

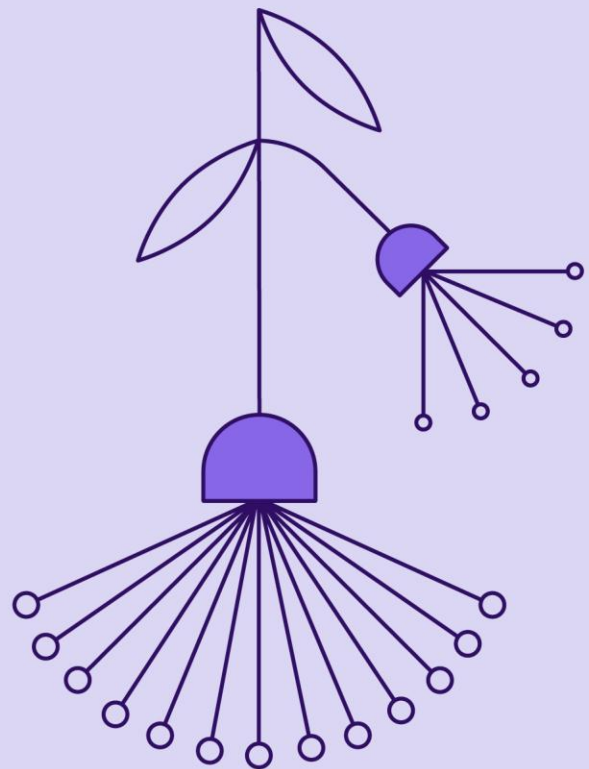
Mā tō tātou takiwā  
**For our District**

## Ōmokoroa Community Board

Poari ā Hapori o Ōmokoroa

OMC25-2

Tuesday, 8 April 2025, 7.00pm  
Ōmokoroa Library and Service Centre,  
28 Western Avenue, Ōmokoroa  
(Whakamarama Room)



# Ōmokoroa Community Board

## Membership:

<b>Chairperson</b>	Chris Dever
<b>Deputy Chairperson</b>	Allan Hughes
<b>Members</b>	Ben Bell Peter Presland Councillor Murray Grainger Councillor Don Thwaites
<b>Quorum</b>	3
<b>Frequency</b>	Eight weekly / Workshops as required

## Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

## Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that an Ōmokoroa Community Board Meeting will be held in the Ōmokoroa Library and Service Centre, 28 Western Avenue, Ōmokoroa (Whakamarama Room) on:  
 Tuesday, 8 April 2025 at 7.00pm

**Order Of Business**

<b>1</b>	<b>Present .....</b>	<b>4</b>
<b>2</b>	<b>In Attendance.....</b>	<b>4</b>
<b>3</b>	<b>Apologies .....</b>	<b>4</b>
<b>4</b>	<b>Consideration of Late Items.....</b>	<b>4</b>
<b>5</b>	<b>Declarations of Interest.....</b>	<b>4</b>
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8.1	Minutes of the Ōmokoroa Community Board Meeting held on 11 February 2025 .....	5
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**1 PRESENT****2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

**6 PUBLIC EXCLUDED ITEMS****7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer relationship management system as a service request, while those requiring further investigation will be referred to the Chief Executive.

## **8 MINUTES FOR CONFIRMATION**

### **8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 11 FEBRUARY 2025**

**File Number:** A6713191

**Author:** Pernille Osborne, Senior Governance Advisor

**Authoriser:** Robyn Garrett, Governance Manager

#### **RECOMMENDATION**

1. That the Minutes of the Ōmokoroa Community Board Meeting held on 11 February 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

#### **ATTACHMENTS**

1. Minutes of the Ōmokoroa Community Board Meeting held on 11 February 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
ŌMOKOROA COMMUNITY BOARD MEETING NO. OMC25-1  
HELD IN THE ŌMOKOROA LIBRARY & SERVICE CENTRE, WESTERN AVENUE, ŌMOKOROA  
ON TUESDAY, 11 FEBRUARY 2025 AT 7.00PM**

## **1 PRESENT**

Chairperson C Dever, Deputy A Hughes, Member P Presland, Member B Bell, Cr M Grainger and Cr D Thwaites.

## **2 IN ATTENDANCE**

J Holyoake (Chief Executive Officer), P Watson (Reserves and Facilities Manager) and P Osborne (Senior Governance Advisor).

## **3 APOLOGIES**

Nil

## **4 CONSIDERATION OF LATE ITEMS**

Nil

## **5 DECLARATIONS OF INTEREST**

Councillor Grainger advised the Board that he had an interest in agenda item 9.3 of the agenda, being 'Ōmokoroa Domain Scout Shed – Registration of Interest'.

## **6 PUBLIC EXCLUDED ITEMS**

Nil

## **7 PUBLIC FORUM**

### **7.1 MURRAY MARSHALL - ŌMOKOROA COMMUNITY POLICING GROUP**

Mr Marshall was in attendance to speak to the Board regarding the CCTV application the group made to the Council CCTV Fund. He noted the below points:

- The Ōmokoroa Community Policing Group was unsuccessful with their application.
- The CCTV Working Group suggested that the Community Board consider funding one of the cameras that the group requested on Ōmokoroa Road/Margaret Avenue/Tralea Road.
- Council's Property Team had provided some advice to Mr Marshall around the process and what could be considered.

- Mr Marshall requested for the Board to fund up to \$20,000 (excluding GST) for the installation of an ANPR Camera.

The Board requested staff to look into the on-going monitoring costs for the installation of an ANPR Camera on the Margaret Avenue/Tralee Street, and present findings and options back to the Board at their next workshop.

## 7.2 RICHARD FRANCIS – HOMELESS CONCERNS

Mr Francis was in attendance to seek some clarification on the homeless that were currently at the carpark off The Esplanade. He expressed the following concerns:

- It was his understanding that Council moved them from Cooney Reserve to the trailer park off The Esplanade, which was already of high demand for parking; and he was concerned about safety issues.

He noted that Council’s Compliance Officer had advised him that Council was in the process of trying to find alternative accommodation for them, however he wanted to see further action take place to move them along.

## 8 MINUTES FOR CONFIRMATION

### 8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 19 NOVEMBER 2024

#### RESOLUTION OMC25-1.1

Moved: Cr D Thwaites

Seconded: Deputy A Hughes

1. That the Minutes of the Ōmokoroa Community Board Meeting held on 19 November 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson’s electronic signature be inserted into the confirmed minutes.

**CARRIED**

## 9 REPORTS

### 9.1 ŌMOKOROA COMMUNITY BOARD – CHAIRPERSON’S REPORT – FEBRUARY 2025

The Board considered a report dated 11 February 2025 from the Chairperson, who took his report as read. The below topic was discussed further.

**RESOLUTION OMC25-1.2**

Moved: Chairperson C Dever

Seconded: Member B Bell

That the Chairperson’s report dated 11 February 2025 titled ‘Ōmokoroa Community Board – Chairperson’s Report – February 2025’ be received.

**CARRIED**

**9.1.1 TRALEE STREET/HAMURANA ROAD STREETLIGHTING**

The Chairperson expressed safety concerns relating to the dark spots on Tralee Street and Hamurana Road, especially with the increase in vehicles following the development of the village. Staff had noted within the Projects and Operations Report that the Board had the ability to fund for a lighting analysis to be undertaken, should they wish to address the issue.

Members of the Board requested to workshop this concern and the options they had, noting that they wanted to be careful not to set a precedent that they could not maintain for the entire peninsula.

**9.2 ŌMOKOROA COMMUNITY BOARD – COUNCILLOR’S REPORT – FEBRUARY 2025**

The Board considered a report dated 11 February 2025 from Councillor Thwaites, who spoke to each of the topics in the report.

**RESOLUTION OMC25-1.3**

Moved: Cr D Thwaites

Seconded: Cr M Grainger

That Councillor Thwaites’ report dated 11 February 2025 titled ‘Ōmokoroa Community Board Councillor’s Report – February 2025’ be received.

**CARRIED**

**9.3 ŌMOKOROA DOMAIN SCOUT SHED – REGISTRATION OF INTEREST**

The Board considered a report dated 11 February 2025 from the Reserves and Facilities Manager, who was in attendance to provide an overview of his report.



He responded to pātai as below:

- The current proposed lease was only for the footprint of the building and not the for the hard stand section of land in front of the building. The Board suggested that this should be included in the lease to which the Reserves and Facilities Manager agreed.

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### RESOLUTION OMC25-1.4

Moved: Chairperson C Dever

Seconded: Member B Bell

1. That the Reserves and Facilities Manager's report dated 11 February 2025 titled 'Ōmokoroa Domain Scout Shed – Registration of Interest' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Ōmokoroa Community Board recommends to Council to exercise the powers conferred on it as the administrating body of the reserve by delegation from the Minister of Conservation under the Reserves Act 1977 and grant a lease for up to 10 years for 205.1m<sup>2</sup> of land and building, more or less, being part of Section 3 SO 506747 (Recreation Reserve) with Pirirākau Tribal Authority – Incorporated.

**CARRIED**

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### 9.4 ŌMOKOROA COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - FEBRUARY 2024

The Board considered a report dated 11 February 2025 from the General Manager Infrastructure Services. The report was taken as read and the Board noted that, although they had received the final cost for the Gane Plan Urbanisation project, they would have liked to have seen the breakdown of the overall cost for the Western Avenue Urbanisation Project, of which it formed a part.

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### RESOLUTION OMC25-1.5

Moved: Chairperson C Dever

Seconded: Deputy A Hughes

That the General Manager Infrastructure Services' report dated 11 February 2025 titled 'Ōmokoroa Projects and Operations Report – February 2025' be received.

**CARRIED**

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**9.5 ŌMOKOROA COMMUNITY BOARD – FINANCIAL REPORT – DECEMBER 2024**

The Board considered a report dated 11 February 2025 from the Finance Business Partner Lead. The report was taken as read.

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**RESOLUTION OMC25-1.6**

Moved: Member P Presland

Seconded: Cr M Grainger

That the Finance Business Partner Lead’s report dated 11 February 2025 titled ‘Ōmokoroa Community Board Financial Report – December 2024’, be received.

**CARRIED**

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**The Meeting closed at 7.46pm.**

**Confirmed as a true and correct record at the Ōmokoroa Community Board meeting held on 8 April 2025.**

.....

Chairperson C Dever

**CHAIRPERSON**

## 9 REPORTS

### 9.1 ŌMOKOROA COMMUNITY BOARD – WORKSHOP NOTES – 11 MARCH 2025

**File Number:** A6698574

**Author:** Pernille Osborne, Senior Governance Advisor

**Authoriser:** Robyn Garrett, Governance Manager

#### EXECUTIVE SUMMARY

The workshop notes from the 11 March 2025 workshop have been attached for transparency.

#### ATTACHMENTS

1. **Ōmokoroa Community Board Workshop Notes – 11 March 2025**  

**ŌMOKOROA COMMUNITY BOARD  
WORKSHOP**

- DATE:** Tuesday, 11 March at 5.00pm
- HELD:** In Ōmokoroa, Matakana Room
- MEMBERS PRESENT:** C Dever (Chairperson), Member B Bell, Member A Hughes, Cr M Grainger and Cr D Thwaites
- APOLOGY:** Member P Presland
- STAFF IN ATTENDANCE:** P Osborne (Senior Governance Advisor), C McLean (Transportation Director), K Little (Operations Manager), Pam Barnett (Property and Services Officer), J Crummer (Senior Recreational Planner)

CCTV
<p>Councils Operations Manager, and Property and Services Officer were in attendance to speak to the Board on the CCTV Policy and where the Community Board fit in should they decided to fund the purchase and installation of the CCTV requested by the Policing Group at the last Ōmokoroa Community Board hui.</p> <p><b>Discussion</b></p> <ul style="list-style-type: none"> <li>• The Board acknowledged that the Tralee Street and Margaret Place was a key intersection within Ōmokoroa.</li> <li>• As part of the Prole Road project and Heartwood Avenue footbridge project, there will be CCTV cameras installed.</li> <li>• Council was trying to incorporate the installation of CCTV as part of the project cost where appropriate.</li> <li>• Tarnix Security were the current monitoring company; however, this would move to Tauranga Transport Operations Centre (TTOC) as of 1 July.</li> <li>• The monitoring costs were not an issue due to the cost of monitoring being a flat rate not based on how many cameras existed on the network.</li> </ul>

Ōmokoroa Community Board Workshop Notes – 11 March 2025

<ul style="list-style-type: none"> <li>• The maintenance costs were where it got tricky, if there were issues with the camera down the line.</li> <li>• To help bring down the cost of installation, staff noted that they could look at alternative locations to avoid working in the roading corridor (roundabout), noting that ANPR cameras could move.</li> <li>• The ongoing maintenance would get absorbed by Council; however, they did not have insurance on the cameras so if it was stolen or damaged it would need to be replaced at the cost of the Community Board.</li> <li>• There could be a cost for Wi-Fi connection, but it was noted that the Fresh Choice may allow the Wi-Fi to be used for the proposed camera.</li> <li>• Council would still have to approve/sign off the camera, noting that a recommendatory report would go to Council after the Community Board, should this be something they wish to fund.</li> <li>• The other cameras in Ōmokoroa were reserve based rather than road based.</li> <li>• There would be one at the entrance of Ōmokoroa as part of the roundabout project.</li> <li>• The Police were supportive of the camera installation at this intersection.</li> <li>• As part of the recommendation to Council the Board would ask Council to cover the maintenance costs.</li> </ul>
<p><b>Action</b></p>
<p>The Operations Manager to create a report for the next agenda for the Board to consider, noting that it would then go as a recommendatory report to Council for final sign off.</p>

5.22pm Cr Grainger entered the workshop.

<p><b>Roading Queries</b></p>
<p>At the last meeting the Board were told that a lighting analysis for Tralee Street/Hamurana Road could take place with a cost of \$3,000. The Board wished to workshop what it would mean to fund this analysis and the precedent that it may set for other areas on the pavilion.</p>
<p><b>Discussion</b></p>

Ōmokoroa Community Board Workshop Notes – 11 March 2025

- The Director Transportation advised the Board that there was no Level of Service for the lighting in terms of the minimum standard of luminance. The Level of Service related to maintenance and response times.
- It was confirmed that staff would install a light at the raised crossing that was recently installed, acknowledging that this should have been done at time the raised crossing was added.
- The Director Transportation also suggested that the Board could fund the installation of a light 45 meters further down Tralee Street toward Ōmokoroa Road. If this was done at the same time as staff installing the raised crossing light, this would mean that they could share some of the costs, such as traffic management.
- Due to the Local Roading Improvement Fund being cut from Waka Kotahi, Council did not have the funds to pay for the streetlights.
- Council undertook an assessment of street lighting in Ōmokoroa last year, which informed staff that, proportionality, Ōmokoroa had the second largest number of streetlights. This was not to say there weren't areas that would benefit from additional streetlights but rather meant that the case for the Council to install more in comparison to other areas of the district, would not be as strong.
- One of the easiest ways for staff to identify locations for additional streetlights, was to search through the Service Request's where residents in Ōmokoroa had raised a concern regarding the level of light, investigate the area, and understand where an additional streetlight would be of benefit.
- The Director Transportation offered to suggest five locations where additional streetlights would be of benefit to the community, noting that this would not include any investigation that would be at a cost to the Community Board.
- The Chairperson noted that he had a few suggestions of additional streetlighting that he would send through to the Director Transportation for consideration, so some feedback and costings could be considered at the next hui.
- The Board asked the Chairperson to provide the addresses to them as well, so they were able to go out and see the areas at nighttime, prior to making a decision at their next hui.

**Action**

The Director Transportation will provide a report on the next agenda for the Board to consider funding the installation of additional streetlights.

**Kaimai Reserve Management Plan**

Councils Senior Recreation Planner attended to provide the Board with an update in relation to the Kaimai Reserve Management Plan, noting that the RMP consultation opened today, Tuesday 11 March.

**Discussion**

- The main project that needed to be completed in order to see the completion of the Ōmokoroa Domain Concept Plan, was the Ōmokoroa Wharf. This was not a part of the Kaimai Reserve Management Plan; however, it was noted that feedback may be received through the consultation period. It was noted that although this concept plan had been adopted in 2018, the Kaimai Reserve Management Plan could be an opportunity to provide additional feedback or comments. Council’s Reserves and Facilities Assets Manager would be leading the implementation of the Ōmokoroa Domain Concept Plan, who wanted to avoid another ‘Precious Family Reserve toilet’ situation, where the public might object to Council implementing certain items several years after it was adopted. It was noted that it was important to ensure that there was sufficient car parking down there. It was also noted that the Ōmokoroa Community Board were comfortable that such a situation would be unlikely to occur with the Ōmokoroa Wharf.
- In relation to the Ōmokoroa MenzShed it was noted that they would like to get into the Kaimai Reserve Management Plan to consider potential future site locations for their organisation, similar to what was included for the future Te Puke pool in the Te Puke-Maketu RMP. The Senior Recreation Planner encouraged the MenzShed to make a submission during consultation, so staff could understand what they were seeking and where best this could be mentioned/included within the Plan.
- There had been positive feedback in relation to having a hardcourt at the Ōmokoroa Sportsground, from both schools.
- There was a discussion around the location of a hard court, noting that next to the current skatepark could be considered. The Board noted that they would be keen to fund something like this if there was a desire from the community and an identified appropriate location.
- The Senior Recreation Planner sought direction from the Board in relation to how they would like to be kept up to date on the Kaimai Reserve Management Plan. The Chairperson requested to be kept in the loop on the key issues, especially those that had been raised by the community.

The workshop closed at 6.24pm.

Ōmokoroa Community Board Workshop Notes – 11 March 2025

**9.2 ŌMOKOROA COMMUNITY BOARD – CHAIRPERSON'S REPORT – APRIL 2025**

**File Number:** A6692631

**Author:** Chris Dever, Community Board Chairperson

**Authoriser:** Miriam Taris, Interim Chief Executive Officer

**EXECUTIVE SUMMARY**

The purpose of this report is for the Omokoroa Community Board’s Chairperson to provide the Board with information and updates on events and matters within the community.

**RECOMMENDATION**

That the Chairperson’s report dated 8 April 2025 titled ‘Omokoroa Community Board – Chairperson’s Report – April 2025’ be received.

**UPDATES**

It has been great to see events being held in Ōmokoroa. The Waka Ama crowded out the Ōmokoroa Domain and it was great to see over 1,000 people from a diverse range of towns and communities across the Bay of Plenty, Waikato and beyond.

A couple of weeks later, we hosted the kid’s triathlon day and the number of entrants, and their supporters, outnumbered the Waka Ama crowd.

Whilst these events put pressure on our infrastructure it is really important, that as a developing and growing community, we attract visitors both to promote our little bit of paradise and, more importantly, to bring external revenue to our businesses.

Visitors to our community buy coffee, buy ice creams and eat at our restaurants.

I also have the pleasure of being involved in the Ōmokoroa Business Network. It is incredible to see how many businesses we have in our community. Many work from home and cover the whole range of business topics, from Accounting to Wellness and everything in between.

It is important that the community start (or continue to) support our local businesses if we are to grow from being a dormitory suburb of Tauranga to a thriving community in our own right.

The Community Board has been pleased to see progress in the major projects. The temporary roundabout seems to be working well, the bridge at Heartwell Avenue across to Tui Glen is making good progress, the urbanisation of Prole Road and the commencement of urbanisation of the section of Ōmokoroa Road from the Railway to Prole Road. There are lots of ongoing changes.



Unfortunately, these changes are in some cases, disruptive. Those with a vision for the future of Ōmokoroa will see that the pain is worth it.

### **Community Group Updates**

Ōmokoroa Community Response Team (OCRT) – Member Hughes

This update has been provided as **Attachment 1** to this report.

Ōmokoroa Community Policing Group Trust (OCPGT) – Member Hughes

This update had been provided as **Attachment 2** to this report.

Ōmokoroa Environmental Managers Incorporate (OEMI) – Chairperson Dever

The Chairperson will provide a verbal update at the hui.

### **ATTACHMENTS**

1. **Ōmokoroa Community Response Team - Update March 2025**  
2. **Ōmokoroa Community Policing Group Trust - Update March 2025**  

**Omokoroa Community Response Team (OCRT)**

**Report to Omokoroa Community Board**

**March 2025**

**Communicating the Team's presence in Omokoroa**

The OCRT was represented at the recent Doggy Day Out held at the Omokoroa Sports Ground on 22 March, and plans to run an Emergency Services day in October or November.

Shortly there will be signage at the Library and Service Centre advertising that location as the team's base in supporting the welfare needs of the Community in the event of a disaster.

**Emergency phone and radio communication**

The team has almost finalised the communication avenues that will be available in the event of a disaster.

**Surge volunteers**

A team of surge volunteers is being put in place to support the core Community Response Team – given that a welfare hub could be needed to operate for 3 or more days if a disaster was to hit. Training has already taken place for the Core Team, and other volunteers. Further and regular training will be put in place to maintain and enhance full capability.

**Vision and Goals**

The Team have agreed on the following vision and goals:

That we have a well managed system in place that effectively joins together offers and needs that meet the extra welfare needs of the community in a crisis.

Three goals were agreed upon.

1. Increase profile in the Community.
2. Ensure appropriate training is provided for the team and surge volunteers.
3. Fundraise for identified projects.

**Roles and Responsibilities**

These are developing into an appropriate and well balanced Team structure.

**Feasibility Study for the purchase of a generator.**

After a detailed analysis it was agreed that the Team would not fundraise for and purchase a generator.

Instead it was agreed that we fundraise for and purchase: gas cookers, and we have found other options that could power lights and devices for up to three days at a time.

**Grant application**

We are in the process of applying for grants to meet the power and other needs of the Welfare Hub.

**Proposal that we look at risk assessment.**

Covering amongst other things having systems in place to look after pets, and children.

**Omokoroa Community Policing Group Trust (OCPGT)**

**Report to Omokoroa Community Board**

**March 2025**

The Omokoroa Community Policing Group Trust is made up of four significant parts.

**Neighbourhood Support (NS)**

This group is working on building connections with both Neighbourhood Support New Zealand, and within the Community.

As part of building those connections morning teas are planned for July and December and will include, in addition to NS members, Omokoroa Community Response Team and Community Patrol volunteers.

Membership is around 1200 homes (a substantial proportion of the Omokoroa Community) with all households receiving a monthly newsletter.

**Community Patrol (CP)**

This group has around 40 volunteers who operate the community patrol car.

The patrol car is recently purchased, has had a radio and light bar fitted, and will shortly have appropriate decals on the vehicle.

Crime rates are relatively low.

The Omokoroa Community Policing Group Trust is awaiting the appointment of a community constable, from the Katikati Police station. The assigned constable will have responsibility for Omokoroa, following the departure of the last assigned constable.

**Omokoroa Community Response Team (OCRT)**

The CRT has been identified as a natural fit with the Community Policing Group. Reporting on OCRT is in the separate OCRT report to the Community Board.

**Graffiti Busters**

Typically there are 6 to 10 graffiti incidents per month.

**General**

Available funds are moderate and are held on behalf of each of the Groups within the Policing Group.

A number of the groups, which are part of the Policing Group, are putting in applications for funds from the Omokoroa Centre Trust.

The Policing Group has made strong representations that the Omokoroa Community Board fund a CCTV camera to be put in place on the roundabout closest to Freshchoice Supermarket.

**9.3 ŌMOKOROA COMMUNITY BOARD – COUNCILLOR'S REPORT – APRIL 2025**

**File Number:** A6692620

**Author:** Murray Grainger, Councillor

**Authoriser:** Miriam Taris, Interim Chief Executive Officer

**EXECUTIVE SUMMARY**

The purpose of this report is for Councillor Grainger to provide the Board with updates on the items listed below.

**RECOMMENDATION**

That Councillor Grainger’s report dated 8 April 2025 titled ‘Ōmokoroa Community Board – Councillor’s Report – April 2025’ be received.

**UPDATES**

There are three major pieces of work that Council is consulting on at present.

**Kaimai Ward Reserves Management Plan**

The draft document is out for consultation for two months and we are keen for as many residents as possible to comment on issues that are raised in the draft. Each of us have favourite parks or reserves, places we visit often or are close to home.

It will be nine years before the Kaimai Ward Reserve Management Plan comes up again for review, so it is important that we look to the future for what we want to see in our reserves.

**Local Water Done Well**

This is a Central Government initiative that Council must follow and the way that the parameters have been set out means that it is practically impossible for Council to hold the water assets as an internal ring-fenced department. Council is being pushed quite strongly into creating a separate stand-alone Council Controlled Organisation (CCO) or joining with other Councils in a multi-Council CCO. While the legislation requires consultation, in reality, the consultation is more information as Central Government has effectively legislated the outcome.

**Annual Plan**

The approved Annual Plan for the July 2025 year did not require public consultation as there were no significant changes from that set out in the 2024–34 Long Term Plan. However, the draft Schedule of Fees & Charges has been set out for consultation until 20 April 2025, as has the draft schedule of Financial Contributions with feedback required by 21 April 2025.

**Other matters**

- The Class 4 Gambling Venue and TAB Venues Policy was reviewed without any significant change, as the previous policy has been working well.
- Likewise, the Animals (excluding Dogs) Bylaw and Public Places Bylaw were reviewed and rolled over without significant changes.
- The Cemeteries Bylaw is out for consultation, as it has a significant change allowing for natural burials.
- Another bylaw that came up in the review cycle was the Livestock Movements Bylaw. Again, this is out for consultation.
- The 2023–24 Annual Report was finally formally accepted after some delay.

**9.4 STREETLIGHT UPGRADES – TRALEE STREET/HAMURANA ROAD**

**File Number:** A6701113

**Author:** Calum McLean, Director Transportation

**Authoriser:** Cedric Crow, General Manager Infrastructure Services

**EXECUTIVE SUMMARY**

The purpose of this report is to seek a decision from Ōmokoroa Community Board on a proposal to install three new streetlights on Tralee Street and Hamurana Road at an estimated cost of \$30,000.

**RECOMMENDATION**

1. That the Transportation Director’s report dated 8 April 2023 titled ‘Streetlight Upgrades – Tralee Street/Hamurana Road’ be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council’s Significance and Engagement Policy.
3. That the Ōmokoroa Community Board approves the proposal to install three new streetlights at the following locations at an estimated cost of \$30,000, to be funded from the Ōmokoroa Community Board Roding Account.
  - Adjacent to 14 Tralee Street (opposite the entrance to the ‘Village’).
  - Adjacent to the side entrance to CHT Acacia Park, 134 Hamurana Road (opposite the entrance to the ‘Village’).
  - Adjacent to 112 Hamurana Road (opposite 67 Hamurana Road)

**BACKGROUND**

1. At the Ōmokoroa Community Board meeting on Tuesday 11 February 2025 the Chairperson expressed safety concerns relating to the dark spots on Tralee Street and Hamurana Road, especially with the increase in vehicles following the development of the village. Staff had noted within the Projects and Operations Report that the Board had the ability to fund for a lighting analysis to be undertaken, should they wish to address the issue.

Members of the Board requested to workshop this concern and the options they had, noting that they wanted to be careful not to set a precedent that they could not maintain for the entire peninsula.

2. At the Ōmokoroa Community Board workshop held on Tuesday 11 March, staff confirmed that a new streetlight (funded from Transportation operational budgets) would be installed adjacent to the raised threshold on Tralee Street and that staff

could arrange for more streetlights to be installed with the Community Board's approval.

3. The Community Board identified four additional locations where they believed streetlights were necessary:
  - a) Adjacent to 14 Tralee Street (opposite the entrance to the 'Village').
  - b) Adjacent to the side entrance to CHT Acacia Park, 134 Hamurana Road (opposite the entrance to the 'Village').
  - c) Adjacent to 67 Hamurana Road
  - d) Halfway between the side and main entrances to CHT Acacia Park, 134 Hamurana Road (opposite the entrance to the 'Village').
4. Staff agree that locations a) and b) above would benefit from new streetlights but suggest that location d) is unnecessary, and that location c) should be replaced with location e) as follows:
  - e) Adjacent to 112 Hamurana Road (opposite 67 Hamurana Road)
5. Staff estimate the cost to supply and install three new streetlights to be \$30,000.

#### **SIGNIFICANCE AND ENGAGEMENT**

6. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
7. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
8. In terms of the Significance and Engagement Policy this decision is considered to be of low significance because the decision:
  - affects only a very small number of residents and ratepayers;
  - does not require a policy or District Plan change;
  - can be funded from existing operational budgets; and
  - covers an activity routinely undertaken by Council.



**ENGAGEMENT, CONSULTATION AND COMMUNICATION**

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication		
Residents living adjacent to proposed streetlight locations	Residents will be notified prior to installation.	Planned	Completed

**ISSUES AND OPTIONS ASSESSMENT**

<b>Option A</b>	
<p>That the Ōmokoroa Community Board <b>approves</b> the proposal to install three new streetlights at the following locations at an estimated cost of \$30,000, to be funded from the Ōmokoroa Community Board Roading Account.</p> <ul style="list-style-type: none"> <li>• Adjacent to 14 Tralee Street (opposite the entrance to the ‘Village’).</li> <li>• Adjacent to the side entrance to CHT Acacia Park, 134 Hamurana Road (opposite the entrance to the ‘Village’).</li> <li>• Adjacent to 112 Hamurana Road (opposite 67 Hamurana Road)</li> </ul>	
<p><b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b></p> <ul style="list-style-type: none"> <li>• <b>Economic</b></li> <li>• <b>Social</b></li> <li>• <b>Cultural</b></li> <li>• <b>Environmental</b></li> </ul>	<p><b>Advantages</b></p> <p>Streetlight installation will:</p> <ul style="list-style-type: none"> <li>• reduce crime by deterring burglars and vandals.</li> <li>• help pedestrians and drivers see better at night, reducing accidents.</li> <li>• provide a sense of security for residents walking at night.</li> <li>• focus light on roads without excessive glare.</li> <li>• minimise energy waste while ensuring adequate illumination.</li> </ul> <p><b>Disadvantages</b></p> <ul style="list-style-type: none"> <li>• cost</li> </ul>
<p><b>Costs (including present and future costs, direct, indirect and contingent costs).</b></p>	<p>\$30,000 to supply and install</p> <p>Ongoing electricity and maintenance to be from Transportation operational budgets</p>
<b>Option B</b>	

<p>That the Ōmokoroa Community Board <b>does not approve</b> the proposal to install three new streetlights at an estimated cost of \$30,000, to be funded from the Ōmokoroa Community Board Rooding Account.</p>	
<p><b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b></p> <ul style="list-style-type: none"> <li>• <b>Economic</b></li> <li>• <b>Social</b></li> <li>• <b>Cultural</b></li> <li>• <b>Environmental</b></li> </ul>	<p><b>Advantages</b></p> <ul style="list-style-type: none"> <li>• no cost</li> </ul> <p><b>Disadvantages</b></p> <p>Option B will not:</p> <ul style="list-style-type: none"> <li>• Reduce crime by deterring burglars and vandals.</li> <li>• Help pedestrians and drivers see better at night, reducing accidents.</li> <li>• Provide a sense of security for residents walking at night.</li> </ul>
<p><b>Costs (including present and future costs, direct, indirect and contingent costs).</b></p>	<p>Nil</p>

**STATUTORY COMPLIANCE**

9. The recommendation(s) meets:
- Local Government Act 2002
  - Council Community Rooding Allocation Policy
  - Council Development Code

**FUNDING/BUDGET IMPLICATIONS**

Budget Funding Information	Relevant Detail
282902	Ōmokoroa Community Rooding Funding

**9.5 REQUEST FOR CCTV AT THE TRALEE STREET AND MARGARET PLACE INTERSECTION, ŌMOKOROA**

**File Number:** A6706568

**Author:** Kerrie Little, Operations Manager

**Authoriser:** Cedric Crow, General Manager Infrastructure Services

**EXECUTIVE SUMMARY**

This report seeks a decision on whether the Ōmokoroa Community Board would like to proceed with the installation of a CCTV camera at the Tralee Street and Margaret Place intersection.

**RECOMMENDATION**

1. That the Operations Manager’s report dated 8 April 2025 titled ‘Request for CCTV at the Tralee Street and Margaret Place intersection, Ōmokoroa’ be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council’s Significance and Engagement Policy.
3. That the Ōmokoroa Community Board recommends that Council approves up to \$25,000 from the Ōmokoroa Town Centre Development Fund for costs relating to the installation of a CCTV camera at the Tralee Street and Margaret Place intersection.

**AND**

That Council agrees to cover the ongoing monitoring and maintenance costs for the camera.

**OR**

4. That the Ōmokoroa Community Board does not progress with the installation of a CCTV camera at the Tralee Street and Margaret Place intersection.

**BACKGROUND**

1. At the last Ōmokoroa Community Board hui, held 11 February, a representative from the Ōmokoroa Community Policing Group Charitable Trust was in attendance to request for the Board to consider funding an CCTV camera at the Tralee Street and Margaret Place intersection.
2. To ensure alignment with Councils CCTV Management Plan, including consideration of all on-going monitoring and maintenance costs, the Board requested that this item be discussed further at their upcoming workshop.
3. Councils Operations Manager, and Property and Services Officer were in attendance at the Ōmokoroa Community Board workshop held on 11 March to

speak to the Board on the CCTV Management Plan, including the Community Board’s role should they decide to fund the purchase and installation of the CCTV camera requested by the Ōmokoroa Policing Group at the last Ōmokoroa Community Board hui.

4. The monitoring costs were not an issue due to the cost of monitoring being a flat rate rather than being based on how many cameras existed on the network.
5. The ongoing maintenance costs could get absorbed by Council; however, they did not have insurance on the cameras so if it was stolen or damaged it would need to be replaced at the cost of the Community Board.
6. The Board was advised that they had to seek Council approval for the installation of the camera, including the ongoing maintenance costs through a recommendatory report.

**SIGNIFICANCE AND ENGAGEMENT**

7. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council’s Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
8. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
9. In terms of the Significance and Engagement Policy this decision is considered to be of low significance because it affects a small part of the district, and the intent is to create a safer environment for residents.

**ENGAGEMENT, CONSULTATION AND COMMUNICATION**

<b>Interested/Affected Parties</b>	<b>Completed/Planned Engagement/Consultation/Communication</b>	
Ōmokoroa Community Board	A workshop took place on 11 March with key staff to understand the Boards role and the process moving forward. The outcome will be fed back to the Board.	Planned Completed
Ōmokoroa Policing Group	The outcome of this decision will be available through the minutes of the Council meeting at which the final recommendation is considered.	

General Public			
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**ISSUES AND OPTIONS ASSESSMENT**

<b>Option A</b>	
<p>That the Ōmokoroa Community Board recommends that Council approves up to \$25,000 from the Ōmokoroa Town Centre Development Fund for costs relating to the installation of a CCTV camera at the Tralee Street and Margaret Place intersection.</p>	
<b>AND</b>	
<p>Council agrees to cover the ongoing monitoring and maintenance costs for the camera.</p>	
<p><b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b></p> <ul style="list-style-type: none"> <li>• Economic</li> <li>• Social</li> <li>• Cultural</li> <li>• Environmental</li> </ul>	<ul style="list-style-type: none"> <li>• CCTV camera is installed which will provide for better coverage in Ōmokoroa.</li> <li>• Crime deterrent.</li> <li>• Assists Police.</li> <li>• Public Safety</li> </ul>
<p><b>Costs (including present and future costs, direct, indirect and contingent costs).</b></p>	<p>\$25,000</p>
<b>Option B</b>	
<p>That the Ōmokoroa Community Board <b>does not</b> progress with the installation of a CCTV camera at the Tralee Street and Margaret Place intersection.</p>	
<p><b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b></p> <ul style="list-style-type: none"> <li>• Economic</li> <li>• Social</li> <li>• Cultural</li> <li>• Environmental</li> </ul>	<ul style="list-style-type: none"> <li>• Less CCTV camera range in Ōmokoroa.</li> <li>• Public safety may be less.</li> </ul>
<p><b>Costs (including present and future costs, direct, indirect and contingent costs).</b></p>	<p>N/A</p>

**STATUTORY COMPLIANCE**

The recommendations are in line with Councils current [CCTV Management Plan](#).

**FUNDING/BUDGET IMPLICATIONS**

<b>Budget Funding Information</b>	<b>Relevant Detail</b>
\$25,000	Funding for this project will be from the Ōmokoroa Community Board Town Centre fund.

**9.6 ŌMOKOROA COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – APRIL 2025**

**File Number:** A6699446

**Author:** Cedric Crow, General Manager Infrastructure Services

**Authoriser:** Miriam Taris, Interim Chief Executive Officer

**EXECUTIVE SUMMARY**

The purpose of this report is to provide the Ōmokoroa Community Board with an overview of the Infrastructure Projects currently being undertaken in the Ōmokoroa area, as well as to provide an overview of the operational matters from across Council that relate to the Ōmokoroa area.

**RECOMMENDATION**


That the General Manager Infrastructure Services' report dated 8 April 2025 titled 'Ōmokoroa Projects and Operations Report – April 2025' be received.

**MINUTE ACTION SHEETS – ROADING**

<b>TRALEE AVENUE AND HAMURANA STREET – LIGHTING QUERY</b>		
<b>Meeting Date</b>	<b>Description</b>	<b>Latest Update</b>
November 2024	<p>The Board raised concern over the ‘black hole’ on the corner of Tralee Avenue and Hamurana Street and Hamurana Street itself. Due to this being a busy intersection, the Board were interested to understand whether the lighting was sufficient and met Councils current Levels of Service.</p> <p>If the lighting did not meet Councils current Levels of Service, the Board noted that they would like to understand what options were available to address the issue.</p>	<p>The Director Transportation attended the Ōmokoroa Community Board workshop on 11 March 2025 to discuss options relating to this request. The workshop notes are included in the 8 April 2025 agenda and a report relating to additional streetlight priorities has also been included. This MAS can be closed as it will be reported on through once a decision is resolved.</p>



**PROJECT UPDATES - RESERVES**

<b>COONEY RESERVE – BIRD HIDE</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>
<p><i>Installation of board walk, and bird hide at Cooney Reserve.</i></p>	<p>Observatory has been fully painted and adorned with interpretive pictures ... now not experiencing the same unsavoury abuse that was present previously. Working well and being respected. Project finished. Decision made by group not to put rails on edges.</p> <p>Discussion with MenzShed and OEMI on the placement of a kuaka sculpture at Cooney Reserve that would be in keeping with the entry to the bird observatory.</p> <div style="text-align: center;">  </div>	<p>Completed.</p>



LEASING THE ŌMOKOROA-PAHOIA SCOUT DEN		
Project Description	Staff Comment/Update	Progress Level
<p><i>There are multiple groups interested in leasing the Ōmokoroa-Pahoia Sea Scout Den. However, since the building lacks necessary facilities such as toilets and running water, it does not meet current building code standards for club meetings.</i></p>	<p>Expressions of interest were sought from the Community and at Council Meeting 18 February 2025 Council selected the applicant Pirirakau Authority – Incorporated as lessee for a land and building lease term of 10 years to operate a hub for recreational and arts focused community activities. Code Compliance Certificate has been issued for the building.</p>	<p>In progress.</p>

**SERVICE REQUESTS**

This section is to provide an overview of Service Requests for the Ōmokoroa Community Board area since the last meeting.

There has been one of each of the following subtypes of Service Requests raised and **completed**.

<ul style="list-style-type: none"> <li>• Animal Services - ANIMAL - Dog Aggressive/Rushed towards</li> <li>• Animal Services - PERSON - Dog aggressive/ Rushed towards</li> <li>• Compliance &amp; Enforcement - Complaints about FC affecting Reserves or Roads</li> <li>• Customer Service Planning - LIMS Planning Enquiries</li> <li>• Environmental Planning - General enquiry</li> <li>• Refuse - Refuse General (NOT BINS OR DUMPING)</li> <li>• Reserves &amp; Facilities - Pests - Insect/Animal</li> <li>• Wastewater - Odour Complaint</li> <li>• Wastewater - Sewer pipe block/damaged/broke</li> <li>• Water - No Water - Known Issue</li> </ul>	<ul style="list-style-type: none"> <li>• Animal Services - Other Animal Enquiries</li> <li>• Compliance &amp; Enforcement - Bylaw Issues (Smell/Smoke/Vermin/Insect)</li> <li>• Compliance &amp; Enforcement - Noise Complaint (After Hours - Watchdog)</li> <li>• Customer Service Planning - Minor dwellings</li> <li>• Local Road - ALL Cesspit/Grill/Gutters &amp; Drains (sealed road) - Replacement/Maintenance Asset Requests</li> <li>• Wastewater - Pumpstation Issue or Blockage</li> <li>• Water - Meter/Toby issue (not leak)</li> <li>• Water - No Water</li> </ul>
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There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

- Collections - General enquiry/call back
- Compliance & Enforcement - RC Compliance
- Legal Property - General Enquiry/Call-back
- Reserves & Facilities - Bollards
- Reserves & Facilities - General enquiry/Call-back

The table below shows Services Request's that are higher in numbers and have a mix of statuses.

<b>Service Request Subtype</b>	<b>Notes</b>	<b>Completed</b>	<b>Under Investigation/ Scheduled for Completion</b>
Animal Services - Dog Barking (address of dog required)	Reports from across the Ōmokoroa Community	10	0
Animal Services - Dog Roaming	Reports from Ruamoana Place and Prole Road	2	0
Building Act Compliance - General	Enquiries and call back requests from Ōmokoroa Road and Hamurana Road	3	0
Pool Barrier Inspection Outcomes	Reports to properties across the Ōmokoroa Community	7	0
Building Admin - General	Enquiries and call back requests from across the Ōmokoroa Community	10	0
Event applications	Two applications from The Esplanade and Western Avenue	2	0
Customer Services Planning - General	Enquiries and call back requests from across the Ōmokoroa Community - Multiple from Ōmokoroa Road	10	2
Customer Services Planning - Pre-Application	Two reports from Prole Road and Western Avenue	2	0
Kerbside Collection - Damaged Bin	Replace/Repair requests from across the Ōmokoroa Community	6	1
Footpaths on Local Road	Replacement Maintenance Asset Requests from across the Ōmokoroa Community	2	1

Local Roads – General	Enquiries and call back requests from across the Ōmokoroa Community	10	0
Local Roads – Lighting	Replacement Maintenance Asset Requests from Pioneer Crescent and Parkland Rise	1	1
Local Rds-NON-URGENT tree requests	Request for trimming or removal of fallen tree/branch from Hamurana Road and Olive Close	2	0
Vegetation(not trees)/mowing Local Roads	Reports from across the Ōmokoroa Community	6	3
Rates – General	Enquiries and call back requests from across the Ōmokoroa Community – Multiple reports from Lynley Park Drive	9	2
Illegal Dumping + Carcasses	Reports from Heartwood Avenue	1	2
All/Any Lighting and CCTV Camera matters	Reports from The Esplanade	3	0
Litter/Litter Bins or dumping in Reserve	Reports from across the Ōmokoroa Community	4	0
Mowing and Vegetation/Gardens (NOT Trees)	Reports from across the Ōmokoroa Community	0	5
Plumbing: Toilets/Taps/Waitui/Irrigation	Reports from Margaret Drive and The Esplanade	2	0
Public Toilets (Hygiene/Paper ONLY)	Reports from Western Avenue and The Esplanade	0	2
Reserves and Facilities – General	Enquiries and call back requests from across the Ōmokoroa Community	6	2

Reserves and Facilities – Trees Only	Reports from Holyoake Crescent and Hamurana Road	1	1
Stormwater – General	Reports and info requests from Anderley Avenue, Links View Drive and Harbour View Road	1	2
Water – Leaks	Reports from across the Ōmokoroa Community	10	3
Reinstatement after works	Reports from Ōmokoroa Road	2	0
Water – General	Enquiries from Prole Road	1	1
Water Revenue – General	Enquiries from Fairwayview Drive and Ōmokoroa Road	2	0
Animal Services - Dog Barking (address of dog required)	Reports from across the Ōmokoroa Community	10	0
Animal Services – Dog Roaming	Reports from Ruamoana Place and Prole Road	2	0
Building Act Compliance – General	Enquiries and call back requests from Ōmokoroa Road and Hamurana Road	3	0
Pool Barrier Inspection Outcomes	Reports to properties across the Ōmokoroa Community	7	0
Building Admin – General	Enquiries and call back requests from across the Ōmokoroa Community	10	0
Event applications	Two applications from The Esplanade and Western Avenue	2	0
Customer Services Planning – General	Enquiries and call back requests from across the Ōmokoroa Community – Multiple from Ōmokoroa Road	10	2
Customer Services Planning – Pre-Application	Two reports from Prole Road and Western Avenue	2	0

Kerbside Collection - Damaged Bin	Replace/Repair requests from across the Ōmokoroa Community	6	1
Footpaths on Local Road	Replacement Maintenance Asset Requests from across the Ōmokoroa Community	2	1
Local Roads – General	Enquiries and call back requests from across the Ōmokoroa Community	10	0
Local Roads – Lighting	Replacement Maintenance Asset Requests from Pioneer Crescent and Parkland Rise	1	1
Local Rds-NON-URGENT tree requests	Request for trimming or removal of fallen tree/branch from Hamurana Road and Olive Close	2	0
Vegetation(not trees)/mowing Local Roads	Reports from across the Ōmokoroa Community	6	3
Rates – General	Enquiries and call back requests from across the Ōmokoroa Community – Multiple reports from Lynley Park Drive	9	2
Illegal Dumping + Carcasses	Reports from Heartwood Avenue	1	2
All/Any Lighting and CCTV Camera matters	Reports from The Esplanade	3	0



**MINUTE ACTION SHEETS**

This section related to any Minute Action Sheets that are currently outstanding, as well as completed Minute Action Sheets since the last Community Board meeting.

<b>Date raised</b>	<b>Issue</b>	<b>Comment</b>
<p>24 September 2024</p>	<p>Anna Kingston and Peter Goad followed up the proposal for a Community Fruit Tree Garden at the Bramley Neighbourhood Reserve that they had provided the Board at the hui on 13 February 2024.</p> <p>It was acknowledged that this action was missed during a change over in staff but would be followed up to ensure Ms Kingston was put in touch with Reserves and Facilities Team Leader Operations to understand the next steps.</p>	<p>Peter Goad and Anna Kingston sent their proposal for Bramley Reserve to Councils Team Lead Reserves and Facilities Operations, for the Reserves team’s assessment and feedback. The Reserves and Facilities Volunteer Coordinator worked on this with the Team Lead and provided them feedback and suggestions for a final proposal.</p>
<p>11 February 2025</p>	<p>Murray Marshall was in attendance on behalf of the Ōmokoroa Community Policing Group to request for the Board to fund an ANPR Camera on the corner of Margaret Avenue/Tralelee Street.</p> <p>The Board requested for this to be workshopped to help understand the role that Community Boards played in funding CCTV Cameras, including the on-going monitoring/maintenance costs.</p>	<p>The Operations Manager and Property Officer attended the Ōmokoroa workshop on 11 March to talk through the process and considerations of the Board in relation to funding the purchase and installation of a CCTV camera. The workshop notes have been included in the 8 April 2025 agenda, and a separate report for the Boards consideration has been included on the agenda. Additional actions will be captured through any further recommendations. No future action is required in relation to this MAS.</p>

<p>11 February 2025</p>	<p>Richard Francis was in attendance to seek some clarification on the homeless that were currently at the carpark off The Esplanade.</p>	<p>The Board’s Deputy Chairperson met with Mr Francis and his wife to understand more details regarding their concerns and raised these concerns through as a Service Request.</p> <p>Council’s Compliance and Monitoring team responded to Mr Francis as per below:</p> <p>We understand your concerns regarding the individuals staying at the Esplanade in Ōmokoroa, which Mr Holyoake addressed at the last Community Board meeting. We recognise that homelessness is a complex issue, with each situation requiring a unique approach to address the diverse needs involved.</p> <p>To reaffirm Council’s position, these individuals will remain at the Esplanade until suitable accommodation is secured. Our team has actively collaborated with service providers to assist them in finding long-term housing. Additionally, one of our Compliance Officers is regularly checking in to ensure they receive the necessary support. As this area has no time restrictions, vehicles are permitted to park for any duration. Council does not issue infringements to individuals who are genuinely homeless, as adding financial strain would only worsen their situation.</p> <p>Thank you for your understanding and support as we work to provide appropriate assistance for those in our community facing these challenges.</p>
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**9.7 ŌMOKOROA COMMUNITY BOARD – FINANCIAL REPORT – FEBRUARY 2025**

**File Number:** A6696442

**Author:** Allan Carey, Finance Business Partner Lead

**Authoriser:** Sarah Bedford, Finance Manager

**EXECUTIVE SUMMARY**

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 28 February 2025 (**Attachment 1**).

Total operational costs are under budget year to date for 2024/25 by \$2,375.

The Ōmokoroa Community Board Roding Current Account has now been incorporated into the financial report. The opening balance of \$136,321 has been reduced by spending on projects and now has a balance of \$111,811 as at February 2025 which is available for future projects with no pending commitments for current approved projects. Attached is a more detailed report for the period ended February 2025 (**Attachment 2**).

**RECOMMENDATION**

That the Finance Business Partner Lead’s report dated 8 April 2025 titled ‘Ōmokoroa Community Board – Financial Report – February 2025’, be received.

**Grant payments made to date:**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
OMC24-5.9	Ōmokoroa Football Club for \$1,505.43 (plus GST) to contribute towards the purchase of a new line marker and battery for the club.	1,505
OMC24-5.10	Ōmokoroa Policing Group for \$5,000 to contribute towards the purchase of a new patrol vehicle.	5,000
	<b>2024/25 Grants to date</b>	<b>6,505</b>

**Committed – Operational expenditure:**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
	<i>No current outstanding commitments</i>	0
	<b>2024/25 Outstanding operational commitments</b>	<b>0</b>

**2024/25 Reserve analysis:**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
	2024/25 Opening Balance	253,163
OMC24-2.7	Ōmokoroa Settlers Hall Incorporated for \$40,650 to contribute to the building of a large deck area at the back of the hall.	(26,370)
OMC24-6.6	Ōmokoroa Artists Group for \$4,291 (\$4935 GST inclusive) to contribute towards the purchase of a new fully assembled shed.	(4,291)
OMC24-5.11	Ōmokoroa Esplanade Street Lighting Project – Stage 1 and Stage 2 - \$80,000 from the Ōmokoroa Community Board Reserve Account	(64,596)
OMC23-7.6 + OMC24-3.6	Ōmokoroa Pavilion \$30,530.50 AND an additional \$5,000.00 to fund the construction of concrete steps with stainless steel handrails, on the north side to link the top and bottom fields.	(35,530)
	<b>2024/25 Closing reserve balance</b>	<b>122,376</b>

**Committed - Reserve expenditure:**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
	Opening balance before committed expenditure	122,376
OMC24-2.7	Ōmokoroa Settlers Hall Incorporated for \$40,650 to contribute to the building of a large deck area at the back of the hall. (Spent to date \$26,370).	(14,280)
OMC24-5.11	Ōmokoroa Esplanade Street Lighting Project – Stage 1 and Stage 2 - \$80,000 from the Ōmokoroa Community Board Reserve Account. (Spent to date \$64,596).	(15,404)
	<b>2024/25 Balance after the committed expenditure</b>	<b>92,692</b>

**ATTACHMENTS**

- 1. Omokoroa Community Board Financial Report - February 2025** 
- 2. Omokoroa Community Board Roading Account - February 2025** 

Western Bay of Plenty District Council						
Income and Expenditure Statement						
For the period ended 28 February 2025						
Ōmokoroa Community Board						
	Year to Date				Full Year	Last Year
	Actual	Budget	Variance (Unfav)/Fav		Budget	Actual
	\$	\$	\$		\$	\$
<b>Direct Costs</b>						
Conference Expenses	3,014	1,712	(1,302)	⊗	2,568	0
Contingency - [see breakdown below]	108	1,336	1,228	☑	2,004	4,497
Grants	6,505	8,432	1,927	☑	12,645	6,000
Mileage Allowance	0	336	336	☑	504	0
Salaries	14,589	14,776	187	☑	22,164	20,476
Inter Department Charges	22,258	22,256	(2)	⊗	33,384	34,992
<b>Total Operating Costs</b>	<b>46,473</b>	<b>48,848</b>	<b>2,375</b>	☑	<b>73,269</b>	<b>65,965</b>
<b>Total Direct Costs</b>	<b>46,473</b>	<b>48,848</b>	<b>2,375</b>	☑	<b>73,269</b>	<b>65,965</b>
<b>Total Costs</b>	<b>46,473</b>	<b>48,848</b>	<b>2,375</b>	☑	<b>73,269</b>	<b>65,965</b>
<b>Income</b>						
Rate Income	49,445	48,848	597	☑	73,272	94,782
<b>Total Direct Income</b>	<b>49,445</b>	<b>48,848</b>	<b>597</b>	☑	<b>73,272</b>	<b>94,782</b>
<b>Net Cost of Service</b>	<b>2,971</b>	<b>0</b>	<b>2,971</b>	☑	<b>3</b>	<b>28,818</b>
				☑		
				⊗		
<b>Contingency - breakdown</b>						
Advertise in Lizard News for upcoming meetings	108					
<b>Year to date contingency costs</b>	<b>108</b>					
<b>Ōmokoroa Community Board Reserves</b>						
Opening Balance - Surplus (Deficit)	253,163					
OMC 24-2.7 Ōmokoroa Settlers Hall Incorporated for \$40,650 to contribute to the building of a large deck area at the back of the hall.	(26,370)					
OMC24-6.6 Ōmokoroa Artists Group for \$4,291 (\$4,931 GST inclusive) to contribute towards the purchase of a new fully assembled shed.	(4,291)					
OMC24-5.11 Ōmokoroa Esplanade Street Lighting Project – Stage 1 and Stage 2 - \$80,000 from the Ōmokoroa Community Board Reserve	(64,596)					
OMC23-7.6 Ōmokoroa Pavilion \$30,530.50 AND OMC24-3.6 for an additional \$5,000.00 to fund the construction of concrete steps with stainless steel handrails, on the north side to link the top and bottom	(35,531)					
(Decrease) Increase in year	(130,788)					
Closing Balance - Surplus (Deficit)	122,376					
<b>Other Reserves</b>						
<b>Ōmokoroa Town Centre Development Reserves</b>						
Opening Balance - Surplus (Deficit)	118,227					
(Decrease) Increase in year	0					
Closing Balance - Surplus (Deficit)	118,227					
<b>Ōmokoroa Community Board Roading Current Account</b>						
Opening Balance - Surplus (Deficit)	136,321					
(Decrease) Increase in year	(24,510)					
Closing Balance - Surplus (Deficit)	111,811					

Ōmokoroa Community Board Roding Current Account As at 28 February 2025				Status	
Current Account Opening Balance 1 July 2024			136,321		
Interest 2025			-		To be calculated at the end of the financial year
Roding rate allocation for 2025			-		No allocation for the 2025 financial year
<b>Subtotal</b>			<b>136,321</b>		
<b>Less: Completed projects</b>	<b>Total committed for project:</b>	<b>Total spent over life of project:</b>	<b>Total spent in current financial year:</b>	<b>Balance remaining:</b>	<b>Status:</b>
<b>Goldstone Road Car Park</b>	11,067	11,067	(11,067)	-	Completed
<b>Ōmokoroa Boat Club Embankment Fencing</b>	4864	4864	(4,864)	-	Completed
<b>Ōmokoroa McDonnel Cycle Racks</b>	4,978	4,978	(4,978)	-	Completed
<b>Bollards Installation at end of Esplanade</b>	3,601	3,601	(3,601)	-	Completed
<b>Subtotal</b>	<b>24,510</b>	<b>24,510</b>	<b>(24,510)</b>	<b>-</b>	
<b>Less: Projects in progress</b>	<b>Total committed for project:</b>	<b>Total spent over life of project:</b>	<b>Total spent in current financial year:</b>	<b>Balance remaining:</b>	<b>Status:</b>
<i>No projects currently in progress</i>					
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Net Balance Roding Current Account excluding Commitments</b>			<b>111,811</b>		
<b>Less: Approved projects not yet started</b>					
<i>No projects currently approved and not started</i>			-		
<b>Total commitments</b>	<b>-</b>		<b>-</b>		
<b>Less: Committed funds on Started Projects unspent</b>			-		
<b>Less: Committed funds on Unstarted Projects</b>			-		
<b>Closing Balance Roding Current Account</b>			<b>111,811</b>		Total uncommitted funds available for future projects

**10 INFORMATION FOR RECEIPT**