

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE PUKE COMMUNITY BOARD MEETING NO. TPC24-6
HELD IN THE TE PUKE LIBRARY AND SERVICE CENTRE, 130 JELlicoe STREET, TE PUKE
ON THURSDAY, 21 NOVEMBER 2024 AT 7.00PM**

1 PRESENT

Chairperson K Ellis, Member N Chauhan, Member K Summerhays, Cr G Dally and Cr A Wichers.

2 IN ATTENDANCE

C Crow (General Manager Infrastructure Group), E Logan (Governance Advisor), and J Minchington (Senior Project Engineer Transportation).

OTHERS IN ATTENDANCE

Cr D Thwaites and 1 Member of the Media.

3 APOLOGIES

3.1 APOLOGIES

RESOLUTION TPC24-6.1

Moved: Member K Summerhays

Seconded: Member N Chauhan

That the apology for absence from Member D Snell be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

Nil

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 26 SEPTEMBER 2024

RESOLUTION TPC24-6.2

Moved: Chairperson K Ellis

Seconded: Cr A Wichers

1. That the Minutes of the Te Puke Community Board Meeting held on 26 September 2024 as circulated with the agenda be confirmed as a true and correct record subject to the below amendment being made:

That the following amendment be made to item **8.1**:

Correction of spelling be made as follows: *Trees of Te Puke Project* instead of *Trees on Te Puke*

2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 TE PUKE COMMUNITY BOARD – WORKSHOP NOTES – NOVEMBER 2024

The workshop notes were received.

No further discussion was had.

9.2 TE PUKE COMMUNITY BOARD – CHAIRPERSONS REPORT – NOVEMBER 2024

The Board considered a report from the Chairperson. The report was taken as read, with further discussion on the following:

Te Puke Community Fund

- Member K Summerhays provided an update on the progress of the Te Puke Community Fund, noting that they were in the process of creating a Memorandum of Understanding with ACORN.

Trees of Te Puke Report

- The Board requested a response from staff regarding the Trees of Te Puke Report.
- The General Manager Infrastructure Services would seek feedback from staff and share this with the Board.

Strategic buildings

- Board members encouraged Council to invest in strategic buildings within Te Puke. Noting that most charitable organisations within Te Puke had to pay commercial rent, due to the lack of Council owned buildings within the area.
- The General Manager Infrastructure Services would discuss this with the relevant staff members and feed the outcomes through to the Board.
- It was noted that the Te Puke Spatial Plan would highlight the needs within the community.

RESOLUTION TPC24-6.3

Moved: Member K Summerhays

Seconded: Member N Chauhan

1. That the Chairperson's report dated 21 November 2024 titled "Te Puke Community Board – Chairpersons Report – November 2024" be received.

CARRIED

RESOLUTION TPC24-6.4

Moved: Chairperson K Ellis

Seconded: Cr G Dally

1. That the Te Puke Community Board note its intent to have elected representation on the distribution panel for the proposed Te Puke Fund Community fund, subject to the Board's approval of the Memorandum of Understanding (MOU).

CARRIED

9.3 TE PUKE COMMUNITY BOARD – COUNCILLOR'S REPORT – NOVEMBER 2024

The Board considered a report from Councillor Dally. The report was taken as read, with further discussion on the following:

Representation Review

- Council had made a decision on its final Representation Review proposal 20 November 2024.
 - Cr G Dally outlined the next steps within the process, noting that the appeals/objections period of the process closed 13 December 2024. Only those that had submitted to the initial proposal had the ability to appeal/object the final proposal.
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- The Board (excluding Councillors) would submit an appeal/objection to the final proposal.
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RESOLUTION TPC24-6.5

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

1. That the report from Councillor Dally dated 21 November 2024 titled 'Te Puke Community Board – Councillor's Report – November 2024' be received.

CARRIED

9.4 TE PUKE COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – NOVEMBER 2024

The Board considered a report from the General Manager Infrastructure Services's. The report was taken as read, with further discussion on the below:

Landscape Road Footpath

- It was noted that the Board did not want to approve a design option until an onsite hui with Council staff and the Squash Club had taken place.
 - The Governance Advisor would arrange an onsite hui with the inclusion of the Te Puke Squash Club, dependant on the Club's availability.
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Pedestrian Safety Improvements

- The Board collectively agreed to include the removal of a second tree outside the Intermediate into the scope of the project as part of the enablement of the pedestrian crossing on Cameron Road.
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Level of Service within the CBD

- Staff had held internal meetings to discuss and review the level of service, not only in Te Puke, but across the entire district.
 - Staff would present their Level of Service review to Council's Projects and Monitoring Committee.
 - Levels of service would continue to be delivered throughout the Christmas/New Year period.
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History Boards

- The Board had received approval to progress with two history boards, however, the final design needed to be confirmed before installation.

Powered Christmas Tree Site

- The Christmas Tree would be installed at the western entrance of Te Puke next to the 'Kiwifruit Capital of the World' sign on 25 November 2024.

Community Resource Recovery Centre

- It was queried where the funding for this project came from and if it would be part of the CoLAB service contract.
- The General Manager Infrastructure Services would feed this information back to the Board.

Heritage Plaza

- Board members noted their appetite to engage with Tangata Whenua on the art incorporated in the area.
- The Governance Advisor would meet with Council's Kaupapa Māori Team to create an engagement plan.
- The Governance Advisor noted that the detailed design had been completed and was with Council staff for review. Once the internal review had been completed, the detailed design would be circulated to the Board.
- The Board requested that local suppliers be used for the installation.

Te Puke Quarry Road Bridge Pedestrian Crossing

- The outcome of the feasibility study showed that the bridge was not equipped to hold a pedestrian foot bridge.
 - Council staff were investigating alternative options, when the information was available.
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RESOLUTION TPC24-6.6

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

1. That the General Manager Infrastructure Services's report dated 21 November 2024 titled 'Te Puke Community Board – Projects and Operations Report – November 2024' be received.
2. That the Te Puke Community Board approve a budget of up to \$15,000 from the Roothing Account for the installation of a standard footpath on George Street to improve the safety of pedestrians.

CARRIED

9.5 TE PUKE COMMUNITY BOARD – FINANCIAL REPORT OCTOBER 2024

The Board considered a report from the Financial Business Advisor. The report was taken as read.

RESOLUTION TPC24-6.7

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

1. The Financial Business Advisor’s report dated 21 November 2024 titled ‘Te Puke Community Board – Financial Report October 2024’ be received.

CARRIED

The Te Puke Community Board wished its community a very Merry Christmas and a safe and happy New Year

The Meeting closed at 8.41pm.

Confirmed as a true and correct record at the Te Puke Community Board meeting held on 20 February 2025 .

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Chairperson K Ellis
CHAIRPERSON