

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
INAUGURAL MAKETU COMMUNITY BOARD NO. MKCB25-IN
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON WEDNESDAY, 5 NOVEMBER 2025 AT 1.57PM**

1 PRESENT – NGĀ MEMA KEI KONEI

Member S Elliot, Member A Waterhouse, Member C Thomas, Member W Moko and Cr S Beech

2 IN ATTENDANCE – I TAE AKE

M Taris (Interim Chief Executive Officer), R Garrett (Governance Manager), A Curtis (General Manager Regulatory Services), B Singh (General Manager Infrastructure Services), M Potton (General Manager Corporate Services), E Watton (Acting General Manager Strategy and Community), C Nepia (Strategic Kaupapa Māori Manager), L Balvert (Communication Manager), P Osborne (Senior Governance Advisor), R Leahy (Senior Governance Advisor), E Logan (Governance Advisor) and J Duncan (Governance Coordinator)

MAYOR AND COUNCILLORS

Mayor J Denyer, Cr G Dally, Cr D Dinsdale, Cr G Elvin, Cr R Joyce, Cr L Rae and Cr A Sole.

COMMUNITY BOARDS

Ōmokoroa – Kaimai Community Board

C Dever, B Rakoia, M Marshall, T Tuhakaraina, T Akuhata and K Wisnesky

Katikati Community Board

J Sayer, A Henry and N Mayo

Maketu Community Board

S Elliot, A Waterhouse, C Thomas and W Moko

Te Puke – Eastern Community Board

D Snell, S Benning, K Summerhays, M Williams and M Singh Mann

Waihī Beach Community Board

W Stevenson, G Kelly, H Guphill and R Goudie

OTHERS IN ATTENDANCE

Invited guests and whānau of Elected Members
Media

The Interim Chief Executive Officer assumed the Chair for the Inaugural meeting.

3 APOLOGIES – NGĀ WHAKAPAHA

Nil

4 CONSIDERATION OF LATE ITEMS – NGĀ TAKE TŌMURI

Nil

5 DECLARATIONS OF INTEREST – NGĀ TUKITUKINGA

Nil

6 PUBLIC EXCLUDED ITEMS – NGĀ TAKE TAPU

Nil

7 PUBLIC FORUM – WĀHANGA TŪMATANUI

Nil

8 REPORTS – NGĀ PŪRONGO

8.1 DECLARATIONS BY MAKETU COMMUNITY BOARD MEMBERS

The Board considered a report from the Governance Manager. The report was taken as read.

The Community Board made and attested their declarations together. Following this they each signed two copies of the declaration which was witnessed by the Interim Chief Executive Officer.

8.2 LEGISLATIVE ADVICE FOR INCOMING ELECTED MEMBERS

The Board considered a report from the Governance Manager. The report was taken as read, noting that an overview of the legislative advice had been provided to all Elected Members during the inaugural Council meeting earlier in the day.

RESOLUTION MKCB25-IN.1

Moved: Member S Elliot

Seconded: Member A Waterhouse

1. That the Governance Manager's report dated 5 November 2025 titled 'Legislative advice for incoming Elected Members' be received.
2. That Maketu Community Board Members note the requirements to disclose and update any personal or financial interests that may conflict with their role as an Elected Member.

CARRIED

8.3 ELECTION OF CHAIRPERSON FOR THE MAKETU COMMUNITY BOARD

The Board considered a report from the Governance Manager. The report was taken as read.

RESOLUTION MKCB25-IN.2

Moved: Member S Elliot

Seconded: Cr S Beech

1. That the Governance Manager's report dated 5 November 2025 titled 'Election of Chairperson for the Maketu Community Board' be received.

CARRIED

RESOLUTION MKCB25-IN.3

Moved: Member W Moko

Seconded: Member C Thomas

2. That in accordance with Clause 25(4), Schedule 7 of the LGA 2002, the Maketu Community Board adopts **System B** for the election of the Chairperson.

CARRIED

The Interim Chief Executive called for nominations for the Chairperson. Due to both Member Sue Elliot and Member Aleisha Waterhouse being nominated, it was put to a vote. The following resolution was put and declared carried on show of hands.

RESOLUTION MKCB25-IN.4

Moved: Cr S Beech
Seconded: Member W Moko

3. That the Maketu Community Board elects Sue Elliot as the Chairperson of the Maketu Community Board.

CARRIED

8.4 ELECTION OF DEPUTY CHAIRPERSON OF THE MAKETU COMMUNITY BOARD

The Board considered a report from the Governance Manager. The report was taken as read.

RESOLUTION MKCB25-IN.5

Moved: Member A Waterhouse
Seconded: Member S Elliot

1. That the Governance Manager's report dated 5 November 2025 titled 'Election of the Deputy Chairperson of the Maketu Community Board' be received.

CARRIED

RESOLUTION MKCB25-IN.6

Moved: Member A Waterhouse
Seconded: Member S Elliot

2. That in accordance with Clause 25(4), Schedule 7 of the LGA 2002 the Maketu Community Board adopts **System B** for the election of the Deputy Chairperson.

CARRIED

The Interim Chief Executive called for nominations for the Deputy Chairperson. Due to only one nomination being received, for Member Aleisha Waterhouse, the following resolution was put and carried.

RESOLUTION MKCB25-IN.7

Moved: Member C Thomas
Seconded: Member W Moko

3. That the Maketu Community Board elects Aleisha Waterhouse as the Deputy Chairperson of the Maketu Community Board.
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CARRIED

8.5 DATE OF THE FIRST BUSINESS MEETING OF THE MAKETU COMMUNITY BOARD 2025-2028 TRIENNIUM

The Board considered a report from the Governance Manager. The report was taken as read, noting that there would be a comprehensive workshop for the Board prior to Christmas 2025.

RESOLUTION MKCB25-IN.8

Moved: Chairperson S Elliot

Seconded: Deputy Chairperson A Waterhouse

1. That the Governance Manager's report dated 5 November 2025 titled 'Date of the First Business Meeting of the Maketu Community Board 2025-2028 Triennium' be received.
2. That pursuant to Clause 21(5)(d), Schedule 7 of the Local Government Act 2002, the first business meeting of the Maketu Community Board will be held on Tuesday 24 February 2026 at the Maketu Community Centre commencing at 6.30pm.

CARRIED

9 INFORMATION FOR RECEIPT – KŌRERO TE WHIWHIA

Nil

The Meeting closed at 2.05pm.

Confirmed as a true and correct record at the Maketu Community Board meeting held on 24 February 2026.

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Sue Elliot
CHAIRPERSON