

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
MAKETU COMMUNITY BOARD NO. MKCB26-1
HELD IN THE MAKETŪ COMMUNITY CENTRE, WILSON ROAD, MAKETŪ
ON TUESDAY, 24 FEBRUARY 2026 AT 6.30PM**

Chairperson S Elliot opened the hui with a karakia.

1 PRESENT – NGĀ MEMA KEI KONEI

Chairperson S Elliot, Deputy Chairperson A Waterhouse, Member C Thomas, Member W Moko and Cr S Beech

2 IN ATTENDANCE – I TAE AKE

E Logan (Governance Advisor) and M Taris (Interim Chief Executive Officer)

6 members of the public

Councillor L Rae and Councillor G Dally

3 APOLOGIES – NGĀ WHAKAPAHĀ

3.1 APOLOGIES

RESOLUTION MKCB26-1.1

Moved: Deputy Chairperson A Waterhouse

Seconded: Member W Moko

That the apology for absence from Member C Thomas be accepted

.CARRIED

4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI

RESOLUTION MKCB26-1.2

Moved: Member W Moko

Seconded: Deputy Chairperson A Waterhouse

In accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the following item be considered as a late item of open business.

- 9.5 Maketū Community Board – Grant Applications – February 2026

CARRIED

5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA

Nil

6 TRANSFER OF PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI NGĀ TAKE MUNA

Nil

7 PUBLIC FORUM – WĀHANGA TŪMATANUI

7.1 COUNCILLOR LAURA RAE – VARIOUS TOPICS

Councillor Laura Rae was in attendance to discuss various topics.

Bus Shelter

- Councillor Rae suggested that the Board consider funding a bus shelter for the bottom bus stop (Bus 6).
- She expressed the hope that the Board would look to have this installed before winter.

Bledisloe Park Road Slip

- A slip had occurred on Bledisloe Park Following event of 21 – 22 January 2026.
- She advised that during Cyclone Gabrielle there had been a slip on the same road and it had taken two years for it to be cleared, and she hoped this slip would be addressed more promptly.
- Councillor Rae encouraged the Board to advocate for the Bledisloe Park Road slip to be remedied as soon as possible.
- She also suggested that Board members encourage Te Arawa Lakes Trust to investigate establishing an alternative entry and exit to the village, expressing concern that in time Little Waihi could become isolated if action was not taken.
- Councillor Rae noted there was an existing 4x4 track; however, from her understanding the terrain was rough and likely unsuitable for most residents to use.

Wharekahu Urupā

- A compost bin was installed late 2025. However, there had since been issues with vandalism.
 - She encouraged the Board to advocate for a working bee at the Urupā, noting concerns regarding littering and the presence of pest weed trees on the grounds.
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7.2 MAUREEN WATERHOUSE - MAKETŪ ANZAC DAWN COMMITTEE GRANT APPLICATION

Ms Waterhouse was in attendance on behalf of the Maketū ANZAC Dawn Committee to speak to their Community Board Grant application.

- Ms Waterhouse spoke to the Maketū ANZAC Dawn Committee (the Committee) Community Board Grant application and outlined the event details.
- She noted that the event was popular in the community.
- Ms Waterhouse had submitted applications to Te Arawa Fisheries, Maketū Community Development and Projects, Maketū Markets, local businesses and community groups, but had not received any responses at the time of the hui.
- She raised that the Committee did not received any funding support from the RSA.
- She noted that the Board had contributed partial funding toward the event in previous years.
- Ms Waterhouse advised that the increase in costs was largely due to rising food prices.

The Interim CEO advised that by November 2026, Governance staff would proactively contact local ANZAC Committees to coordinate funding requirements earlier, with the aim of creating a smoother process.

7.3 BRETT WATERHOUSE - VARIOUS ISSUES

Mr Waterhouse was in attendance to discuss various topics.

Kotukutuku Gully

- Two large slips had occurred in the area, which he believed were caused by line-controlled stormwater discharging into the gully.
- A 5–8 metre section of stormwater pipe was reportedly left hanging off the cliff face. Mr Waterhouse advised that Council had been notified of the issue but, in his view, no action had been taken to address it.
- He expressed concern for the safety of school children travelling along the road by school bus.
- Mr Waterhouse was of the view that Council was not meeting its obligations under the Health and Safety at Work Act 2015, as he believed the risks of slips were known but not addressed.

Wastewater Plant

- Mr Waterhouse also spoke about concerns relating to the Maketū Wastewater Treatment Plant.
- He advised that he had witnessed a skip bin leaving the plant site spilling what he believed to be wastewater solids.

- He stated that he had been advised by a contractor that pipes at the plant had not been installed at a sufficient depth and had since become damaged, which he believed had resulted in the plant being non-compliant.
- He expressed concern that Maketū residents were not receiving a fair level of service.
- Mr Waterhouse requested transparency regarding the plant's compliance status and the reasons for any non-compliance.

7.4 TANIA REWI – VARIOUS TOPICS

Tania Rewi was in attendance to discuss various topics.

Community Funding Requests

Ms Rewi spoke regarding funding support for St Peters Catholic Church, noting the following:

- The Church was 138 Years old and had been built from native wood. Some exterior areas were beginning to rot.
- She enquired whether the Board would consider providing a Community Board grant to assist with the required repairs.
- Mr Rewi had contacted Heritage New Zealand, who advised they could offer guidance and support but were unable to provide funding.
- The proposed works had been quoted at \$30,000; however, costs could increase if further issues were identified during the repair process.
- Ms Rewi confirmed that no external funding applications had been submitted at the time of the hui.

The Governance Advisor advised that, if the request met the Community Board Grant criteria, Ms Rewi would be provided with an application form. The request would also be discussed with Council's Community and Strategic Relationships team to identify other potential funding opportunities, either within Council or externally, and that this information would be provided to Ms Rewi.

Maketū Community Centre

Ms Rewi spoke in her capacity as Custodian of the Maketū Community Centre, noting the following:

- She had written to the Chairperson regarding operational issues at the Community Centre.
- She queried why a request to have the roof fully repaired or replaced had been rejected, noting that while patch repairs had been carried out, she believed the entire roof needed replacement.

The Board noted that Ms Rewi's report had been referred to Council's Property Team for consideration.

7.5 MARIE CAMPBELL - CURB AND CHANNELLING ON WILLIAMS CRESCENT

Ms Campbell was in attendance to discuss the kerb and channelling on Williams Crescent.

- Ms Campbell raised concerns about the lack of kerb and channelling on Williams Crescent.
- She noted that historically there had been discussions about Council carrying out works to install kerb and channelling, but no action had been taken.
- Ms Campbell expressed concern that the situation was becoming increasingly dangerous, with cars parked in the wrong places and tour buses frequently using the road.
- She warned that, if no action was taken, there would be a risk of a head-on collision due to the road being poorly defined.
- Ms Campbell believed that installing kerb and channelling would also help mitigate flooding during heavy rainfall.

8 MINUTES FOR CONFIRMATION - TE WHAKATAU I NGĀ MENETI**8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 5 NOVEMBER 2025**

RESOLUTION MKCB26-1.3

Moved: Cr S Beech

Seconded: Deputy Chairperson A Waterhouse

1. That the Minutes of the Maketu Community Board Meeting held on 5 November 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS - NGĀ PŪRONGO**9.1 MAKETŪ COMMUNITY BOARD - CHAIRPERSON'S REPORT - FEBRUARY 2026**

The Board considered a report dated 24 February 2026 from the Chairperson, who provided a brief summary of the report.

It was noted that staff could raise Service Requests (SRs) on behalf of the Board when required, and that the Governance Advisor would provide the Board with the SR numbers for all requests raised as a result of the Chairperson's report.

RESOLUTION MKCB26-1.4

Moved: Chairperson S Elliot

Seconded: Member W Moko

That the Chairperson's report dated 24 February 2026 titled 'Maketū Community Board – Chairperson's Report – February 2026' be received.

CARRIED

9.2 MAKETŪ COMMUNITY BOARD – COUNCILLORS REPORT – FEBRUARY 2026

The Board considered a report dated 12 February 2026 from Councillor Beech. The report was taken as read.

RESOLUTION MKCB26-1.5

Moved: Cr S Beech

Seconded: Chairperson S Elliot

1. That Councillor Beech's report dated 24 February 2026 titled "Maketū Community Board – Councillor's Report – February 2026" be received.

CARRIED

9.3 MAKETŪ COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – FEBRUARY 2026

The Board considered a report from the Governance Advisor dated 24 February 2026, who report took the report as read. Further discussion was had on the below items.

RESOLUTION MKCB26-1.6

Moved: Deputy Chairperson A Waterhouse

Seconded: Chairperson S Elliot

1. That the Governance Advisor's report dated 24 February 2026 titled 'Maketū Community Board – Projects and Operations Report – February 2026' be received.

CARRIED

9.3.1 BOOK SHARING SHELTER

The Board queried whether the remaining funds for the Book Sharing Shelter had been released, noting that the project had come in under budget.

The Governance Advisor advised that this would be followed up with the Finance Team.

9.3.2 OTUMAKORO STREAM CULVERT UPGRADE PROJECT NAME

Members queried why the name of the 'Spencer Avenue Culvert Upgrade Project' had been changed to the 'Otumakoro Stream Culvert Upgrade Project', noting that the project had been ongoing for a long time and had always been known as the 'Spencer Avenue Culvert Upgrade Project'.

Members requested that the project name be permanently reverted to 'Spencer Avenue Culvert Upgrade Project' to avoid any future confusion.

9.3.3 MURAL ON INFORMATION CENTRE

The Board noted that the project had diverged from the original concept.

It was suggested that the Board follow up with the local artist to gain clarity on the project's current status.

9.3.4 SERVICE REQUESTS

Members noted the high number of Service Requests that had been logged regarding grinder pumps and queried whether there were significant ongoing issues with the pumps that needed to be addressed.

The Governance Advisor advised that they would follow up with the Waters Team and report back to the Board with the relevant information.

It was noted that, generally across the district, there had been a significant spike in Service Requests related to flooding and slips while Council was operating under a local state of emergency.

9.4 MAKETŪ COMMUNITY BOARD – FINANCIAL REPORT – DECEMBER 2025

The Board considered a report from the Finance Partner dated 24 February 2026. The report was taken as read.

RESOLUTION MKCB26-1.7

Moved: Cr S Beech

Seconded: Member W Moko

That the Finance Partner's report dated 24 February 2026 titled 'Maketū Community Board – Financial Report – December 2025' be received.

CARRIED

9.4.1 SPENCER AVENUE (OTUMAKORO STREAM) CULVERT UPGRADE

The Board requested an update on the costs of the Spencer Avenue Culvert Upgrade Project.

Staff noted that the cost estimates had changed and advised that further information would be provided in the Board's next agenda on 21 April 2026.

9.4.2 COMMUNITY BOARD FINANCIAL BUDGET

The Community Board's financial budgets for the 2026/27 financial year would be set through the Annual Plan 2026/27, which was scheduled to be adopted by Council at the end of June 2026.

It was advised that staff would attend the Board's upcoming workshop to discuss the Annual Plan 2026/27 in more detail.

9.4.3 TOWN CENTRE DEVELOPMENT FUND

It was noted that the Town Centre Development Fund was not part of the Community Board's budget. While the Board could make recommendations on how the fund was spent, the final decision sat with Council.

The previous Community Board had endorsed using the fund for the restoration of the Te Arawa Monument.

Staff advised that they would seek direction from the Board regarding the future use of the Town Centre Development Fund.

9.5 MAKETŪ COMMUNITY BOARD – GRANT APPLICATIONS – FEBRUARY 2026

The Board considered a report from the Governance Advisor dated 24 February 2026. The report was taken as read.

The Board noted concerns about the amount requested within the original applications and agreed to partially fund the event.

RESOLUTION MKCB26-1.8

Moved: Deputy Chairperson A Waterhouse
Seconded: Chairperson S Elliot

That the Governance Advisor's report dated 24 February 2026 titled 'Maketū Community Board – Grant Applications – February 2026' be received.

CARRIED

RESOLUTION MKCB26-1.9

Moved: Chairperson S Elliot
Seconded: Cr S Beech

That the Maketū Community Board **approves** the grant application from the Maketū ANZAC Dawn Committee for \$1,300, to contribute to the costs of the Maketū ANZAC Dawn Committee. This grant will be funded from the Maketū Community Board Grants Account, subject to all accountabilities being met.

CARRIED

10 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA

The Chairperson close the hui with a karakia.

The Meeting closed at 7.58pm

Confirmed as a true and correct record at the Maketū Community Board meeting held on 21 April 2026.

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Member S Elliot
CHAIRPERSON