the Chairperson’s report dated 9 April 2026 titled ‘Te Puke – Eastern Community Board – Chairperson’s Report – April 2026’ be received.
2. That the Te Puke – Eastern Community Board acknowledges that the Chairperson has lodged submissions on the Te Puke Spatial Plan (tabled Item 1) and the Long-Term Plan pre-engagement (tabled Item 2) after being circulated to the Community Board members.

**CARRIED**

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#### **RESOLUTION TECB26-2.4**

Moved: Deputy S Benning

Seconded: Cr L Rae

3. That the Te Puke – Eastern Community Board agrees that it will fund the monthly operational costs of the Jubilee Park Wi-Fi from the Community Board Contingency Account while other funding options are considered by Council, noting that the Community Board will include a request for funding in its Long-Term Plan submission.

**CARRIED**

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### **9.1.1 WI-FI AT JUBILEE PARK**

- It was noted that, in 2023, the Te Puke Community Board resolved to submit to the 2026 Long-Term Plan (LTP) requesting that Council assume responsibility for Wi-Fi costs.
  - Members noted that the Wi-Fi was well used by the community and at events held at Jubilee Park.
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- Members agreed to include in their LTP submission a request for Council to take over the responsibility for the operational costs of the Wi-Fi and, if unsuccessful, would explore securing external funding to support its ongoing provision.
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### 9.1.2 CCTV CAMERA ON STOCK ROAD

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- The Board requested that staff investigate the costs of installing a CCTV camera at the end of Stock Road.
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### 9.1.3 TOY LIBRARY AND SCOUTS HALL

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- Members raised concerns about the Toy Library operating on a month-to-month lease of a Council-owned building, noting that required upgrades to the building were significant and that the short-term nature of the lease made it difficult to secure funding.
- Members queried whether the Scouts Hall was now required to pay rates on the building, noting that this had not previously been the case due to its location on Council land.

Staff undertook to investigate both matters and report back to the Board.

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## 9.2 TE PUKE – EASTERN COMMUNITY BOARD – COUNCILLORS REPORT – APRIL 2026

The Board considered a report dated 09 April 2026 from Councillor Rae, who took the report as read. Councillor Rae acknowledged those Elected Members who attended the Quest event at Jubilee Park in March. There was further discussion on the below.

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### RESOLUTION TECB26-2.5

Moved: Cr L Rae

Seconded: Member M Williams

1. That Councillor Rae's report dated 9 April 2026 titled 'Te Puke – Eastern Community Board – Councillor's Report – April 2026' be received.

**CARRIED**

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### 9.2.1 COUNCIL EVENT SCHEDULING

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- Members noted the importance of scheduling Council events in consideration of other community events, highlighting that on the day of the Community Quest event, a separate community event in Ōtamarākau had reduced attendance at the Council event.
  - Staff encouraged Members to advise Council's Communications Team of any potential event clashes in future planning.
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**9.3 TE PUKE – EASTERN COMMUNITY BOARD – ANZAC DAY COMMEMORATION 2026**

The Board considered a report dated 9 April 2026 from the Governance Advisor. The report was taken as read, with further discussion on the below.

- Members considered that it would be more appropriate to lay a wreath made with fresh flowers.
- The Board requested that a fresh, sustainably produced wreath be sourced from a local florist.

**RESOLUTION TECB26-2.6**

Moved: Member M Williams

Seconded: Member M Singh Mann

1. That the Governance Advisor's report dated 9 April 2026, titled 'Te Puke – Eastern Community Board – ANZAC Day Commemoration 2026', be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Te Puke – Eastern Community Board approves up to \$200 to provide a wreath for the Te Puke ANZAC Day Service, to be funded from the Te Puke Community Board Contingency Account.
4. That Chairperson D Snell represents the Te Puke – Eastern Community Board at the ANZAC Day Service in Te Puke 25 April 2026.

Cr G Dally voted against.

**CARRIED**

**9.4 APPOINTMENTS OF TE PUKE – EASTERN COMMUNITY BOARD MEMBERS TO OUTSIDE BODIES**

The Board considered a report dated 9 April 2026 from the Governance Advisor. The report was taken as read.

**RESOLUTION TECB26-2.7**

Moved: Deputy S Benning

Seconded: Cr G Dally

1. That the Governance Advisors report dated 9 April 2026 titled 'Appointments of Te Puke – Eastern Community Board Members to Outside Bodies' be received.
2. That the following Te Puke – Eastern Community Board Members be appointed as a representative to the following committees and organisations:

Committee/Organisation	Appointment Member/s
EPIC Te Puke	Cr L Rae
Te Puke Community Fund Distribution Panel	Member K Summerhays and Deputy Chairperson S Benning
Te Puke Economic Development Group (TPEDG)	Member M Singh Mann (Primary) and Cr G Dally (Alternate)
Te Puke ANZAC Committee	Chairperson D Snell

3. That the following Te Puke – Eastern Community Board members are nominated to be the key liaison person for the Board to the following organisations:

Committee/Organisation	Appointed Member/s
Experience Te Puke Capital Heritage Hub	Deputy Chairperson S Benning
Paengaroa Community Association	Member M Singh Mann, Deputy Chairperson S Benning, Cr G Dally, and Cr L Rae
Paengaroa Community Hall Committee	Cr G Dally
Pongakawa Community Hall	Member M Singh Mann
Pukehina Residents and Ratepayers Association	Member M Williams, Cr G Dally and Cr L Rae
Te Puke Community Patrol (Night Owls)	Member K Summerhays

**CARRIED**

## 9.5 TRANSPORTATION PROJECT UPDATE – HERITAGE PLAZA STAGE 2

The Board considered a report dated 9 April 2026 from the Project Engineer Transportation. The report was taken as read, with further discussion on the below.

### RESOLUTION TECB26-2.8

Moved: Cr L Rae

Seconded: Member M Singh Mann

- The Board allowed this item to lie on the table to allow further details on costs and design to be provided to the Board at its next workshop.

**CARRIED**

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### 9.5.1 HERITAGE PLAZA

- The Board raised a concern regarding the cost of the lighting, noting that the estimated \$50,000 was higher than expected, particularly given their understanding that wiring and associated infrastructure had already been completed.

Members sought clarification on the following matters:

- Whether any deconstruction of the stage was required to enable installation of the lighting.
  - Whether the \$50,000 estimate related solely to the lighting, or if it also included artwork and/or the total cost for Stage 2.
  - The wording of the recommendations, which appeared to indicate that the \$20,000 (and any remaining funds) were allocated exclusively to lighting.
  - Whether there would be additional costs associated with artistic works from Tangata Whenua.
  - Whether the cost of artwork proposed as part of Stage 2 had been identified.
  - The extent of traffic management required, given that the Heritage Plaza was not located on a roadway.
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8.40pm Member M Williams left the hui.

### 9.6 TE PUKE – EASTERN COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – APRIL 2026

The Board considered a report dated 9 April from the Governance Advisor. The report was taken as read, with further discussion on the below.

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#### RESOLUTION TECB26-2.9

Moved: Cr G Dally

Seconded: Member M Singh Mann

1. That the Governance Advisor's report dated 09 April 2026 titled 'Te Puke – Eastern Community Board – Projects and Operations Report – April 2026' be received.

**CARRIED**

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#### RESOLUTION TECB26-2.10

Moved: Cr G Dally

Seconded: Member M Singh Mann

That the Te Puke – Eastern Community Board agrees that the tall grasses currently in the median gardens on Jellicoe Street should be removed, and request that staff provide an options report including costs for removal, replacement options including lawn and ongoing maintenance for Board consideration at its next workshop.

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Cr L Rae voted against

**CARRIED**

### 9.6.1 REMOVAL OF VEGETATION ON JELlicoe STREET

The Board expressed frustration regarding the lack of information provided by staff in relation to the costings for the removal of vegetation in the medium on Jellicoe Street.

Staff advised the Board against committing funding to a project without sufficient information, noting that there would be an inadequate basis on which to make a decision.

### 9.7 TE PUKE – EASTERN COMMUNITY BOARD – FINANCIAL REPORT – FEBRUARY 2026

The Board considered a report dated 9 April 2026 from the Finance Partner. The report was taken as read, with further discussion on the below.

- Members requested an update on the Waiāri Bridge Area Restoration Project, specifically on how their funding contribution had been spent.

### RESOLUTION TECB26-2.11

Moved: Cr G Dally

Seconded: Cr L Rae

- The Finance Partner's report dated 9 April 2026 titled 'Te Puke – Eastern Community Board – Financial Report February 2026', be received.
- That the Te Puke – Eastern Community Board approve for the remaining committed funds from the below resolutions to be released back into the Roding Account:

Meeting Date	Project	Account	Spent	Remaining Committed
26 Sep 2024 (TPC24-5.18)	Bus Shelter Manoeka Road. Approve a budget of \$4,650 from the Roding Account for the design and installation of a new bus shelter at 188 Manoeka Road.	Roding	(3,914)	(736)

**CARRIED**

### 10 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA

**10.1 TE PUKE – EASTERN COMMUNITY BOARD – WORKSHOP NOTES – DECEMBER 2025**

The workshop notes were received.

No further discussion was had.

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**The Meeting closed at 9.22pm**

**Confirmed as a true and correct record at the Te Puke – Eastern Community Board meeting held on 4 June 2026.**

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Chairperson D Snell  
**CHAIRPERSON**

Unconfirmed