

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
INAUGURAL TE PUKE – EASTERN COMMUNITY BOARD MEETING NO. TECB25-IN
HELD IN THE COUNCIL CHAMBER, 1484 CAMERON ROAD, TAURANGA
ON WEDNESDAY, 5 NOVEMBER 2025 AT 2.14PM**

1 PRESENT – NGĀ MEMA KEI KONEI

Member D Snell, Member S Benning, Member K Summerhays, Member M Singh Mann, Member M Williams, Cr L Rae and Cr G Dally

2 IN ATTENDANCE – I TAE AKE

M Taris (Interim Chief Executive Officer), R Garrett (Governance Manager), A Curtis (General Manager Regulatory Services), B Singh (General Manager Infrastructure Services), M Potton (General Manager Corporate Services), E Watton (Acting General Manager Strategy and Community), C Nepia (Strategic Kaupapa Māori Manager), L Balvert (Communication Manager), P Osborne (Senior Governance Advisor), R Leahy (Senior Governance Advisor), E Logan (Governance Advisor) and J Duncan (Governance Coordinator)

MAYOR AND COUNCILLORS

Mayor J Denyer, Cr S Beech, Cr R Joyce, Cr D Dinsdale, Cr G Elvin and Cr A Sole.

COMMUNITY BOARDS

Ōmokoroa – Kaimai Community Board

C Dever, B Rakoia, M Marshall, T Tuhakaraina, T Akuhata and K Wisnesky

Maketu Community Board

S Elliot, A Waterhouse, C Thomas and W Moko

Katikati Community Board

J Sayer, A Henry and N Mayo

Waihī Beach Community Board

W Stevenson, G Kelly, H Guptill and R Goudie

OTHERS IN ATTENDANCE

Invited guests and whānau of Elected Members

Media

The Interim Chief Executive Officer assumed the Chair for the Inaugural meeting.

3 APOLOGIES – NGĀ WHAKAPAHĀ

Nil

4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI

Nil

5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA

Nil

6 PUBLIC EXCLUDED ITEMS – NGĀ TAKE TAPU

Nil

7 PUBLIC FORUM – WĀHANGA TŪMATANUI

Nil

8 REPORTS – NGĀ PŪRONGO

8.1 DECLARATIONS BY TE PUKE – EASTERN COMMUNITY BOARD MEMBERS

The Board considered a report from the Governance Manager. The report was taken as read.

The Community Board made and attested their declarations together. Following this they each signed two copies of the declaration which was witnessed by the Interim Chief Executive Officer.

8.2 LEGISLATIVE ADVICE FOR INCOMING ELECTED MEMBERS

The Board considered a report from the Governance Manager. The report was taken as read, noting that an overview of the legislative advice had been provided to all Elected Members during the inaugural Council meeting earlier in the day.

RESOLUTION TECB25-IN.1

Moved: Member K Summerhays

Seconded: Member D Snell

1. That the Governance Manager's report dated 5 November 2025 titled 'Legislative advice for incoming Elected Members' be received.
2. That Te Puke-Eastern Community Board Members note the requirements to disclose and update any personal or financial interests that may conflict with their role as an Elected Member.

CARRIED

8.3 ELECTION OF CHAIRPERSON FOR THE TE PUKE – EASTERN COMMUNITY BOARD

The Board considered a report from the Governance Manager. The report was taken as read.

RESOLUTION TECB25-IN.2

Moved: Cr L Rae
Seconded: Member D Snell

1. That the Governance Manager's report dated 5 November 2025 titled 'Election of Chairperson for the Te Puke – Eastern Community Board' be received.

CARRIED

RESOLUTION TECB25-IN.3

Moved: Member K Summerhays
Seconded: Member D Snell

2. That in accordance with Clause 25(4), Schedule 7 of the LGA 2002, the Te Puke – Eastern Community Board adopts **System B** for the election of the Chairperson.

CARRIED

The Interim Chief Executive called for nominations for the Chairperson. Due to only one nomination being received, for Member Dale Snell, the following resolution was put and carried.

RESOLUTION TECB25-IN.4

Moved: Member K Summerhays
Seconded: Member S Benning

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3. That the Te Puke – Eastern Community Board elects Dale Snell as the Chairperson of the Te Puke – Eastern Community Board.

CARRIED

8.4 ELECTION OF DEPUTY CHAIRPERSON OF THE TE PUKE – EASTERN COMMUNITY BOARD

The Board considered a report from the Governance Manager. The report was taken as read.

RESOLUTION TECB25-IN.5

Moved: Chairperson D Snell
Seconded: Member M Singh Mann

1. That the Governance Manager's report dated 5 November 2025 titled 'Election of the Deputy Chairperson of the Te Puke – Eastern Community Board' be received.

CARRIED

RESOLUTION TECB25-IN.6

Moved: Member M Singh Mann
Seconded: Member K Summerhays

2. That in accordance with Clause 25(4), Schedule 7 of the LGA 2002 the Te Puke – Eastern Community Board adopts **System B** for the election of the Deputy Chairperson.

CARRIED

The Interim Chief Executive called for nominations for the Deputy Chairperson. Due to only one nomination being received, for Member Sally Benning, the following resolution was put and carried.

RESOLUTION TECB25-IN.7

Moved: Member M Singh Mann
Seconded: Member K Summerhays

3. That the Te Puke – Eastern Community Board elects Sally Benning as the Deputy Chairperson of the Te Puke – Eastern Community Board.

CARRIED

8.5 DATE OF THE FIRST BUSINESS MEETING OF THE TE PUKE – EASTERN COMMUNITY BOARD 2025–2028 TRIENNIUM

The Board considered a report from the Governance Manager. The report was taken as read, noting that there would be a comprehensive workshop for the Board prior to Christmas 2025.

RESOLUTION TECB25-IN.8

Moved: Member M Singh Mann

Seconded: Chairperson D Snell

1. That the Governance Manager's report dated 5 November 2025 titled 'Date of the First Business Meeting of the Te Puke – Eastern Community Board 2025–2028 Triennium' be received.
2. That pursuant to Clause 21(5)(d), Schedule 7 of the Local Government Act 2002, the first business meeting of the Te Puke – Eastern Community Board will be held on Thursday 12 February 2026 at the Te Puke Library and Service Centre commencing at 6.30pm.

CARRIED

9 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA

Nil

The Meeting closed at 2.21pm.

Confirmed as a true and correct record at the Te Puke – Eastern Community Board meeting held on 12 February 2026.

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Dale Snell
CHAIRPERSON