

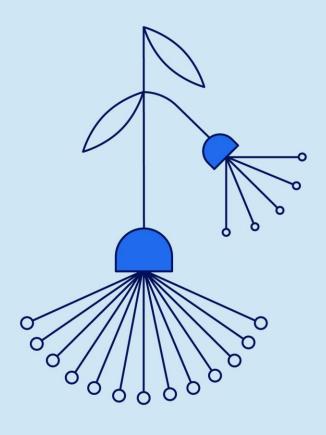
# Mā tō tātou takiwā For our District

# Katikati Community Board

Poari ā Hapori o Katikati

KKC25-3

Wednesday, 28 May 2025, 6.30pm The Centre - Pātuki Manawa Digital Hub, 21 Main Road, Katikati (Boyd Room).



# **Katikati Community Board**

## Membership:

Chairperson	John Clements		
Deputy Chairperson	Norm Mayo		
Members	Andy Earl		
	Teresa Sage		
	Cr Anne Henry		
	Cr Rodney Joyce		
Quorum	3		
Frequency	Eight weekly / Workshops as required		

## Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

## **Delegated Functions:**

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Katikati Community Board Meeting will be held in the The Centre - Pātuki Manawa Digital Hub, 21 Main Road, Katikati (Boyd Room) on: Wednesday, 28 May 2025 at 6.30pm

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- 1 PRESENT
- 2 IN ATTENDANCE
- 3 APOLOGIES
- 4 CONSIDERATION OF LATE ITEMS
- 5 DECLARATIONS OF INTEREST

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

#### 6 PUBLIC EXCLUDED ITEMS

#### 7 PUBLIC FORUM

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

#### **8 PRESENTATIONS**

#### 8.1 PRESENTATION - MATAHUI SCHOOL

File Number: A6766928

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

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#### 9 MINUTES FOR CONFIRMATION

#### 9.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 2 APRIL 2025

File Number: A6768692

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

#### RECOMMENDATION

- I. That the Minutes of the Katikati Community Board Meeting held on 2 April 2025 as circulated with the agenda be confirmed as a true and correct record.
- That the Chairperson's electronic signature be inserted into the confirmed minutes.

#### **ATTACHMENTS**

1. Minutes of the Katikati Community Board Meeting held on 2 April 2025

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# MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL KATIKATI COMMUNITY BOARD MEETING NO. KKC25-2 HELD IN THE CENTRE - PĀTUKI MANAWA DIGITAL HUB, 21 MAIN ROAD, KATIKATI (BOYD ROOM). ON WEDNESDAY, 2 APRIL 2025 AT 6.30PM

#### 1 PRESENT

Chairperson J Clements, Deputy N Mayo, Member A Earl, Member T Sage, Cr A Henry and Cr R Joyce.

#### 2 IN ATTENDANCE

A Henderson (General Manager Corporate Services), R Garrett (Governance Manager) and R Leahy (Senior Governance Advisor).

#### OTHERS IN ATTENDANCE

8 Members of the Public including;

Councillor A Sole

Waihī Beach Community Board Member R Goudie

#### 3 APOLOGIES

Nil

#### 4 CONSIDERATION OF LATE ITEMS

The Chairperson advised there was one late item for the Board to consider for inclusion in the open section of the agenda, being the Katikati Community Board – Projects and Operations Report – April 2025.

The reason that this item was not included on the agenda was that the information was not ready in time and it could not be delayed to the next scheduled Board meeting because the updates were required at this time.

#### **RESOLUTION KKC25-2.1**

Moved: Cr R Joyce

Seconded: Chairperson J Clements

That, in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the following item be considered as a late item of open business:

• 10.5 Katikati Community Board - Projects and Operations Report - April 2025.

**CARRIED** 

#### 5 DECLARATIONS OF INTEREST

Nil

#### 6 PUBLIC EXCLUDED ITEMS

Nil

#### 7 PUBLIC FORUM

6.36pm Cr A Henry entered the hui.

#### 7.1 JOHN BOTHWELL - YOUTH PARK PROPOSAL

Mr Bothwell was in attendance to provide an update on the Youth Park Proposal. He noted the below points:

- An onsite visit had been held with Council staff on the project.
- Three funding applications had gone in for the project and were awaiting an outcome.
- It was noted that a basketball hoop would be installed.
- Open Air Katikati were working collaboratively on the project. A graffiti wall would be installed to deter tagging.

#### 7.2 MULTIPLE SPEAKERS - HIGHFIELD POND

Sharon Olsen-Carson and Russell Squire, residents of Katikati, were in attendance to discuss the issue of weeds in Highfield Pond. They noted the below points:

- It had been suggested that the weeds be sprayed with a non-toxic herbicide for the pond.
- They believed the species of plants that had been used around the pond edge were plants that were typically used for screen planting as they grew tall and were not suitable for planting around the pond.
- More appropriate plantings would improve the amenity for wildlife.
- There were concerns that one of the outlet pipes may be leaking, which was causing the level of water in the pond to lower.

The Board advised the following:

• A maintenance plan for the pond was being developed and would be provided to the Board for information.

#### 7.3 ROSS GOUDIE - LOCAL WATERS DONE WELL

Mr Goudie, a resident of Katikati, was in attendance to discuss the Local Waters Done Well proposal. He noted the below points:

- Mr Goudie queried what the governance structure would be like for the Councilcontrolled organisation (CCO), as he did not believe it was clear in the proposal how the governance structure would work.
- The water charges for Western Bay of Plenty were 2.2 per cent of a median household income (\$105,000). Mr Goudie queried how it was affordable for lower income households like pensioners.

#### 7.4 KEITH HAY - VARIOUS ISSUES

Mr Hay, Chairperson of Katikati-Waihī Beach Residents and Ratepayers Association, was in attendance to discuss the refurbishment of Western Bay Museum and upcoming resource consent hearings. He noted the below points:

- There was a proposal to spend \$1 million on the Western Bay Museum, which was primarily being funded externally.
- The Community Board had not seen any concept plans regarding the refurbishment. Mr Hay suggested that community engagement on the refurbishment take place.
- The resource consent hearings on rock revetment walls in Waihī Beach should be held at the Pātuki Manawa Digital Hub instead of in Tauranga to allow for local residents to easily attend the hearings.

The Board advised the following:

• The Board would request that representatives from the Western Bay Museum present their proposal at a future Board meeting.

#### 8 PRESENTATIONS

#### 8.1 KATIKATI COMMUNITY SPORT AND RECREATION CENTRE

Ben Warren, was in attendance on behalf of the Katikati Community Sport and Recreation Centre to provide an update to the Board on the project. The below points were noted:

• The Katikati Community Sport and Recreation Centre was a combined project with Council, the community and user groups.

- The plans for the centre would be going to Council for building consent shortly, with an anticipated construction start date of August 2025.
- Nearly three quarters of the funding (\$750,000) required to complete the build, had been raised. The project had a target of \$1.2 million in funding, which included the total fit out cost.
- The next building planned would be an indoor centre, which provided Katikati with a space for indoor sports and training.

#### 9 MINUTES FOR CONFIRMATION

## 9.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 12 FEBRUARY 2025

#### **RECOMMENDATION**

Moved: Member T Sage

Seconded: Cr R Joyce

- 1. That the Minutes of the Katikati Community Board Meeting held on 12 February 2025 as circulated with the agenda be confirmed as a true and correct record.
- 2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

#### 10 REPORTS

#### 10.1 KATIKATI COMMUNITY BOARD - WORKSHOP NOTES

The Board considered the workshop notes from 5 March 2025 and no discussion was held.

#### 10.2 KATIKATI COMMUNITY BOARD - CHAIRPERSON'S REPORT - APRIL 2025

The Board considered a report from the Chairperson dated 2 April 2025. An overview of the report was provided and further discussion as below:

- The anticipated start date for construction on Market Square was 28 April 2025.
- The Board would look at putting out some communications regarding construction on Market Square.
- Board Members would note areas of issue with mowing and raise a service request with Council.
- Construction on the Landing upgrades would begin on 11 April 2025, the work would take approximately 11 weeks to complete.

#### **RESOLUTION KKC25-2.2**

Moved: Member T Sage

Seconded: Deputy N Mayo

That the Chairperson's report dated 2 April 2025 titled 'Katikati Community Board - Chairperson's Report – April 2025' be received.

**CARRIED** 

#### 10.3 KATIKATI COMMUNITY BOARD - COUNCILLOR'S REPORT - APRIL 2025

The Board considered a report from Cr Henry dated 2 April 2025. An overview of the report was provided, with further discussion as below:

- There would be no formal engagement on the Annual Plan 2025/26 as there was no material change to what was proposed in the Long Term Plan.
- Council had chosen a preferred model for Local Waters Done Well to present to the community for consultation.
- It was noted that the timeframe for Local Waters Done Well was compressed, however, this was set by Central Government.

#### **RESOLUTION KKC25-2.3**

Moved: Cr A Henry

Seconded: Member A Earl

That the Councillor's report dated 2 April 2025 titled 'Katikati Community Board - Councillor's Report – April 2025' be received.

**CARRIED** 

#### 10.4 KATIKATI COMMUNITY BOARD - GRANT APPLICATIONS - APRIL 2025

The Board considered a report from the Senior Governance Advisor dated 2 April 2025. The report was taken as read, with further discussion as below:

• The Board felt the application was an appropriate use of funding for the community.

#### **RESOLUTION KKC25-2.4**

Moved: Cr R Joyce

Seconded: Member T Sage

1. That the Senior Governance Advisor's report dated 2 April 2025 titled 'Katikati Community Board – Grant Applications – April 2025' be received.

2. That the Katikati Community Board **approves** the grant application from Tanners Point Residents & Ratepayers Association Incorporated for \$1,500, towards funding an Automatic External Defibrillator (AED) at Tanners Point Reserve, conditional on approval for the location of the AED by Council's Reserves and Facilities Team.

CARRIED

## 10.5 KATIKATI COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - APRIL 2025

The Board considered a report from the Senior Governance Advisor dated 2 April 2025. The report was taken as read, with further discussion as below:

- It was important for the sport groups to invite the Reserves and Facilities Manager to their meetings to ensure there was clear communication about what could be achieved.
- It was noted that Cr Henry was the Board's liaison between the sport groups and the Board regarding the Moore Park proposal.

#### **RESOLUTION KKC25-2.5**

Moved: Cr A Henry

Seconded: Member T Sage

That the Senior Governance Advisor's report dated 2 April 2025 titled 'Katikati Community Board - Projects and Operations Report - April 2025' be received.'

**CARRIED** 

#### 10.5 RECONCILIATION OF KATIKATI COMMUNITY TOWN CENTRE DEVELOPMENT FUND

The Board considered a report from the Finance Manager dated 2 April 2025. The report was taken as read, with further discussion as below:

- The resolutions had been circulated to the Board separately, noting that many of the resolutions were not included in the public agenda as they were passed in confidential and had never been resolved into the public.
- It was noted that the report would go to Council for consideration as recommendatory report.

#### **RESOLUTION KKC25-2.6**

Moved: Chairperson J Clements

Seconded: Member A Earl

- 1. That the Finance Manager's report dated 2 April 2025 'Reconciliation of Katikati Community Board Town Centre Development Fund' be received.
- 2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
- 3. That the Katikati Community Board recommend to Council that the historic overspend of the Katikati Town Centre Promotion Rate fund of \$160,381.74 be offset by the Katikati Town Centre Development fund to avoid the need for a rates charge back to the community.
- 4. That the opening balance of the Katikati Town Centre Development Reserve for 1 July 2024 is \$619,458 AND that this reserve be allocated for the purpose of Katikati Town Centre Development scheduled as and when opportunities arise by way of recommendation.
- 5. That the Katikati Community Board recommend to Council that it be consulted before funds from the Katikati Town Centre Development Fund are committed by Council.

**CARRIED** 

#### 10.6 KATIKATI COMMUNITY BOARD - FINANCIAL REPORT - FEBRUARY 2025

The Board considered a report from the Finance Business Partner Lead dated 2 April 2025. The report was taken as read, with further discussion as below:

- It was noted that the residual Town Centre Development funds would be split five ways between the Community Boards.
- There was still approximately \$140,000 left in uncommitted funds in the Roading Account.

#### **RESOLUTION KKC25-2.7**

Moved: Deputy N Mayo

Seconded: Member T Sage

That the Finance Business Partner Lead's report dated 2 April 2025, titled 'Katikati Community Board - Financial Report - February 2025', be received.

**CARRIED** 

#### 11 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 8.24pm.

Confirmed as a true and correct record at the Katikati Community Board meeting held on 28 May 2025.

.....

Chairperson J Clements

CHAIRPERSON

#### 10 REPORTS

#### 10.1 KATIKATI COMMUNITY BOARD - WORKSHOP NOTES - 30 APRIL 2025

File Number: A6773856

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

#### **EXECUTIVE SUMMARY**

The notes from the Katikati Community Board workshop on 30 April 2025 have been attached for information.

#### **ATTACHMENTS**

1. Katikati Community Board - Workshop Notes - 30 April 2025 🗓 🖺

#### KATIKATI COMMUNITY BOARD WORKSHOP

DATE: Wednesday, 30 April 2024 at 5.30pm

HELD: Pātuki Manawa - Boyd Room

FORUM MEMBERS PRESENT: Chairperson J Clements, Deputy Chairperson N Mayo, Member A Earle and Cr A Henry

**APOLOGIES:** Cr R Joyce and Member T Sage

**STAFF IN ATTENDANCE:** R Leahy (Senior Governance Advisor)

#### **Workshop Items**

#### **Highfields Pond**

- There were concerns in the community regarding the planting, weeds and water level at Highfields Pond. The Community Board requested further information about this matter.
- The Community Board was advised that a maintenance plan was being developed for Highfield's Pond.
- The Community Board requested a service request be submitted about the use of 'screening plantings' around Highfield's Pond, noting that there were concerns around the species of plants that were planted.

#### Representation Review

• The Community Board queried what delegations would be given to the Community Boards in the next triennium. The Community Board was advised that any delegations for Community Boards would form part of the decision on the governance structure at the start of the next triennium.

#### **Local Waters Done Well**

- The Community Board was preparing a submission on the Local Waters Done Well.
- Concerns were raised about the impact the proposed changes would have on ratepayers.

#### 150th Anniversary of Katikati

- The Community Board queried what their role and wider Council's role would be in relation to 150th Anniversary of Katikati.
- There was discussion on whether Council should arrange an event to mark the occasion.
- The Community Board would workshop ideas on how they would contribute to the 150th Anniversary at their next workshop.

#### **Committed Expenditure**

- The Community Board was advised that there were several commitments for projects and events that remained as unspent in their financial report. They were advised that they should resolve to commit the funds back into their reserves budget before the end of the financial year.
- The Community Board were advised that a resolution to release unspent commitments for the following recommendations would be included in the next financial report: K22.4.5, KKC23-7.5, KKC23-7.4, KKC24-6.3.
- The Community Board would follow up with Katch Katikati regarding commitment KKC23-7.4, as they may wish to undertake a shopfront competition for the 150<sup>th</sup> Anniversary of Katikati, however, a resolution to release the funds would still be included in the financial report.

#### **Arts Junction Building**

• Concerns were raised about the awning being removed from the arts junction building. It was noted that the awning was often used as a shelter by residents and there may be a need to install a shelter. The Community Board would workshop ideas on a shelter with relevant staff.

#### Dave Hume Pool

- The Chairperson provided an update on the Dave Hume Pool.
- The Community Board discussed funding children's play equipment for the Dave Hume Pool.

#### Moore Park

- An update was provided to the Board regarding the YouthHub proposal.
- Discussions were ongoing regarding the placement of the netball courts.

#### Footpath Upgrade

- The Community Board would consider upgrading the footpaths in the town centre; however, it was noted that this would be a costly project.
- It was suggested that if the project were to progress, it be split into stages. The Community Board would discuss the project with relevant staff.

#### Market Square

• Construction on Market Square was underway. The Community Board had put forward ideas regarding seating for the project and were awaiting to hear back about their suggestions.

#### The Landing

• Physical works were underway on the new jetty and reinstatement of Humphrey. It was noted that a landscape plan would be prepared to guide the location of Humphrey and reinstatement of the site post construction on the new jetty.

#### **Bakers Corner**

• NZ Transport Agency Waka Kotahi (NZTA) had agreed to pay for temporary traffic management to clear the wattle trees from the embankment on Bakers Corner.

#### The Quarry

• A public meeting had been held about the Quarry and members of the public had raised concerns about the dust.

#### Kotahi Lane Land Use

• Some members felt that the strategic land should be turned into a native plant herbarium and the lower carpark area designated as a freedom camping area.

#### Beach Road Boat Ramp

• The Community Board were provided with an update, noting that there were no immediate plans to replace the existing toilet. There was some funding in the 2025/26 Financial Year to assist with the sale of the house and towards widening the beginning of the boat ramp area.

#### Painting of footpaths

• Discussion was held on painting the pedestrian crossings to make them more visible.

#### **EV Charging Park**

• It was noted that there was provision in the Market Square concept plan for an EV charging car parks.

#### Clive Road Medical Centre Parking

• Community Board Members had met with Transportation's Project Engineer to discuss options to improve parking at the Clive Road Medical Centre. It was noted that once the plan and costings had been finalised, they would be presented to the Community Board for consideration.

RELEVANT ACTIONS	RESPONSIBLE
A report on the background of Highfields Pond and level of service to be provided to the Community Board for a future agenda.	Water Services Team
A service request on the plantings at Highfields Pond to be submitted on behalf of the Katikati Community Board	Senior Governance Advisor

The workshop closed at 7.20pm.

#### 10.2 KATIKATI COMMUNITY BOARD - CHAIRPERSON'S REPORT - MAY 2025

File Number: A6766896

Author: John Clements, Community Board Chairperson

Authoriser: Rachael Davie, Deputy CEO/General Manager Strategy and

Community

#### RECOMMENDATION

That the Chairperson's report dated 28 May 2025 titled 'Katikati Community Board
 Chairperson's Report – May 2025' be received.

#### **Representation Review**

In April the Local Government Commission determined the representation arrangements for the District, including the structure of community boards. Of particular note were the following recommendations:

- 1. The Commission strongly recommends that the Council undertake engagement and education with the Community about the role and purpose of community boards, including what subdivisions within community boards mean for these communities.
- 2. The Commission strongly recommends that the Council empower the community boards through increased delegations, and requests that a copy of these is provided to the Commission.

While the Community Board acknowledges that decisions regarding delegations for community boards will be made after the 2025 Local Body Elections by the next Mayor and Councillors the Board wishes to reaffirm its strong belief in localism. The Board is also keen to understand how the Council intends to engage and educate the community around the role and purpose of community boards, including the function of electoral subdivisions.

The Board notes with interest the suggested suite/menu of matters that could be delegated to community boards referenced by the Mayor in his presentation to the Local Government Commission. These included:

- Potential to devolve to each community board the community matching fund to progress identified community projects or actions from Community Plans.
- Potential for Reserve Management Plan processes to be led by community boards (including related funding).

- Administering and distributing the Facilities in the Community Fund with a ward allocation model.
- Devolution of funding to support local events (with staff support).
- Locally led community engagement efforts (supported with staff and funding) to inform policy and planning approaches.
- Possible administration of local service delivery contracts.
- Being the 'holders' of place-based Spatial Plans.
- Partner with tangata whenua on naming decisions roads, bridges etc in their area of responsibility.
- Managing specified community facilities (including approval of leases/licences to a set maximum sum of money).

Whilst this would be demanding, with the support of Council staff and appropriate compensation this would bring real traction to localism.

#### **Local Waters Done Well**

Council has undertaken consultation on the Local Waters Done Well proposal. The Katikati Community Board remains concerned about the proposal. Due diligence must be undertaken before entering into an agreement with Tauranga City Council. A copy of Board's verbal submission to Council can be found at **Attachment 1** to this report.

#### Katikati Wastewater Pipeline

The Katikati Community Board is concerned about the failure of the Katikati wastewater pipeline. Options are being considered for the future of the pipeline. This will be a big financial burden for future developers and ratepayers.

#### Katikati 150<sup>th</sup> Anniversary

Katikati recognises the arrival of the Ulster Irish on 16<sup>th</sup> September 1875 - 150 years ago. This is a significant milestone, and the Community Board is planning to workshop options for how we will recognise this significant event.

#### **Market Square**

The Board is pleased to see construction on this project has commenced. The Community Board has put forward some ideas on planter boxes, seating and lighting for this area and we look forward to seeing the progression on this project.

In light of the current government rolling out EV recharge points, the Community Board would like to see a recharge point established as per the plans in the parking area.

#### **The Landing Development**

The project is underway and will be a significant attraction within the town. This will be an exciting development for the town and enhance the walking trail. It has been suggested that there be lighting in the area. Ultimately this area will be more functional and will add to the broader amenity of the area.

#### **Bus Shelter at the Arts Junction**

The repairs and maintenance being undertaken at the Arts Junction means the current entrance way glass cover is to be removed. The archway provided many uses, one being a cover for bus passengers. There is now no bus shelter. The Community Board will discuss ideas and options for a bus shelter at the next Board workshop.

#### **Highfield Pond**

This pond is now full, and the weed spraying will assist the motorised boaties to enjoy this very attractive space. There have been concerns raised about the plantings around the stormwater pond and Board is seeking further information about the matter from council staff.

#### **Moore Park**

The Katikati Community Board is keen to see some planning work undertaken for Moore Park. The Katikati Community Led Development Steering Group have put forward a proposal for a youth hub which would involve upgrading the skatepark and improving the amenity in the surrounding area, including installing a basketball half court. The Community Board is supportive of the proposal and would like to see it progress. There may be an opportunity for the Board to assist with funding, however, this will need to be workshopped with council staff.

#### **Dave Hume Pool**

The Community Board is keeping abreast of the pool discussions as the pool will undergo upgrades to the bulkhead and children's pool. There have been discussions about funding the replacement of a slide for the children's pool area, which the Community Board is going to discuss with staff at the next Board workshop.

#### **Lion's Funded Outdoor Furniture**

The Community Board is grateful that Council has approved the design of the two outdoor tables. The Community Board appreciates the support of Lions in making this possible. The design is being finalised and will be sent to the council staff for approval.

#### **Entrance Ways**

The Community Board has met with NZTA regarding the upgrade of the entrance way by clearing the slopes of the northern corner and removing the trees overhanging SH2 which present a safety risk if they fall onto SH2. NZTA has responded and is working with Baker Timber yards and Project Parore in clearing this slope of wattle and planting it with native plants.

#### Kauri Point Reserve

Council has been engaging with Ngai Tamawhariua, the local hapū, on the upgrades to Kauri Point Reserve. The purpose of the project is to implement the outcomes of Te Kauri Cultural Values Assessment. Funding for this project was agreed to for year 3 and 4 of the Long-Term Plan 2024-2034. The Community Board believes that it would be a

valuable recognition of Māori cultural heritage noting it is an important archaeological site.

#### **Grants Policy**

Council has produced a draft micro grants policy for smaller community organisations. This has now been circulated to the Board, and we will be discussing it at our next workshop. It is hoped the policy could be used for future meetings.

#### Elder Housing and Crossing SH2.

It has been requested that the crossing connecting the town to Heron Crescent be upgraded with a formal zebra crossing across SH2 – a picture is shown below on SH2 through Ngatea as an example. There will be increase in foot traffic from the development from residents that wish to walk to town, and in the interests of safety, a more formal crossing would be appropriate. As it impacts a state highway, the issue will need to be raised with NZTA Waka Kotahi.

#### **School and Kea Crossing**

The Community Board proposes that current zebra crossings upgraded and red surrounds be painted around the crossing to emphasise and warn drivers of the crossing. The Community Board feels this would provide additional safety and protection for parents and children around the school.



#### Kotahi Lane Lower Car Park

The Community Board requests that the contractor roll millings into the lower car park once they have completed the road works and used the current gravel in this car park.

#### **Town Maintenance**

Town maintenance – grass cutting, leaves, weed spraying seems to go up and down. Historically the leaves have been hoovered up during autumn. The Board wonders what has happened to this practice. Weed spraying in and around parking areas and streets needs attention. Whilst the Community Board recognises the importance of service requests the ratepayer is paying for this service and should not be the quality monitor as well.

#### Medical Centre Car Park - Clive Road

There have been concerns in the community about the lack of available parking at the medical centre on Clive Road. Board Members met onsite with Council staff to discuss the issue and scope a project to remove the grass verge and replace it with car parks. Council's Project Engineer is working on a plan and costings for the project, which will be considered by the Board at a future workshop.

### **ATTACHMENTS**

Katikati Community Board - Local Waters Done Well Submission 🗓 🖼 1.

# Katikati Community Board Representation Regarding WBOPDC and Local Water Done Well

Thank you for your time and I am representing the Katikati Community Board.

Council's decision on what option they choose for future water services will have a huge effect on ratepayers and on the future of Council itself. This decision could lead the Western Bay District Council towards further integration with TCC. It will lead to significant restructuring as 40% of its revenue is under debate.

The parameters regarding the decision seem to change between two or three options for Water Done Well - it was 3 then 2 for consultation and the latest documents show it is back to three – the Community Board has assumed there are now three options.

The Community Board has researched the issue of the big increase between inhouse and a one council CCO and has difficulty understanding the 80% difference between these two options when the only difference is the organisation framework. Finance costs and growth do not explain an 80% differential. The Council proposal implies that there are no development contributions (financial contributions) applied in the in-house option – and the LGFA limited their application. The Community Board has been in contact with the Water Services Authority and the Minister for Local Government and have reviewed the legislation and in all structures financial contributions can be applied the major issue is risk management and debt limits. The cabinet just wanted to extend the same rules to all organisation structures and allow local decision making. The cabinet papers and our research can be read through the links in the box below:

The Water Services office of DIA says the following:- "Thank you for your questions about development contributions sent on 26 April 2025.

Paragraphs 31 to 35, and paragraphs 115 to 122 in the attached document may help your understanding: Paper-3-Local-Water-Done-Well-stage-3-further-decisions-redacted.pdf

Paragraphs 179 to 187: RIS-Paper-3-18-July-2024-Local-Government-Water-Services-Bill.pdf may also provide information."

The current LGFA system has a much lower limit for borrowing than the proposed 500% debt/income limit of the new water service organisations. The current system is covered extensively on the LGFA website under the tab "Risk Management". <a href="https://www.lgfa.co.nz/about-lgfa/risk-management">https://www.lgfa.co.nz/about-lgfa/risk-management</a> but has not

ringfenced financial contributions being used for an in-house water management system.

We would appreciate if Council could explain the differential if the lack of financial contributions is not the cost driver as this seems to be the only reasonable explanation.

In Council's media releases, brochures and on their website they state: "Under the current model, the average household water charge is projected to exceed \$4880 (approx.) per connection annually over the next 10 years. But we don't think it is correct but is confusing. Just worded to scare people into thinking that a multicouncil CCO is the best option.

Council also claims: "With a multi-council model, this drops to \$2440 per connection – a 50% reduction." If the Council goes for a single council WSCCO then the connection drops to \$2700. We are informed this decrease is due to government financing costs and growth. Our calculations indicate the financing would need to be significantly more expensive and growth, on average, is 1% per year so also not a reasonable explanation. If it is driven by financing costs why does this not apply to the Rotorua calculations?

The question is why would the in-house solution cost 80% more than the WBOP WSCCO when they are offering the same services to the same ratepayers but just under a different organisation structure with higher overhead costs? If we benchmark against Rotorua then they did not experience this significant difference so why is WBOPDC so different? The only explanation is the exclusion of financial contributions which we are explicitly told can be used.

We recommend the Council follow the Rotorua's option that shows there is very little difference between in-house, a single council CCO and a multi-council CCO even after thirty years. Their preferred option is that "water services would be delivered by an in-house Council water services division until July 2028. During the 2025-2028 triennium, Council would undertake a detailed study of a multi-council water organisation. In late 2026 / early 2027 Council would decide whether it wants to join the multi-council WSCCO or, if not, to transfer water assets and operations to a WSCCO. This would enable a higher borrowing limit for water services and free balance sheet capacity for other council services."

The Martin-Jenkins report states: ""Further analysis of the value of a combined entity (with Tauranga) would require examination of Tauranga's financial position." TCC financial position is well known and has very high borrowings. The report is also based on the current Long Term Plan which has been described as

"ugly" and the numbers are questioned by some councillors. The Community Board believes that Council should opt for services to remain in-house until there is a thorough due diligence as per the Martin Jenkens report on TCC and the financial contributions are included in the calculations. This is then taken out to consultation.

We repeat – we would appreciate if Council could explain the differential if the lack of financial contributions is not the cost driver as this seems to be the only reasonable explanation.

We contend you are making a decision based on incorrect information. Keeping the services in-house until more diligent analysis of the information has been undertaken appears to be a much more sensible approach than jumping into any type of CCO at this time.

Thank you

#### **NOTES**

Council has placed on its web site some new options including the in-house option which was excluded in the consultation process.

	Multi WSCCO	TCC /WBOP	WBOP	WBOPDC in
	with 4	WSCCO	WSCCO	house
	councils			
WBOP average	\$2440	\$2500	\$2700	\$4880
water charge				
in 2034				

#### THE INFRASTRUCTURE

The WB website tells us that Council's three waters infrastructure is in good condition. WB Council's potable water supply is good but there are problems with wastewater and with storm water in Waihi Beach. Why would TCC's representatives on the board of the CCO want to fix these problems when they have so many of their own?

#### **CONFUSING INFORMATION**

WBOPDC again: "We understand concerns about losing local control. That's why this kōrero (I presume discussion) is so important. Under a multi council model, our community will still have a voice. We would be a shareholder, involved in setting priorities, selecting leadership, directing priorities, and ensuring our local needs are met." This is a misleading statement trying to influence the WBDC ratepayer without any disclosure on the governance structure under which decisions will be made. Board members should be accountable to its constituents and therefore elected by ratepayers so ratepayers "have a voice."

"... our community would still have a voice." There are numerous examples in New Zealand where CCO's have grown out of control Auckland Transport, Wellington Water are just 2 and this statement has no substance. What representation, how many councillors will have a vote what shareholding would we have? What are the governance arrangements? We would be swamped by TCC who are 2.5 times larger than WBOP. Consultation on the merger must provide this transparency.

When the consultation document was approved by Council it contained three options:

- 1 Status Quo
- 2 Single council CCO
- 3 Multi council CCO

At consultation there were only two options

- 1 Single Council CCO, and
- 2 Multi council CCO

yet the in-house option has now re-appeared

The WB Questionnaire did not even mention the status quo as an option yet this option is now posted on the web site—the community and Community Board are baffled so which is it? It just becomes confusing to the ratepayer and leads to distrust of council and councillors.

WBOPDC website states: "The Government requires councils across Aotearoa (I presume this is New Zealand) to adopt a financially sustainable model for delivering water services. While we don't have a choice in whether change happens, we do have a choice in how we shape it to work best for our community – now and into the future."

"...reality is, staying with our current model isn't an option – even if we wanted to, we don't have the financial capacity to fund what's required on our own. This is where a potential multi council water organisation comes in. By working together with other councils, we can unlock greater financial capacity to invest in essential infrastructure, ensuring our water services remain strong and future-proofed."

WB has not provided any information on what constitutes a "financially sustainable model" nor evidence to support their numbers. How is it different to what council has been using the last ten years? It appears to us that TCC is already at its financial capacity so how are they going to help fund what is required? If it was about financial capacity then the numbers discussed below challenge that. If this was the case then the costing models on the WBDC would inform the public but they don't.

#### 10.3 KATIKATI COMMUNITY BOARD - COUNCILLOR'S REPORT - MAY 2025

File Number: A6766943

Author: Rodney Joyce, Councillor

Authoriser: Rachael Davie, Deputy CEO/General Manager Strategy and

Community

#### RECOMMENDATION

I. That Councillor Joyce's report dated 28 May 2025 titled 'Katikati Community Board
 - Councillor's Report – May 2025' be received.

#### **Local Waters Done Well**

The next step in the Local Waters Done Well process, after recent consultation, is the finalisation of a Water Services Delivery plan for our council in late July that outlines our planned approach. However, that is not the end of this very important matter. All councils have to submit their plans to the government, which will make the final decision on whether it approves (or not) each council's plans.

The resulting decision will mark the start of the really hard and detailed work. If we do go with other partners, that is when detailed negotiations will occur about the shape of the new water services organisation. There will also be a strategic review of the rest of the Western Bay of Plenty District Council.

Note too that whatever system we set up, there is an increasingly detailed web of government regulations around fresh, waste and storm water from both the new economic regulator (under the Commerce Commission) and the health and environmental regulator (Taumata Arowai). Whoever runs our water system will have a much-reduced scope to make its own decisions.

It is also a very iterative process. The first new legislation to govern the sector has been passed only in recent months and there is more that is still in process in parliament. Financial guard rails from the NZ Local Government Funding Agency have only arrived in the middle of consultation and the two new regulators are only now getting going on water and wastewater.

There have been consistent questions from the public asking why an inhouse model of waters delivery shows a much higher annual household cost than the corporate options under a council-controlled organisation (either alone or partnering with others).

It is the financing rules that make the most difference, as they dramatically affect how much the council can borrow and what income it can allocate to service that debt. One way of looking at this is by comparing it to a home mortgage. If your debt limit is lower

or your income is constrained, you can borrow less so you must put in more of your own money.

People typically only buy one house as a time, but waters assets come with ongoing requirements for heavy capital investment (buying a series of houses, to stretch the metaphor) so a constrained lending regime means you have to pay off each investment much more quickly, forcing even higher ongoing payments.

It's a bit like comparing the much higher monthly payments on a 15-year mortgage, rather than the lower payments on a 30-year mortgage, to take the metaphor even further. Sure, you eventually pay much less interest on a shorter mortgage, but can you afford the payments?

Another question from the public has been whether the consultation was genuine and whether the council really has options or is just going through the motions. There is no doubt that there is a big hand on our back from the government, which believes that a large, specialised water organisation is the best way to go. However, there are definitely a range of options that we are considering.

Urban stormwater, in particular, presents a range of options as the assets are thoroughly intertwined with roads and parks, for example. We need to determine how to manage that efficiently for residents and ratepayers. There is also not the same defined revenue stream that are present for the other two waters (e.g. volumetric water charges, trade waste charges).

Rural stormwater is not part of this reform programme.

You can read more about the council's Local Waters Done Well programme here.

#### Katikati Wastewater

A lot of work is quietly being done on future options for the Katikati wastewater outfall, which is unlikely to last until its designed end-of-life a decade or so from now (no asset sweating involved). This is being done utilising a process defined by the Regional Council under our resource consent for the current outfall. It is sensitive as there are options around land-based disposal as well as renewing the outfall.

Unfortunately, the current 200mm diameter outfall pipe is not ageing well, leading to some leaks into the harbour, which is obviously distressing to the community and is also a breach of the council's resource consent.

The goal is to tie down the future plans by the next council long-term plan in 2027, which will also be the time for formal public consultation. This schedule is subject to any changes under Local Waters Done Well, of course.

As well as working on the long-term solutions, council staff have made some changes to the way they operate the current outfall to minimise the risk of further leaks. The previous leaks generally occurred after heavy rain that forced the sewerage treatment plant to increase the flow of (and thus the pressure on the pipe) to ensure onsite storage did not overflow.

The operating model has now been changed to clear more of the treated wastewater during low-flow periods to ensure more storage is kept in reserve for storms. This does not guarantee no more leaks, but it does make them less likely to occur.

In the meantime, upgrades to the Katikati Wastewater Treatment Plant continue with the installation of a Moving Bed Biofilm Reactor. This \$4.5 million system will reduce nitrogen levels to ensure the final treated water is as clean as possible and consistent with the council's resource consent. This is due for completion in the next couple of months.

#### **Annual Plan**

The draft Annual Plan for the 2025-26 year has been published, showing a lower than forecast in rates compared to the Long-Term Plan 2024-34.

The plan is still being worked on (to take account of the representation review, for example) and will be finalised by June, ahead of the financial year starting in July.

The council has, for a change, been the recipient of some favourable winds from lower inflation and interest rates. As well, a number of projects have come in under budget and staff have been working to deliver operational savings.

The council has determined that this plan did not require public consultation as there were no significant changes from that set out in the 2024-34 Long Term Plan.

You can see sample rates data for Katikati (and other communities) here.

To see the projected rates for your property, see the rates calculator <u>here</u>.

#### Construction

Katikati has been a hive of construction in recent times, as long-planned projects come to fruition.

The Dave Hume pool is being upgraded with the addition of a new blue-coloured liner and the installation of a bulkhead that will make the main pool length 25 metres long (important for school swimmers). This bulkhead will also render more space for aqua walkers and the very important learn-to-swim classes that teach our children how to be safe in the water.

Much of the plant and equipment used to run the pool is also being upgraded.

Tetley Road is being rebuilt ("rehabilitated" as the road engineers term it), the new jetty is going in at the Landing on Beach Road, the new Katikati housing units are nearing completion and the timber seawall at Tanners Point is being renewed.

Black mould issues in the Arts Centre in the main street are being addressed, which is a major piece of work and shows that that "leaky buildings" issues are still a live issue in our community. Details are <u>here</u>.

In Ongare Point, work to renew the playground is just getting underway.

Why is so much getting done? I would put a lot of the credit on our Operations Manager, Cedric Crow, who has overhauled the project management at council and put in place

systems and structures that enable council staff to get the most done (often for much less cost). Cedric is leaving the council next month, to go on to bigger things, but his time at our council has been well spent.

The recent Katikati/Waihī Beach ward expo was well attended and there was much discussion about these projects, and other matters.

You can always find information about projects in our community at the council's Your Place / Tō wāhi page for Katikati: <a href="https://yourplace.westernbay.govt.nz/hub-page/katikati-aongatete">https://yourplace.westernbay.govt.nz/hub-page/katikati-aongatete</a>

#### **Representation Review**

The chairman has covered much of this review in his report so here I will just record that this is a very pleasing outcome for Katikati, Waihī Beach and the district. The council is in the process of adjusting budgets to fit the new reality, as it always allowed for in this process.

#### Paeahi Wanakore Reserve

The reserve on the corner of Beach and Park Roads, near the schools, has been officially named the Paeahi Wanakore Reserve.

Paeahi Wanakore was a kaumātua who worked tirelessly over many decades to build and lift the mana of the people of Ngāi Tamawhariua. He was a true gentleman who held a lot of mana within the community and Māoridom.

Paeahi lived on Park Road with his wife Kerewai Wanakore, their home is just down from the Park Road/Beach Road Reserve, it is here that they fostered many children in addition to raising their own.

Paeahi was a longstanding and well-respected member of Council's Tangata Whenua forums working alongside successive Mayors and Councillors striving to progress the work of Council for and on behalf of the community. As a representative for Ngāi Tamawhariua he provided a significant contribution when working with Council and the community on various processes and plans to ensure the voice of the people was heard.

His whanau were on hand last month at Council to celebrate this naming of the reserve after their ancestor.

#### By-laws and highways

A number of bylaws have come up for periodic reviews, including those covering cemeteries, livestock movements and Easter trading. Among these, council has kept the Easter trading hours unrestricted in our district.

#### 10.4 APPLICATION FOR ROAD NAMING - 113B AND 115 PARK ROAD, KATIKATI

File Number: A6778944

Author: Jemma Ryan, Consents Planner

Authoriser: Natasha Ryburn, Environmental Consents Manager

#### **EXECUTIVE SUMMARY**

1. Western Bay of Plenty District Council (Council) has received a road naming application for a proposed public road off Park Road, Katikati.

2. The purpose of this report is to outline the proposal and the outcome of the consultation process, and to enable the Katikati Community Board to consider and provide feedback on the proposed road name options for 113B and 115 Park Road, Katikati.

#### RECOMMENDATION

- I. That the Consents Planner's report dated 28 May 2025 titled 'Application for Road Naming - 113B and 115 Park Road, Katikati' be received.
- That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
- That the Katikati Community Board consider and provide feedback on the proposed road name options of 'Gallaher Street' OR 'Mere Close' for a public road to be vested in Council (being Lot 110 of RC12888s).

#### **BACKGROUND**

- 3. In accordance with Council's Road Naming Policy, proposed public road names are sent to the relevant Community Board for consideration and feedback to assist with the delegated decision (by Environmental Consents Manager).
- 4. The applicant has proposed to name Lot 110 (to be a public road and vested in Council) of the approved consent RC13170L and RC12888S at 113B and 115 Park Road, Katikati (refer Figure 1 below and Appendix B). The applicant has proposed Lot 110 to be named 'Gallaher Drive', after David Gallaher who originated from Katikati and was the captain of the "Original All Blacks" from 1905-1906.
- 5. The Applicant sought to engage with Mana Whenua (Ngai Tamawahriua, Ngai Te Rangi, Ngati Ranginui and Ngati Te Wai) via email prior to lodging the road naming application, for the consideration and comment of the proposed name 'Gallaher Drive', however no response was received.



Figure 1 – Aerial Photo of subject sites – Source (Council BOPmaps)

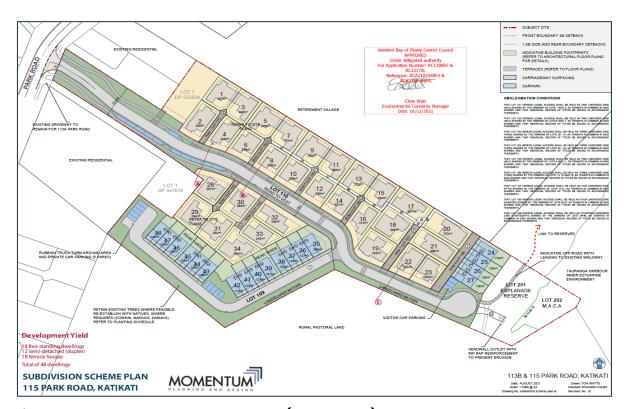


Figure 2 – Approved Scheme Plan RC12888S (shows Lot 110).

#### **PROPOSED ROAD NAME**

#### Roads to be vested - Gallaher Drive OR Mere Close

6. As noted earlier in this report, the applicant has put forward 'Gallaher Drive' for consideration regarding the naming of Lot 110 – to be a public road vested in Council.

- 7. Council undertook consultation with Mana Whenua in accordance with the requirements of the Road Naming policy, seeking recommendations for the naming of Lot 110 (being a public road). A response was received from Ngai Tamawhariua who has recommended 'Mere Close'.
- 8. Ngai Tamawahriua have advised that their hapū descend from 4 siblings Te Maki, Mere, Hori and Tukaki and that in 2023, Te Maki Close was chosen as a street name in Katikati. They therefore would like to see the names of the remaining siblings put forward as potential road names. In this instance, they have recommended 'Mere' Close as noted above.
- 9. Therefore, the road name options for Lot 110 are 'Gallaher Drive' OR 'Mere Close'.

#### **ASSESSMENT - SECTION 5 OF ROAD NAMING POLICY**

- 10. The proposed road name options for Lot 110 (to be a public road) have been considered in accordance with the criteria set out in Section 5 of Council's Road Naming Policy. Accordingly:
  - There are no conflicts or duplication with the proposed road names; the names are not the same as other roads within this district, or immediately adjacent district;
  - · The road names are easy to spell and pronounce; and
  - The proposed road names are 13 characters in length (or less). Further, given
    the consultation undertaken with Mana Whenua, Council considers the
    potential road name of 'Mere Close' to be culturally appropriate and
    sufficiently unique.
- 11. In accordance with Section 6 of the Road Naming Policy, the following consultation has been undertaken:
  - a) The applicant has engaged with Mana Whenua for the proposed road name (however no response was received).
  - b) Council has therefore undertaken further consultation as part of Council's standard consultation process and Mana Whenua have recommended 'Mere Close'.
  - c) Council staff have researched and checked the names for any conflict or with adjoining Councils.
  - d) The application is referred to the Katikati Community Board for consideration and feedback of the proposed road naming options, to assist delegated decision making. The decision will be made under delegated authority (Environmental Consents Manager).

Under Delegated Authority, the following road naming options are suggested and one of which is proposed to be adopted:

- a) "Mere Close" OR
- b) "Gallaher Drive"



Figure 3: RC12888S Approved Scheme Plan (showing Lot 110).

### 10.5 KATIKATI COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - MAY 2025

File Number: A6773957

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Rachael Davie, Deputy CEO/General Manager Strategy and

Community

#### **EXECUTIVE SUMMARY**

The purpose of this report is to provide the Katikati Community Board an overview of Community Board infrastructure projects currently being undertaken in the Katikati area as well as to provide an overview of engagement and operational matters from across Council that relate to the Katikati Community Board.

#### RECOMMENDATION

That the Senior Governance Advisor's report dated 28 May 2025 titled 'Katikati Community Board - Projects and Operations Report - May 2025' be received.'

#### **COUNCIL LED PROJECTS**

Council led projects are reported on through the Projects and Monitoring Committee and on Council's 'Your Place Tō wāhi' <u>website</u>. Some ongoing projects in the Katikati Community Board area include:

- Katikati Wastewater Treatment Plant upgrade
- Katikati outfall
- Heron Crescent elder housing
- Dave Hume pool projects
- Katikati industrial area
- Tetley Road rehabilitation

## **COMMUNITY BOARD PROJECT UPDATES - ROADING**

MARKET SQUARE			
Project Description	Staff Comment/Update	Progress level	
Develop the carpark behind Main Road buildings, and beside the library to a multi use space that also includes a market square.	conforming price procurement process. Community engagement has been ongoing, with stakeholders around the carpark area being regularly updated	In Progress – anticipated completion date June 2025	
	The construction will be split into four phases, with phase 1 expected to be completed by the end of May 2025. <b>Attachment 1</b> shows a map of the stages of the Market Square.		

## **COMMUNITY BOARD PROJECT UPDATES - RESERVES**

OUTDOOR TABLE - NOBLE JOHNSON DRIVE			
Project Description	Staff Comment/Update	Progress level	
The Community Board has supported a community initiative to have a bespoke outdoor table at Noble Johnson Drive.	be installed at Noble Johnson Drive. The Reserves and Facilities Team are	Awaiting final design and funding arrangements	

## **SERVICE REQUESTS**

This section is to provide an overview of Service Requests for the Katikati Community Board area since the last meeting. There has been one of each of the following subtypes of Service Requests raised and completed:

- Reserves & Facilities Accidents on Reserves and Facilities
- Water Emergency Shutdown
- State High Footpaths on State Highway (Main Road KK)
- Animal Services FOUND/PICK-UP
- Kerbside Collective Kerbside General Enquiry
- Animal Services LOST DOG
- Kerbside Collective Missed Collection - Investigation
- Reserves & Facilities Pests Insect/Animal
- Stormwater Urban Stormwater General/Info Request
- Water Revenue Water connection application

- Animal Services ANIMAL Dog Aggressive/Rushed towards
- Community & Strategy General Enquiry
- Building Counter Enquiry General enquiry/Call back
- Health General Health Matters/Enquiries
- Reserves & Facilities Litter/Litter
   Bins or dumping in Reserve
- Animal Services Microchipping dog(s) request
- Water Reinstatement after works
- Local Road -Slip/Flood/Crash/Spill/Trees Down on Local Road--All URGENT!RING!

There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

- Local Roads Barriers and Rails Replacement/Maintenance Asset Requests
- Reserves & Facilities Cycleways on Reserves not Roads
- Reserves & Facilities General enquiry/Call-back

The table below shows Service Requests that are higher in numbers and have a mix of status:

Service Request Subtype	Notes	Completed	Under Investigation/ Scheduled
Compliance and Enforcement - Abandoned Vehicle	Reports from Beach Road	2	0
Local Roads - ALL Cesspit/Grill/Gutters & Drains (sealed road)	Replacement/Maintenance Asset Requests from across the Katikati Community	12	4
Water – Water Leaks	Reports from across the Katikati Community – Multiple reports from Carisbrooke Street	15	4
Water – Leaks (Known Issues)	Reports from Carisbrooke Street	2	0
Compliance & Enforcement General	Reports from across the Katikati Community	4	1
Kerbside Collective – Damaged Bin	Replace/Repair requests from across the Katikati Community	3	1
Animal Services – Dog Barking	Multiple reports from Layla Place, Beach Road and Tetley Road	10	1
Animal Services – Dog Roaming	Multiple reports from Beach Road	11	1
Properties – General Enquiry	Enquiries from Main Road	4	1
Building Admin – General	Multiple reports from across the Katikati Community	4	0
Collections – General	Enquiries from Park Road and Highfields Drive	2	0
Rates – General	Enquiries from across Katikati, multiple from Wills Road	9	0

Water Revenue – General	Enquiries from Crossley Street and Main Road	3	0
Customer Service Planning – General	Enquiries from across the Katikati Community	10	3
Local Roads – General	Enquiries from across the Katikati Community -	4	8
Local Road – Lighting	Replacement/Maintenance Asset Requests from Gilfillan Drive and Carisbrooke Street	8	2
Road Network  Management – Tree  Requests	Request for removal from across the Katikati Community	3	5
Health – Liquor Licence	Requests from Main Road	3	0
Local Road Signs (damaged/graffiti)	Replacement/Maintenance Asset Requests from across the Katikati Community	5	1
Kerbside Collective – Lost/Stolen Bins	Reports from across the Katikati Community	3	1
Water - Meter/Toby issue (not leak)	Reports from Crossley Street and Highfields Drive	2	0
Reserves and Facilities - Mowing and Vegetation/Gardens (NOT Trees)	Reports from Uretara Drive and Highfields Drive	1	1
Noise Complaint (After Hours - Watchdog)	Reports from Park Road and Beach Road	2	0
Wastewater – Odour Complaint	Reports from Wills Road	1	1
Animal Services – Enquiries	Enquiries from Layla Place and Beach Road	4	1
Pensioner Housing - 7 Tui Place Katikati	General enquiries from Tui Place	1	1
Pensioner Housing - Heron Cres. Cooper 16A Beach Road Katikati	General enquiries from Heron Crescent	2	1

Animal Services - Dog attacked (and made contact)	Reports from Middlebrooke Drive	2	0
Wastewater – Pumpstation Issue or Blockage	Reports from across the Katikati Community	3	0
Refuse – General	Reports from Main Road and Wills Road	0	2
Reserves and Facilities - Reserve Signs	Reports from Noble Johnston Drive and Beach Road	10	0
Reserves and Facilities – Reserve General	Enquiries from across the Katikati Community	15	6
Local Roads - Road Surface Defects (Sealed)	Reports from Park Road, Wills Road and Middlebrooke Drive	2	3
Customer Service Planning – Subdivision	Reports from Hyde Street and Gilfillan Drive	2	0
Reserves and Facilities – Dave Hume Pools	Enquiries regarding the Te Puke/Dave Hume Pool	4	0
Reserves and Facilities – Trees	Reports from Maniaroa Drive, Tui Place and Major Street	4	1
Vegetation(not trees)/mowing Local Roads	Reports from Highfields Drive	1	1
Water – General	Reports from Clive Road, Church Street and Robinson Street	1	2
Water Revenue - Water leak remission application	Requests from Highfields Drive and Wills Road	6	0
Water – Pressure	Reports from Rawaka Drive and Beach Road	1	1

# MATTERS ARISING FROM PREVIOUS COMMUNITY BOARD MEETINGS (NOT MINUTE ACTION SHEETS)

Date raised	Issue	Comment
April 2025	that representatives from	The Chairperson will invite Western Bay Museum to present at a future Community Board meeting.
April 2025	•	A request for a report has been made to the Stormwater Asset Team and a report will be produced for a future meeting.

## **ATTACHMENTS**

1. Map of Market Square Phases 📗 🖼



Carpark
Phases
Phase 1
Phase 2
Phase 3
Phase 4

Katikati Carpark Project



Item 10.5 - Attachment 1 Page 45

#### 10.6 KATIKATI COMMUNITY BOARD - FINANCIAL REPORT - APRIL 2025

File Number: A6773985

Author: Allan Carey, Finance Business Partner Lead

Authoriser: Matthew Leighton, Finance Planning & Analysis Manager

#### **EXECUTIVE SUMMARY**

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended April 2025 (Attachment 1).

Total operational costs are under budget by \$8,637 year-to-date for 2024/25.

The Katikati Community Board Roading Current Account has now been incorporated into the financial report. The opening balance of \$474,678 has been reduced by spending on projects and now has a balance of \$140,136, as at April 2025, which is available for future projects after pending commitments for current approved projects. Attached is a more detailed report for the period ended April 2025 (Attachment 2).

#### RECOMMENDATION

- I. That the Finance Business Partner Lead's report dated 28 May 2025, titled 'Katikati Community Board Financial Report April 2025', be received.
- That the Katikati Community Board approve for the remaining funds from the below resolutions, to be released back into the Reserve Account:
  - a. K22-4.5 with remaining funds of \$1,000
  - b. KKC23-7.5 with remaining funds of \$285
  - c. KKC23-7.4 with remaining funds of \$500; and
  - d. KKC24-6.5 with remaining funds of \$107.66.

#### **GRANT PAYMENTS MADE TO DATE:**

Resolution	Description	\$
KKC24-4.4	Katikati Football Club towards funding their paint marking on the football fields.	886
KKC24-6.8	Katikati College for \$2,000, to contribute towards funding uniforms and stationery for students in need.	2,000

KKC24-6.9	Katikati Toy Library for \$1,000, to contribute towards funding new carpet for the toy library.	1,000
KKC25-1.5	Approves the grant application from the Focus Katikati Trust for \$1,000, for costs relating to a 'Clusters of Excellence' workshop.	1,000
2024/25 Grants		4,886

# Committed – Operational Expenditure

Resolution	Account	Description	\$
K22-4.5	Contingency	Approve up to \$1,000 for cost relating to the Katikati Community Plan and Town Centre Plan presentation and celebration evening.	1,000
KKC23-7.5	Contingency	Approve up to \$1,500 for cost relating to the design of the Katikati shield, conditional upon clarification regarding the process on the establishment of a shield. (Spent \$1,215)	285
KKC23-7.4	Contingency	Approve up to \$500 for cost relating to the competition for beautifying shopfronts in Katikati.	500
KKC24-6.5	Contingency	Approves the spending of up to \$300 from the Contingency Account towards a Community Board Community Leaders Christmas function (Spent \$192.34 spent, remainder to be released).	300
KKC25-2.4	Grants	Approves the grant application from Tanners Point Residents & Ratepayers Association Incorporated for \$1,500, towards funding an Automatic External Defibrillator (AED) at Tanners Point Reserve.	1,500
Total outsta	nding operation	nal commitments	3,585

# 2024/25 Katikati Community Board Reserve Analysis:

Resolution	Description	\$
2024/25 Ope	ening balance	100,384
2024/25 Opening balance  K22.4-7  Approve funding of \$50,000 towards costs related to the new Katikati Community Sport and Recreation  Centre on the Moore Park Sports Ground in Katikati.  (Spent 2025 - \$10,751, please see detailed breakdown below).		(10,751)
2024/25 Clo	sing balance	89,633

# Committed – Reserves expenditure:

Resolution	Description	\$
	2024/25 Closing balance before committed expenditure	89,633
K22.4-7	Approve funding of \$50,000 towards costs related to the new Katikati Community Sport and Recreation Centre on the Moore Park Sports Ground in Katikati. (Spent 2023 - \$29,625 and 2025 - \$10,751, please see detailed breakdown below).	(9,624)
KKC25-1.3	Progress a concept plan for the area of Moore Park that relates to the netball courts and a Youth Hub - \$500 from the Katikati Community Board Reserve Account.	(500)
	2024/25 Closing balance after committed expenditure	79,509

# Resolution K22.4-7 – Katikati Community Sport & Recreation Centre:

Resolution	Description	\$
K22.4-7	Approve funding of \$50,000 towards costs related to the new Katikati Community Sport and Recreation Centre on the Moore Park Sports Ground in Katikati. (Spent 2023 - \$29,625 and 2025 - \$10,751, please see detailed breakdown below).	50,000
Paid 2023	First Principles Architects	(29,625)
Paid 2025	Geo Data Solutions	(1,287)
Paid 2025	First Principles Architects	(9,074)
Paid 2025	Bay Locate Ltd	(390)
	Remaining balance unspent on the resolution	9,624

#### **Other Reserves:**

# Katikati Town Centre Development Reserve:

Resolution	Description	\$
2024/25 Opening balance		619,457
	No transactions year to date	0
2024/25 Closing balance		619,457

## **C.E. Miller Estate Reserve**:

Resolution	Description	\$
2024/25 Ope	ening balance	9,888
	No transactions year to date	0
2024/25 Closing balance		9,888

# Katikati Community Board Roading Current Account:

Resolution	Description	\$
2024/25 Ope	ening balance	474,678
	Decrease year to date	(334,542)
2024/25 Clo	sing balance	140,136

## **ATTACHMENTS**

- 1. Katikati Community Board Financial Report April 2025 🗓 🖼
- 2. Katikati Community Board Roading Account April 2025 💵

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 30 April 2025						
Katikati Community Board						
		Year to Date			Full Year	Last Year
	Actual	Budget	Variance (Unfav)/Fav		Budget	Actual
	\$	\$	\$		\$	\$
Direct Costs						
Conference Expenses	2,903	1,670	(1,233)	8	2,004	d
Contingency - [see breakdown below]	4,230	7,920	3,690	☑	9,504	1,721
Grants	4,886	6,670		☑	8,000	2,995
Mileage Allowance	0	830	830	☑	996	20.40
Salaries Security	25,632 0	25,450 0		<b>⊗</b> ☑	30,540 0	29,487 (5,000
Street Decoration	0	3,750	3,750	Ø	4,500	2,500
Inter Department Charges	33,552	33,550	(2)	8	40,260	42,204
Operating Costs	71,203	79,840	8,637	☑	95,804	73,907
Total Operating Costs	71,203	79,840	8,637	☑	95,804	73,907
Total Direct Costs	71,203	79,840	8,637	☑	95,804	73,907
Total Costs	71,203	79,840	8,637	☑	95,804	73,907
Income						
Rate Income	81,248	79,850	1,398	☑	95,820	104,926
Total Direct Income	81,248	79,850	1,398	☑	95,820	104,926
Net Cost of Service	10,045	10	10,035	☑	16	31,019
Contingency - breakdown Christmas Function Katikati Sport and Recreation Centre - Moore Park	192 4,038			<b>⊠</b> ⊗	Favourable Va Non Favourabl	
Year to date contingency costs	4,230					
Katikati Community Board Reserve						
Opening Balance - Surplus (Deficit)	100,384					
(Decrease) Increase in year	(10,751)					
Closing Balance - Surplus (Deficit)	89,633					
Other Reserves						
Katikati Town Centre Development Reserve						
Opening Balance - Surplus (Deficit)	619,457					
(Decrease) Increase in year	0					
Closing Balance - Surplus (Deficit)	619,457					
CE Miller Estate Restricted Reserves						
Opening Balance - Surplus (Deficit)	9,888					
(Decrease) Increase in year	0					
Closing Balance - Surplus (Deficit)	9,888					
Katikati Community Board Roading Current Account						
Opening Balance - Surplus (Deficit)	474,678					
(Decrease) Increase in year	,	(Details in sep	arate report)			

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					1	
Katikati Co	ommunity Board Roading Current Account As at 30 April 2025					
						Status
Current Acc	ount Opening Balance 1 July 2024			474,678		
Interest 2025			-		To be calculated at the end of the financial year	
Roading rate	e allocation for 2025					No allocation for the 2025 financial year
Subtotal				474,678		
		Total	Total spent			
	alabad austraba	committed for	over life of	Total spent in current	Balance	
Less: Comp	oleted projects	project:	project:	financial year:	remaining:	Status:
KKC23-6.8	Bus Shelters at Rereatukahia Marae and Tuapiro Marae	16,000	16,000	(16,000)	-	Completed
TBC	Park Street Bus Shelters & Beach Road Tactile Pavers	33,292	33,292	(33,292)	-	Completed
KKC24-1.6	Kotahi Lane - Cherry Tree removal	15600	15600	(15,600)	-	Completed
KKC24-2.8	Kotahi Lane - footpath extention	11,050	11,050	(11,050)	-	Completed
Subtotal		75,942	75,942	(75,942)	-	_
		Total	Total spent			
Less: Proje	ects in progress	committed for	over life of	Total spent in current	Balance	
		project:	project:	financial year:	remaining:	Status:
KKC24-2.7	Kotahi Lane Upper Carpark Seal Extension project	28,600	16,350	(16,350)	12,250	
KK24-6.15	Kotahi Lane footpath extension up to \$30,000 from the Katikati Community Board Roading Account.	30,000	22,363	(22,363)	7,637	
Subtotal		58,600	38,713	(38,713)	19,887	_
N. A. B. J	. Double County Assembly and the County to the			360,023		
Net Balanc	e Roading Current Account excluding Commitments					
Less: Appro	oved projects not yet started					
KKC24-6.13	Katikati Market Square up to \$200,000 from the Katikati Community Board Roading Account.	200,000		-		
Total comm	nitments	200,000		-		
				(20.05=)		
Less: Committed funds on Started Projects unspent			(19,887)			
	Less: Committed funds on Unstarted Projects			(200,000)		
Closing Ba	lance Roading Current Account			140,136		Total uncommitted funds available for future projects
1					I	

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# 11 INFORMATION FOR RECEIPT