

Mā tō tātou takiwā  
**For our District**

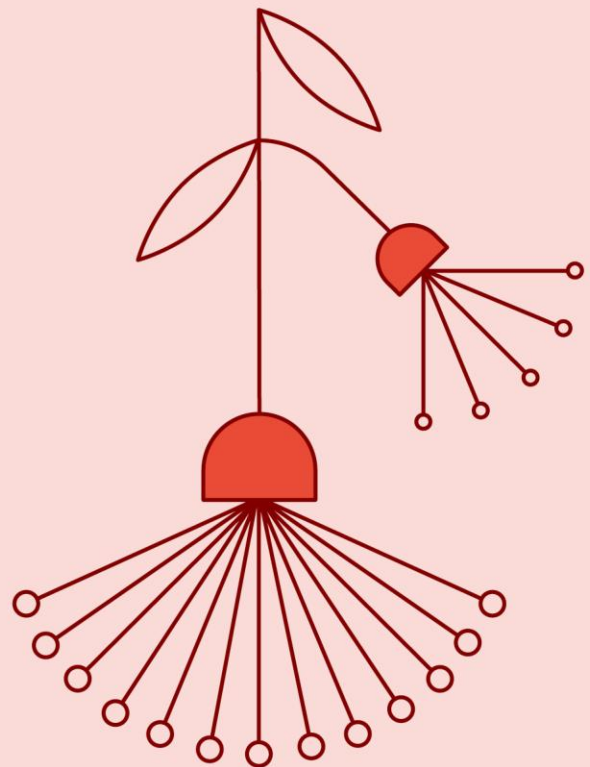
## **Te Puke Community Board**

Poari ā Hapori o Te Puke

TPC25-4

Thursday, 31 July 2025, 7.00pm

Te Puke Library and Service Centre,  
130 Jellicoe Street, Te Puke (Boardroom).



# Te Puke Community Board

## Membership:

<b>Chairperson</b>	Kassie Ellis
<b>Deputy Chairperson</b>	Dale Snell
<b>Members</b>	Karen Summerhays Neena Chauhan Cr Grant Dally Cr Andy Wichers
<b>Quorum</b>	3
<b>Frequency</b>	Eight weekly / Workshops as required

## Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

## Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Te Puke Community Board Meeting will be held in the Te Puke Library and Service Centre, 130 Jellicoe Street, Te Puke (Boardroom) on: Thursday, 31 July 2025 at 7.00pm

## Order Of Business

<b>1</b>	<b>Present .....</b>	<b>4</b>
<b>2</b>	<b>In Attendance.....</b>	<b>4</b>
<b>3</b>	<b>Apologies .....</b>	<b>4</b>
<b>4</b>	<b>Consideration of Late Items.....</b>	<b>4</b>
<b>5</b>	<b>Declarations of Interest .....</b>	<b>4</b>
<b>6</b>	<b>Public Excluded Items.....</b>	<b>4</b>
<b>7</b>	<b>Public Forum.....</b>	<b>4</b>
<b>8</b>	<b>Minutes for Confirmation.....</b>	<b>5</b>
8.1	Minutes of the Te Puke Community Board Meeting held on 29 May 2025.....	5
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**1 PRESENT****2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

**6 PUBLIC EXCLUDED ITEMS****7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

## **8 MINUTES FOR CONFIRMATION**

### **8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 29 MAY 2025**

**File Number:** A6830929

**Author:** Ella Logan, Governance Advisor

**Authoriser:** Robyn Garrett, Governance Manager

#### **RECOMMENDATION**

1. That the Minutes of the Te Puke Community Board Meeting held on 29 May 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

#### **ATTACHMENTS**

1. Minutes of the Te Puke Community Board Meeting held on 29 May 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
TE PUKE COMMUNITY BOARD MEETING NO. TPC25-3  
HELD IN THE TE PUKE LIBRARY AND SERVICE CENTRE, 130 JELlicoe STREET, TE PUKE  
(BOARDROOM) ON THURSDAY, 29 MAY 2025 AT 7.00PM**

Member N Chauhan opened with a karakia

**1 PRESENT**

Chairperson K Ellis, Deputy D Snell, Member N Chauhan, Member K Summerhays, Cr G Dally and Cr A Wichers.

5 members of the public

**2 IN ATTENDANCE**

C Nepia (Strategic Kaupapa Māori Manager), J Crummer (Senior Recreational Planner), and E Logan (Governance Advisor).

**3 APOLOGIES**

Nil

**4 CONSIDERATION OF LATE ITEMS**

Nil

**5 DECLARATIONS OF INTEREST**

Members were advised that if they had an interest (actual, potential, pecuniary or non-pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and were advised to withdraw from the meeting table for the item (As per the Local Authorities (Member's Interest) Act 1968.

- Members K Summerhays and Member D Snell advised the Board that they had a declaration of interest regarding the Te Puke Charitable Trust Item within report 9.3 of the agenda – Te Puke Community Board – Chairpersons Report – May 2025.
- Cr A Wichers advised the Board that he had a declaration of financial interest regarding the Orchard Church Grant Application in report 9.5 of the agenda – Te Puke Community Board – Grant Applications – May 2025.

**6 PUBLIC EXCLUDED ITEMS**

Nil

## 7 PUBLIC FORUM

### 7.1 TUI ATKINS – GRANT APPLICATION

Ms Atkins was in attendance to speak to the Orchard Church Grant Application. She noted the below points:

- If funding was approved, the water fountain would be installed next to the playground and volleyball court at the Church.
  - This area was open to the public and heavily used, with approximately 500 people accessing the space each week. A significant portion of these users had no affiliation with the Church.
  - During school holidays, external organisations ran holiday programmes at the Church, which led to a high number of children using the space.
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### 7.2 SUE MATTHEWS – KIWIFRUIT CAPITAL OF THE WORLD TE PUKE HERITAGE VISITOR HUB

Ms Matthews was in attendance to provide an update on the Kiwifruit Capital of the World Te Puke Heritage Visitor Hub and explore opportunities for Te Puke specific funding to develop stories about Te Puke, Kiwifruit and local community. She noted the below points:

- The Kiwifruit Capital of the World Te Puke Heritage Visitor Hub (Hub) had signed a three year lease at the old Te Puke Cinema.
  - Ms Matthews emphasised that the Hub was not a museum but a heritage focused space.
  - 10 unique communities in the Te Puke area had been identified.
  - Hub members aimed to facilitate community engagement under the heritage banner. Ms Matthews believed the Hub could play a critical role in helping the new Te Puke – Eastern Community Board connect with the community.
  - They had not applied for Council funding to avoid interfering with the Katikati Western Bay Museum funding model.
  - The Hub had secured \$100,000 in pledges for the next three years.
  - They were in the process of opening a bank account, which would enable them to apply for external funding from sources such as trusts.
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## 8 MINUTES FOR CONFIRMATION

### 8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 3 APRIL 2025

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#### RESOLUTION TPC25-3.1

Moved: Member K Summerhays

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Seconded: Deputy D Snell

1. That the Minutes of the Te Puke Community Board Meeting held on 3 April 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

**CARRIED**

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## **9 REPORTS**

### **9.1 TE PUKE COMMUNITY BOARD – WORKSHOP NOTES – MAY 2025**

The workshop notes were noted. No further discussion was had.

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### **9.2 TE PUKE COMMUNITY BOARD – WAIĀRI BRIDGE AREA RESTORATION PROJECT FUNDING CONTRIBUTION – MAY 2025**

The Board considered a report from the Strategic Kaupapa Māori Manager. The Strategic Kaupapa Māori Manager, supported by the Senior Recreational Planner, provided a brief summary of the projects history, overview of the reports key points, and the rationale for the recommendations therein.

- The Board emphasized that their funding contribution was intended specifically to support the construction of the bridge.

Staff responded to pātai as follows:

- Council would be responsible for the ongoing maintenance of the area.
- The projects scope focused on priorities identified by tangata whenua. Additional elements, such as picnic tables, could be considered in a future project, depending on funding availability and support from tangata whenua.
- Cycleway routes would be incorporated in the project design.
- BTW Company was investigating the feasibility of constructing a bridge in the proposed area, considering the locations of powerlines.
- Discussions with tangata whenua had covered topics such as improving water filtration, water monitoring and restoring fish species.

The Strategic Kaupapa Māori Manager would arrange a hui between the Board members and the Waiāri Kaitiaki Advisory Group.

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**RESOLUTION TPC25-3.2**

Moved: Cr G Dally

Seconded: Member K Summerhays

1. That the Kaupapa Māori Manager's report dated 29 May 2025 titled 'Te Puke Community Board – Waiāri Bridge Area Restoration Project Funding Contribution – May 2025' be received.
2. That the report relates to an issue that is considered to be of **(low)** significance in terms of Council's Significance and Engagement Policy.
3. That the Te Puke Community Board approves a budget of up to \$300,000 from the Community Board Roading Account as a funding contribution to the Waiāri Bridge Area Restoration Project, on the condition that the construction of a bridge of the Waiāri is a priority within the project.

**CARRIED**

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**9.3 TE PUKE COMMUNITY BOARD – CHAIRPERSONS REPORT – MAY 2025**

The Board considered a report from the Chairperson dated 29 May 2025. The report was taken as read.

The Board expressed their gratitude and appreciation to the General Manager Infrastructure Services for his support and contributions to the Te Puke Community Board during his time at Council. They wished him well in his future endeavours.

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**RESOLUTION TPC25-3.3**

Moved: Member N Chauhan

Seconded: Member K Summerhays

1. That the Chairperson's report dated 29 May 2025 titled 'Te Puke Community Board – Chairperson's Report – May 2025' be received.

**CARRIED**

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**RESOLUTION TPC25-3.4**

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

2. That the Te Puke Community Board approves to progress with the installation of two History Boards: the Crete Olive Tree Memorial and Historic Stock Route in light green, as per resolution TP22-4.5.
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**CARRIED**

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**RESOLUTION TPC25-3.5**

Moved: Deputy D Snell

Seconded: Chairperson K Ellis

3. That the Te Puke Community Board requests that Reserves and Facilities staff provide cost estimates for the purchase and installation of a shade cover over the BBQ area at Ben Keys Playground and Jubilee Park.

**CARRIED**

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**RESOLUTION TPC25-3.6**

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

4. That the Te Puke Community Board approves a budget of up to \$200 from the Contingency Account to cover the costs of catering provided at the Board meeting on 29 May 2025 as a farewell to the General Manager Infrastructure Services and acknowledge his contribution to the work of the Board.

**CARRIED**

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**RESOLUTION TPC25-3.7**

Moved: Cr A Wichers

Seconded: Cr G Dally

5. That the Te Puke Community Board approves the appointment of two Community Board members to the Te Puke Community Fund Distribution Panel.

**CARRIED**

Member K Summerhays and Deputy Chairperson D Snell abstained from voting.

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**9.3.1 HISTORY BOARDS**

- The Strategic Kaupapa Māori Manager noted that significant work was being done in the storytelling space with iwi. There was a potential opportunity to incorporate the stories originally intended for the History Board project into the separate mahi being undertaken with Waiāri Kaitiaki Advisory Group and other areas.
  - The next steps of the project would be determined at the Board's final meeting of the triennium.
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**9.3.2 COMMUNITY PLAN ENGAGEMENT HUI**

- Board members had approached a community representative to take on the role of encouraging attendance at the hui.
  - The hui was not focused on the content of a community plan but rather aimed to gauge community interest in creating one.
  - The hui was scheduled for Wednesday, July 16, 2025, at the Te Puke Memorial Hall.
  - Board members sought to understand Council's expectations regarding Community Boards leading the creation and establishment of community plans.
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**9.3.3 TOWN CENTRE DEVELOPMENT FUND**

- Staff advised the Board that use of the Town Centre Development Fund required Council approval through a recommendatory report from the Community Board.
  - The Board expressed interest in using the Town Centre Development Fund to upgrade the Commerce Lane Toilets. They believed co-funding opportunities would be available and requested staff guidance on the feasibility of a co-funding arrangement for the project.
  - The Board requested that a decision report be provided at the next meeting, outlining issues and options, cost breakdowns for the toilet upgrade.
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**9.3.4 TE PUKE COMMUNITY FUND DISTRIBUTION PANEL**

- The Te Puke Community Charitable Trust had developed a Memorandum of Understanding.
  - Board members expressed interest in confirming the future appointment of two Board members to the Te Puke Community Fund Distribution Panel, and requested that this be included in the Boards list of delegations.
  - The Board would announce the appointed members at their final meeting of the triennium.
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**9.3.5 INSTALLATION OF BUS SHELTER BETWEEN HOOKEY DRIVE AND RANDELL PLACE**

- The proposed location was identified as a high priority area.
  - The Board noted that they were willing to allocate up to \$20,000 for the installation of the bus shelter, including lighting.
  - The topic would be discussed further at a future workshop.
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**9.4 TE PUKE COMMUNITY BOARD – COUNCILLORS REPORT – MAY 2025**

The Board considered a report from Councillor Wichers dated 29 May 2025. The report was taken as read.

- Council held deliberations to determine the preferred option for Local Waters Done Well. The establishment of a combined Council-Controlled Organisation was selected as the preferred option.
- The new Council governance structure would be decided by the incoming Council at the start of the 2025 triennium.
- Board Members encouraged Councillors to advocate for engagement with Board members when establishing Community Board delegations.

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### RESOLUTION TPC25-3.8

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

That Councillor Wichers report dated 29 May 2025 titled 'Te Puke Community Board – Councillors Report – May 2025' be received.

**CARRIED**

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### 9.5 TE PUKE COMMUNITY BOARD – GRANT APPLICATIONS – MAY 2025

The Board considered a report from the Governance Advisor dated 29 May 2025. The report was taken as read.

Cr A Wichers declared a financial interest in the Orchard Church Grant Application and took no part in the discussion or voting on this application.

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### RESOLUTION TPC25-3.9

Moved: Chairperson K Ellis

Seconded: Member N Chauhan

1. That the Governance Advisor's report dated 29 May 2025 titled 'Te Puke Community Board – Grant Applications – May 2025' be received.
2. That the Te Puke Community Board **approves** the grant application from the Orchard Church for \$2,116.67, to fund the purchase of a drinking fountain outside the Church.

**CARRIED**

Cr A Wichers abstained from voting.

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## 9.6 TE PUKE COMMUNITY BOARD – TE PUKE QUARRY ROAD FOOTPATH EXTENSION – MAY 2025

The Board considered a report from the Transportation Senior Project Engineer dated 29 May 2025. The report was taken as read.

The Board requested that staff attend their next workshop to clarify minor project details.

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### RESOLUTION TPC25-3.10

Moved: Cr G Dally

Seconded: Chairperson K Ellis

1. That the Transportation Senior Project Engineer's report dated 29 May 2025 titled Te Puke Quarry Road Footpath Extension be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Te Puke Community Board **approves** the budget of up to \$207,000 from the Te Puke Community Board Roading Account to fund the construction of a footpath along Te Puke Quarry Road between the EastPack entranceway and the Raparapahoe Stream Bridge, subject to further clarification being provided to the Board by Transportation staff.

**CARRIED**

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## 9.7 2025 TRIENNIAL ELECTIONS – UPDATE AND PROTOCOLS

The Board considered a report from the Governance Manager dated 29 May 2025. The Governance Advisor provided an overview of the report.

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### RESOLUTION TPC25-3.11

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

1. That the Governance Manager's report dated 29 May 2025 titled '2025 Triennial Elections – update and protocols' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy, as the report is process-based and for elected members' information.

**CARRIED**

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**9.8 TE PUKE COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – MAY 2025**

The Board considered a report from the Executive Assistant Infrastructure Group dated 29 May 2025. The report was taken as read.

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**RESOLUTION TPC25-3.12**

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

1. That the Executive Assistant Infrastructure Group's report dated 29 May 2025 titled 'Te Puke Community Board – Projects and Operations Report – May 2025' be received.

**CARRIED**

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**9.8.1 MCLOUGHLIN PARK WIDER CONCEPT PLAN**

- Minor stakeholder engagement was conducted on the McLoughlin Park Concept Plan. Community consultation would be required once the Board had gained a clearer understanding of the projects design, costs, and the necessary Council process.
- 

**9.8.2 HERITAGE PLAZA COMMUNICATIONS**

- The Board requested that Council staff provide communications to inform the community about the project and its construction plan.

The Governance Advisor would discuss with the Communications Manager the possibility of Council publishing information and updates on the project.

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**9.8.3 OUTSTANDING ITEMS**

The Board noted that they had previously requested information on the following matters but had yet to receive a response from staff. It was requested that the information be provided before the final meeting of the triennium:

- Response on Trees of Te Puke report
  - Update on Strategic Buildings in Te Puke
  - Data on freedom camping, including number of freedom campers and the hotspots in the area.
-

## 9.9 TE PUKE COMMUNITY BOARD – FINANCIAL REPORT APRIL 2025

The Board considered a report from the Financial Business Partner Lead dated 29 May 2025. The report was taken as read, noting that there were remaining funds allocated against multiple projects that were no longer required due to the projects completion. As a result, the Board agreed to release the remaining funds back into the Reserve Account.

### RESOLUTION TPC25-3.13

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

1. The Financial Business Partner Lead's report dated 29 May 2025 titled 'Te Puke Community Board – Financial Report April 2025' be received.
2. That the Te Puke Community Board approves to release the following unspent funds from outstanding operational commitments:

Resolution	Description	Remaining \$
TPC23-2.4	Approve the funding for the installation of power for a second Christmas tree at the Te Puke west entrance at an estimated cost of \$15,000 to be funded from the Street Decoration account (\$7,373 spent).	(7,626)
TPC23-4.4	Approves the installation of public Wi-Fi in Jubilee Park at an estimated cost of \$3,061 from the contingency account.	(3,061)
TPC24-4.12	Approve \$2,945 from the Te Puke Community Board Contingency Account for Member N Chauhan to attend the 2024 Local Government New Zealand Conference (\$2,322 spent)	(623)
TPC24-1.3	Approve the amount of \$2,300 from the Te Puke Community Board contingency account to fund the painting of a mural on the Rangioru Sports Club fence line, to be done by Millie Olive Pidwell.	(2,300)
TP24-5.15	Approve up to \$7,000 from the contingency account for new main street event flags (\$6,012 spent).	(988)

TP22-4.6	Approve up to \$20,000 to be paid from the Te Puke Community Board Reserve Account for costs relating to the new dog park at Laurance Oliver Park, Te Puke.	(20,000)
TPC25-1.3	Approves a budget of up to \$10,000 for development of a wider concept plan for McLoughlin Park to include the various uses and possible facilities noted at the Community Board meeting, and that the concept plan be presented back to the next Community Board meeting on 03 April 2025.	(10,000)

**CARRIED**

## 10 INFORMATION FOR RECEIPT

Nil

**The Meeting closed at 9.54pm****Confirmed as a true and correct record at the Te Puke Community Board meeting held on 31 July 2025.**.....  
Chairperson K Ellis**CHAIRPERSON**



## 9 REPORTS

### 9.1 TE PUKE COMMUNITY BOARD – WORKSHOP NOTES – MAY AND JUNE 2025

**File Number:** A6860388

**Author:** Ella Logan, Governance Advisor

**Authoriser:** Robyn Garrett, Governance Manager

#### EXECUTIVE SUMMARY

The Te Puke Community Board workshop notes from 8 May and 7 July 2025 have been provided as **Attachment 1** and **2** for transparency.

#### ATTACHMENTS

1. **Te Puke Community Board – Workshop Notes – 8 May 2025**
2. **Te Puke Community Board– Workshop Notes – 7 July 2025** 

**TE PUKE COMMUNITY BOARD  
WORKSHOP**

<b>DATE:</b>	Thursday, 08 May 2025 at 6.30pm
<b>HELD:</b>	Te Puke Board Room
<b>TOPICS:</b>	<ol style="list-style-type: none"><li>1. Projects and Issues</li><li>2. Bus Shelter</li><li>3. History Board Project</li><li>4. Financials: Releasing Unspent Committed Funds</li><li>5. Community Plan Engagement</li><li>6. Town Centre Development Fund</li><li>7. Te Puke Charitable Trust Memorandum of Understanding</li></ol>
<b>MEMBERS PRESENT:</b>	K Ellis (Chairperson), Cr G Dally, K Summerhays, D Snell
<b>APOLOGIES:</b>	Cr A Wichers and N Chauhan
<b>STAFF IN ATTENDANCE</b>	E Logan (Governance Advisor)

Te Puke Community Board Workshop Notes – 08 May 2025

<b>Bus Shelter</b>
<ul style="list-style-type: none"> <li>The Board expressed their interest in installing a bus shelter, noting that the proposed location was near Carter House and would provide a shelter area for the elderly residents while waiting for the bus.</li> <li>Clarification on the bus shelter's exact location was required before progressing.</li> <li>There were concerns about the risks involved if no engagement took place.</li> </ul>

<b>DIRECTION</b>	<b>RESPONSIBLE</b>
<ul style="list-style-type: none"> <li>Investigate exact location for the bus shelter and draft an engagement letter to inform residents of the bus shelter's installation.</li> </ul>	Project Engineer Transportation

<b>History Board Project</b>
<ul style="list-style-type: none"> <li>The project was struggling to gain traction with stakeholders.</li> <li>The projects background information had been provided to the Kaihōnonga Matua – Senior Kaupapa Māori Engagement Specialist who would engagement with Tapuika and Waitaha to understand their appetite in contributing to the project.</li> <li>The project was on pause until the Board had received feedback from the Kaihōnonga Matua – Senior Kaupapa Māori Engagement Specialist</li> </ul>

<b>Unspent Committed Funds</b>
<ul style="list-style-type: none"> <li>The Community Board was advised that there were several commitments for projects that remained as unspent in their financial report. They were advised that they should resolve to commit the funds back into their reserves budget before the end of the financial year.</li> <li>The Board were advised that a resolution to release unspent commitments for the following recommendations would be included in the next financial report: TPC23-2.4, TPC23-4.4, TPC24-4.12, TPC24-1.3, TPC24-5.15, TP22-4.6, TPC25-1.3</li> </ul>

RELEVANT ACTIONS	RESPONSIBLE
<ul style="list-style-type: none"><li>• Include a recommendation into the 29 May 2025 Board meeting Agenda to release unspent committed funds into the Reserves Account.</li></ul>	Governance Advisor

**Community Plan Engagement**

- The Community Board had tentatively discussed holding the community plan engagement evening July 16, 2025.
- The engagement evening would be run by an external facilitator and would include a panel made up of individuals with experience in creating community plans.
- The purpose of the engagement evening was to get an understanding of whether the community were interested in having a community plan.
- Dependant on the outcome of the engagement evening, a community plan working group could be created to establish the community plan.

**Town Centre Development Fund**

- There was interest in putting the Town Centre Development fund toward upgrading and improving the safety of the Commerce Lane public toilets.
- It was important that the proposed project was passed on to the incoming Community Board to ensure that progress was not lost.
- The Board could put a recommendation to Council; however, the final decision would sit with Council.

**Other Board Issues**

- The Te Puke Charitable Trust Memorandum of Understanding was completed and would be included in the 29 May 2025 Agenda for endorsement from the Board.

Workshop closed at 8:32pm

Te Puke Community Board Workshop Notes – 08 May 2025

**TE PUKE COMMUNITY BOARD  
WORKSHOP**

<b>DATE:</b>	Thursday, 07 July 2025 at 6.30pm
<b>HELD:</b>	Te Puke Board Room
<b>TOPICS:</b>	<ol style="list-style-type: none"><li>1. Bramble Bridge: Safety Audit Outcome</li><li>2. Te Puke Quarry Road Footpath Extension</li><li>3. Community Plan Engagement Hui</li><li>4. Mainstreet Lighting</li><li>5. Bus Shelter (Hookey Drive and Randell Place)</li></ol>
<b>MEMBERS PRESENT:</b>	K Ellis (Chairperson), Cr G Dally, K Summerhays, D Snell Cr A Wichers
<b>APOLOGIES:</b>	N Chauhan
<b>STAFF IN ATTENDANCE</b>	J Minchington (Senior Project Engineer Transportation), E Logan (Governance Advisor)

Te Puke Community Board Workshop Notes – 07 July 2025

**Bramble Bridge: Safety Audit Outcome**

The Senior Project Engineer Transportation was in attendance to present to the Board the findings of the Bramble Bridge safety audit, which was commissioned by the Board. The presentation provided an overview of the audit's outcomes and any recommended actions, with further discussion on the below:

- The Board discussed the need for Council to create a prioritised list of walking and cycleway projects to guide future investment when funding became available.
- Include the proposed pedestrian bridge adjacent to Bramble Bridge in the prioritised list of walking and cycleway projects

RELEVANT ACTION	RESPONSIBLE
Include a recommendation in the Projects and Operations Report at the final meeting of the triennium, requesting that staff add the pedestrian bridge project to the priorities list—specifically within the Spatial Plan and the Walkway/Cycleway Strategy.	Governance Advisor

**Te Puke Quarry Road Footpath Extension**

- The Senior Project Engineer Transportation confirmed that the footpath would be concrete.

RELEVANT ACTION	RESPONSIBLE
The Board would amend resolution TPC25-3.10 to acknowledge that clarification had been provided, enabling the project to proceed.	Community Board

**Community Plan Engagement Hui**

- The community plan hui was postponed until after the election, due to members' workload and the timing of the election period.
- It was noted that it would be inappropriate for members to be hosting such engagement during the election period.

Te Puke Community Board Workshop Notes – 07 June 2025

<b>Mainstreet lighting</b>
<ul style="list-style-type: none"><li>• Members raised concerns that Jellicoe Street was inadequately lit at night and required additional streetlighting.</li><li>• It was queried whether a lux lighting standard applied to town centre streets, particularly main streets. If so, members requested clarification on whether Jellicoe Street met the standard.</li><li>• It was noted that pedestrians' lights were frequently malfunctioning or turning off unexpectedly, potentially posing a safety risk and warranting further investigation.</li></ul>

<b>RELEVANT ACTIONS</b>	<b>RESPONSIBLE</b>
<ul style="list-style-type: none"><li>• Raise a service request on the above issues.</li></ul>	Governance Advisor.

<b>Bus Shelter (Hookey Drive and Randell Place)</b>
<ul style="list-style-type: none"><li>• The Board sought to engage with residents likely to be impacted by the installation of the bus shelter, with the intention of completing this engagement before the end of the triennium.</li></ul>

<b>RELEVANT ACTIONS</b>	<b>RESPONSIBLE</b>
<ul style="list-style-type: none"><li>• Provide Board members with a letter to distribute to impacted residents.</li><li>• Conduct letter box drop</li><li>• Organise onsite hui with impacted residents – with staff present (dependent on staff capacity).</li></ul>	Project Engineer Transportation Community Board Governance Advisor

Workshop closed at 8.11pm

Te Puke Community Board Workshop Notes – 07 July 2025

**9.2 TE PUKE COMMUNITY BOARD – CHAIRPERSON'S REPORT – JULY 2025****File Number:** A6860587**Author:** Kassie Ellis, Community Board Chairperson**Authoriser:** Adele Henderson, General Manager Corporate Services**EXECUTIVE SUMMARY**

The purpose of this report is for the Te Puke Community Board's Chairperson to provide the Board with information and updates on events and matters within the community.

**RECOMMENDATION**

1. That the Chairperson's report dated 31 July 2025 titled 'Te Puke Community Board – Chairperson's Report – July 2025', be received.
2. That the Te Puke Community Board schedule a workshop to engage with local Tangata Whenua and the community regarding the creative aspects for Phase Two of the Heritage Plaza Project. Once creative aspects are confirmed, staff will bring back a formal decision report to the Board outlining Phase Two of the project (creative aspects and required lighting features), including the estimated budget available for Phase Two.

Firstly, I would like to take this opportunity to thank Dale Snell, Karen Summerhays, Neena Chauhan, Andy Wichers and Grant Dally for your commitment and dedication to our community this past triennium. The shared platform that we have together, has brought upon new community-led initiatives, commitments to bettered infrastructure, social procurement, and cultural recognition, along with the love of trees. I am grateful and very appreciative to have been part of Te Puke Community Board alongside you.

**Community Plan Engagement**

The Te Puke Community Board, in collaboration with independent entities, planned to hold a Community Plan engagement hui on Wednesday 16 July 2025, however, have decided to postpone. The funds will remain within the Boards 'Committed Operational Expenditure', to allow for this engagement to take place at a later date.

**Jellicoe Street – Mainstreet Lighting**

The Te Puke Community Board would like an increase in adequate lighting in the main street, as we find that it has become a safety hazard for the community.



*Staff Comment:*

*Council does not have a Level of Service for illumination of roads and footpaths. Streetlight requirements are roughly based around ensuring that the correct number of streetlights are provided for the luminaires being used. Staff can check this for Jellicoe Street; however, it will take some time. Furthermore, lighting installed beneath shop canopies is the responsibility of the building owner. Council has no authority to require building owners to provide street lighting in these areas.*

*If the Community Board considers that the lighting improvements are necessary in any specific location, staff would be happy to investigate and provide feedback.*

**Heritage Plaza – Phase Two**

The Te Puke Community Board note that Phase One of the project is nearing completion and that Phase Two, being creative aspects and lighting features, can now commence. Previous discussions have indicated the Boards desire to engage with local Tangata Whenua and the community regarding the creative aspects. Once this has been undertaken and the creative aspects have been confirmed, staff will finalise the lighting features required.

*Proposed Recommendation:*

*That the Te Puke Community Board schedule a workshop to engage with local Tangata Whenua and the community regarding the creative aspects for Phase Two of the Heritage Plaza Project. Once creative aspects are confirmed, staff will bring back a formal decision report to the Board outlining Phase Two of the project (creative aspects and required lighting features), including the estimated budget available for Phase Two.*

**Requested Updates by the Board**Traffic and Parking Bylaw Review*Staff Comment:*

*Work is currently progressing on the Traffic and Parking Enforcement Bylaw review to respond to customer service requests and community feedback received to date. The bylaw is due for review by August 2029; however, it was signalled through the Long Term Plan deliberations process to bring the review forward. The draft bylaw is anticipated to be adopted for consultation at one of the first meetings after the interregnum period.*

The following items have updates included within the Projects and Operations Report:

- Trees of Te Puke report; and
- Natural Cemeteries (Cemeteries Bylaw).

### Requested Information by the Board

In November 2024 the Board requested an update on the Strategic Buildings within Te Puke. Staff have provided the following:

Council properties/buildings are generally split across three different Council departments:

3. Reserves
4. Property
5. Utilities/Waters

The following properties/buildings in Te Puke held by Reserves and Property departments (Utilities/Waters have been included as these are buildings related to essential infrastructure):

Reserves	Ablution	2 Jellicoe St	Te Puke
Reserves	Ablution	Centennial Park	Te Puke
Reserves	Ablution	Commerce Lane	Te Puke
Reserves	Ablution	Tynan St, Fairhaven Park	Te Puke
Reserves	Ablution	2 Landscape Rd, McLoughlin Park	Te Puke
Reserves	Building	9 Stock Rd, Toy Library	Te Puke
Reserves	Shed	Dudley Vercoe Dr	Te Puke
Reserves	Shed	Landscape Rd, Old Te Puke Cemetery	Te Puke
Property	Ablution	130 Jellicoe St	Te Puke
Property	Dog Pound	Gordon Rd	Te Puke
Property	Offices & Library	Jellicoe Street	Te Puke
Property	Recycling Depot	36 Station Rd	Te Puke
Property	Residential Rental (20 units)	9 Slater Place	Te Puke
Property	Residential Rental (14 units)	56 Lee Street	Te Puke

Earlier this year the Board requested further information/data on freedom camping in Te Puke, including the number of freedom campers and the hotspots in the area. Unfortunately, Council is unable to provide specific data on the number of freedom campers using our areas.

However, what we can provide is infringement data:

In the last financial year, 99 infringements were issued in Te Puke. Of these 99, 65 were issued for freedom camping outside the designated area, with the majority issued at Jubilee Park.

The key issue Council has identified this year is that while campers are using our designated freedom camping locations, such as Jubilee Park and Landscape Road, they are often parking outside of the designated area. Jubilee Park is also the most common location for this.

It is also worth noting that our contractors only monitor our designated freedom camping locations, unless we have received a complaint from the public that someone is freedom camping in a prohibited location.

That's a wrap for the Te Puke Community Board!!!

**9.3 TE PUKE COMMUNITY BOARD – COUNCILLORS REPORT – JULY 2025****File Number:** A6869866**Author:** Grant Dally, Councillor**Authoriser:** Adele Henderson, General Manager Corporate Services**EXECUTIVE SUMMARY**

The purpose of this report is for Councillor Dally to provide the Board with updates on the items listed below.

**RECOMMENDATION**

That the Councillor Grant Dally's report dated 31 July 2025 titled 'Te Puke Community Board – Councillors Report – July 2025' be received.

**2025–2026 Annual Plan Adoption**

Council adopted the 2025–2026 Annual Plan on 26 June 2025. Getting to this point was not a straightforward process this year. As per the Executive Summary to get the plan over the line.

*“As part of finalising and reviewing the 2025/26 Annual Plan (AP26) in April and May 2025, corrections/adjustments were identified relating to general rates. Council is managing a rates funded deficit from the prior year 2023/24. A four-year view which clearly outlines the financial position and its management, was prepared to support the finalisation of the Annual Plan.*

*This report provides the adjustments required between the draft and final Annual Plan and has been provided as supporting information for the adoption for the Annual Plan 2025/26. This has resulted in the movement in the average rates from 7.42% to 8.92%.”*

[Here](#) is a link to the Agenda where the Annual Plan was adopted.

[Here](#) is a link to the Livestream of the Meeting.

**Te Puke Parking Enforcement**

When Council approved the 2025–2026 Annual Plan, we also approved and ushered in a new Parking Enforcement regime. Traditionally, we have had parking enforcement officers based in Te Puke and Katikati. As you probably know this job comes with health and safety concerns and the Te Puke position had been vacant for a while. We agreed to purchase new Licence Plate Recognition (LPR) camera technology that is attached onto a car and driven around town to monitor parking and identify vehicles that have remained longer than the allowed parking timeframe.

Other Councils (including Tauranga City) have been using this system for a while. It is very efficient and cost effective in monitoring the parking time limits. We do have free P60, P120 & P180 parks in Te Puke so no one should be too upset if they get a fine for a parking offence. Complaints had surfaced from retailers and shoppers earlier in the year on community Facebook pages due to abuse of time limits and ineligible use of mobility parks, so hopefully this new monitoring system helps achieve a higher level of parking timeframe(s) compliance.

Council patrolling has always included checking for expired Rego and WOFs which can result in a \$200 fine for either of these. The new LPR system will still check and issue fines for expired Rego, but not WOF's. Checking mobility parks for compliance will need to be humanly monitored and this will be part of the new job description, as the camera technology cannot do this. So, once word gets out that enforcement has re-commenced, we expect parkers will be more compliant with parking limits...

The new patrol vehicle should be operational by September-October 2025. In the meantime, Council's compliance team have been overseeing parking enforcement in Te Puke and will respond to complaints.

### **Te Puke Spatial Plan Review**

The Te Puke Spatial Plan (TPSP) process has been stalled by the Council election interregnum period. The Draft Spatial Plan was due to be finalised, go up to Council for approval, and then go out for formal consultation before the election period, however we did not get to this stage. This is unfortunate because bigger decisions are being made which would be better informed with a completed Te Puke Spatial Plan. E.g., Updated growth projections for construction of the new Te Puke Wastewater Treatment Plant is the main one. But planning for stormwater and traffic issues also needs to be progressed as soon as possible.

Councillors and Community Board Members have been asking for countermeasures and mitigations for the traffic queues from the East and the West for many years now. Pressure is building, everything is starting to come to a head (pun intended).

Update: - Chris Bishop's Recent 'Plan Stop' Announcement...

[Resource Management Act reforms: Chris Bishop tells councils to stop plan changes - NZ Herald](#)

...further solidified the direction Council expected from the Expert Advisory Group (EAG) blueprint report (released in late March this year). The blueprint indicated that there may be limited benefit in starting any plan changes going forward, hence Council revised its work programme focusing on spatial planning exercises.

The upcoming Te Puke Plan Change due on completion of the Te Puke Spatial Plan has been kept on the work programme, but it is likely any work will be in the form of structure planning/feasibility studies in anticipation of future plan changes under the new system. This would need to be scoped and brought back to Council to endorse.

**Local Water Done Well (LWDW)**

This has been one of the biggest changes to Local Government since the local government reform and amalgamation back in 1989 and the introduction of the Local Government Act in 2002.

We are now getting to the pointy end of decision-making on LWDW. Other councils around the country have made their decisions, some are keeping their 3 waters inhouse, some are transferring 2 waters, and some, all 3 waters to a multi-council CCO. What to do with stormwater is the question that requires careful consideration because of the intertwined nature of stormwater networks and overland flow paths with road corridors, Council parks and reserves, and private property.

It is easy to bundle up water and wastewater treatment plants along with all the pumps, storage tanks and underground pipes to transfer to a new entity, such as a CCO, to manage on our behalf. Stormwater on the other hand is not, as explained above.

- Councillors have considered the different service delivery models including matters around control, accountability, governance, operations, economies of scale and debt management.
- On 5 August 2025, Council is scheduled to approve a Water Services Delivery Plan (WSDP) and a Commitment Agreement between the 3 proposed Council partners (Tauranga City Council, Thames-Coromandel District Council and WBOPDC) to continue working together on a joint water services operating model, including establishment of a multi-council CCO and all matters to become fully operational on 1 July 2027.
- The Commitment Agreement establishes governance structures, including Councils Executive Group, Project Steering Group, and Project Team. One of the obligations of the Councils Executive Group should be to identify and agree the decisions to be referred to Council for resolution. It should be noted that the Commitment Agreement does not legally bind WBOPDC to enter into a CCO with TCC and TCDC.
- Council must submit the WSDP by 3 September 2025. This plan must include the delivery model for water services that will meet the requirements of the Act i.e. financial sustainability, compliance with regulatory standards for water, wastewater, and stormwater.
- Economic Regulation is the key feature of Local Water Done Well. It is intended to ensure consumers pay efficient, cost-reflective prices for water services, that those services are delivered to an acceptable quality, and that water services providers are investing sufficiently in their infrastructure. It works for Scottish Water and Tasmania Water, which much of these changes have been modelled on, and I really hope the government get it right for us. One big difference between those models and ours is the lack of investment from Central Government. E.g. The Scottish Government committed the equivalent of NZ\$2.32bn to Scottish Water for

investment over the 2021-2027 period. Our current government is proposing new funding mechanisms for growth infrastructure, but ultimately it all falls back on locals, one way or another...

- Development of an economic regulation system for water services is being led by the Minister of Commerce and Consumer Affairs. Subject to Cabinet decisions, relevant provisions will be included in the third Local Water Done Well Bill intended to be passed in September 2025 and implemented by the Commerce Commission after that point. The Local Government (Water Services) Bill had its Second Reading on 17 July 2025.

### **Maketu-Te Puke Community Forum**

Our final Community Forum/Expo was hosted by the Paengaroa Community Association at the Paengaroa Hall on 21 May 2025. Presentations were made by Cr Wichers providing a bit of interesting history about some of the Eastern settlements; The Mayor about Council's representation arrangements for the next triennium; Stu Mallasch on behalf of Pukehina Ratepayers & Residents Group; Aneta Smith, Otamarakau School Principal; and Sue Matthews, Chairman of Paengaroa Community Association and Trustee of 'Experience Te Puke Kiwifruit Capital of the World'.

Council staff, Te Puke Police and Te Puke EDG were also on hand to provide updates about local projects and to assist with answering questions. The Expo was well-patronised, and attendees appreciated the information imparted.

The concept of Councillor-organised Community Ward Forums evolved over the triennium from informal "Bring your issues, pull up a seat and speak your mind" gatherings to the more formal expo-style format as described above. There seems to be a place for both, overall, were well-received and people were happy to have a say and a two-way dialogue with elected members and Council staff.

### **Te Puke Community Plans**

A comprehensive development plan called ["The Way Forward"](#) was produced in 2004 after widespread community consultation with as many representatives as possible of the diverse range of people, groups and industry sectors as possible. The plan was reviewed and updated by the Te Puke Community Board in 2016, which can be found [here](#).

An excerpt from the 2004 plan:

*"This Plan expresses the hopes and dreams of the Te Puke community for the next 20 years and describes a path forward to achieve them. Its development has taken in the views of the wider Te Puke district, acknowledged Te Puke's role in the region and, most importantly, drawn together a diverse group of people with a common objective - to make Te Puke the best it can be."*

*This Plan will be a blueprint for the community to use – a valuable tool to inform people where the Te Puke community wants to go, and how it plans to get there. Government and non-government agencies, organisations, developers, businesses and residents all have a part to play.”*

So, like it or not, there is a mandate, an expectation for the Community Board to be an active participant in realising the vision outlined in these Community Plans. 21 years later, people have come and gone, many of the participants and architects of the original plan are still around. Some will be happy with progress; some will be disappointed. The Heritage Plaza development is one such example of progress made.

### **Successful Community Board**

The relative success of a Community Board is dependent on a willing, proactive, can-do attitude by the Board Members themselves. There is a legislative framework, and Council has delegated certain responsibilities and budgets. There is sufficient scope to pursue some worthwhile projects and outcomes.

Having the Group Manager for Infrastructure Services as your Board GM has its advantages. I would like to thank both past General Managers for their optimism, support, enablement, overcoming objections and path-smoothing that they brought to the Board table. We were very fortunate to have them in our corner.

Our Governance Support (especially our Advisor) and Transport Engineers also deserve praise this term. We seem to have been able to get more projects costed, approved, designed and built in a timely manner than may have been the case in the past.

### **End of Triennium**

As we near the end of this triennium we can reflect on progress made.

I would like to take this opportunity to commend the 2022–2025 Te Puke Community Board. We have worked well together identifying projects and priorities and working through the issues and options to make good use of available budgets. No publicly funded and accountable organisation with democratically elected members will please all of the people all of the time, so it takes a bit of bravery to push ahead with projects that you know will attract a certain amount of derision and hostility. It is reasonable for ratepayers to expect value for money and not see their hard-earned dollars frittered away in a careless manner. If we are satisfied that more people agree with us than disagree with us, then I guess we can count that as a success. Good luck to all whatever you choose to pursue after this.

### **What Comes Next...**

After the election Council will have a new, larger Community Board named Te Puke-East. This will mean Council will have Ward-wide coverage and representation on Community Boards in the Western Bay of Plenty District. There will be a new challenge to accommodate the two new members and interest from the rural Eastern area and their communities of interest, which includes: – Otamarakau, Paengaroa, Pongakawa,



Pukehina, Rangiuru and Te Ranga. The urban Te Puke area will have three members. It will require a different focus and mindset to be more inclusive and engaging, and hopefully there will be benefits for all.

## 9.4 TE PUKE COMMUNITY BOARD – GRANT APPLICATIONS – JULY 2025

**File Number:** A6855666

**Author:** Ella Logan, Governance Advisor

**Authoriser:** Robyn Garrett, Governance Manager

### EXECUTIVE SUMMARY

The purpose of this report is to enable the Te Puke Community Board to make a decision regarding the applications for Community Board Grant Funding as applied for by the Te Puke Heritage Group, Momentum Charitable Trust, and the Te Puke Memorial Hall.

### RECOMMENDATION

1. That the Governance Advisor's report dated 31 July 2025 titled 'Te Puke Community Board – Grant Applications – July 2025' be received.
2. That the Te Puke Community Board **approves** the grant application from the Te Puke Family Heritage Group for \$....., to fund work on the graves at the Old Te Puke Cemetery to preserve them for the future. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.  
OR  
That the Te Puke Community Board does not approve the grant application from the Te Puke Family Heritage Group.
3. That the Te Puke Community Board **approves** the grant application from the Momentum Charitable Trust for \$....., to cover the cost of 2 one-day life and financial skills programmes at the Te Puke Probation Centre between July and September 2025. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.  
OR  
That the Te Puke Community Board does not approve the grant application from the Momentum Charitable Trust.
4. That the Te Puke Community Board **approves** the grant application from the Te Puke Memorial Hall for \$....., to purchase six 3-metre decorated red and gold Christmas Garlands for the street front facing exterior wall of the Te Puke Memorial Hall. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.  
OR  
That the Te Puke Community Board does not approve the grant application from the Te Puke Memorial Hall.

**BACKGROUND**

1. The Te Puke Community Board has funding of \$15,876 for disbursement to community organisations for the 2025/26 financial year. The balance as of 31 July 2025 is \$15,876.

2. **Te Puke Family Heritage Group**

The Te Puke Family Heritage Group has submitted an application for funding of \$627.75 to fund work on the graves at the Old Te Puke Cemetery to preserve them for the future.

3. **Momentum Charitable Trust**

The Momentum Charitable Trust has submitted an application for funding of \$4,455.00 to cover the cost of 2 one-day life and financial skills programmes at the Te Puke Probation Centre between July and September 2025.

4. **Te Puke Memorial Hall**

The Te Puke Memorial Hall has submitted an application for funding of \$2,812.50 to purchase six 3-metre decorated red and gold Christmas Garlands for the street front facing exterior wall of the Te Puke Memorial Hall.

**ENGAGEMENT, CONSULTATION AND COMMUNICATION**

<b>Interested/Affected Parties</b>	<b>Completed/Planned Engagement/Consultation/Communication</b>	
Te Puke Family Heritage Group	The applicant will be advised of the outcome of their respective Grant Application.	Planned
Momentum Charitable Trust	The applicant will be advised of the outcome of their respective Grant Application.	
Te Puke Memorial Hall	The application will be advised of the outcome of their respective Grant Application.	

**FUNDING/BUDGET IMPLICATIONS**

<b>Budget Funding Information</b>	<b>Relevant Detail</b>
Community Board Grant Funds	The Community Board will consider applications for distribution of grant funding before the end of the financial year.
	Annual Budget \$15, 876.00
	Current Balance \$15,876.00
	Balance if Grant Applications are approved \$7,980.75

**9.5 ROAD NAMING APPLICATION – RC13776V01L – SEDDON STREET PROPERTY LTD****File Number:** A6845098**Author:** Jemma Ryan, Consents Planner**Authoriser:** Natasha Ryburn, Environmental Consents Manager**EXECUTIVE SUMMARY**

Western Bay of Plenty District Council (Council) has received a road naming application for the public roads consented under RC13776LS.

The purpose of this report is to outline the proposal and the outcome of the consultation process, and to enable the Te Puke Community Board to consider and provide feedback on the proposed road name options.

**RECOMMENDATION**

1. That the Consents Planner's report dated 31 July 2025, and titled 'Road Naming Application – RC13776V01L – Seddon Street Property LTD', be received.
2. That the Katikati Community Board consider and provide feedback on the proposed road name options for Lot 600, which includes Roads 1–6 (being public roads to be vested in Council) of RC13776LS.

**PROPOSED ROAD NAMES – TO BE VESTED IN COUNCIL**

1. In accordance with Council's Road Naming Policy, proposed public road names are sent to the relevant Community Board for consideration and feedback to assist with the delegated decision (by Environmental Consents Manager).
2. The applicant has proposed to name Lot 600 consented under RC13776LS which consists of Roads 1–6 (to be public roads and vested in Council). The site and consented scheme plan is shown in Figures 1–3 below.
3. The applicant has proposed the following road names:
  - Road 1 – Te Rerenga Rise
  - Road 2 – Kirikiri Grove
  - Road 3 – Hakoko Street
  - Road 4 – Whataroa Crescent
  - Road 5 – Te Kopua Vista
  - Road 6 – Paraiti Way

4. The Applicant has engaged with Mana Whenua prior to lodging the road naming application regarding potential road names. The above road names were recommended as they recognise the close association of Nga wai o Otanewainuku and the stream/waters that flow from Otanewainuku, noting that they *"are all awa that have a connection to Otanewainuku and local iwi which have provided sustenance to our people for the past 25 generations"*.



Figure 1 – Aerial Photo of subject sites – Source (Council BOPmaps)



Figure 2 – Approved Scheme Plan of RC13776LS (shows Road 1 to 6).

**ASSESSMENT – SECTION 5 OF ROAD NAMING POLICY**

5. The proposed name options for Roads 1–6 have been considered in accordance with the criteria set out in Section 5 of Council’s Road Naming Policy. Accordingly:
  - There are no conflicts or duplication with the proposed road names; the names are not the same as other roads within this district, or immediately adjacent district;
  - The road names are easy to spell and pronounce; and
  - The proposed road names are 13 characters in length (or less). Further, given the consultation undertaken with Mana Whenua, Council considers the potential road names of to be culturally appropriate and sufficiently unique.
6. In accordance with Section 6 of the Road Naming Policy, the following consultation has been undertaken:
  - a) The applicant has engaged with Mana Whenua for the proposed road name (however no response was received).
  - b) Council has therefore undertaken further consultation as part of Council’s standard consultation process and Mana Whenua have recommended ‘Mere Close’.
  - c) Council staff have researched and checked the names for any conflict or with adjoining Councils.
  - d) The application is referred to the Te Puke Community Board for consideration and feedback of the proposed road naming options, to assist delegated decision making. The decision will be made under delegated authority (Environmental Consents Manager).

Under Delegated Authority, please note that the following road naming options are suggested:

- Road 1 – Te Rerenga Rise
- Road 2 – Kirikiri Grove
- Road 3 – Hakoko Street
- Road 4 – Whataroa Crescent
- Road 5 – Te Kopua Vista
- Road 6 – Paraiti Way



Figure 3: RC12888S Approved Scheme Plan (showing Lot 110).



**9.6 TE PUKE COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – JULY 2025****File Number:** A6851520**Author:** Tracy Gaby, Executive Assistant Infrastructure Group**Authoriser:** Scott Parker, Acting Reserves and Facilities Manager**EXECUTIVE SUMMARY**

The purpose of this report is to provide the Te Puke Community Board with an overview of the Community Board Infrastructure Projects currently being undertaken in the Te Puke area as well as to provide an overview of engagement and operational matters from across the Council that relate to the Te Puke Community Board.

**RECOMMENDATION**

1. That the Executive Assistant Infrastructure Group's report dated 31 July 2025 titled 'Te Puke Community Board – Projects and Operations Report – July 2025' be received.
2. The Te Puke Community Board recommends to Council staff that the installation of a new pedestrian bridge adjacent to Bramble Bridge be incorporated as a priority project within both the Walkway/Cycleway Strategy and the Te Puke Spatial Plan.
3. That the Te Puke Community Board amends resolution TPC25-3.10, passed on 29 May 2025, in relation to the *Te Puke Community Board – Te Puke Quarry Road Footpath Extension – May 2025* report (Report 9.6), by deleting the sentence: "*Subject to further clarification being provided to the Board by the Transportation staff*", as clarification has now been received and the Board supports progressing with the project.
4. That the Te Puke Community Board approves funding of \$7,233.30 (excluding GST) from the Te Puke Community Board Roading Account for the purchase and installation of a speed indication sign on Manoeka Road.


**OR**

That the Te Puke Community Board does not approve to fund the purchase and installation of a speed indication sign on Manoeka Road.

**YOUR PLACE | TŌ WĀHI**

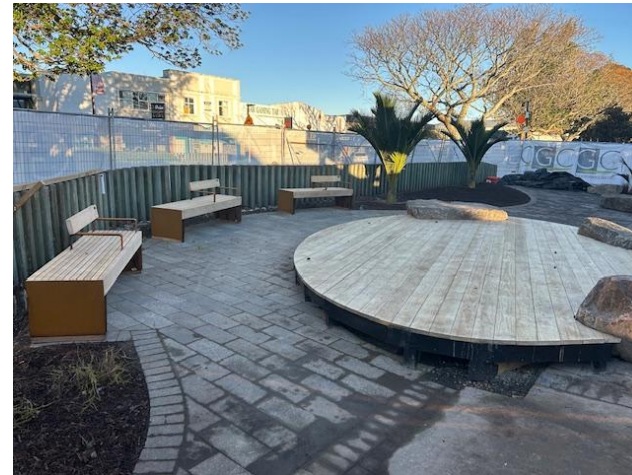
For more information regarding Council projects in Te Puke, including Transportation updates on Boucher Ave and No.1 Road Rehabilitations, please visit Councils 'Your Place Tō Wāhi' [website](#).

**PROJECT UPDATES – ROADING**

<b>HERITAGE PLAZA (PHASE 1)</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>
<p><i>Refurbishment of the Heritage Plaza and procurement of local services.</i></p>	<p>Following your recent site walkover, the Community Board raised concerns regarding the size and location of some of the installed palms, as well as the sharpness of the rocks in the garden area. After discussion, the Board approved a variation to install two larger (3.5m) palms in the roadside garden. It was also agreed that the existing palms near the shops would be repositioned to ensure clearance from the roofline, and that the rocks would remain in place to preserve their intended rustic aesthetic.</p> <p>The larger palms have now been planted in the roadside garden, and the smaller palms near the shops have been repositioned as agreed.</p> <p>Please find below some photos taken for reference.</p> 	<p>In progress</p>

**Remaining works to be completed:**

- Installation of the Corten steel around the deck is scheduled for late July/early August.
- The existing wooden fence near the carparking has been reinstated and will be secured this week.
- A third (smaller) palm will be planted between the two larger roadside palms, with surrounding planting and mulch to be completed this week.
- Stakes will be added to support the palms next week. (Please note: the two larger palms have an underground root securing system and do not require staking.)
- All ducting is now in place on site; however, final power connection approval is still being worked through with PowerCo. This may result in the connection occurring after Stage 1 is completed. This will not affect the completion of Stage 1.




At this stage, the works are on track to be completed by **Thursday, 31 July**, with fencing scheduled for removal on **Friday, 1 August**.

MCLOUGHLIN PARK FOOTPATH		
Project Description	Staff Comment/Update	Progress Level
<i>Installation of a footpath through McLoughlin Park.</i>	This project is currently on hold. Staff are reviewing the project and assessing its alignment with Council policy.	On hold

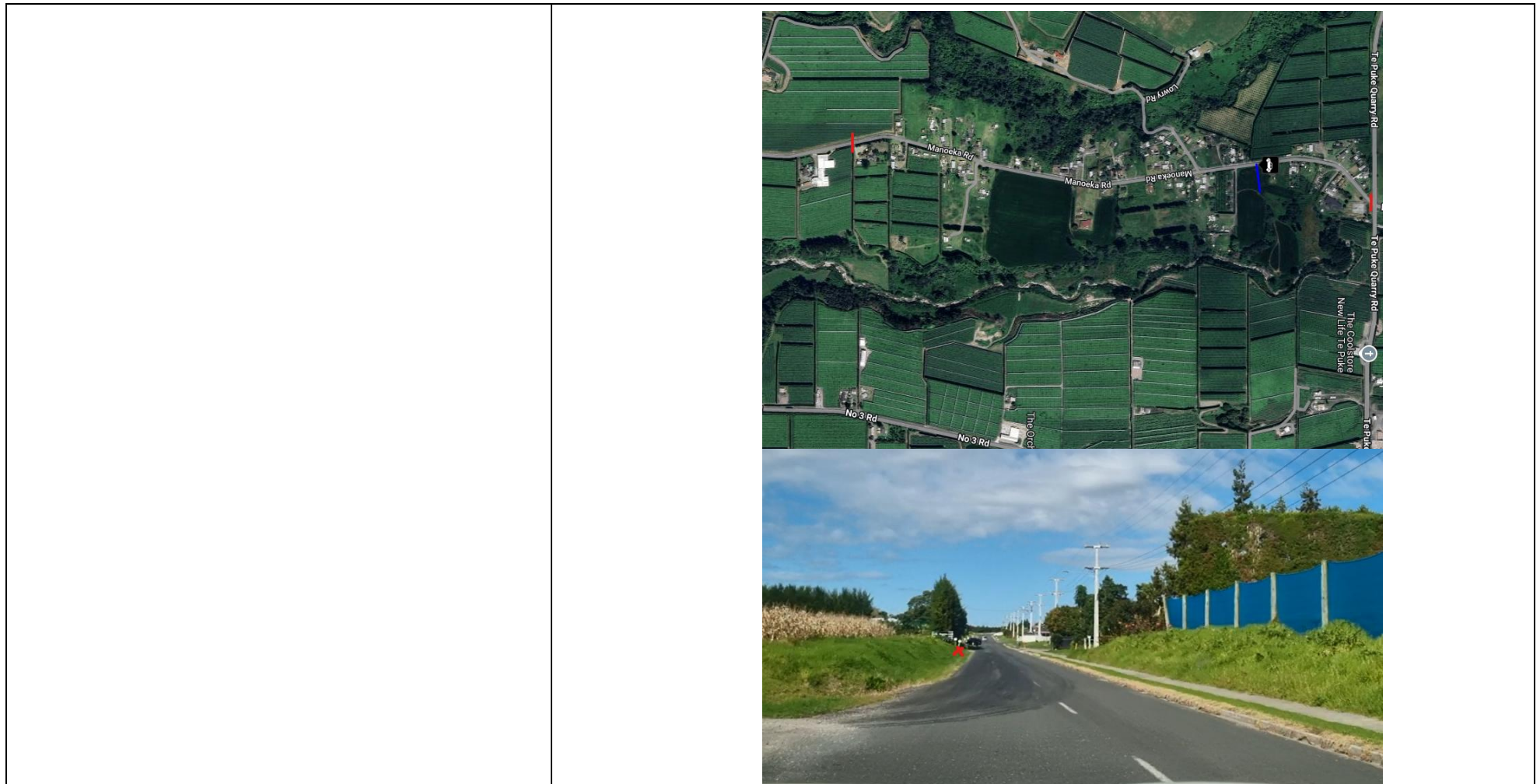
BUS SHELTER (HOOKEY DRIVE AND RANDELL PLACE)		
Project Description	Staff Comment/Update	Progress Level
<i>The Board are interested in installing a bus shelter on Hookey Drive and Randell Place.</i>	Under the Local Government Act, Council is required to notify (in writing) the directly adjacent neighbours, of its proposal to erect a bus shelter. There is a 14-day period where objections in writing may be received, if not, the Board may make their final decision. Staff have advised that they will manage the letter drop and will keep the incoming Board aware of the outcome.	In Progress

BRAMBLE BRIDGE SAFETY AUDIT		
Project Description	Staff Comment/Update	Progress Level
<i>Safety Audit of Bramble Bridge</i>	<p>The Senior Project Engineer presented to the Board the findings of the safety audit that was undertaken in relation to safety issues and widening options of the existing pedestrian footpath over Bramble Bridge.</p> <p>Through this discussion the Board expressed interest in an entirely new bridge rather than considering any improvements to the existing bridge. Due to the high costs the Board wondered if there were additional funding avenues for staff to explore. The recommendation included in the report seeks staff to include this as a priority project within both the Walkway/Cycleway Strategy and Te Puke Spatial Plan.</p> <p>Depending on feedback on this recommendation, and if the Board do not wish to fund an entirely new bridge, the Board could address some of the issues raised through the safety audit by funding through their existing budgets.</p>	Completed

**MINUTE ACTION SHEETS – ROADING**

<b>Matter/Issue</b>	<b>Comment</b>
Manoeka Road Speed Advisory Sign	<p>The Te Puke Community Board has previously expressed interest in improving road safety measures on Manoeka Road, particularly through the use of speed indication signage.</p> <p>An opportunity has now arisen for the purchase and installation of a speed indication sign. The sign would actively display approaching vehicle speeds and provide visual prompts to encourage drivers to slow down.</p> <div data-bbox="1070 592 2002 898"></div> <p>The cost of supply and installation for the speed indication sign is \$7,233.30 (excluding GST). Funding is proposed to come from the Te Puke Community Board Roading Account.</p> <p>The proposed sign would be positioned on Manoeka Road shortly after the road narrows, at the point where residential driveways become more frequent.</p>





**PROJECT UPDATES – RESERVES**

<b>HISTORY BOARDS</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>
<i>Installation of History Boards</i>	The Board resolved to progress with the installation of two History Boards: the Crete Olive Tree Memorial and Historic Stock Route. The next steps of the project will be determined at its final meeting of the triennium.	In progress

**MINUTE ACTION SHEETS – RESERVES**

<b>Date raised</b>	<b>Matter/Issue</b>	<b>Comment</b>
29 May 2025	Cost estimates for the purchase and installation of a shade cover over the BBQ area at Ben Keys Playground and Jubilee Park.	The Board has requested that Reserves and Facilities staff provide cost estimates for the purchase and installation of shade covers over the BBQ areas at both Ben Keys Playground and Jubilee Park. Staff will prepare and share these estimates in due course, once capacity allows.



**PROJECT UPDATES – OPERATIONS**

<b>ESTABLISHING COMMUNITY RESOURCE RECOVERY CENTRES (CRRC)</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>
<i>Establishing community resource recovery centres at the Te Puke Recycle Centre, working with Iwi and community groups.</i>	Staff continue to work collaboratively with COLAB.	In progress

## SERVICE REQUESTS

This section is to provide an overview of Service Request for the Te Puke Community Board area since the last meeting.

There has been one of each of the following subtypes of Service Requests raised and **completed**.

<ul style="list-style-type: none"> <li>• Animal Services - ANIMAL - Dog Aggressive/Rushed towards</li> <li>• Building Act Compliance - Certificate of Acceptance (COA)</li> <li>• Cemeteries - Old Te Puke Cemetery - Headstone/Plaque</li> <li>• Cemeteries - Te Puke Cemetery (78 Dudley Vercoe Drive) - Plot Enquiry</li> <li>• Compliance &amp; Enforcement - Noise Complaint (Daytime)</li> <li>• Reserves &amp; Facilities - CYCLEWAYS ON RESERVES NOT ROADS</li> <li>• Reserves &amp; Facilities - Dumping Organic Material/Dirt</li> <li>• Reserves &amp; Facilities - General enquiry/Call-back</li> <li>• Reserves &amp; Facilities - TE PUKE OR DAVE HUME POOLS</li> <li>• Stormwater - Pumpstation Issue or Blockage</li> <li>• Wastewater - Sewage overflow/spill on ground/dump station</li> <li>• Water - Connection/Meter/Toby (Location) Enquiry</li> <li>• Water - Emergency Shutdown</li> <li>• Water - No Water - Known Issue</li> </ul>	<ul style="list-style-type: none"> <li>• Animal Services - PERSON - Dog aggressive/ Rushed towards</li> <li>• Building Admin - Build/Portal enquiries</li> <li>• Building Admin - Extension of time</li> <li>• Cemeteries - Old Te Puke Cemetery - Interment</li> <li>• Customer Service Planning - District Plan advice</li> <li>• Legal Property - General Enquiry/Call-back</li> <li>• Reserves &amp; Facilities - Accidents on Reserves and Facilities</li> <li>• Reserves &amp; Facilities - Park and Playground Equipment</li> <li>• Reserves &amp; Facilities - Plumbing: Toilets/Taps/Waitui/Irrigation</li> <li>• Reserves &amp; Facilities - Trees (only)</li> <li>• Reserves &amp; Facilities - Vandalism/Broken Glass on Reserves/Playgrounds</li> <li>• Wastewater - Sewer pipe block/damaged/broke</li> <li>• Water - Meter/Toby issue (not leak)</li> <li>• Water - Taste/Smell/Quality of Water</li> </ul>
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There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

- Customer Service Planning - Property queries
- Reserves & Facilities - Cemeteries
- Customer Service Planning - Property queries

- Kerbside Collective – Contest 'No Service' Classification
- Privacy & LGOIMA – LGOIMA Enquiry
- Properties – Pensioner Housing – 56 Lee St Te Puke
- Reserves & Facilities – Cemeteries

The table below shows Service Requests that are higher in numbers and have a mix of statuses.

<b>Service Request Subtype</b>	<b>Notes</b>	<b>Completed</b>	<b>Under Investigation/ Scheduled for Completion</b>
Animal Services – Dog Roaming	Reports from across the Te Puke Community	5	1
Animal Services – Lost Dog	Reports from Boucher Avenue, Gray Avenue and Conifer Place	3	0
Animal Services – FOUND/PICK-UP	Reports from Cameron Road and Jocelyn Street	2	0
Other Animal Enquiries	Multiple reports from across the Te Puke Community	1	5
Building Act Compliance	Reports from across the Te Puke Community	2	2
Building Warrant of Fitness Enquiries	Enquiries from Landscape Road and Queen Street	2	0
Building Act Compliance – General	Enquiries from across the Te Puke Community	3	0
Pool Barrier Inspection Outcomes	Outcome requests from across the Te Puke Community	3	0
Building Admin – General	Enquiries from across the Te Puke Community	23	2
Old Te Puke Cemetery – Plot Enquiry	Enquiries for Landscape Road	2	0

Te Puke Cemetery - Headstone/Plaque	Enquiries from Dudley Vercoe Drive	3	1
Compliance & Enforcement - Abandoned Vehicle	Reports from Beatty Avenue and Te Puke Highway	1	1
Compliance & Enforcement - Bylaw Issues (Smell/Smoke/Vermin/Insect)	Reports from across the Te Puke Community Board Area	0	3
Compliance & Enforcement - General	Enquiries from across the Te Puke Community	3	2
Complaints about Freedom Camping affecting Reserves or Roads	Reports from Jellicoe Street and Jocelyn Street	2	1
Compliance & Enforcement - District Plan Compliance	Reports from across the Te Puke Community	0	2
Noise Complaint (After Hours - Watchdog)	Reports from across the Te Puke Community - Multiple reports from Strang Road	10	0
Compliance & Enforcement - Signs	Reports from across the Te Puke Community	3	2
Customer Service Planning - General	Enquiries from across the Te Puke Community - Multiple enquiries from Jellicoe Street	15	3
Kaupapa Maori - General	Reports from across the Te Puke Community	5	2
Kerbside Collective - Damaged Bin	Reports from across the Te Puke Community	6	0
Kerbside Collective - General	Enquiries from across the Te Puke Community	2	1
Kerbside Collective - Lost/Stolen Bin	Multiple reports from George Street and Brown Terrace	8	3

Missed Collection - Investigation	Reports from across the Te Puke Community – Multiple from Oxford Street	6	0
Local Road – ALL Cesspit/Grill/Gutters & Drains (sealed road)	Reports from across the Te Puke Community – Multiple reports from No 3 Road	7	4
Detritus (Loose Chips/Sand/Dead Animal) – NO Illegal Dumping	Reports from across Te Puke	5	0
Footpaths on Local Road	Replacement/Maintenance Asset Requests from across Te Puke – Multiple from Jellicoe Street	5	2
Local Roads – General	Enquiries from across the Te Puke Community	15	8
Local Roads – Lighting	Replacement/Maintenance Asset Requests from across Te Puke – Multiple from Jellicoe Street	9	2
Local Rds–NON-URGENT tree requests	Request for trimming or removal of fallen tree/branch from across the Te Puke Community	7	1
Local Road Signs (damaged/graffiti)	Replacement/Maintenance Asset Requests from Te Puke Highway and Queen Street	2	0
Road Surface Defects – SEALED LOCAL RD	Reports from across the Te Puke Community	29	17
Local Roads – Shoulders Local/Edgebreak/Dropout/Low Shoulder	Reports from Manoeka Road and No 3 Road	1	1
Slip/Flood/Crash/Spill/Trees Down on Local Road – All Urgent	Reports from Jellicoe Street, Te Puke Highway and Te Puke Quarry Road	4	0

Vegetation (not trees)/mowing - Local Roads	Reports from across the Te Puke Community	2	5
Pensioner Housing - 9 Slater Place Te Puke	Requests from pensioner housing	7	4
Rates – General	Enquiries from across the Te Puke Community	6	1
Reserves and Facilities - Litter/Litter Bins or dumping in Reserve	Reports from across the Te Puke Community – Multiple from Atuaroa Avenue	5	0
Mowing and Vegetation/Gardens (NOT Trees)	Reports from Gordon Street and Jellicoe Street	2	1
Reserves & Facilities – General	Enquiries from across the Te Puke Community	8	5
Solid Waste - Illegal Dumping/Carcasses/Burnt out vehicles	Reports from across the Te Puke Community – Multiple from No 3 Road	4	3
Water – All leaks	Reports from across the Te Puke Community	32	9
Water – Reinstatement after works	Reports from across the Te Puke Community	3	2
Water – General	Enquiries from across the Te Puke Community – Multiple from No 3 Road	4	3
Water – Water pressure too high or low	Reports from across the Te Puke Community	6	2

**MATTERS ARISING FROM PREVIOUS COMMUNITY BOARD MEETINGS (NOT MINUTE ACTION SHEETS)**

This section relates to any matters arising from prior Community Board meetings where a Minute Action Sheet was not raised.

Date raised	Matter/Issue	Comment
26 September 2024	Trees of Te Puke report	<p>The Board has requested a response from Council staff regarding the Trees of Te Puke report.</p> <p>The report has been passed on to infrastructure staff and the Te Puke Spatial Plan Team for feedback.</p>
21 November 2024	Update on Strategic Buildings in Te Puke	<p>An update has been provided to Board members and can be found in the Chairpersons Report.</p> <p>This issue has been closed.</p>

**COMPLETED/OUTSTANDING MINUTE ACTION SHEETS (NOT INFRASTRUCUTRE RELATED)**

Date raised	Matter/Issue	Comment
7 June 2025	The Board has requested clarification on whether a lux lighting standard is in place for main streets located within town centres, noting that Jellicoe Street appears noticeably dark during night-time hours.	Council does not have a Level of Service for illumination of roads and footpaths. Streetlight requirements are roughly based around ensuring that the correct number of streetlights are provided for the luminaires being used. Staff can check this for Jellicoe Street; however, it will take some time. Furthermore, lighting installed beneath shop canopies is the responsibility of the building owner. Council has no authority to require building owners to provide street lighting in these areas.

		If the Community Board considers that the lighting improvements are necessary in any specific location, staff would be happy to investigate and provide feedback.
7 June 2025	The Board requested an update regarding the Cemeteries Bylaw, specially in relation to Natural Cemeteries.	On 12 June 2025 the Strategy and Policy Committee deliberated on the Cemeteries Bylaw, where the Committee recommended adoption. It is anticipated that adoption will take place at the <b>Council meeting on 5 August 2025</b> . The amendments that were made to the Cemeteries Bylaw will allow for natural burials to take place.



**9.7 TE PUKE COMMUNITY BOARD – FINANCIAL REPORT MAY 2025****File Number:** A6846276**Author:** Allan Carey, Finance Business Partner Lead**Authoriser:** Jonathan Fearn, Chief Financial Officer**EXECUTIVE SUMMARY**

This report provides the Community Board with two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 31 May 2025 (**Attachment 1**).

Total operational costs are under budget year to date for 2024/25 by \$1,960.

The Te Puke Community Board Roading Current Account has now been incorporated into the financial report. The opening balance of \$1,268,300, has been reduced by actual spend on projects and now has a balance of \$998,557 as at 31 May 2025, excluding commitments, and has a balance available for future projects of \$462,897 after including commitments for already approved projects. Attached is a more detailed report for the period ended 31 May 2025 (**Attachment 2**).

**RECOMMENDATION**

The Financial Business Partner Lead's report dated 31 July 2025 titled 'Te Puke Community Board – Financial Report May 2025', be received.

**Grant payments made to date:**

Resolution	Description	\$
TPC24-5.23	Approved \$1,000 from the Grants Account for the Community Patrols – Te Puke Branch	1,000
TPC24-5.4	Approved \$1,200 from the Grants Account to the Rangiuru Sports Club	1,200
TPC24-5.25	Approved \$2,500 from the Grants Account for the Te Ara Kahikatea Incorporated	2,500
TPC24-1.5	The grant application from the Citizens RSA Te Puke ANZAC Committee for \$1,000, to contribute towards catering and other operational expenses for the Te Puke ANZAC Day Service.	870
TPC24 – 3.9	Made in Te Puke Trust for \$2,258 to cover the cost of Waste Watchers LTD for the Te Kete Matariki 2024 from the Te Puke Community Board Grants Account	2,007

	<b>2024/25 Total grants paid to date</b>	<b>7,577</b>
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**Committed – Operational expenditure:**

Resolution	Description	\$
TPC24-1.5	The grant application from the Citizens RSA Te Puke ANZAC Committee for \$1,000, to contribute towards catering and other operational expenses for the Te Puke ANZAC Day Service. (\$870 spent).	130
TPC24 – 3.9	Approve the grant application from the Made in Te Puke Trust for \$2,258 to cover the cost of Waste Watchers LTD for the Te Kete Matariki 2024. This grant will be funded from the Te Puke Community Board Grants Account (\$2007 spent)	251
TPC24-3.9	Approve the grant application from Tauranga and Western Bay Indian Association Inc for \$1,500 from the Te Puke Community Board grant account to help cover the cost of the Teej Musical Evening	1,500
TPC24-5.17	Approves a budget of \$1,293.75 from the Contingency Account for the installation of public Wi-Fi in Heritage Plaza upon the completion of the Heritage Plaza refurbishment.	1,294
TPC25-2.3	Approves a budget of \$2,500 from the Reserves Account to carry out an initial public engagement workshop on a community plan with residents of Te Puke.	2,500
TPC25-3.6	Approves a budget of up to \$200 from the Contingency Account to cover the costs of catering provided at the Board meeting on 29 May 2025 as a farewell to the General Manager Infrastructure Services	200
	<b>2024/25 Total operational commitments</b>	<b>5,875</b>

**2024/25 Reserve analysis:**

Resolution	Description	\$ (Payments made)
	2024/25 Opening balance	163,764
TPC24-3.2	Disc Golf Course at Donovan Park	(1,812)
TPC24-1.3	Installation of a shade sail for the Te Puke Dog Park	(1,270)
TPC24-5.19	Installation of a BBQ at the Ben Keys Playground	(20,220)
	<b>2024/25 Closing Reserve balance before commitments</b>	<b>140,462</b>

**Remaining commitments from Te Puke Community Board Reserve Account**

Resolution	Description	\$ (Remaining funds)
	2024/25 Closing balance before committed expenditure	140,462
TP22-4.5	Approve up to \$30,000 to be paid from Te Puke Community Board Reserve Account for costs relating to the Te Puke Story Boards Project.	(30,000)
TPC24-1.3	Approve the amount of \$1,550.00 from the Te Puke Community Board reserves account to put towards the cost of the installation of a shade sail for the Te Puke Dog Park, with an upgraded design being sought to include steel poles. (Spent \$1,270.42)	(280)
TPC25-1.5	Approves a budget of \$130.00 from the Reserves Account for the purchase and installation of a Liquor Ban Sign that will be installed outside the Te Puke War Memorial Hall.	(130)
TPC25-1.10	Approves up to \$200 to provide a floral arrangement for the ANZAC Day Service, to be paid from the Te Puke Community Board Reserves Account.	(200)
TPC24-5.19	Approves a budget of up to \$21,000 from the Reserves Account for the installation of a BBQ at the Ben Keys Playground, subject to approval from Councils Rooding Team. (\$20,220 spent).	(780)
TPC24-5.16	Approves a budget of \$10,000 from the Reserves Account to contribute to the costs of the installation of	(10,000)

	a Disc Golf Course at Donovan Park, subject to the project being completed before the end of 2025. (Spent \$1811)	
	<b>2024/25 Closing balance after the committed expenditure</b>	<b>90,072</b>

**2024/25 Te Puke Town Centre Development Reserve**

Resolution	Description	\$
	2024/25 Opening balance	79,688
PMC25-1.7	Share of distribution of district wide Town Centre Development Fund	80,405
<b>2024/25 Closing balance</b>		<b>160,093</b>

**ATTACHMENTS**

- 1. Te Puke Community Board – Financial Report – May 2025**  
- 2. Te Puke Community Board – Roading Current Account – May 2025**  

<b>Western Bay of Plenty District Council</b> <b>Income and Expenditure Statement</b> <b>For the period ended 31 May 2025</b> <b>Te Puke Community Board</b>						
	Year to Date				Full Year	Last Year
	Actual	Budget	Variance (Unfav)/Fav		Budget	Actual
	\$	\$	\$		\$	\$
<b>Direct Costs</b>						
Contingency - [see breakdown below]	14,895	19,844	4,949	☑	21,648	400
Grants	7,577	12,353	4,776	☑	13,475	9,958
Mileage Allowance	0	968	968	☑	1,056	0
Salaries	28,192	27,995	(197)	☒	30,540	28,957
Security	1,166	0	(1,166)	☒	0	1,365
Street Decoration	7,374	0	(7,374)	☒	0	5,451
Inter Department Charges	44,460	44,462	2	☑	48,504	50,832
<b>Total Operating Costs</b>	<b>103,662</b>	<b>105,622</b>	<b>1,960</b>	☑	<b>115,223</b>	<b>96,963</b>
<b>Total Costs</b>	<b>103,662</b>	<b>105,622</b>	<b>1,960</b>	☑	<b>115,223</b>	<b>96,963</b>
<b>Income</b>						
Rate Income	106,173	105,622	551	☑	115,224	127,733
<b>Total Direct Income</b>	<b>106,173</b>	<b>105,622</b>	<b>551</b>	☑	<b>115,224</b>	<b>127,733</b>
<b>Net Cost of Service</b>	<b>2,511</b>	<b>0</b>	<b>2,511</b>	☑	<b>1</b>	<b>30,770</b>
<b><u>Contingency - breakdown</u></b>				☑ <i>Favourable Variance</i>		
Credit received for 2024 Hall rental	(140)			☒ <i>Unfavourable Variance</i>		
TPC24-4.12 Approve \$2,945 from the Te Puke Community Board Contingency Account, for Member N Chauhan to attend the 2024 Local Government New Zealand Conference.	2,322					
TPC24-5.15 Approve up to \$7,000 from the contingency account for new main street event flags.	6,012					
<b>Year to date contingency costs</b>	<b>8,194</b>					
<b><u>Grants - breakdown</u></b>						
TPC24-5.23 Community Patrols of NZ - Te Puke Branch	1,000					
TPC24-5.4 Rangiuru Sports Club	1,200					
TPC24-5.25 Te Ara Kahikatea Inc	2,500					
TPC24-1.5 RSA Citizens Committee - Te Puke	870					
TPC24-3.9 Made in Te Puke Trust	2,007					
	<b>7,577</b>					
<b><u>Te Puke Community Board Reserve</u></b>						
Opening Balance - Surplus (Deficit)	163,764					
Disc Golf Course at Donovan Park (TPC24-3.2)	(1,811)					
Installation of a shade sail for the Te Puke Dog Park (TPC24-1.3)	(1,270)					
Approves a budget of up to \$21,000 from the Reserves Account for the installation of a BBQ at the Ben Keys Playground (TPC24-5.19)	(20,220)					
(Decrease) Increase in year	(23,302)					
Closing Balance - Surplus (Deficit)	140,462					
<b><u>Other Reserves</u></b>						
<b><u>Te Puke Town Centre Development Reserve</u></b>						
Opening Balance - Surplus (Deficit)	79,688					
(Decrease) Increase in year	80,405					
Closing Balance - Surplus (Deficit)	160,093					
<b><u>Te Puke Community Board Roading Current Account</u></b>						
Opening Balance - Surplus (Deficit)	1,268,300					
(Decrease) Increase in year	(201,811)		<i>see detail in separate report</i>			
Closing Balance - Surplus (Deficit)	1,066,489					

Te Puke Community Board Rooding Current Account as at 31 May 2025					
Current Account Opening Balance 1 July 2024				1,268,300	Status
Interest 2025				67,932	To be calculated at the end of the financial year
Rooding rate allocation for 2025				-	No allocation for the 2025 financial year
Subtotal				1,336,232	
Less: Completed projects	Total committed for project:	Total spent over life of project:	Total spent in current financial year:	Balance remaining:	Status:
TP21-2.7 <b>Jellicoe Street – Industrial Service Lane footpath project</b> – That the Te Puke Community Board approve the Community Rooding Programme and Order of priority of the projects listed: "2. King Street Vet Clinic / Jellicoe Street Industrial Service Lane, \$120,000, priority 4"	120,000	(61,309)	-	-	Jellicoe Street – Industrial Service Lane footpath project completed
TP21-2.7 <b>Cycleway Footpath extensions to improve connectivity (Stock Road footpath)</b> – That the Te Puke Community Board approve the Community Rooding Programme and Order of priority of the projects listed: "6. cycleway Footpath Extensions to Improve Connectivity, \$100,000"	100,000	(37,970)	-	-	Cycleway Footpath extensions project completed
TPC24-3.12 <b>Cameron Road Pedestrian Crossing outside Te Puke Intermediate (Speed Bump on Cameron Road)</b> – That the Te Puke Community Board approves up to \$12,000.00 if required out of the rooding account for a concept design of the crossing facilities on Cameron Road outside of Te Puke Intermediate.	12,000	(7,805)	(7,805)	-	Cameron Road Pedestrian Crossingconcept design completed
TP21-2.7 <b>Cameron Road Pedestrian Crossing outside Te Puke Intermediate (Speed Bump on Cameron Road)</b> – That the Te Puke Community Board approve the Community Rooding Programme and Order of priority of the projects listed: "5. Te Puke Intermediate School Safety Improvements, \$80,000)	80,000	(103,755)	(92,496)	(23,755)	- Physical works completed – project overspent by \$2,585 in total
TPC24-5.27 <b>Cameron Road Pedestrian Crossing outside Te Puke Intermediate</b> – That the Te Puke Community Board approves an additional budget of \$30,000 from the Rooding Account for the safety improves on Cameron Road outside of Te Puke Intermediate, subject to the pedestrian crossing being flat.	30,000	(8,830)	(8,830)	21,170	
TP21-2.7 <b>Commerce Lane Pedestrian Safety Improvements (Heritage Walkway Pedestrian Crossing)</b> – That the Te Puke Community Board approve the Community Rooding Programme and Order of priority of the projects listed: "4. Commerce Lane Pedestrian Safety, \$20,000"	20,000	(20,000)	-	-	Commerce Lane Pedestrian Safety Improvement Project Design is complete.
TPC24-4.10 <b>Commerce Lane Pedestrian Safety Improvements (Heritage Walkway Pedestrian Crossing)</b> – That the Te Puke Community Board approves a budget of \$110,000.00 from the Rooding Account for safety improvement installations on Commerce Lane as shown in Attachment 3.	110,000	(90,489)	(90,273)	19,511	Completed
TPC23-6.6 <b>Te Puke Street Chair Refurbishment</b> – That the Te Puke Community Board approve up to \$9,000.00 (excluding GST) from the Te Puke Community Board rooding budget, for the refurbishment of 20 bench seats along the main street of Te Puke, to be carried out by the MenzShed, and the removal and installation of these seats (as per the quote from the Transportation Area Engineer dated 27 September 2023).	9,000	(3,597)	(1,978)	-	This project is completed.
TPC23-6.7 <b>Commerce Lane Pedestrian Safety Improvements (Heritage Walkway Pedestrian Crossing)</b> – That the Te Puke Community Board approve additional funding of \$7,000 (excluding GST) that is required to progress the plans for public consultation relating	7,000	(7,000)	-	-	Commerce Lane Pedestrian Safety Improvement Project Design is complete.

TPC24-5.29	<b>Quarry Road Bridge Pedestrian Crossing</b> - That the Te Puke Community Board approves to spend up to \$9,000 from the Roding Account on the feasibility study of adding a pedestrian bridge to the Te Puke Quarry Road Bridge.	9,000	(7,445)	(7,445)	-	Completed
TPC24-6.6	<b>George Street Footpath</b> - That the Te Puke Community Board approve a budget of up to \$15,000 from the Roding Account for the installation of a standard footpath on George Street to improve the safety of pedestrians.	15,000	(7,680)	(7,680)	7,320	Completed
<b>Subtotal</b>		<b>512,000</b>	<b>(355,881)</b>	<b>(216,507)</b>	<b>24,246</b>	
<b>Less: Projects in progress</b>		<b>Total committed for project:</b>	<b>Total spent over life of project:</b>	<b>Total spent in current financial year:</b>	<b>Balance remaining:</b>	<b>Status:</b>
TPC24-4.7	<b>Heritage Plaza</b> - That the Te Puke Community Board approves a budget of up to \$100,000.00 out of the Roding Account for the costs relating to the design and installation of the Heritage Plaza, contingent on the concept design being approved by the Board.	100,000	(8,200)	(8,200)	91,800	Construction to begin in June 2025.
TPC24-4.8	<b>Landscape Road Footpath</b> - That the Te Puke Community Board approves a budget of \$100,000.00 from the Roding Account for the design and installation of a footpath along Landscape Road along the road reserve in McLoughlin Park as shown in Attachment 1.	100,000	(7,108)	(7,108)	92,893	Options report presented to community board, waiting for direction
TPC25-1.11	<b>Bramble Bridge Safety Audit</b> - That the Te Puke Community Board approves to spend up to \$10,000 from the Roding Account on the Road Safety Audit of Bramble bridge to determine what actions need to be taken to improve pedestrian safety on the bridge.	10,000	(9,295)	(9,295)	705	
TPC24-4.9	<b>Fairhaven Park Footpath</b> - That the Te Puke Community Board approves a budget of \$50,000.00 from the Roding Account for the design and installation of a footpath through Fairhaven Park as shown in Attachment 2.	50,000	(28,634)	(28,634)	21,366	Physical works completed - awaiting invoice.
<b>Subtotal</b>		<b>260,000</b>	<b>(53,236)</b>	<b>(53,236)</b>	<b>206,764</b>	
<b>Net Balance Roding Current Account excluding Commitments</b>				<b>1,066,489</b>		
<b>Less: Approved projects not yet started</b>						
TPC24-5.18	<b>Bus Shelter Manoeke Road</b> - That the Te Puke Community Board approves a budget of \$4,650 from the Roding Account for the design and installation of a new bus shelter at 188 Manoeke Road.	4,650				
TPC25-3.2	<b>Waiari Bridge Area Restoration</b> - Budget of up to \$300,000 from the Community Board Roding Account as a funding contribution to the Waiari Bridge Area Restoration Project, on the condition that the construction of a bridge of the Waiari is a priority within the project.	300,000				
<b>Total commitments</b>		<b>304,650</b>		-		
<b>Less: Committed funds on Started / Completed Projects unspent</b>				(231,009)		
<b>Less: Committed funds on Unstarted Projects</b>				(304,650)		
<b>Closing Balance Roding Current Account</b>				<b>530,829</b>		Total uncommitted funds available for future projects

**10      INFORMATION FOR RECEIPT**