

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
WAIHĪ BEACH COMMUNITY BOARD MEETING NO. WBC25-3
HELD IN THE WAIHĪ BEACH COMMUNITY CENTRE, 106 BEACH ROAD, WAIHĪ BEACH
ON MONDAY, 9 JUNE 2025 AT 5.30PM**

1 PRESENT

Chairperson D Simpson, Deputy H Guptill, Member R Goudie, Member W Stevenson, Cr A Henry and Cr A Sole

2 IN ATTENDANCE

A Henderson (General Manager Corporate Services) and R Leahy (Senior Governance Advisor)

14 members of the public including:

Mayor J Denyer

Katikati Community Board Chairperson J Clements

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Chairperson D Simpson, Deputy Chairperson H Guptill, Member W Stevenson and Cr A Sole declared an interest in agenda item 9.3.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 DENIS HENDERSON – ATHENREE ACTION GROUP GRANT FUNDING APPLICATION

Mr Henderson was in attendance on behalf of Athenree Action Group to discuss their Community Board grant funding application. He noted the below points:

- The Athenree Action Group had assisted with the set up of the Athenree Food and Produce Exchange approximately seven years ago. The food exchange was damaged and now required some work to be undertaken to fix it.

- The funds would be used to buy materials to fix the Food and Produce Exchange.
- The purpose of the Food and Produce Exchange was to reduce food waste and share produce with the community.

-

Mr Henderson responded to pātai as below:

- The group were confident that the structure would last another 10 years. Furthermore, they already had anti-graffiti paint to use, if required.

7.2 SUE TOWLER – COMMUNITY RESPONSE TEAM GRANT FUNDING APPLICATION

Sue Towler was in attendance on behalf of the Waihi Beach Community Response Team to discuss their grant funding application. She noted the below points:

- The Community Response Team had limited supplies in the event of a civil defence emergency. They were looking for funding to increase their supply of non-perishable grocery items and first aid equipment.
- They had spoken with St John's on what they would need for a first aid kit in the event that the roads were closed and ambulance services were unable to access Waihi Beach.
- The Community Response Team were working on raising funds for lock up units for their supplies.

Ms Towler responded to pātai as below:

- St John's had suggested that an EpiPen be included in their first aid kit.
- The amount requested would cover everything the group needed initially.
- The Community Response Team were looking at getting supplies for Athenree and Bowentown so they could be completely self-sufficient.
- They needed to be prepared to cope with the influx of visitors during the busy periods.

7.3 BRIAN CONNERY – FOOTPATH ON SEAFORTH ROAD

Brian Connery, a resident of Waihi Beach, was in attendance to discuss issues with the footpaths on Seaforth Road. He noted the below points:

- The crossfalls on the footpath on Seaforth Road between Tuna Avenue and Three-Mile Creek were uneven and not suitable for people with impaired mobility or mobility scooter users. Mr Connery had raised the matter as a service request with Council.
- Mr Connery requested support from the Community Board to encourage Council to build a footpath on the other side of Seaforth Road that was completely flat.
- Mr Connery was concerned that some of the crossroads were over 30 degrees, which was dangerous and difficult to manoeuvre.

7.4 KEITH HAY – RESOURCE CONSENT HEARING

Mr Hay was in attendance on behalf of the Katikati-Waihi Beach Residents and Ratepayers Association, to discuss the upcoming Resource Consent Hearing on the proposed rock revetment wall at Waihi Beach. He noted the below points:

- Mr Hay had requested a copy of the agreement between the applicants and Council, which was refused under Local Government Official Information and Meetings Act 1987.
 - As the Resource Consent Hearing related to a local issue that affected ratepayers, Mr Hay felt that the new library at Waihi Beach would be a more appropriate venue to hold the hearing as it would assist the submitters to attend in person.
-

7.5 WADE NORTON – ROCK CLIMBING ROUTES

Mr Norton, was in attendance to provide an update to the Board on his proposal to develop rock climbing routes in Waihi Beach. He noted the below points:

- A group of climbers had made a proposal document for Council staff to consider. The group had started looking into funding and would hold some fundraising events.

Mr Norton responded to pātai as below:

- The group were looking at establishing approximately 50 climbing routes across an area of 500–600 metres, this would create space between routes and minimise the visual impact.
 - The proposed climbing area was the closest outdoor climbing area for climbers living in the Tauranga area.
 - The group had support from the Aotearoa Climbing Access Trust, who had provided advice regarding the health and safety aspects of the proposal.
 - The location of the proposed climbing sites were cliff faces between Cave Bay around to the Bowentown Campground.
 - Mr Norton would consider starting a local climbing club, there were currently around 5–6 climbers locally.
-

7.6 ANTHONY THOMPSON – VARIOUS ISSUES

Mr Thompson was in attendance to discuss various issues. He noted the below points:

- Mr Thompson believed the beach access outside Flat White Café was causing erosion. He felt that it should be replaced with a more suitable structure in line with what Coast Care had installed elsewhere along the beach.
 - The new bus stop outside the school should have a bus shelter so that people did not get wet in the rain.
 - There were no public phones operating at Waihi Beach, which Mr Thompson felt was a health and safety issue that should be addressed.
-

7.7 JIM COWERN – BEACH ACCESSWAY

Mr Cowern, a resident of Waihi Beach, was in attendance to discuss the beach accessway by the Flat White Café. He noted the below points:

- Coast Care would need to look at installing a beach access that had a different angle to the existing entrance.
 - The accessways had to be customised to accommodate for different areas of the beach.
 - The beach accessway that had been installed outside the Surf Club had been successful in preventing erosion to the dunes.
-

7.8 MIKE HICKEY – VARIOUS ISSUES

Mr Hickey, a resident of Waihi Beach, was in attendance to discuss matters relating to property developments on Wilson Road. He noted the below points:

- There were two vacant sections opposite the pharmacy on Wilson Road that had yet to be developed.
- Mr Hickey queried what the parking arrangements would be for the apartment/retail complex development at 58 Wilson Road (The Reef).

The Board advised that they had no authority regarding property development in Waihi Beach. The Board had been made aware that provision for parking had been provided for in The Reef development, furthermore, the vacant sections would be developed once the landowner had found a buyer for the property.

8 MINUTES FOR CONFIRMATION**8.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 7 APRIL 2025**

RESOLUTION WBC25-3.1

Moved: Cr A Sole

Seconded: Deputy H Guptill

1. That the Minutes of the Waihi Beach Community Board Meeting held on 7 April 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 WAIHI BEACH COMMUNITY BOARD – WORKSHOP NOTES – 12 MAY 2025

The notes from the Waihi Beach Community Board workshop from 12 May 2025 were considered and no further discussion was held.

9.2 WAIHI BEACH SEASONAL COMPLIANCE MONITORING REPORT 2024-2025

The Board considered a report from the Compliance and Monitoring Manager dated 9 June 2025. The report was taken as read, with further discussion as below:

- It was noted that due to funding, the Summer Ambassador Programme would not be continuing for the 2025/26 summer.
 - The Board requested that the Compliance and Monitoring Manager attend the next Board workshop to discuss options regarding the Summer Ambassador Programme.
-

RESOLUTION WBC25-3.2

Moved: Cr A Sole

Seconded: Member W Stevenson

1. That the Compliance and Monitoring Manager's report dated 9 June 2025 titled 'Waihi Beach Seasonal Compliance Monitoring Report 2024-25' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

CARRIED

9.3 WAIHI BEACH COMMUNITY BOARD – GRANT APPLICATIONS – MAY 2025

The Board considered a report from the Senior Governance Advisor dated 9 June 2025. The report was taken as read, with further discussion as below:

- The Board had insufficient funds to fully cover both applications. It was suggested that the Board fully fund the Waihi Beach Community Response Group's application and any remaining funds go to the Athenree Action Group's application.
-

RESOLUTION WBC25-3.3

Moved: Member R Goudie

Seconded: Cr A Henry

1. That the Senior Governance Advisor's report dated 9 June 2025 titled 'Waihi Beach Community Board – Grant Applications – 9 June 2025' be received.
2. That the Waihi Beach Community Board **approves** the grant application from the Waihi Beach Community Response Group for \$3,034, towards purchasing supplies for an Emergency Hub Centre to be funded from the Waihi Beach Community Board Grants Account..

AND

3. That the Waihi Beach Community Board **approves** the grant application from the Athenree Action Group for \$1,356, towards purchasing materials to upgrade the Athenree Food and Produce Exchange to be funded from the Waihi Beach Community Board Grants Account.

Chairperson D Simpson, Deputy Chairperson H Guphill, Member W Stevenson and Cr A Sole abstained from voting.

CARRIED

9.4 WAIHI BEACH COMMUNITY BOARD – CHAIRPERSON'S REPORT – JUNE 2025

The Board considered a report from the Chairperson dated 9 June 2025. The report was taken as read, with further discussion as below.

- The review of the community plan was ongoing and the feedback received was mostly positive.
 - The Board queried when the speed survey would be undertaken, noting that it would be more appropriate to have the speed survey during winter when there was more regular traffic volumes in the village.
-

RESOLUTION WBC25-3.4

Moved: Chairperson D Simpson

Seconded: Cr A Sole

1. That the Chairperson's report dated 9 June 2025 titled 'Waihi Beach Community Board – Chairperson's Report – June 2025' be received.
2. That the Waihi Beach Community Board approve up to \$1,000 from the Waihi Beach Community Board Reserves Account for a speed survey for the village on Wilson Road.

CARRIED

9.5 WAIHI BEACH COMMUNITY BOARD – COUNCILLOR'S REPORT – JUNE 2025

The Board considered a report from Councillor Sole dated 9 June 2025. The report was taken as read, with further discussion as below.

- The issue of Canadian geese in the harbour had been raised in the Tauranga Moana Advisory Group and through feedback on the Waihi Beach Community Plan.
- Cr A Sole thanked Council staff for their work, particularly those who worked in the frontline services.
- A concern was raised about the placement of the Edinburgh Street-Wilson Road pedestrian bridge on the Structure Plan map.
- It was clarified that the Community Boards would receive their roading allocation for the next financial year. The Community Roding Allocation Policy would be reviewed in the next triennium.
- In previous years, the Community Board had committed \$12,000 towards a path through Te Mata Reserve, however, this project had not progressed.
- Work on the Water Services Delivery Plan was ongoing, the plan would be presented to Council for adoption on 5 August and submitted to the Department of Internal Affairs by 3 September 2025.

RESOLUTION WBC25-3.5

Moved: Chairperson D Simpson

Seconded: Deputy H Guptill

1. That Councillor Sole's report dated 9 June 2025 titled 'Waihi Beach Community Board – Councillor's Report – June 2025' be received.

CARRIED

9.6 WAIHI BEACH COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – JUNE 2025

The Board considered a report from the General Manager Infrastructure Services dated 9 June 2025. The report was taken as read.

RESOLUTION WBC25-3.6

Moved: Chairperson D Simpson

Seconded: Cr A Sole

That the General Manager Infrastructure Services' report dated 9 June 2025 titled 'Waihi Beach Community Board – Projects and Operations Report – June 2025' be received.

CARRIED

9.7 WAIHI BEACH COMMUNITY BOARD – FINANCIAL REPORT – APRIL 2025

The Board considered a report from the Finance Business Partner Lead. The report was taken as read, with further discussion as below.

- In light of the feedback received through the community plan review regarding connectivity in the town centre, it was suggested that the allocation for the Broadlands Block Shared Path project be released back into the budget. The Board felt that the project should be considered through a broader review of the connectivity in the village and surrounds.
- The resolution to allocate funds for consultant advice for the Entranceway Signs projects was to come from the Reserves Account, however, it was showing as a Roothing Account expense. It was noted that this would need to be journalled across to the Board's Reserves Account.

RESOLUTION WBC25-3.7

Moved: Chairperson D Simpson

Seconded: Member R Goudie

1. That the Finance Business Partner Lead's report dated 9 June 2025 titled 'Waihi Beach Community Board – Financial Report – April 2025', be received.
2. That the Waihi Beach Community Board approve for the remaining funds from the below resolutions, to be released back into the Reserve Account:

Resolution	Description	Remaining \$
WB22-2.5	Fund up to \$23,045.75 (incl. GST) for costs relating to the purchase and installation of water refill stations in Waihi Beach. (Note: \$6,357 paid as at 30 June 2023)	(16,689)
WB22-3.10	Funding up to \$12,000 for additions to the Broadlands Block Shared path project, from the Waihi Beach Community Board Reserve Account	(12,000)

CARRIED

9.8 2025 TRIENNIAL ELECTIONS – UPDATE AND PROTOCOLS

The Board considered a report from the Senior Governance Advisor dated 9 June 2025. The report was taken as read.

RESOLUTION WBC25-3.8

Moved: Cr A Sole

Seconded: Chairperson D Simpson

1. That the Senior Governance Advisor's report dated 9 June 2025 titled '2025 Triennial Elections – Update and Protocols' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy, as the report is process-based and for elected members' information.

CARRIED

10 INFORMATION FOR RECEIPT

The Meeting closed at 7.24pm.

Confirmed as a true and correct record at the Waihi Beach Community Board meeting held on 4 August 2025.

.....
Chairperson D Simpson
CHAIRPERSON