

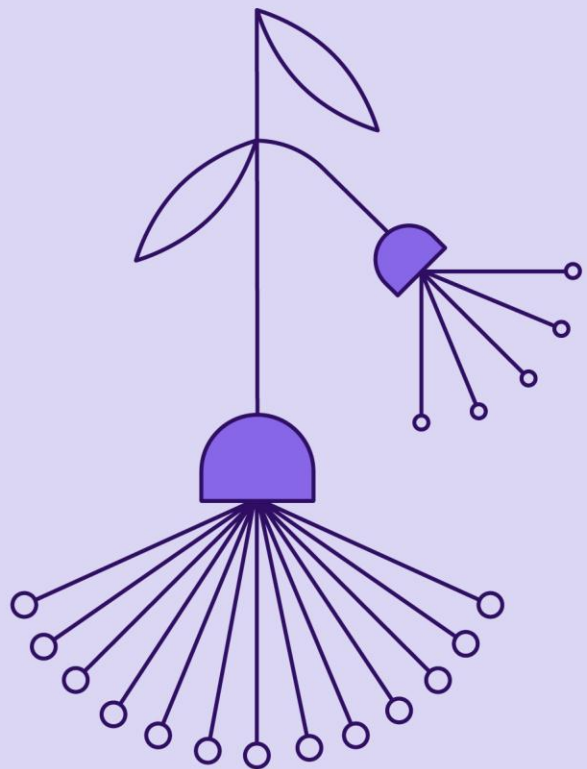
Mā tō tātou takiwā
For our District

Ōmokoroa Community Board

Poari ā Hapori o Ōmokoroa

OMC25-3

Tuesday, 3 June 2025, 7.00pm
Ōmokoroa Library and Service Centre,
28 Western Avenue, Ōmokoroa
(Whakamarama Room)



Ōmokoroa Community Board

Membership:

Chairperson	Chris Dever
Deputy Chairperson	Allan Hughes
Members	Ben Bell Peter Presland Councillor Murray Grainger Councillor Don Thwaites
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that an Ōmokoroa Community Board Meeting will be held in the Ōmokoroa Library and Service Centre, 28 Western Avenue, Ōmokoroa (Whakamarama Room) on:
Tuesday, 3 June 2025 at 7.00pm

Order Of Business

1	Present	4
2	In Attendance.....	4
3	Apologies	4
4	Consideration of Late Items.....	4
5	Declarations of Interest.....	4
6	Public Excluded Items.....	4
7	Public Forum.....	4
8	Minutes for Confirmation.....	5
8.1	Minutes of the Ōmokoroa Community Board Meeting held on 8 April 2025	5
9	Reports	14
9.1	Ōmokoroa Community Board – Workshop Notes – 6 May 2025.....	14
9.2	Ōmokoroa Community Board – Chairperson's Report – June 2025	19
9.3	Ōmokoroa Community Board – Councillor's Report – June 2025.....	23
9.4	RC13484v01 – Road Naming – Te Awanui Waters Stage 6.....	25
9.5	RC13878LS – Road Naming Application – 75 & 77 Kayelene Place, Ōmokoroa	28
9.6	Ōmokoroa Community Board – Grant Applications – June 2025	31
9.7	Precious Family Reserve – Shared Pathway Improvements	33
9.8	Ōmokoroa Community Board – Projects and Operations Report – June 2025.....	37
9.9	Ōmokoroa Community Board – Financial Report – April 2025.....	44
9.10	2025 Triennial Elections – Update and Protocols	48
10	Information for Receipt	52

1 PRESENT

2 IN ATTENDANCE

3 APOLOGIES

4 CONSIDERATION OF LATE ITEMS

5 DECLARATIONS OF INTEREST

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS

7 PUBLIC FORUM

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 8 APRIL 2025

File Number: A6788176

Author: Pernille Osborne, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Ōmokoroa Community Board Meeting held on 8 April 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. Minutes of the Ōmokoroa Community Board Meeting held on 8 April 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
ŌMOKOROA COMMUNITY BOARD MEETING NO. OMC25-2
HELD IN THE ŌMOKOROA LIBRARY AND SERVICE CENTRE, 28 WESTERN AVENUE,
ŌMOKOROA (WHAKAMARAMA ROOM)
ON TUESDAY, 8 APRIL 2025 AT 7.00PM**

1 PRESENT

Chairperson C Dever, Deputy A Hughes, Member P Presland, Member B Bell, Cr M Grainger and Cr D Thwaites.

2 IN ATTENDANCE

P Osborne (Senior Governance Advisor).

OTHERS IN ATTENDANCE

Mayor James Denyer.

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 TIM DUNN - PRESIDENT ŌMOKOROA COMMUNITY TENNIS CLUB

Mr Dunn was in attendance to seek support on behalf of the Ōmokoroa Community Tennis Club with their proposal for new tennis courts. He provided some history for the club and highlighted the below points:

- They were wanting to create a hub for tennis within Ōmokoroa.

- They were seeking to install two courts with flexipave surfaces (an approved Tennis New Zealand surface).
- They were proposing two new tennis courts and one multi-use court, acknowledging that the Kaimai Reserve Management Plan specified that the Community Board would work with the community to install a hard court.
- Tennis New Zealand guidelines suggested the number of courts based on population, however it was noted that many areas had a greater amount due to the strong tennis activity within the Western Bay of Plenty.

He responded to pātai as follows:

- Tennis New Zealand introduced an online booking system which provided those booking with a pin code. This allowed the public to use the courts. There was a sign regarding this, however, it could be relocated to help with visibility.
- It cost \$10 per person for members of the public to use the courts for 30 minutes, noting that there could be an opportunity to review this. Due to member costs being so low it was used as an incentive for people to become members.
- They were trying to provide facilities for the community and members during peak times/seasons.
- The Ōmokoroa Community Tennis Club were planning on submitting to the Kaimai Reserve Management Plan, as it was noted that this was still out for consultation.
- The membership fee for a senior was \$170 which worked out to be \$3 a week. It was noted that \$35 was given to Tennis New Zealand for their affiliation fees.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 11 FEBRUARY 2025

RESOLUTION OMC25-2.1

Moved: Cr M Grainger

Seconded: Deputy A Hughes

1. That the Minutes of the Ōmokoroa Community Board Meeting held on 11 February 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 ŌMOKOROA COMMUNITY BOARD – WORKSHOP NOTES – 11 MARCH 2025

The Board noted the notes from the workshop held 11 March 2025.

9.2 ŌMOKOROA COMMUNITY BOARD – CHAIRPERSON'S REPORT – APRIL 2025

The Board considered a report dated 8 April 2025 from the Chairperson. The report was taken as read.

RESOLUTION OMC25-2.2

Moved: Chairperson C Dever

Seconded: Member B Bell

That the Chairperson's report dated 8 April 2025 titled 'Ōmokoroa Community Board – Chairperson's Report – April 2025' be received.

CARRIED

9.3 ŌMOKOROA COMMUNITY BOARD – COUNCILLOR'S REPORT – APRIL 2025

The Board considered a report dated 8 April 2025 from Councillor Grainger.

Representation Review

Councillor Grainger provided an overview of the Representation Review outcome following the determination from the Local Government Commission, which was released earlier in the day.

The Commission determined a hybrid structure that combined key aspects of Council's proposed model, but retained and slightly reshaped the current community board setup to ensure more balanced and inclusive representation.

Under the new structure three community boards were retained with limited change:

- Maketu Community Board would continue to represent the township and surrounding area, with a slightly expanded area compared to the current community board boundary to better reflect the community of interest.
 - Katikati Community Board was retained with its existing boundary.
 - Waihi Beach Community Board was retained with its existing boundary.
-

Two Community Boards were extended to cover their respective wider wards, with electoral subdivisions to ensure representation from across the wards:

- A new Ōmokoroa-Kaimai Community Board would be established, covering the full Kaimai Ward.
- Ōmokoroa-Kaimai Community Board
 - 2 elected community board members from the Ōmokoroa Subdivision
 - 2 elected community board members from the Kaimai West Subdivision
 - 2 elected community board members from the Kaimai East Subdivision
 - 2 appointed councillors from the Kaimai General Ward
- A new Te Puke-East Community Board would represent Te Puke and the neighbouring eastern communities of Paengaroa, Pongakawa, and Pukehina.
- Te Puke-Eastern Community Board
 - 3 elected community board members from the Te Puke Subdivision
 - 2 elected community board members from the Eastern Subdivision
 - 2 appointed councillors from the Maketu-Te Puke General Ward

Councillors responded to pātai as follows:

- An overview of the determination could be found [here](#).
- A copy of the determination on the Commission's website could be found [here](#).

RESOLUTION OMC25-2.3

Moved: Cr M Grainger

Seconded: Cr D Thwaites

That Councillor Grainger's report dated 8 April 2025 titled 'Ōmokoroa Community Board – Councillor's Report – April 2025' be received.

CARRIED

9.4 STREETLIGHT UPGRADES – TRALEE STREET/HAMURANA ROAD

The Board considered a report dated 8 April 2025 from the Transportation Director. The Chairperson provided an overview of the report and the rationale for the recommendations therein.

RESOLUTION OMC25-2.4

Moved: Member B Bell

Seconded: Chairperson C Dever

1. That the Transportation Director's report dated 8 April 2023 titled 'Streetlight Upgrades – Tralee Street/Hamurana Road' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.

CARRIED

RESOLUTION OMC25-2.5

Moved: Chairperson C Dever

Seconded: Cr D Thwaites

3. That the Ōmokoroa Community Board approve the proposal to install three new streetlights at the following locations at an estimated cost of \$30,000, to be funded from the Ōmokoroa Community Board Roading Account.
 - Adjacent to 14 Tralee Street (opposite the entrance to the 'Village').
 - Adjacent to the side entrance to CHT Acacia Park, 134 Hamurana Road (opposite the entrance to the 'Village').
 - Adjacent to 112 Hamurana Road (opposite 67 Hamurana Road)

CARRIED

9.5 REQUEST FOR CCTV AT THE TRALEE STREET AND MARGARET DRIVE INTERSECTION, ŌMOKOROA

The Board considered a report dated 8 April 2025 from the Operations Manager. The Chairperson provided the rationale for the report, which came from a request from the Ōmokoroa Community Policing Group. A representative from the group was in attendance and provided the below rationale for a CCTV camera at this particular location:

- The Police were finding that Margaret Drive was being used as a 'cut-through' where they had previously lost vehicles;
- The camera would allow coverage for this end of the peninsula;
- Feedback from local street coordinators and the community patrol was that a camera would be beneficial for this intersection;
- A CCTV camera at this particular location was recommended and supported by the Police.

The Chairperson noted that the recommendation was that the CCTV camera be funded by the Town Centre Development Fund, which was now reported through the Financial Report within the agenda. It was clarified that in order to use this fund the Board required approval from Council.

RESOLUTION OMC25-2.6

Moved: Member B Bell

Seconded: Deputy A Hughes

1. That the Operations Manager's report dated 8 April 2025 titled 'Request for CCTV at the Tralee Street and Margaret Drive intersection, Ōmokoroa' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

CARRIED

RESOLUTION OMC25-2.7

Moved: Chairperson C Dever

Seconded: Deputy A Hughes

3. That the Ōmokoroa Community Board recommends that Council approves up to \$25,000 from the Ōmokoroa Town Centre Development Fund for costs relating to the installation of a CCTV camera at the Tralee Street and Margaret Drive intersection.

AND

That Council agrees to cover the ongoing monitoring and maintenance costs for the camera.

CARRIED

9.6 ŌMOKOROA COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – APRIL 2025

The Board considered a report dated 8 April 2025 from the General Manager Infrastructure Services. The report was taken as read.

Cooney Reserve Bird Hide

The Board acknowledged the photos that were on display at the Cooney Reserve Bird Hide, noting they were local birds, taken by local people.

Leasing the Ōmokoroa-Pahoia Scout Den

It was noted that this particular project could now be completed, as the lease had been awarded to Pirirākau Authority Inc.

RESOLUTION OMC25-2.8

Moved: Member P Presland

Seconded: Cr D Thwaites

That the General Manager Infrastructure Services' report dated 8 April 2025 titled 'Ōmokoroa Projects and Operations Report – April 2025' be received.

CARRIED

9.7 ŌMOKOROA COMMUNITY BOARD – FINANCIAL REPORT – FEBRUARY 2025

The Board considered a report dated 8 April 2025 from the Finance Business Partner Lead. The report was taken as read, noting that the Town Centre Development Fund was now shown on the Income and Expenditure Statement.

Staff would get a progress update on the committed projects, noting that if any of these projects were completed, the remaining funds could get released.

RESOLUTION OMC25-2.9

Moved: Chairperson C Dever

Seconded: Member B Bell

That the Finance Business Partner Lead's report dated 8 April 2025 titled 'Ōmokoroa Community Board Financial Report – February 2025', be received.

CARRIED

10 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 7.44pm.

Confirmed as a true and correct record at the Ōmokoroa Community Board meeting held on 3 June 2025.

.....

Chris Dever

CHAIRPERSON

Unconfirmed

9 REPORTS

9.1 ŌMOKOROA COMMUNITY BOARD – WORKSHOP NOTES – 6 MAY 2025

File Number: A6782201



Author: Pernille Osborne, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

The workshop notes from the 6 May 2025 workshop have been attached for transparency.

ATTACHMENTS

1. Ōmokoroa Community Board – Workshop Notes – 6 May 2025  

**ŌMOKOROA COMMUNITY BOARD
WORKSHOP**

DATE:	Tuesday, 6 May 2025 at 5.15pm
HELD:	In Whakamarama Room, Ōmokoroa Library and Service Centre
MEMBERS PRESENT:	C Dever (Chairperson), Member B Bell, Member A Hughes, Member P Presland, Cr M Grainger and Cr D Thwaites
APOLOGY:	Cr D Thwaites
ABSENT:	Member B Bell
STAFF IN ATTENDANCE:	P Osborne (Senior Governance Advisor) and P Watson (Reserves and Facilities Manager)

Ōmokoroa Community Assets and Resources Project Update

The Chairperson requested an update on the mapping project that was being supported by Councils Community and Strategic Relationships Team.

Discussion

- It was important for the Board to understand where they fit into the project.
- An update at a future workshop would be helpful.
- It was a piece of work that they thought would be helpful in understanding where and what the Board should be supporting, especially noting that they first proposed this item through the Community Board public forum.

Ōmokoroa Community Board Workshop Notes – 11 March 2025

Action
<ul style="list-style-type: none"> Organise for the Community and Strategic Relationships Manager to provide the Board with an update at their next workshop.

Precious Reserve Work
<p>Councils Reserves and Facilities Manager was in attendance to provide the Board with cost estimates for some requested work at Precious Reserve and talk through the logistics and process required.</p> <p>Discussion</p> <ul style="list-style-type: none"> It was important that there was a clear understanding of the level of service that the Board were wanting to achieve. It was clarified that they were wanting to create a shared pathway. The work they agreed to consider was a two coat chip seal, with no kerb and channel. It was noted that according to the 'Policy for Allocation of Community Roding Funding' this work could be funded from the Roding Account. Part of the work would include a speed limit sign (15km/h) as it was a shared path. Staff noted that if the Board approved for these works to be undertaken, they would ensure a letter drop took place.
Action
<ul style="list-style-type: none"> Create a report for the Boards upcoming hui that allows them to consider the requested work.

Kaimai Reserve Management Plan Submissions
<p>The Board have been asked to support both the Ōmokoroa Bowling Club and Ōmokoroa MenzShed submissions for the Kaimai Reserve Management Plan which was currently out for consultation.</p>
<p>Discussion</p> <ul style="list-style-type: none"> • The Board were of the understanding that these submissions were just sent to them for information. • The Board noted that they had not submitted a formal submission, however they were happy with the involvement that they had through workshops with staff, where they were able to provide feedback and input.
Action
<p>Nil.</p>

5.55pm Member Presland left the workshop.

Grant Application and General Matters
<p>The Board had received a grant application from 'Friends of Bramley (subgroup of OEMI)' in relation to some of the work they had sought the Boards support on previously. Due to receiving the application in time for the workshop, the Board were able to look through it to check if there was any further information that they required in order to make a decision at the next meeting.</p>
<p>Discussion</p> <ul style="list-style-type: none"> • The Board questioned the funding for the fencing, noting that they would prefer that Council funded the fence and they could contribute to the trees.

Ōmokoroa Community Board Workshop Notes – 11 March 2025

Action
Senior Governance Advisor to follow up with relevant staff on the quote for the fencing and Councils contribution prior to going on the formal agenda.

The workshop closed at 6.24pm.

Ōmokoroa Community Board Workshop Notes – 6 May 2025

9.2 ŌMOKOROA COMMUNITY BOARD – CHAIRPERSON'S REPORT – JUNE 2025

File Number: A6780510

Author: Chris Dever, Community Board Chairperson

Authoriser: Miriam Taris, Interim Chief Executive Officer

EXECUTIVE SUMMARY

The purpose of this report is for the Ōmokoroa Community Board's Chairperson to provide the Board with information and updates on events and matters within the community.

RECOMMENDATION

That the Chairperson's report dated 3 June 2025 titled 'Ōmokoroa Community Board – Chairperson's Report – June 2025' be received.

UPDATES

It is great to see the progress being made on the major projects around the community.

The temporary (temporary) roundabout seems to be working well, especially if residents are turning right towards Katikati.

The bridge at Heartwell Avenue across to Tui Glen is making good progress. The most common comments I get about the bridge, is that residents of the Ōmokoroa Country Club are concerned that the bollard on the new bridge will be too narrow for their golf carts to use it. I have been assuring them that it will be sufficiently wide. (I hope it will be!)

The urbanisation of Prole Road and the associated roundabout are also looking near completion, and the section of Ōmokoroa Road from the Railway to Prole Road is now well underway.

During the past month, I have visited Rotary and the Ōmokoroa Business Network meetings, did a presentation to the Ōmokoroa and District Lions, and have another presentation to the Top Club (aka Peninsula Club) early June.

If we are to grow from being a dormitory suburb of Tauranga to a thriving community in our own right, it is important that the community start (or continue to) support our local businesses. I have recently moved my personal accounting and Legal services from Tauranga based businesses to Ōmokoroa businesses. I wonder if there is a role for the Community Board or Council to promote the local businesses. If the community is going to thrive, we need these businesses to thrive.

There are a few projects that will be discussed at the Community Board Meeting that were raised at our workshop including improving the roading at precious reserve and a grant application from the McDonnell Ave Reserve.

Community Group Updates

Ōmokoroa Community Response Team (OCRT) – Member Hughes

This update has been provided as **Attachment 1** to this report.

Ōmokoroa Community Policing Group Trust (OCPGT) – Member Hughes

This update has been provided as **Attachment 2** to this report.

Public Art Ōmokoroa – Member Bell

Public Art Ōmokoroa has had busy couple of months with regards to recent developments within our community's public art space. At the recent Annual General Meeting (AGM), Arohanoa Matthews (Creative Bay of Plenty) delivered an inspiring presentation. The committee also had the pleasure of welcoming their new Chair, Ray Day, who is stepping into the huge shoes of the groups outgoing chair, Alie Henderson. The group is particularly excited about the progress of public art work in Ōmokoroa and have submitted a funding request with the Community Board for the completion of and installation of the "three kete of knowledge" within the Library. This final commission will symbolically embrace these kete and represent the heavens Tāne explored to find them, marking a significant and exciting addition to our community's artistic landscape.

Ōmokoroa Settlers Hall – Member Bell

The Ōmokoroa Settlers Hall Committee is delighted to report that the new deck is complete. It features convenient access from both the large and small halls, with a sliding window in the small hall's kitchen opening directly onto the deck. This outdoor space has been a huge hit, allowing various groups to enjoy the beautiful weather. The committee is incredibly grateful to the Community Board for the funding that made this project possible; without the Community Board support, it would have been quite some time before the committee would have been able to complete it. In the future, it is hoped that a roof is added to this space to allow for year-round use, as funds become available.

ATTACHMENTS

1. **Ōmokoroa Policing Trust Group – Update – May 2025**  
2. **Community Response Team – Update**  

Omokoroa Community Policing Group Trust (OCPGT)

Report to Omokoroa Community Board

May 2025

From the member volunteer organisations which are part of the Policing Trust.

Neighbourhood Support (NS)

Membership is steady at around 1,200.

Progress on a joint public event involving member organisations.

Community Constable appointed however yet to start engaging with the Policing Group and the Community.

CCTV camera approved for Kaimai Views.

Community Patrol (CP)

Membership is steady at around 40 volunteers.

Community Patrol NZ has had a 6.5% reduction in funding.

Recently purchased Patrol car pretty much up and running and going well.

Crime in Omokoroa is low compared with other areas.

CPNZ training in June.

Omokoroa Community Response Team (OCRT)

Report to the Omokoroa Policing Group – covering the same areas as the OCRT report to the Community Board.

Graffiti Busters

Low level of graffiti incidents reported. These have been dealt with.

General

A number of the groups, which are part of the Policing Group, have put in applications for funds from the Omokoroa Centre Trust – decisions coming out now (21 May).

NS and CP morning tea planned for July.

AGM will be 5 July. Next ordinary meeting 9 June.

Trust Deed is being reviewed.

Report to the Omokoroa Community Board Meeting of 3 June 2025

from

Omokoroa Community Response Team (OCRT)

The OCRT team is going very well - a skilled and committed group of team members engaging very well with the Omokoroa Community, and with our Council contacts. We are very grateful for all the support we have received. A credit to all team members for working so well together. We expect, and we are very hopeful, that we will soon end up with a fully functioning and skilfully managed Omokoroa Community Response Team welfare hub that can quickly cope with almost all emergencies.

And for the details:

Signage – We are in the process of having two signs placed at the Library and Service Centre, which will publicise the emergency welfare hub.

Surge volunteers

We are in the process of finalising a team of suitably trained surge volunteers that will support our core team, to run a welfare hub in the event of an emergency. This team of surge volunteers made up of service group, and community patrol, volunteers.

Grant application

The Team has submitted a grant application to The Centre Trust – the result of that application is due out in early June. Assuming the grant application is successful, we expect, with some help from the Council, to be fully self-sufficient for funding.

Building connections with Omokoroa's Neighbourhood Support (NS) Coordinators

We are in the process of finalising ways to quickly and effectively engage with all Omokoroa's NS Coordinators in the event of an emergency.

Emergency Services Hub Day.

This is planned for October or November

Further Training Day

We are in the process of organising a more targeted training day for our team and our surge volunteers

Supplies

Once we have received funding from The Centre Trust we will be able to purchase and set up supplies and equipment to cope with: loss of power and communication, loss of available drinking water, possible loss of toilet facilities for the hub, and provision of basic food supplies etc. Some of these could be an interim measure, until we can put in place more extensive arrangements.

9.3 ŌMOKOROA COMMUNITY BOARD – COUNCILLOR'S REPORT – JUNE 2025

File Number: A6788366

Author: Don Thwaites, Councillor

Authoriser: Miriam Taris, Interim Chief Executive Officer

EXECUTIVE SUMMARY

The purpose of this report is for Councillor Thwaites to provide the Board with updates on the items listed below.

RECOMMENDATION

That Councillor Thwaites' report dated 3 June 2025 titled 'Ōmokoroa Community Board – Councillor's Report – June 2025' be received.

UPDATES

Local water done well

- The next step in water reform occurred at the Council meeting on 27 May 2025;
- Council voted that the preferred option is a Multi-Council CCO model;
- The Chief Executive will prepare a Water Service Plan;
- The future of Stormwater responsibility is to be determined. Rural stormwater will remain with the participating councils.

Ōmokoroa projects

- A community update is to be held in the Sports Pavilion next week;
- 10 June, 4.30–6.30 pm;
- Roading projects;
- Pedestrian bridge update.

Marine & Boating facilities at Ōmokoroa Domain

- Online feedback is now open (closes Sunday 22 June);
- Prior to the implementation of the upgrades, the plan for Marine and boating area is now seven years old so feedback is welcomed prior to detailed design.

Annual Plan Update

- Currently the planned impact of next years budget is on the council rates search.
- The impact of some errors in budgeting is being worked through that have identified a budget deficit. One option open is to search deeper for savings within the organisation, another is an increase in the general rate increase.

CCTV camera

- Council approved the Ōmokoroa Community Board request for a CCTV camera at the Tralee/Margaret Drive roundabout at the 27 May meeting.

Thank you – As this will be my last Councillors report for the triennium, I would like to thank the Community Board members on behalf of Murray, myself and all councillors.

Change is occurring with the release of the representation review. Ōmokoroa will continue to play a key role in the Kaimai ward community.

9.4 RC13484V01 – ROAD NAMING – TE AWANUI WATERS STAGE 6

File Number: A6729211

Author: Jemma Ryan, Consents Planner

Authoriser: Natasha Ryburn, Environmental Consents Manager

EXECUTIVE SUMMARY

Western Bay of Plenty District Council (Council) has received a road naming application for Te Awanui Waters Stage 6 (423B Ōmokoroa Road, Ōmokoroa) consented under RC13484S.

The purpose of this report is to outline the proposal and the outcome of consultation with Mana Whenua, and to enable the Ōmokoroa Community Board to consider and provide feedback on the proposed road name options for 423B Omokoroa Road, Ōmokoroa.

RECOMMENDATION

1. That the Consents Planner's report dated 3 June 2025 titled 'RC13484v01 – Road Naming – Te Awanui Waters Stage 6' be received.
2. That the Ōmokoroa Community Board consider and provide feedback on the proposed road names being '**Flounder Drive**' (Road 1) and '**Kākāramea Way**' (Road 2) as part of the Te Awanui Waters Stage 6 (RC13848S).

BACKGROUND

1. In accordance with Council's Road Naming Policy, proposed public road names are sent to the Community Board for consideration and feedback to assist with the delegated decision (by Environmental Consents Manager).
2. The applicant has proposed to name Lot 400 (to be a public road and vested in Council) of the approved consent RC13484S which consists of Road 1 and Road 2. The applicant has proposed that Road 1 is named 'Flounder Drive' and Road 2 named 'Kākāramea Way'.



Figure 1 – Approved Scheme Plan RC13484S (Shows Lots 400 – being Roads 1 and 2 as part of the road naming application).

PROPOSED ROAD NAME

Roads to be vested – “Flounder Drive and Kākāramea Way”

- As outlined in the application details, the Applicant has engaged with Mana Whenua (Pirirākau) in relation to the proposed road names, however no response was received. As such, Council has undertaken further consultation with Mana Whenua (as part of the consenting processing) who has recommended Kākāramea for the naming of Road 2. This name represents the story of Kākāramea Stream which once flowed through the Ōmokoroa Area and nourished the whenua.
- As such, the applicant has proposed to adopt the name Kākāramea Way for the naming of Road 2.

ASSESSMENT – SECTION 5 OF ROAD NAMING POLICY

- The proposed road names have been considered in accordance with the criteria set out in Section 5 of Council’s Road Naming Policy. Accordingly:
 - There are no conflicts or duplication with the proposed road names; they are not the same as another roads within this District, or immediately adjacent District;
 - The road names are easy to spell and pronounce; and
 - The road name suffix guide set out in Appendix A of the Road Naming Policy recommends 13 characters. The proposed road names are 13 character in length (or less). Further, given the consultation undertaken with Mana Whenua,

Council considers the proposed road name for Road 2 (being Kākāramea Way) to be culturally appropriate and unique.

6. In accordance with Section 6 of the Road Naming Policy, the following consultation has been undertaken:
 - a) The applicant has engaged with Mana Whenua for the proposed road name, however no response was received (refer to paragraph 5 above).
 - b) Council has therefore undertaken further consultation as part of Council's standard consultation process and Mana Whenua have recommended Kākāramea Way for the naming of Road 2 as mentioned above.
 - c) Council staff have researched and checked the names for any conflict or with adjoining Councils.
 - d) The application is referred to the Ōmokoroa Community Board for consideration and feedback of the proposed road names, to assist delegated decision making. The decision will be made under delegated authority (Environmental Consents Manager).
7. Under Delegated Authority, the following road names are suggested and proposed to be adopted:
 - a) "Flounder Drive" (Road 1 - to be vested in Council)
 - b) "Kākāramea Place" (Road 2 - to be vested in Council)

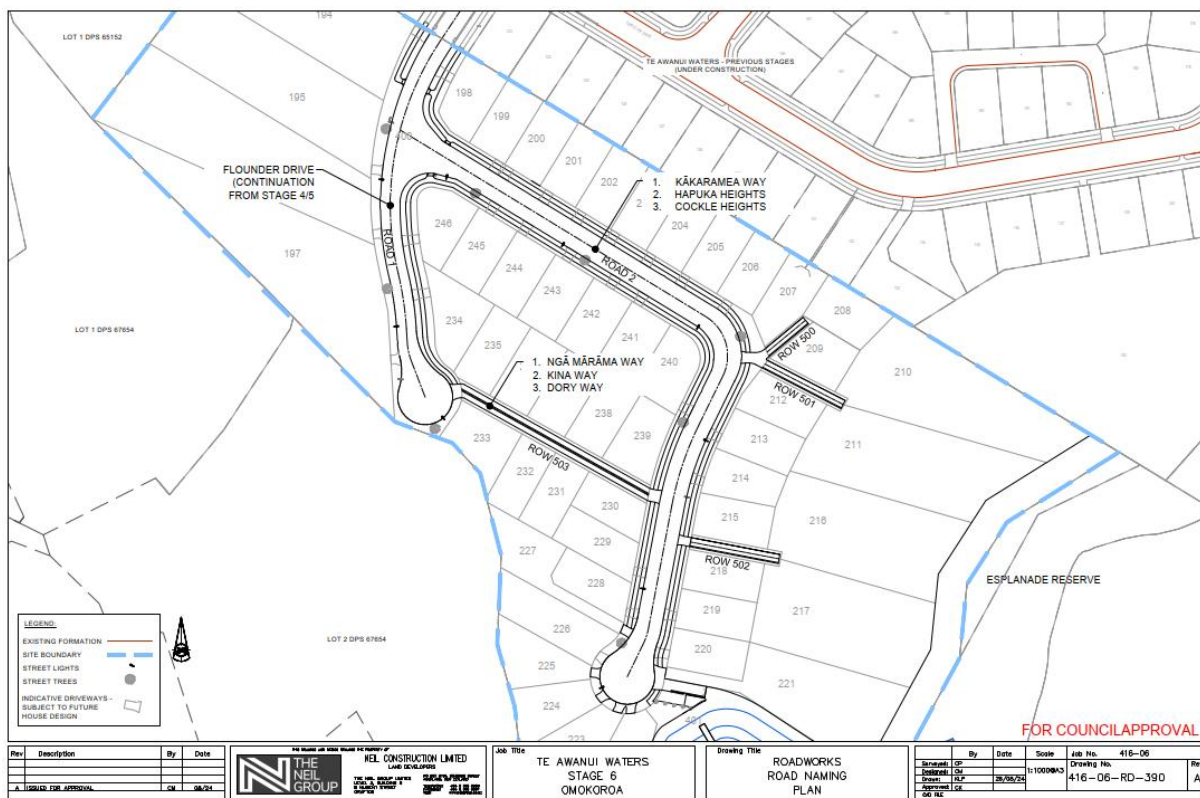


Figure 1 – Road Naming Plan – Prepared by The Neil Group

9.5 RC13878LS – ROAD NAMING APPLICATION – 75 & 77 KAYELENE PLACE, ŌMOKOROA

File Number: A6779658

Author: Jemma Ryan, Consents Planner

Authoriser: Natasha Ryburn, Environmental Consents Manager

EXECUTIVE SUMMARY

Western Bay of Plenty District Council (Council) has received a road naming application to name Lot 202 (being Road 2) consented under RC13878LS at 75 and 77 Kayelene Place, Ōmokoroa.

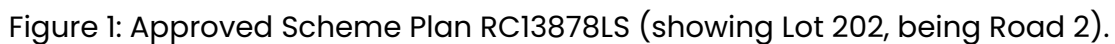
The purpose of this report is to outline the proposal and the outcome of consultation with Mana Whenua, and to enable the Ōmokoroa Community Board to consider and provide feedback on the proposed road name option for Road 2 of RC13878LS.

RECOMMENDATION

1. That the Consents Planner's report dated 3 June 2025 titled 'RC13878LS – Road Naming Application – 75 & 77 Kayelene Place, Ōmokoroa' be received.
2. That the Ōmokoroa Community Board consider and provide feedback on the proposed road name option of **Ara Waipapa** for Road 2 (Lot 202) consented under RC13878LS.

BACKGROUND

1. In accordance with Council's Road Naming Policy, proposed public road names are sent to the Community Board for consideration and feedback to assist with the delegated decision (by Environmental Consents Manager).
2. The applicant has proposed to name Road 2 (to be a public road and vested in Council) being Lot 202 of the approved consent RC13878LS. The applicant has proposed Ara Waipapa.



Road to be vested – Ara Waipapa.

3. As outlined in the application details, the Applicant has engaged with Mana Whenua (Pirirākau) in relation to the proposed road names, and they have recommended Ara Waipapa as the potential names for Road 2. Ara Waipapa represents the main waters of the Waipapa Stream.

4. The proposed road names have been considered in accordance with the criteria set out in Section 5 of Council's Road Naming Policy. Accordingly:

- There are no conflicts or duplication with the proposed road names; they are not the same as another roads within this district, or immediately adjacent district;
- The road names are easy to spell and pronounce; and
- The road name suffix guide set out in Appendix A of the Road Naming Policy recommends 13 characters. The proposed road names are less than 12 characters. Further, given the consultation undertaken with Mana Whenua, Council considers the proposed road name options for Road 2 (being Ara Patirawa OR Ara Waipapa) to be culturally appropriate and sufficiently unique.

5. In accordance with Section 6 of the Road Naming Policy, the following consultation has been undertaken:
 - (a) The applicant has engaged with Mana Whenua for the proposed road names who have recommended Ara Waipapa.
 - (b) Council staff have researched and checked the name for any conflict or with adjoining Councils.
 - (c) The application is referred to the Ōmokoroa Community Board for consideration and feedback to assist delegated decision making. The decision will be made under delegated authority (Environmental Consents Manager).
6. Under Delegated Authority, the following road name for Road 2 (Lot 202) is suggested and proposed to be adopted:
 - a) "Ara Waipapa"



RC13878LS – Approved Scheme Plan showing Lot 202 (Road 2).

9.6 ŌMOKOROA COMMUNITY BOARD – GRANT APPLICATIONS – JUNE 2025

File Number: A6781122

Author: Pernille Osborne, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

The Ōmokoroa Community Board is required to decide on applications for Community Board Grant Funding. Two applications have been received.

The applications and supporting information relating to the Community Board Grants have been forwarded to members separate to this agenda.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 3 June 2025 titled 'Ōmokoroa Community Board – Grant Applications – June 2025' be received.
2. That the Ōmokoroa Community Board approves the grant application from 'Friends of Bramley' – subgroup of Ōmokoroa Environmental Managers Inc for \$..... to contribute to the safety fencing at the MacDonnell Reserve – Neighbourhood Fruit Tree Garden and community Space in Ōmokoroa. This grant will be funded from the Ōmokoroa Community Board Grants Account, subject to all accountabilities being met.

OR

That the Ōmokoroa Community Board does not approve the grant application from Friends of Bramley – subgroup of Ōmokoroa Environmental Managers Inc.

3. That the Ōmokoroa Community Board approves the grant application from Public Art Ōmokoroa Incorporated for \$..... to contribute to the commission for a wall carving for the Ōmokoroa Public Library as a taonga for the local community. This grant will be funded from the Ōmokoroa Community Board Grants Account, subject to all accountabilities being met.

OR

That the Ōmokoroa Community Board does not approve the grant application from Public Art Ōmokoroa Incorporated.

BACKGROUND

1. The Ōmokoroa Community Board has funding of \$12,645 available for disbursement to community organisations for the 2024/2025 financial year. The balance as of 3 June 2025 is \$6,140.
2. Friends of Bramley – subgroup of Ōmokoroa Environmental Managers Inc has submitted an application for funding of \$4,000 to contribute to the safety fencing required as the MacDonnell Reserve – Neighbourhood Fruit Tree Garden and community space in Ōmokoroa.
3. Public Art Ōmokoroa Incorporated has submitted an application for funding of \$6,000 to contribute to the commission for a wall carving for the Ōmokoroa Public Library as a taonga for the local community.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication	
Friends of Bramley – subgroup of Ōmokoroa Environmental Managers Inc.	The applicant will be advised of the outcome of their respective grant application.	Planned
Public Art Ōmokoroa Incorporated	The applicant will be advised of the outcome of their respective grant application.	

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Community Board Grant Funds	The Community Board will consider applications for distribution of grant funding before the end of the financial year.
	Annual Budget \$12,645.00
	Current Balance \$6,140.00

9.7 PRECIOUS FAMILY RESERVE – SHARED PATHWAY IMPROVEMENTS

File Number: A6782227

Author: Peter Watson, Reserves and Facilities Manager

Authoriser: Cedric Crow, General Manager Infrastructure Services

EXECUTIVE SUMMARY

This report seeks the Boards approval to undertake improvements to the shared path at Precious Family Reserve.

RECOMMENDATION

1. That the Reserves and Facilities Manager's report dated 3 June 2025 titled 'Precious Family Reserve – Shared Pathway Improvements' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Ōmokoroa Community Board approves up to \$30,000 from the Ōmokoroa Community Board Roading Account, for improvement work to the shared pathway on Precious Family Reserve.

BACKGROUND

1. The Board expressed an interest in funding some improvement work to the driveway/shared path that ran from the end of Anderley Avenue down through Precious Family Reserve. The rationale for the work was to provide a safer all-weather surface for wheelchairs and strollers and to prevent trip-hazards for the elderly residents who use the reserve pathway.
2. Due to the request, the Reserves and Facilities Manager attended the Boards workshop on 6 May 2025, to talk through the required works and how best to achieve the desired outcome.
3. The extent of the work is as shown on the attached aerial image. (**Attachment 1**)
4. The scope of works is to reshape the pathway to ensure stormwater runoff and marry it into the adjoining ground followed by a two coat 4/6 mm chip seal application. For clarity the level of service does not include a timber edge or kerb and channel.
5. The above recommendation has been put to the Board for consideration

SIGNIFICANCE AND ENGAGEMENT

6. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement

Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

7. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
8. In terms of the Significance and Engagement Policy this decision is considered to be of low significance because it only affects a small number of residents and ratepayers, and can be funded from existing operational budgets.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication	
Neighbouring Residents	<ul style="list-style-type: none"> A letter drop informing immediate neighbouring residents of the work being undertaken will take place prior to any works beginning. An update will also be included on Councils normal communication channels. 	Planned

ISSUES AND OPTIONS ASSESSMENT

Option A That the Ōmokoroa Community Board approve up to \$30,000 from the Ōmokoroa Community Board Roding Account, for improvement work to the shared pathway on Precious Family Reserve.	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> Economic Social Cultural Environmental 	<ul style="list-style-type: none"> Provides an improved safer pathway for users
Costs (including present and future costs, direct, indirect and contingent costs).	<ul style="list-style-type: none"> Maintenance costs, which are considered minor, will be budgeted in the District Reserves Cycleway budget

Other implications and any assumptions that relate to this option (Optional – if you want to include any information not covered above).	<ul style="list-style-type: none"> Generally, aligns with the adopted concept plan
<p style="text-align: center;">Option B</p> <p>That the Ōmokoroa Community Board <u>does not</u> approve up to \$30,000 from the Ōmokoroa Community Board Roothing Account, for improvement work to the shared pathway on Precious Family Reserve.</p>	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> Economic Social Cultural Environmental 	<p>Advantages</p> <ul style="list-style-type: none"> Funds able to be used on other projects <p>Disadvantages</p> <ul style="list-style-type: none"> Pathway would remain a hazard to users
Costs (including present and future costs, direct, indirect and contingent costs).	<ul style="list-style-type: none"> Funds able to be used on other projects Maintenance costs may increase due to managing trip hazards

STATUTORY COMPLIANCE

9. The Board has delegation to control, expend and monitor funds allocated to them by Council.
10. The proposed works are in line with the Policy for [Allocation of Community Roothing Funding](#).

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Ōmokoroa Community Board Roothing Account	The current Ōmokoroa Community Board Roothing Account has \$111,811 available for projects as determined by the Board.

ATTACHMENTS

1. **Precious Family Reserve – Extent of Work**  



9.8 ŌMOKOROA COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – JUNE 2025

File Number: A6782033

Author: Cedric Crow, General Manager Infrastructure Services

Authoriser: Miriam Taris, Interim Chief Executive Officer

EXECUTIVE SUMMARY

The purpose of this report is to provide the Ōmokoroa Community Board with an overview of the Infrastructure Projects currently being undertaken in the Ōmokoroa area, as well as to provide an overview of the operational matters from across Council that relate to the Ōmokoroa area.

RECOMMENDATION

That the General Manager Infrastructure Services' report dated 3 June 2025 titled 'Ōmokoroa Community Board – Projects and Operations Report – June 2025' be received.

COUNCIL LED PROJECTS

Work has been done to create an online engagement platform 'Your Place' Tō wāhi' which communities can access to find out information on Council-led projects in their area. For Ōmokoroa, this will include information on projects of high community interest such as stormwater, roading, the current development projects taking place.

Your Place Tō wāhi

In response to the successful creation of Western Bay's 12 communities (through the recent Long Term Plan and District Plan Review processes), and community desire for real-time updates and visible deliver of mahi, Council is updating its existing 'Have Your Say Western Bay' online community engagement platform to 'Your Place Tō wāhi'.

Your Place Tō wāhi will serve as a holistic, one-stop digital hub where communications about key projects, community details, and Council services are seamlessly integrated with community consultation efforts. This dual approach not only clarifies Council's role and contributions but also enhances community pride and strengthens community connections.

This will be achieved through the creation of 12 standalone 'community hubs' allowing for Council to prioritise and manage projects and community updates directly within their respective communities rather than on Council's main website. Doing so will allow people a wider understanding of what's happening in their community and provide a layer of education about Council's role in the community, while allowing the opportunity

to add in community engagement tools such as quick polls, blogs, ideas boards and surveys all in one place.

Communities

- Waihi Beach / Athenree
- Katikati / Aongatete
- Matakana Island
- Ōmokoroa
- Whakamarama
- Te Puna / Minden
- Omanawa / Lower Kaimai
- Oropi / Ohauti / Pyes Pya
- Te Puke
- Paengaroa
- Pukehina / Pongakawa
- Maketu

By updating this platform we believe we can foster a deeper connection between Council and the community through accessible, meaningful, and effective communications and engagement. This approach will make Council more understood and supported, allowing us to better serve the community efficiently.

What success looks like

- **Neighbourhood recognition and engagement:** increased levels of community engagement – digital and kanohi ki te kanohi – and subscriptions to our ‘stay informed’ widget, allowing people to receive regular updates and actively participate in their specific neighborhoods and projects.
- **Digital footprint expansion:** a consistent rise in impressions and click-through rates not only to the main Your Place Tō wāhi page but also to the unique URLs dedicated to each of the 12 communities and their specific project pages.
- **Community pride and trust:** people take pride in their local areas and consistently turn to Your Place Tō wāhi as their primary resource for local information – deepening their trust and connection with the Council.

Feel free to go and have a look online now: www.yourplace.westernbay.govt.nz

PROJECTS – ROADING

STREETLIGHT UPGRADES – TRALEE STREET / HAMURANA ROAD		
Project Description	Staff Comment/Update	Progress Level
<p><i>Following a workshop with the Transportation Director, the Board approved \$30,000 from the Ōmokoroa Roding Account for the installation of three new streetlights at the following locations:</i></p> <ul style="list-style-type: none"> • Adjacent to 14 Tralee Street; • Adjacent to the side entrance to CHT Acacia Park; and • Adjacent to 112 Hamurana Road. 	<p>Work has been given to our Contractor, they have ordered the material and are expecting delivery of columns early June. We expect that the work will be completed by mid June 2025.</p>	<p>In progress.</p>

KAIMAI RESERVE MANAGEMENT PLAN – UPDATE

Council received 71 submissions on the draft Kaimai Ward Reserve Management Plan. Key themes included support for environmental restoration, pest control, infrastructure upgrades, and stronger partnerships with tangata whenua. Submitters provided feedback to several reserves, including Precious Family Reserve, Ōmokoroa Sports Ground, and the Ōmokoroa Domain. Most submitters supported proposed reserve names reflecting mana whenua history, though a few attracted mixed views. Nine submitters spoke at hearings on 20 May. A full submission pack was provided at the hearings and is now available to the public (see agenda item 10.4 on [20 May Agenda](#)). Feedback is informing updates to the final plan.

SERVICE REQUESTS

This section is to provide an overview of Service Requests for the Ōmokoroa Community Board area since the last meeting.

There has been one of each of the following subtypes of Service Requests raised and **completed**.

<ul style="list-style-type: none">• Animal Services - Other Animal Enquiries• Building Act Compliance - General enquiry• Building Processing - General enquiry/call back• Compliance & Enforcement - Bylaw Issues (Smell/Smoke/Vermin/Insect)• Governance Services - General enquiry from the public• Local Road - Footpaths on Local Road - Replacement/Maintenance Asset Requests• Local Roads - Local Road Signs (damaged/graffiti) - Replacement/Maintenance Asset Requests• Reserves & Facilities - Reserve Buildings/Roads/Tracks/Furniture	<ul style="list-style-type: none">• Building Act Compliance - Building Compliance• Building Act Compliance - Swimming Pool Enquiries• Community & Strategy - General Enquiry• Consents Administration - LIMS• Consents Administration - Resource Consents• Customer Service Planning - Resource Consent Enquiries• Local Road - Lighting - Replacement/Maintenance Asset Requests• Reserves & Facilities - Accidents on Reserves and Facilities• Reserves & Facilities - Harbour Structures• Roads Network Management - Road Network Compliments
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There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

- Compliance & Enforcement - Complaints about Freedom Camping affecting Roads or Reserves
- Compliance & Enforcement - TRADING in PUBLIC PLACES APPLICATIONS
- Reserves & Facilities - Trees (only)
- Roads Network Management - Local Road Marking - Request for new/additional markings
- Water - Reinstatement after works
- Water - Taste/Smell/Quality of Water

The table below shows Services Request's that are higher in numbers and have a mix of statuses.

Service Request Subtype	Notes	Completed	Under Investigation/ Scheduled for Completion
Animal Services - Dog Barking (address of dog required)	Reports from Western Avenue and Ōmokoroa Road	2	0
Building Warrant of Fitness Enquiries	Requests from Ōmokoroa Road and Hamurana Road	2	1
Pool Barrier Inspection Outcomes	Reports from across the Ōmokoroa Community Board Area	9	1
Compliance & Enforcement General	Enquiries from Koheru Place and Ōmokoroa Road	2	0
Noise Complaint (After Hours - Watchdog)	Reports from across the Ōmokoroa Community	3	0
District Plan advice	Advice from Hamurana Road and Serenity Drive	1	1
Customer Service Planning - General	Enquiries from across the Ōmokoroa Community	13	2
Engineering General	Enquiries from across the Ōmokoroa Community	4	1
Kerbside Collective - Damaged Bin	Replace/Repair requests from across the Ōmokoroa Community	3	1
Kerbside Collective - Lost/Stolen Bin	Reports from across the Ōmokoroa Community	6	0
Kerbside Collective - Missed Collection - Investigation	Reports from across the Ōmokoroa Community - multiple from Ridge Drive	7	0

Land Development Engineering – General	Enquiries from Hauhake Lane, Ōmokoroa Road and Nottingham Road	2	1
Local Roads – ALL Cesspit/Grill/Gutters & Drains (sealed road)	Replacement/Maintenance Asset Requests from Sentinel Avenue and Western Avenue	4	0
Local Roads – General	Enquiries from across the Ōmokoroa Community	15	2
Local Rds-NON-URGENT tree requests – Request for trimming or removal of fallen tree/branch	Reports from across the Ōmokoroa Community – Multiple from Tranquil Grove	1	1
Water – All water leaks	Reports from across the Ōmokoroa Community	15	3
Water Revenue – General	Enquiries from across the Ōmokoroa Community	8	2
Water Revenue – Water leak remission application	Reports from across the Ōmokoroa Community	6	0
Wastewater – Pumpstation Issue or Blockage	Reports from Ōmokoroa Road	2	0
Reserves General	Enquiries from across the Ōmokoroa Community	9	1
Reserves and Facilities – Mowing and Vegetation/Gardens (NOT Trees)	Reports from across the Ōmokoroa Community – Multiple reports from Western Avenue	4	5

9.9 ŌMOKOROA COMMUNITY BOARD – FINANCIAL REPORT – APRIL 2025

File Number: A6774096

Author: Charille–Ann Schoeman, Finance Partner

Authoriser: Sarah Bedford, Finance Manager

EXECUTIVE SUMMARY

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 30 April 2025 (**Attachment 1**).

Total operational costs are under budget year to date for 2024/25 by \$5,357.

The Ōmokoroa Community Board Roothing Current Account has now been incorporated into the financial report. The opening balance of \$136,321 has been reduced by spending on projects and now has a balance of \$111,811 as at April 2025 which is available for future projects with no pending commitments for current approved projects. Attached is a more detailed report for the period ended April 2025 (**Attachment 2**).

RECOMMENDATION

1. That the Finance Partner's report dated 3 June 2025 titled 'Ōmokoroa Community Board Financial Report – April 2025', be received.
2. That the Ōmokoroa Community Board approves for the remaining funds from the below resolutions, to be released back into their Reserve Account:
 - a. OMC24-2.7 with remaining funds of \$14,280; and
 - b. OMC24-5.11 with remaining funds of \$15,404.

Grant payments made to date:

Resolution	Description	\$
OMC24-5.9	Ōmokoroa Football Club for \$1,505.43 (plus GST) to contribute towards the purchase of a new line marker and battery for the club.	1,505
OMC24-5.10	Ōmokoroa Policing Group for \$5,000 to contribute towards the purchase of a new patrol vehicle.	5,000
	2024/25 Grants to date	6,505

Committed – Operational expenditure:

Resolution	Description	\$
	<i>No current outstanding commitments</i>	0
	2024/25 Outstanding operational commitments	0

2024/25 Reserve analysis:

Resolution	Description	\$
	2024/25 Opening Balance	253,163
OMC24-2.7	Ōmokoroa Settlers Hall Incorporated for \$40,650 to contribute to the building of a large deck area at the back of the hall.	(26,370)
OMC24-6.6	Ōmokoroa Artists Group for \$4,291 (\$4,935 GST inclusive) to contribute towards the purchase of a new fully assembled shed.	(4,291)
OMC24-5.11	Ōmokoroa Esplanade Street Lighting Project – Stage 1 and Stage 2 – \$80,000 from the Ōmokoroa Community Board Reserve Account	(64,596)
OMC23-7.6 + OMC24-3.6	Ōmokoroa Pavilion \$30,530.50 AND an additional \$5,000.00 to fund the construction of concrete steps with stainless steel handrails, on the north side to link the top and bottom fields.	(35,530)
	2024/25 Closing reserve balance	122,376

Committed – Reserve expenditure:

Resolution	Description	\$
	Opening balance before committed expenditure	122,376
OMC24-2.7	Ōmokoroa Settlers Hall Incorporated for \$40,650 to contribute to the building of a large deck area at the back of the hall. (Spent to date \$26,370).	(14,280)
OMC24-5.11	Ōmokoroa Esplanade Street Lighting Project – Stage 1 and Stage 2 – \$80,000 from the Ōmokoroa Community Board Reserve Account. (Spent to date \$64,596).	(15,404)
	2024/25 Balance after the committed expenditure	92,692

ATTACHMENTS

1. Ōmokoroa Community Board Roding Current Account 
2. Ōmokoroa Community Board Financial Report – April 2025 

Ōmokoroa Community Board Roothing Current Account As at 30 April 2025				
Current Account Opening Balance 1 July 2024			136,321	Status
Interest 2025			-	<i>To be calculated at the end of the financial year</i>
Roothing rate allocation for 2025			-	<i>No allocation for the 2025 financial year</i>
Subtotal			136,321	
Less: Completed projects	Total committed for project:	Total spent over life of project:	Total spent in current financial year:	Balance remaining: Status:
Goldstone Road Car Park	11,067	11,067	(11,067)	- Completed
Omokoroa Boat Club Embankment Fencing	4864	4864	(4,864)	- Completed
Omokoroa McDonnel Cycle Racks	4,978	4,978	(4,978)	- Completed
Bollards Installation at end of Esplanade	3,601	3,601	(3,601)	- Completed
Subtotal	24,510	24,510	(24,510)	-
Less: Projects in progress	Total committed for project:	Total spent over life of project:	Total spent in current financial year:	Balance remaining: Status:
<i>No projects currently in progress</i>				
Subtotal	-	-	-	-
Net Balance Roothing Current Account excluding Commitments			111,811	
Less: Approved projects not yet started				
<i>No projects currently approved and not started</i>			-	
Total commitments	-		-	
Less: Committed funds on Started Projects unspent			-	
Less: Committed funds on Unstarted Projects			-	
Closing Balance Roothing Current Account			111,811	Total uncommitted funds available for future projects

Western Bay of Plenty District Council						
Income and Expenditure Statement						
For the period ended 30 April 2025						
Ōmokoroa Community Board						
	Year to Date				Full Year	Last Year
	Actual	Budget	Variance (Unfav)/Fav		Budget	Actual
	\$	\$	\$		\$	\$
Direct Costs						
Conference Expenses	3,014	2,140	(874)	⊗	2,568	0
Contingency - [see breakdown below]	108	1,670	1,562	☑	2,004	4,497
Grants	6,505	10,540	4,035	☑	12,645	6,000
Mileage Allowance	0	420	420	☑	504	0
Salaries	18,254	18,470	216	☑	22,164	20,476
Inter Department Charges	27,822	27,820	(2)	⊗	33,384	34,992
Total Operating Costs	55,703	61,060	5,357	☑	73,269	65,965
Total Direct Costs	55,703	61,060	5,357	☑	73,269	65,965
Total Costs	55,703	61,060	5,357	☑	73,269	65,965
Income						
Rate Income	61,806	61,060	746	☑	73,272	94,782
Total Direct Income	61,806	61,060	746	☑	73,272	94,782
Net Cost of Service	6,103	0	6,103	☑	3	28,818
				☑	Favourable Variance	
				⊗	Non Favourable Variance	
Contingency - breakdown						
Advertise in Lizard News for upcoming meetings	108					
Year to date contingency costs	108					
Ōmokoroa Community Board Reserves						
Opening Balance - Surplus (Deficit)	253,163					
OMC 24-2.7 Ōmokoroa Settlers Hall Incorporated for \$40,650 to contribute to the building of a large deck area at the back of the hall.	(26,370)					
OMC24-6.6 Ōmokoroa Artists Group for \$4,291 (\$4,931 GST inclusive) to contribute towards the purchase of a new fully assembled shed.	(4,291)					
OMC24-5.11 Ōmokoroa Esplanade Street Lighting Project – Stage 1 and Stage 2 - \$80,000 from the Ōmokoroa Community Board Reserve	(64,596)					
OMC23-7.6 Ōmokoroa Pavilion \$30,530.50 AND OMC24-3.6 for an additional \$5,000.00 to fund the construction of concrete steps with stainless steel handrails, on the north side to link the top and bottom	(35,531)					
(Decrease) Increase in year	(130,788)					
Closing Balance - Surplus (Deficit)	122,376					
Other Reserves						
Ōmokoroa Town Centre Development Reserves						
Opening Balance - Surplus (Deficit)	118,227					
(Decrease) Increase in year	0					
Closing Balance - Surplus (Deficit)	118,227					
Ōmokoroa Community Board Roading Current Account						
Opening Balance - Surplus (Deficit)	136,321					
(Decrease) Increase in year	(24,510)					
Closing Balance - Surplus (Deficit)	111,811					

9.10 2025 TRIENNIAL ELECTIONS – UPDATE AND PROTOCOLS

File Number: A6788128

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EXECUTIVE SUMMARY

This report updates Community Board members on the triennial elections process and notes expectations around current member behaviour in the lead up to the election.

RECOMMENDATION

That the Senior Governance Advisor's report dated 3 June 2025 titled '2025 Triennial Elections – Update and Protocols' be received.

BACKGROUND

- The local government triennial elections will be held this year in September and October, with 11 October 2025 the last day for voting. Key election dates are outlined in the table below:

Wednesday 11 June	Candidate Information Session – Ōmokoroa
Thursday 12 June	Candidate Information Session – Te Puke
Friday 4 July	Nominations open
Thursday 10 July	Māori Electoral Option closes
Friday 11 July (3 months prior)	Pre-election period starts
Friday 1 August	Nominations close at 12 noon
Tuesday 9 – Tuesday 22 September	Delivery of voting papers
Sunday 11 October	Close of voting at 12 noon
Sunday 12 October	Preliminary results announced
Thursday 16 October	Final results announced

- Details regarding the election and information for voters and candidates can be found on Council's website: [Elections 2025 | Your Place Western Bay of Plenty](#).

3. Council must remain neutral during an election. While Council must manage the election process and is required to facilitate and foster elector participation, it cannot support or promote any candidate. This also means that current elected members who are candidates in this year's election cannot use any Council resources or their position as a councillor or community board member to promote their re-election. They must balance between the business-as-usual of being an elected member and campaigning as a candidate.

ELECTED MEMBER PROTOCOLS

4. To help current elected members standing for re-election understand their role in the lead up to the election, protocols around expected behaviour have been developed. Members are expected to follow these protocols in the three-month pre-election period.
5. Accepted protocols include:
 - Elected members cannot use Council resources for re-election purposes (logo, branding, colours, Council FB or twitter feed, photos, council buildings).
 - Elected members standing for re-election may not be photographed/quoted in any media release and any standard media slots paid for by Council.
 - No campaigning or electioneering in Council Chambers or on Council premises, or in the same premises as an orange ballot bin.
 - No articles or columns in local publications in the pre-election period by members standing for re-election.
 - Members cannot use council-taken photos in campaigning.
 - Council staff will not assist with electioneering activities.
 - Use personal email addresses (not Western Bay of Plenty District Council email address) for campaigning.
 - Voting papers may not be collected from electors by candidates or their assistants.

SOCIAL MEDIA GUIDELINES

6. Council's social media channels will remain neutral. Council will promote elections and the importance of voting but will not associate these posts with any candidates. Any post – positive or negative – made by any individual specifically relating to their own or someone else's nomination, intention to run for Council or election campaign, will be removed.
7. Council's social media channels will unlike / unfollow all candidate social media channels.

8. Candidates must not link their own social media channels to the Council's social media channels. Candidates must ensure that any social media posts used for campaigning purposes have the appropriate campaign authorisation.
9. Council social media channels cannot be used for electioneering by candidates or members of the public, Council channels will be constantly monitored, and activity strictly enforced. Examples of social media use that will not be permitted include:
 - No posting on Council pages / accounts.
 - No comments / replies on Council pages.
 - No mentions with a tag (e.g., @westernbaycouncil).
 - No picture tagging.
 - No rating or reviewing Council pages or posts.
 - It is illegal to post a photo of your completed voting papers on social media.
10. Any questions can be directed to Council's Deputy Electoral Officer Robyn Garrett, or Council's independent Electoral Officer Warwick Lampp at electionz.com.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication	
Current elected members	Protocols session delivered to current Mayor and councillors by Electoral Officer; elections report provided to community boards.	Ongoing
General Public – voters and possible candidates	Elections information on Council's website, candidate information sessions scheduled.	

ISSUES AND OPTIONS ASSESSMENT

That the Senior Governance Advisor's report dated 3 June 2025 titled '2025 Triennial Elections – Update and Protocols' be received	
Reasons why no options are available	Legislative or other reference
Report is for information and process-based, no decision required.	Informs elected members of electoral legislation requirements.

STATUTORY COMPLIANCE

11. Impartial management of elections meets Council's legislative obligations under the Local Electoral Act 2001, Local Electoral Regulations 2001 and the Local Government Act 2002.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Nil	Election management is budgeted for in Council's Annual Plan

10 INFORMATION FOR RECEIPT