

Mā tō tātou takiwā
For our District

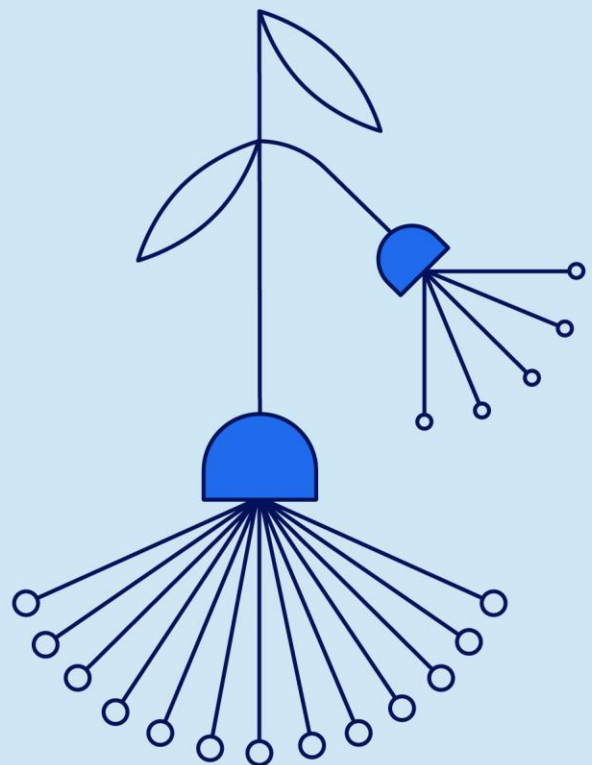
Katikati Community Board

Poari ā Hapori o Katikati

KKCB26-2

Wednesday, 1 April 2026, 5.30pm

The Centre - Pātuki Manawa Digital Hub,
21 Main Road, Katikati (Boyd Room).



Katikati Community Board

Membership:

Chairperson	James Sayer
Deputy Chairperson	Anne Henry
Members	John Clements Norm Mayo Councillor Rodney Joyce
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Katikati Community Board will be held in the The Centre – Pātuki Manawa Digital Hub, 21 Main Road, Katikati (Boyd Room) on: Wednesday, 1 April 2026 at 5.30pm

Order Of Business

1	Present – Ngā mema kei konei	4
2	In Attendance – I tae ake	4
3	Apologies – Ngā whakapahā	4
4	Consideration of Late Items – Ngā take tōmuri	4
5	Declarations of Interest – Ngā tukitukinga	4
6	Transfer to Public Excluded Items – Te whitinga o te ao mārama ki ngā take muna	4
7	Public Forum – Wāhanga tūmatanui	4
8	Presentations – Ngā whakatairanga	5
8.1	Highfield's Pond Update	5
9	Minutes for Confirmation – Te whakatau i ngā meneti	6
9.1	Minutes of the Katikati Community Board Meeting held on 11 February 2026	6
10	Reports – Ngā pūrongo	15
10.1	Katikati Community Board – Chairperson's Report – April 2026	15
10.2	Katikati Community Board – Councillor's Report – April 2026	17
10.3	Appointment of Katikati Community Board Liaisons to Outside Bodies	23
10.4	Katikati Community Board – Projects and Operations Report – April 2026	25
10.5	Katikati Community Board – Financial Report – February 2026	33
11	Information for Receipt – Kōrero te whiwhia	39
11.1	Katikati Community Board – Workshop Notes	39

1 PRESENT – NGĀ MEMA KEI KONEI**2 IN ATTENDANCE – I TAE AKE****3 APOLOGIES – NGĀ WHAKAPAHĀ****4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI****5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 TRANSFER TO PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI NGĀ TAKE MUNA**7 PUBLIC FORUM – WĀHANGA TŪMATANUI**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 PRESENTATIONS – NGĀ WHAKATAIRANGA

8.1 HIGHFIELD'S POND UPDATE

File Number: A7191508

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

Council's Senior Project Manager will be in attendance to provide an update to the Board on Highfield's Pond.

9 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI

9.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 11 FEBRUARY 2026

File Number: A7193680

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Katikati Community Board Meeting held on 11 February 2026 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. Minutes of the Katikati Community Board Meeting held on 11 February 2026

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KATIKATI COMMUNITY BOARD NO. KKCB26-1
HELD IN THE CENTRE - PĀTUKI MANAWA DIGITAL HUB, 21 MAIN ROAD, KATIKATI (BOYD
ROOM) ON WEDNESDAY, 11 FEBRUARY 2026 AT 5.30PM**

1 PRESENT - NGĀ MEMA KEI KONEI

Chairperson J Sayer, Deputy Chairperson A Henry, Member J Clements, Member N Mayo, and Cr R Joyce.

2 IN ATTENDANCE - I TAE AKE

R Leahy (Senior Governance Advisor) and M Potton (Acting General Manager Corporate Services).

16 Members of the Public including:

Cr A Sole; and

Waihī Beach Community Board Member R Goudie

3 APOLOGIES - NGĀ WHAKAPAHĀ

Nil

4 CONSIDERATION OF LATE ITEMS - NGĀ TAKE TŌMURI

Nil

5 DECLARATIONS OF INTEREST - NGĀ TUKITUKINGA

Cr R Joyce declared an interest in Agenda Item 9.3, being 'Katikati Community Board – Grant Applications – February 2026'.

6 TRANSFER OF PUBLIC EXCLUDED ITEMS - TE WHITINGA O TE AO MĀRAMA KI NGĀ TAKE MUNA

Nil

7 PUBLIC FORUM – WĀHANGA TŪMATANUI

7.1 RUSSELL SQUIRE – HIGHFIELD'S POND

Mr Squire was in attendance to discuss weeds and maintenance in Highfield's Pond. He noted the below points:

- Mr Squire clarified that the motorised miniature yacht club were happy to contribute to fundraising for the cost of maintaining the weeds, but would not be willing to cover the full costs.
- He was concerned about the time it was taking for Council to take action on this matter.
- Council had appointed a project manager to address the issue, he hoped that progress would be made on this.
- The idea of introducing grass carp into the pond was being considered. There was only one company in New Zealand that could legally transport the carp.
- There was a cost of \$2,000 per permit from the Department of Conservation and public notification may be required. The cost of the carp was unknown, there was a fee of approximately \$1,000 per year for maintaining the carp.
- Maintenance around the banks had improved, however, kikuyu grass remained an issue.

Tabled Item 1: Correspondence with Council regarding Highfield's Pond Maintenance.

7.2 SHARON OLSEN-CARSON – VARIOUS ISSUES

Mrs Olsen-Carson was in attendance to raise concerns about the container park and flooding on the bridge. She noted the below points:

- Mrs Olsen-Carson raised concerns about the container park on the entranceway to the township.

Board Members advised that the container park was a permitted activity as the site was zoned industrial. The concerns with noise and dust were actively being worked on with the owner and neighbours. It was noted that the owner was planning to plant trees to provide some screening for the site.

- Mrs Olsen-Carson queried whether there was a long term plan for the bridge in Katikati on State Highway 25.

Board Members acknowledged the issue of flooding and advised that NZTA Waka Kotahi owned the bridge.

7.3 JOHN BOTHWELL – KATIKATI YOUTH PARK UPDATE

Mr Bothwell was in attendance to provide an update on the Katikati Community-Led Development Steering Group's project to develop a youth park at Moore Park. He noted the below points:

- The group was making slow progress with Council on the project.
 - A deed of agreement had been signed off and a consultation programme with affected neighbours was being planned.
 - Mr Bothwell was concerned that Council had not met some of the objectives in their agreed timetable.
 - It was noted that the group had been given approval to use the site adjacent to the skatepark for this amenity.
 - The final proposal and design was meant to be signed off by Council by 31 December 2025, however, this had not occurred.
-

7.4 KEITH HAY – ROADSIDE MOWING

Mr Hay, Chairperson of the Katikati-Waihi Beach Residents and Ratepayers Association was in attendance to raise concerns about the reduction in roadside mowing. He noted the below points:

- Mr Kay noted that Mayor J Denyer had said a key reason for the reduction in mowing frequency was due to NZTA Waka Kotahi reducing funding that Councils receive for local road maintenance including vegetation control, which created a funding shortfall.
 - Mr Kay was concerned that there was no mention of a funding cut from NZTA Waka Kotahi in the agenda or minutes from the Council meeting where the funding was discussed. He also noted that advice given to Councillors stated that there were problems with supervision and governance in the previous mowing contract.
 - He was of the view that Council was responsible for some part in the reduction in mowing levels and the reduction of funding from NZTA Waka Kotahi was not solely to blame.
-

7.5 GORDON GOODMAN – LINDEMANN ROAD RESERVES

Mr Goodman was in attendance to discuss issues with reserves on Lindemann Road. He noted the below points:

- The area below the viewpoint used to be mowed periodically. However, it was now a mess and there were safety concerns with a barb wire fence which was a hazard.
 - The viewpoint used to be an attraction for local families and tourists.
 - Mr Goodman claimed that the area had not been mowed in the last eight months and was now a fire hazard. He had contacted Council about this matter. The road
-

had been mowed on 28 January 2026, however, the contractor did not mow the area below the viewpoint.

- Council had now installed two solar powered CCTV cameras at the site, which he felt was excessive. He felt the money should have been spent on mowing, fixing the fence and removing graffiti from the area.
- Mr Goodman requested that the Community Board advocate to Council in relation to this issue.

Tabled Item 2 – Correspondence with Council regarding the Lindemann Viewpoint mowing.

7.6 JACQUI KNIGHT - VARIOUS ITEMS

Ms Knight was in attendance to provide an update to the Board on various matters of interest. She noted the below points:

- There had been a number of slips at Waitekohekohe Recreational Park which would need to be remedied. The 'jumpers alley' would be closed until next summer.
 - The Katikati Trails Development Group had surveyed Thompsons Track and were looking at where more passive activities could go in the area.
 - In February 2025, she was approached by the Reserves and Facilities Team to fundraise for equipment for the dog park. The money was raised and the MenzShed built some pieces. They had been waiting since October 2025 for Council to install the equipment and had been receiving negative feedback from funders about the equipment not being installed.
-

7.7 VAL BAKER - PHILIP WALTER DRIVE

Ms Baker was in attendance to discuss a historic error with the name road name Philip Walter Drive. She noted the below points:

- An error had been made when the road was named some 40 years ago.
- She noted that the road was originally spelt 'Philip Walter Drive', due to an error in the letter written to the Tauranga County Council at the time. She requested that the road name be changed and spelt correctly as 'Phillip Walter Drive'.
- The road was named after her uncle (Phillip Walter) who passed away in an accident in Katikati in 1942.
- She had provided historic information to Council about the name and requested it been changed, however, this was refused.
- Ms Baker requested support from the Community Board on this matter.

Tabled Item 3 – Val Baker's speaking notes and historic information on Philip Walter Drive

8 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI

8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 5 NOVEMBER 2025

RESOLUTION KKCB26-1.1

Moved: Deputy Chairperson A Henry

Seconded: Cr R Joyce

1. That the Minutes of the Katikati Community Board Meeting held on 5 November 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS – NGĀ PŪRONGO

9.1 KATIKATI COMMUNITY BOARD CHAIRPERSON'S REPORT – FEBRUARY 2026

The Board considered a report from the Chairperson dated 11 February 2026. The Chairperson provided a brief overview of the report and the below points were noted:

- The Highfields Drive slip lane on State Highway 25 improved the safety of the road for drivers.
 - The Board requested a regular update on the wastewater pipeline in the Projects and Operations report.
 - A workshop was being held on the Spatial Plan for Katikati.
 - It was noted that work was still ongoing with the Community Board Accord and role and delegations.
-

RESOLUTION KKCB26-1.2

Moved: Chairperson J Sayer

Seconded: Deputy Chairperson A Henry

1. That the Chairperson's report dated 11 February 2026 titled 'Katikati Community Board Chairperson's Report – February 2026' be received.
2. That the Katikati Community Board requests to meet with council staff and NZTA Waka Kotahi to discuss possible traffic calming measures for the town centre.

CARRIED

9.2 KATIKATI COMMUNITY BOARD COUNCILLOR'S REPORT – FEBRUARY 2026

The Board considered a report from Councillor Joyce dated 11 February 2026, who provided a brief overview of his report. The below points were noted:

- There were four houses that had been yellow stickered in the Katikati Community Board area.
- A public meeting 'pathways to recovery' was being held on 19 February 2026 to address matters relating to the severe weather event.

RESOLUTION KKCB26-1.3

Moved: Cr R Joyce

Seconded: Chairperson J Sayer

That Councillor Joyce's report dated 11 February 2026 titled 'Katikati Community Board Councillor's Report – February 2026' be received.

CARRIED

9.3 KATIKATI COMMUNITY BOARD – GRANT APPLICATIONS – FEBRUARY 2026

The Board considered a report from the Senior Governance Advisor dated 11 February 2026. The below points were noted in relation to the grant application:

- The applicants had applied for \$2,641.11 towards line marking paint for the playing fields. The Board supported partially funding the grant application.

RESOLUTION KKCB26-1.4

Moved: Chairperson J Sayer

Seconded: Member N Mayo

1. That the Senior Governance Advisor's report dated 11 February 2026 titled 'Katikati Community Board – Grant Applications – February 2026' be received.
2. That the Katikati Community Board approves the grant application from the Katikati Football Club for \$1,300 (plus GST, if any) to contribute towards line marking paint for playing fields at Moore Park. This grant will be funded from the Katikati Community Board Grants Account, subject to all accountabilities being met.

Cr R Joyce abstained from voting.

CARRIED

9.4 KATIKATI COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - FEBRUARY 2026

The Board considered a report from the Senior Governance Advisor dated 11 February 2025. The below points were noted:

- The Board requested the date period for when the service request data was collected to be included in future reports.
- The Community Board was interested in funding a bus shelter for Tuapiro Marae. It was noted that the Board would reach out to the marae to find out if the road was ready yet.
- It was noted that options for outdoor furniture for Market Square would be brought to the next workshop.

RESOLUTION KKCB26-1.5

Moved: Member N Mayo

Seconded: Member J Clements

That the Senior Governance Advisor's report dated 11 February 2026 titled 'Katikati Community Board - Projects and Operations Report - February 2026' be received.'

CARRIED

9.5 KATIKATI COMMUNITY BOARD - FINANCIAL REPORT - DECEMBER 2025

The Board considered a report from the Finance Partner dated 11 February 2026. The below points were noted:

- It was noted that if the Board wanted to fund furniture for Market Square then they should not resolve the remaining funds back into the budget.
- The Chairperson would follow up about the outstanding invoices for the Katikati Sports and Recreation Centre. The Board was concerned that this resolution dated back two trienniums and was still outstanding.

RESOLUTION KKCB26-1.6

Moved: Deputy Chairperson A Henry

Seconded: Cr R Joyce

1. That the Finance Partner's report dated 11 February 2026, titled 'Katikati Community Board - Financial Report - December 2025', be received.
 2. That the Katikati Community Board approve for the remaining committed funds from the below resolutions to be released back into the Town Centre Development Fund, Roading Account and Reserves:
-

Meeting Date	Project	Account	Spent	Remaining Committed
1 Feb 2025 (KKC25-1.3)	Progress a concept plan for the area of Moore Park that relates to the netball courts and a Youth Hub - \$500 from the Katikati Community Board Reserve Account.	Reserves	(255)	(245)
23 July 2025 (KKC25-4.4)	Approve funding of up to \$2,500 towards costs related to a new granite plinth and stainless-steel plaque commemorating the 150 th anniversary of the arrival of Ulster Irish in Katikati.	Reserves	(1,541)	(960)

CARRIED

10 INFORMATION FOR RECEIPT - KŌRERO TE WHIWHIA

The Meeting closed at 7.40pm

Confirmed as a true and correct record at the Katikati Community Board meeting held on 1 April 2026.

.....

Member James Sayer

CHAIRPERSON

10 REPORTS – NGĀ PŪRONGO

10.1 KATIKATI COMMUNITY BOARD – CHAIRPERSON'S REPORT – APRIL 2026

File Number: A7191324

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

That the Chairperson's report dated 1 April 2026 titled 'Katikati Community Board Chairperson's Report – April 2026' be received.

MARKET SQUARE FURNITURE

Sourcing suitable furniture for the Market Square is still underway. John Clements has gathered examples of high-quality moveable furniture from around the country, and the Board is interested in options that allow for greater flexibility in how the space is used, staff are investigating options for the Board to consider.

MOORE PARK DEVELOPMENTS

The Community Board is eager to see a review of Moore Park including a playground, netball courts, pump track and basketball half court development. Work around a concept plan for Moore Park will need to be undertaken through a review of the *Katikati-Waihī Beach Reserve Management Plan*, which is scheduled to be reviewed in 2027. The concept plan update will lean on existing community feedback from the spatial plan, ongoing conversations with Katikati netball group and will incorporate any concept planning done for the Youth Hub area.

WEED ISSUE IN HIGHFIELD'S POND

Good progress has been made addressing the weed issue in the pond at Highfields. The process to introduce grass carp is underway and will hopefully happen in the next two to four months.

COMMUNITY BOARD ACTION PLAN

The Community Board has been developing an Action Plan that outlines what our intentions are for this triennium. Once finalised it will be made available through the Council's website.

UPCOMING MEETING WITH NZTA

We are awaiting available dates for a joint meeting with Council and NZTA to discuss several key transport and town-centre matters, including:

- Traffic calming measures in the Town Centre
- Second main road crossing
- Town Centre pavement improvements
- Explore options to screen the container park
- Advocate for the right turn to be reinstated at Wright Rd, Wine Portfolio, Leveret Mills Reef Winery and Seeka Aongatete access
- Exploring the feasibility of a tolled bypass for Katikati

OPEN AIR ART PROJECTS

The Community Board is collaborating with Open Air Art to get concept designs of the Arts Junction Bus Shelter and Welcome to Katikati Signage.

ANZAC DAY COMMEMORATION

Anzac Day is approaching, a dawn service will be held at Katikati Memorial Square. A representative from our Board will be there to lay a wreath.

KATIKATI SPATIAL PLAN

A significant amount of work has gone into developing the Katikati Spatial Plan, with the Community Board actively involved throughout the process. The draft is now open for community feedback, and your input is an important part of shaping Katikati's future.

If you haven't already shared your thoughts, head to the community questionnaire and add your voice:

<https://yourplace.westernbay.govt.nz/katikati-community-quest>

What is a Spatial Plan?

A spatial plan is a long-term, big-picture plan that helps us decide how and where certain towns and communities grow over the next 30 to 50 years. In short, it's a plan for your space.

A spatial plan shows:

- Where new homes, businesses, recreation, & infrastructure could go
- How people will get around
- What needs protection
- How we make sure growth reflects the identity, needs and aspirations of our people and places.

10.2 KATIKATI COMMUNITY BOARD – COUNCILLOR'S REPORT – APRIL 2026**File Number: A7191852****Author: Rosa Leahy, Senior Governance Advisor****Authoriser: Robyn Garrett, Governance Manager****RECOMMENDATION**

1. That Councillor Joyce's report dated 1 April 2026 titled 'Katikati Community Board Councillor's Report – April 2026' be received.

ANNUAL PLAN

Council has approved a rates increase (for current ratepayers) of 8.13% in its draft Annual Plan 2026/27. This includes an increase of transport spending of \$3.1 million as rates are used to plug a gap in expected NZTA funding. This transport increase makes up around 2.7 percentage points of the proposed increase.

This is a difficult Annual Plan process. Any failure to maintain our roads will lead to much bigger bills further down the track as roads that need a resal will, as they deteriorate, instead need to be dug out and rebuilt from scratch – a much more expensive process.

However, with inflation at 3.1% a year and the local government cost index (a modified inflation rate reflecting council costs) rising at just 2.5% a year, there was dissent at the Council meeting where the draft consultation document for the Annual Plan was approved.

Three councillors (Sole, Elvin and I) opposed the increase as excessive and a number of other councillors expressed concern and said they wanted to hear from the public on the rates increase.

Mayor James Denyer, in a statement after the meeting, acknowledged many households are under significant pressure from rising costs, but warned councils also face increasing costs, growing communities and new requirements from the government.

The increase is less than in the current Long-Term Plan for this year, reflecting falling interest rate costs and lower inflation since that plan was published.

The current draft does not include any costs from the January storms (current estimate of damage around \$40 million), as it is not clear how much of this will be covered by Central Government. Council plans to budget for these costs in its next long-term plan.

One change being made this year that will ease the impact on most homeowners is that a last-minute increase in the uniform annual general charge made last year has been reversed. Modelling shows that the increase last year did not help many rural ratepayers as its proponents claimed.

Note that the increase in roading funding will fall hardest on rural ratepayers. This is because council currently bases transport rates on land value, which make up a higher proportion of both the property value and the rates calculation for rural properties.

Consultation on the Annual Plan is open until 20 April 2026. You can read the council statement on its Annual Plan here: <https://www.westernbay.govt.nz/council/news-and-updates/news?item=id:2xc635qox17q9s7xblob>

Submissions close on 20 April. You can read about the review here: <https://yourplace.westernbay.govt.nz/annual-plan-2026-27>

PROPERTY REVALUATIONS

Council has issued new property values for all ratepayers, as it is required to do every three years to ensure rating databases are up to date. These are prepared and audited independently, using market data and council building records. A significant court ruling affecting kiwifruit orchards is also a factor this time.

Overall, the value of residential properties has fallen an average 7%, while lifestyle properties are down 9.9%.

The value of orchards rose an average 8.8%, reflecting an increase in the value of improvements (land values fell for orchards).

Commercial properties have generally fallen around 5% but industrial values are up. The development of the Rangiuru Industrial Park, near Te Puke, has significantly raised values there – growing the rating base for the whole district.

In Katikati, residential properties fell in value by an average 6.3% while the overall average fall (for all property types) was 5%. Katikati industrial properties were an outlier, rising an average 2.2% in value.

So, what impact does all this have on your rates? Individual properties can change in value by much more or less than the average so it depends on how your property has moved against that average.

A smaller decline or an increase in value will tend to push rates up while a bigger decline than average will tend to push your rates down.

If you feel the valuers have made an error, you have until 24 April 2026 to object. You can pick up an objection from Katikati library or fill in an online form here:

<https://www.qv.co.nz/services/rating-valuations/object-rating/>

You can read more about property revaluations here:

<https://www.westernbay.govt.nz/property-rates-and-building/property-revaluation/property-revaluation>

Cr Tracey Coxhead, who chairs the council's Audit, Risk and Finance Committee has prepared a video explaining the process here:

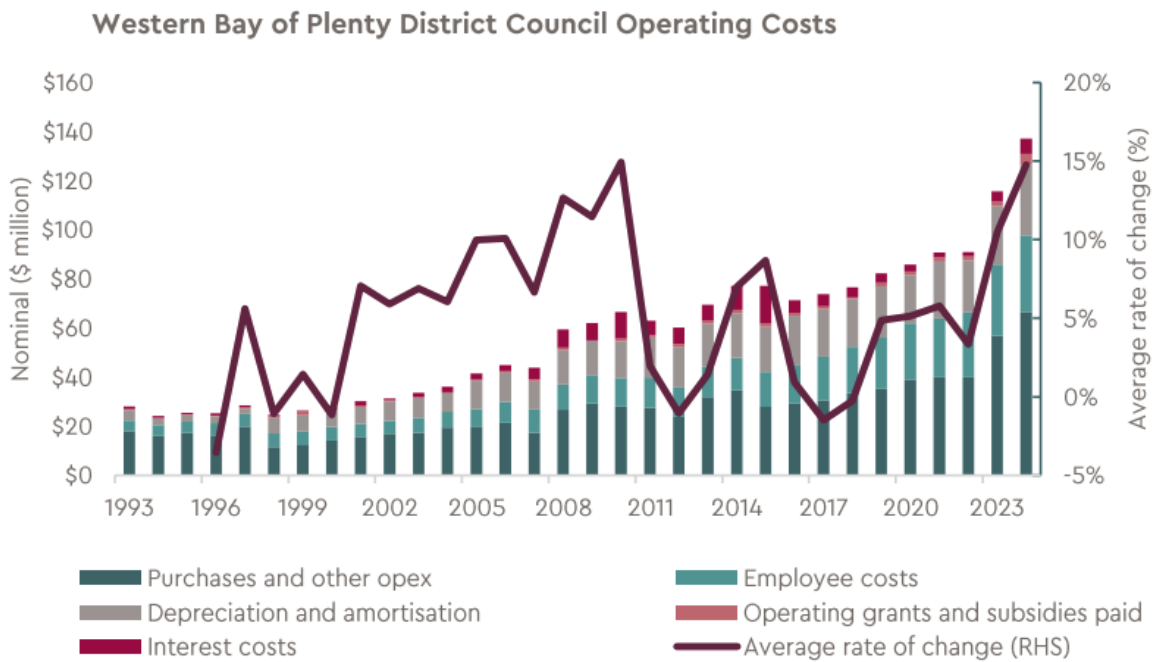
https://www.youtube.com/shorts/cu_AsfPbHck

EFFICIENCY REVIEW

Council, in response to concerns about rising costs, is undertaking a full review of its operations, including a comparison with peer councils.

This review is being carried out independently using information from the government statistics bureau over many years, to tease out the trends. So far, an initial review of financial sustainability has been released, with more work to come.

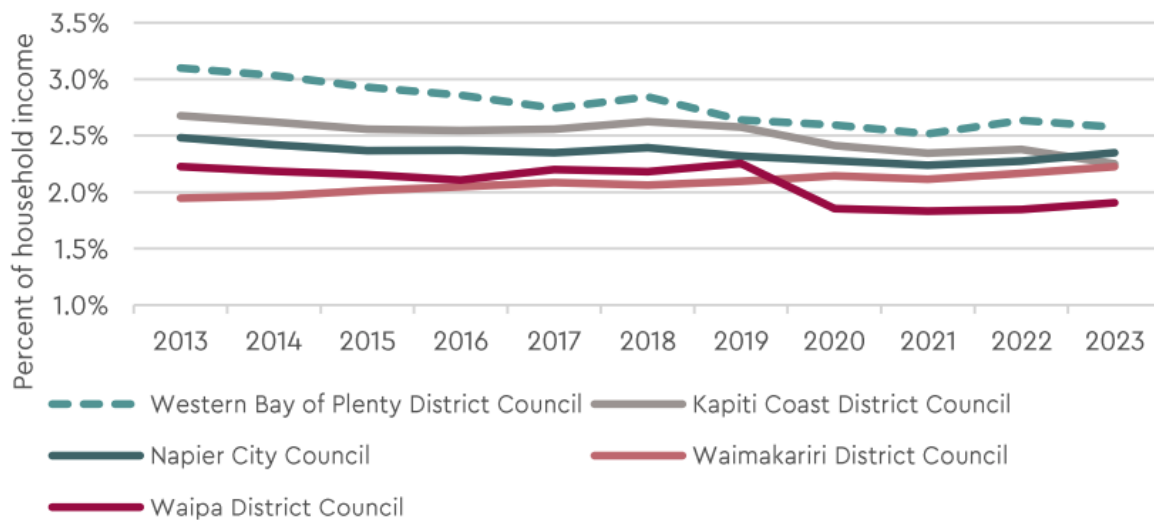
Councils generally have seen operating costs rise faster than inflation in recent years and our council is no exception – and the rate of increase is accelerating at our council.



Over the past 10 years, our council’s increase in costs has been more modest than other councils and rates costs per dwelling and as a percentage of household income have been broadly flat.

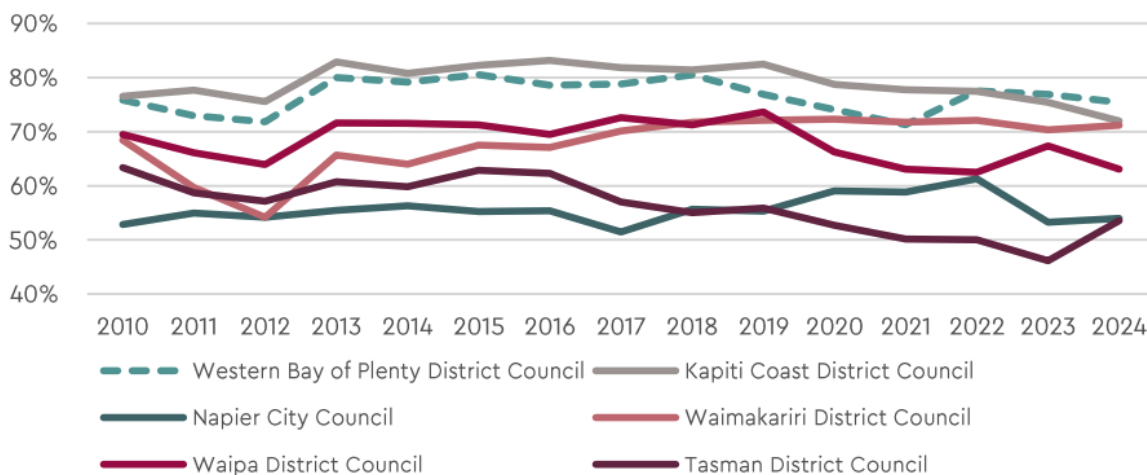
That reflects the fact that we started from a much higher base level of rates, due to the funding of higher capital expenditure in earlier years. (WBOPDC had the dubious distinction for some years of having the highest rates in the country, according to the Taxpayers Union, but has since been overtaken by other councils).

Average residential rates per dwelling as % of household income



Another finding is that the share of the WBOPDC’s budget that comes from rates revenue is higher than other councils and has risen markedly, from under 40% of total operating income in 1993 to around 80% in 2024. This is a higher proportion than at other councils.

Rates revenue as a share of total operating income



Overall, total revenue has not kept pace with the increase in total costs, resulting in smaller surpluses and larger deficits in operating spending. This is common to all councils and shows that the finances are not on a sustainable path.

The next step in this review process is a more detailed report on council efficiency, again by independent reviewers.

You can read the initial report by MartinJenkins in the February 2026 meeting agenda for council, starting on page 246 of this [agenda](#).

FINANCIALS FOR THE YEAR TO DATE

The most recent financial report available (at time of writing) is for the seven months to the end of January. This projects a \$42 million surplus for the council for the full year to June but recent developments mean this may move around a lot more.

This figure does not yet take into account damage from the January storm, which extensively damaged rural roads around the district. There is a system of government assistance for major storms so hopefully NZTA will cover much of the damage. Negotiations are ongoing.

In the detail of the financial report is the fact that regulatory revenue is ahead of budget. This reflects a rise in resource consent applications and building fees, as the economy turns. This part of council has been an area of significant concern for council's finances over recent years as the weak economy has restricted building activity.

LONG-TERM PLAN

Council has begun work on its Long-Term Plan, the major budget exercise that it carries out every three years. This is where new projects and priorities are added. The council sets budgets for the next ten years and also outlines its infrastructure needs for the next 30 years.

As can be seen from above, the council faces severe structural issues in its finances, along with the rest of the local government sector.

If the council goes ahead with the formation of a council-controlled company to manage its water assets from next year, this will be the first long-term plan to exclude that large chunk of council revenue, spending and debt.

It is vitally important that the Community Board and the wider community put forward their views in this process.

A first step was the community fun days held in Katikati and other communities in recent weeks. The Katikati event at Moore Park was successful in bringing in families and others to make comments and make suggestions for the plan.

There is much more to come on this process over the next year.

SPATIAL PLAN

At the same time, the council has begun consulting on the Katikati spatial plan.

As mentioned in the board Chairperson's report, this is a longer-term plan capturing the aspirations of the community. What do we want Katikati to look like in 2055 for our children and grandchildren?

It may seem a bit long-term for some but if we don't plan for the future, then nothing will change. As the old adage goes: if you fail to plan, you plan to fail.

An example is that if the growing community decides it wants more playing fields for Katikati it can take decades as we save up to buy land and then gradually develop it.

There is also a more direct requirement for spatial planning, as it will play a formal role in the new planning laws being rolled out by the government.

Council has been hamstrung in its plans to review its ageing district plan by constant changes in government direction, so this is a chance to revise our plans to fit in with the new system.

LEASES TO CLUBS ON COUNCIL LAND

Alongside the Annual Plan, the council is consulting on fees and charges. This includes a review on the charges for sports and other clubs leasing council land for their clubrooms etc.

The club rental charges have not changed for many years, and the proposed increase is modest (less than inflation over that period).

However, any increase in costs stretches already burdened organisations. The question is who bears that burden – club members or ratepayers?

Submissions close on 20 April. You can read about the review here: <https://yourplace.westernbay.govt.nz/land-rental-policy>

You can read the full report that went to council here (starting page 337): https://westernbayofplenty.infocouncil.biz/Open/2026/02/CO_20260226_AGN_2974_A I.PDF

OTHER ISSUES

As previously mentioned, there are many different reforms happening at the moment, including Local Waters Done Well and a potential Regional Deal. I will give a verbal update on any significant developments on these matters at the Community Board meeting.

10.3 APPOINTMENT OF KATIKATI COMMUNITY BOARD LIAISONS TO OUTSIDE BODIES**File Number:** A7191704**Author:** Rosa Leahy, Senior Governance Advisor**Authoriser:** Robyn Garrett, Governance Manager**EXECUTIVE SUMMARY**

With the new triennium, the Katikati Community Board can appoint members to act as a liaison between the Board and community groups. This will assist the Community Board with its role to represent the interests of their community and to communicate with community organisations.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 1 April 2026, titled 'Appointment of Katikati Community Board Liaisons to Outside Bodies', be received.
2. That the Katikati Community Board members are appointed as liaison to outside bodies as follows:
 - Katch Katikati – Deputy Chairperson Anne Henry
 - Dave Hume Pool Trust – Member John Clements
 - Katikati Community Patrol – Member Norm Mayo
 - Katikati Open Air Art – Deputy Chairperson Anne Henry
 - Project Parore – Chairperson James Sayer

BACKGROUND

1. To facilitate engagement and develop relationships with community groups, the Board will appoint a member to act as liaison with a particular community group. This will help to keep the Board and community groups up to date with each other's activities and to foster communication between the Board and the various groups.
2. The community groups that the Board will appoint a liaison to include the following:
 - Katch Katikati
 - Dave Hume Pool Trust
 - Katikati Community Patrol
 - Katikati Open Air Art
 - Project Parore.

3. Deputy Chairperson Anne Henry is also currently a member of the Katikati War Memorial Hall Committee.
4. Members appointed as the liaison with a community group are expected to be the primary Board contact for the group, attend meetings of the group as appropriate, act as a conduit for communication between the Board and the group, and provide updates on the group's plans and activities to the Board as needed.
5. If Community Board members are aware of any other community organisations that would like a Board liaison appointed, members should advise the Board Chairperson, and an appointment will be made through the Chairperson's Report at a future meeting.

10.4 KATIKATI COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - APRIL 2026**File Number: A7193673****Author: Rosa Leahy, Senior Governance Advisor****Authoriser: Matt Potton, Acting Group Manager Corporate Services****EXECUTIVE SUMMARY**

The purpose of this report is to provide the Katikati Community Board an overview of Community Board infrastructure projects currently being undertaken in the Katikati area as well as to provide an overview of engagement and operational matters from across Council that relate to the Katikati Community Board.

RECOMMENDATION

That the Senior Governance Advisor's report dated 1 April 2026 titled 'Katikati Community Board - Projects and Operations Report - April 2026' be received.'

COMMUNITY BOARD PROJECT UPDATES – ROADING

MARKET SQUARE		
Project Description	Staff Comment/Update	Progress level
Develop the carpark behind Main Road buildings, and beside the library to a multi use space that also includes a market square.	The Katikati Market Square project is now complete and open to the public. At the Board’s workshop on 13 March 2026, options for outdoor furniture for the space were presented. The Board provided direction to staff to investigate alternative options that enabled greater flexibility. These options will be presented to the Board once they have been finalised. Staff are also working with iwi on cultural design elements for Market Square including etching in the concrete.	In progress – major works are complete with minor elements still to be incorporated.

COMMUNITY BOARD PROJECT UPDATES – RESERVES

OUTDOOR TABLE – NOBLE JOHNSON DRIVE		
Project Description	Staff Comment/Update	Progress level
The Community Board has supported a community initiative to have a bespoke outdoor table at Noble Johnson Drive.	There is no further update to what has been previously reported. The Community Board will need to submit a design to for the Reserves and Facilities Team to approve. Once the design has been approved, the Board will need to decide whether to fund the project or find external funding for the project.	Awaiting final design and funding arrangements

KATIKATI YOUTH PARK		
Project Description	Staff Comment/Update	Progress level
The Community Board funded \$20,000 towards stage 1 of a youth park at Moore Park.	There is no further update to what has previously been reported. The Katikati Community-led Development Steering Group put forward a proposal to develop a Youth Park area for Moore Park. The Katikati Community Board agreed to fund \$20,000 towards stage 1 of the initiative which included a basketball half court. The Reserves and Facilities Team is working with the group to progress the project.	In progress

SERVICE REQUESTS

This section is to provide an overview of Service Requests for the Katikati Community Board area between 26 January and 11 March 2026. There has been one of each of the following subtypes of Service Requests raised and completed:

- Compliance & Enforcement – Abandoned Vehicle
- Animal Services – Dog Aggressive/Rushed towards
- Local Road – Bus Shelters (Rural only) – Replacement/Maintenance Asset Requests
- Policy & Planning – Freedom Camping Bylaw Review
- Building Act Compliance – General enquiry
- Animal Services – PERSON – Dog aggressive/ Rushed towards
- Building Act Compliance – Pool Barrier Inspection Outcomes
- Reserves & Facilities – Reserve Buildings/Roads/Tracks/Furniture
- Rates – Solicitor Enquiry
- Reserves & Facilities – Trees (only)
- Solid Waste – Urban Litter Bins
- Wastewater – Wastewater – Call Back Request
- Kaupapa Maori – Maori Land Enquiries
- Compliance & Enforcement – Bylaw Issues (Smell/Smoke/Vermin/Insect)
- Community & Strategy – General Enquiry
- Kaupapa Maori – General Enquiry
- Policy & Planning – General Enquiry
- Properties – General Enquiry
- Water – Hydrant/Valve issue (not leak)
- Kerbside Collective – Kerbside General Enquiry
- Customer Service Planning – Pre Application
- Compliance & Enforcement – RC Compliance
- Compliance & Enforcement – Signs
- Local Road – Slip/Flood/Crash/Spill on Local Road
- Water – Taste/Smell/Quality of Water
- Wastewater – Wastewater General/Request for Information

There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

- Reserves & Facilities – All/Any Lighting and CCTV Camera matters
- Roads Network Management – Barriers and Rails – New Asset Requests
- Land Development Engineering – General
- Health – Premises Hygiene

- Reserves & Facilities – Reserve Signs
- Wastewater – Sewer pipe block/damaged/broke
- Stormwater – Stormwater – Call Back Request
- Building Act Compliance – Swimming Pool Enquiries

The table below shows Service Requests that are higher in numbers and have a mix of status:

Service Request Subtype	Notes	Completed	Under Investigation / Scheduled
All Antenno Reports	Reports/Enquiries made through the Antenno App	12	0
Local Road – Cesspit/Grill/Gutters & Drains (sealed road)	Replacement/Maintenance Asset Requests for across the Katikati Community Board	5	3
Water – All water leaks	Reports from across the Katikati Community	38	12
Animal Services – Dog attacked (and made contact)	Reports made across the Katikati Community	3	0
Local Roads – Barriers and Rails	Replacement/Maintenance Asset Requests from Thompsons Track and McMillan Road	1	1
Reserves & Facilities – Bollards	Reports from Chelmsford Street	2	0
Building Compliance	Enquiries from Fairview Road	2	0
Building Warrant of Fitness Enquiries	Enquiries from across Katikati Community	1	1
Compliance & Enforcement General	General enquiries from across the Katikati Community	10	2
Complaints about Freedom Camping affecting Reserves or Roads	Reports from across the Katikati Community Board,	10	5

	multiple reports from Tuapiro Road		
Kerbside Collective - Damaged Bin	Replace/Repair Damaged Bin requests from across the Katikati Community	4	2
Detritus (Loose Chips/Sand/Dead Animal (Not Dogs) - No Illegal Dumping	Reports from across the Katikati Community	3	2
Compliance & Enforcement - District Plan Compliance	Reports from Esplanade Road and Willoughby Road	1	2
Animal Services - Dog Barking (address of dog required)	Reports from across the Katikati Community	2	0
Animal Services - Dog Roaming	Reports from across the Katikati Community	5	0
Water – Emergency Shutdown	Reports from Wharawhara Road and MacMillan Street	2	0
Footpaths on Local Road	Replacement/Maintenance Asset Requests from Park Road and Mulgan Street	0	2
Building Admin – General	General enquiries from across the Katikati Community	5	8
Rates – General	Enquiries from across the Katikati Community	8	0
Water Revenue – General	General enquiries from across the Katikati Community	1	3
Building Inspectors – General	Enquiries from across the Katikati Community	2	0
Customer Service Planning – General	Enquiries from across the Katikati Community	28	12
Reserves & Facilities – General	Enquiries from across the Katikati Community	9	5

Local Road – General	General enquiries from across the Katikati Community	10	5
Reserves & Facilities – Graffiti in Reserve ONLY	Reports from Morton Road and Tui Place	1	2
Solid Waste – Illegal Dumping/Carcasses/Burnt Vehicles	Reports from across the Katikati Community	2	8
Cemeteries – General	Enquiries from across the Katikati Community	6	0
Privacy & LGOIMA – LGOIMA Request	Request reports from across the Katikati Community	4	0
Local Road – Lighting	Replacement/Maintenance Asset Requests from across the Katikati Community	5	0
Reserves & Facilities – Litter/Litter Bins or dumping in Reserve	Reports from across the Katikati Community – multiple from Tanners Point Road	12	3
Local Roads – Tree requests	Request for trimming or removal of fallen tree/branch	6	2
Water – Meter/Toby issue (not leak)	Reports from across the Katikati Community	1	3
Kerbside Collective – Missed Collection – Investigation	Reports from across the Katikati Community	4	2
Reserves & Facilities – Mowing and Vegetation/Gardens (NOT Trees)	Reports from across the Katikati Community – Multiple from Esplanade Road and Beach Road	14	22
Water – No Water	Reports of no water from across the Katikati Community area	12	0
Noise Complaint (After Hours – Watchdog)	Reports from across the Katikati Community	16	0
Pensioner Housing Enquiries	General reports and enquiries from across the Katikati Community	6	3

Local Road – Vegetation (not trees)/mowing Local Roads	Reports from across the Katikati Community – multiple from Main Road	36	19
Reserves & Facilities – Plumbing: Toilets/Taps/Waitui/Irrigation	Reports from across the Katikati Community	4	0
Public Toilets (Hygiene/Paper ONLY)	Reports from across the Katikati Community Area	3	4
Water – Reinstatement after works	Reports from across the Katikati Community	1	2
Reserves & Facilities – General	General enquiries from across the Katikati Community – multiple from Beach Road	13	9
Stormwater – Urban Stormwater	General/Request for Information from across the Katikati Community	4	2
Water pressure too high or low	Reports from across the Katikati Community multiple from Woodland Road	4	3
Water – General	General enquiries from across the Katikati Community	3	2
Road Surface Defects – SEALED LOCAL RD	Reports from across the Katikati Community	5	7

10.5 KATIKATI COMMUNITY BOARD – FINANCIAL REPORT – FEBRUARY 2026

File Number: A7189799

Author: Paula Clode, Finance Partner

Authoriser: Jonathan Fearn, Chief Financial Officer

EXECUTIVE SUMMARY

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended February 2026 (**Attachment 1**).

Total operational costs are under budget by \$17,478 for the year to 28 February 2026.

Balances, current year to date transactions and committed spend on accounts are summarised in the table below.

	Community Board Reserve	Community Roothing Account	Town Centre Development Reserve	C E Miller Reserve
Opening Balance	84,503	180,892	347,716	10,484
Current year	(4,607)	225,034	80,398	277
Committed spend	(20,000)	(59,441)	(94,895)	-
Balance after Committed	59,896	346,485	333,219	10,761

RECOMMENDATION

1. That the Finance Partner’s report dated 1 April 2026, titled ‘Katikati Community Board - Financial Report – February 2026’, be received.
2. That the Katikati Community Board increase the funding to cover costs spent for the Katikati Community Sport and Recreation Centre by \$980 (KKC22-4.7) from the Katikati Community Board Reserve Account.
3. That the Katikati Community Board approve for the remaining committed funds from the below resolutions to be released back into the Roothing Account:

Meeting Date	Project	Account	Spent	Remaining Committed
9 Apr 2024 (KKC24-2.7)	Funding of up to \$28,600 for costs relating to hard standing parking (using millings) for the Kotahi Lane	Roothing	(16,350)	(12,250)

	Upper Carpark Seal extension project.			
19 Nov 2024 (KKC24-6.15)	Funding of up to \$30,000 for costs relating to the Kotahi Lane footpath.	Roading	(22,363)	(7,638)

FINANCIAL REPORT BREAKDOWN OF OPERATIONAL SPEND

The following two accounts are a detailed breakdown from the Financial Statements – February 2026 (**Attachment 1**).

1. COMMUNITY BOARD GRANTS

Community Boards consider grant applications from eligible groups within their area throughout the year. Budget for the year is \$8,532. The following table outlines the grants that have been paid this year, committed spend and remainder of budget for the year.

Meeting Date	Description	Spent YTD
23 Jul 2025 (KKC25-4.6)	Focus Katikati Charitable Trust – Katikati 150 Years Celebration.	2,500
	2025/26 Total grants paid to date	2,500
	Nothing further committed	-
	Grants – Operational Budget uncommitted	6,032

2. CONTINGENCY

The following table shows any operational expenditure approved to come from the Contingency budget. Total budget for the year is \$9,600. The following table outlines anything that has been paid this year, committed spend and remainder of budget for the year.

Meeting Date	Description	Spent YTD
13 Nov 2025	Badge King – Name Badges	15
5 Dec 2025	Badge King – Name Badges	32
	2025/26 Total Contingency paid to date	47
	Nothing further committed	-
	Contingency – Operational Budget remaining	9,553

2025/26 KATIKATI COMMUNITY BOARD RESERVE ANALYSIS

The following table shows projects funded directly from the Katikati Community Board reserve account, including both projects that have been completed and those that are still in progress.

Katikati Community Board Reserve					\$
2025/26 Opening balance					84,503
Less current year spend					
Granite plinth and stainless-steel plaque commemorating the 150th anniversary of the arrival of Ulster Irish in Katikati. (KK25-4.4)					(1,541)
Community Sport & Recreation Centre (KKC22-4.7)					(3,066)
Available balance as at 28 February 2026					79,896
Less Committed					
Meeting Date	Project	Status	Spent	Remaining Funds Committed	
23 July 2025 (KKC25-4.7)	Approve up to \$20,000 from the Katikati Community Board Reserves Account towards stage 1 of the Katikati Community-led Development Steering Group's proposal to develop a Katikati Youth Park area at Moore Park.	Not started	-	(20,000)	
2025/26 Closing balance after committed expenditure					59,896

2025/26 KATIKATI COMMUNITY BOARD ROADING ALLOCATION:

The following table shows a detailed breakdown of the Community Board Roding Account including both completed and in progress projects funded from the Community Board Roding Allocation.

Katikati Community Board Roding	\$
2025/26 Opening balance	180,892
Plus, Interest on roading account balance	4,782
Plus, Roding rate income allocation 2025/26	186,756
Plus, unspent Katikati Market Square committed funds. Spend came in less than anticipated at 30 June 2025. (KKC24-6.13)	33,496
Available balance as at 28 February 2026	405,926

Less Committed:				
Meeting Date	Project	Status	Spent	Remaining Committed
13 Nov 2024 (KKC24-6.13)	Approve funding of up to \$200,000 from the Community Board Roading account for costs related to the construction of the Katikati Market Square.	Completed	(160,447)	(39,553)
3 April 2024 (KKC24-2.7)	Increase funding for the Kotahi Lane Upper Carpark Seal extension project to \$28,600 for costs relating to hard standing parking (using millings).	In Progress	(16,350)	(12,250)
13 Nov 2024 (KKC24-6.15)	Kotahi Lane footpath extension up to \$30,000 from the Community Board Roading Account.	In Progress	(22,362)	(7,638)
2025/26 Closing balance after committed expenditure				346,485

KATIKATI TOWN CENTRE DEVELOPMENT:

The Town Centre Development Fund was collected as a district-wide targeted rate and operated on a four-year rotational basis, with funds spent in a different town centre each cycle. Community Boards recommended how funds were used in their towns. The Fund has now been discontinued as part of the Long-Term Plan 2024–2034. The remaining balance has been equally distributed among the district’s main town centres, and each Community Board can recommend to Council how their town’s portion should be spent.

Katikati Town Centre Development Fund				\$
2025/26 Opening balance				347,716
Plus, unspent Katikati Market Square committed funds. Spend came in less than anticipated at 30 June 2025. (KKC24-6.13)				80,398
Available balance as at 28 February 2026				428,114
Less Committed (below)				
Meeting Date	Project	Status	Spent	Remaining Committed
13 Nov 2024 (KKC24-6.12)	Funding of up to \$480,000 for Market Square Development Project	Completed	(385,105)	(94,895)

2025/26 Closing balance after committed expenditure				333,219

C.E. MILLER RESERVE

C.E. Miller Estate Reserve	\$
2025/26 Opening balance	10,484
Plus, Interest on Reserve balance	277
2025/26 Closing balance	10,761

ATTACHMENTS

- Katikati Community Board Financial Statements - February 2026** [↓](#) 

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 28 February 2026 Katikati Community Board						
	Year to Date				Full Year	Last Year
	Actual	Budget	Variance (Unfav)/Fav		Budget	Actual
	\$	\$	\$		\$	\$
Direct Costs						
Conference Expenses	-	1,424	1,424	<input checked="" type="checkbox"/>	2,136	2,903
Contingency	47	6,400	6,353	<input checked="" type="checkbox"/>	9,600	18,737
Grants	2,500	5,688	3,188	<input checked="" type="checkbox"/>	8,532	6,190
Mileage Allowance	-	1,064	1,064	<input checked="" type="checkbox"/>	1,596	-
Community Board Remuneration	17,815	20,064	2,249	<input checked="" type="checkbox"/>	30,096	30,695
Street Decoration	-	3,200	3,200	<input checked="" type="checkbox"/>	4,800	-
Inter Department Charges	28,616	28,616	-	<input checked="" type="checkbox"/>	42,924	40,265
Operating Costs	48,978	66,456	17,478	<input checked="" type="checkbox"/>	99,684	98,789
Total Operating Costs	48,978	66,456	17,478	<input checked="" type="checkbox"/>	99,684	98,789
Total Direct Costs	48,978	66,456	17,478	<input checked="" type="checkbox"/>	99,684	98,789
Total Costs	48,978	66,456	17,478	<input checked="" type="checkbox"/>	99,684	98,789
Income						
Rate Income	66,448	66,448	-	<input checked="" type="checkbox"/>	99,670	97,518
Total Direct Income	66,448	66,448	-	<input checked="" type="checkbox"/>	99,670	97,518
Net Cost of Service	17,470	(8)	17,478	<input checked="" type="checkbox"/>	(14)	(1,271)
				<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
				<input checked="" type="checkbox"/>	<i>Non Favourable Variance</i>	

11 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA

11.1 KATIKATI COMMUNITY BOARD – WORKSHOP NOTES

File Number: A7196224

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

Notes from the Katikati Community Board workshops on 12 December 2025 and 6 March 2026 have been attached for information.

ATTACHMENTS

1. **Katikati Community Board – Workshop Notes – 12 December 2025** [↓](#) 
2. **Katikati Community Board – Workshop Notes – 6 March 2026** [↓](#) 

KATIKATI COMMUNITY BOARD WORKSHOP

- DATE:** Friday, 12 December 2025 at 10.00am
- HELD:** Boyd Room, The Centre – Pātuki Manawa
- TOPICS:**
1. Role and Delegations
 2. Community Board Action Plans
 3. Community Board Budgets and Annual Plan
 4. Reserve Accounts
 5. Communications and Engagement
- MEMBERS PRESENT:** Chairperson J Sayer, Deputy Chairperson A Henry, Member J Clements and Cr R Joyce
- ABSENT** Member N Mayo
- STAFF IN ATTENDANCE:** E Watton (Acting General Manager Strategy and Community), M Leighton (Policy and Planning Manager), L Balvert (Communications Manager), R Garrett (Governance Manager) and R Leahy (Senior Governance Advisor)

Community BoardsRole and Delegations Feedback

- Some Board Members felt that there should be a high-level grants criteria and a local level grant criteria. They noted that there should be high level criteria from council but is not restrictive for local input and the criteria should focus on what the Board wants to achieve.
- The Board was supportive of creating set funding rounds for community grants.
- It was noted that approving funding from the Katikati Town Centre Development Fund currently sat with council.
- There was an opportunity for the Community Board to engage and build relationships with mana whenua.
- There was a role for the Community Board in getting feedback (as data) to feed into decision making, however, it was important that there wasn't duplication of surveys or other engagement material.
- Board members felt that the Community Board should be feeding into the Long Term Plan process at an earlier stage to enable greater community input.
- There was a role for Community Boards to be involved in emergency management if they wished.
- The Board felt that there was an opportunity for early Community Board involvement in policy making, which would enable greater local knowledge.

Community Board Action Plans

- Discussion was held on Community Board Action Plans. The purpose of the action plan was to highlight the Community Board's key priorities for the triennium.
- It was noted that existing community plans could be used to inform the Community Action Plans.
- It was noted that the plans did not need to be financially motivated, they could be advocacy or a development action.

Community Board Budgets and Annual Plan

- There was a suggestion to broaden the definition of the conferences budget to conference and training budget.
- Discussion was held on a street decorations budget. It was noted that these weren't necessarily a community grant.
- The different options were presented on how to fund Community Boards.
 - Option 1 was to fund Community Boards fully through a targeted rate.

- Option 2 was to fund Community Boards through a hybrid model (general rate and targeted rate)
- Option 3 was to fund Community Boards through a hybrid model of general rate and targeted rate (administration only funded by general rate)
- A concern was raised about a perceived lack of transparency regarding administrative costs involved with Council Committees compared to Community Boards.

Reserve Accounts:

- An overview of the Katikati Community Board accounts was provided.
- It was queried if the Katikati Town Centre development fund rate had an inflation adjustment.

Communication & Engagement

- The Communications Manager provided an update to the Board on communications and engagement.
- It was suggested that council should utilise the digital boards to better promote events, Community Board meetings and key project updates.

Workshop ended at 1:00pm

KATIKATI COMMUNITY BOARD WORKSHOP

- DATE:** Friday, 6 March 2026 at 10.00am
- HELD:** Boyd Room, Pātukui Manawa Digital Hub
- TOPICS:**
1. Long Term Plan and Annual Plan
 2. Community Board Action Plan
 3. Market Square and Other Matters
- MEMBERS PRESENT:** Chairperson J Sayer, Deputy Chairperson A Henry, Member J Clements, Member N Mayor and Councillor R Joyce
- STAFF IN ATTENDANCE:** M Potton (General Manager Corporate Services), M Leighton (Policy and Planning Manager), R Garrett (Governance Manager) and R Leahy (Senior Governance Advisor)

Annual Plan and Long Term Plan
<p>The Policy and Planning Manager presented to the Board regarding the Long-Term Plan and Annual Plan.</p> <p><u>Long Term Plan</u></p> <ul style="list-style-type: none"> • An overview of the Long-Term Plan process was provided to the Community Board. • Community Board was advised to attend Long Term Plan (LTP) events and provide feedback into the LTP, particularly around key priorities projects for their area. • Some Board Members felt that a Town Hall meeting to get the public view was an appropriate way to educate the public and seek opinion. • The Community Board briefly outlined some of their key priorities for their area that they felt should be included in the LTP. These included: <ul style="list-style-type: none"> - Katikati bypass

- Vibrant town centre
- Well maintained and resilient infrastructure
- Cycleway trails and other outdoor recreation facilities
- Stormwater systems
- Diverting stormwater to avoid flooding Uretara Stream
- Traffic calming measures through the town centre
- Designated land purpose for the Kotahi Lane land

Annual Plan

- An overview of the Annual Plan and consultation arrangements was provided to the Board.
- It was noted that consultation would be undertaken on how Community Boards would be funded.
- The Community Roading allocation that was provided to Community Boards would also be consulted on. Council was looking to reduce the overall budget for this to \$500,000 from approximately \$900,000.
- Staff and the Board were looking to attend the Farmers Market on 29 March 2026 to undertake consultation on the Annual Plan.

Community Board Action Plan

The Governance Manager supported by the Senior Governance Advisor facilitated a discussion regarding the Community Board Action Plan. The Board had produced a draft Action Plan which was circulated for consideration.

Action Plans

- An overview of Community Board Action Plans was provided. It was noted that the action plan would assist Community Boards with setting their priorities for the triennium.
- The Community Plan could feed into the Board's Action Plan.
- It was suggested that the Board could review their action plan every year.
- There was a suggestion to have a regular column in the local newspaper as an action in the Board's plan.
- The Board was advised to link their actions to key objectives that could be outlined in their plan.

- The Board was advised to provide timeframes for their actions (e.g. year one, two or three of the triennium) and to limit actions in their plan to those that the Board could progress rather than what they wanted Council to undertake. It was noted that the Board could play an advocacy role to encourage Council to progress some projects.

Market Square and other matters

The Senior Governance Advisor presented options to the Board regarding furniture for Market Square.

Market Square

- The Board queried if there would be etching on the concrete at Market Square.
- The Board felt that the furniture options provided did not fit with the art scene of Katikati. They suggested that alternative options be considered including:
 - Moveable flowerpots and seating
 - Dual purpose seating/bollards
 - Mobile trees
 - Shade options

Other Matters

- The Board wished to progress installing a bus shelter at Tuapiro Marae, however, it required extending the turning circle on Hikurangi Road. Staff would contact the Transportation Team about the issue.
- The Board wished to progress installing a concrete slab underneath the bus shelter on Park Lane. Staff would contact the Transportation Team about the issue.
- The Board requested an update about the plan for Moore Park. They were advised that a plan for Moore Park would need take place through a review of the Katikati-Waihi Beach Reserve Management Plan.
- It was noted that a meeting between the Board and NZTA Waka Kotahi was being progressed.
- The Board was considering funding signage for the Landing and at the cemetery.

- Open Air Art was looking to reinstate Humphrey the sculpture at the Landing. There could be an opportunity for the Board to contribute funding to the project.

DIRECTION	RESPONSIBLE
Alternative options for furniture at Market Square to be provided to the Board for consideration including: <ul style="list-style-type: none"> • Moveable flowerpots and seating • Dual purpose seating/bollards • Mobile trees • Shade options 	Market Square Project Manager and Senior Governance Advisor

Workshop closed at 12:30pm