

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
MAKETU COMMUNITY BOARD MEETING NO. MKC25-4
HELD IN THE MAKETU COMMUNITY CENTRE, WILSON ROAD, MAKETU
ON TUESDAY, 12 AUGUST 2025 AT 7.00PM**

1 PRESENT

Chairperson T Hopping, Deputy R Corbett, Cr L Rae, Deputy Mayor J Scrimgeour, Member D Walters and Member B Waterhouse.

2 IN ATTENDANCE

A Curtis (General Manager Regulatory Services), and E Logan (Governance Advisor).

OTHERS IN ATTENDANCE

Mayor J Denyer and Cr G Dally

3 APOLOGIES

APOLOGY

RESOLUTION MKC25-4.1

Moved: Chairperson T Hopping

Seconded: Cr L Rae

That the apology for lateness from Member Waterhouse be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

Nil

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 17 JUNE 2025

RESOLUTION MKC25-4.2

Moved: Cr L Rae
Seconded: Deputy R Corbett

1. That the Minutes of the Maketu Community Board Meeting held on 17 June 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 MAKETU COMMUNITY BOARD – WORKSHOP NOTES – MARCH, MAY AND JULY 2025

The workshop notes were received, with no further discussion.

9.2 MAKETU COMMUNITY BOARD – CHAIRPERSON'S REPORT – AUGUST 2025

The Board considered a report from the Chairperson dated 12 August 2025, who acknowledged the contributions from the Board members over the past 3 years and expressed appreciation for the continued support provided by staff.

RESOLUTION MKC25-4.3

Moved: Member D Walters
Seconded: Deputy Mayor J Scrimgeour

That the Chairperson's report dated 12 August 2025 titled "Maketu Community Board – Chairperson's Report – August 2025" be received.

CARRIED

9.3 MAKETU COMMUNITY BOARD – COUNCILLOR'S REPORT – AUGUST 2025

The Board considered a report from Deputy Mayor Scrimgeour dated 12 August 2025. The report was taken as read, with further discussion on the below topics.

RESOLUTION MKC25-4.4

Moved: Deputy Mayor J Scrimgeour
Seconded: Member B Waterhouse

That Deputy Mayor Scrimgeour's report dated 12 August 2025 titled "Maketu Community Board – Councillor's Report – August 2025" be received.

CARRIED

9.3.1 ANNUAL PLAN 2025/26

Council had adopted its Annual Plan 2025/26 which saw a 8.92% rate increase, acknowledging this was higher than initially anticipated.

9.3.2 TE PUKE WASTER TREATMENT PLANT UPGRADE

- The costs associated with the new wastewater treatment plant had continued to escalate. In response, staff presented a proposal they had been exploring, which involved a change in technology aimed at reducing the overall expenditure.
 - The finalisation of the contract was still underway. The final contract would need approval by Council before it could progress.
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7.11pm Member B Waterhouse entered hui.

9.3.3 LOCAL WATERS DONE WELL

- Tangata Whenua had strongly stated that Thames Coromandel District Council (TCDC) was not a viable partner, and urged Council to not progress with TCDC.
 - Following that advice from Tangata Whenua, Council had resolved to pursue a joint Council Controlled Organisation (CCO) with Tauranga City Council (TCC), however, TCC had subsequently voted to proceed with a standalone CCO.
 - Council was required to provide the Government with a Water Services Delivery Plan by 3 September 2025.
 - Remaining as a single CCO was expected to result in significantly faster increases in water and wastewater charges for ratepayers, compared to the projected costs under a joint CCO arrangement.
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9.4 MAKETU COMMUNITY BOARD – OTUMAKORO STREAM CULVERT UPGRADE – MAKETU ROAD – AUGUST 2025

The Board considered a report from the Transportation Director dated 12 August 2025. The Governance Advisor provided a summary of the report and the rationale for the recommendations.

RESOLUTION MKC25-4.5

Moved: Deputy Mayor J Scrimgeour

Seconded: Member B Waterhouse

1. That the Transportation Director's report dated 12 August 2025 titled 'Maketu Community Board – Otumakoro Stream Culvert – Maketu Road – August 2025' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Maketu Community Board:
 - a. **Reconfirms** its previous decision (Resolution MKC25-2.4) to allocate up to \$150,000 from the Maketu Community Board Roading Account as a contribution towards the completion of the Council-led project titled 'Culvert Upgrade on Spencer Avenue', now referred to as the Otumakoro Stream Culvert Upgrade; and
 - b. **Notes** that Resolution MKC25-3.5, which approved an additional \$50,000 toward the project from the Maketu Community Board Reserve Account, was conditional upon a decision report being presented at the Board's meeting scheduled for 12 August 2025; and
 - c. **Confirms** its approval to proceed with the additional expenditure of \$50,000 from the Maketu Community Board Reserve Account, in accordance with Resolution MKC25-3.5, as this decision report has been received and considered by the Board.

CARRIED

9.5 MAKETU COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – AUGUST 2025

The Board considered a report from the Governance Advisor dated 12 August 2025. The Governance Advisor highlighted the extensive water services update that had been included in the report, noting that this addition was made at the request of Board members. It was further clarified that updates on Council-led projects were routinely provided through the Projects and Monitoring Committee agendas.

RESOLUTION MKC25-4.6

Moved: Deputy R Corbett

Seconded: Member D Walters

1. That the General Manager Infrastructure Service's report dated 12 August 2025 titled 'Maketu Community Board – Projects and Operations Report – August 2025' be received.

CARRIED

RESOLUTION MKC25-4.7

Moved: Cr L Rae
Seconded: Member D Walters

2. That the Maketu Community Board approves, in principle, a budget allocation of up to \$50,000 from the Community Board Reserves Account for the installation of additional playground equipment at Ngaparaoa Drive, noting that final expenditure is subject to the Boards approval of the design.

AND

3. Requests that Reserves and Facilities staff investigate and present design options for expanding the playground equipment at Ngaparaoa Drive, with indicative costings provided for each proposal. All designs should align with a budget of up to \$50,000, taking into account the existing equipment and the available space for development.

CARRIED

RESOLUTION MKC25-4.8

Moved: Deputy R Corbett
Seconded: Member D Walters

4. That the Maketu Community Board appoint Cr Rae as the Maketu Community Board representative in relation to the Wharekahu Urupā project, noting that updates will still be provided through the Community Boards Projects and Operations report.

CARRIED

9.6 MAKETŪ COMMUNITY BOARD – FINANCIAL REPORT – JUNE 2025

The Board considered a report from the Financial Business Partner dated 12 August 2025. The Governance Advisor provided the rationale for the recommendation.

RESOLUTION MKC25-4.9

Moved: Cr L Rae
Seconded: Deputy Mayor J Scrimgeour

That the Financial Business Partner's report dated 12 August 2025 titled 'Maketu Community Board – Financial Report – June 2025' be received.

CARRIED

RESOLUTION MKC25-4.10

Moved: Cr L Rae

Seconded: Member D Walters

That the Maketu Community Board approves the additional cost of \$1,638.08 for the installation of an additional BBQ at the Surf Club to be funded from the Reserve Account – MC20-6.7

Resolution	Description
MC20-6.7	Approves up to \$30,000 for the installation of an additional BBQ by the Surf Club.

CARRIED

RESOLUTION MKC25-4.11

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr L Rae

That the Maketu Community Board approves to release the following unspent funds from outstanding operational commitments into the Community Board Reserve Account:

Resolution	Description	Remaining \$
MKC23-4.9	Approves expenditure of up to \$26,000, for the purpose of installing handrails at the Maketu Cemetery (Wharekahu), provided that a second quote is sought in a timely manner by Council staff, and the Board reserves the right to engage on the final design with the Urupā Task Force. (Spend: \$14,055)	\$11,945
MKC23-5.4	Approves funding for a new bus shelter on Arawa Avenue for \$7,500.	\$350

CARRIED

9.6.1 ANZAC DAY WREATH

- Board members raised concerns regarding a payment of \$87 that appeared in the financial statements, charged to the Board's contingency account for an ANZAC Wreath.
- It was noted that the Board had purchased a reusable ANZAC wreath in 2024 with the intention that it would be reused annually, therefore eliminating the need for further expenditure.
- The Board requested clarification on why a new charge had been incurred and whether the previously purchased wreath had been utilized.

The Governance Advisor would investigate why there was a payment of \$87 for an ANZAC Wreath from the Contingency Account, and report back to the Board with findings.

10 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 8.15pm.

In accordance with Standing Order 28.4, these minutes were confirmed as a true and correct record.

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Chairperson T Hopping
CHAIRPERSON

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Miriam Taris
INTERIM CHIEF EXECUTIVE OFFICER