

Mā tō tātou takiwā
For our District

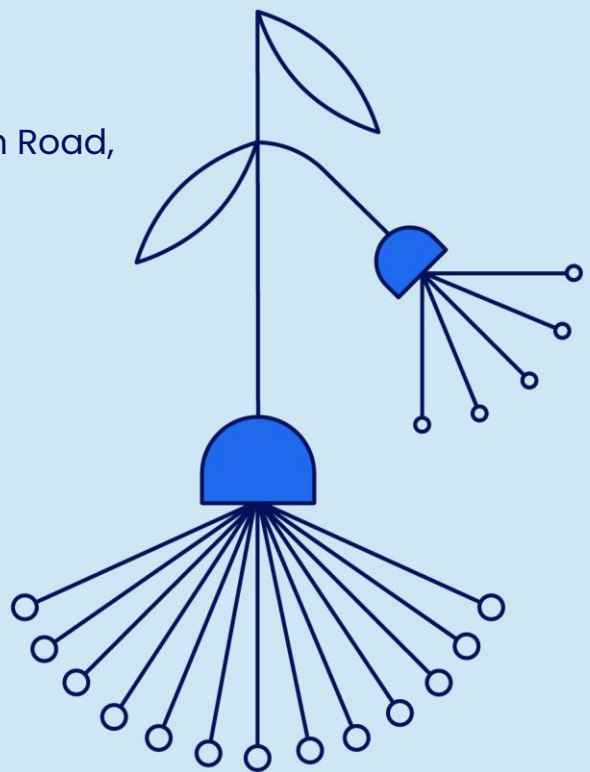
Waihī Beach Community Board

Poari ā Hapori o Waihī Beach

WBCB26-1

Monday, 23 February 2026, 5.30pm

Waihī Beach Community Centre, 106 Beach Road,
Waihī Beach.



Waihi Beach Community Board

Membership:

Chairperson	Wayne Stevenson
Deputy Chairperson	Gail Kelly
Members	Heather Guptill Ross Goudie Councillor Allan Sole
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Waihi Board Community Board will be held in the Waihi Beach Community Centre, 106 Beach Road, Waihi Beach on: Monday, 23 February 2026 at 5.30pm

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1 PRESENT – NGĀ MEMA KEI KONEI**2 IN ATTENDANCE – I TAE AKE****3 APOLOGIES – NGĀ WHAKAPAHĀ****4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI****5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 TRANSFER OF PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI NGĀ TAKE MUNA**7 PUBLIC FORUM – WĀHANGA TŪMATANUI**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI

8.1 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 5 NOVEMBER 2025

File Number: A7138716

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Waihi Beach Community Board Meeting held on 5 November 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. Minutes of the Waihi Beach Community Board Meeting held on 5 November 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
INAUGURAL WAIHĪ BEACH COMMUNITY BOARD NO. WBCB25-IN
HELD IN THE COUNCIL CHAMBER, 1484 CAMERON ROAD, TAURANGA
ON WEDNESDAY, 5 NOVEMBER 2025 AT 2.22PM**

1 PRESENT – NGĀ MEMA KEI KONEI

Member W Stevenson, Member G Kelly, Member R Goudie, Member H Guptill and Cr A Sole

2 IN ATTENDANCE – I TAE AKE

M Taris (Interim Chief Executive Officer), R Garrett (Governance Manager), A Curtis (General Manager Regulatory Services), B Singh (General Manager Infrastructure Services), M Potton (General Manager Corporate Services), E Watton (Acting General Manager Strategy and Community), C Nepia (Strategic Kaupapa Māori Manager), L Balvert (Communication Manager), P Osborne (Senior Governance Advisor), R Leahy (Senior Governance Advisor), E Logan (Governance Advisor) and J Duncan (Governance Coordinator)

MAYOR AND COUNCILLORS

Mayor J Denyer, Cr S Beech, Cr G Dally, Cr R Joyce, Cr D Dinsdale, Cr G Elvin and Cr L Rae.

COMMUNITY BOARDS

Ōmokoroa – Kaimai Community Board

C Dever, B Rakoia, M Marshall, T Tuhakaraina, T Akuhata and K Wisnesky

Maketu Community Board

S Elliot, A Waterhouse, C Thomas and W Moko

Te Puke – Eastern Community Board

D Snell, S Benning, K Summerhays, M Williams and M Singh Mann

Katikati Community Board

J Sayer, A Henry and N Mayo

OTHERS IN ATTENDANCE

Invited guests and whānau of Elected Members

Media

The Interim Chief Executive Officer assumed the Chair for the Inaugural meeting.

3 APOLOGIES – NGĀ WHAKAPAHĀ

Nil

4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI

Nil

5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA

Nil

6 PUBLIC EXCLUDED ITEMS – NGĀ TAKE TAPU

Nil

7 PUBLIC FORUM – WĀHANGA TŪMATANUI

Nil

8 REPORTS – NGĀ PŪRONGO**8.1 DECLARATIONS BY WAIHĪ BEACH COMMUNITY BOARD MEMBERS**

The Board considered a report from the Governance Manager. The report was taken as read.

The Community Board made and attested their declarations together. Following this they each signed two copies of the declaration which was witnessed by the Interim Chief Executive Officer.

8.2 LEGISLATIVE ADVICE FOR INCOMING ELECTED MEMBERS

The Board considered a report from the Governance Manager. The report was taken as read, noting that an overview of the legislative advice had been provided to all Elected Members during the inaugural Council meeting earlier in the day.

RESOLUTION WBCB25-IN.1

Moved: Member G Kelly

Seconded: Member H Guptill

1. That the Governance Manager's report dated 5 November 2025 titled 'Legislative advice for incoming Elected Members' be received.
2. That Waihi Beach Community Board Members note the requirements to disclose and update any personal or financial interests that may conflict with their role as an Elected Member.

CARRIED

8.3 ELECTION OF CHAIRPERSON FOR THE WAIHI BEACH COMMUNITY BOARD

The Board considered a report from the Governance Manager. The report was taken as read.

RESOLUTION WBCB25-IN.2

Moved: Member R Goudie

Seconded: Cr A Sole

1. That the Governance Manager's report dated 5 November 2025 titled 'Election of Chairperson for the Waihi Beach Community Board' be received.

CARRIED

RESOLUTION WBCB25-IN.3

Moved: Member G Kelly

Seconded: Member H Guptill

2. That in accordance with Clause 25(4), Schedule 7 of the LGA 2002, the Waihi Beach Community Board adopts **System B** for the election of the Chairperson.

CARRIED

The Interim Chief Executive called for nominations for the Chairperson. Due to only one nomination being received, for Member Wayne Stevenson, the following resolution was put and carried.

RESOLUTION WBCB25-IN.4

Moved: Member G Kelly

Seconded: Member H Guptill

-
3. That the Waihi Beach Community Board elects Wayne Stevenson as the Chairperson of the Waihi Beach Community Board.

CARRIED

8.4 ELECTION OF DEPUTY CHAIRPERSON OF THE WAIHI BEACH COMMUNITY BOARD

The Board considered a report from the Governance Manager. The report was taken as read.

RESOLUTION WBCB25-IN.5

Moved: Chairperson W Stevenson

Seconded: Member H Guptill

1. That the Governance Manager's dated 5 November 2025 titled 'Election of the Deputy Chairperson of the Waihi Beach Community Board' be received.

CARRIED

RESOLUTION WBCB25-IN.6

Moved: Member H Guptill

Seconded: Member G Kelly

2. That in accordance with Clause 25(4), Schedule 7 of the LGA 2002 the Waihi Beach Community Board adopts **System B** for the election of the Deputy Chairperson.

CARRIED

The Interim Chief Executive called for nominations for the Deputy Chairperson. Due to only one nomination being received, for Member Gail Kelly, the following resolution was put and carried.

RESOLUTION WBCB25-IN.7

Moved: Member H Guptill

Seconded: Member R Goudie

3. That the Waihi Beach Community Board elects Gail Kelly as the Deputy Chairperson of the Waihi Beach Community Board.

CARRIED

8.5 DATE OF THE FIRST BUSINESS MEETING OF THE WAIHĪ BEACH COMMUNITY BOARD 2025–2028 TRIENNIUM

The Board considered a report from the Governance Manager. The report was taken as read, noting that there would be a comprehensive workshop for the Board prior to Christmas 2025.

RESOLUTION WBCB25-IN.8

Moved: Chairperson W Stevenson

Seconded: Member H Guptill

1. That the Governance Manager's report dated 5 November 2025 titled 'Date of the First Business Meeting of the Waihi Beach Community Board 2025–2028 Triennium' be received.
2. That pursuant to Clause 21(5)(d), Schedule 7 of the Local Government Act 2002, the first business meeting of the Waihi Beach Community Board will be held on Monday 23 February 2026 at the Waihi Beach Library and Service Centre commencing at 5.30pm.

CARRIED

9 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA

Nil

The Meeting closed at 2.28pm.

Confirmed as a true and correct record at the Waihi Beach Community Board meeting held on 23 February 2026.

.....
Wayne Stevenson

CHAIRPERSON

9 REPORTS – NGĀ PŪRONGO

9.1 WAIHĪ BEACH COMMUNITY BOARD CHAIRPERSON'S REPORT – FEBRUARY 2026

File Number: A7135556

Author: Wayne Stevenson, Community Board Chairperson

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

That the Chairperson's Report dated 23 February 2026 titled 'Waihi Beach Community Board Chairperson's Report – February 2026' be received.

This report will be the first in my role as Chair and is a long time coming since the elections of September/October 2025.

ACKNOWLEDGEMENTS

I would like to thank our retired Board Member, Chairperson Dani Simpson for the support she gave to our Board and especially the quality of various submissions she presented on our behalf.

I would like to thank our retired Councillor Anne Henry for her always thoughtful input into the decisions of our Board.

Welcome back to our returning Board members, Heather Guptill, Ross Goudie and our Councillor Allan Sole, and a warm welcome to our new member Gail Kelly.

I would like to thank our current board members for their support for me as Chairperson and together I hope we will continue to do our best for our community with, as always, invaluable assistance and guidance from our Senior Governance Advisor and Acting General Manager Strategy and Community.

Council has, in this new triennium, expanded its Community Boards to cover all corners of Western Bay of Plenty and as a result, staff have been active with inductions for many new Elected Members on top of the returning Members. Unfortunately, but understandably, this has contributed to a missed opportunity to hold a December meeting. The Board has been active, however, since the elections.

CCTV WILSON ROAD

We have submitted a successful application to have a security camera funded which will be subsequently installed along Wilson Road between Dillon Street and Citrus Avenue. This submission was with the support of Waihi Police Sergeant Nigel Henderson. Nigel will liaise with Council to advise on the ideal location for this CCTV.

WAIHĪ BEACH MEDICAL CENTRE

We have been involved in a public meeting at the Beach on the subject of our Medical Centre seeking to relocate onto Council reserve. We have invited our community to make submissions to Council on this matter.

The Community Board has made a submission on the matter and is attached to this report for information (**Attachment 1**).

COMMUNITY BOARD CHANGES TO ROLE AND DELEGATIONS

We have, along with all Community Boards, been asked to make a submission in relation to changes to the role and delegations of Community Boards. These submissions will now be collated by Council staff and over the ensuing months, dialogue will continue as to how the relationship between Council and Community Boards will look.

COMMUNITY BOARD FUNDING

There have been discussions at a Board level and Council regarding Community Board funding. Options are being considered through the Annual Plan process, and we await the outcome of this.

ATHENREE WALKWAY, AHI PĀTIKI

As an update to the Athenree Walkway – Ahi Pātiki, Regional Council has received the resource consent application from WBOPDC, with 23 March 2026 being the close off date for submissions.

If you would like to make a submission on this consent you can do so by visiting this link: <https://www.boprc.govt.nz/do-it-online/make-a-resource-consent-submission/>

WILSON ROAD CARPARK LIGHTING

We now have some security lighting in the Wilson Road carpark. The previous Community Board funded this project through our Town Centre Development Fund.

RECENT STORM/RED WEATHER WARNING AT WAIHĪ BEACH

We are thankful that we have not suffered personal harm at the Beach as opposed to other areas in the Bay of Plenty.

Individual businesses and households have however sustained damage and to those occupiers, it has been and is a hard time.

The RSA, Community Response Team and Red Cross stepped up with good support from Council's Emergency Operations Centre, and we acknowledge the responsible call from Tasman Holiday Park Management to evacuate.

The recent weather events have again highlighted the challenges with stormwater in Waihi Beach. Council has been working with SWAT as part of the Waihi Beach Stormwater Liaison Group on options to mitigate flooding at the Beach. We'd like Council to hold a public meeting and present what plans are being considered for Waihi Beach.

ATTACHMENTS

1. **Waihi Beach Community Board Medical Centre Submission**  

Submission from the Waihi Beach Community Board

Regarding the Proposed Lease of Reserve Land for a New Medical Centre.

This submission is by way of majority vote and is to be tabled at the first available Waihi Beach Community Board Meeting on 23 February 2026.

1. Introduction and Board Mandate

The Waihi Beach Community Board (WBCB) welcomes the opportunity to comment on Primary Health Care Ltd's (PHCL) proposal to develop a new purpose-built medical facility for the Waihi Beach community. The Board recognises the critical importance of accessible, high-quality primary health care and has consistently advocated for improved health services as part of its statutory role to represent and promote community interests.

Our responsibility includes ensuring that decisions involving Council-owned land—particularly reserve land—are transparent, equitable, future-focused, and aligned with community aspirations, Te Tiriti o Waitangi, and sound planning principles.

The Board supports the enhancement of medical services in Waihi Beach. However, we do not support the use of the proposed Marine Avenue reserve site for this development.

2. Position on the Marine Avenue Reserve Site

2.1 Planning, Environmental, and Infrastructure Constraints

The Marine Avenue location presents several significant issues:

- It is a quiet residential street, not suited to a commercial operation requiring approximately 20 car parks and regular vehicle movements.
- The southern end of the reserve and surrounding area is prone to flooding, creating unacceptable risk during civil defence or health emergencies.
- Stormwater remediation works are planned for this area, and the footprint required for a medical centre may conflict with future infrastructure needs.
- The site is not identified for health or civic development in any current planning documents or reserve management frameworks.

2.2 Community Use and Precedent

- Previous community-led proposals for this reserve (e.g., community gardens) have been declined or deferred due to reserve constraints.
- Approving a commercial health facility on this land would set a precedent inconsistent with past decisions and community expectations.

2.3 Accessibility and Transport

- The site lacks safe access for emergency vehicles.
- It is not well connected to public transport routes or pedestrian flows.
- Traffic impacts on a narrow residential street would be significant and difficult to mitigate.

For these reasons, the Board cannot support the Marine Avenue site.

3. Support for an Alternative Site: 106 Beach Road

The Board supports the development of a new medical centre at **106 Beach Road**, a Council-owned parcel with access from Hillview Road. In the most recent floods, the access road and site were not affected by flood waters.



3.1 Strategic Alignment

- The site has been previously identified as suitable for a medical centre.
- It sits within an emerging civic precinct alongside the new library, school, and other community facilities.
- It offers opportunities for integrated wellbeing services and community partnerships.

3.2 Environmental and Infrastructure Suitability

- The land is elevated and can accommodate a building platform above known flooding risks.
- Existing carparking is available on both the eastern and western sides of the site.
- Additional dedicated parking for staff, ambulance access, and disability users can be incorporated without compromising reserve values.

3.3 Future-Proofing

- The site allows for staged expansion to meet long-term population growth and seasonal demand.
- It provides safer access for emergency vehicles and better traffic dispersal.

4. Partnership, Governance, and Community Oversight

Should Council progress with PHCL on the 106 Beach Road site, the Board recommends the following governance framework:

4.1 Partnership Agreement

A formal partnership agreement between WBOPDC and PHCL outlining:

- Roles and responsibilities
- Long-term lease expectations
- Performance obligations
- Dispute resolution pathways

4.2 Community Oversight Group

Establishment of a community oversight group to:

- Safeguard community interests
- Monitor service delivery and accessibility
- Provide a channel for community feedback

4.3 Respect for Existing Local Providers

PHCL should commit to:

- Not establishing competing services where viable local providers already operate (e.g., pharmacy, physiotherapy)
- Exploring partnership opportunities with existing businesses

4.4 Transparency

While the Board acknowledges that PHCL is a commercial entity and not subject to public financial disclosure, transparency should apply to:

- Community outcomes
- Service accessibility
- Performance against agreed objectives

4.5 Scheduled Reviews

A review every 3–5 years to ensure:

- Compliance with partnership terms
- Alignment with community needs
- Responsiveness to demographic and health system changes

5. Community, Equity, and Te Tiriti o Waitangi

The Board expects that any new medical facility will:

- Provide affordable, culturally appropriate, and accessible services for all residents
- Establish a community participation fund to support smaller groups to engage meaningfully in health planning

6. Infrastructure, Environment, and Emergency Preparedness

The facility should meet modern standards for:

- Traffic and parking management
- Energy efficiency and sustainability
- Climate resilience
- Emergency preparedness, including potential use as a civil defence hub

7. Service Boundaries and Continuity

PHCL should commit to:

- Complementing existing providers
- Maintaining clear referral pathways
- Developing an exit or transition plan to ensure continuity of care if PHCL withdraws or fails to meet obligations

8. Financial Fairness and Commercial Equity

The Board recognises the financial pressures faced by local businesses, many of which pay full commercial rent. To ensure fairness:

- The medical centre should pay a commercial lease rate consistent with other commercial operations on Council land
- Any subsidised or community-rate leases should be reserved for volunteer or non-profit organisations (e.g., Surf Lifesaving, Coastguard)

This ensures equity across the business community and maintains public confidence in Council's leasing practices.

9. Expectations for Council Process

The Board requests that Council:

- Undertake a transparent and inclusive decision-making process
- Conduct public consultation before any lease is granted
- Require a full business case from PHCL
- Commission independent assessments of environmental, traffic, and planning impacts
- Engage with the community and mana whenua early and meaningfully

10. Conclusion

The Waihi Beach Community Board strongly supports improved health services for our community. However, the Marine Avenue reserve is not an appropriate location for a medical centre due to environmental, planning, accessibility, and community-use constraints.

The Board endorses 106 Beach Road as a more suitable, future-proof, and community-aligned site and is committed to working collaboratively with Council, PHCL, mana whenua, and the

wider community to ensure the development delivers long-term, equitable benefits for all residents.

Waihi Beach Community Board wish to speak to this submission.

9.2 WAIHĪ BEACH COUNCILLOR'S REPORT – FEBRUARY 2026**File Number: A7135566****Author: Allan Sole, Councillor****Authoriser: Robyn Garrett, Governance Manager****RECOMMENDATION**

1. That Councillor Sole's report dated 23 February 2026 titled 'Waihi Beach Councillor's Report – February 2026' be received.

It has been a somewhat unusual period since the Christmas break.

Council has been operating with reduced staffing over the holiday period, followed by the recent storm event. This significantly affected staff availability due to the 24-hour operation of the Civil Defence Emergency Management (CDEM) centre at Barkes Corner. Staff worked in shifts around the clock, which inevitably drew them away from business-as-usual activities. As a result, some Council/Committee meeting reports have been delayed.

At this time, I would like to sincerely thank the Community Response Team for their outstanding support of evacuated residents. While I cannot name everyone involved, I would particularly like to acknowledge the Waihi Beach RSA, Red Cross Katikati, Mayor View Fire Brigade, Police, and the Community Patrol. Your efforts were greatly appreciated.

I believe that some of the work already completed has helped to reduce flooding impacts; however, there is still much more work to be done.

Over the holiday period, work has continued on the **Local Water Done Well** project, as required by Central Government. The Western Bay team has met throughout the break to progress options, including shareholding arrangements, voting strength, accountability, direction, Tangata Whenua involvement, and the likely size of the board of directors. Further information will be made available on the Council website shortly to keep the community informed.

Consultation on the proposed change of classification for the Beach Road Reserve, to enable development of a medical centre, has now closed. Submission results are expected in the coming weeks, after which the matter will be considered by Council.

Council is also responding to a number of Central Government consultations over the next few weeks.

We have a strong team of councillors who are committed to delivering a customer-focused approach to Council service, processes and governance. While the next year—and likely beyond—will be financially tight, we remain focused on delivery and cost control.

9.3 WAIHĪ BEACH COMMUNITY BOARD – GRANT APPLICATIONS – FEBRUARY 2026**File Number:** A7138772**Author:** Rosa Leahy, Senior Governance Advisor**Authoriser:** Robyn Garrett, Governance Manager**EXECUTIVE SUMMARY**

The purpose of this report is to enable the Waihi Beach Community Board to make a decision regarding the application for Community Board Grant Funding as applied for by TEDx and Live Well Waihi Beach.

The application and supporting information relating to the Community Board Grants have been forwarded to members separate to this agenda.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 23 February 2026 titled 'Waihi Beach Community Board – Grant Applications – February 2026' be received.
2. That the Waihi Beach Community Board approves the grant application from the TEDx Waihi Beach for \$..... to contribute towards event costs for a TEDx event held in Waihi Beach. This grant will be funded from the Waihi Beach Community Board Grants Account, subject to all accountabilities being met.

OR

3. That the Waihi Beach Community Board does not approve the grant application from TEDx Waihi Beach.
4. That the Waihi Beach Community Board approves the grant application from Live Well Waihi Beach for \$..... towards accessible changing room facilities at the Surf Club. This grant will be funded from the Waihi Beach Community Board Reserves Account, subject to all accountabilities being met.

OR

5. That the Waihi Beach Community Board does not approve the grant application from Live Well Waihi Beach.

BACKGROUND

The Waihi Beach Community Board has funding of \$10,968 available for disbursement to community organisations for the 2025/2026 financial year. The balance as of 11 February 2026 is \$10,968.

TEDx Waihi Beach is an independently organised event that seeks to share innovative ideas, spark curiosity, and inspire positive change in the community. They have applied for \$2,000 for event costs including audio visual costs and signage for future events. The event allows for 100 people to attend and will be filmed so it can be shared with the wider Waihi Beach Community.

Live Well Waihi Beach has applied for a grant of \$6,000 towards accessible changing room facilities at the Surf Club building. This facility will involve the construction of high needs changing facilities, which contain an adult change table, ceiling hoist for wheelchair transfer and accessible toilet and shower. They have secured \$132,000 in funding for the project but require an addition \$6,000 to finish the project.

Under the Community Board grants criteria, Live Well Waihi Beach's application is ineligible for grant funding as they have already received Community Matching Funding for this financial year. If the Community Board was willing to fund the application, they could do so through their Reserves Account, noting that there is limited Community Board funding.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
TEDx and Live Well Waihi Beach	The applicants will be notified of the outcome of their applications.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail				
Community Board Grant Funds	<p>The Community Board will consider applications for distribution of grant funding before the end of the financial year.</p> <table> <tr> <td>Annual Budget</td><td>\$10,968</td></tr> <tr> <td>Current Balance</td><td>\$10,968</td></tr> </table>	Annual Budget	\$10,968	Current Balance	\$10,968
Annual Budget	\$10,968				
Current Balance	\$10,968				

9.4 WAIHĪ BEACH ENTRANCEWAY SIGNS PROJECT

File Number: A7135633

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

The previous Waihi Beach Community Board committed to progressing a project to deliver entranceway signs. The project has been identified as one that could be redesigned to make it more cost-effective. The purpose of this report is to make a decision regarding the future of current design for the entranceway signs and overall budget for the project.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 23 February 2025 titled 'Waihi Beach Entranceway Signs Project' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Waihi Beach Community Board does not proceed with the current design for the entranceway signs.
4. That the Waihi Beach Community Board reduces the overall budget for the entranceway signs project to \$50,000 and requests that staff investigate alternative options for signage.

BACKGROUND

1. The Waihi Beach Community Board identified a project through their Community Plan to install 'welcome signs' at the entrances to Waihi Beach and Athenree area.
2. A local architect offered their services to help with the preliminary design of the signs; this work was at no cost to the Board. Following this, the previous Board approved the design of the signs and allocated a total budget of \$103,000 for obtaining structural designs, construction feasibility advice and resource consent as well as the manufacture and installation of the signs.
3. Following direction from the previous Board to progress the project, a total of \$25,507 has been spent on the project. These funds were spent on contractor design work on the structural elements and construction feasibility advice for the signs, and obtaining resource consent. The design work was integral to obtaining resource consent and would also be used in the manufacture and installation of the signs.

4. The contractor estimated that an additional \$15,000 would be required from the Board to complete the signs project as they are currently designed. This would bring the total budget spend for the project to \$118,000. Due to concerns with the estimated cost of the project, the Board requested to workshop alternative options for the project.
5. At their 9 February 2026 workshop, the Board was presented with options to decide on the future of the entranceway signs project. The options included:
 - Stopping the entranceway signs project.
 - Continuing the project with its current design and budget.
 - Reducing the overall budget for the project and investigating alternative signage options.
6. The Board provided direction to staff to investigate alternative signage options that were more cost-effective. This work is now underway and it is hoped that indicative costings will be circulated to the Board ahead of the 23 February 2026 Board meeting.
7. To date, \$20,462 has already been spent on the project in relation to structural design and resource consent. An additional \$5,045 will also be paid to the contractor for their time on constructability expertise and material sourcing for multiple iterations of the design. If the Community Board reduces the overall budget for the project to \$50,000, this would leave \$24,493 for the manufacture and installation of the signs.
8. As there is currently a deficit in the Waihi Beach Community Rooding Account, a report will be brought to the next Community Board meeting to decide which account this project will be funded from.

SIGNIFICANCE AND ENGAGEMENT

9. In terms of the Significance and Engagement Policy this decision is considered to be of **low** significance because:
 - A reduction in cost for the project will positively impact the Waihi Beach Community Board budgets.
 - Effects are localised to the area of Waihi Beach.
 - The decision is reversible, should the Board wish to proceed with the existing design in the future.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication	
Tangata Whenua	The Board may wish to consult with Tangata Whenua on any new design.	Planned
General Public	The project was identified through consultation on the Board's Community Plan. The Community Board will undertake engagement with the community on a new design for the signs.	

ISSUES AND OPTIONS ASSESSMENT

Option A Do not proceed with current design and reduce the overall budget to \$50,000	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	Advantages: <ul style="list-style-type: none"> • Meets community expectations to deliver the project. • More cost-effective than status quo. • Provides an opportunity for local input into the design. Disadvantages: <ul style="list-style-type: none"> • Sunk costs of \$24,493, which have been spent on detailed design, advice and consenting for the existing design. • Final costings for the new signs have not yet been finalised.
Costs (including present and future costs, direct, indirect and contingent costs).	An overall budget of \$50,000 with \$24,493 already spent on structural design work, construction feasibility advice and obtaining resource consent for the signs.

Option B Continue with the current design and budget for the signs.	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	Advantages: <ul style="list-style-type: none"> • Delivers the project as it was intended. • Bespoke design. • Pre-work including design and consenting is already complete. Disadvantages: <ul style="list-style-type: none"> • Most costly option, with additional funding required. • Perception that the project is not a good use of Community Board funding. • Sunk costs of \$24,493, which have been spent on detailed design, advice and consenting for the existing design.
Costs (including present and future costs, direct, indirect and contingent costs).	\$103,000 with an additional \$15,000 required from the Board. \$24,493 already spent on structural design work, construction feasibility advice and obtaining resource consent for the signs.
Option C Stop the entranceway sign project	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	Advantages: <ul style="list-style-type: none"> • Most cost-effective option. Disadvantages: <ul style="list-style-type: none"> • Perception that the Board is not delivering on a project identified and consulted on in the Board's Community Plan. • Sunk costs of \$24,493, which have been spent on detailed design, advice and consenting for the existing design.

	<ul style="list-style-type: none"> Does not provide an opportunity for local input into entranceway signs.
Costs (including present and future costs, direct, indirect and contingent costs).	\$24,493 already spent on structural design work, construction feasibility advice and obtaining resource consent for the signs.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Amount and funding source to be confirmed	This project is currently being funded from the Waihi Beach Community Roding Account. Due to a deficit in the Roding Account a decision will need to be made in the future on what account this project should be funded from.

9.5 WAIHĪ BEACH SKATEPARK – REQUEST FOR FUNDS

File Number: A7135637

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

The Waihi Beach Skatepark Committee is seeking funding from the Waihi Beach Community Board towards upgrading the existing skatepark.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 23 February 2026 titled 'Waihi Beach Skatepark – Request for Funds' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Waihi Beach Community Board recommends to Council that up to \$175,000 from the Waihi Beach Town Centre Development Fund be provided to the Waihi Beach Community Led Development Society Incorporated for the redevelopment of the Waihi Beach skatepark, noting that payment of this funding is contingent on the Waihi Beach Community Led Development Society Incorporated also receiving the balance of funding required to complete the project.
4. That the Waihi Beach Community Board notes that if Council's funding for the project increases through the Annual Plan 2026/27, then the Board's contribution will decrease.

BACKGROUND

1. The Waihi Beach Community Led Development Society Incorporated (also referred to as the Waihi Beach Skatepark Committee) has approached the Waihi Beach Community Board to seek funding towards upgrading the existing skatepark in Waihi Beach.
2. Council's Reserves and Facilities Team have ringfenced \$100,000 towards the project. The Long Term Plan 2024–34 makes provision for this funding in 2026, but it was deferred to 2029 as part of the Annual Plan 2025/26 process. A report would need to go to Council to seek approval to bring this funding forward if it is required earlier.
3. The Waihi Beach Skatepark Committee are seeking an additional \$175,000 of Council and/or Community Board funding to support their application for funds

from external sources such as TECT. The total contribution sought from Council and the Community Board together is \$275,000.

4. The project will upgrade the existing skatepark, which the Skatepark Committee views as essential to make it more safe, accessible and enjoyable for users. They expect that the new skatepark would become an attraction for Waihi Beach where skating events could be held.
5. The Skatepark Committee attended a Community Board workshop on 9 February 2026 to present its application for funding to the Board. They have obtained a design for the skatepark along with quotes and a funding plan to support the application (**Attachment 1**).
6. At the 9 February 2026 workshop, the Board provided direction to staff that they would like to contribute some funding to the project; however, they would like to see Council's contribution increase.
7. The Board was advised that only \$100,000 has been ringfenced for the project by Council and any increase to this funding would need to be considered through the Annual Plan 2026/27. The Board indicated that they would make submission to the Annual Plan on this. If Council's funding for this project increased, the Board would decrease their contribution as they have limited funds available. This would still allow for a total contribution of \$275,000 to the project.

SIGNIFICANCE AND ENGAGEMENT

8. In terms of the Significance and Engagement Policy this decision is considered to be of **low** significance, as the project seeks to redevelop an existing amenity in Waihi Beach and is cited in the Waihi Beach Community Centre Reserve Management Plan.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

There is no requirement from the Board to undertake consultation or engagement on this project as the project is being progressed by the Skatepark Committee.

ISSUES AND OPTIONS ASSESSMENT

Option A	
Approve funding of up to \$175,000 to the Waihi Beach Community Led Development Society Incorporated for the redevelopment of the Waihi Beach skatepark.	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	Advantages: <ul style="list-style-type: none"> • Upgrades an existing amenity. • Board is supporting projects for their local community. Disadvantages:

	<ul style="list-style-type: none"> • High cost - reduces the balance of the Waihi Beach Town Centre Development Fund, which could be spent on other projects. • Skatepark Committee is reliant on external funders.
Costs (including present and future costs, direct, indirect and contingent costs).	Up to \$175,000
<p style="text-align: center;">Option B</p> <p>Do not approve funding for the redevelopment of the Waihi Beach skatepark.</p>	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Advantages:</p> <ul style="list-style-type: none"> • No impact on the Waihi Beach Town Centre Development Fund. <p>Disadvantages:</p> <ul style="list-style-type: none"> • Does not enable the redevelopment of the skatepark. • Perception that the Community Board does not support the project.
Costs (including present and future costs, direct, indirect and contingent costs).	No impact on existing budgets.

STATUTORY COMPLIANCE

9. The recommendations are consistent with the Local Government Act 2002, and Council's Significance and Engagement Policy.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
\$175,000	Waihi Beach Town Centre Development Fund

ATTACHMENTS

1. **Waihi Beach Skatepark Committee Funding Application and Supporting Documents**  

Waihi Beach Skate Park Redevelopment

Comprehensive Funding and Delivery Proposal

Introduction

Waihi Beach Skate 2000 Association Incorporated was formed in 2000 with the purpose of fundraising and planning for a dedicated skatepark facility at Waihi Beach. Western Bay of Plenty District Council (WBOPDC) allocated land for this purpose, and after three years of committed planning and community fundraising, the Waihi Beach Skate Park was officially opened on 15 February 2003.

From the outset, the ideology behind the skatepark was to create a positive, family-friendly environment, providing separate and inclusive areas that could accommodate a wide range of users, not just skateboarders, but people of differing abilities, ages and wheeled sports interests.

The skatepark has since become a valued part of the Waihi Beach Community Centre precinct and has served the community for over two decades.

Current Situation

The skatepark is now in poor and unsafe condition, with multiple visible and structural defects resulting from more than 20 years of heavy use and insufficient renewal investment. In its current state, the facility is no longer fit for purpose, is not compliant with current best-practice or national design standards, is visually tired and unattractive, and is increasingly unsafe for users. This assessment is based on both visual inspection and structural condition.

Waihi Beach and surrounding areas, much like surfing, have strong emerging skateboarding talent that requires nurturing, encouragement and appropriate facilities. Today's rangatahi are seeking a space they can be proud of, where they can develop skills, take ownership, and engage positively with their community.

A renewed skatepark would encourage pride and shared responsibility, support positive youth engagement, enable skill development across age groups, attract new users and visitors, and strengthen the Community Centre precinct as a whole.

Waihi Beach Skate Park Society Incorporated

In June 2018, a diverse group of community members came together to re-energise efforts to redevelop the skatepark. This resulted in the formal incorporation of the Waihi Beach Skate Park Society Incorporated on 18 October 2018 (Society No. 2719451), under the Incorporated Societies Act 1908.

The Society was established to advocate for a modern, inclusive skatepark, coordinate community engagement, seek funding from multiple sources, and work collaboratively with Council and stakeholders. The Society operates as a not-for-profit organisation and has an established bank account.

Its original vision was to deliver a skatepark that met local needs while achieving national-level quality and recognition. Following the development of the Mount Maunganui Olympic Skate Park, the Society formally transitioned and reconstituted itself as Waihi Beach Community Led Development Society Incorporated, reflecting a broader community-benefit focus.

The organisation now operates as a philanthropic fundholder for community-led development initiatives at Waihi Beach, supporting locally driven projects, partnerships and funding outcomes that extend beyond a single facility.

Waihi Beach Context

Waihi Beach is experiencing rapid population growth, with increasing numbers of young families relocating from Auckland and Tauranga, alongside strong seasonal influxes during summer and school holidays.

The community prides itself on supporting cultural, social, sporting and environmental activity, providing a welcoming, family-friendly destination, encouraging year-round economic resilience, and hosting a wide range of sporting and community events. Existing activities, including surf lifesaving competitions, waka ama and multisport events, demonstrate Waihi Beach's strong reputation as an active, inclusive and well-connected community.

A revitalised skatepark would further enhance this reputation and provide the capacity to host local, regional and potentially national skateboarding events, increasing off-season visitation and economic benefit.

Economic Benefits

In addition to its social and wellbeing benefits, the redeveloped skatepark will contribute to local economic resilience. Waihi Beach is a destination strongly shaped by surf conditions, and when the waves are not providing, visitors and locals alike seek alternative activities. A high-quality skatepark offers a complementary drawcard, encouraging longer stays and repeat visits. Much like surf breaks and coastal walks, the skatepark becomes part of the wider recreational offering of the beach, attracting families, rangatahi, and travelling skaters. This additional activity supports the Wilson Road Shops, local cafés, all retailers and accommodation providers, particularly outside peak summer periods, and strengthens Waihi Beach's position as a year-round destination rather than a weather-dependent one.

Skatepark Upgrade and Extension at the Waihi Beach Community Centre

Historically, skateparks were often built as isolated concrete facilities with limited supporting infrastructure. Best practice has evolved, with modern skateparks now designed as integrated, multi-use public spaces that bring families and communities together.

The proposed upgrade and extension would improve safety and compliance, enhance visual appeal and integration with the Community Centre, provide facilities for multiple wheeled sports and skill levels, and include complementary amenities such as seating, shade and water.

The Society explored a range of urban skatepark designers. Premium Skate Park Designs, led by Jason Parkes, was identified as the preferred designer due to proven experience delivering high-quality skateparks in New Zealand, cost-effective delivery compared with full tendering, and delivery of several top-ranked skateparks nationally including Wanaka, Queenstown and Palmerston North.

The design approach draws inspiration from Valonia Skatepark (Auckland), widely regarded as one of New Zealand's leading skateparks, while remaining tailored to the Waihi Beach context.

Design Principles

The redevelopment will be guided by a positive, inclusive, family-friendly environment; separate but connected areas for differing abilities, ages and wheeled sports; participatory design involving Council officers, young skaters and community representatives; use of the expanded land area already identified by Council within the Community Centre Reserve; integration of skateable art and local identity, including collaboration with local artists; and capability to host local and regional events.

Complementary amenities may include seating, shade and lighting, with drinking water facilities already installed, BBQ and gathering areas, storage for shared wheeled equipment, and a potential pump track later on down the line.

Previous Funding and Community Investment

Funding source	Purpose	Amount
Waihi Beach Events & Promotions	Community support and early project enablement	\$5,000
Community sponsors	Local business and community contributions	\$8,000
RSA	Community contribution	\$1,000
Community fundraising & donations	Direct community input	\$9,500
Drinking water fountain	Permanent water facility	\$3,141.50
Geotechnical works	Site investigations and ground assessment	\$7,500
Planning & design work	Preliminary planning and design costs	\$8,000
Regrind the Surface of Skatepark	Try to make the park safer	\$20,000
Total confirmed prior investment		\$62,141.50

This investment demonstrates strong community ownership, responsible early-stage planning and due diligence, and a proven ability to secure and manage funding.

Funding Context and Request

Previous indications from WBOPDC include an initial allocation of \$100,000, provision of land within the Community Centre Reserve, and indications that Community Board meeting on Monday 4 August 2025 resolved to support funding for the skatepark development for broad community benefit.

The Waihi Beach Skate Park Society Incorporated respectfully requests that the Waihi Beach Community Board allocate **\$175,000** toward the upgrade and redevelopment of the skatepark.

Funding Plan

Funding source	Proposed amount	Status
WBOPDC – Reserves & Facilities	\$100,000 ✓	Sought
Waihi Beach Community Board	\$175,000	Requested
TECT	\$275,000	To be applied for
Lotteries (Community / Environment & Heritage)	\$275,000	To be applied for
Valder Ohinemuri Trust	< \$10,000	Mop-up
Lions Foundation	< \$10,000	Mop-up
Trust Waikato	< \$10,000	Mop-up
Indicative total funding sought	~\$845,000	

Smaller trusts will be targeted to support amenities, shade, lighting, skateable art and junior skills elements.

Current Cost Estimate, Procurement and Delivery Approach

Item	Amount
Acid NZ construction quote	\$797,631.26
Indicative funding envelope	~\$845,000
Contingency allowance	Within envelope

Two construction quotes were obtained and assessed. While pricing was broadly comparable, Acid NZ was selected over J Stone Parks due to superior build quality and finish, greater experience delivering complex skateparks in New Zealand conditions, stronger constructability and delivery confidence, and a proven willingness to work collaboratively and pivot if required.

Acid NZ has committed to staged delivery if required, scope or sequencing adjustments to manage unforeseen site or cost pressures, proactive cost management within available funding, and value-engineering without compromising safety, quality or design intent. *Attached at Appendix A with Plan at Appendix B.*

Risk Management and Mitigation

The redevelopment will be delivered using a practical, proactive risk management approach aligned with Council expectations. Cost escalation is mitigated through a detailed quote, retained contingency and staged delivery. Ground condition risk is reduced through completed geotechnical investigations and design flexibility. Funding timing risk is managed through anchor funding and mop-up trusts. Programme delays are mitigated through an experienced contractor and early Council engagement. Health and safety risks are addressed through NZ-compliant systems and best-practice

*design. Community acceptance is supported through participatory design and strong local ownership.

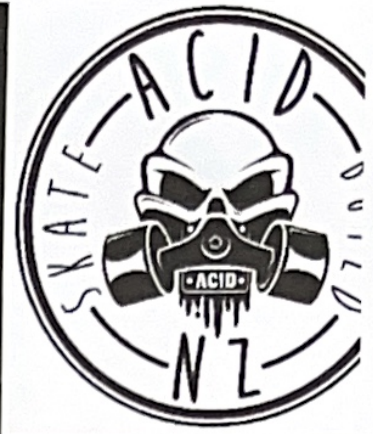
The overall risk profile is considered low to moderate and appropriate for a community infrastructure investment of this scale.

Conclusion

The Waihi Beach Skate Park has served the community well for over 20 years but has reached the end of its functional life and community safety. A renewed skatepark will be a long-term community asset, an inclusive low-cost recreation facility, a catalyst for youth engagement and wellbeing, and a contributor to economic resilience and off-season visitation.

The Waihi Beach Skate Park Committee welcomes the opportunity for the Community Board to visit the site and respectfully asks that this proposal be considered in light of the clear social, wellbeing and economic benefits it will deliver for Waihi Beach now and into the future.

Acid NZ Ltd



022 677 2300

Acidnewzealand@gmail.com

@Acid_nz

Hi Pippa and Team

Thank you for the opportunity to look at your upcoming skatepark re-image in Waihi beach. We are excited to work with you and your team to help make this a reality for the local community.

I have attached below a basic estimate for the works required to take your provided skatepark concept into the build phase. This will involve a site investigation, some design consultation / review and then the drafting of construction drawings.

I think it would also be great to look at some basic landscaping and shared space ideas that will integrate your concept into the wider park space.

It is our team's goal to help you develop your concept into a nicely functioning skate park. focusing on working inside your target budget but still meeting the needs of your growing skate community.

Please feel free to contact me if you have any questions you may have, and I will happily answer them for you.

Sincerely,

Antony leggett





QUOTE

Waihi beach Community led development Society inc

Date
28 Jan 2026

Expiry
27 Feb 2026

Quote Number
QU-0045

GST Number
121 819 767

Acid NZ
182 Horotiu Road
RD 8
Hamilton 3288
NEW ZEALAND

Devolvement and construction for provided proposed Waihi beach skatepark reimage

User group consultation and concept revision to develop existing design concept into construction drawings
Site investigation visit
PC sum build cost allowance.

Description	Quantity	Unit Price	Amount NZD
Concept revision of provided design. group meeting to cover the following points. 1/ discuss provided concept design 2/ review proposed footprint size and overall layout 3/ review basic theme, color and surface finish in relation to PCsum budget 4/ Review key skate features size and placement 5/ recommendations of revisions to provided concept to insure its fit for purpose held on site with local community design group	1.00	2,880.00	2,880.00
additional online video/ teams detailed design consults if required 2 X 2-hour meeting time allocated. rate \$125.00 per hour.	4.00	125.00	500.00
full detailed Site investigation visit Acid NZ to shoot heights to confirm existing park footprint size , layout and confirm boundary's of new park footprint Acid NZ to investigate current skatepark drainage 8 hour site investigation time allocated rate 95 per hour x 1 designer and 1x park builders	16.00	95.00	1,520.00
Travel allowance per visit 1.5 hours each way x 2 staff at reduced rate of \$75.00 per hour \$450.00 travel 149 kms return trip acid nz yard to Waihi beach skatepark @ \$0.98 per km =\$146.20	2.00	596.20	1,192.40
Construction and steel shop Drawing based on reviewed provided design concept	125.00	40.00	5,000.00

Description	Quantity	Unit Price	Amount NZD
Estimated 40 hours CAD/ design time @ \$125 per hour this is a PC sum as will change depend of extent of revision and engineering required			
PC sum construction cost allowance per square meter. this will change based on design review and scope but gives a good starting point to work from for an addition / refurbishment	910.00	750.00	682,500.00
		Subtotal	693,592.40
		TOTAL GST 15%	104,038.86
		TOTAL NZD	797,631.26

Terms

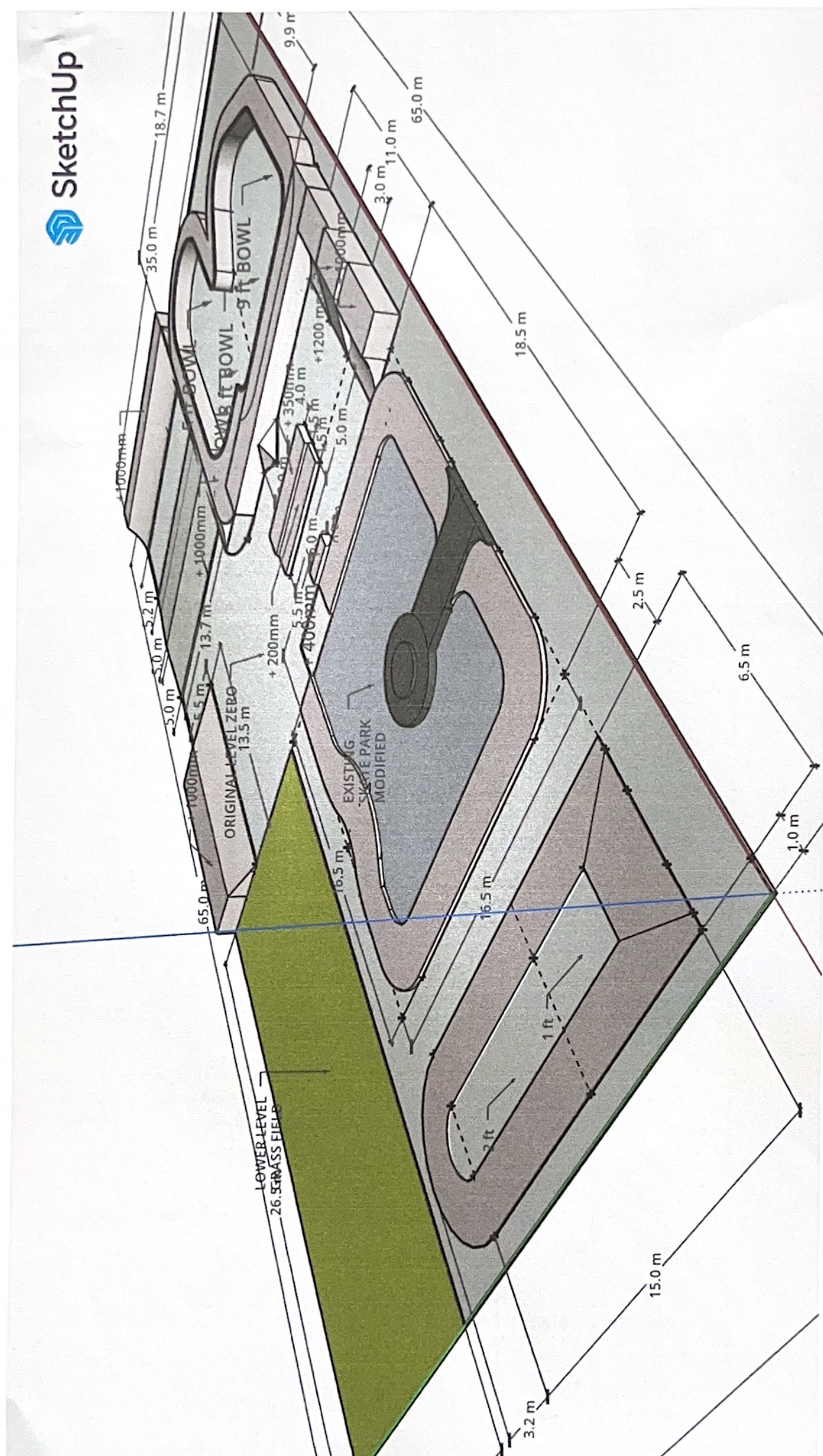
to be read conjunction with attached supporting documents.

This concept does not cover the following:

- 1/ geo tech investigation
- 2/ structural or engineering design
- 3/ storm water design
- 4/ noise mitigation
- 5/ full site surveying

09/02/2026, 10:00

Skate Park Design 2024-9.png



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Price Schedual
PROJECT
Waihi Beach

To: Bay of Plenty DC

From: J-Stone Skate parks
contact : ph. 022 106 4318
email: istonesk8parks@gmail.com

DATE

20/01/2026

TO BE READ IN CONJUNCTION WITH

NOTES

All prices exclude GST.

					COMMENTS
DESCRIPTION	QUANTITY	UNIT	RATE	PRICE	
1 Preliminary and General Items					
1 Preliminary and general					
1.01 Staff site inductions				800.00	
1.02 Transportation of Mobile plant including excavator and container, and concrete pump, ect.				22000.00	
1.03 Accommodation				40000.00	
1.04 Temp. security fencing				7500.00	
construction drawings				5000.00	
Establishment of site; construction ; site safety; pedestrian management; surveying and setting out; identification and protection of existing services; silt control; protection of existing trees to be retained; security.remove waste, reinstate	1.0	LS		\$20,500.00	
Subtotal of Section 1				\$95,800.00	
2 SITE PREPARATION + DOWNTAKINGS					
2.01 CUT AND STOCKPILE/ REMOVE LAWN. Cut topsoil to depth of 600mm and stockpile onsite for late landscape level and garden establishment . Remove remainder of material from the site	1.0	LS		\$40,000.00	can be done by local contractor
2.02 CUT AND FILL: Cut and Fill Subgrade material to required levels CBR>3	1.0	LS		\$82,000	
2.03 Subtotal of Section 2				\$ 122,000.00	
2.04					
General Quantities for Main Street Skating Area					
3					
SUBSOIL DRAINAGE: Supply and Install drainage metal and conduit as required along block walls	tonne	6	\$ 150.00	\$2,799.00	
STARTER BARS: Supply and Install 0.6m D10 Starter bars into all abutting concrete joints @ 400 CTRS				\$4,600.00	
CONCRETE Main skate park slabSLABS supply and install SE62 Reinforcing Mesh and supply/ install 120mm thick 30MPa 13mm aggregate concrete . Allow min. 2% crossfall and 1/4 depth of slab x 3mm wide sawcuts at required intervals. U3 Finish	M2	408	\$180.00	\$73,440	
3.01 CONCRETE SEALER, Chemtech One			\$2,800.00	\$5,300	

3.02	SUB-TOTAL SECTION 3				\$86,139.00
4.01	<i>Street Skating Area Skate Features (excluding earthworks and basecourse prep)</i>				
4.02	<i>Steel fabrication/installation 60 OD galvanized coping</i>				\$55,679.00
4.03	resoration of existing concrete surfaces				\$18,000
	remove section of old skatepark				\$4,500
	new 1/4 pipe section in old park				\$12,300
4.04	new feature in old bowl				\$13,428
4.05	1/4 pipe 1				\$5,707
4.06	cntral bank				\$8,709
4.07	1/4 pipe 2				\$5,707
	small ledge				\$4,800
4.08	long ledge1				\$8,400
4.09	long ledge 2				\$9,400
4.1	a-frame hip				\$6,700
4.11	long bank				\$9,100
4.12	13.5M wide bank with 8M slappy curb				\$8,527
4.13	1.2 Meter deep bowl sectio				\$71,000
4.14	1.8 Meter deep bowl section				\$117,500
4.15	linking waterfall in bowl				\$6,900
4.16	bowl drain				\$4,500
4.17	perimiter block walls including footings				\$11,025
4.18	concrete pumping				\$9,500
4					
	Subtotal Section 4				\$391,382.00
5.01					
	Sub total all Sections				\$695,321.00
	Subtotal				\$695,321.00
	retentions				
	GST				104,298
	paid to date				
	Total payable				\$799,680.15

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9.6 WAIHĪ BEACH COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – FEBRUARY 2026

File Number: A7138651

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Emily Watton, Acting General Manager Strategy and Community

EXECUTIVE SUMMARY

The purpose of this report is to provide the Waihi Beach Community Board with an overview of the Infrastructure Projects currently being undertaken in the Waihi Beach area, as well as to provide an overview of the operational matters from across Council that relate to the Waihi Beach area.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 23 February 2026 titled 'Waihi Beach Community Board – Projects and Operations Report – February 2026' be received.

COMMUNITY BOARD PROJECTS 2022–25 TRIENNium

The Waihi Beach Community Board undertook several projects during the 2022–2025 triennium. An overview of the completed and ongoing Community Board projects is provided below. The purpose of this is to inform the new Board of the projects that were of importance to the previous Board. It will also highlight what projects are still ongoing and may require further decision-making or funding from the Board.

2022-25 COMMUNITY BOARD FUNDED PROJECTS

Ongoing Roding Funded Projects		
Meeting	Project	Funds Committed
2 December 2024 and 4 August 2025	<u>Entranceway Signs Project</u> <i>Costs related to the construction of entranceway signs for Waihi Beach Road and Athenree Road and professional services for obtaining resource consent.</i>	\$103,000

Completed Roding Funded Projects		
Meeting	Project	Funds Committed
12 December 2022	<u>Temporary bench seat on Wilson Road</u> <i>Funding for costs relating to the installation of a temporary bench seat on Wilson Road, noting that it would only take place if the seat could be sourced prior to Christmas 2022.</i>	\$2,000
9 October 2023	<u>Stage 1 Wilson Road car park extension</u> <i>A project to increase the number of the car parks in the Town Centre, the Board resolved to fund the construction of the Stage 1 of the Wilson Road car park extension, with the possibility of extending the car park in the future.</i>	\$45,000
4 December 2023	<u>Beach Road bus bay design</u> <i>Following engagement with Waihi Beach School, a project to construct a bus bay on Beach Road was identified. The purpose of the project was to enhance the safety for children who travelled by bus to school.</i>	\$40,000

	<i>The Board resolved to fund the design of the Beach Road Double Bus Bay project and confirmation of the pedestrian refuge positioning as part of the Safety Enhancement Project.</i> <i>Once the design for the Bus Bay was complete, the construction works were funded by Council as part of the wider Waihi Beach Library project.</i>	
26 February 2024	<u>Stage 2 Wilson Road car park extension</u> <i>Following Stage 1 of the Wilson Road car park extension, the Board resolved to fund Stage 2 of the project, which extended the car park further.</i>	\$39,064
22 April 2024	<u>Wilson Road car park safety enhancement</u> <i>To improve the visibility for drivers exiting the Wilson Road car park, the Board agreed to fund the removal of two car parks and extend the footpath at the entranceway. A seat was also installed at the location.</i>	\$15,000
2 December 2024 and 7 April 2025	<u>Beach Road Pedestrian Refuge</u> <i>Following engagement with Waihi Beach School, a project to construct a pedestrian refuge on Beach Road was identified. The purpose of the project was to enhance the safety for pedestrians, particularly children walking to and from the school.</i> <i>The Board resolved to fund detailed design and construction of the project.</i>	\$258,500
2 December 2024	<u>Athenree Homestead Driveway Enhancement</u> <i>As part of engagement for the entranceway signs, a project was identified to enhance the safety of the Athenree Homestead driveway.</i>	\$15,000
7 April 2025	<u>Wilson Road cycle racks</u> <i>Following the removal of the car parks on Wilson Road, the Board resolved to fund the installation of three cycle racks by the entrance to Wilson Road car park (by the Porch).</i>	\$6,000

4 August 2025	<u>Bowentown Boulevard Footpath</u> <i>Following a service request, a project was identified to construct a concrete footpath at the Bowentown Boulevard turning head.</i>	\$2,500
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Completed Reserves Funded Projects		
Meeting	Project	Funds Committed
26 February 2024	<u>Tuna Avenue Outdoor Shower</u> <i>Following a request from a member of the public, the Board resolved to fund a push button outdoor shower at the Tuna Avenue toilet block.</i>	\$2,500
17 June 2024	<u>Entranceway Signs Project</u> <i>Costs related to consultant advice for the Entranceway Signs project.</i>	\$4,500
9 June 2025	<u>Wilson Road Speed Survey</u> <i>Following concerns from the public about speeding on Wilson Road, the Board resolved to fund a speed survey in village to better understand the issue.</i>	\$1,000
4 August 2025	<u>Outdoor Furniture Wilson Road-Edinburgh Street Link</u> <i>The Board resolved to fund outdoor furniture for the Wilson Road-Edinburgh Street link project.</i>	\$6,396

Completed Town Centre Development Funded Projects		
Meeting	Project	Funds Committed
4 August 2025	<u>Wilson Road Car Park Lighting</u> <i>As part of the Wilson Road car park extension project, the Board resolved to fund 2 solar powered lights at the site.</i>	\$25,000

WAIHĪ BEACH COMMUNITY BOARD PROJECTS

WAIHĪ BEACH ENTRANCEWAY SIGNS PROJECT		
Project Description	Staff Comment/Update	Progress Level
The Waihi Beach Community Board approved the Entranceway Project design in principle, noting that changes may be required to address safety restrictions and material once locations are confirmed.	At the 9 February 2026 workshop, the Board directed staff to look at alternative options for signs due to the high estimated cost to complete the project. Staff are currently awaiting decision from the Board regarding the future of the signs. A decision report on this project has been included in the agenda for consideration by the Board.	Awaiting further direction by the Board

SERVICE REQUESTS

This section is to provide an overview of Service Requests for the Waihi Beach Community Board area from 01/12/2025 – 09/02/2026

There has been one of each of the following subtypes of Service Requests raised and **completed**.

<ul style="list-style-type: none"> Animal Services – Dog Roaming Environmental Planning – General enquiry Local Road – Local Road Signs (damaged/graffiti) – Replacement/Maintenance Asset Requests Reserves & Facilities – Litter/Litter Bins or dumping in Reserve Water Revenue – General enquiry/call back 	<ul style="list-style-type: none"> Community & Strategy – Event applications Local Road – Footpaths on Local Road – Replacement/Maintenance Asset Requests Policy & Planning – General Enquiry Reserves & Facilities – Accidents on Reserves and Facilities Water Revenue – Water leak remission application Consents Administration – LIMS
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There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

- Reserves & Facilities – Dumping Organic Material/Dirt
- Reserves & Facilities – Graffiti in Reserve ONLY
- Consents Administration – General enquiry/call-back

The table below shows Services Request's that are higher in numbers and have a mix of statuses.

Service Request Subtype	Notes	Completed	Under Investigation/ Scheduled for Completion
Animal Services – Dog Barking (address of dog required)	Reports from across the Waihi Beach Community.	9	1
Animal Services – Lost Dog	Reports from Seaforth Road and Reel Road	2	0

Building Admin	Enquiries from across the Waihi Beach Community	4	0
Building Counter Enquiry – General	Enquiries from across the Waihi Beach Community	5	0
Building Processing – General	Enquiries from Seaforth Road	2	0
Compliance & Enforcement General	General enquiries from across Seaforth Road	1	1
Compliance and Enforcement – Complaints about Freedom Camping affecting Reserves or Roads	Reports from across the Waihi Beach Community – Multiple reports from Seaforth Road, Broadway Road and The Esplanade	15	1
Compliance and Enforcement – Noise Complaint (Daytime)	Reports from across the Waihi Beach Community Board Area	5	0
Customer Service Planning – General	Enquiries from across the Waihi Beach Community	23	6
EOC – Emergency General	Reports from Beach Road	2	0
Kerbside Collective – Damaged Bin – Replace/Repair	Requests from across the Waihi Beach Community	4	0
Kerbside Collective – General	Enquiries from across the Waihi Beach Community	9	0
Kerbside Collective – Lost/Stolen Bin	Requests from The Terrace and Ocean View Road	2	0
Kerbside Collective – Missed Collection – Investigation	Reports from across the Waihi Beach Community	6	0
Local Road – ALL Cesspit/Grill/Gutters & Drains (sealed road)	Replacement/Maintenance Asset Requests from across the Waihi Beach Community Board	7	4

Local Road – Detritus (Loose Chips/Sand/Dead Animal (Not Dogs)) – NO Illegal Dumping	Reports from Beach Road and Waihi Beach Road	3	0
Local Roads – General	Reports from across the Waihi Beach Community	13	4
Local Roads – Lighting	Replacement/Maintenance Asset Requests from across the Waihi Beach Community	2	3
Local Roads –NON-URGENT tree requests	Request for trimming or removal of fallen tree/branch from across the Waihi Beach Community	1	3
Local Roads – Road Surface Defects – SEALED LOCAL RD	Reports from Shaw Road, Beach Road and Seaforth Road	2	2
Local Road – Slip/Flood/Crash/Spill on Local Road	Reports from across the Waihi Beach Community – Multiple from Seaforth Road	4	0
Local Roads – Vegetation (not trees)/mowing	Reports from Seaforth Road and Beach Road	3	1
Pensioner Housing – Waihi Beach	Enquiries from Stafford Court, Beach Road	4	0
Water – Leaks	Water leaks from across the community	10	8
Pumpstation Issue or Blockage	Reports from across the Waihi Beach Community	15	10
Waihi Beach Creek Flooding / Maintenance	Reports from Seaforth Road and Ocean Breeze Drive	5	3
Reserves General	Enquiries from across the Community	21	0
Flooding open drain/culvert-raining only	Reports from across the Community	12	0

9.7 WAIHĪ BEACH COMMUNITY BOARD – FINANCIAL REPORT – DECEMBER 2025**File Number:** A7117998**Author:** Paula Clode, Finance Partner**Authoriser:** Sarah Bedford, Finance Manager**EXECUTIVE SUMMARY**

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached is the financial statements for the period ended December 2025 (**Attachment 1**).

Total operational costs are under budget by \$11,354 for the year-to-date 31 December 2025.

Balances, current year to date transactions and committed spend on accounts are summarised in the table below.

	Community Board Reserve	Community Rooding	Town Centre Development
Opening Balance	172,637	(126,852)	598,219
Current year	–	34,731	(21,200)
Committed spend	(13,343)	(134,995)	(3,800)
Balance after Committed	159,294	(227,116)	573,219

RECOMMENDATION

1. That the Finance Partner's report dated 23 February 2026 titled 'Waihi Beach Community Board – Financial Report – December 2025', be received.
2. That the Waihi Beach Community Board approve for the remaining funds from the below resolutions to be released back into the Rooding and Reserves accounts:
 - a. WBC24-1.8 Wilson Road carpark extension, Rooding account \$25,529
 - b. WBC24-2.5 Footpath extension Wilson Road, Rooding account \$4,977
 - c. WBC25-2.5 Cycle racks Wilson Road carpark, Rooding account \$1,033
 - d. WBC20-3.9 Meetings in relation to Community Plan, Community Board Reserve account \$2,447
 - e. WBC24-6.5 Athenree Homestead Driveway, Rooding account \$6,049

FINANCIAL REPORT BREAKDOWN OF OPERATIONAL SPEND

The following two accounts are a detailed breakdown from the Financial Statements – December 2025 **(Attachment 1)**.

1. COMMUNITY BOARD GRANTS

Community Boards consider grant applications from eligible groups within their area throughout the year. Budget for the year is \$10,958. The following table outlines the grants that has been paid this year, committed spend and remainder of budget for the year.

Meeting Date	Description	Spent YTD
	No transactions year to date	-
	2025/26 Total grants paid to date	-
	Nothing further committed	-
	Grants - Operational Budget uncommitted	10,958

2. CONTINGENCY

The following table shows any operational expenditure approved to come from the Contingency budget. Total budget for the year is \$2,192. The following table outlines anything that has been paid this year, committed spend and remainder of budget for the year.

Meeting Date	Description	Spent YTD
13 Nov 2025	Badge King – Name badges	16
5 Dec 2025	Badge King – Name badges	63
	2025/26 Total contingency paid to date	79
	Nothing further committed	-
	Contingency - Operational Budget uncommitted	2,113

2025/26 WAIHĪ BEACH COMMUNITY BOARD RESERVE ANALYSIS

The following table shows projects funded directly from the Community Board Reserve Account, including both projects that have been completed and those that are still in progress.

Waihi Beach Community Board Reserve				\$
2025/26 Opening balance				172,637
Less Current Year spend				
No current year transactions				-
Less Committed				
Meeting Date	Project	Status	Spent	Remaining Funds
8 Jun 2020 (WB20-3.9)	Approve funding up to \$3,000 for meetings in relation to the Community Plan.	Completed	(553)	(2,447)
17 Jun 2024 (WBC24-3.11)	Approve up to \$4,500 from the Waihi Beach Reserves Account for costs relating to consultant advice for the Entranceway Signs project.	Not started	-	(4,500)
4 Aug 2025 (WBC25-4.13)	Approve the following expenditure from the Waihi Beach Community Board Reserves account for outdoor furniture for the Wilson Road – Edinburgh Street Pedestrian Link Project. Option 1 – \$1,990 Rendezvous Seat Painted AND Option 2 – \$956 Rendezvous Bench Painted AND Option 4 – \$3,450 Rendezvous Accessible Picnic Set Painted	Not started	-	(6,396)
2025/26 Closing balance after committed expenditure				159,294

2025/26 WAIHĪ BEACH COMMUNITY BOARD ROADING ALLOCATION:

The following table shows a detailed breakdown of the Community Board Roding Account including both completed and in progress projects funded from the Community Board Roding Allocation.

Waihi Beach Community Board Roding				\$
2025/26 Opening balance				(126,852)
Plus, Roding rate income allocation 2025/26				166,596
Plus, Partial funding of Waihi Beach Library Bus stop from Library build				97,713
Available funds as at 31 December 2025				137,457
Less Current Year spend				
Interest on roding account balance				(2,832)
Approve up to \$6,000 for costs related to the manufacture and installation of three cycle racks by the entrance to Wilson Road carpark and rotation of the existing seat (WBC25-2.5).				(4,967)
Approve up to \$2,500 for the construction of 8m of 1.5m wide concrete path at the Bowentown Boulevard turning head (WBC25-4.11)				(2,500)
Approve up to \$95,000 for costs related to Entranceway signs, in the first instance and/or if required the Waihi Beach Community Board Reserve (WBC24-6.7)				(16,500)
Approve an additional \$8,000 from the Waihi Beach Roding Account for professional service costs related to obtaining a resource consent for the Waihi Beach Welcome Signs Project. (WBC25-4.10)				(3,962)
Approve the proposal to construct a pedestrian refuge on Beach Road at an estimated cost of up to \$203,500, to first be funded from the uncommitted funds in the Waihi Beach Community Roding Account with the remainder of the project costs to be funded from the Waihi Beach Community Board Reserves Account. (WBC25-2.6)				(198,817)
Available balance as at 31 December 2025				(92,212)
Less Committed				
Meeting Date	Project	Status	Spent	Remaining Committed
26 Feb 2024 (WBC24-1.8)	Approve an additional \$20,000 for the completion of the Wilson Road Carpark extension.	Completed	(13,535)	(25,529)

	Remaining funds of \$19,064 from Wilson Road extension Project (WBC23-6.11) also added.			
22 Apr 2024 (WBC24-2.5)	Approve up to \$15,000 for costs relating to the footpath extension and removal of two carparks at the entrance of Wilson Road carpark (behind the porch).	Completed	(10,023)	(4,977)
7 Apr 2025 (WBC25-2.5)	Approve up to \$6,000 for costs related to the manufacture and installation of three cycle racks by the entrance to Wilson Road carpark and rotation of the existing seat.	Completed	(4,967)	(1,033)
2 Dec 2024 (WBC24-6.5)	Approve \$15,000 costs related to the Athenree Homestead Driveway.	Completed	(8,951)	(6,049)
2 Dec 2024 (WBC24-6.7)	Approve up to \$95,000 for costs related to the Entranceway Signs from the Community Board Roding account in the first instance and/or if required the Waihi Beach Community Board Reserve.	In Progress	(16,500)	(78,500)
2 Dec 2024 (WBC24-6.4)	Approve up to \$55,000 from the Waihi Beach Roding Account for costs related to the design of Beach Road Pedestrian Refuge.	In Progress	(44,814)	(10,186)
7 Apr 2025 (WBC25-2.6)	Approves the proposal to construct a pedestrian refuge on Beach Road at an estimated cost of up to \$203,500, to first be funded from the uncommitted funds in the Waihi Beach Community Roding Account, with the remainder of the project costs to be	In Progress	(198,817)	(4,683)

	funded from the Waihi Beach Community Board Reserves Account.			
4 Aug 2025 (WBC25-4.10)	Approves additional \$8,000 from the Waihi Beach Roothing Account for professional service costs related to obtaining a resource consent for the Waihi Beach Welcome Signs Project.	In Progress	(3,962)	(4,038)
2025/26 Closing balance after committed expenditure				(227,116)

WAIHI BEACH TOWN CENTRE DEVELOPMENT:

The Town Centre Development Fund was collected as a district-wide targeted rate and operated on a four-year rotational basis, with funds spent in a different town centre each cycle. Community Boards recommended how funds were used in their towns. The Fund has now been discontinued as part of the Long-Term Plan 2024–2034. The remaining balance has been equally distributed among the district's main town centres, and each Community Board can recommend to Council how their town's portion should be spent.

Waihi Beach Town Centre Development Fund				\$
2025/26 Opening balance				598,219
Less Current Year spend				
Approval of a maximum expenditure of \$25,000 from the Waihi Beach Town Centre Development Fund for the supply of 2 solar powered lights at Wilson Road car park. (WBC25-4.12)				(21,200)
Available balance at 31 December 2025				577,019
Less Committed				
Meeting Date	Project	Status	Spent	Remaining Committed
4 Aug 2025 (WBC25-4.12)	Approval of a maximum expenditure of \$25,000 from the Waihi Beach Town Centre Development Fund for the supply of 2 solar powered lights at Wilson Road car park.	In Progress	(21,200)	(3,800)
2025/26 Closing balance after committed expenditure				573,219

ATTACHMENTS

1. **Waihi Beach Community Board – Financial Statement December 2025**  

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 31 December 2025 Waihi Beach Community Board						
	Year to Date				Full Year	Last Year
	Actual	Budget	Variance (Unfav)/Fav		Budget	Actual
	\$	\$	\$		\$	\$
Direct Costs						
Conference Expenses	147	1,098	951	☑	2,192	4,316
Contingency	79	1,098	1,019	☑	2,192	1,098
Grants	-	5,484	5,484	☑	10,958	5,042
Mileage Allowance	-	2,742	2,742	☑	5,479	-
Community Board Remuneration	12,156	13,314	1,158	☑	26,319	25,345
Inter Department Charges	19,674	19,674	-	☑	39,344	36,908
Operating Costs	32,056	43,410	11,354	☑	86,484	72,710
Total Costs	32,056	43,410	11,354	☑	86,484	72,710
Income						
Rate Income	43,242	43,242	-	☑	86,484	81,923
Total Direct Income	43,242	43,242	-	☑	86,484	81,923
Net Cost of Service	11,186	(168)	11,354	☑	-	9,213
				☑	Favourable Variance	
				⊗	Unfavourable Variance	

10 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA