

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
INAUGURAL WAIHĪ BEACH COMMUNITY BOARD NO. WBCB25-IN
HELD IN THE COUNCIL CHAMBER, 1484 CAMERON ROAD, TAURANGA
ON WEDNESDAY, 5 NOVEMBER 2025 AT 2.22PM**

1 PRESENT – NGĀ MEMA KEI KONEI

Member W Stevenson, Member G Kelly, Member R Goudie, Member H Guptill and Cr A Sole

2 IN ATTENDANCE – I TAE AKE

M Taris (Interim Chief Executive Officer), R Garrett (Governance Manager), A Curtis (General Manager Regulatory Services), B Singh (General Manager Infrastructure Services), M Potton (General Manager Corporate Services), E Watton (Acting General Manager Strategy and Community), C Nepia (Strategic Kaupapa Māori Manager), L Balvert (Communication Manager), P Osborne (Senior Governance Advisor), R Leahy (Senior Governance Advisor), E Logan (Governance Advisor) and J Duncan (Governance Coordinator)

MAYOR AND COUNCILLORS

Mayor J Denyer, Cr S Beech, Cr G Dally, Cr R Joyce, Cr D Dinsdale, Cr G Elvin and Cr L Rae.

COMMUNITY BOARDS

Ōmokoroa – Kaimai Community Board

C Dever, B Rakoia, M Marshall, T Tuhakaraina, T Akuhata and K Wisnesky

Maketu Community Board

S Elliot, A Waterhouse, C Thomas and W Moko

Te Puke – Eastern Community Board

D Snell, S Benning, K Summerhays, M Williams and M Singh Mann

Katikati Community Board

J Sayer, A Henry and N Mayo

OTHERS IN ATTENDANCE

Invited guests and whānau of Elected Members

Media

The Interim Chief Executive Officer assumed the Chair for the Inaugural meeting.

3 APOLOGIES – NGĀ WHAKAPAHĀ

Nil

4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI

Nil

5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA

Nil

6 PUBLIC EXCLUDED ITEMS – NGĀ TAKE TAPU

Nil

7 PUBLIC FORUM – WĀHANGA TŪMATANUI

Nil

8 REPORTS – NGĀ PŪRONGO

8.1 DECLARATIONS BY WAIHĪ BEACH COMMUNITY BOARD MEMBERS

The Board considered a report from the Governance Manager. The report was taken as read.

The Community Board made and attested their declarations together. Following this they each signed two copies of the declaration which was witnessed by the Interim Chief Executive Officer.

8.2 LEGISLATIVE ADVICE FOR INCOMING ELECTED MEMBERS

The Board considered a report from the Governance Manager. The report was taken as read, noting that an overview of the legislative advice had been provided to all Elected Members during the inaugural Council meeting earlier in the day.

RESOLUTION WBCB25-IN.1

Moved: Member G Kelly
Seconded: Member H Guptill

1. That the Governance Manager's report dated 5 November 2025 titled 'Legislative advice for incoming Elected Members' be received.
2. That Waihi Beach Community Board Members note the requirements to disclose and update any personal or financial interests that may conflict with their role as an Elected Member.

CARRIED

8.3 ELECTION OF CHAIRPERSON FOR THE WAIHI BEACH COMMUNITY BOARD

The Board considered a report from the Governance Manager. The report was taken as read.

RESOLUTION WBCB25-IN.2

Moved: Member R Goudie

Seconded: Cr A Sole

1. That the Governance Manager's report dated 5 November 2025 titled 'Election of Chairperson for the Waihi Beach Community Board' be received.

CARRIED

RESOLUTION WBCB25-IN.3

Moved: Member G Kelly

Seconded: Member H Guptill

2. That in accordance with Clause 25(4), Schedule 7 of the LGA 2002, the Waihi Beach Community Board adopts **System B** for the election of the Chairperson.

CARRIED

The Interim Chief Executive called for nominations for the Chairperson. Due to only one nomination being received, for Member Wayne Stevenson, the following resolution was put and carried.

RESOLUTION WBCB25-IN.4

Moved: Member G Kelly

Seconded: Member H Guptill

3. That the Waihi Beach Community Board elects Wayne Stevenson as the Chairperson of the Waihi Beach Community Board.

CARRIED

8.4 ELECTION OF DEPUTY CHAIRPERSON OF THE WAIHĪ BEACH COMMUNITY BOARD

The Board considered a report from the Governance Manager. The report was taken as read.

RESOLUTION WBCB25-IN.5

Moved: Chairperson W Stevenson

Seconded: Member H Guptill

1. That the Governance Manager's dated 5 November 2025 titled 'Election of the Deputy Chairperson of the Waihi Beach Community Board' be received.

CARRIED

RESOLUTION WBCB25-IN.6

Moved: Member H Guptill

Seconded: Member G Kelly

2. That in accordance with Clause 25(4), Schedule 7 of the LGA 2002 the Waihi Beach Community Board adopts **System B** for the election of the Deputy Chairperson.

CARRIED

The Interim Chief Executive called for nominations for the Deputy Chairperson. Due to only one nomination being received, for Member Gail Kelly, the following resolution was put and carried.

RESOLUTION WBCB25-IN.7

Moved: Member H Guptill

Seconded: Member R Goudie

3. That the Waihi Beach Community Board elects Gail Kelly as the Deputy Chairperson of the Waihi Beach Community Board.

CARRIED

8.5 DATE OF THE FIRST BUSINESS MEETING OF THE WAIHĪ BEACH COMMUNITY BOARD 2025–2028 TRIENNIUM

The Board considered a report from the Governance Manager. The report was taken as read, noting that there would be a comprehensive workshop for the Board prior to Christmas 2025.

RESOLUTION WBCB25-IN.8

Moved: Chairperson W Stevenson

Seconded: Member H Guptill

1. That the Governance Manager's report dated 5 November 2025 titled 'Date of the First Business Meeting of the Waihi Beach Community Board 2025–2028 Triennium' be received.
2. That pursuant to Clause 21(5)(d), Schedule 7 of the Local Government Act 2002, the first business meeting of the Waihi Beach Community Board will be held on Monday 23 February 2026 at the Waihi Beach Library and Service Centre commencing at 5.30pm.

CARRIED

9 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA

Nil

The Meeting closed at 2.28pm.

Confirmed as a true and correct record at the Waihi Beach Community Board meeting held on 23 February 2026.

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Wayne Stevenson
CHAIRPERSON