

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KATIKATI COMMUNITY BOARD MEETING NO. KKC25-1
HELD IN THE CENTRE – PĀTUKI MANAWA DIGITAL HUB, 21 MAIN ROAD, KATIKATI
ON WEDNESDAY, 12 FEBRUARY 2025 AT 6.30PM**

1 PRESENT

Chairperson J Clements, Deputy N Mayo, Member A Earl, Member T Sage, Cr A Henry and Cr R Joyce.

2 IN ATTENDANCE

R Davie (Deputy CEO/General Manager Strategy and Community) and R Leahy (Senior Governance Advisor).

OTHERS IN ATTENDANCE

12 members of the public including;
Cr D Thwaites, and
Waihī Beach Community Board Member R Goudie

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Chairperson J Clements declared an interest in agenda item 10.4.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 JOHN REID – HIGHFIELDS POND

Mr Reid, a resident of Katikati was in attendance to discuss Highfields Pond. He noted the below points:

- A group of residents wanted to use the pond for motorised miniature yacht sailing. The group were looking to hold four regattas per year, which would bring approximately 40–50 people into Katikati for the weekend.
 - There were ongoing concerns with the water level, weeds in the pond and access to the area. It was unclear who was responsible for the maintenance of the pond.
 - Due to the low water level, the water was becoming stagnant and mosquitos were becoming an issue for residents.
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7.2 JACQUI KNIGHT - THOMPSONS TRACK

Ms Knight, was in attendance on behalf of the Katikati Trails Development Group to give an update on Thompsons Track. She noted the below points:

- A walkover Thompsons Track with Elected Members and staff had taken place. Another walkover also took place with the Four-Wheel Drive Association representatives, a Matamata-Piako District Council Roding Engineer and a contractor.
 - There were several slips and damage on the track that would need to be remedied.
 - The group would engage with local hapū and iwi on both sides of the Kaimai Ranges on the matter.
 - It was noted that Thompsons Track was a paper road owned by Council.
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7.3 MULTIPLE SPEAKERS - ANNUAL REPORT 2023/24

Keith Hay (Chairperson of the Katikati-Waihi Beach Residents and Ratepayers Association) and Ross Goudie (resident of Katikati), were in attendance to raise concerns regarding Council's Annual Report 2023/24. They noted the below points:

- In FY 2023–24 Council budgeted for a surplus of \$22.1 million but had a deficit of \$5.4 million. This was compared to a surplus of \$23.7 million.
 - Concerns were raised about Council's ability to plan ahead when the Annual Report 2023/24 had not yet been finalised.
 - Mr Goudie queried how Council would remedy the financial situation.
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8 PRESENTATIONS

8.1 KATIKATI YOUTH PARK PROPOSAL

John Bothwell was in attendance to present on the Katikati Youth Park Proposal. The below points were noted:

- The Community-led Development Steering Group commissioned research into what youth in the district wanted to enable them to thrive in Katikati. The majority of youth surveyed wanted activities for youth in the community.
 - The existing skatepark needed to be repaired and improved to make it more fit for purpose.
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- The group was looking to expand and upgrade the overall area by also installing barbeque facilities and safe play areas for younger children.
 - The group had \$90,000 of funding from the Department of Internal Affairs of which \$40,000 was earmarked for this project.
 - The group was seeking endorsement from the Katikati Community Board for the project as part of the overall Moore Park plan.
 - They were looking to prioritise their list of upgrades in the event they could not fund everything on their list.
 - Costings were not yet available for a half court for basketball, however, this would be considered for the area.
 - Murals would also be considered to dissuade taggers.
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9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 13 NOVEMBER 2024

RESOLUTION KKC25-1.1

Moved: Member T Sage

Seconded: Deputy N Mayo

1. That the Minutes of the Katikati Community Board Meeting held on 13 November 2024 as circulated with the agenda be confirmed as a true and correct record with the following amendment:
 - The spelling in item 7.3 be corrected to 'Graeme Thomson'.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

10 REPORTS

10.1 KATIKATI COMMUNITY BOARD - WORKSHOP NOTES - 22 JANUARY 2025

The workshop notes were received and no discussion was held.

10.2 KATIKATI COMMUNITY BOARD - CHAIRPERSON'S REPORT - FEBRUARY 2025

The Board considered a report from the Chairperson dated 12 February 2025. A brief overview of the report was provided and the below points were noted:

- Highfields Pond was serviced as a stormwater pond and not a recreational facility, however, there was some desire for the community to use it as a recreational facility.
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- The Board queried if a middle ground could be found to satisfy both residents and Council.
 - The Board requested a report on the history and context of Highfields Pond to be included in a future agenda.
 - There was a desire from the Board to include the netball courts into the concept plan for Moore Park.
 - It was noted that Council's Reserves and Facilities team would lead the concept plan for Moore Park.
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RESOLUTION KKC25-1.2

Moved: Deputy N Mayo

Seconded: Member A Earl

1. That the Chairperson's report dated 12 February 2025 titled 'Katikati Community Board Chairperson's Report – February 2025' be received.

CARRIED

RESOLUTION KKC25-1.3

Moved: Member A Earl

Seconded: Cr A Henry

2. That the Katikati Community Board recommends that Council progress a concept plan for the area of Moore Park that broadly relates to the proposal for netball courts and a Youth Hub (including proposed upgrades to the playground, skatepark and potential addition of a basketball half court) and allocates \$500 from the Katikati Community Board Reserve Account towards producing the concept plan.

CARRIED

10.3 KATIKATI COMMUNITY BOARD – COUNCILLOR'S REPORT – FEBRUARY 2025

The Board considered a report from Councillor Joyce dated 12 February 2025. A brief overview of the report was provided and the below points were noted:

- Councillors were informed in late 2024 that there would be a deficit in the budget.
 - Work was underway to improve Council's financial reporting systems.
 - Council was working through the Annual Plan 2025/26, which would show what actions would need to be taken to improve Council's financial situation.
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RESOLUTION KKC25-1.4

Moved: Member T Sage

Seconded: Deputy N Mayo

That Councillor Joyce's report dated 12 February 2025 titled 'Katikati Councillor's Report – February 2025' be received.

CARRIED

Chairperson J Clements vacated the role as Chairperson for the agenda item 10.4 and Deputy Chairperson N Mayo assumed the role.

10.4 KATIKATI COMMUNITY BOARD – GRANT APPLICATIONS – FEBRUARY 2025

Chairperson Clements declared an interest in this item, withdrew from the meeting and took no part in the discussion or voting thereon.

The Board considered a report from the Senior Governance Advisor dated 12 February 2025. The report was taken as read and the below points were noted:

Focus Katikati Trust Grant Application

- Focus Katikati wanted to engage with businesses, iwi and other groups to have a workshop on clusters.
- The \$1000 would be a contribution towards a consultancy fee for the workshop. The other \$1500 would be paid for by the businesses.
- The purpose of the Focus Katikati Trust had now changed. It had morphed from supporting housing to economic development.
- The Board would like to see the Trust coordinate with Council's Community Team.

RESOLUTION KKC25-1.5

Moved: Deputy N Mayo

Seconded: Cr R Joyce

1. That the Senior Governance Advisor's report dated 12 February 2025 titled 'Katikati Community Board – Grant Applications – February 2025' be received.
2. That the Katikati Community Board **approves** the grant application from Focus Katikati Trust for \$1,000 from the Katikati Community Board Grant Account, for costs relating to a 'Clusters of Excellence' workshop.

Chairperson J Clements abstained from voting.

CARRIED

10.5 KATIKATI COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – FEBRUARY 2025

The Board considered a report from General Manager Infrastructure Services dated 12 February 2025. The report was taken as read and the below points were noted:

- The Board requested for the Roothing Account be updated to include the \$200,000 allocated to the Market Square project.
- The Board noted that there were a high number of service requests for mowing and vegetation.
- An action within Council's Waste Minimisation Strategy was to explore the opportunity for a transfer station in the western part of the district.

RESOLUTION KKC25-1.6

Moved: Member T Sage
Seconded: Chairperson J Clements

That the General Manager Infrastructure Services' report dated 12 February 2025 titled 'Katikati Community Board - Projects and Operations Report - 12 February 2025' be received.'

CARRIED

10.6 RECONCILIATION OF KATIKATI COMMUNITY TOWN CENTRE DEVELOPMENT FUND

The Board considered a report from Finance Manager dated 12 February 2025. A brief overview of the report was provided. The below point was noted:

- The Chairperson requested information on the Council resolutions passed in relation to what had been spent from the Katikati Town Centre Development fund prior to making any decision on the matter.
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RESOLUTION KKC25-1.7

Moved: Chairperson J Clements
Seconded: Deputy N Mayo

That the Reconciliation of Katikati Community Town Centre Development Fund report and its recommendations lie on the table.

A motion was voted on and a division was called and recorded as follows:

For: Chairperson J Clements, Deputy Chairperson N Mayo and Member A Earle
Against: Member T Sage, Cr A Henry and Cr R Joyce.

Due to an equality of votes, the Chairperson exercised his right for a casting vote and voted for the motion.

.CARRIED 4/3

10.7 KATIKATI COMMUNITY BOARD - FINANCIAL REPORT - DECEMBER 2024

The Board considered a report from the Finance Business Partner Lead dated 12 February 2025. The report was taken as read.

RESOLUTION KKC25-1.8

Moved: Member T Sage
Seconded: Member A Earl

That the Finance Business Partner Lead’s report dated 12 February 2025, titled ‘Katikati Community Board – Financial Report – December 2024’, be received.

CARRIED

The Meeting closed at 8.48pm.

Confirmed as a true and correct record at the Katikati Community Board meeting held on 2 April 2025.

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Chairperson J Clements
CHAIRPERSON

Unconfirmed