

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
MAKETU COMMUNITY BOARD MEETING NO. MKC25-3
HELD IN THE MAKETU COMMUNITY CENTRE, WILSON ROAD, MAKETU
ON TUESDAY, 17 JUNE 2025 AT 7.00PM**

1 PRESENT

Chairperson T Hopping, Cr L Rae, Deputy Mayor J Scrimgeour, and Member B Waterhouse

2 IN ATTENDANCE

A Curtis (General Manager Regulatory Services) and E Logan (Governance Advisor)

Cr A Wichers, Cr G Dally and 5 members of the public

3 APOLOGIES

4.1 APOLOGIES

RESOLUTION MKC25-3.1

Moved: Cr L Rae

Seconded: Member B Waterhouse

That the apology for absence from Deputy R Corbett and Member Walters be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 SUE MATTHEWS – KIWIFRUIT CAPITAL OF THE WORLD

Ms Matthews was in attendance to provide an update on the Kiwifruit Capital of the World Te Puke Heritage Visitor Hub. She noted the below points:

- The Kiwifruit Capital of the World Te Puke Heritage Visitor Hub (Hub) had signed a three year lease at the old Te Puke Cinema.
 - Ms Matthews emphasised that the Hub was not a museum but a heritage focused space.
 - 10 unique communities in the Te Puke area had been identified.
 - Hub members aimed to facilitate community engagement under the heritage banner.
 - The Hub had secured \$100,000 in pledges for the next three years.
 - The Hub would celebrate the kiwifruit story and then as time went on, further community stories would be developed.
 - Each community would be unique with their own hero's and stories.
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7.2 TANIA REWI – VARIOUS TOPICS

Ms Rewi was in attendance to speak to the Board regarding the below topics:

Maketu Community Centre

- Ms Rewi, custodian of the Maketu Community Centre, spoke in support of keeping the existing manual booking system.
- She presented a petition ([tabled item 1](#)) with numerous signatures, submissions and letters from local residents and regular users backing the current system.
- She noted the community's dissatisfaction with the lack of consultation around the proposed shift to an online booking system.

The Governance Advisor would pass the petition on to Council's property team, who would follow up with Ms Rewi.

Tabled Item 1 – Petition to maintain the existing manual booking system for the Maketu Community Centre.

Wharekahu Urupā

- Ms Rewi requested an update on the ongoing works at the Wharekahu Urupā.

Members provided the following update:

- The Board and the Urupā Rōpū met with staff onsite on 22 May 2025 to discuss proposed improvements to the eastern side of the cemetery. While the plans were generally accepted, it was recommended that a Panui be distributed to gather community feedback.
 - The Panui was circulated, and the outcome of the feedback would be verbally reported to the Board at the next meeting.
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- All gravesites were to be oriented facing east.

Wilson Road North Rehabilitation

- Ms Rewi requested an update on the rehabilitation of Wilson Road North.

Members provided the following update:

- The archaeology authority assessment was completed, with works expected to begin during the 2025/26 construction season.
- The Board-funded footpath extension was scheduled to be completed alongside the road rehabilitation works.

7.3 TEPORA OWENS – HOUSING DEVELOPMENT

Ms Owens was in attendance to raise concerns about a large-scale housing development of approximately 8,000 homes which she had read about on Facebook.

- She highlighted that Maketu would be unable to cater for that amount of growth and the development would inevitably have a negative impact on the whenua.
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Members noted that, to the best of their knowledge, the proposed development was not a matter for Western Bay of Plenty District Council.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 15 APRIL 2025

RESOLUTION MKC25-3.2

Moved: Cr L Rae

Seconded: Member B Waterhouse

1. That the Minutes of the Maketu Community Board Meeting held on 15 April 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 MAKETU COMMUNITY BOARD – WORKSHOP NOTES – FEBRUARY 2025

The workshop notes were noted.

No further discussion was had.

9.2 MAKETU COMMUNITY BOARD – CHAIRPERSONS REPORT – JUNE 2025

The Board considered a report from the Chairperson dated 17 June 2025. The report was taken as read and the Chairperson outlined the rationale behind the recommendations.

RESOLUTION MKC25-3.3

Moved: Member B Waterhouse
Seconded: Deputy Mayor J Scrimgeour

1. That the Chairperson's report dated 17 June 2025 titled 'Maketu Community Board – Chairpersons Report – June 2025' be received.

CARRIED

RESOLUTION MKC25-3.4

Moved: Deputy Mayor J Scrimgeour
Seconded: Cr L Rae

2. That the Maketu Community Board endorses the restoration of the Te Arawa Monument as a priority project to be funded from the \$80,000 allocated from Council's Residual Town Centre Development Fund for the development of the Maketu Town Centre.

And

Requests that staff produce a decision report with cost estimates and options for the project, including any work on the monument planned to be undertaken and funded by Council separately from the Town Centre Development Fund.

And

Notes the opportunity for the restoration of the monument to be a collaborative project between the Maketu Community Board, Council and tangata whenua.

CARRIED

RESOLUTION MKC25-3.5

Moved: Member B Waterhouse
Seconded: Cr L Rae

3. That the Maketu Community Board approve an additional \$50,000, in principle, toward the 'Culvert Upgrade on Spencer Avenue' project (MKC25-2.3), from the Maketu Community Board Reserve Account, subject to a formal decision report being provided at their next meeting scheduled 12 August 2025.

CARRIED

9.2.1 DOG CONTROL

- The Board requested a workshop with the Compliance and Monitoring Manager to develop a dog control plan for Maketu, noting they felt the situation had worsened.
 - Council did not respond to complaints made via Facebook or other informal platforms; only information provided through formal service requests were actioned.
 - Since January 2025, Council received 22 dog-related complaints from Maketu through its service request system, compared to over 1,000 complaints annually across the district.
 - Council operated with limited resources under current budgets, employing four Animal Service Officers to cover the entire district.
 - Numerous incidents in Maketu were not being reported through Council's formal channels.
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9.2.2 TOWN CENTRE DEVELOPMENT FUND

- The Board noted that monument works would not commence until written approval was received from Te Arawa Lakes.
 - Staff advised that a decision report would clarify the project's scope, costs, and required process.
 - Board members would consult with the community once the report had been received.
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9.2.3 SPENCER AVENUE CULVERT UPGRADE

- The Board emphasised the importance of including options for a shared pathway in the decision report as part of the overall project.
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9.3 MAKETU COMMUNITY BOARD – COUNCILLORS REPORT – JUNE 2025

The Board considered a report from Council Rae dated 17 June 2025. The report was taken as read. There was further discussion on the below:

- Council was looking at forming a multi-council controlled organisation (multi-CCO).
 - Hui was scheduled with Tauranga City Council and Thames District Council to further discuss the possibility of forming a multi-CCO.
 - It was noted that meeting the requirements with a single CCO would be extremely, difficult, if not impossible.
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- There remained flexibility for Council to opt out of progressing with the multi-CCO if the final agreement was unsatisfactory.
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RESOLUTION MKC25-3.6

Moved: Member B Waterhouse

Seconded: Deputy Mayor J Scrimgeour

1. That the report from Councillor Rae dated 17 June 2025 titled 'Maketu Community Board – Councillors Report – June 2025' be received.

CARRIED

9.4 2025 TRIENNIAL ELECTIONS – UPDATE AND PROTOCOLS

The Board considered a report from the Senior Governance Advisor dated 17 June 2025. The Governance Advisor provided an overview of the report.

RESOLUTION MKC25-3.7

Moved: Member B Waterhouse

Seconded: Deputy Mayor J Scrimgeour

That the Senior Governance Advisor's report dated 17 June 2025 titled '2025 Triennial Elections – Update and Protocols' be received.

CARRIED

9.5 MAKETU COMMUNITY BOARD – GRANT APPLICATIONS – JUNE 2025

The Board considered a report from the Governance Advisor dated 17 June 2025. The report was taken as read.

RESOLUTION MKC25-3.8

Moved: Cr L Rae

Seconded: Deputy Mayor J Scrimgeour

1. That the Governance Advisor's report dated 17 June 2025 titled 'Maketu Community Board – Grant Applications – June 2025' be received.
2. That the Maketu Community Board **approves** the grant application from the Maketu Surf Life Saving Club for \$3777.75, to purchase three 10'4 Boards for the Junior Surf Programme. This grant will be funded from the Maketu Community Board Grants Account, subject to all accountabilities being met.

AND

Identifies that, while this decision aligns with nearly all aspects of the Community Board Grant Policy – including the criteria to provide public benefit within the

Board's area of benefit – it remains inconsistent with Part 2 of the policy's Eligibility Criteria; however, as this was the only application received and allocated grant funding is designated for spending within the 2024/24 Financial Year, approval has been granted.

CARRIED

9.6 MAKETU COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – JUNE 2025

The Board considered a report from the General Manager Infrastructure Service's dated 17 June 2025. The report was taken as read.

RESOLUTION MKC25-3.9

Moved: Member B Waterhouse

Seconded: Cr L Rae

That the General Manager Infrastructure Service's report dated 17 June 2025 titled 'Maketu Community Board – Projects and Operations Report – June 2025' be received.

CARRIED

9.6.1 MAKETU WASTEWATER TREATMENT PLANT

- The Board requested that staff provide detailed updates on the work that was needed to be undertaken at the Maketu Wastewater Treatment Plant and any other updates that were relevant to wastewater within Maketu.
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9.6.2 MAKETU WATERMAIN RENEWAL

- The Board expressed concern about the Maketu watermain renewals, noting ongoing issues that remained unresolved.

The Governance Advisor would follow this up with the relevant staff and report back to the Board with an update.

9.6.3 PLAYGROUND EQUIPMENT

- The Board requested that the Reserves and Facilities Team provide playground equipment options and indicative costs for Ngaparaoa Drive.
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9.7 MAKETU COMMUNITY BOARD – FINANCIAL REPORT – APRIL 2025

The Board considered a report from the Financial Business Partner Lead dated 17 June 2025. The report was taken as read.

RESOLUTION MKC25-3.10

Moved: Member B Waterhouse
Seconded: Deputy Mayor J Scrimgeour

1. That the Financial Business Partner's report dated 17 June 2025 titled 'Maketu Community Board – Financial Report – April 2025' be received.

CARRIED

RESOLUTION MKC25-3.11

Moved: Member B Waterhouse
Seconded: Cr L Rae

2. That the Maketu Community Board does not approve the release of unspent committed expenditure at this time, and confirms that the unspent committed expenditure will be reviewed at its scheduled meeting on 12 August 2025.

CARRIED

9.7.1 FINANCIAL QUERIES

- The Board queried why their mileage budget showed no expenditure, despite members claiming mileage for each meeting.
- The Board also raised concern regarding completed projects that had not been charged to their accounts.

The Governance Advisor would investigate the mileage matter with the finance team, do a reconciliation on the Board's finances and provide clarification at the final meeting of the triennium to enable any unspent committed funds to be released in the reserves account.

10 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 9.17pm.

Confirmed as a true and correct record at the Maketu Community Board meeting held on 12 August 2025.

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Chairperson T Hopping
CHAIRPERSON