

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
KATIKATI COMMUNITY BOARD NO. KKCB26-1  
HELD IN THE CENTRE - PĀTUKI MANAWA DIGITAL HUB, 21 MAIN ROAD, KATIKATI (BOYD  
ROOM) ON WEDNESDAY, 11 FEBRUARY 2026 AT 5.30PM**

**1 PRESENT – NGĀ MEMA KEI KONEI**

Chairperson J Sayer, Deputy Chairperson A Henry, Member J Clements, Member N Mayo, and Cr R Joyce.

**2 IN ATTENDANCE – I TAE AKE**

R Leahy (Senior Governance Advisor) and M Potton (Acting General Manager Corporate Services).

16 Members of the Public including:

Cr A Sole; and

Waihī Beach Community Board Member R Goudie

**3 APOLOGIES – NGĀ WHAKAPAHĀ**

Nil

**4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI**

Nil

**5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA**

Cr R Joyce declared an interest in Agenda Item 9.3, being 'Katikati Community Board – Grant Applications – February 2026'.

**6 TRANSFER OF PUBLIC EXCLUDED ITEMS – TE WHITINGA O TE AO MĀRAMA KI NGĀ TAKE MUNA**

Nil

## 7 PUBLIC FORUM – WĀHANGA TŪMATANUI

### 7.1 RUSSELL SQUIRE – HIGHFIELD'S POND

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Mr Squire was in attendance to discuss weeds and maintenance in Highfield's Pond. He noted the below points:

- Mr Squire clarified that the motorised miniature yacht club were happy to contribute to fundraising for the cost of maintaining the weeds, but would not be willing to cover the full costs.
- He was concerned about the time it was taking for Council to take action on this matter.
- Council had appointed a project manager to address the issue, he hoped that progress would be made on this.
- The idea of introducing grass carp into the pond was being considered. There was only one company in New Zealand that could legally transport the carp.
- There was a cost of \$2,000 per permit from the Department of Conservation and public notification may be required. The cost of the carp was unknown, there was a fee of approximately \$1,000 per year for maintaining the carp.
- Maintenance around the banks had improved, however, kikuyu grass remained an issue.

Tabled Item 1: Correspondence with Council regarding Highfield's Pond Maintenance.

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### 7.2 SHARON OLSEN-CARSON – VARIOUS ISSUES

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Mrs Olsen-Carson was in attendance to raise concerns about the container park and flooding on the bridge. She noted the below points:

- Mrs Olsen-Carson raised concerns about the container park on the entranceway to the township.

Board Members advised that the container park was a permitted activity as the site was zoned industrial. The concerns with noise and dust were actively being worked on with the owner and neighbours. It was noted that the owner was planning to plant trees to provide some screening for the site.

- Mrs Olsen-Carson queried whether there was a long term plan for the bridge in Katikati on State Highway 25.

Board Members acknowledged the issue of flooding and advised that NZTA Waka Kotahi owned the bridge.

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**7.3 JOHN BOTHWELL – KATIKATI YOUTH PARK UPDATE**

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Mr Bothwell was in attendance to provide an update on the Katikati Community-Led Development Steering Group's project to develop a youth park at Moore Park. He noted the below points:

- The group was making slow progress with Council on the project.
  - A deed of agreement had been signed off and a consultation programme with affected neighbours was being planned.
  - Mr Bothwell was concerned that Council had not met some of the objectives in their agreed timetable.
  - It was noted that the group had been given approval to use the site adjacent to the skatepark for this amenity.
  - The final proposal and design was meant to be signed off by Council by 31 December 2025, however, this had not occurred.
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**7.4 KEITH HAY – ROADSIDE MOWING**

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Mr Hay, Chairperson of the Katikati-Waihi Beach Residents and Ratepayers Association was in attendance to raise concerns about the reduction in roadside mowing. He noted the below points:

- Mr Kay noted that Mayor J Denyer had said a key reason for the reduction in mowing frequency was due to NZTA Waka Kotahi reducing funding that Councils receive for local road maintenance including vegetation control, which created a funding shortfall.
  - Mr Kay was concerned that there was no mention of a funding cut from NZTA Waka Kotahi in the agenda or minutes from the Council meeting where the funding was discussed. He also noted that advice given to Councillors stated that there were problems with supervision and governance in the previous mowing contract.
  - He was of the view that Council was responsible for some part in the reduction in mowing levels and the reduction of funding from NZTA Waka Kotahi was not solely to blame.
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**7.5 GORDON GOODMAN – LINDEMANN ROAD RESERVES**

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Mr Goodman was in attendance to discuss issues with reserves on Lindemann Road. He noted the below points:

- The area below the viewpoint used to be mowed periodically. However, it was now a mess and there were safety concerns with a barb wire fence which was a hazard.
  - The viewpoint used to be an attraction for local families and tourists.
  - Mr Goodman claimed that the area had not been mowed in the last eight months and was now a fire hazard. He had contacted Council about this matter. The road had been mowed on 28 January 2026, however, the contractor did not mow the area below the viewpoint.
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- Council had now installed two solar powered CCTV cameras at the site, which he felt was excessive. He felt the money should have been spent on mowing, fixing the fence and removing graffiti from the area.
- Mr Goodman requested that the Community Board advocate to Council in relation to this issue.

Tabled Item 2 – Correspondence with Council regarding the Lindemann Viewpoint mowing.

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## **7.6 JACQUI KNIGHT - VARIOUS ITEMS**

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Ms Knight was in attendance to provide an update to the Board on various matters of interest. She noted the below points:

- There had been a number of slips at Waitekohekohe Recreational Park which would need to be remedied. The 'jumpers alley' would be closed until next summer.
  - The Katikati Trails Development Group had surveyed Thompsons Track and were looking at where more passive activities could go in the area.
  - In February 2025, she was approached by the Reserves and Facilities Team to fundraise for equipment for the dog park. The money was raised and the MenzShed built some pieces. They had been waiting since October 2025 for Council to install the equipment and had been receiving negative feedback from funders about the equipment not being installed.
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## **7.7 VAL BAKER - PHILIP WALTER DRIVE**

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Ms Baker was in attendance to discuss a historic error with the name road name Philip Walter Drive. She noted the below points:

- An error had been made when the road was named some 40 years ago.
- She noted that the road was originally spelt 'Philip Walter Drive', due to an error in the letter written to the Tauranga County Council at the time. She requested that the road name be changed and spelt correctly as 'Phillip Walter Drive'.
- The road was named after her uncle (Phillip Walter) who passed away in an accident in Katikati in 1942.
- She had provided historic information to Council about the name and requested it been changed, however, this was refused.
- Ms Baker requested support from the Community Board on this matter.

Tabled Item 3 – Val Baker's speaking notes and historic information on Philip Walter Drive

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## 8 MINUTES FOR CONFIRMATION – TE WHAKATAU I NGĀ MENETI

### 8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 5 NOVEMBER 2025

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#### RESOLUTION KKCB26-1.1

Moved: Deputy Chairperson A Henry

Seconded: Cr R Joyce

1. That the Minutes of the Katikati Community Board Meeting held on 5 November 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

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**CARRIED**

## 9 REPORTS – NGĀ PŪRONGO

### 9.1 KATIKATI COMMUNITY BOARD CHAIRPERSON'S REPORT – FEBRUARY 2026

The Board considered a report from the Chairperson dated 11 February 2026. The Chairperson provided a brief overview of the report and the below points were noted:

- The Highfields Drive slip lane on State Highway 25 improved the safety of the road for drivers.
  - The Board requested a regular update on the wastewater pipeline in the Projects and Operations report.
  - A workshop was being held on the Spatial Plan for Katikati.
  - It was noted that work was still ongoing with the Community Board Accord and role and delegations.
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#### RESOLUTION KKCB26-1.2

Moved: Chairperson J Sayer

Seconded: Deputy Chairperson A Henry

1. That the Chairperson's report dated 11 February 2026 titled 'Katikati Community Board Chairperson's Report – February 2026' be received.
2. That the Katikati Community Board requests to meet with council staff and NZTA Waka Kotahi to discuss possible traffic calming measures for the town centre.

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**CARRIED**

**9.2 KATIKATI COMMUNITY BOARD COUNCILLOR'S REPORT – FEBRUARY 2026**

The Board considered a report from Councillor Joyce dated 11 February 2026, who provided a brief overview of his report. The below points were noted:

- There were four houses that had been yellow stickered in the Katikati Community Board area.
- A public meeting 'pathways to recovery' was being held on 19 February 2026 to address matters relating to the severe weather event.

**RESOLUTION KKCB26-1.3**

Moved: Cr R Joyce

Seconded: Chairperson J Sayer

That Councillor Joyce's report dated 11 February 2026 titled 'Katikati Community Board Councillor's Report – February 2026' be received.

**CARRIED**

**9.3 KATIKATI COMMUNITY BOARD – GRANT APPLICATIONS – FEBRUARY 2026**

The Board considered a report from the Senior Governance Advisor dated 11 February 2026. The below points were noted in relation to the grant application:

- The applicants had applied for \$2,641.11 towards line marking paint for the playing fields. The Board supported partially funding the grant application.

**RESOLUTION KKCB26-1.4**

Moved: Chairperson J Sayer

Seconded: Member N Mayo

1. That the Senior Governance Advisor's report dated 11 February 2026 titled 'Katikati Community Board – Grant Applications – February 2026' be received.
2. That the Katikati Community Board approves the grant application from the Katikati Football Club for \$1,300 (plus GST, if any) to contribute towards line marking paint for playing fields at Moore Park. This grant will be funded from the Katikati Community Board Grants Account, subject to all accountabilities being met.

Cr R Joyce abstained from voting.

**CARRIED**

#### 9.4 KATIKATI COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - FEBRUARY 2026

The Board considered a report from the Senior Governance Advisor dated 11 February 2025. The below points were noted:

- The Board requested the date period for when the service request data was collected to be included in future reports.
- The Community Board was interested in funding a bus shelter for Tuapiro Marae. It was noted that the Board would reach out to the marae to find out if the road was ready yet.
- It was noted that options for outdoor furniture for Market Square would be brought to the next workshop.

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#### RESOLUTION KKCB26-1.5

Moved: Member N Mayo

Seconded: Member J Clements

That the Senior Governance Advisor's report dated 11 February 2026 titled 'Katikati Community Board - Projects and Operations Report - February 2026' be received.'

**CARRIED**

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#### 9.5 KATIKATI COMMUNITY BOARD - FINANCIAL REPORT - DECEMBER 2025

The Board considered a report from the Finance Partner dated 11 February 2026. The below points were noted:

- It was noted that if the Board wanted to fund furniture for Market Square then they should not resolve the remaining funds back into the budget.
- The Chairperson would follow up about the outstanding invoices for the Katikati Sports and Recreation Centre. The Board was concerned that this resolution dated back two trienniums and was still outstanding.

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#### RESOLUTION KKCB26-1.6

Moved: Deputy Chairperson A Henry

Seconded: Cr R Joyce

1. That the Finance Partner's report dated 11 February 2026, titled 'Katikati Community Board - Financial Report - December 2025', be received.
  2. That the Katikati Community Board approve for the remaining committed funds from the below resolutions to be released back into the Town Centre Development Fund, Roading Account and Reserves:
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Meeting Date	Project	Account	Spent	Remaining Committed
1 Feb 2025 (KKC25-1.3)	Progress a concept plan for the area of Moore Park that relates to the netball courts and a Youth Hub - \$500 from the Katikati Community Board Reserve Account.	Reserves	(255)	(245)
23 July 2025 (KKC25-4.4)	Approve funding of up to \$2,500 towards costs related to a new granite plinth and stainless-steel plaque commemorating the 150 <sup>th</sup> anniversary of the arrival of Ulster Irish in Katikati.	Reserves	(1,541)	(960)

**CARRIED**

**10 INFORMATION FOR RECEIPT - KÖRERO TE WHIWHIA**

**The Meeting closed at 7.40pm**

**Confirmed as a true and correct record at the Katikati Community Board meeting held on 1 April 2026.**

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 Member James Sayer  
**CHAIRPERSON**