

Mā tō tātou takiwā
For our District

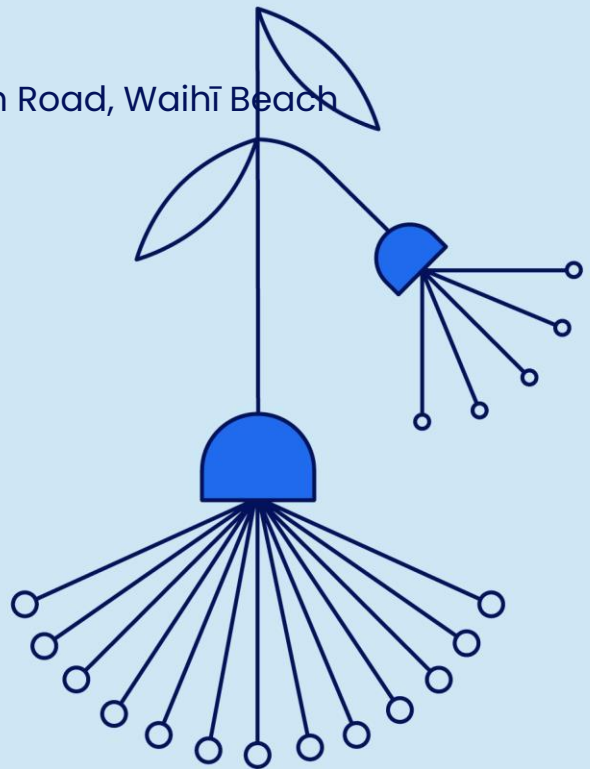
Waihī Beach Community Board

Poari ā Hapori o Waihī Beach

WBC25-1

Monday, 17 February 2025, 5.30pm

Waihī Beach Community Centre, 106 Beach Road, Waihī Beach



Waihi Beach Community Board

Membership:

Chairperson	Dani Simpson
Deputy Chairperson	Heather Marie Guptill
Members	Ross Goudie Wayne Stevenson Cr Anne Henry Cr Allan Sole
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Waihi Beach Community Board Meeting will be held in the Waihi Beach Community Centre, 106 Beach Road, Waihi Beach on: Monday, 17 February 2025 at 5.30pm

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer relationship management system as a service request, while those requiring further investigation will be referred to the Chief Executive.

8 PRESENTATIONS

8.1 TE WHĀNAU Ā TAUWHAO KI OTAWHIWHI

File Number: A6643460

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 2 DECEMBER 2024

File Number: A6619891

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Waihi Beach Community Board Meeting held on 2 December 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. Minutes of the Waihi Beach Community Board Meeting held on 2 December 2024

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
WAIHĪ BEACH COMMUNITY BOARD MEETING NO. WBC24-6
HELD IN THE WAIHĪ BEACH COMMUNITY CENTRE, 106 BEACH ROAD, WAIHĪ BEACH
ON MONDAY, 2 DECEMBER 2024 AT 5.30PM**

1 PRESENT

Chairperson R Goudie, Member H Guptill, Deputy Chair D Simpson, Member W Stevenson, Cr A Henry and Cr A Sole

2 IN ATTENDANCE

A Henderson (General Manager Corporate Services), R Garrett (Governance Manager), K Little (Operations Manager), A Hall (Road Safety Engineer) and R Leahy (Senior Governance Advisor)

33 members of the public including:

Councillor D Thwaites;

Councillor R Joyce;

Katikati Community Board Chairperson J Clements; and

Maketu Community Board Member B Waterhouse

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Cr A Sole declared an interest in agenda item 10.4, in relation to recommendation 3.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 MULTIPLE SPEAKERS - RESIGNATION OF WAIHI BEACH COMMUNITY BOARD CHAIRPERSON

Trisha Coates, Peter Roy (Chairperson Pio Shores Sports and Community Association), Shoneen Dunning, Rose Fox, Councillor Don Thwaites, Keith Hay (President of the Katikati Resident's and Ratepayer's Association), Sarah Kaye, Nikki Moat, Reon Tuanau and Brett Waterhouse (Member Maketu Community Board) were in attendance to discuss the resignation of Ross Goudie as Chairperson of the Waihi Beach Community Board. Comments made on this topic included:

- Mr Goudie had been elected by the community and had served the community faithfully as both a Councillor and Community Board member.
- Concerns were raised that the Board was nearly two-thirds of the way through the triennium and had now decided to make changes to the leadership.
- Chairperson Goudie's resignation was disappointing to those that elected him.
- The next Chairperson should ensure that they make themselves as available as Chairperson Goudie had.
- The Waihi Beach Community Centre would not be the great centre it was without the help and assistance from Chairperson Goudie.
- As a Councillor, Mr Goudie chaired the District Plan Committee and undertook a large piece of work for the district. Legacies that came through that piece of work included the Rangiuuru Business Park, Minden Lifestyle Zone and establishment of Kiwifruit Zones.
- Chairperson Goudie had received 809 votes in the 2022 Local Body Election, second only to former member Alan Kurtovich. He was elected Chairperson of the Board because of his extensive experience in local body politics.
- It was a tribute to Chairperson Goudie's leadership and determination to give everyone fair hearing, that more people attended the Waihi Beach Community Board meetings than any other Community Board in the District.
- There was a question of good governance for those that remained on the Board. Chairperson Goudie was dynamic in bringing people together and it was hoped that kaupapa would continue.
- It was queried why there was an urgency to change the leadership less than 12 months before the next election.
- Otawhiwhi had worked well with the whole Board on a variety of community issues. It was important to reflect on what the Board had achieved together.
- It was clear that Chairperson Goudie was a very experienced elected member.

It was clarified that Mr Goudie would remain as a Member of the Waihi Beach Community Board as he was elected by the community to be, noting that he was elected as Chairperson of the Board by the Board at its inaugural meeting. Resignation as Chairperson was not resignation from the Community Board.

7.2 MIKE HICKEY - MULTIPLE ISSUES

Mr Hickey, a resident of Waihi Beach was in attendance to discuss multiple issues. He noted the below points:

- In regards to the decision on Community Boards through the Representation Review, it was felt that Waihi Beach had more affinity to Waihi township rather than Katikati.
 - There were young drivers doing 'wheelies' on quad bikes on the beach. This was a safety issue for those that frequent the beach.
 - There was a recent dog control incident in Whakamarama, that Council had chosen not to progress with prosecution.
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7.3 ANTHONY THOMPSON - EXTENSION OF PROTECTION WORKS APPLICATIONS

Mr Thompson, member of the Waihi Beach Environmental Protection Society, was in attendance to discuss the resource consent applications for the extension of protection works at Waihi Beach. He noted the below points:

- Two groups had lodged resource consent applications to extend protection works at Waihi Beach.
- Mr Thompson noted that the applicants should engage with the Waihi Beach Environmental Protection Society as it was an interested party.

General Manager Corporate Services noted that Council's Significance and Engagement Policy determined what level of engagement was required with the community. The significance determined for an issue did not disregard environmental impacts.

The Community Board requested information regarding the notification and resource consent applications in relation to Glen Isla Place and Shaw Road.

7.4 BOB HULME - FOOTPATH BOWENTOWN BOULEVARD

Mr Hulme was in attendance to discuss building a footpath at Bowentown Boulevard. The below points were noted:

- At the end of Bowentown Boulevard was a walkway through to the recreational area. The walkway was quite narrow, so he believed a concrete footpath should be built to improve the safety of pedestrians and cyclists in the area.

The Board requested a diagram from Mr Hulme showing where the footpath would go, which would be discussed at their next Board workshop.

Mr Hulme would liaise with the Pio Shores Sports and Community Association over this matter.

7.5 WADE NORTON – ROCK CLIMBING ROUTES IN WAIHĪ BEACH

Mr Norton, a resident of Waihi Beach, was in attendance to discuss establishing rock climbing routes in Waihi Beach. The below points were noted:

- Mr Norton was working with Council and local iwi about the possibility of establishing some more rock climbing routes in the area.
- Mr Norton wanted to seek feedback from the community about establishing rock climbing routes in Waihi Beach.
- It would be a benefit to work with local iwi as a proposed climbing route was in an area of cultural significance.

Deputy Chairperson Dani Simpson clarified that that the proposal was before Council's Reserves and Facilities team for approval and funding for the project had been obtained by Aotearoa Climbing Access trust.

8 PRESENTATIONS

8.1 EDINBURGH STREET TO WILSON ROAD TWO MILE CREEK FOOTBRIDGE

The Operations Manager was in attendance to present on the Edinburgh Street to Wilson Road Two Mile Creek Footbridge concept plans, and rubbish bins in Waihi Beach.

Wilson Road Two Mile Creek Footbridge

- A footbridge was included in the Waihi Beach Town Centre Plan and would now be installed using structure plan funding.
 - A compacted rolled metal carpark would be installed at 37A Edinburgh Street, which was adjacent to the new footbridge across Two Mile Creek.
 - The footbridge would be in the style of the footbridge installed on Dillon Street; another footbridge of the same design would also be installed further up stream.
 - It was hoped that the connection would encourage more people to walk or cycle into the township.
 - There was scope for additional bike stands if required.
-

- There was an opportunity for signage to be installed that could highlight the history and significance of Two Mile Creek.

Rubbish Bins

- The rubbish bins on Wilson Road were visually appealing, however, they were not fit for purpose. This was evident based on the number of service requests received in relation to the rubbish bins.
- Council had proposed, that in the short term, two additional bins would be installed over the summer period to deal with the influx of rubbish.
- Signage to discourage commercial or household rubbish dumping would also be installed on the bins.
- Staff proposed delivering a letter to shopkeepers in Waihi Beach about not using the bins for commercial rubbish and providing some guidance for shopkeepers from the council's Waste Minimisation Team.
- After the busy summer period, staff would engage with the Community Board about getting more fit for purpose rubbish bins in the township.

8.2 WAIHI BEACH LIFEGUARD SERVICES

Waihi Beach Lifeguard Services representative Donna Pfefferle was in attendance to provide an update on Lifeguard Services. The below points were noted:

- Groundworks for the Bowentown Lifeguard Services building would commence after Waitangi weekend in 2025.
- The work on the BMX track would commence at the same time as the ground works. To fit within budget, volunteers had assisted their expertise with the design of the track.
- Lifeguard Services had voted as a Board to support the sand dune push up project. The project had helped to mitigate flooding in the Lifeguard Services building.

Lifeguard Services had submitted a proposal to Council regarding the installation of safety signage at the beach. The Board would follow this matter up with the Council's Reserves and Facilities Team.

8.3 TE WHANAŪ Ā TAUWHAO KI OTAWHIWHI

Matua Tuanau spoke on behalf of Te Whānau ā Tauwhao ki Otawhiwhi during public forum.

9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 7 OCTOBER 2024

RESOLUTION WBC24-6.1

Moved: Member H Guptill

Seconded: Cr A Henry

That the Minutes of the Waihi Beach Community Board Meeting held on 7 October 2024 as circulated with the agenda be confirmed as a true and correct record.

That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

10 REPORTS

10.1 WAIHI BEACH COMMUNITY BOARD - WORKSHOP NOTES - 4 NOVEMBER 2024

The workshop notes from 4 November 2024 were received and no further discussion was held.

CHANGE TO THE ORDER OF BUSINESS

RESOLUTION WBC24-6.2

Moved: Chairperson R Goudie

Seconded: Cr A Henry

That in accordance with Standing Order 9.4 the order of business be changed to consider agenda item 10.4 'Waihi Beach Community Board Rooding Project Priorities' as the next item of business.

CARRIED

10.2 WAIHI BEACH COMMUNITY BOARD ROADING PROJECT PRIORITIES

Councillor Sole declared an interest in this item, in relation to Recommendation 3.

When the Board considered recommendation 3, Councillor Sole withdrew from the meeting and took no part in the discussion or voting thereon.

The Board considered a report from the Road Safety Engineer dated 2 December 2024. The report was taken as read, with further discussion as below:

- A footpath extension, kerb and channel, drainage enhancement and road widening would all be required for the pedestrian refuge on Beach Road. This work would need to be funded through the Waihi Beach Community Board Roding Account.
- The price reflected a large amount of surveying, as well as other work involved, as this would all be required through the design phase of the pedestrian refuge on Beach Road.
- The Board needed to be strategic with their Roding Account budget, as they did not receive an allocation for this financial year. It was noted that the Community Board could use their Reserves Account to fund Council assets.

RESOLUTION WBC24-6.3

Moved: Chairperson R Goudie

Seconded: Member H Guptill

1. That the Road Safety Engineer's report dated 2 December 2024 'Waihi Beach Community Board Roding Project Priorities' be received.

CARRIED

RESOLUTION WBC24-6.4

Moved: Deputy Chairperson D Simpson

Seconded: Member W Stevenson

2. That Waihi Beach Community Board allocates up to \$55,000 from the Waihi Beach Community Board Roding Account for costs related to the design of Beach Road Pedestrian Refuge.

CARRIED

RESOLUTION WBC24-6.5

Moved: Member H Guptill

Seconded: Member W Stevenson

3. That Waihi Beach Community Board allocates up to \$15,000 from the Waihi Beach Community Board Roding Account for costs related to the Athenree Homestead Driveway.

Cr A Sole abstained from voting.

CARRIED

RESOLUTION WBC24-6.6

Moved: Member H Guptill

Seconded: Deputy Chairperson D Simpson

4. That the Waihi Beach Community Board progress the Entranceway Signs project.

CARRIED

RESOLUTION WBC24-6.7

Moved: Member H Guptill

Seconded: Member W Stevenson

5. That Waihi Beach Community Board allocates up to \$95,000 from the Waihi Beach Community Board Roading Account in the first instance and/or if required the Waihi Beach Community Board Reserves Account for costs related to the Entranceway Signs.**CARRIED**

10.3 WAIHI BEACH COMMUNITY BOARD - OUTGOING CHAIRPERSON'S REPORT - DECEMBER 2024

The Board considered a report from the Chairperson dated 2 December 2024. Chairperson Ross Goudie provided a statement regarding his resignation and thanked the community for their support. An overview of the report was also provided, with further discussion as below:

- The Board would look to engage with the community on the Community Plan in the new year.
- The issue regarding the dump station at Island View Reserve was being investigated by staff and an answer would be provided to the Board in due course.
- The Board hoped that the signs at Pohutukawa Park would be installed before the end of the triennium.

A solution was required for cyclists on the corner of Steele Road and Emerton Road to improve sightlines and overall safety of the area. The Board requested further information on this for their next workshop.

Feedback from the community showed that Waihi Beach and Katikati were very different communities and should be represented separately by way of individual Community Boards.

It was clarified that the decision on the Representation Review proposal sat with the Local Government Commission.

RESOLUTION WBC24-6.8

Moved: Member H Guptill

Seconded: Cr A Sole

1. That Waihi Beach Community Board include the 'Community Plan' as an item at their next workshop.

CARRIED

RESOLUTION WBC24-6.9

Moved: Member W Stevenson

Seconded: Member H Guptill

2. That the Waihi Beach Community Board supports the Operations Manager's approach to rubbish bins in Wilson Road.

CARRIED

RESOLUTION WBC24-6.10

Moved: Deputy Chairperson D Simpson

Seconded: Member W Stevenson

3. That the Waihi Beach Community Board makes an objection to the Representation Review proposal.

Cr A Sole and Cr A Henry abstained from voting.**CARRIED**

RESOLUTION WBC24-6.11

Moved: Chairperson R Goudie

Seconded: Cr A Sole

4. That the Chairperson's report dated 2 December 2024 titled 'Waihi Beach Community Board - Chairperson's Report - December 2024' be received.

CARRIED

10.4 WAIHI BEACH COUNCILLOR'S REPORT - DECEMBER 2024

The Board considered a report from Councillor Henry dated 2 December 2024. A brief overview of the report was provided.

Councillor Henry acknowledged Chairperson Goudie for his contribution to the Community Board, highlighting that he had a wide reach within Waihi Beach, a wealth of knowledge and worked tirelessly for the community.

RESOLUTION WBC24-6.12

Moved: Cr A Henry

Seconded: Cr A Sole

1. That Councillor Henry's report dated 2 December 2024 titled 'Waihi Beach Councillor's Report' be received.

CARRIED

10.5 WAIHI BEACH COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - DECEMBER 2024

The Board considered a report from the General Manager Infrastructure Services. The report was taken as read.

RESOLUTION WBC24-6.13

Moved: Cr A Sole

Seconded: Cr A Henry

That the General Manager Infrastructure Services' report dated 2 December 2024 titled 'Waihi Beach Community Board - Projects and Operations Report - December 2024' be received.

CARRIED

10.6 WAIHI BEACH COMMUNITY BOARD - FINANCIAL REPORT - OCTOBER 2024

The Board considered a report from the Financial Manager. The report was taken as read.

RESOLUTION WBC24-6.14

Moved: Cr A Sole

Seconded: Member W Stevenson

1. That the Financial Manager's report dated 2 December 2024 titled 'Waihi Beach Community Board - Financial Report - October 2024', be received.
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2. That the Waihi Beach Community Board approves that the remaining funds from the below resolutions be released back into the Reserve Account:
 - a. WBC22-1.3 with remaining funds of \$250;
 - b. WBC22-1.6 with remaining funds of \$300; and
 - c. WB17.5.3 with remaining funds of \$2,000.

CARRIED

Chairperson Ross Goudie vacated the position of Chairperson and withdrew from voting on the next agenda item. Deputy Chairperson Dani Simpson assumed the Chairperson's position for the remainder of the meeting until a new Chairperson was elected.

10.7 ELECTION OF CHAIRPERSON FOR THE WAIHI BEACH COMMUNITY BOARD

The Board considered a report from the Senior Governance Advisor. The report was taken as read and an overview of the voting systems provided.

Nominations for the position of Chairperson were called for. Deputy Chairperson Dani Simpson was nominated unopposed for the position of Chairperson and accepted the nomination.

Nominations for the position of Deputy Chairperson were called for. Member Heather Guptill was nominated unopposed for the position of Deputy Chairperson and accepted the nomination.

RESOLUTION WBC24-6.15

Moved: Cr A Henry

Seconded: Member W Stevenson

1. That the Senior Governance Advisor's report dated 2 December 2024 titled 'Election of Chairperson for the Waihi Beach Community Board' be received.

Member Ross Goudie abstained from voting.

CARRIED

RESOLUTION WBC24-6.16

Moved: Member H Guptill

Seconded: Member W Stevenson

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- 2. That in accordance with Clause 25(4), Schedule 7 of the Local Government Act 2002, the Waihi Beach Community Board adopts **System B** for the election of the Chairperson.

Member Ross Goudie abstained from voting.

CARRIED

RESOLUTION WBC24-6.17

Moved: Member W Stevenson

Seconded: Member H Guptill

- 3. That the Waihi Beach Community Board elects Dani Simpson as the Chairperson of the Waihi Beach Community Board.

Member Ross Goudie abstained from voting.

CARRIED

RESOLUTION WBC24-6.18

Moved: Member W Stevenson

Seconded: Chairperson D Simpson

- 4. That the Waihi Beach Community Board elects Heather Guptill as the Deputy Chairperson of the Waihi Beach Community Board.

Member Ross Goudie abstained from voting.

CARRIED

The Meeting closed at 8.09pm.

Confirmed as a true and correct record at the Waihi Beach Community Board meeting held on 17 February 2025.

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Chairperson R Goudie

CHAIRPERSON

10 REPORTS

10.1 WAIHĪ BEACH COMMUNITY BOARD – WORKSHOP NOTES – 28 JANUARY 2025

File Number: A6638636

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

Notes from the Waihi Beach Community Board workshop on 28 January 2025 have been attached for information.

ATTACHMENTS

1. **Workshop Notes – Waihi Beach Community Board – 28 January 2025**  

WAIHI BEACH COMMUNITY BOARD WORKSHOP

DATE:	Tuesday, 28 January 2025 at 9.00am
HELD:	Waihi Beach Community Centre
TOPICS:	<ol style="list-style-type: none"> 1. Operations Issues 2. Waiau Estuary Crossing 3. Reserves Issues 4. Roothing Matters 5. Other Community Board Matters
FORUM MEMBERS PRESENT:	Chairperson D Simpson, Deputy Chairperson H Guptill, Member R Goudie, Member W Stevenson, Cr A Henry and Cr A Sole
OTHERS:	Cr R Joyce
STAFF IN ATTENDANCE:	K Little (Operations Manager), P Watson (Reserves and Facilities Manager), S Parker (Cycleways Manager), A Hall (Road Safety Engineer) and R Leahy (Senior Governance Advisor)

Operations Issues

Operations Manager was in attendance to discuss town centre rubbish bins on Wilson Road and to provide an update on the Edinburgh Street-Wilson Road Pedestrian Footbridge.

Town centre rubbish bins

- Staff would like to implement a longer-term solution for rubbish bins in Waihi Beach once they stop emptying twice a day after the summer period.
- Issues were raised about the rubbish bins at Albacore Avenue and other reserve areas. It was noted that these bins were managed by the Reserves and Facilities Team.
- It was suggested that the rubbish bin outside the dairy often filled up quickly and required a larger bin.
- The bin capacity of the town centre would increase by double.

- Feedback received by staff on compression bins was not positive, they were generally unreliable and required a lot of maintenance.
 - It was suggested that a retro fit of a halo for the existing circular rubbish bins be installed.
 - An audit of all rubbish bins would be undertaken to ensure all bins were kept to a certain standard.
 - Downers held the contract to collect rubbish bins across Waihi Beach.
- Edinburgh Street- Wilson Road footbridge
- The Edinburgh Street-Wilson Road Pedestrian Footbridge was progressing; however, construction of the footbridge would be delayed until May 2025.
 - It was suggested that the delay in construction be communicated to the community.

DIRECTION	RESPONSIBLE
The Board generally supported the Operations Manager’s proposal for Rubbish Bins.	Operations Manager

RELEVANT ACTIONS	RESPONSIBLE
Community Board to post on their Facebook page the rubbish bin proposal and anticipated start date for the footbridge.	Waihi Beach Chairperson

Waiau Estuary Crossing
<p>Cycleways Manager and Reserves and Facilities Manager were in attendance to discuss the Waiau Estuary Crossing. The proposed design for the crossing was presented to the Board.</p> <ul style="list-style-type: none"> • The local hapū had been approached to offer a name for the crossing, the Board supported this approach. • The crossing would be a publicly notified consent, which meant anyone from around the country could make a submission on it. • It was suggested that the maximum gradient be included in the draft plan. • The height of the structure was sufficient for a small watercraft (i.e. kayaks) to get under the bridge. The engineers had suggested it was better for the path to accommodate climate change and king tides. The deck height would be slightly above the height of the mangroves.

- The elevation profile was too high for the footpath to go up to Pohutukawa Drive.
- It was suggested that sensor, self-absorbing or reflective lighting be installed along the path for night-time users. The lighting should be un-intrusive for property owners overlooking the crossing.
- The plan allowed for the existing kayak storage to remain, however, there was no formal kayak storage area in the plan. Staff anticipated there would be enquiries from the families who store their kayaks along the foreshore.
- There were minimal options for shade in the plan, shade options could be considered, however, durability and cost would be a factor.
- It was suggested that the beach access reserve stairs may not be required to be built as the existing path was a nice bush track. A stairwell in that area may lead people to the properties. Provision for the staircase should remain in the plan so the stairs could be built in the future, if required.

DIRECTION	RESPONSIBLE
The Board preferred staff to investigate including the following into the draft plan: <ul style="list-style-type: none"> a) The inclusion of the maximum gradient. b) Options for sensor, self-absorbing or reflective lighting. 	Cycleways Manager

Reserves Issues
Cycleways Manager and Reserves and Facilities Manager were in attendance to discuss reserve matters raised by the Board.
<u>Wilson Park</u> <ul style="list-style-type: none"> • The Board requested an update on the timeframe for the upgrades to Wilson Park.
<u>Pohutukawa Park signs</u> <ul style="list-style-type: none"> • The content on the signs was finalised. • Staff would consider the positioning of the signs to ensure it did not block the view of neighbouring properties. • It was suggested that the signs be positioned near the pohutukawa trees.
<u>Reserves rubbish bins</u> <ul style="list-style-type: none"> • There had been complaints regarding bin capacity on reserves. It was noted that the capacity had increased over the summer period and contractors were monitoring these bins. • Data on the capacity of bins was being collected and would be considered after the busy period.

<p><u>Island View Reserve dump station</u></p> <ul style="list-style-type: none"> • There had been complaints from a group of residents in relation to the Island View Reserve dump station. • Staff had investigated the request to relocate the dump station. The Board requested a report on this matter to be included in the next meeting agenda.
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RELEVANT ACTIONS	RESPONSIBLE
Timeframe on upgrades to Wilson Park to be provided to the Board.	Reserves and Facilities Manager
Data on bin capacity at Waihi Beach Reserves to be circulated to the Board following the busy summer period.	Reserves and Facilities Manager
Report on the investigation into relocating the Island View Reserve dump station to be included in the next meeting agenda.	Reserves and Facilities Manager

Roading Matters
<p>The Road Safety Engineer was in attendance to discuss roading matters with the Board.</p> <p><u>Bench seat outside the Porch</u></p> <ul style="list-style-type: none"> • The Road Safety Engineer had followed up about the installation of the seat. • It was suggested that there may be an opportunity to put some bike racks next to the seat. The Road Safety Engineer would obtain cost estimates for bike racks for the Board to consider. <p><u>Lighting for carpark on Wilson Road</u></p> <ul style="list-style-type: none"> • Staff were working with a company for a lighting option. • Concerns were raised about the impact of the lighting on neighbouring properties. • Options for sensors, timers and solar were all being considered and an appropriate option would be presented to the Board. <p><u>Footpaths around Footpath Road</u></p> <ul style="list-style-type: none"> • There was a lack of footpaths around the area where there was new development on Wilson Road. • The Board requested costings for a footpath from Ocean Breeze Drive to Citrus Avenue. <p><u>Entranceway Signs</u></p> <ul style="list-style-type: none"> • Work on the entranceway signs was progressing.

- The next step was to approach the landowner on Waihi Beach Road. It was suggested that the Board Members be part of that conversation.
- Pedestrian refuge Beach Road
- Work on the pedestrian refuge on Beach Road was progressing. A design and costings were anticipated to be complete by February 2025.

RELEVANT ACTIONS	RESPONSIBLE
Costings for bike racks outside the porch to be obtained and presented to the Board.	Road Safety Engineer
Costings for a footpath from Ocean Breeze Drive to Citrus Avenue to be obtained and presented to the Board.	Road Safety Engineer

- Other Community Board Matters**
- Community Forum Expo
- The Board requested information on the Community Forum Expo. The Board was advised that no decisions on the Community Forum Expo had been decided yet, any relevant information would be communicated to the Board in the future.
- Community Plan
- The Board expressed a desire to review their Community Plan.
 - The community needed an opportunity to feed into the plan.
 - The Board supported refreshing the Community Plan, noting that a workshop with Council’s Community and Strategic Relationships Manager was planned for March.
- Publicly Notified Resource Consents
- There had been discussion in the community around the resource consents on rock revetment walls in Waihi Beach.
 - Members felt that the Board should remain neutral on this issue. It was felt that it was an issue for the independent commissioners to make a determination on.

10.2 WAIHI BEACH COMMUNITY BOARD – CHAIRPERSON'S REPORT – FEBRUARY 2025**File Number: A6636021****Author: Dani Simpson, Community Board Chairperson****Authoriser: Adele Henderson, General Manager Corporate Services****RECOMMENDATION**

1. That the Chairperson's report dated 17 February 2025 titled 'Waihi Beach Community Board Chairperson's Report – February 2025' be received.

With four Community Board meetings left until this triennium wraps up, I want to emphasise the need to work positively and proactively for our community to ensure key projects are progressed and, ideally, completed.

We have a lot on our plate, and I'm sure my fellow Board Members will agree, it would be a boon for the community if we are able to see them through.

It's great to see the **new library** underway and progress is on track for completion mid-year. Members of the community have raised concerns about connectivity between the new library and the hall and about access. Thanks to Council's General Manager Infrastructure Services and Operations Manager for engaging with concerned stakeholders to understand the issue and to look at how the plans can be altered to accommodate the concerns.

Council's Operations Manager arranged for additional **rubbish bins and increased collection frequency** in the village over summer. There were a few teething problems regarding location, but the larger bins and increased emptying certainly made a difference over the peak season. Staff have done an audit of the bins in the village and has come up with a solution to permanently increase the capacity of bins by almost double (**Attachment 1**). The concept was circulated on social media and received a generally positive response from the community.

We still need to increase bin capacity at key locations such as Anzac Bay, Tuna Ave, 3 Mile Creek and Albacore Avenue. Council will be looking at data collected about the volumes of rubbish collected from those locations to better understand what is needed, and where.

It's pleasing to see real progress being made behind-the-scenes on the **information panels for Pohutukawa Park**. The panels tell the history of the area and the design is very detailed and striking. While an exact location for installation is yet to be determined, we look forward to finally seeing them in place.

The **Two-Mile Creek/Edinburgh Street bridge** looks set to get underway in May, after Easter. This will open up valuable connectivity in the village and surrounds, and will hopefully benefit businesses and residents alike.

On the subject of **connectivity**, the Board has asked staff to take a look at the connectivity in the vicinity of where the new footbridge will come out in Edinburgh Street, down to Te Mata Reserve, over the footbridge by The Reef, Wilson Road from where Ocean Breeze Drive runs up to The Crescent. We recognise that with the development of The Reef we need to think about how to better connect that area and the village and to ensure safe passage for pedestrians and cyclists. As it is now, it's tricky for people with mobility issues to navigate their way up Wilson Road with a narrow path on one side of the road and none on the other. The footbridge near The Reef is also in need of replacement with a sturdier one.

Staff will be consulting the community on the proposed **Waiau estuary crossing** that will connect Athenree and Waihi Beach in April. The Board has seen the design and is impressed with the thought that has gone into it. Otawhiwhi have offered the name **Ahi Pātiki** to the project, which translates to 'breeding area for the flounder'.

Consultation in April will coincide with Easter. From there, staff may tweak the concept plan which will likely then go to Council's Projects and Monitoring Committee in June. From there, the resource consent application will go to BoP Regional Council around June/July and Council will be asking that it be fully notified consent. Hopefully we will have a result from Regional Council by end of the year. It's important to note that there is no funding allocated for the construction and will be heavily reliant on external funding.

The Board has asked staff to come back to us with a timeframe for the planned (and funded) **Wilson Park upgrade**, which includes more tree planting on the banks for shade, upgraded toilets and power supplied to the site to support events there.

The Board has had positive feedback from people who use the rear carpark behind The Porch that the visibility when exiting the carpark has improved with the **removal of two on-street parks**. The concreted area is set to have a bench seat installed as well as bike stands.

Staff are also working on lighting options for the extended carpark to improve safety. They will likely be solar lights and consideration of light spill for nearby neighbours will be a priority.

I want to thank the team of volunteers who have invested many hours setting up and running the **Fourth Fridays** initiative. It's been a taxing task for them, most of whom run businesses and/or work two jobs, as well as juggling family life. Which is why they are looking for others to take over the good work they have been doing. If you're keen to help out, I'd suggest touching base with Willie Postma at The Secret Garden/Pirates of Bohemia.

Progress is being made on the two **welcome signs** that will be positioned at the Athenree and Waihi Beach Road entrances. We're hoping that these will finally be installed by the time our triennium ends in October.

It's great to see the **bus bay** in front of Waihi Beach Primary School in operation. It is the first bay ever installed for the kura and will ensure a safer bus stop for the 80-plus tamariki who use it each day.

Another project that would benefit the school and surrounding residents is the **proposed Beach Road pedestrian refuge**. We were expecting the detailed design to be ready around mid-February so we will have that to consider at our April 7 meeting, including the cost estimate to install the refuge.

The **Community Plan** sets out a vision, aspirations and direction for where we wanted to be by 2029. Originally adopted in February 2020, the Board reviewed the plan late last year with the intention of engaging with the wider community to understand if they are on the same page in terms of where the plan is heading and to seek their feedback about other issues or opportunities. We will reformat the plan into a user-friendly document and will engage with Council's Community and Strategic Relationships Manager to look at how, when and where we engage with the community on the plan. We look forward to hearing your feedback in due course.

While some of what is in the plan may come to fruition this triennium, it will be a valuable document for the next Board as a blueprint to consider for their work program.

All things **stormwater** will be discussed at an event at the Waihi Beach RSA on Saturday 15 February, including the proposal to remove the dam. Thank you to staff for all the information provided and I encourage the public to come along to ask questions and give feedback.

And finally, the Board will speak to our submission on the **Representation Review** when Local Government Commission hearing is held. The hearing will be held on March 13 and the Board will be allocated a 10-minute speaking slot.

In November, Council passed a variation of their initial proposal concerning community boards which would combine Waihi Beach and Katikati's boards. The Board would have six members, three from Waihi Beach and three from Katikati. This new proposal was not discussed or consulted on with the community. The Waihi Beach Community Board is strongly opposed to the ward-based community boards.

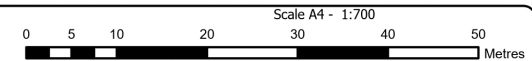
ATTACHMENTS

1. **Waihi Beach Wilson Road Rubbish Bins Proposal**

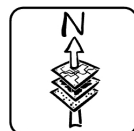


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 Archaeological data supplied by NZ Archaeological Assoc/Dept. of Conservation.

Email: gis@westernbay.govt.nz
 Date: 29/01/2025
 Operator: mlb
 Map: E:\Shape\MLB\2025\Projects\Wilson Road - Waihi Beach - Rubbish Bin Preferred Locations.aprx



Wilson Road - Waihi Beach
 Rubbish bin preferred layout



10.3 WAIHI BEACH COMMUNITY BOARD – COUNCILLOR'S REPORT – FEBRUARY 2025**File Number: A6625659****Author: Allan Sole, Councillor****Authoriser: Adele Henderson, General Manager Corporate Services****RECOMMENDATION**

1. That Councillor Sole's report dated 17 February 2025 titled 'Waihi Beach Community Board Councillor's Report – February 2025' be received.

Welcome to 2025!

Council has a very busy eight months ahead with the preparation and setting up its waters operations as required by the governments Local Water Done Well program.

This requires a lot more information on what is likely to be the best structure for the ratepayer and the security of our waters. We will have to complete a condition assessment and valuation of our water assets above and below ground along with the operational costs and debt. The plan is to have the first bit of consultation set in place by March.

The funding options have changed for roading with a cap on the NZTA subsidy granted to us. This has been mentioned previously, and we will be working through how we fund our road works and what we will and will not be able to do.

In the meantime, we will be working through our Annual Plan, setting the budget for the 2025/26 year. Most of this work has been covered in our Long-Term Plan but there will be adjustments made in the final plan with some consultation required.

We also will be operating with an interim CEO as John Holyoake has resigned.

The Christmas influx to the beach was very noticeable again this year and along with the increase came the usual issues.

This year we had extra bins place across the area along with extra servicing. Staff, Council and the Community Board have worked on improvements, and it is still a work in progress. We will take the wins and hope to build for better things going forward.

Thanks to all that have kept Waihi Beach a relatively safe and happy place to be and may 2025 be good for us all.

10.4 WAIHĪ BEACH COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – FEBRUARY 2025

File Number: A6619877

Author: Cedric Crow, General Manager Infrastructure Services

Authoriser: Adele Henderson, General Manager Corporate Services

EXECUTIVE SUMMARY

The purpose of this report is to provide the Waihi Beach Community Board with an overview of the Infrastructure Projects currently being undertaken in the Waihi Beach area, as well as to provide an overview of the operational matters from across Council that relate to the Waihi Beach area.

RECOMMENDATION

That the General Manager Infrastructure Services' report dated 17 February 2025 titled 'Waihi Beach Community Board – Projects and Operations Report – February 2025' be received.

COUNCIL-LED PROJECTS

['Your Place – Tō Wāhi'](#) is an engagement platform where residents can get updates on projects in their neighbourhood. Council-led projects in the Waihi Beach-Athenree neighbourhood include:

- Waihi Beach Library
- Stormwater Projects
- Waihi Beach – Athenree (Waiau Estuary) Crossing
- Athenree Jetty

ROADING ACCOUNT

WAIHĪ BEACH COMMUNITY BOARD ROADING CURRENT ACCOUNT					
As at 31 December 2024	Waihi Beach Community Board 2025 \$			Status	
Current Account Opening Balance 1 July 2024	\$339,600			<i>Pending finalisation of 2024 financial results.</i> <i>No allocation for the 2025 financial year</i>	
Completed Projects	Total committed:	Total project spent:	Spent in 2025 financial year:	Balance remaining:	Status:
WBC23-7.6 <i>Approve up to \$40,000 from the Waihi Beach Community Board Roading Account, for costs relating to the detailed design of the Beach Road Double Bus Bay and confirmation of the pedestrian refuge positioning, noting that this is part of the Safety Enhancement Project.</i>	\$40,000	\$38,387.50	-	\$1,613	Complete
WBC23-6.11 <i>Approve funding of up to \$45,000 from the Waihi Beach Roading Account, toward Stage 1 of the Wilson Road Carpark Extension project, noting that this project will happen in parallel with the stormwater upgrade.</i>	\$45,000	\$25,935.95	-	-	<i>The \$19,064 was repurposed for Wilson Road Carpark Extension</i>
WBC24-3.11 <i>Approve up to \$4,500 from Waihi Beach Reserves Account for costs relating to</i>	\$4,500	\$3781	\$3781	\$719	-

<i>consultant advice for the Entranceway Signs project.</i>					
Subtotal			\$3781	\$2,332	
Projects in Progress	Total committed:	Total project spent:	Spent in 2025 financial year:	Balance remaining:	Status:
WBC23-7.6 <i>Approve up to \$40,000 from Waihi Beach roading account, for cost relating to the detailed design of the Beach Road Double Bus Bay and confirmation of the pedestrian refuge positioning, nothing that this is part of the Safety Enhancement Project.</i>	\$40,000	\$2502	\$2502	\$37,498	-
WBC24-1.8 <i>Approve an additional \$20,000 from the Waihi Beach Community Board Roding Account for the completion of the Wilson Road Carpark Extension project (Stage 2).</i>	\$20,000	\$13,535	\$2,928	\$6465	-
WBC24-1.8 <i>Approve for the remaining funds committed to resolution WBC23-6.11, being \$19,064, to be reallocated to the Wilson Road Carpark Extension project (Stage 2).</i>	\$19,064	-	-	\$19,064	-
WBC24-6.4 <i>Approves up to \$55,000 for costs related to the design of Beach Road Pedestrian Refuge.</i>	\$55,000	\$9,135	\$9,135	\$45,865	-

Subtotal			\$14,564	\$108,892	
Current Account Closing Balance					\$321,255
Approved Projects	Total committed:	Total project spent:	Spent in 2025 financial year:		
WBC24-2.5 <i>Approve up to \$15,000 from the Waihi Beach Roading Account for costs relating to the footpath extension and removal of two carparks at the entrance of Wilson Road carpark (behind the porch).</i>	\$15,000	-	-		
WB24-6.5 <i>Approve \$15,000 costs related to the Athenree Homestead Driveway.</i>	\$15,000	-	-		
WB24-6.7 <i>Approves up to \$95,000 for costs related to the Entranceway Signs.</i>	\$95,000	-	-		
Total Commitments	(\$125,000)				
Less: Committed funds on Started Projects unspent	\$108,892				
Less: Committed funds on Un-started Projects	\$125,000				
Total uncommitted funds available for future projects	\$87,362				

PROJECT UPDATES – ROADING

BEACH ROAD BUS BAY		
Project Description	Staff Comment/Update	Progress Level
The Board, together with Waihi Beach School representatives raised concerns around the safety on Beach Road. Council agreed to fund bus bays outside of Waihi Beach School.	The bus bays are currently under construction. The project is expected to be completed prior to the school year.	In progress <i>Project delivery target date – February 2025</i>

BEACH ROAD PEDESTRIAN REFUGE		
Project Description	Staff Comment/Update	Progress Level
The Board, together with Waihi Beach School representatives raised concerns around the safety on Beach Road. The Board resolved to fund a design for the project.	A location for the bus bays has been finalised and the funding resolved. Boffa Miskell is currently working on a detailed design for the pedestrian refuge and associated road widening and utilities enhancement. Once the detailed design is finalised the cost and design will be presented to the Board for consideration.	In progress <i>Project delivery target date – TBC</i>

WILSON ROAD CARPARK (BEHIND THE PORCH) ENTRY/EXIT		
Project Description	Staff Comment/Update	Progress Level
Improve the visibility of the entry/exit point of the carpark on Wilson Road (behind The Porch)	The carparks on Wilson Road have now been removed and Council is awaiting the delivery of a bench to seat to be placed at the location. The installation of a bench would assist in preventing opportunistic parking.	In progress - <i>Expected delivery date TBC</i>

WAIHI BEACH ENTRANCEWAY SIGNS PROJECT		
Project Description	Staff Comment/Update	Progress Level
The Waihi Beach Community Board approved the Entranceway Project design in principle, noting that changes may be required to address safety restrictions and material once locations are confirmed.	The Board has allocated funding to the project. The Road Safety Engineer is scheduled to engage with the sign manufacturer and architect. The structural engineer will then be requested to review and finalise the design. Staff and the Community Board will need to approach the landowner for the Waihi Beach Road entranceway sign.	In progress - <i>Project delivery target date - TBC</i>

ATHENREE HOMESTEAD ENTRANCEWAY ENHANCEMENT		
Project Description	Staff Comment/Update	Progress Level
At the 2 December 2024 meeting, the Board allocated funding towards improving the existing Athenree Homestead entranceway.	The Road Safety Engineer will engage a contractor to commence the safety enhancements as resolved by the Board. The Board and Athenree Homestead will be advised when these works are scheduled to commence.	In progress – <i>Project delivery target date – TBC</i>

COUNCIL-LED PROJECTS INVOLVING COMMUNITY BOARD ENGAGEMENT

WILSON ROAD TO EDINBURGH STREET PEDESTRIAN LINK		
Project Description	Staff Comment/Update	Progress Level
Progress the shared path from Wilson Road to Edinburgh Street with a bridge over Two Mile Creek.	<p>The concept plans for the footbridge across Two-Mile Creek are complete and were presented to the Board on 6 November 2024. Work on the concept design is ongoing; this has delayed staff applying for consent.</p> <p>Engagement:</p> <p>A workshop was held on 9 February 2024 and 16 September 2024 with appropriate staff to further discuss options relating to this project.</p>	In progress – <i>design phase. Anticipated completion TBC</i>

OPERATIONAL UPDATES

EMERGENCY MANAGEMENT	
Project Description	Staff Comment/Update
Support the Waihi Beach Community to be resilient in the event of an emergency	<p>Emergency Management Staff are continuing to support the Community Response Team in Waihi Beach and have attended the latest Community Response Team meeting in January 2025.</p> <p>Council staff also had a public education stall at the Waihi Beach Summer Fair early January to offer information and awareness to the community on local hazards and preparedness tips.</p> <p>Ongoing support and training will be provided to the Waihi Beach Community in the coming months</p>

SERVICE REQUESTS

This section is to provide an overview of Service Requests for the Waihi Beach Community Board area since the last meeting.

There has been one of each of the following subtypes of Service Requests raised and **completed**.

<ul style="list-style-type: none"> • Building Act Compliance - General enquiry • Consents Administration - Liquor licences • Local Road - Road Surface Defects - SEALED LOCAL RD • Reserves & Facilities - BBQ's/Switches/PowerPoints • Reserves & Facilities - CYCLEWAYS ON RESERVES NOT ROADS • Roads Network Management - Local Road Signs - Request for new/additional • Water - Reinstatement after works • EOC - Emergency General 	<ul style="list-style-type: none"> • Building Admin - CCC enquiries • Health - Liquor Licence • Legal Property - General Enquiry/Call-back • Local Road - Vegetation (not trees)/mowing Local Roads • Reserves & Facilities - Bollards • Reserves & Facilities - Mowing and Vegetation/Gardens (NOT Trees) • Wastewater - Grinder Pump/Septic Tank issue • Water - Hydrant/Valve issue (not leak) • Water Revenue - General enquiry/call back
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There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

<ul style="list-style-type: none"> • Reserves & Facilities - Reserve Buildings/Roads/Tracks/Furniture • Compliance & Enforcement - RC Compliance • Local Road - Road Surface Defects - UNSEALED LOCAL RD 	<ul style="list-style-type: none"> • Compliance & Enforcement - District Plan Compliance • Consents Administration - General enquiry/call-back • Community & Strategy - Event applications
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The table below shows Services Request's that are higher in numbers and have a mix of statuses.

Service Request Subtype	Notes	Completed	Under Investigation/ Scheduled for Completion
Animal Services – Dog Attacked	Reports from across the Waihi Beach community	2	1
Animal Services – Dog Barking	Reports from across the Waihi Beach Community, multiple reports on Seaforth Road	6	0
Animal Services – Dog Roaming	Reports from Snell Crescent and Palm Grove	1	1
Animal Services – General Enquiries	Enquiries from across the Waihi Beach Community	4	1
Building Act Compliance – Pool Barrier Inspections	Request for inspection Outcomes from Beach Road and Seaforth Road	0	2
Building Admin – General Enquiries	Enquiries from across the Waihi Beach Community	18	0
Communications – General	Enquiries from Tuna Avenue and Wilson Road	2	0
Bylaw Issues (Smell/Smoke/Verm in/Insect)	Reports from The Esplanade and Wilson Road	0	2
Compliance and Enforcement – General	Enquiries from across Waihi Beach, multiple reports from Savage Avenue	3	1
Noise Complaints – Afterhours	Reports from across the Waihi Beach Community	4	0
Customer Service Planning – General	Enquiries from across the Waihi Beach Community, multiple from Beach Road	12	3
Kerbside – Damaged Bin	Repair or Replace requests from across the Waihi Beach Community	3	1

Kerbside Collective – General	Enquiries from across the Waihi Beach Community	7	2
Kerbside Collective – Lost/Stolen Bin	Reports from Fyfe Road and The Loop	2	0
Kerbside Collective – Missed Collection	Reports from across Citrus Avenue, Ocean View Road and Wilson Road	2	1
Local Road – Barrier and Rails	Replacement or maintenance requests from Ocean View Road and Wilson Road	2	0
Local Roads – Footpaths	Replacement or Maintenance Asset Requests from The Esplanade and Scarborough Road	4	0
Local Roads – General	Enquiries from Wilson Road, Ocean Breeze and The Terrace	1	3
Local Roads – Tree Requests	Reports from Edinburgh Street and Ocean Breeze Drive	1	1
Local Roads – Signs	Damaged or Graffiti reports from across the Waihi Beach Community	5	0
Privacy & LGOIMA	Requests from Wilson Road and Seaforth Road	1	1
Rates – General	Enquiries form across the Waihi Beach Community	3	2
Litter/Litter Bins or dumping in Reserve	Reports from across the Waihi Beach Community, Multiple reports from Broadway Road	8	2
Reserves & Facilities – Plumbing: Toilets/Taps/Waitui/ Irrigation	Reports from Savage Avenue, The Esplanade and Beach Road	1	2
Reserves & Facilities – Public Toilets (Hygiene/Paper ONLY)	Reports from Broadway Road and Seaforth Road	2	0

Reserves & Facilities – General	Enquiries from across the Waihi Beach Community, multiple from Broadway Road	10	3
Reserves & Facilities – Trees	Reports from The Esplanade, Citrus Avenue and Tohora View	2	1
Urban Stormwater General/Info Request	Enquiries from Savage Avenue and Hinemoa Road	2	0
Stormwater - Waihi Beach Creek Flooding / Maintenance	Reports from The Esplanade, Seaforth Road and Didsbury Drive	2	0
Water – Leaks	Reports from across the Waihi Beach Community	21	5
Wastewater - Sewage overflow/spill on ground/dump station	Reports from across the Waihi Beach Community Board. Multiple reports from Seaforth Road	5	0
Water – Leaks Known Issue	Reports from across Waihi Beach, multiple from Snell Crescent and Pacific Road	8	0
Water – Meter/Toby issue	Reports from Beach Road, Hillview Road and Leo Street	1	2
Water – General	Enquiries from across the Waihi Beach Community	4	3

MATTERS ARISING FROM PREVIOUS COMMUNITY BOARD MEETINGS

This section relates to any matters arising from prior Community Board meeting where a Minute Action Sheet was not raised.

Date raised	Matter/Issue	Comment
December 2024	The Board requested information regarding the notification and resource consent applications in relation to Glen Isla Place and Shaw Road.	Information on these resource consent applications was sent to the Board on 10 February 2025.

February 2024	The Board requested a new group photo of the Community Board.	A photographer will be arranged for a time suitable to the Board.
December 2023	The Board requested to meet with the Athenree Action group to discuss priorities and a path forward for their desired projects.	The Community Board visited Waione Reserve with staff to discuss potential upgrades to the Reserve. The Chair will arrange an appropriate time to meet with the group once the projects have been finalised.

10.5 WAIHI BEACH COMMUNITY BOARD – FINANCIAL REPORT – DECEMBER 2024**File Number:** A6641818**Author:** Allan Carey, Finance Business Partner Lead**Authoriser:** Sarah Bedford, Finance Manager**EXECUTIVE SUMMARY**

This report provides the Community Board with regular monitoring of its operational budget. Attached are the financial statements for the period ended 31 December 2024 (**Attachment 1**).

Noted total operational costs are under budget year to date.

RECOMMENDATION

- I. That the Finance Business Partner Lead's report dated 17 February 2025 titled 'Waihi Beach Community Board – Financial Report – December 2024', be received.

Grant payments made to date:

Resolution	Description	\$
WBC24-5.4	Waihi Beach Mums Coffee Group - towards the hireage of the playcentre.	652
	2025/26 Total grants paid to date	652

Committed – Operational expenditure:

Resolution	Description	\$
		0
	2024/25 Total operational commitments	0

2024/25 Reserve analysis:

Resolution	Description	\$
	2024/25 Opening balance	163,769
	No transactions year to date	0
	2024/25 Closing balance	163,769



Committed – Reserves expenditure:

Resolution	Description	\$
	2024/25 Closing balance before committed expenditure	163,769
WB20-3.9	Fund up to \$3,000 for meetings in relation to the Community Plan. (In progress)	(3,000)
WB22-2.5	Fund up to \$23,045.75 (incl. GST) for costs relating to the purchase and installation of water refill stations in Waihi Beach. (Note: \$6,357 paid as at 30 June 2023)	(16,689)
WB22-3.10	Funding up to \$12,000 for additions to the Broadlands Block Shared path project, from the Waihi Beach Community Board Reserve Account.	(12,000)
WBC24-3.11	Approve up to \$4,500 from the Waihi Beach Reserves Account for costs relating to consultant advice for the Entranceway Signs project.	(4,500)
	2024/25 Closing balance after committed expenditure	132,080

Waihi Beach Town Centre Development Reserve Account

Resolution	Description	\$
	Opening balance 24/25	483,846
	No transactions year to date	0
	2024/25 Closing balance after committed expenditure	483,846

ATTACHMENTS

- 1. Waihi Beach Community Board – Financial Report – December 2024**  

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 31 December 2024 Waihi Beach Community Board						
	Year to Date				Full Year	Last Year
	Actual	Budget	Variance		Budget	Actual
	\$	\$	(Unfav)/Fav		\$	\$
Direct Costs						
Conference Expenses	2,443	1,026	(1,417)	⊗	2,052	0
Contingency - [see breakdown below]	1,098	1,026	(72)	⊗	2,052	(2,603)
Grants	652	2,568	1,916	☑	5,140	5,388
Mileage Allowance	0	2,568	2,568	☑	5,136	0
Salaries	12,857	12,576	(281)	⊗	25,152	23,027
Inter Department Charges	18,454	18,456	2	☑	36,912	38,676
Operating Costs	35,505	38,220	2,715	☑	76,444	64,488
Total Costs	35,505	38,220	2,715	☑	76,444	64,488
Income						
Rate Income	41,003	40,794	209	☑	81,588	86,578
Total Direct Income	41,003	40,794	209	☑	81,588	86,578
Net Cost of Service	5,498	2,574	2,924	☑	5,144	22,091
Contingency - breakdown						
Dani Simpson and Heather Guptil - Orbit Travel charges	1,012			☑ Favourable Variance		
Dani Simpson - Survey costs for LTP consult	86			⊗ Unfavourable Variance		
Year to date contingency costs	1,098					
Waihi Beach Community Board Reserve						
Opening Balance - Surplus (Deficit)	163,769					
No transactions year to date	0					
(Decrease) Increase in year	0					
Closing Balance - Surplus (Deficit)	163,769					
Other Reserves						
Waihi Beach Town Centre Development Reserve						
Opening Balance - Surplus (Deficit)	483,846					
No transactions to date	0					
(Decrease) Increase in year	0					
Closing Balance - Surplus (Deficit)	483,846					

11 INFORMATION FOR RECEIPT

11.1 INVESTIGATION INTO RELOCATING ISLAND VIEW RESERVE DUMP STATION

File Number: A6636674

Author: Peter Watson, Reserves and Facilities Manager

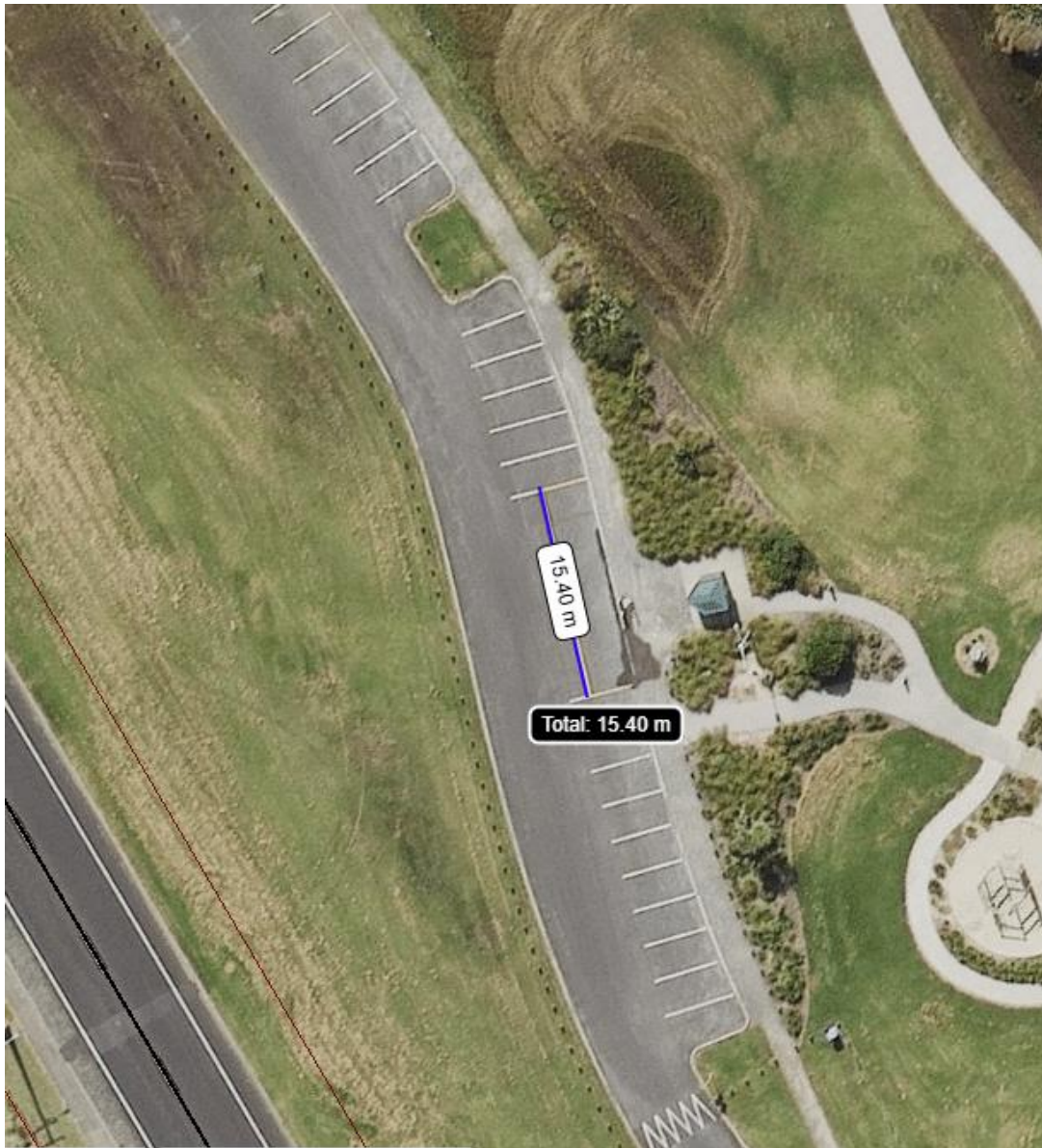
Authoriser: Cedric Crow, General Manager Infrastructure Services

EXECUTIVE SUMMARY

1. The Community Board requested that staff investigate relocating the motorhome dump station at Island View Reserve, Waihi Beach.
2. Staff have subsequently considered the request to relocate the existing dump station with the outcome of the investigation reported below.

BACKGROUND

3. The dump station was installed around 2011/2012 in response to the Freedom Camping Act 2011 (FCA) and was installed with financial and design/location input from the NZ Motor Caravan Association (NZMCA).
4. Island View Reserve is a very popular freedom camping site and is identified on Council's website, Campermate app, Trip advisor etc. any change in location would require all these sites to be updated.
5. Two suggested sites from the Board meeting were, the NZMCA lease site on Emerton Road and the Kiwicamp facility near Bownentown.
6. One of the reasons that Island View Reserve was originally selected was due to the available carparking and the large space required to park a large motorhome in either direction parallel to the dump station to facilitate emptying of the wastewater, and proximity to the wastewater network on Seaforth Road.
7. The aerial image below identifies the required area for parking to empty a tank as being approximately 15 metre long.



8. Our Utility Engineers have advised that due to the nature of the wastewater reticulation in Waihi Beach, there really isn't another suitable location for the dump station. To accommodate large motorhome vehicles there needs to be a minimum of 15 metres available next to the dump station to allow reasonable access for emptying tanks.
9. Most suitable areas that meet the above criteria are in floodable zones or are right next to houses or have no parking.
10. It is noted that the complaints about the dump station effectively started since the playground was installed several years ago.
11. One of the complaint issues related to the public being able to easily access the dump station when it was previously exposed. As a result of these complaints and following consultation with the NZMCA, a fence was erected around dump station

(Refer to the images below). Councils Senior Environmental Health Officer is happy with the fence as a solution to the access issue that had been raised.

- 12. Also note that the area is monitored by a CCTV camera and there is separation between the dump station and the main accessway to the playground, along with landscape planting creating a buffer between the two activities.

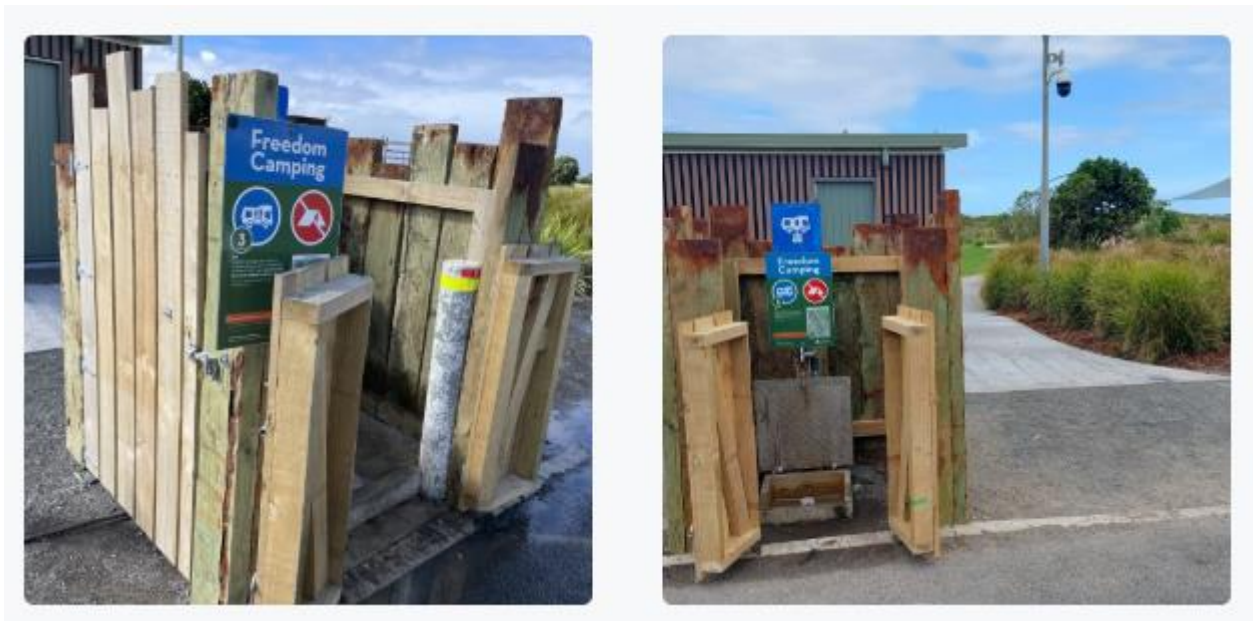


Image below demonstrates that emptying of wastewater tanks is screened from adjacent residents



Kiwicamp site

The carpark where the Kiwicamp facility is located was never designed for a dump station or very long vehicles, although you could install a dump station at a cost at this site, there would be 5/6 carparks (- 16% of capacity) lost to beachgoers and freedom campers.

The image below shows a minimum of 5/6 carparks would need to be removed from the Kiwicamp site carpark to accommodate a dump station. This carpark was never designed to accommodate a dump station and large motorhome would have difficulty manoeuvring around this site when the carpark is being used.

Pros

- Remote site with no immediate neighbours
- Potential to connect to waster water reticulation via a grinder pump arrangement
- Existing freedom camping site

Cons

- Additional cost to ratepayers (Cost estimate subject to engineering design)
- Loss of existing carparks
- Difficult for larger motorhomes to use due to manoeuvrability issues
- Close to where people cook and eat at the back of the Kiwicamp Facility
- Need to update all social network platforms and apps

**NZMCA – Emerton Road Lease Site**

Staff have had discussions with NZMCA who advise that they have decided not to proceed with a dump station in the current lease area as the area needed for this infrastructure and parking would displace the number of sites available and they need to keep this activity separate from the area where they camp and eat which are the same reasons as to why the Kiwicamp site is not recommended. NZMCA are currently undertaking a feasibility study into the cost to extend the lease area at Emerton Road . If they proceed with a lease extension , then they would make provision for an onsite dump station then.

Pros

- Remote site with no immediate neighbours
- Potential to connect to wastewater reticulation via a grinder pump arrangement
- Existing private freedom camping site for NZMCA members only

- Potential to accommodate larger motorhomes to use due to manoeuvrability issues at Kiwicamp site

Cons

- Additional cost to ratepayers if Council funds (Cost estimate subject to engineering design)
- Loss of existing carparks and space on current lease site area
- Close to where people cook and eat in lease area
- Need to update all social network platforms and apps of changed location

Image below shows water and wastewater line leading to NZMCA lease site on Emerton Road. These pipes were paid for by Council as a contribution towards the NZMCA establishing a dump station at their lease site.



NZMCA also confirmed that they operate a subsidy system for Councils where they consider applications on a case-by-case basis.

Refer to website link: <https://www.nzmca.org.nz/dump-stations>

The following factors were considered in the investigation and why the dump station should remain where it is:

- (a) The current location had input from NZMCA and meets the need of motorhome users
- (b) The dump station has been operating successfully for over 10 years
- (c) A new fence has been erected around the dump station thereby addressing concern about public access to the facility

- (d) New telemetry available will remove the need for an alarm for the dump station and the adjacent toilet.
- (e) No cost incurred by Council of the Board
- (f) No need to update apps and other websites
- (g) Other sites can't not readily accommodate a dump station without disruption to existing carparking
- (h) Emptying of the effluent tanks is done of the side away from houses across the road from Island View reserve.

In summary, it is considered that the dump station has been operating successfully at the Island View Reserve site for over 10 years and the recent concern`s raised about public access to the dump station area has been resolved with the new fencing.

On this basis, staff don't see any need to have the dump station relocated.