

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
TE PUKE COMMUNITY BOARD MEETING NO. TPC25-4  
HELD IN THE TE PUKE LIBRARY AND SERVICE CENTRE, 130 JELlicoe STREET, TE PUKE  
(BOARDROOM) ON THURSDAY, 31 JULY 2025 AT 7.00PM**

## **1 PRESENT**

Chairperson K Ellis, Deputy D Snell, Member N Chauhan, Member K Summerhays, Cr G Dally and Cr A Wichers.

## **2 IN ATTENDANCE**

P Watson (Acting General Manager Infrastructure Services) and E Logan (Governance Advisor)

4 members of the public and Cr L Rae and Mayor Denyer

## **3 APOLOGIES**

### **3.1 APOLOGIES**

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#### **RESOLUTION TPC25-4.1**

Moved: Chairperson K Ellis

Seconded: Deputy D Snell

That the apology for absence from Member Chauhan be accepted.

**CARRIED**

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## **4 CONSIDERATION OF LATE ITEMS**

Nil

## **5 DECLARATIONS OF INTEREST**

Deputy Chairperson D Snell declared an interest in agenda item 9.4.

## **6 PUBLIC EXCLUDED ITEMS**

Nil

## **7 PUBLIC FORUM**

**7.1 CATIE CARR – PRESENT ON BEHALF OF THE ORCHARD CHURCH**

Ms Carr was in attendance on behalf of Orchard Church to extend their sincere thanks and appreciation to the Board for approving the Church's grant application at the Te Puke Community Board meeting held on 29 May 2025.

- The Board had provided funding of \$2,116.67 to support the installation of a drinking fountain beside the playground located outside the Church.
  - Ms Carr noted that the drinking fountain had been a valuable addition to the playground and was well-used by members of the community.
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**7.2 ISABELLE VOSSE – SAFETY CONCERNS ON STOCK ROAD**

Ms Vosse was in attendance to express her concerns about ongoing criminal activity that was occurring along Stock Road in Te Puke.

- She had contacted the police on multiple occasions. While they had been responsive and supportive, they were often unable to arrive in time to intervene.
- Police had advised that a CCTV camera would be beneficial for monitoring the area; however, they noted that the funding could not be provided through the police budget and recommended she approach Council.
- Ms Vosse had applied for CCTV funding through Council's CCTV panel, as had the Toy Library and the Playcentre. Unfortunately, all applications had been declined.
- Increased patrols by Police and the Community Patrol had made a significant positive impact, but Ms Vosse expressed concern that this level of attention was not sustainable in the long term.
- Staff at the Playcentre had discovered drug paraphernalia and other concerning items on the premises, highlighting the severity of the issue.
- Ms Vosse felt that street lighting in the area was inadequate. While there had been a light outside the Playcentre, Ms Vosse emphasized the need for additional lighting near the Toy Library to improve visibility and safety.
- Although there had been security cameras installed at the rear of the Scout Den, Toy Library, and Playcentre, these had only covered the immediate vicinity of the buildings and did not monitor the rest of Stock Road where much of the activity had occurred.
- She requested that the Board consider funding the installation of a CCTV camera in the area to help deter and monitor such activity.

The Governance Advisor would raise the matter with the incoming Board to allow them to consider whether they had an interest in funding the installation of a CCTV camera on Stock Road, noting that Council approval would be required for any such installation.

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## 8 MINUTES FOR CONFIRMATION

### 8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 29 MAY 2025

#### RESOLUTION TPC25-4.2

Moved: Cr A Wichers

Seconded: Chairperson K Ellis

1. That the Minutes of the Te Puke Community Board Meeting held on 29 May 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

**CARRIED**

## 9 REPORTS

### 9.1 TE PUKE COMMUNITY BOARD – WORKSHOP NOTES – MAY AND JUNE 2025

The workshop notes were received.

No further discussion was had.

### 9.2 TE PUKE COMMUNITY BOARD – CHAIRPERSON'S REPORT – JULY 2025

The Board considered a report from the Chairperson dated 31 July 2025. The report was taken as read. The below topics were discussed further.

#### RESOLUTION TPC25-4.3

Moved: Member K Summerhays

Seconded: Deputy D Snell

1. That the Chairperson's report dated 31 July 2025 titled 'Te Puke Community Board – Chairperson's Report – July 2025', be received.

**CARRIED**

#### RESOLUTION TPC25-4.4

Moved: Deputy D Snell

Seconded: Member K Summerhays

2. That the Te Puke Community Board and the Project Lead engage with Mana Whenua and the community regarding the creative aspects for Phase Two of the Heritage Plaza Project. Once creative aspects are confirmed, staff will bring back a formal decision report to the Board outlining Phase Two of the project (creative

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aspects and required lighting features), including the estimated budget available for Phase Two.

**CARRIED**

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### 9.2.1 HERITAGE PLAZA

- Staff advised that the overall project budget remained unchanged, despite the project being split into two phases.
  - Once the details of phase two were confirmed, the Board could reassess the budget if deemed necessary.
  - It was essential that Board members involved the Project Manager in phase two of the project.
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### 9.2.3 HERITAGE PLAZA WALKWAY LIGHTING

- Board members raised concerns about the lighting along the Heritage Plaza, noting that they felt that the lack of lighting was a safety concern.
- Members encouraged the incoming Board to request that staff investigate potential lighting solutions that could improve the visibility along Jellicoe.

The Acting General Manager Infrastructure Services would investigate the lighting issue.

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## 9.3 TE PUKE COMMUNITY BOARD – COUNCILLORS REPORT – JULY 2025

The Board considered a report from Councillor Dally dated 31 July 2025. The report was taken as read.

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### RESOLUTION TPC25-4.5

Moved: Cr G Dally

Seconded: Member K Summerhays

1. That the Councillor's report dated 31 July 2025 titled 'Te Puke Community Board – Councillors Report – July 2025' be received.

**CARRIED**

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## 9.4 ITEM LEFT TO LIE ON THE TABLE

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### RESOLUTION TPC25-4.6

Moved: Member K Summerhays

Seconded: Cr A Wichers

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That item 9.4 of the Agenda 'Te Puke Community Board – Grant Application – July 2025' lie on the table, to be reconsidered later in the meeting once the appropriate information on the application from the Te Puke Family Heritage Group has been provided.

**CARRIED**

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#### **9.6 ROAD NAMING APPLICATION – RC13776V01L – SEDDON STREET PROPERTY LTD**

The Board considered a report from the Consent's Planner dated 31 July 2025. The Governance Advisor explained the rationale for the recommendations. Board members were satisfied with the proposed names and provided no further feedback.

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#### **RESOLUTION TPC25-4.7**

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

1. That the Consents Planner's report dated 31 July 2025, and titled 'Roading Naming Application – RC13776V01L – Seddon Street Property LTD', be received.
2. That the Te Puke Community Board consider and provide feedback on the proposed road name options for Lot 600, which includes Roads 1-6 (being public roads to be vested in Council) of RC13776LS.

**CARRIED**

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#### **9.5 ITEM LEFT TO LIE ON THE TABLE**

Following the relevant information being received, the Board resumed consideration of item 9.4 of the Agenda – Te Puke Community Board – Grants Application – July 2025 that was left to lie on the table.

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#### **9.5 TE PUKE COMMUNITY BOARD – GRANT APPLICATIONS – JULY 2025**

The Board considered a report from the Governance Advisor dated 31 July 2025. The report was taken as read.

The Te Puke Heritage Group application was not approved as adequate information was not provided.

The Momentum Charitable Trust application was not approved as it did not align with the Boards strategic direction.

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**RESOLUTION TPC25-4.8**

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

1. That the Governance Advisor's report dated 31 July 2025 titled 'Te Puke Community Board – Grant Applications – July 2025' be received.

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**CARRIED**

**RESOLUTION TPC25-4.9**

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

2. That the Te Puke Community Board does not approve the grant application from the Te Puke Family Heritage Group.

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**CARRIED**

**RESOLUTION TPC25-4.10**

Moved: Member K Summerhays

Seconded: Cr A Wichers

3. That the Te Puke Community Board does not approve the grant application from the Momentum Charitable Trust.

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**CARRIED**

**RESOLUTION TPC25-4.11**

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

4. That the Te Puke Community Board **approves** the grant application from the Te Puke Memorial Hall for \$2,812.50 to purchase six 3-metre decorated red and gold Christmas Garlands for the street front facing exterior wall of the Te Puke Memorial Hall. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

Deputy Chairperson D Snell abstained from voting.

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**CARRIED**

**9.7 TE PUKE COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – JULY 2025**

The Board considered a report from the Executive Assistant Infrastructure Group dated 31 July 2025. The report was taken as read. The below topics were discussed further.

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**RESOLUTION TPC25-4.12**

Moved: Deputy D Snell

Seconded: Chairperson K Ellis

1. That the Executive Assistant Infrastructure Group's report dated 31 July 2025 titled 'Te Puke Community Board – Projects and Operations Report – July 2025' be received.

**CARRIED**

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**RESOLUTION TPC25-4.13**

Moved: Cr G Dally

Seconded: Chairperson K Ellis

2. The Te Puke Community Board recommends to Council staff that the installation of a new pedestrian bridge adjacent to Bramble Bridge be incorporated as a priority project within both the Walkway/Cycleway Strategy and the Te Puke Spatial Plan.

**CARRIED**

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**RESOLUTION TPC25-4.14**

Moved: Cr G Dally

Seconded: Deputy D Snell

3. That the Te Puke Community Board amends resolution TPC25-3.10, passed on 29 May 2025, in relation to the *Te Puke Community Board – Te Puke Quarry Road Footpath Extension – May 2025* report (Report 9.6), by deleting the sentence: "Subject to further clarification being provided to the Board by the Transportation staff", as clarification has now been received and the Board supports progressing with the project.

**CARRIED**

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**RESOLUTION TPC25-4.15**

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

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4. The Te Puke Community Board does **not approve funding** for the purchase and installation of a speed indication sign on Manoeka Road;

AND

Request staff to attend a future workshop of the Community Board to discuss the matter further.

**CARRIED**

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#### 9.7 SPEED INDICATION SIGN

- The Board confirmed its interest in funding the purchase and installation of a speed indication sign. However, members felt it could be more beneficial to place the sign on a rotating schedule rather than at a fixed location.
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9.00pm Cr A Wichers left the hui

#### 9.8 TE PUKE COMMUNITY BOARD – FINANCIAL REPORT MAY 2025

The Board considered a report from the Financial Business Partner Lead dated 31 July. The report was taken as read.

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#### RESOLUTION TPC25-4.16

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

- The Financial Business Partner Lead's report dated 31 July 2025 titled 'Te Puke Community Board – Financial Report May 2025', be received.

**CARRIED**

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#### RESOLUTION TPC25-4.17

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

That the Te Puke Community Board approves for the remaining funds from the below resolutions, to be released back into their Roothing Account:

Resolution	Description	Remaining \$
TPC24-5.27	That the Te Puke Community Board approves an additional budget of \$30,000 from the Roothing Account for the safety improvements on Cameron Road outside	\$21,170

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	of Te Puke Intermediate, subject to the pedestrian crossing being flat.	
TPC24-4.10	That the Te Puke Community Board approves a budget of \$110,000.00 from the Roding Account for safety improvement installations on Commerce Lane as shown in Attachment 3.	\$19,511
TPC24-5.29	That the Te Puke Community Board approve a budget of up to \$15,000 from the Roding Account for the installation of a standard footpath on George Street to improve the safety of pedestrians.	\$7,320

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**CARRIED**

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**RESOLUTION TPC25-4.18**

Moved: Chairperson K Ellis  
Seconded: Member K Summerhays

1. The Te Puke Community Board approve a budget of up to \$4,000 for the purchase of Christmas and Easter Main Street Flags, to be funded from the Community Board's Contingency Account.

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**CARRIED**

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**The Meeting closed at 9.26pm.**

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Chairperson K Ellis  
**CHAIRPERSON**