

Mā tō tātou takiwā  
**For our District**

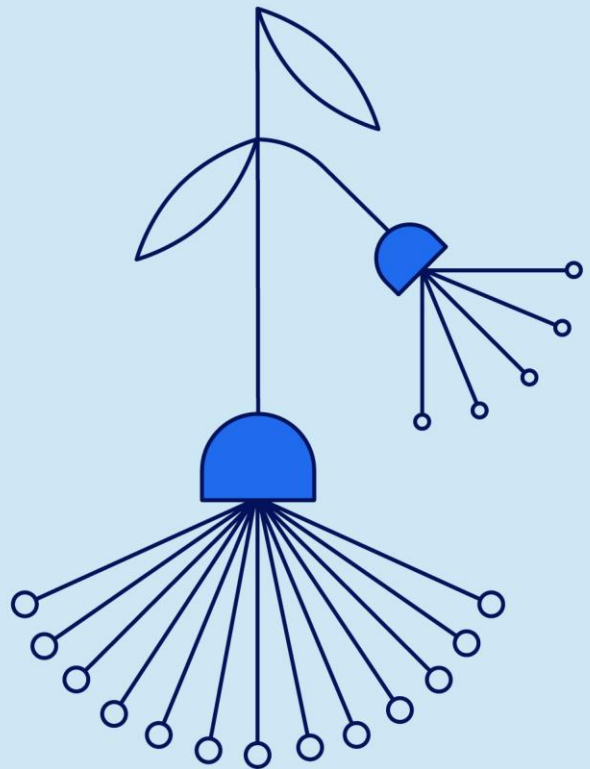
## **Waihī Beach Community Board**

Poari ā Hapori o Waihī Beach

WBC25-4

Monday, 4 August 2025, 5.30pm

Te Ara Mātauranga (Waihī Beach Library and Community Hub),  
106 Beach Road, Waihī Beach  
(Kotahi and Kaitiaki rooms)



# Waihi Beach Community Board

## Membership:

<b>Chairperson</b>	Dani Simpson
<b>Deputy Chairperson</b>	Heather Marie Guptill
<b>Members</b>	Ross Goudie Wayne Stevenson Cr Anne Henry Cr Allan Sole
<b>Quorum</b>	3
<b>Frequency</b>	Eight weekly / Workshops as required

## Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

## Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Waihi Beach Community Board Meeting will be held in the Te Ara Mātauranga (Waihi Beach Library and Community Hub), 106 Beach Road, Waihi Beach (Kotahi and Kaitiaki rooms) on: Monday, 4 August 2025 at 5.30pm

## Order Of Business

<b>1</b>	<b>Present .....</b>	<b>4</b>
<b>2</b>	<b>In Attendance.....</b>	<b>4</b>
<b>3</b>	<b>Apologies .....</b>	<b>4</b>
<b>4</b>	<b>Consideration of Late Items.....</b>	<b>4</b>
<b>5</b>	<b>Declarations of Interest.....</b>	<b>4</b>
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**1 PRESENT****2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

**6 PUBLIC EXCLUDED ITEMS****7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

## **8 PRESENTATIONS**

### **8.1 PRESENTATION – WAIHĪ BEACH SKATEPARK UPDATE**

**File Number:** A6878636

**Author:** Rosa Leahy, Senior Governance Advisor

**Authoriser:** Robyn Garrett, Governance Manager

#### **EXECUTIVE SUMMARY**

Representatives from the Skatepark Committee will be in attendance to provide an update on the Waihi Beach Skatepark upgrade project.

## 9 MINUTES FOR CONFIRMATION

### 9.1 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 9 JUNE 2025

**File Number:** A6872088

**Author:** Rosa Leahy, Senior Governance Advisor

**Authoriser:** Robyn Garrett, Governance Manager

#### RECOMMENDATION

1. That the Minutes of the Waihi Beach Community Board Meeting held on 9 June 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

#### ATTACHMENTS

1. Minutes of the Waihi Beach Community Board Meeting held on 9 June 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
WAIHĪ BEACH COMMUNITY BOARD MEETING NO. WBC25-3  
HELD IN THE WAIHĪ BEACH COMMUNITY CENTRE, 106 BEACH ROAD, WAIHĪ BEACH  
ON MONDAY, 9 JUNE 2025 AT 5.30PM**

**1 PRESENT**

Chairperson D Simpson, Deputy H Guptill, Member R Goudie, Member W Stevenson, Cr A Henry and Cr A Sole

**2 IN ATTENDANCE**

A Henderson (General Manager Corporate Services) and R Leahy (Senior Governance Advisor)

14 members of the public including:

Mayor J Denyer

Katikati Community Board Chairperson J Clements

**3 APOLOGIES**

Nil

**4 CONSIDERATION OF LATE ITEMS**

Nil

**5 DECLARATIONS OF INTEREST**

Chairperson D Simpson, Deputy Chairperson H Guptill, Member W Stevenson and Cr A Sole declared an interest in agenda item 9.3.

**6 PUBLIC EXCLUDED ITEMS**

Nil

**7 PUBLIC FORUM**

**7.1 DENIS HENDERSON – ATHENREE ACTION GROUP GRANT FUNDING APPLICATION**

Mr Henderson was in attendance on behalf of Athenree Action Group to discuss their Community Board grant funding application. He noted the below points:

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- The Athenree Action Group had assisted with the set up of the Athenree Food and Produce Exchange approximately seven years ago. The food exchange was damaged and now required some work to be undertaken to fix it.
- The funds would be used to buy materials to fix the Food and Produce Exchange.
- The purpose of the Food and Produce Exchange was to reduce food waste and share produce with the community.

Mr Henderson responded to pātai as below:

- The group were confident that the structure would last another 10 years. Furthermore, they already had anti-graffiti paint to use, if required.
- 

## **7.2 SUE TOWLER – COMMUNITY RESPONSE TEAM GRANT FUNDING APPLICATION**

Sue Towler was in attendance on behalf of the Waihi Beach Community Response Team to discuss their grant funding application. She noted the below points:

- The Community Response Team had limited supplies in the event of a civil defence emergency. They were looking for funding to increase their supply of non-perishable grocery items and first aid equipment.
- They had spoken with St John's on what they would need for a first aid kit in the event that the roads were closed and ambulance services were unable to access Waihi Beach.
- The Community Response Team were working on raising funds for lock up units for their supplies.

Ms Towler responded to pātai as below:

- St John's had suggested that an EpiPen be included in their first aid kit.
  - The amount requested would cover everything the group needed initially.
  - The Community Response Team were looking at getting supplies for Athenree and Bowentown so they could be completely self-sufficient.
  - They needed to be prepared to cope with the influx of visitors during the busy periods.
- 

## **7.3 BRIAN CONNERY – FOOTPATH ON SEAFORTH ROAD**

Brian Connery, a resident of Waihi Beach, was in attendance to discuss issues with the footpaths on Seaforth Road. He noted the below points:

- The crossfalls on the footpath on Seaforth Road between Tuna Avenue and Three-Mile Creek were uneven and not suitable for people with impaired mobility or mobility scooter users. Mr Connery had raised the matter as a service request with Council.
-



- Mr Connery requested support from the Community Board to encourage Council to build a footpath on the other side of Seaforth Road that was completely flat.
  - Mr Connery was concerned that some of the crossroads were over 30 degrees, which was dangerous and difficult to manoeuvre.
- 

#### **7.4 KEITH HAY – RESOURCE CONSENT HEARING**

Mr Hay was in attendance on behalf of the Katikati-Waihi Beach Residents and Ratepayers Association, to discuss the upcoming Resource Consent Hearing on the proposed rock revetment wall at Waihi Beach. He noted the below points:

- Mr Hay had requested a copy of the agreement between the applicants and Council, which was refused under Local Government Official Information and Meetings Act 1987.
  - As the Resource Consent Hearing related to a local issue that affected ratepayers, Mr Hay felt that the new library at Waihi Beach would be a more appropriate venue to hold the hearing as it would assist the submitters to attend in person.
- 

#### **7.5 WADE NORTON – ROCK CLIMBING ROUTES**

Mr Norton, was in attendance to provide an update to the Board on his proposal to develop rock climbing routes in Waihi Beach. He noted the below points:

- A group of climbers had made a proposal document for Council staff to consider. The group had started looking into funding and would hold some fundraising events.

Mr Norton responded to pātai as below:

- The group were looking at establishing approximately 50 climbing routes across an area of 500–600 metres, this would create space between routes and minimise the visual impact.
  - The proposed climbing area was the closest outdoor climbing area for climbers living in the Tauranga area.
  - The group had support from the Aotearoa Climbing Access Trust, who had provided advice regarding the health and safety aspects of the proposal.
  - The location of the proposed climbing sites were cliff faces between Cave Bay around to the Bowentown Campground.
  - Mr Norton would consider starting a local climbing club, there were currently around 5–6 climbers locally.
-

**7.6 ANTHONY THOMPSON – VARIOUS ISSUES**

Mr Thompson was in attendance to discuss various issues. He noted the below points:

- Mr Thompson believed the beach access outside Flat White Café was causing erosion. He felt that it should be replaced with a more suitable structure in line with what Coast Care had installed elsewhere along the beach.
  - The new bus stop outside the school should have a bus shelter so that people did not get wet in the rain.
  - There were no public phones operating at Waihi Beach, which Mr Thompson felt was a health and safety issue that should be addressed.
- 

**7.7 JIM COWERN – BEACH ACCESSWAY**

Mr Cowern, a resident of Waihi Beach, was in attendance to discuss the beach accessway by the Flat White Café. He noted the below points:

- Coast Care would need to look at installing a beach access that had a different angle to the existing entrance.
  - The accessways had to be customised to accommodate for different areas of the beach.
  - The beach accessway that had been installed outside the Surf Club had been successful in preventing erosion to the dunes.
- 

**7.8 MIKE HICKEY – VARIOUS ISSUES**

Mr Hickey, a resident of Waihi Beach, was in attendance to discuss matters relating to property developments on Wilson Road. He noted the below points:

- There were two vacant sections opposite the pharmacy on Wilson Road that had yet to be developed.
- Mr Hickey queried what the parking arrangements would be for the apartment/retail complex development at 58 Wilson Road (The Reef).

The Board advised that they had no authority regarding property development in Waihi Beach. The Board had been made aware that provision for parking had been provided for in The Reef development, furthermore, the vacant sections would be developed once the landowner had found a buyer for the property.

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## 8 MINUTES FOR CONFIRMATION

### 8.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 7 APRIL 2025

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#### RESOLUTION WBC25-3.1

Moved: Cr A Sole

Seconded: Deputy H Guptill

1. That the Minutes of the Waihi Beach Community Board Meeting held on 7 April 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

**CARRIED**

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## 9 REPORTS

### 9.1 WAIHI BEACH COMMUNITY BOARD – WORKSHOP NOTES – 12 MAY 2025

The notes from the Waihi Beach Community Board workshop from 12 May 2025 were considered and no further discussion was held.

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### 9.2 WAIHI BEACH SEASONAL COMPLIANCE MONITORING REPORT 2024-2025

The Board considered a report from the Compliance and Monitoring Manager dated 9 June 2025. The report was taken as read, with further discussion as below:

- It was noted that due to funding, the Summer Ambassador Programme would not be continuing for the 2025/26 summer.
  - The Board requested that the Compliance and Monitoring Manager attend the next Board workshop to discuss options regarding the Summer Ambassador Programme.
- 

#### RESOLUTION WBC25-3.2

Moved: Cr A Sole

Seconded: Member W Stevenson

1. That the Compliance and Monitoring Manager's report dated 9 June 2025 titled 'Waihi Beach Seasonal Compliance Monitoring Report 2024-25' be received.
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2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

**CARRIED**

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### 9.3 WAIHI BEACH COMMUNITY BOARD – GRANT APPLICATIONS – MAY 2025

The Board considered a report from the Senior Governance Advisor dated 9 June 2025. The report was taken as read, with further discussion as below:

- The Board had insufficient funds to fully cover both applications. It was suggested that the Board fully fund the Waihi Beach Community Response Group's application and any remaining funds go to the Athenree Action Group's application.
- 

### RESOLUTION WBC25-3.3

Moved: Member R Goudie

Seconded: Cr A Henry

1. That the Senior Governance Advisor's report dated 9 June 2025 titled 'Waihi Beach Community Board – Grant Applications – 9 June 2025' be received.
2. That the Waihi Beach Community Board **approves** the grant application from the Waihi Beach Community Response Group for \$3,034, towards purchasing supplies for an Emergency Hub Centre to be funded from the Waihi Beach Community Board Grants Account..

AND

3. That the Waihi Beach Community Board **approves** the grant application from the Athenree Action Group for \$1,356, towards purchasing materials to upgrade the Athenree Food and Produce Exchange to be funded from the Waihi Beach Community Board Grants Account.

Chairperson D Simpson, Deputy Chairperson H Guptill, Member W Stevenson and Cr A Sole abstained from voting.

**CARRIED**

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### 9.4 WAIHI BEACH COMMUNITY BOARD – CHAIRPERSON'S REPORT – JUNE 2025

The Board considered a report from the Chairperson dated 9 June 2025. The report was taken as read, with further discussion as below.

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- The review of the community plan was ongoing and the feedback received was mostly positive.
- The Board queried when the speed survey would be undertaken, noting that it would be more appropriate to have the speed survey during winter when there was more regular traffic volumes in the village.

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### RESOLUTION WBC25-3.4

Moved: Chairperson D Simpson

Seconded: Cr A Sole

1. That the Chairperson's report dated 9 June 2025 titled 'Waihi Beach Community Board – Chairperson's Report – June 2025' be received.
2. That the Waihi Beach Community Board approve up to \$1,000 from the Waihi Beach Community Board Reserves Account for a speed survey for the village on Wilson Road.

**CARRIED**

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### 9.5 WAIHI BEACH COMMUNITY BOARD – COUNCILLOR'S REPORT – JUNE 2025

The Board considered a report from Councillor Sole dated 9 June 2025. The report was taken as read, with further discussion as below.

- The issue of Canadian geese in the harbour had been raised in the Tauranga Moana Advisory Group and through feedback on the Waihi Beach Community Plan.
- Cr A Sole thanked Council staff for their work, particularly those who worked in the frontline services.
- A concern was raised about the placement of the Edinburgh Street-Wilson Road pedestrian bridge on the Structure Plan map.
- It was clarified that the Community Boards would receive their roading allocation for the next financial year. The Community Roading Allocation Policy would be reviewed in the next triennium.
- In previous years, the Community Board had committed \$12,000 towards a path through Te Mata Reserve, however, this project had not progressed.
- Work on the Water Services Delivery Plan was ongoing, the plan would be presented to Council for adoption on 5 August and submitted to the Department of Internal Affairs by 3 September 2025.

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### RESOLUTION WBC25-3.5

Moved: Chairperson D Simpson

Seconded: Deputy H Guptill

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1. That Councillor Sole's report dated 9 June 2025 titled 'Waihi Beach Community Board – Councillor's Report – June 2025' be received.

**CARRIED**

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## **9.6 WAIHI BEACH COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – JUNE 2025**

The Board considered a report from the General Manager Infrastructure Services dated 9 June 2025. The report was taken as read.

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### **RESOLUTION WBC25-3.6**

Moved: Chairperson D Simpson

Seconded: Cr A Sole

That the General Manager Infrastructure Services' report dated 9 June 2025 titled 'Waihi Beach Community Board – Projects and Operations Report – June 2025' be received.

**CARRIED**

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## **9.7 WAIHI BEACH COMMUNITY BOARD – FINANCIAL REPORT – APRIL 2025**

The Board considered a report from the Finance Business Partner Lead. The report was taken as read, with further discussion as below.

- In light of the feedback received through the community plan review regarding connectivity in the town centre, it was suggested that the allocation for the Broadlands Block Shared Path project be released back into the budget. The Board felt that the project should be considered through a broader review of the connectivity in the village and surrounds.
  - The resolution to allocate funds for consultant advice for the Entranceway Signs projects was to come from the Reserves Account, however, it was showing as a Roading Account expense. It was noted that this would need to be journalled across to the Board's Reserves Account.
- 

### **RESOLUTION WBC25-3.7**

Moved: Chairperson D Simpson

Seconded: Member R Goudie

1. That the Finance Business Partner Lead's report dated 9 June 2025 titled 'Waihi Beach Community Board – Financial Report – April 2025', be received.
-

2. That the Waihi Beach Community Board approve for the remaining funds from the below resolutions, to be released back into the Reserve Account:

Resolution	Description	Remaining \$
WB22-2.5	Fund up to \$23,045.75 (incl. GST) for costs relating to the purchase and installation of water refill stations in Waihi Beach. (Note: \$6,357 paid as at 30 June 2023)	(16,689)
WB22-3.10	Funding up to \$12,000 for additions to the Broadlands Block Shared path project, from the Waihi Beach Community Board Reserve Account	(12,000)

**CARRIED**

## 9.8 2025 TRIENNIAL ELECTIONS – UPDATE AND PROTOCOLS

The Board considered a report from the Senior Governance Advisor dated 9 June 2025. The report was taken as read.

### RESOLUTION WBC25-3.8

Moved: Cr A Sole

Seconded: Chairperson D Simpson

1. That the Senior Governance Advisor's report dated 9 June 2025 titled '2025 Triennial Elections – Update and Protocols' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy, as the report is process-based and for elected members' information.

**CARRIED**

## 10 INFORMATION FOR RECEIPT

**The Meeting closed at 7.24pm.**

**Confirmed as a true and correct record at the Waihi Beach Community Board meeting held on 4 August 2025.**

.....  
Chairperson D Simpson

**CHAIRPERSON**

## 10      **REPORTS**

### 10.1      **WAIHĪ BEACH COMMUNITY BOARD – WORKSHOP NOTES – 7 JULY 2025**

**File Number:**        A6872092

**Author:**             Rosa Leahy, Senior Governance Advisor

**Authoriser:**        Robyn Garrett, Governance Manager

#### **EXECUTIVE SUMMARY**

The notes from the Waihi Beach Community Board workshop on 7 July 2025 have been attached for information.

#### **ATTACHMENTS**

1.      **Waihi Beach Community Board – Workshop Notes – 7 July 2025**  



**WAIHI BEACH COMMUNITY BOARD WORKSHOP**

<b>DATE:</b>	Monday, 7 July 2025 at 9am
<b>HELD:</b>	Waihi Beach Library
<b>TOPICS:</b>	<ol style="list-style-type: none"><li>1. MenzShed Update</li><li>2. Waihi Beach Skatepark Update</li><li>3. Roothing Projects</li><li>4. Waihi Beach Summer Ambassadors Programme</li></ol>
<b>FORUM MEMBERS PRESENT:</b>	Chairperson D Simpson, Deputy Chairperson H Guptill, Member R Goudie, Member W Stevenson, Councillor A Henry and Councillor A Sole
<b>OTHERS</b>	Councillor R Joyce
<b>STAFF IN ATTENDANCE:</b>	D Elvin (Compliance and Monitoring Manager), S Dunstan (Project Engineer Transportation) and R Leahy (Senior Governance Advisor)
<b>EXTERNALS</b>	C Pilkington (MenzShed), P Coombes (Skatepark Committee) and Skatepark Committee Members

**MenzShed Update**

Chris Pilkington was in attendance to provide an update on the MenzShed's capacity in relation to Community Board projects.

- Mr Pilkington provided an overview of the projects that the MenzShed had undertaken across Waihi Beach.
- It was noted that members of the MenzShed were willing to undertake SHE pre-qualification to enable them carry out council work.
- The MenzShed offered both metal and wood work.

RELEVANT ACTIONS	RESPONSIBLE
The Waihi Beach Community Board would include notes on the work that the MenzShed can undertake in their handover notes for the next Waihi Beach Community Board.	Chairperson    Waihi    Beach Community Board

### Waihi Beach Skatepark Project

Pippa Coombes and other members of the Waihi Beach Skatepark Committee were in attendance to provide an update to the Board on the Skatepark project.

- The current skatepark was outdated and needed an upgrade.
- An updated design for the project had been produced as the previous design was unachievable due to cost. The new design would cost approximately \$1.5 million.
- One of the key features of the design was to be wheelchair friendly. It was noted that the wheelchair community would travel to Waihi Beach to access the skatepark.
- The Skatepark Committee had approached TECT about funding. They had been advised that TECT may fund around \$275,000, however, they would require a commitment of \$275,000 from Council. Lotteries may also provide some funding for the project.
- It was noted that due to the boundaries for funding, the group had limited external funding options aside from individual sponsorship.
- It was noted that Geotech works had already been done for the project.
- The Committee would also look to install barbeques and seating to make it a family friendly environment.
- The Community Board discussed different options to explore, which could enable the Board to contribute to the skatepark project.
- The Community Board discussed potentially providing a letter of support for the Skatepark project.

### Roading Projects

#### Waihi Beach Entranceway Signs

- The Project Engineer clarified that building consent would not be required, however, resource consent would be required for both sign locations.
- The Project Engineer advised that additional funding would be required for the resource consent.

- It was anticipated that the resource consent process would take approximately 8 weeks.
- The Project Engineer was still working towards a deadline of October 2025 to have the project completed.
- It was noted that written approval from the Athenree Homestead would likely be required for the resource consent.

#### Lighting at Wilson Carpark

- The original plan for the 5 lights had enough lux for the whole carpark area, reducing the number of lights would reduce the amount of light.
- The Board suggested that if lights were installed then they would be positioned so additional lights could be added on.

#### Seaforth Road Footpath Extension

- The road rehabilitation project on Seaforth Road (Pio Shores roundabout to Anzac Bay) had presented an opportunity to potentially install a footpath on the south side of Seaforth Road.
- There was general support for a pedestrian crossing near the marae, however, it was felt that a footpath extension was not required.
- The Board requested an update from staff who were leading the project.
- It was noted that costings for a pedestrian crossing would be required for the Board to consider.

#### Bowentown Boulevard – Footpath Extension

- A member of the public had requested a footpath extension at Bowentown Boulevard as cyclists were currently using the berm. Board Members felt that a footpath extension in this area would be a practical solution for cyclists in the area.
- Some Members felt that the whole area between the driveway and proposed footpath extension should be concreted. Staff would investigate this option.

#### Seaforth Hanlen Avenue Lighting Improvement

- A member of the public had requested additional streetlights on Seaforth and Hanlen Avenue to improve visibility.
- The Board queried what the level of service was for lighting in the area.
- The Board queried the issue of street trees in the area and whether this was contributing to the lighting issue.

Seaforth Road Footpath

- Members of the public had raised the issue of the angles of the crossroads on the footpath on Seaforth Road from Tuna Avenue to 3-Mile Creek. It had been suggested that a new footpath be installed on the ocean side of the Seaforth Road. A new footpath would improve the accessibility in the area.
- The Board requested that a new footpath on the eastern side of Seaforth Road be investigated.

Athenree Reserve

- The Board requested that the previous work for projects at Athenree Reserve be raised with the Transportation Team for the next Board to consider.

DIRECTION	RESPONSIBLE
A report on the Waihi Beach Community Board roading projects to be included in the next agenda for consideration by the Board	Project Engineer Transportation

RELEVANT ACTIONS	RESPONSIBLE
An update on the Seaforth Road Rehabilitation project to be provided to the Board.	Senior Project Engineer Transportation
Level of service for street lighting and issue of street trees at Hanlen Avenue to be investigated.	Project Engineer Transportation.
A footpath extension on the eastern side of Seaforth Road between 3-Mile creek and Tuna Avenue be investigated.	Project Engineer Transportation

**Summer Ambassadors**Summer Ambassadors

- Board members felt that the summer ambassadors programme was a good initiative for the summer months in Waihi Beach.
- Council did not have sufficient funding to fund the summer ambassador's programme, however, the Compliance and Monitoring Manager noted that if funding was available, then the programme would have likely continued as it provided a valuable service to the community.
- Board Members felt that if the summer ambassador programme were to progress then a local person should be hired, if appropriate.

**DIRECTION**

A report for the Waihi Beach Community Board to consider funding the Summer Ambassadors Programme for Waihi Beach to be included in the next agenda.

**RESPONSIBLE**

Compliance and Monitoring Manager

**Community Plan**

The Waihi Beach Community Board reviewed the feedback from the engagement sessions on the Community Plan and the draft changes to the plan.

Workshop ended at 12pm

**10.2 WAIHĪ BEACH COMMUNITY BOARD – CHAIRPERSON'S REPORT – AUGUST 2025****File Number: A6856291****Author: Dani Simpson, Community Board Chairperson****Authoriser: Robyn Garrett, Governance Manager****RECOMMENDATION**

1. That the Chairperson's report dated 4 August 2025 titled 'Waihi Beach Community Board Report – Chairperson's Report – August 2025' be received.

As I write my final report as Chair of the Waihi Beach Community Board, I am filled with both pride and gratitude for what we have achieved, especially in recent months, as we have brought several long-standing projects to fruition that will make a lasting difference in our community. It has truly been a privilege to serve such a vibrant community.

Over the past three years, the Board has worked to advance the interests and wellbeing of Waihi Beach and its surrounds. Some of the highlights from this triennium include:

- Expanding the Wilson Road parking area to better accommodate vehicles during the busy summer months.
- Completion and extension of the Two Mile Creek rock revetment, providing vital protection for additional properties upstream.
- Installation of a pedestrian refuge near the kura on Beach Road and a new bus bay for Waihi Beach School, improving safety for our tamariki and whānau.
- Opening of our new library, Te Ara Mātauranga, a wonderful asset and hub for learning and connection.
- Construction of a pedestrian and cycle bridge from Wilson Road to Edinburgh Street, greatly enhancing connectivity throughout the village centre and northern Waihi Beach.
- Advocacy for the Athenree Walkway, Ahi Pātiki, with ongoing efforts toward resource consent and funding to bring this beautiful concept to life.

We have also recently completed a comprehensive review and update of our Community Plan. Originally developed in 2018 and reviewed in 2022, this plan reflects wide community consultation and captures the current needs and aspirations of Waihi Beach. We hope the next Board will find it an invaluable guide, as it is truly a mandate from our community. Indeed, it was through this process that the idea for the Athenree Crossing first emerged back in 2018.

Of course, there is always more to do. Our tamariki (and tamariki at heart!) have been advocating for a skatepark upgrade since 2018. We hope to see Council support this

project, which would benefit both residents and visitors, much like the proposed mountain bike park and additional walk and cycleways. These amenities would attract valued visitors to our beautiful part of the district.

We have also recently written to the Bay of Plenty Regional Council Chair and CEO, expressing concern about the ongoing degradation of Tauranga Moana due to increasing flocks of Canada geese and black swans (see **Attachment 1**). Additionally, many of our community's paths remain inaccessible for less able members, and several roads are in urgent need of repair and rehabilitation.

Finally, I would like to extend my heartfelt thanks to our governance team for their unwavering support and professionalism. Their guidance, attention to detail, and commitment to good process have been invaluable to the Board's work and to the community we serve.

As Waihi Beach continues to grow and evolve, so too do our aspirations. Our community's energy, creativity, and commitment to making this a better place for everyone are truly inspiring. I am confident that, with continued collaboration and vision, Waihi Beach will rise to meet the challenges and opportunities ahead – enhancing our unique character while providing for the needs of both current and future generations.

## ATTACHMENTS

### 1. Correspondence regarding Black Swans and Canada Geese in Tauranga Moana





Sent: Tuesday, 22 July 2025 11:24 am

To: Dani Simpson <Dani.Simpson@westernbay.govt.nz>

Community Board - Waihi Beach <CommunityBoard-WaihiBeach@westernbay.govt.nz>

Subject: RE: Concern regarding Canada Geese and black swans in Tauranga Moana

You don't often get email from [REDACTED] [Learn why this is important](#)

Dear Dani

**Black swan and Canada geese on Tauranga Harbour**

Your email regarding several purported issues with the above species on Tauranga Harbour has been forwarded on to me to answer. The issues highlighted by community members include:

- Increased pollution and nutrient loading in waterways caused by bird droppings.
- Degradation of water quality, affecting recreational use and ecological health.
- Damage to aquatic vegetation and habitats, impacting native species and biodiversity.
- The need for coordinated management and mitigation strategies across agencies.

Firstly, the black swan is a [native species](#) (see appended data sheet) managed by Fish and Game as a game bird (they can be harvested subject to conditions imposed under the Wildlife Act and the Game Gazette notice).

As a native species they will have occupied the harbour in the pre-European epoch. They feed on the *Zostera sp.* (seagrass) that grows in many New Zealand's harbours. Black swan are part of the natural biodiversity. As the harbour is part of their natural habitat they defecate into the water and contiguous shore. The amount of nutrients the swan contributes relative to what is entering the harbour from anthropogenic sources is however totally insignificant (see Appendix). Secondly Regional council studies have identified that the major cause in the loss of seagrass is sedimentation (as it is with many/all of New Zealand harbours). If you get up in a plane and fly around the harbour you can see the large plumes of sediment coming down the rivers and smothering the seagrass beds. The best way to deal with this issue is to follow the example of what has occurred in the Whaingaroa (Raglan Harbour) where they have fenced and planted many of the rivers and streams in the catchment resulting in a revival of the seagrass beds (despite the presence of geese and swan).

Canada geese used to be a game bird until Federated Farmers lobbied the Government to move them to Schedule 5 of the Wildlife Act (the same legal status as a sparrow). Fish and Game warned the Government at the time that this would result in the population burgeoning out of control (for a whole lot of reasons that I won't get into here) which is exactly what has happened. However, unlike swan their diet includes more roughage (swan eat low fiber plants). In a West Coast harbour study pasture made up 75 – 93% of the Canada geese diet. Canada geese reside on the harbour during the day and disperse to surrounding farmland to feed at night. The consequence of this is that they are spending only a proportion of their time on the harbour so contribute less nutrients to the harbour than the swan. As a quick aside, many attempts to control Canada geese have exacerbated the situation and made matters worse. It is imperative that any attempts to control goose numbers are well informed as it is very easy to end up increasing the total population.

A study of swan by NIWA (see Appendix for more information) looked at the contribution of nutrients by swan. They concluded that considering that they graze on the aquatic plants (which uptake nutrients) they "may be merely recycling them. The evidence for large Lakes (Taupo, Ellesmere) is that the contribution [of nutrients] by swan is very small".

What is interesting is that the biomass of swan probably only makes up a small proportion of the birds that inhabit the harbour and immediate surrounds. For some reason residence become fixated on the swan when the contribution of fecal coliforms and nutrients of other species such as sparrows, starlings, gulls, oyster catchers, godwits etc. probably exceed swan yet never get a mention. Gulls have one of the highest fecal coliform loadings of any bird species.

Fish and Game recognize that as a consequence of the high sediment loadings on the harbour the swan are starting to have an impact on the seagrass. This issue has been compounded by the collapse of the macrophyte beds (aquatic plants) in the Waikato lakes due to sedimentation and nutrient loadings from surrounding farmland. Consequently, swan have in recent years, moved from the Waikato Lakes to surrounding harbours including Tauranga (swan have always moved between the Waikato, Bay of Plenty, and Rotorua lakes. As it is, they go elsewhere to breed so the population on Tauranga Harbour drops to about 400 birds late winter early spring). To reduce the swan population Fish and Game have introduced a very long season (four months) and an unlimited daily bag (hunters can shoot as many as they want). In addition, a summer special season has been Gazetted and swan hunts have been organized. A number of Tauranga harbour residence however, like seeing swan on the harbour and have in the past organized protests to interrupt the hunts. This has resulted in some hunters being reluctant to partake in these hunts.

I am happy to answer any further questions you may have and/or come and talk to your members.

Regards

Matthew

**Appendix**

**Black swan are a native species and harbours such as Tauranga are part of their natural habitat:** Fossil swan bones have been found throughout New Zealand (Williams 1981) including in pre-European Maori middens (for example see Prickett 1983). Originally these bones were classified by Forbes (an early paleontologist) as *Cygnus sumnerensis* (from bones found in a cave at Sumner) but were later re-measured and found to be exactly the same as the black swan and were renamed *Cygnus atratus* or the black swan (Worthy and Holdaway 2002). They were re-introduced by the Acclimatisation Society in 1863 (McDowall 1994) but were considered to have self-re-introduced about 1897 (Williams 1981, Marchant and Higgins 1991, Heather and Robertson 1996) along with a number of other species that turned up about the same time. Although movement from Australia seems remarkable, we have had ducks banded in NZ turn up in Adelaide Australia (against the prevailing wind) and New Caledonia.

**Swan do defecate in the harbour but relative to other sources their contribution to the nutrient load is insignificant:** The National Institute of Water and Atmospheric Research (NIWA) looked at the impact of swan nutrients on waterways (Sagar et al. 1995). They found that black swan poop about 52 grams per day. Fish and Game have been conducting aerial counts of black swan on Tauranga Harbour in January (when the population is at its highest), since 1991. The largest number recorded during this period was in 2014 when 6,458 were counted (McDougall 2016). This works out at 336kg/day or about 21kg/day during the winter months.

Let us put this into perspective. Of the 52 g of faecal dry weight produced per swan per day 0.07 g is dissolved inorganic Nitrogen (NH4-N) and 0.07 g is dissolved reactive phosphorus (DRP). This equates to a total of 118 kg of N (NH4-N) or P (DRP) per annum for all the swan over a year on Tauranga Harbour (based on 4600 swan, the average count over the last 10 years) I don't have figures for Tauranga Harbour but the Waiohewa, a geothermal stream, that flows into Lake Rotorua, discharges 40 – 50 kg NH4-N per day. Fish (1975) estimates almost 41 kg of PO4-P enters Lake Rotorua each day from Hamurana Spring alone. What's more it is not 118kg per year as the population is only high over the summer months. Most of the black swan move away from the harbour to breed (in the 21 years I have been conducting the aerial counts I have never seen cygnets on the main part of the harbour). The swan numbers by late April have decreased by about 30% of the summer count and by August the population has decreased approximately by 90%.

In the NIWA report Sagar et al. states "[The inputs from swan] need to be compared with the other [nutrient] inputs and consideration should be given to whether the birds are importing nutrients to the water body or merely recycling them. The evidence for large lakes [such as Taupo, Ellesmere] is that the contribution by swans is very small.

Faecal coliforms are bacteria that live in the gut and are excreted. Counts of these bacteria are used to assess the impact of faecal contamination of waterways. At their peak numbers (e.g. in 2014), swan excrete about 28,000x10<sup>6</sup> per day into Tauranga Harbour. Again using the Lake Rotorua example; at a flow of 2m<sup>3</sup>/sec the Ngongotaha stream (measured at the SH 5 bridge) would contribute 457,920 x10<sup>6</sup> per day (Deely and Donald 1995). In other words swan contributed at the highest count about 6% of what is flowing down the Ngongotaha or less than 1% in August. I imagine rivers like the Wairoa would be either on par with or exceed the faecal loadings of the Ngongotaha not to mention all the other waterways that flow into the harbour.

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Matthew McDougall  
Senior Fish & Game Officer  
New Zealand Fish & Game – Eastern Region



[www.fishandgame.org.nz](http://www.fishandgame.org.nz)



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**From:** Dani Simpson <[Dani.Simpson@westernbay.govt.nz](mailto:Dani.Simpson@westernbay.govt.nz)>

**Sent:** Thursday, 10 July 2025 5:00 pm

**To:** [Redacted]

**Cc:** Community Board - Waihi Beach <[CommunityBoard.WaihiBeach@westernbay.govt.nz](mailto:CommunityBoard.WaihiBeach@westernbay.govt.nz)>

**Subject:** Concern regarding Canada Geese and black swans in Tauranga Moana

Good afternoon Chair Doug and Ms McTavish,

The Waihi Beach Community Board wishes to formally convey the concerns raised by our community regarding the ongoing degradation and pollution of Tauranga Moana, which has been attributed in part to the presence and activities of Canada Geese and black swans.

During recent consultations on our community plan, a significant number of residents expressed concern about the adverse environmental impacts these bird populations are having on the health and sustainability of Tauranga Moana. This feedback was echoed during the Western Bay of Plenty District Council's consultation with the community on the Athenree Crossing Ahi Patiki project, where similar concerns were voiced.

The issues highlighted by community members include:

- Increased pollution and nutrient loading in waterways caused by bird droppings.
- Degradation of water quality, affecting recreational use and ecological health.
- Damage to aquatic vegetation and habitats, impacting native species and biodiversity.
- The need for coordinated management and mitigation strategies across agencies.

Given the widespread community concern and the multi-jurisdictional nature of this issue, the Board respectfully requests:

1. **Information on current actions:**  
Details of any current or planned actions being undertaken by the Bay of Plenty Regional Council, either independently or in collaboration with other agencies, to address the environmental impacts of Canada Geese and black swans in Tauranga Moana.
2. **Multi-agency approach:**  
Clarification on the roles and responsibilities of the various agencies involved, and how a coordinated, multi-agency approach is being implemented or considered to manage and mitigate these issues.
3. **Opportunities for community involvement:**  
Information on how the Waihi Beach community and other stakeholders can be involved in the development and implementation of solutions.

We look forward to your response and to working collaboratively to protect and restore the health of Tauranga Moana for current and future generations.

Yours sincerely,

Dani Simpson

For and on behalf of the Waihi Beach Community Board

Dani Simpson  
Waihi Beach Community Board Chair  
Ph 021 225 0012



For our  
people

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**10.3 WAIHI BEACH COMMUNITY BOARD – COUNCILLOR'S REPORT – AUGUST 2025****File Number:** A6872086**Author:** Anne Henry, Councillor**Authoriser:** Adele Henderson, General Manager Corporate Services**RECOMMENDATION**

1. That Councillor Henry's report dated 4 August 2025 titled 'Waihi Beach Community Board – Councillor's Report – August 2025' be received.

This will be the last Councillors report for this 2023- 2025 triennium. It will also be the last Councillor report I write, as I am standing down from the governance role I have held with Western Bay District Council for the past 6 years.

It has been a joy to work with and for my community. Even though I grew up in Katikati my summer playground was Waihi Beach. During time as your ward Local Councillor, I have met with lots of new people, some who are long standing residents and many community groups, I have driven up to new roads to view restoration work for protected lots. Many of these places I had never seen before, possibly that were not formed or because I had no reason to venture to unknown parts in my youth.

I have enjoyed working with both Katikati and Waihi Beach, though it now seems to be less community connecting and more, responding to and developing the means to deliver the myriads of new reforms and direction from successive Central government. Firstly "Three Waters" and now with a change of government "Local Water Done Well" all in last four plus years. It can be exhausting.

Thank you for showing confidence in me by voting me into Council as one of your three Katikati- Waihi Beach Ward Councillors for past two trienniums. I will miss being so involved with the Waihi Beach Community. I will still be working for my community and will remain an advocate for our Ward.

**New Representation for the next Local Election October 2025**

There are new representation arrangements for Western Bay of Plenty District Council for the Local Body Elections on 11 October this year. These changes have arisen from Council's representation review and the subsequent Council option to create representative coverage with district-wide community boards. The final proposal for the Representation Review was heard by Local Government Commission.

The proposal for the Katikati and Waihi Beach Community Boards was to combine the two boards into one Community Board area. Thanks to very passionate and persuasive presentations to the Commissioners, the panel recognised there was a case for retaining both the separate community boards to reflect the distinct communities of interest.

After considering Council's proposal, as well as the appeals, the Commission decision retained the five community boards but with extended areas – and subdivisions for the two largest boards – so that the whole district was covered.

**Two recommendations made by the Commission:**

The Commission recommended engagement and education with the community about the role and the purpose of community boards and what subdivisions within Community Boards mean for these communities. They also suggested Council empowers Community Boards through increased delegations and requested a report back to the Commission on how this will be achieved.

**Reduced number of Ward Councillors:**

The representation decision also reduces the total number of elected members, including the Mayor, from 12 to 10.

The number of Councillors for the Katikati–Waihi Beach General Ward has reduced from 3 to 2. Te Puke–Maketu General Ward and Kaimai General Ward have also reduced their councillor numbers from 4 to 3 each.

The new Waka Kai Uru Māori Ward has 1 councillor representing Māori interests across the entire district of Western Bay of Plenty Council.

This role, in my view, presents huge challenges that the other 8 Councillors will not face. This new role, with seven thousand plus people to represent, is a position that will require much support during the establishment stage from Council and the many hapū this position represents.

People living on Matakana and Rangiwaea Islands will vote for the Mayor and their Ward Councillor(s) but are not part of a Community Board area.

A binding Māori Ward referendum will also be held at the same time as the election – meaning everyone will get to vote on whether Māori Wards continue in future election cycles (from 2028 onwards).

Best wishes to the next elected members with the new Council representation model.

Click this [link](#) from Council's website which documents the process followed for the 2024 Representation Review.

**A Regional Deal opportunity for the Western Bay of Plenty Sub-region:**

For some time now the Central Government has been talking about City and Regional Deals to promote regional economic growth, delivering on local timely and resilient infrastructure and affordable quality housing across all parts of Aotearoa New Zealand.

City and Regional Deals are the current Government's initiative for establishing long-term agreements between Central and Local Government on regional projects that will endure successive governments. Through SmartGrowth, Tauranga City, Western Bay of Plenty District and Bay of Plenty Regional Councils, Tangata Whenua and Priority One have already worked and planned together over the last 25 plus years on many sub-

regional initiatives. This is something these Councils, Iwi and the Community Not-for-profit organisations have done well. They have developed good relationships as well as a shared and well documented understanding of our sub-regional needs. The western Bay of Plenty sub-region is one of the fastest growing areas in New Zealand.

Growth over a relatively short timeframe has put increased pressure on the sub-region's infrastructure and services, especially on transport and housing. The sub-region is under increasing financial strain as a result of the need to fund infrastructure.

The Regional Deal programme would unlock funding and resource opportunities to support councils to make improvements in their region, for example to roads, infrastructure, and the supply of quality housing.

The Western Bay of Plenty sub-region is now pleased to announce it has signed a Memorandum of Understanding (MOU) with central government to progress a Regional Deal for our sub-region of the Bay of Plenty.

More on the Regional Deal will be heard early next year.

#### **Dave Hume Pool:**

Demolition is well underway, with all concrete surfaces in the outdoor areas having been removed. Work has started on dismantling the plant room, and the ceilings in the changing rooms have been removed so insulation can be installed. Once the demolition work is finished, we'll start building the bulkhead in the pool.

Many thanks to the wonderful steering committee and staff of the Dave Hume Pool for hanging in there, and being involved with the upgrades and working things through to completion. We are hopeful that the improvements will be completed and ready for the new and now extended season that this well-used community facility will be able to deliver.

#### **Local Government – Voting for your Community Representation:**

Your community is where you live and play and should be of importance to those who reside in the Katikati-Waihi Beach Ward. The statistics over previous elections indicate that voter turnout is gradually falling. There are some impediments to voter numbers, such as the decline in postal services. There is a generous lead in time to cast your voting papers for this Local Government before the last day, 11 October ending at 12pm. Check out for more elections details on the link [here](#).

Enrol to vote: You must be on the parliamentary electoral roll to vote. Enrol or check and update your details [here](#).

#### **Election timeline**

**4 July 2025** – Candidate nominations open

**1 August 2025** – Candidate nominations close at noon

**9 – 22 September 2025** – Voting papers are sent out. Voting is open until 11 October 2025

**9 September – 11 October 2025** – voting period

**11 October 2025** – Voting closes at noon, with progress results available later that day

**14–17 October 2025** – Declaration of results

**10.4 WAIHĪ BEACH COMMUNITY PLAN – COMMUNITY BOARD ACTION PLAN 2025–2028****File Number:** A6863494**Author:** Jodie Rickard, Community and Strategic Relationships Manager**Authoriser:** Emily Watton, Strategic Policy and Planning Programme Director**EXECUTIVE SUMMARY**

1. The purpose of this report is to present the reviewed Waihi Beach Community Plan, and the proposed Community Board Action Plan for the next three years.

**RECOMMENDATION**

1. That the Community and Strategic Relationships Manager's report dated 4 August 2025 titled 'Waihi Beach Community Plan – Community Board Action Plan 2025–2028' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Waihi Beach Community Board receives the reviewed actions from the Waihi Beach Community Plan, and endorses the proposed actions for the next three years, as set out in the document attached as **Attachment One** to this report,
4. That the actions for the next three years set out in the document will form the key work programme for the Waihi Beach Community Board for the next three years.

**BACKGROUND**

2. The Waihi Beach Ward Community Plan was completed in early 2020. Development of the plan was jointly led by the Waihi Beach Community Board and a Connectors Group made up of people from the local community.
3. The plan was developed through public workshops, and with strong input from the Connectors Group and Community Board members who added their local knowledge, relationships, and insights. The Connectors Group analysed all the feedback received from the community and were actively involved in drafting the plan.
4. The Community Plan has a ten-year horizon, with four key objectives:
  - SOCIAL – Support and connected and safe community
  - ECONOMIC – Create a thriving and diverse economy
  - ENVIRONMENT – Promote a sustainable and nurtured environment
  - CULTURAL – Enable our strong cultural identity

5. For reference purposes the full Community Plan is attached as **Attachment 2** to this report.
6. In early 2025 the Waihi Beach Community Board decided to undertake a review of the Community Plan. The Board wanted to understand what had been delivered to date against the key actions in the plan, and what the Community Board could focus on over the next 3 years.
7. The Board led a series of workshops on the key objectives and actions in the Community Plan. The workshops covered what had been achieved to date and asked what people would like to see next. The Board shared their ideas for how the Community Board could support progress on key actions and sought feedback on that.
8. A draft document setting out possible key actions for the Community Board plus other ideas received from the community and 'future thinking' was put together.
9. The Community Board then held a community drop in day to get feedback on the draft document.
10. The final document including key actions for the Community Board for the next 3 years is included in this report as **Attachment One**. The purpose of this document is to inform the Community Board's work programme for the next 3 years.

### SIGNIFICANCE AND ENGAGEMENT

11. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
12. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
13. In terms of the Significance and Engagement Policy this decision is considered to be of low significance because engagement has taken place with the community and the report recommendations build on existing decisions of the Community Board.

**ENGAGEMENT, CONSULTATION AND COMMUNICATION**

<b>Interested/Affected Parties</b>	<b>Completed Engagement</b>		
Local organisations and interest groups	Three workshops held on the key objectives <ul style="list-style-type: none"> <li>Waihi Beach RSA on Tuesday April 8</li> <li>Bowentown Boat Club on Thursday April 10</li> <li>Athenree Homestead on Monday April 14.</li> </ul>		Completed
Tangata Whenua	Engagement with Otawhiwhi Marae spokesperson. Community Board will support hapū to lead on key actions they want to undertake.		
General Public	Community Drop In Day <ul style="list-style-type: none"> <li>Waihi Beach RSA on Sunday 29<sup>th</sup> July.</li> </ul>		

**ISSUES AND OPTIONS ASSESSMENT**

<b>Option A</b> The Community Board uses the Waihi Beach Community Plan and Actions to form its work programme for the next years.	
<b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b> <ul style="list-style-type: none"> <li><b>Economic</b></li> <li><b>Social</b></li> <li><b>Cultural</b></li> <li><b>Environmental</b></li> </ul>	<u>Advantages:</u> <ul style="list-style-type: none"> <li>Aligns community board priorities with community priorities that were identified through community engagement.</li> <li>Gives the community board actions and projects to focus on for the next 3 years.</li> <li>Helps to achieve the overall outcomes set out in the Community Plan.</li> </ul>
<b>Costs (including present and future costs, direct, indirect and contingent costs).</b>	There are no additional costs associated with this option.
<b>Option B</b> The Community Board does not use the Waihi Beach Community Plan and Actions to form its work programme for the next three years.	
<b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b> <ul style="list-style-type: none"> <li><b>Economic</b></li> <li><b>Social</b></li> <li><b>Cultural</b></li> <li><b>Environmental</b></li> </ul>	<u>Disadvantages:</u> <ul style="list-style-type: none"> <li>Makes it more difficult for the community board to align their actions with identified community priorities.</li> <li>Makes it more difficult for the community board to agree what projects to focus on.</li> </ul>



	<ul style="list-style-type: none"><li>Harder to demonstrate how the actions of the community board are supporting delivery of the overall outcomes in the Community Plans.</li></ul>
<b>Costs (including present and future costs, direct, indirect and contingent costs).</b>	There are no additional costs associated with this option.

### STATUTORY COMPLIANCE

14. The recommendations in this report are consistent with requirements of the Local Government Act 2002.

### FUNDING/BUDGET IMPLICATIONS

There are no specific funding or budget implications associated with this report.

When the Waihi Beach Community Board is making funding decision, they may choose to consider how the decision aligns to the Community Plan.

### ATTACHMENTS

1. **Reviewed Waihi Beach Community Plan and Actions** 



# Waihi Beach Community Plan

**- Community Board Action Plan 2025-2028**



## Objective: A thriving and diverse economy

Actions from existing plan	What's been achieved	CB Action for next 3 years	Why is this a priority?	Connected Ideas and things for the future	Other ideas / feedback we received
Update the town centre	Wilson Road carpark Walkway / bridge from Wilson Road to 38 Edinburgh St Walkway connections through Te Mata reserve to new library / community centre and school	<p>Using the budget we have available (around \$400,000), work with Council to complete a landscape / street scape plan for the town centre and implement it.</p> <p>The plan development would involve engagement with key stakeholders.</p>	<p>The town centre is looking untidy and unloved and needs a refresh.</p> <p>We think having a good plan and implementing that will add a lot of value to the main shopping area.</p> <p>Some ideas we've heard are:</p> <ul style="list-style-type: none"> <li>• The entrance to the carpark behind the Porch needs to be made safer for pedestrians, as there is no barrier or warning over the entrance</li> <li>• Traffic flow in the carpark also needs improving – could put in one-way signs.</li> <li>• The green space behind the Op Shop could be used for seating and</li> </ul>	<p>Q. Where is the shopping centre going to be in 10-20 years time?</p> <p><i>A: This is something to think about through a future focussed spatial plan.</i></p> <p>Q. How to support the health of the businesses? Upgrading the town centre is only one strategy</p> <p><i>A: Yes, this is important. Overall, we heard that Waihi Beach is a visitor town and requires the support of locals and residents who are the 'infrastructure' that supports visitors. Behind visitors, we need a strong town.</i></p>	<p>Bowentown Otawhiwhi Community Collective keen to be involved in this.</p> <p>Improve walkway through Te Mata (often flooded in low areas after heavy rain).</p> <p>Improve disability parks and provide sealed paths from these to shops.</p> <p>Need to look at connectivity between The Reef, medical centre and existing retail area in Wilson Road.</p> <p>Seal for carpark at 25 Wilson Road? Grass behind shops seldom mowed – create gardens?</p>

<b>Objective: A thriving and diverse economy</b>					
<b>Actions from existing plan</b>	<b>What's been achieved</b>	<b>CB Action for next 3 years</b>	<b>Why is this a priority?</b>	<b>Connected Ideas and things for the future</b>	<b>Other ideas / feedback we received</b>
			<p>resting (if the owner is OK with that)</p> <ul style="list-style-type: none"> <li>It would be great to beautify the area with art installations and lighting.</li> <li>Mass plantings in the village and streetlights updated would be great.</li> </ul> <p>These are all things that could be considered in the development of a landscape / streetscape plan – noting that costs will need to be carefully managed to meet the available budget.</p>	<p><i>We have looked at this in a separate action (see below).</i></p> <p>Comment: Review long-term growth plans for creating a resilient community with diverse buildings and successful commercial area. Push for rezoning of land to facilitate this.</p> <p><i>A: Yes, this is important. To be addressed through a future focussed spatial plan.</i></p>	Need to coordinate Spatial Plan with this Community Plan.
Produce a Destination Management Plan including	Initial study done "Local Tourism Opportunities." Some great new events and	We would like to provide some funding towards development of a	We're a key visitor destination. We want to keep growing our visitor economy while also protecting what makes us a great place –	What is our 'brand'? Stick to what we are really about and strengthen that – cultural, environmental, Hauora (wellbeing)	

<b>Objective: A thriving and diverse economy</b>					
<b>Actions from existing plan</b>	<b>What's been achieved</b>	<b>CB Action for next 3 years</b>	<b>Why is this a priority?</b>	<b>Connected Ideas and things for the future</b>	<b>Other ideas / feedback we received</b>
a Waihi Beach brand	collaborative projects have happened over the last 5 years (Flavours of Plenty, ECHO walking festival, Summer Kick Off, Matariki, The Green Room). Tourism BOP has some funding available (from 1 July 2025) to support development of a local destination management plan.	Destination Plan for Waihi Beach.  We would like to support existing organisations in this work (TBOP to lead with Waihi Beach events and promotions, Live Well Waihi Beach, with engagement with local industry and Otawhiwhi Marae).	our culture and our environment.  We need ways to attract more visitors outside of the peak summer season and we want to have	<p>Collaboration between E&amp;P and community board re website. The website is important as the digital gateway to the beach.</p> <p>Destination Mngt Plan is vital to long-term sustainability. Partner with TBoP to develop, use their expertise and our local knowledge.</p> <p>Sustainable inclusive destination plan is underway.</p> <p>WB website is a concern. Needs to be rebuilt as it is the digital gateway to the beach. Need to attract more people to visit here.</p> <p>Other opportunities to include in the Action Plan:</p>	

<b>Objective: A thriving and diverse economy</b>					
<b>Actions from existing plan</b>	<b>What's been achieved</b>	<b>CB Action for next 3 years</b>	<b>Why is this a priority?</b>	<b>Connected Ideas and things for the future</b>	<b>Other ideas / feedback we received</b>
				<p><b>Visitor Information Centre</b> – where and how managed? At the new library?</p> <p><b>Key events in winter</b> to get people to the beach. Ensure key events don't clash with date, provide information.</p> <p><b>Accessible travel</b> is a fast-growing industry – include this as a key focus in Destination management Action Plan.</p> <p><b>Mountain bike park</b> could be a key asset for visitor economy – support this to get off the ground.</p>	
Enhance Wilson Park to be the major events space for the community.	The park upgrades are currently being completed.	We don't think any further action is needed other than supporting and promoting the use of the park for events.	No further action.	<p>It is an open space that lends itself to all types of activity.</p> <p>Q: How to make it more affordable for individual community groups to set up and use the Park?</p>	



Objective: A thriving and diverse economy					
Actions from existing plan	What's been achieved	CB Action for next 3 years	Why is this a priority?	Connected Ideas and things for the future	Other ideas / feedback we received
				A: Key is to collaborate and leverage the resources we have at the Beach as much as possible. Groups like Waihi Beach Events and Promotions can support.	



## Objective: Support a connected and safe community

Actions from existing plan	What's been achieved	CB Action for next 3 years	Why is this a priority?	Connected Ideas and things for the future	Other ideas / feedback we received
Install cycleways / walkways at: <ul style="list-style-type: none"> <li>Island View to Athenree</li> <li>Waihi to Waihi Beach</li> <li>Within the existing urban area</li> </ul>	Athenree crossing resource consent is under way.  Waihi to Waihi Beach remains an aspiration but has not been progressed.  Several walkways developed in urban area in particular through Te Mata reserve.	Maintain support and advocacy for Ahi Pātiki – Athenree Crossing walkway as the number one priority.  Promote the use of the walkways by prioritising small funding grants to events that make use of the walkways / cycleways.	Desire to connect Waihi Beach to Athenree with a shared pathway has been a topic for several years within the Waihi Beach, Bowentown and Athenree communities. It is also a priority in the Bay of Plenty Regional Council Land Transport Plan.	Signage is important.  Support the mountain bike park – review facilities and parking.	Bowentown Otawhiwhi Community Collective keen to be involved in this.  Footpath/cycleway along at least one side of Shaw Road.  Keen for fishing jetty to be built into Athenree Crossing.
Reduce speed limits and install traffic calming measures	A traffic-calming raised island installed near the intersection of Edinburgh and Dillon Street, which is a risky corner with poor visibility.  Pedestrian island to safely cross Beach	Drivers often ignore the 40kph speed limit in the village. The board feels that 3 raised islands may help reduce the speed through the village, making it safer for pedestrians.  Develop a 'safer streets' plan, working closely	Being able to travel safely from the new library and the community centre to the town centre makes the area more attractive and improves foot traffic.	Things that can be considered in a safer streets plan: <ul style="list-style-type: none"> <li>Widen footpaths to accommodate cyclists especially near the school.</li> <li>Review speed limit in Wilson Road as lots of elderly pedestrians and children</li> </ul>	Car parking at the Main End is limited. Grassed area outside the Tennis Club could be developed for car parking – to take the overflow during busy summer months?



## Objective: Support a connected and safe community

Actions from existing plan	What's been achieved	CB Action for next 3 years	Why is this a priority?	Connected Ideas and things for the future	Other ideas / feedback we received
	<p>Road from Browns Drive walkway installed.</p> <p>But more needs to be done.</p>	<p>with the school, new library Menz Shed and Community centre, to ensure people can travel safely from the town centre to the new library, community centre and school. Ensure projects are prioritised for action.</p> <p>Once projects are identified, can use community roading budget to implement them, noting the size of the budget means all projects will need to be prioritised, can't deliver all at once.</p>		<ul style="list-style-type: none"> <li>Accessibility for elderly e.g. higher toilets, wider doorways, door handles</li> </ul>	
Install accessibility measures to beaches and facilities	A lot of good work has occurred in this area. Live Well Waihi Beach, working with a range of stakeholders, has	Consider accessibility measures within local projects such as community roading projects and other projects where the CB	Because it builds on what has already been achieved and creates the infrastructure to support accessible tourism.	Complete footpaths in Athenree (community roading budget?)	Desire for mobility scooter friendly footpaths

## Objective: Support a connected and safe community

Actions from existing plan	What's been achieved	CB Action for next 3 years	Why is this a priority?	Connected Ideas and things for the future	Other ideas / feedback we received
	received external funding for a variety of projects that promote and improve accessibility.	has input (e.g. Town centre upgrades).  Support the proposed skatepark to be accessible and family friendly.		Advocate for Beach mats Bowentown end for wheelchairs.	
Support projects that provide family-friendly enjoyment	Island View Playground upgrade  Work has been started on the skatepark upgrade  New Library and community centre rooms	Support further development of the skatepark upgrade.  Investigate how we can improve the Athenree boat launch area including. parking, drainage and ramp itself.  Advocate and support development of a half basketball court, potentially in Athenree.	Because it builds on work already under way with the skatepark and the accessible basketball events that have been held at the beach.  The boat ramp is an important harbour access point and is a family-friendly environment at present. With some improvements it could be even better.	Space/s in Wilson Rd to sit and eat with whanau  Work with DoC to improve Orakawa Bay track.	

## Objective: Support a connected and safe community

Actions from existing plan	What's been achieved	CB Action for next 3 years	Why is this a priority?	Connected Ideas and things for the future	Other ideas / feedback we received
Support projects that encourage safer communities	The board feels this is a general statement, it's hard to see what the specific actions are. However, some great work has been undertaken by the surf club, emergency services and community response teams	Consider and support emergency management activities such as tsunami education.  Support for additional/replacement accessible and affordable senior housing.	A lot of good work is happening with emergency preparedness, with good collaboration between groups. The CB can support this by staying engaged and potentially providing support.  The CB are keen to see more accessible and affordable senior housing at the beach, to meet the needs of the community.		A few people keen for pump track at Island View Reserve

## Objective: Promote a sustainable and nurtured environment

Actions from existing plan	What's been achieved	CB Action for next 3 years	Why is this a priority?	Connected Ideas and things for the future	Other ideas / feedback we received
Create an open space strategy and recreational facilities plan	This is covered by the Waihi Beach / Katikati Ward Reserve Management Plan. Some good projects have been completed e.g. Island View Playground, upgrades to Wilson Park are under way.	Advocate for and support, through projects such as Te Mata Reserve development, endemic planting in pockets to improve the environment and reduce amount of mowing	Enhance the beach habitats and wider ecosystem, as our natural environment is fundamental to why we live here and why visitors come here.	See below support for biodiversity management initiatives	
Implement biodiversity management initiatives in wetland and dune areas	Some good work with Coast Care, Sustainable Coastlines and in Te Mata Reserve has been completed.  Predator Free work is important.	Support with promoting beach clean up days and messages, sharing information.  Support predator free work (see action below).	Enhance the beach habitats and wider ecosystem, as our natural environment is fundamental to why we live here and why visitors come here.		

## Objective: Promote a sustainable and nurtured environment

Actions from existing plan	What's been achieved	CB Action for next 3 years	Why is this a priority?	Connected Ideas and things for the future	Other ideas / feedback we received
Develop a programme to work towards being predator free by 2025	Great work in this area, being coordinated by Live Well Waihi Beach (under Sustainable Waihi Beach).	Support as above with promotion, sharing information and links.  Revise the action to align with Predator Free Action Plan (current date of 2025 was too ambitious!)	Enhance the beach habitats and wider ecosystem, as our natural environment is fundamental to why we live here and why visitors come here.	Management of Canada geese and black swans has been raised. This is managed by BOPRC – CB can find out more and provide information on what is being done.	Aspire to have Kiwi reintroduced to Orokawa.
Enhance the Broadlands Blocks for utilities and community use	The Broadlands Block is now known as Te Mata Reserve. Some good work has been done with many groups working together on the reserve.	Update this action to Te Mata Reserve – keep as a priority.	Because it is a major wetland for our place, enhancing our natural environment and also providing for stormwater management. Priority to ensure its longevity. He uhi tai, uhi tai.		

## Objective: Enable our Strong Cultural Identity

Actions from existing plan	What's been achieved	CB Action for next 3 years	Why is this a priority?	Connected Ideas and things for the future	Other ideas / feedback we received
Develop a Hapū/iwi resource management plan with tangata whenua, with a focus on housing	This is an action for tangata whenua to lead.	Seek advice from the hapū on what support they would like.	It's critical that the aspirations of Te Whanau o Tauwhao are known and understood, so they can be supported to achieve those aspirations.	Consider ways for the CB to hear the voice of hapū and be better able to include that when making decisions. For example, the school have a hapū seat on the board of trustees.	
Support new cultural events and festivals	Some great local events, in particular Matariki, Summer kick off, Xmas markets.	<p>This can be progressed further through Destination Management Plan.</p> <p>Make sure Matariki keeps being elevated. Local, national, global.</p> <p>Have a focus on events in the 'off season' to get people to the beach</p>	<p>These events support both the community to come together and celebrate, and are an attraction for visitors which supports our economy.</p> <p>Matariki in particular is important as it is about our unique identity and the community coming together.</p>	Other events could be enticed to the Beach, such as Beach Hop.	<p>Strong support for events in off peak months – spring, autumn and winter to help bolster visitor numbers outside of summer peak.</p> <p>Strong support for Destination Management Plan.</p>

## Objective: Enable our Strong Cultural Identity

Actions from existing plan	What's been achieved	CB Action for next 3 years	Why is this a priority?	Connected Ideas and things for the future	Other ideas / feedback we received
		– Raglan Arts Festival example.			
Install interpretive panels and digital information at historic and cultural sites	Some of this work has already been completed.	Consider further through Destination Management Plan.  Through this work, consider also Purakau cultural narratives that match our collective messages, community groups eg water safety, Kaitiakitanga  Extend to include water safety messages and other things to do on your visit, QR codes	Supports the community and hapū to tell their stories and share their history. This is something that is highly valued by the community and visitors as it's about our place.	Focus on looking after our locals and visitors when they get to Waihi Beach – word of mouth is biggest form of advertising.  E&P could drive this?  Consider a digital kiosk for visitor information (potentially outside Waihi Beach events and promotions office) which can also be used for safety messaging in an emergency.	Can we incorporate an i-site into new library?
Install a historical and cultural walkway	This is a heritage / historic trail, where people can follow the trail at their leisure to see	Could be considered further through Destination Management Plan.	This can be prioritised through the development of a Destination Management Plan.	Find out more information on the QR codes that have been installed at key sites to date.	

## Objective: Enable our Strong Cultural Identity

Actions from existing plan	What's been achieved	CB Action for next 3 years	Why is this a priority?	Connected Ideas and things for the future	Other ideas / feedback we received
	significant sites in Waihi Beach / Bowentown / Athenree.  This has not yet been provided	Needs a lead organisation.			
Support additional cultural tourism activities	A broad overarching action, some good things have been achieved e.g. Korero and Kai at Otawhiwhi Marae.	Consider further through Destination Management Plan, with significant input from Te Whanau o Tauwhao	Because this is part of the unique identity of Waihi Beach and allows us to share our local stories, which is important for locals and for visitors.		
Ensure all capital infrastructure projects include cultural design and detailing	Waihi Beach library includes cultural design and detailing.  Island View Reserve Playground depicts local stories and was a collaboration with the school and Otawhiwhi Marae.	Continue to support this action for new projects.	Continue to support when providing input into capital works projects.  Orokawa Track has also been identified as needing work on it – it's a key tourist attraction but in current condition it can cause injuries. CB can advocate to DoC and work with local user groups to support the track	Cultural aspects of education – safety on land, environment, water safety, collective safety between groups, preventative actions  Message from our cultural designs and meaning that impacts each other – looking after our community and each other	



Objective: Enable our Strong Cultural Identity					
Actions from existing plan	What's been achieved	CB Action for next 3 years	Why is this a priority?	Connected Ideas and things for the future	Other ideas / feedback we received
	Entranceway signs also include cultural design and detailing.		being maintained and potentially upgraded.	Proper plantings to beautify the entry roads is more important that signage.	





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**10.5 REQUEST FOR FUNDS – WAIHĪ BEACH SUMMER AMBASSADOR PROGRAMME****File Number:** A6848567**Author:** Dougal Elvin, Compliance and Monitoring Manager**Authoriser:** Alison Curtis, General Manager Regulatory Services**EXECUTIVE SUMMARY**

This report is to inform the Waihi Beach Community Board of the approximate cost of recruiting two Summer Ambassadors for the Summer Season 2025–26.

The Community board have shown an interest in funding their own Waihi Beach Summer ambassador programme due to operational savings impacting the delivery of a 2025/26 Summer Ambassador programme for the district.

The approximate cost of recruiting two Summer ambassadors exclusively for the Waihi Beach area for the 2025–26 Summer season would be \$25,100.

In order for the Waihi Beach Community Board to use their reserve funds, which are specially intended to be utilised as per their delegations for *capital non-recurring projects for council assets on council land*, permission will have to be granted from Council.

**RECOMMENDATION**

1. That the Compliance and Monitoring manager's report dated 4 August 2025 titled Request for funds Waihi Beach Summer Ambassador programme be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Waihi Beach Community Board approves an allocation of \$25,100 from the Waihi Beach Community Board Reserves Account towards funding the Waihi Beach Summer Ambassador programme, subject to final approval from Council.
4. That the Waihi Beach Community Board recommends that Council approve an expenditure of \$25,100 from the Waihi Beach Community Board Reserves Account to be allocated to operational expenditure for a dedicated Waihi Beach Summer ambassador programme, noting that this is inconsistent with the Community Board's delegations for Reserves Account expenditure.

**BACKGROUND**

1. The Freedom Camping Summer Ambassador programme has been running since its inception in 2020–21 Summer season. The programme involved recruiting four individuals to work from the middle of December up until Waitangi weekend in February. Their work primarily consisted of meeting and greeting freedom campers

across the district, providing information, support, and answering any questions regarding the local area and explaining changes to the freedom camping laws. In addition to supporting freedom campers in the district, they also took a survey which provided an insight into the needs and wants of the freedom campers throughout the district. Council branded gifts were provided to the freedom campers in return for completing the survey.

2. In recent years we have observed a growing homelessness concern within our freedom camping areas. The ambassadors also sought information from people who identified as homeless to seek further insight into the needs of the homeless community.
3. The schedule involved the four individuals splitting into two teams and working the district on a weekly basis. Two vehicles were provided, and the ambassadors were required to visit the 46 freedom camping areas by splitting district into two halves.
4. Each week one team would manage the freedom camping in Waihi Beach and the second team would manage the rest of the district. The following week the teams would swap areas and roles.
5. In addition to supporting freedom campers, the ambassadors also walked the beaches advising of the times when dogs could not be walked on the beach and provided a visible presence around Waihi Beach town with respect to parking concerns.
6. One of the core roles of the ambassadors was to provide support and information around the upcoming changes to the Freedom Camping Act. The programme was initially funded by the Ministry of Business, Innovation and Employment (MBIE), and subsequent years were funded by council.
7. Due to operational cost savings, the compliance budget was reduced for the 2025-26 and funding does not include the delivery of a dedicated freedom camping ambassador programme for the 2025-26 season.
8. The Waihi Beach Community Board have requested a cost estimate to consider whether they could fund a similar programme limited to Waihi Beach for the 2025-26 season.

**9. What is involved in the recruitment of Summer Ambassadors?**

- a) Recruitment – advertising the roles, receipt of applications and interviewing.
- b) Training
- c) Uniforms – T-shirts, hats and rainwear.
- d) Utilisation of a fleet vehicle.
- e) iPad & mobile phones
- f) Software update – survey monkey
- g) Free gifts

- h) Maps of freedom camping areas.
  - i) Additional necessities such as sun lotion.
  - j) On-going supervision and support for the ambassadors from the Compliance team.
10. As the Compliance team have been managing this process since 2020, we have the required experience to continue managing the ambassadors over the Summer season.
11. The Compliance team have existing training package and resources in place for the delivery of the service. This includes officer uniforms (T-shirts and hats), iPads and phone for officers to utilise in the field; existing survey monkey format, and have surplus merchandise (75) remaining from the 2024-25 summer season.
12. The Compliance team also have freedom camping maps used by the ambassadors to illustrate to freedom campers where else they can stay within our district.
13. The approximate cost estimates (exclusive of GST) of recruiting two Summer ambassadors would be as follows:
14. 2 x Summer ambassadors = \$20,000
- Branded Uniforms = \$400 – (2024-25 = \$750 for 4 ambassadors)
- 200 branded drink bottles (gifts) – 200 x \$13.00 = \$2600
- Design work – \$500
- Flyers – \$100
- Petrol cost – \$1500
- Total = \$25,100
- 15. Waihi Beach Community Board terms of reference for spending funds:**
16. The delegated functions for Waihi Beach Community Board state the following:
- “To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land”*
17. Spending funds on a Summer Ambassador programme for Waihi Beach is not a capital project and does not comply with Community Board funding requirements.
18. Therefore, the Waihi Beach Community Board will need to seek approval from Council to spend the reserve funds on a Summer Ambassador programme.

### SIGNIFICANCE AND ENGAGEMENT

19. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community

and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

20. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
21. In terms of the Significance and Engagement Policy this decision is considered to be of low significance because it is not expected to have any major financial or social implications for the community.

**10.6 WAIHĪ BEACH COMMUNITY BOARD – TRANSPORTATION PROJECTS****File Number: A6864825****Author: Sam Dunstan, Project Engineer Transportation****Authoriser: Calum McLean, Director Transportation****EXECUTIVE SUMMARY**

1. The purpose of this report is to seek decisions from the Waihi Beach Community Board on three projects proposed to be funded from the Board's roading account:
  - Waihi Beach Welcome Signs – resource consent funding
  - Bowentown Boulevard – concrete foot path extension
  - Wilson Road Car Park – lighting improvements

**RECOMMENDATION**

1. That the Transportation Project Engineer's report dated 4 August 2025 titled 'Waihi Beach Community Board Transportation Projects' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. In respect to the Waihi Beach Welcome Signs Project,
  - a. The Waihi Beach Community Board approves additional \$8,000 from the Waihi Beach Roding Account for professional service costs related to obtaining a resource consent for the Waihi Beach Welcome Signs Project.

**OR**

  - b. That the Waihi Beach Community Board does not commit a further \$8,000 from the Waihi Beach Roding Account for professional service costs related to obtaining a resource consent for the Waihi Beach Welcome Signs Project.
4. In respect to the Bowentown Boulevard Footpath Extension Project,
  - a. That the Waihi Beach Community Board approves up to \$2,500 from the Waihi Beach Roding Account for the construction of 8m of 1.5m wide concrete path at the Bowentown Boulevard turning head.

**OR**

  - b. That the Waihi Beach Community Board does not approve \$2,500 from the Waihi Beach Roding Account for the construction of 8m of 1.5m wide concrete path at the Bowentown Boulevard turning head.
5. In respect to the Wilson Road Car Park Lighting Project,

- a. That the Waihi Beach Community Board recommends that Council approves maximum expenditure of \$25,000 from the Waihi Beach Town Centre Development Fund for the supply and installation of 2 solar powered lights at Wilson Road car park (25 Wilson Road).

**OR**

- b. That the Waihi Beach Community Board recommends that Council approves maximum expenditure of \$60,000 from the Waihi Beach Town Centre Development Fund for the supply and installation of 5 solar powered lights at Wilson Road car park (25 Wilson Road).

**OR**

- c. That the Waihi Beach Community Board recommends that Council approves maximum expenditure of \$60,000 from the Waihi Beach Town Centre Development Fund for the supply and installation of 5 mains powered lights at Wilson Road car park (25 Wilson Road).

**OR**

- d. The Waihi Beach Community Board does not recommend that Council approves expenditure from the Waihi Beach Town Centre Development Fund for the supply and installation of lighting at Wilson Road car park (25 Wilson Road).

### WAIHI BEACH WELCOME SIGNS

2. The Waihi Beach Community Board are progressing a project to manufacture and install 'Welcome to Waihi Beach' signs at the Northern and Eastern ends of Waihi Beach.
3. The Community Board have previously committed \$95,000 for costs related to this 'welcome' signs project. This amount covers the cost of design, manufacture, and installation.
4. Due to the size and location of the proposed signs, the project is considered to be a discretionary activity under the Western Bay of Plenty District Plan, therefore consent must be sought. An impact assessment is likely to be required as part of the resource consent application therefore it will be necessary to engage a planning consultant.
5. The cost of the preparing the resource consent application is estimated to be \$8,000. Once consent is granted the project can continue.



**Issues and Options Assessment:**

<b>Option A</b> The Waihi Beach Community Board resolves to commit a further \$8,000 from the Waihi Beach roading fund for professional service costs related to obtaining a resource consent for the Waihi Beach Welcome Signs Project.	
<b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b> <ul style="list-style-type: none"> <li>• Economic</li> <li>• Social</li> <li>• Cultural</li> <li>• Environmental</li> </ul>	<b>Advantages:</b> <ul style="list-style-type: none"> <li>• The project can continue as planned</li> </ul> <b>Disadvantages:</b> <ul style="list-style-type: none"> <li>• Cost</li> </ul>
<b>Costs (including present and future costs, direct, indirect and contingent costs).</b>	\$8,000
<b>Option B</b> That the Waihi Beach Community Board <u>does not</u> commit a further \$8,000 from the Waihi Beach Roothing fund for professional service costs related to obtaining a resource consent for the Waihi Beach Welcome Signs Project.	
<b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b> <ul style="list-style-type: none"> <li>• Economic</li> <li>• Social</li> <li>• Cultural</li> <li>• Environmental</li> </ul>	<b>Advantages:</b> <ul style="list-style-type: none"> <li>• No cost</li> </ul> <b>Disadvantages:</b> <ul style="list-style-type: none"> <li>• Without resource consent, the project cannot progress, and the signs cannot be installed.</li> </ul>
<b>Costs (including present and future costs, direct, indirect and contingent costs).</b>	Nil

**Funding/ Budget Implications:**

<b>Budget Funding Information</b>	<b>Relevant Detail</b>
\$8,000	Funding for this commitment will come from the Waihi Beach Roothing Fund.

**BOWENTOWN BOULEVARD – FOOTPATH EXTENSION.****Background:**

6. Cyclists have been observed riding over the berm at the end of Bowentown Boulevard to access the path adjacent to Seaforth Road. The berm has rutted, and during the winter months the ground becomes muddy and slippery.
7. To address this, staff propose that the Board fund the construction of an 8m long 1.5m wide concrete path over the affected area and a kerb drop-down as shown in figure 1 below. The estimated cost is \$2,500.
8. The proposed alignment follows the observed desire line of pedestrians and cyclists. The new alignment shown below does not interfere with the adjacent driveway.
9. Staff do not recommend concreting the whole berm as was suggested in the previous Waihi Beach Community Board workshop.

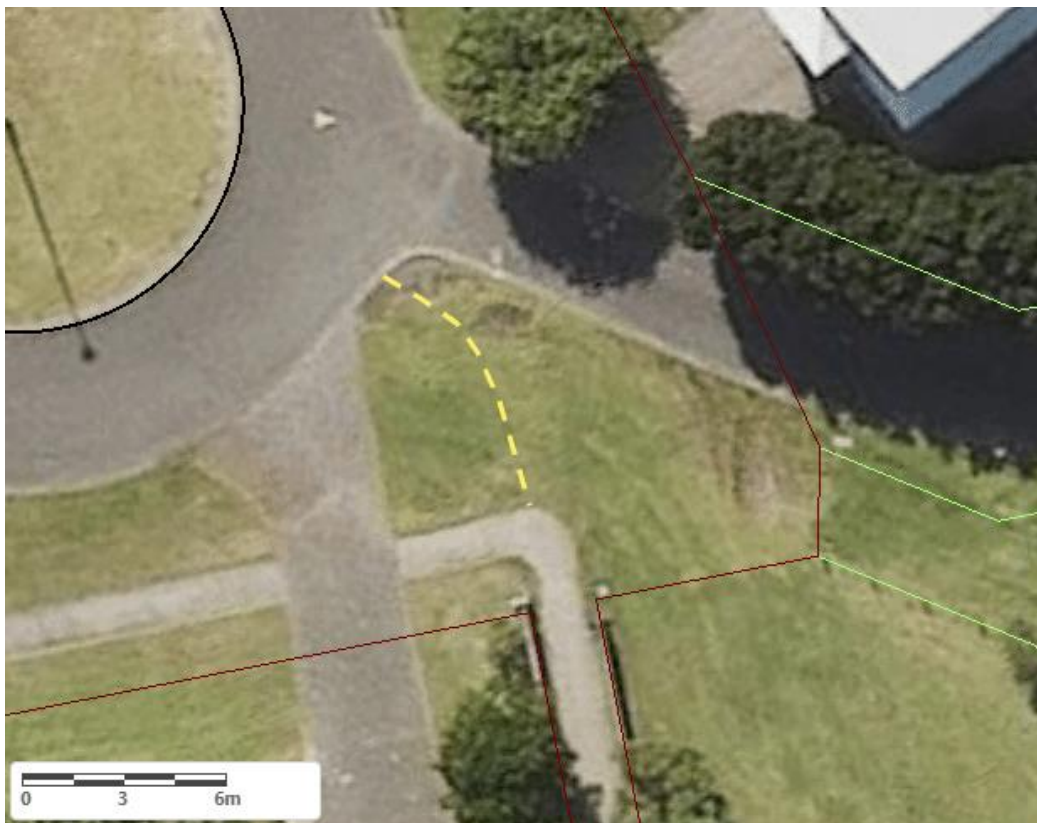


Figure 1: Bowentown Boulevard footpath extension

**Engagement, Consultation and Communication:**

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication		
Residents adjacent to the site.	Adjacent residents and property owners will be notified prior to construction.	Planned	Completed

**Issues and Options Assessment:**

<b>Option A</b> That the Waihi Beach Community Board resolves to commit \$2,500 from the Waihi Beach Roding Fund for the construction of 8m of 1.5m wide concrete path at the Bowentown Boulevard turning head.	
<b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b> <ul style="list-style-type: none"> <li>• Economic</li> <li>• Social</li> <li>• Cultural</li> <li>• Environmental</li> </ul>	<b>Advantages:</b> <ul style="list-style-type: none"> <li>• Provides a robust surface on the desire line.</li> <li>• Eliminates ongoing damage to the berm.</li> </ul> <b>Disadvantages:</b> <ul style="list-style-type: none"> <li>• Cost</li> </ul>
<b>Costs (including present and future costs, direct, indirect and contingent costs).</b>	\$2,500
<b>Option B</b> That the Waihi Beach Community Board does not commit \$2500 for the construction of 8m of 1.5m wide concrete path at the Bowentown Boulevard turning head.	
<b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b> <ul style="list-style-type: none"> <li>• Economic</li> <li>• Social</li> <li>• Cultural</li> <li>• Environmental</li> </ul>	<b>Advantages:</b> <ul style="list-style-type: none"> <li>• No cost</li> </ul> <b>Disadvantages:</b> <ul style="list-style-type: none"> <li>• Issue is not resolved.</li> </ul>
<b>Costs (including present and future costs, direct, indirect and contingent costs).</b>	Nil

**Funding/ Budget Implications:**

<b>Budget Funding Information</b>	<b>Relevant Detail</b>
\$2,500	Funding for this project will come from the Waihi Beach Roading Fund.

**WILSON ROAD CAR PARK LIGHTING****Background:**

10. At the 7 April 2025 Waihi Beach Community Board meeting, the Waihi Beach Community Board received the 'Wilson Road Car Park Lighting' report. The Board requested further investigation into the feasibility and estimated cost of two alternative options:
  - repurposing two existing lighting units from the Waihi Beach Library
  - and supplying two of the five proposed solar lights as standalone options.
11. Staff do not recommend attempting to reuse the second-hand lights because both are approaching end of life.
12. The option to install two of the five proposed solar lights was investigated by staff. The cost of supply and installation is detailed below. The cost of the original option is included to facilitate easy cost comparison.

**Costs:**

		Total Cost (excl. GST)
<b>Solar power – 2 lights</b>		
Supply 2 lights and poles @\$7,680ea	\$15,360	
Installation of lights and poles @ \$2,920ea	\$5,840	
<i>Note: While this option will improve lighting, some areas of the car park will remain dimly lit.</i>		<b>\$21,200</b>
<b>Solar power – 5 lights</b>		
Supply 2 lights and poles @\$7,680ea	\$38,400	
Installation of lights and poles @ \$2,550ea	\$23,750	
		<b>\$51,150</b>
<b>Mains Power Connection</b>		
Electrical connection	\$24,460	
ADLT type A double Luminaire & pole (x2) ea.	\$5,634	
ADLT type B single Luminaire & pole (x3) ea.	\$4,554	

Option to include light dimming	\$4,233	<b>\$53,623</b>
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13. The above prices assume that all work will be carried out:
  - during normal working hours (7:00am – 4.30pm Mon–Fri), and
  - during a single visit to site.
14. The product lead time is 8–10 weeks for the solar option, and 11–16 weeks for mains connected.
15. A solar powered luminaire can operate at 100% output (10W) from dusk for 5 hours, then dim to 20% for the remainder of the night. The motion sensor will restore 100% brightness for 1 minute when activated. If the lights are connected to mains power an additional cost is associated to have light dimming with similar functionality as the solar option (for \$4,233).
16. Both options include a 5-year manufacturer's warranty.
17. Maintenance and power costs (if applicable) are proposed to be funded from existing Transportation operational budgets.
18. A 10% allowance for contingency has been added to the estimate in the recommendation.

#### Engagement, Consultation and Communication:

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication		
Business owners and residents surrounding the carpark.	Adjacent residents and property owners will be notified prior to installation.	Planned	Completed

#### Issues and Options Assessment:

<p><b>Option A</b></p> <p>That the Waihi Beach Community Board recommends that Council approves expenditure of maximum \$25,000 from the Town Centre Development Reserve for the supply and installation of <u>2 solar powered</u> lights at Wilson Road car park (25 Wilson Road).</p>
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<p><b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b></p> <ul style="list-style-type: none"> <li>• <b>Economic</b></li> <li>• <b>Social</b></li> <li>• <b>Cultural</b></li> <li>• <b>Environmental</b></li> </ul>	<p><b>Advantages:</b></p> <ul style="list-style-type: none"> <li>• Uninterrupted power supply</li> <li>• Reduces crime by deterring antisocial behaviour, theft and vandalism.</li> <li>• Helps pedestrians and drivers see better at night, reducing accidents.</li> <li>• Provides a sense of security for residents walking at night.</li> <li>• Can be implemented quicker.</li> </ul> <p><b>Disadvantages:</b></p> <ul style="list-style-type: none"> <li>• Solar panels and batteries can be a target for vandalism.</li> <li>• Light spill may be perceived negatively by adjacent property owners.</li> <li>• While this option will improve lighting, some areas of the car park will remain dimly lit.</li> </ul>
<p><b>Costs (including present and future costs, direct, indirect and contingent costs).</b></p>	<p>Estimated \$23,320 to supply and install (incl. 10% contingency)</p> <p>Future maintenance costs to be funded from existing Transportation operational budgets.</p>
<p><b>Option B</b></p> <p>That the Waihi Beach Community Board recommends that Council approves expenditure of maximum \$60,000 from the Town Centre Development Reserve for the supply and installation of <u>5 solar powered</u> lights at Wilson Road car park (25 Wilson Road).</p>	
<p><b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b></p> <ul style="list-style-type: none"> <li>• <b>Economic</b></li> <li>• <b>Social</b></li> <li>• <b>Cultural</b></li> <li>• <b>Environmental</b></li> </ul>	<p><b>Advantages:</b></p> <ul style="list-style-type: none"> <li>• Uninterrupted power supply</li> <li>• Reduces crime by deterring antisocial behaviour, theft and vandalism.</li> <li>• Helps pedestrians and drivers see better at night, reducing accidents.</li> </ul>

	<ul style="list-style-type: none"> <li>Provides a sense of security for residents walking at night.</li> <li>Can be implemented quicker.</li> </ul> <p><b>Disadvantages:</b></p> <ul style="list-style-type: none"> <li>Solar panels and batteries can be a target for vandalism.</li> <li>Light spill may be perceived negatively by adjacent property owners.</li> </ul>
<b>Costs (including present and future costs, direct, indirect and contingent costs).</b>	<p>Estimated \$56,265 to supply and install (incl. 10% contingency)</p> <p>Future maintenance costs to be funded from existing Transportation operational budgets.</p>
<p><b>Option C</b></p> <p>That the Waihi Beach Community Board recommends that Council approves expenditure of maximum \$60,000 from the Town Centre Development Reserve for the supply and installation of <u>5 mains powered</u> lights at Wilson Road car park (25 Wilson Road).</p>	
<p><b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b></p> <ul style="list-style-type: none"> <li><b>Economic</b></li> <li><b>Social</b></li> <li><b>Cultural</b></li> <li><b>Environmental</b></li> </ul>	<p><b>Advantages:</b></p> <ul style="list-style-type: none"> <li>Reduces crime by deterring antisocial behaviour, theft and vandalism.</li> <li>Helps pedestrians and drivers see better at night, reducing accidents.</li> <li>Provides a sense of security for residents walking at night.</li> </ul> <p><b>Disadvantages:</b></p> <ul style="list-style-type: none"> <li>Cost of electricity</li> <li>Light spill could be perceived negatively by adjacent property owners.</li> </ul>
<b>Costs (including present and future costs, direct, indirect and contingent costs).</b>	<p>\$58,985 to supply, install and connect (incl. 10% contingency)</p> <p>Future power and maintenance costs to be funded from existing Transportation operational budgets.</p>

<b>Option D</b> The Waihi Beach Community Board <u>does not</u> recommend that Council approves expenditure from the Town Centre Development Reserve for the supply and installation of lighting at Wilson Road car park (25 Wilson Road).	
<b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b> <ul style="list-style-type: none"> <li>• <b>Economic</b></li> <li>• <b>Social</b></li> <li>• <b>Cultural</b></li> </ul> <b>Environmental</b>	<b>Advantages:</b> <ul style="list-style-type: none"> <li>• No cost</li> <li>• No risk that light spill could be perceived negatively by adjacent property owners.</li> </ul> <b>Disadvantages:</b> <ul style="list-style-type: none"> <li>• Does not reduce crime by deterring antisocial behaviour, theft and vandalism.</li> <li>• Does not help pedestrians and drivers see better at night or reduce accidents.</li> <li>• Does not provide a sense of security for residents walking at night.</li> </ul>
<b>Costs (including present and future costs, direct, indirect and contingent costs).</b>	Nil

### Statutory Compliance:

19. The recommendation(s) meet:

- Local government Act 2022
- Development Code

### Funding/ Budget Implications:

Budget Funding Information	Relevant Detail
\$25,000 or \$60,000	Funding for this project is proposed to be from the Waihi Beach Town centre Development Fund. If Council does not approve the funding, alternative funding arrangements must be made.



**10.7 WAIHĪ BEACH COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – AUGUST 2025****File Number:** A6864204**Author:** Rosa Leahy, Senior Governance Advisor**Authoriser:** Scott Parker, Acting Reserves and Facilities Manager**EXECUTIVE SUMMARY**

The purpose of this report is to provide the Waihi Beach Community Board with an overview of the Infrastructure Projects currently being undertaken in the Waihi Beach area, as well as to provide an overview of the operational matters from across Council that relate to the Waihi Beach area.

**RECOMMENDATION**

1. That the Senior Governance Advisor's report dated 4 August 2025 titled 'Waihi Beach Community Board – Projects and Operations Report – August 2025' be received.
2. That the Waihi Beach Community Board approve the following expenditure from the Waihi Beach Community Board Reserves Account for outdoor furniture for the Wilson Road – Edinburgh Street Pedestrian Link project:

Option 1 – \$1,990 Rendezvous Seat Painted

**AND/OR**

Option 2 – \$956 Rendezvous Bench Painted

**AND/OR**

Option 3 – \$3,450 Octavia Seat

**AND/OR**

Option 4 – \$3,450 Rendezvous Accessible Picnic Set Painted

**AND/OR**

Option 5 – \$3,455 Rendezvous Picnic set Painted

**PROJECT UPDATES – ROADING**

<b>BEACH ROAD PEDESTRIAN REFUGE</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>
The Board, together with Waihi Beach School representatives raised concerns around the safety on Beach Road. The Board resolved to fund a design for the project.	Construction on the Beach Road pedestrian refuge has begun and is expected to be completed mid-August (weather dependent). The island has been installed as well as the retaining wall and kerb. Construction on the footpath will begin imminently. The road widening and marking will be undertaken in the final stages of construction.	In progress <i>Expected completion date mid-August 2025</i>





<b>SAFETY IMPROVEMENTS ENTRY/EXIT TO WILSON ROAD CARPARK (BEHIND THE PORCH)</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>
Improve the visibility of the entry/exit point of the carpark on Wilson Road (behind The Porch)	The MenzShed have completed the manufacture of the cycle racks. Kiwi Kerb have programmed the installation for August 2025.	In progress <i>Expected completion date August 2025</i>

WAIHĪ BEACH ENTRANCEWAY SIGNS PROJECT		
Project Description	Staff Comment/Update	Progress Level
The Waihi Beach Community Board approved the Entranceway Project design in principle, noting that changes may be required to address safety restrictions and material once locations are confirmed.	<p>The Project Engineer confirmed that resource consent is required for both sign locations, this will require additional funding from the Board. A recommendation to approve additional funding has been included in Waihi Beach Community Board Transportation Projects report for consideration by the Board. Once funding has been approved resource consent will be applied for. It is anticipated that resource consent could be obtained by the end of August 2025.</p> <p>The Project Engineer, Architect, Structural Engineer and Manufacturer are collaborating on the final design for the signs. The sign manufacturing and delivery is expected to take approximately 6-8 weeks.</p>	In progress – <i>Expected completion date October 2025</i>

WILSON ROAD SPEED SURVEY		
Project Description	Staff Comment/Update	Progress Level
The Waihi Beach Community Board approved funding for a speed survey to be conducted on Wilson Road in the village.	Staff engaged a consultant to undertake a speed survey for Wilson Road village. The survey is complete, and the data is being processed. A report will be provided to the Board once the data has been assessed by staff.	In progress

## COUNCIL-LED PROJECTS INVOLVING COMMUNITY BOARD ENGAGEMENT

WILSON ROAD TO EDINBURGH STREET PEDESTRIAN LINK		
Project Description	Staff Comment/Update	Progress Level
Progress the shared path from Wilson Road to Edinburgh Street with a bridge over Two Mile Creek.	Construction on the Wilson Road to Edinburgh Street Pedestrian Link has begun. The bridge foundation and installation will commence first followed by construction on the decking and ramps and finally the footpaths and landscaping. The Board may wish to fund some outdoor furniture as part of the project. Options and costings for the outdoor furniture are listed below:	In progress – <i>Expected completion date September 2025</i>
<b>Option 1 – Rendezvous seat painted</b> Cost: <b>\$1,990.00</b>	 <p><b>Rendezvous seat</b></p> <p>The popular Rendezvous seat offers a very comfortable spot to rest near playgrounds and parks. The design is sturdy, simple and elegant, a perfect option for your project.</p> <p>Steel material Choose an option ▼</p> <p>Timber material Choose an option ▼</p> <p>Finish Choose an option ▼</p> <p>Mounting Choose an option ▼</p> <p>Optional extra Choose an option ▼</p>	

<p><b>Option 2 – Rendezvous bench painted</b></p> <p>Cost: <b>\$956.00</b></p>	<div data-bbox="792 197 815 229">Q</div> <div data-bbox="1173 181 1581 223">Rendezvous bench seat</div> <p data-bbox="1173 240 1792 284">The popular Rendezvous bench seat offers a very comfortable spot to rest near playgrounds and parks. The design is sturdy, simple and elegant, a perfect option for your project.</p>  <div data-bbox="1240 405 1778 429">Steel material Choose an option ▼</div> <div data-bbox="1240 461 1778 485">Timber material Choose an option ▼</div>
<p><b>Option 3 – Octavia seat</b></p> <p>Cost: <b>\$3450.00</b></p>	<div data-bbox="736 533 759 564">Q</div> <div data-bbox="1072 517 1267 552">Octavia seat</div> <p data-bbox="1072 568 1574 603">The very popular Octavia seat offers a clean, contemporary design, to easily fit into most environments, available in bench and seat options.</p>   <div data-bbox="1128 676 1621 700">Design option Seat ▼</div> <div data-bbox="1128 724 1621 748">Steel material Choose an option ▼</div> <div data-bbox="1128 772 1621 796">Timber material Choose an option ▼</div> <div data-bbox="1128 820 1621 844">Finish Choose an option ▼</div> <div data-bbox="1128 868 1621 892">Mounting Choose an option ▼</div> <div data-bbox="1128 916 1621 940">Optional extra Choose an option ▼</div> <div data-bbox="1274 932 1308 948">Clear</div>
<p><b>Option 4 – Rendezvous accessible picnic set painted</b></p> <p>Cost: <b>\$3450</b></p>	<div data-bbox="759 995 781 1027">Q</div> <div data-bbox="1133 979 1700 1021">Rendezvous accessible picnic set</div> <p data-bbox="1133 1037 1765 1102">The very popular and robust Rendezvous accessible picnic set features a smart and contemporary design and the seating configuration makes it wheelchair accessible. Well suited to any park or recreation area within urban environments.</p>  <div data-bbox="1218 1187 1744 1211">Steel material Choose an option ▼</div> <div data-bbox="1218 1243 1744 1267">Timber material Choose an option ▼</div> <div data-bbox="1240 1299 1744 1323">Finish Choose an option ▼</div>

**Option 5 – Rendezvous picnic set painted**Cost: **\$3,455.00****Rendezvous picnic set**

The very popular and robust Rendezvous picnic set features a smart and contemporary design, well suited to any park or recreation area within urban environments.

Steel material	Choose an option	▼
Timber material	Choose an option	▼
Finish	Choose an option	▼
Mounting	Choose an option	▼

## SERVICE REQUESTS

This section is to provide an overview of Service Requests for the Waihi Beach Community Board area since the last meeting.

There has been one of each of the following subtypes of Service Requests raised and **completed**.

<ul style="list-style-type: none"> <li>• Animal Services - ANIMAL - Dog Aggressive/Rushed towards</li> <li>• Building Act Compliance - Pool Barrier Inspection Outcomes</li> <li>• Environmental Planning - General enquiry</li> <li>• Kerbside Collective - Lost/Stolen Bin</li> <li>• Local Road - Footpaths on Local Road - Replacement/Maintenance Asset Requests</li> <li>• Local Road - Slip/Flood/Crash/Spill/Trees Down on Local Road--All URGENT!RING!</li> <li>• Building Act Compliance - General enquiry</li> </ul>	<ul style="list-style-type: none"> <li>• Compliance &amp; Enforcement - Abandoned Vehicle</li> <li>• Engineering - Engineering General</li> <li>• Local Road - ALL Cesspit/Grill/Gutters &amp; Drains (sealed road) - Replacement/Maintenance Asset Requests</li> <li>• Policy &amp; Planning - General Enquiry</li> <li>• Rates - General enquiry/call back</li> <li>• Wastewater - Pumpstation Issue or Blockage</li> <li>• Water Revenue - Water leak remission application</li> </ul>
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There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

- Reserves & Facilities - General enquiry/Call-back
- Reserves & Facilities - Trees (only)
- Roads Network Management - Local Roads-NON-URGENT tree requests - Request for removal
- Stormwater - Flooding open drain/culvert-raining only

The table below shows Services Request's that are higher in numbers and have a mix of statuses.

Service Request Subtype	Notes	Completed	Under Investigation/ Scheduled for Completion
Animal Services - Dog Roaming	Reports from The Terrace and The Esplanade	2	0

Building Admin – General	Enquiries from across the Waihi Beach Community	10	1
Compliance & Enforcement General	Enquiries from across the Waihi Beach Community	1	1
Noise Complaint (After Hours – Watchdog)	Reports from across the Waihi Beach Community	3	0
Customer Service Planning – General	Enquiries from across the Waihi Beach Community	15	3
Detritus (Loose Chips/Sand/Dead Animal) – NO Illegal Dumping	Reports from Waihi Beach Road and The Crescent	2	1
Local Roads – General	Enquiries from across the Waihi Beach Community	9	4
Local Roads – Lighting	Replacement/Maintenance Asset Requests from across the Waihi Beach Community	13	4
Local Roads–NON-URGENT tree requests	Request for trimming or removal of fallen tree/branch from across Waihi Beach – Multiple reports from Shaw Road	6	5
Road Surface Defects – SEALED LOCAL RD	Reports from Seaforth Road and Wilson Road	12	4
LGOIMA Request	Enquiries from across Waihi Beach	0	2
Properties – General	Enquiries from Citrus Avenue and Beach Road	2	1
Plumbing: Toilets/Taps/Waitui/Irrigation	Reports from The Esplanade, Shaw Road and Wilson Road	5	4
Reserves & Facilities – General	Enquiries from Seaforth Road	3	2
Wastewater General	Enquiries from Broadway Road and Seaforth Road	2	0



All Water Leaks	Reports from across the Waihi Beach Community	3	1
Water – General	Enquiries from Wilson Road and The Crescent	0	2

### MATTERS ARISING FROM PREVIOUS COMMUNITY BOARD MEETINGS

This section relates to any matters arising from prior Community Board meeting where a Minute Action Sheet was not raised.

Date raised	Matter/Issue	Comment
December 2023	The Board requested to meet with the Athenree Action group to discuss priorities and a path forward for their desired projects.	The Community Board visited Waione Reserve with staff to discuss potential upgrades to the Reserve. The Chair will arrange an appropriate time to meet with the group once the projects have been finalised.

**10.8 WAIHI BEACH COMMUNITY BOARD – FINANCIAL REPORT – JUNE 2025****File Number:** A6873621**Author:** Charille–Ann Schoeman, Finance Partner**Authoriser:** Allan Carey, Finance Business Partner Lead**EXECUTIVE SUMMARY**

This report provides the Community Board with regular monitoring of its operational budget. Due to the timing of this report and Councils year end Audit process the content of these financials are yet to be finalised and reviewed by Audit New Zealand. However to provided the latest information to the Community Board attached are the draft unaudited financial statements for the period ended 30 June 2025.

Operational costs are \$3,735 under budget year to date. **(Attachment 1)**.

The Waihi Beach Community Board Roding Current Account has now been incorporated into this draft financial report. The opening balance of \$339,600 has been reduced by spending on projects and has a draft closing balance of \$269,091 as at 30 June 2025 excluding commitments.

The current balance including these approved future commitments results in a deficit of (\$82,151). However the Annual Plan 2026 includes funding of \$157,000 which will allow for the planned projects to be completed. Any remaining project costs are to be funded from the Waihi Beach Community Board Reserves Account, as per Resolution WBC25–2.6.

Attached is a more detailed report for the period ended 30 June 2025 **(Attachment 2)**.

**RECOMMENDATION**

1. That the Finance Partner's report dated 4 August 2025 titled 'Waihi Beach Community Board – Financial Report – June 2025', be received.

**Grant payments made to date:**

Resolution	Description	\$
WBC24-5.4	Waihi Beach Mums Coffee Group - towards the hireage of the playcentre.	652
WBC25-3.3	Waihi Beach Community Response Group towards purchasing supplies for an Emergency Hub Centre.	3,034
WBC25-3.3	Athenree Action Group towards purchasing materials to upgrade the Athenree Food and Produce Exchange.	1,356
	<b>2024/25 Total grants paid to date</b>	<b>5,042</b>

**Committed – Operational expenditure:**

Resolution	Description	\$
	No current commitments.	0
	<b>2024/25 Total operational commitments</b>	<b>0</b>

**2024/25 Reserve analysis:**

Resolution	Description	\$
	2024/25 Opening balance	163,769
	<b>Draft</b> Funding Surplus	9,213
	<b>2024/25 Closing balance</b>	<b>172,982</b>

**Committed – Reserves expenditure:**

Resolution	Description	\$
	2024/25 Closing balance before committed expenditure	172,982
WB20-3.9	Fund up to \$3,000 for meetings in relation to the Community Plan. (In progress)	(2,447)
WBC24-3.11	Approve up to \$4,500 from the Waihi Beach Community Board Reserve Account for costs relating to consultant advice for the Entranceway Signs project.	(4,500)
	<b>2024/25 Closing balance after committed expenditure</b>	<b>166,035</b>

## Other Reserves

## Waihi Beach Town Centre Development Reserve Account

Resolution	Description	\$
	Opening balance 2024/25	483,846
	Transfer portion of District Wide Town Centre Development fund per Council resolution.	80,405
	Draft Reserve Interest Funding	29,128
	<b>2024/25 Closing balance after committed expenditure</b>	<b>593,379</b>

## Waihi Beach Community Board Roding Current Account

Resolution	Description	\$
	Opening balance 2024/25	339,600
	Increase / (Decrease) year to date	(421,751)
	2024/25 Closing balance after committed expenditure	** (82,151)
	Annual Plan 2026 (Funds to come)	157,000
	<b>Closing balance (after AP2026 funds)</b>	<b>74,849</b>

\*\* Note that committed spend may not eventuate in the current financial year and will be offset by funding in the following year.

**ATTACHMENTS**

1. **Waihi Beach Community Board – Financial Report – June 2025**  
2. **Waihi Beach Community Board – Roding Current Account**  

<b>Western Bay of Plenty District Council</b> <b>Draft &amp; Unaudited – Income and Expenditure Statement</b> <b>For the period ended 30 June 2025</b> <b>Waihi Beach Community Board</b>						
	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
<b>Direct Costs</b>						
Conference Expenses	4,316	2,052	(2,264)	⊗	2,052	0
Contingency – [see breakdown below]	1,098	2,052	954	☑	2,052	(2,603)
Grants	5,042	5,140	98	☑	5,140	5,388
Mileage Allowance	0	5,136	5,136	☑	5,136	0
Salaries	25,345	25,152	(193)	⊗	25,152	23,027
Inter Department Charges	36,908	36,912	4	☑	36,912	38,676
<b>Operating Costs</b>	<b>72,710</b>	<b>76,444</b>	<b>3,735</b>	☑	<b>76,444</b>	<b>64,488</b>
<b>Total Costs</b>	<b>72,710</b>	<b>76,444</b>	<b>3,735</b>	☑	<b>76,444</b>	<b>64,488</b>
<b>Income</b>						
Rate Income	81,923	81,588	335	☑	81,588	86,578
<b>Total Direct Income</b>	<b>81,923</b>	<b>81,588</b>	<b>335</b>	☑	<b>81,588</b>	<b>86,578</b>
<b>Net Cost of Service</b>	<b>9,213</b>	<b>5,144</b>	<b>4,069</b>	☑	<b>5,144</b>	<b>22,091</b>
<b>Contingency – breakdown</b>						
Dani Simpson and Heather Guptil – Orbit Travel charges	1,012			☑	Favourable Variance	
Dani Simpson – Survey costs for LTP consult	86			⊗	Unfavourable Variance	
<b>Year to date contingency costs</b>	<b>1,098</b>					
<b>Waihi Beach Community Board Reserve</b>						
Opening Balance – Surplus (Deficit)	163,769					
(Decrease) Increase in year	9,213					
Closing Balance – Surplus (Deficit)	172,982					
<b>Other Reserves</b>						
<b>Waihi Beach Town Centre Development Reserve</b>						
Opening Balance – Surplus (Deficit)	483,846					
(Decrease) Increase in year	109,533					
Closing Balance – Surplus (Deficit)	593,379					
<b>Waihi Beach Community Board Roading Current Account</b>						
Opening Balance – Surplus (Deficit)	339,600					
(Decrease) Increase in year	(421,751)					(see detailed report for breakdown)
Closing Balance – Surplus (Deficit)	(82,151)					

Waihi Beach Community Board Roading Current Account - Draft & Unaudited				Waihi Beach Community Board 2025		Status
As at 30 June 2025				\$		
Current Account:						
Current Account Opening Balance 1 July 2024				339,600		
Interest 2025				2,489		To be calculated at the end of the financial year
Allocation for 2025				-		No allocation for the 2025 financial year
Subtotal				342,089		
Less: Completed projects				Total committed:	Total project spent:	Spent in 2025 financial year:
						Balance remaining:
						Status:
WBC23-7.7	Approve up to \$40,000 from the Waihi Beach Community Board Roading Account, for costs relating to the detailed design of the Beach Road Double Bus Bay and confirmation of the pedestrian refuge positioning, noting that this is part of the Safety Enhancement Project.	40,000.00	(38,388)	(2,502)	-	
WBC23-6.11	Approve funding of up to \$45,000 from the Waihi Beach Roading Account, toward Stage 1 of the Wilson Road Carpark Extension project, noting that this project will happen in parallel with the stormwater upgrade.	45,000.00	(25,936)	-		The \$19,064 was repurposed for Wilson Road Carpark Extension
WBC24-3.11	Approve up to \$4,500 from Waihi Beach Reserves Account for costs relating to consultant advice for the Entranceway Signs project.	4,500	(3,781)	(3,781)	-	
Subtotal				(6,283)	0	
Less: Projects in progress				Total committed:	Total project spent:	Spent in 2025 financial year:
						Balance remaining:
						Status:
WBC24-1.8	Community Board Roading Account for the completion of the Approve for the remaining funds committed to resolution	20,000.00	(13,535)	(2,928)	6,465	
WBC24-1.8	WBC23-6.11, being \$19,064, to be reallocated to the Wilson Road Carpark Extension project (Stage 2).	19,064.00	-	-	19,064	
WBC24-6.4	Approves up to \$55,000 for costs related to the design of Beach Road Pedestrian Refuge.	55,000.00	(44,814)	(44,814)	10,186	
WBC24-2.5	Approve up to \$15,000 for costs relating to the footpath extension and removal of two carparks at the entrance of Wilson Road carpark (behind the porch).	\$ 15,000.00	(10,023)	(10,023)	4,977	
WB24-6.5	Approve \$15,000 costs related to the Athenree Homestead Driveway.	\$ 15,000.00	(8,951)	(8,951)	6,049	
Subtotal				(66,716)	46,741	
Current Account Closing Balance				269,091		
Less: Approved Projects Not Started						
WB24-6.7	Approves up to \$95,000 for costs related to the Entranceway Signs.	\$ 95,000.00				
WBC25-2.5	Approves up to \$6,000 from the Waihi Beach Community Board Roading Account for costs related to the manufacture and installation of three cycle racks to be located by the entrance to Wilson Road carpark (by The Porch) and rotation of the existing seat.	\$ 6,000.00				
WBC25-2.6	Approves the proposal to construct a pedestrian refuge on Beach Road at an estimated cost of up to \$203,500, to first be funded from the uncommitted funds in the Waihi Beach Community Roading Account with the remainder of the project costs to be funded from the Waihi Beach Community Board Reserves Account.	\$ 203,500.00				Noted that Res WBC25-2.6 will commit MORE than currently available funds in the Roading Account. Draft AP26 will include additional funding of \$157K which will be available before project is delivered, otherwise the remainder will be funded from the Community Board Reserves Account, as per the resolution.
Total commitments on approved projects not started				\$ 304,500.00		
Less: Committed funds on Started Projects unspent				(46,741)		
Less: Committed funds on Unstarted Projects				(304,500)		
Total uncommitted funds available for future projects				(82,151)		

**11      INFORMATION FOR RECEIPT**