

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KATIKATI COMMUNITY BOARD MEETING NO. KKC25-2
HELD IN THE CENTRE – PĀTUKI MANAWA DIGITAL HUB, 21 MAIN ROAD, KATIKATI
(BOYD ROOM). ON WEDNESDAY, 2 APRIL 2025 AT 6.30PM**

1 PRESENT

Chairperson J Clements, Deputy N Mayo, Member A Earl, Member T Sage, Cr A Henry and Cr R Joyce.

2 IN ATTENDANCE

A Henderson (General Manager Corporate Services), R Garrett (Governance Manager) and R Leahy (Senior Governance Advisor).

OTHERS IN ATTENDANCE

8 Members of the Public including;
Councillor A Sole
Waihi Beach Community Board Member R Goudie

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

The Chairperson advised there was one late item for the Board to consider for inclusion in the open section of the agenda, being the Katikati Community Board – Projects and Operations Report – April 2025.

The reason that this item was not included on the agenda was that the information was not ready in time and it could not be delayed to the next scheduled Board meeting because the updates were required at this time.

RESOLUTION KKC25-2.1

Moved: Cr R Joyce

Seconded: Chairperson J Clements

That, in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the following item be considered as a late item of open business:

- 10.5 Katikati Community Board – Projects and Operations Report – April 2025.

CARRIED

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

6.36pm Cr A Henry entered the hui.

7.1 JOHN BOTHWELL – YOUTH PARK PROPOSAL

Mr Bothwell was in attendance to provide an update on the Youth Park Proposal. He noted the below points:

- An onsite visit had been held with Council staff on the project.
 - Three funding applications had gone in for the project and were awaiting an outcome.
 - It was noted that a basketball hoop would be installed.
 - Open Air Katikati were working collaboratively on the project. A graffiti wall would be installed to deter tagging.
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7.2 MULTIPLE SPEAKERS – HIGHFIELD POND

Sharon Olsen-Carson and Russell Squire, residents of Katikati, were in attendance to discuss the issue of weeds in Highfield Pond. They noted the below points:

- It had been suggested that the weeds be sprayed with a non-toxic herbicide for the pond.
- They believed the species of plants that had been used around the pond edge were plants that were typically used for screen planting as they grew tall and were not suitable for planting around the pond.
- More appropriate plantings would improve the amenity for wildlife.
- There were concerns that one of the outlet pipes may be leaking, which was causing the level of water in the pond to lower.

The Board advised the following:

- A maintenance plan for the pond was being developed and would be provided to the Board for information.
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7.3 ROSS GOUDIE – LOCAL WATERS DONE WELL

Mr Goudie, a resident of Katikati, was in attendance to discuss the Local Waters Done Well proposal. He noted the below points:

- Mr Goudie queried what the governance structure would be like for the Council-controlled organisation (CCO), as he did not believe it was clear in the proposal how the governance structure would work.
 - The water charges for Western Bay of Plenty were 2.2 per cent of a median household income (\$105,000). Mr Goudie queried how it was affordable for lower income households like pensioners.
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7.4 KEITH HAY – VARIOUS ISSUES

Mr Hay, Chairperson of Katikati-Waihi Beach Residents and Ratepayers Association, was in attendance to discuss the refurbishment of Western Bay Museum and upcoming resource consent hearings. He noted the below points:

- There was a proposal to spend \$1 million on the Western Bay Museum, which was primarily being funded externally.
- The Community Board had not seen any concept plans regarding the refurbishment. Mr Hay suggested that community engagement on the refurbishment take place.
- The resource consent hearings on rock revetment walls in Waihi Beach should be held at the Pātuki Manawa Digital Hub instead of in Tauranga to allow for local residents to easily attend the hearings.

The Board advised the following:

- The Board would request that representatives from the Western Bay Museum present their proposal at a future Board meeting.
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8 PRESENTATIONS

8.1 KATIKATI COMMUNITY SPORT AND RECREATION CENTRE

Ben Warren, was in attendance on behalf of the Katikati Community Sport and Recreation Centre to provide an update to the Board on the project. The below points were noted:

- The Katikati Community Sport and Recreation Centre was a combined project with Council, the community and user groups.
 - The plans for the centre would be going to Council for building consent shortly, with an anticipated construction start date of August 2025.
 - Nearly three quarters of the funding (\$750,000) required to complete the build, had been raised. The project had a target of \$1.2 million in funding, which included the total fit out cost.
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- The next building planned would be an indoor centre, which provided Katikati with a space for indoor sports and training.

9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 12 FEBRUARY 2025

RECOMMENDATION

Moved: Member T Sage

Seconded: Cr R Joyce

1. That the Minutes of the Katikati Community Board Meeting held on 12 February 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

10 REPORTS

10.1 KATIKATI COMMUNITY BOARD – WORKSHOP NOTES

The Board considered the workshop notes from 5 March 2025 and no discussion was held.

10.2 KATIKATI COMMUNITY BOARD – CHAIRPERSON'S REPORT – APRIL 2025

The Board considered a report from the Chairperson dated 2 April 2025. An overview of the report was provided and further discussion as below:

- The anticipated start date for construction on Market Square was 28 April 2025.
- The Board would look at putting out some communications regarding construction on Market Square.
- Board Members would note areas of issue with mowing and raise a service request with Council.
- Construction on the Landing upgrades would begin on 11 April 2025, the work would take approximately 11 weeks to complete.

RESOLUTION KKC25-2.2

Moved: Member T Sage

Seconded: Deputy N Mayo

That the Chairperson's report dated 2 April 2025 titled 'Katikati Community Board – Chairperson's Report – April 2025' be received.

CARRIED

10.3 KATIKATI COMMUNITY BOARD – COUNCILLOR'S REPORT – APRIL 2025

The Board considered a report from Cr Henry dated 2 April 2025. An overview of the report was provided, with further discussion as below:

- There would be no formal engagement on the Annual Plan 2025/26 as there was no material change to what was proposed in the Long Term Plan.
- Council had chosen a preferred model for Local Waters Done Well to present to the community for consultation.
- It was noted that the timeframe for Local Waters Done Well was compressed, however, this was set by Central Government.

RESOLUTION KKC25-2.3

Moved: Cr A Henry

Seconded: Member A Earl

That the Councillor's report dated 2 April 2025 titled 'Katikati Community Board – Councillor's Report – April 2025' be received.

CARRIED

10.4 KATIKATI COMMUNITY BOARD – GRANT APPLICATIONS – APRIL 2025

The Board considered a report from the Senior Governance Advisor dated 2 April 2025. The report was taken as read, with further discussion as below:

- The Board felt the application was an appropriate use of funding for the community.

RESOLUTION KKC25-2.4

Moved: Cr R Joyce

Seconded: Member T Sage

1. That the Senior Governance Advisor's report dated 2 April 2025 titled 'Katikati Community Board – Grant Applications – April 2025' be received.
2. That the Katikati Community Board **approves** the grant application from Tanners Point Residents & Ratepayers Association Incorporated for \$1,500, towards funding an Automatic External Defibrillator (AED) at Tanners Point Reserve, conditional on approval for the location of the AED by Council's Reserves and Facilities Team.

CARRIED

10.5 KATIKATI COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – APRIL 2025

The Board considered a report from the Senior Governance Advisor dated 2 April 2025. The report was taken as read, with further discussion as below:

- It was important for the sport groups to invite the Reserves and Facilities Manager to their meetings to ensure there was clear communication about what could be achieved.
- It was noted that Cr Henry was the Board's liaison between the sport groups and the Board regarding the Moore Park proposal.

RESOLUTION KKC25-2.5

Moved: Cr A Henry

Seconded: Member T Sage

That the Senior Governance Advisor's report dated 2 April 2025 titled 'Katikati Community Board – Projects and Operations Report – April 2025' be received.'

CARRIED

10.5 RECONCILIATION OF KATIKATI COMMUNITY TOWN CENTRE DEVELOPMENT FUND

The Board considered a report from the Finance Manager dated 2 April 2025. The report was taken as read, with further discussion as below:

- The resolutions had been circulated to the Board separately, noting that many of the resolutions were not included in the public agenda as they were passed in confidential and had never been resolved into the public.
- It was noted that the report would go to Council for consideration as recommendatory report.

RESOLUTION KKC25-2.6

Moved: Chairperson J Clements

Seconded: Member A Earl

1. That the Finance Manager's report dated 2 April 2025 'Reconciliation of Katikati Community Board Town Centre Development Fund' be received.
 2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
 3. That the Katikati Community Board recommend to Council that the historic overspend of the Katikati Town Centre Promotion Rate fund of \$160,381.74 be offset by the Katikati Town Centre Development fund to avoid the need for a rates charge back to the community.
 4. That the opening balance of the Katikati Town Centre Development Reserve for 1 July 2024 is \$619,458 AND that this reserve be allocated for the purpose of Katikati Town Centre Development scheduled as and when opportunities arise by way of recommendation.
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5. That the Katikati Community Board recommend to Council that it be consulted before funds from the Katikati Town Centre Development Fund are committed by Council.

CARRIED

10.6 KATIKATI COMMUNITY BOARD – FINANCIAL REPORT – FEBRUARY 2025

The Board considered a report from the Finance Business Partner Lead dated 2 April 2025. The report was taken as read, with further discussion as below:

- It was noted that the residual Town Centre Development funds would be split five ways between the Community Boards.
 - There was still approximately \$140,000 left in uncommitted funds in the Roading Account.
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RESOLUTION KKC25-2.7

Moved: Deputy N Mayo
Seconded: Member T Sage

That the Finance Business Partner Lead's report dated 2 April 2025, titled 'Katikati Community Board – Financial Report – February 2025', be received.

CARRIED

11 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 8.24pm.

Confirmed as a true and correct record at the Katikati Community Board meeting held on 28 May 2025.

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Chairperson J Clements
CHAIRPERSON