

Mā tō tātou takiwā  
**For our District**

## Ōmokoroa Community Board

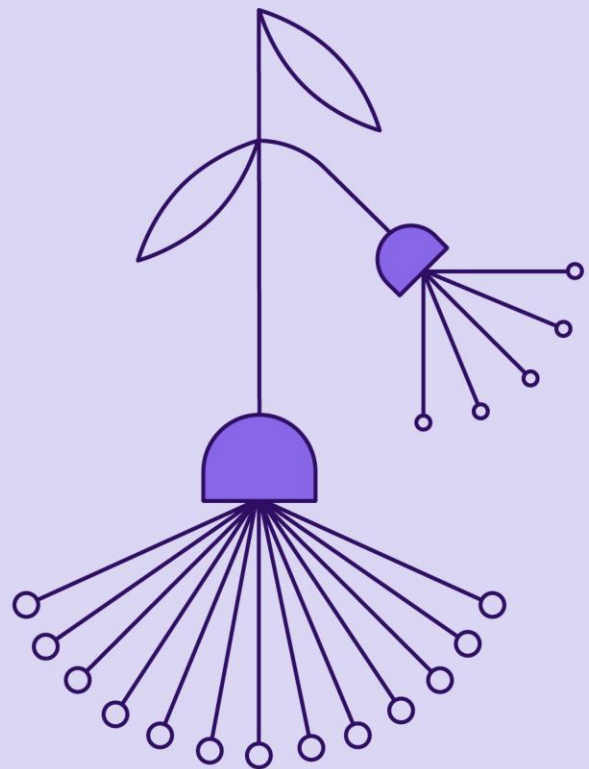
Poari ā Hapori o Ōmokoroa

OMC24-6

Tuesday, 19 November 2024, 7.00pm

Ōmokoroa Library & Service Centre,

Western Avenue, Ōmokoroa



# Ōmokoroa Community Board

## Membership:

<b>Chairperson</b>	Chris Dever
<b>Deputy Chairperson</b>	Allan Hughes
<b>Members</b>	Ben Bell Peter Presland Councillor Murray Grainger Councillor Don Thwaites
<b>Quorum</b>	3
<b>Frequency</b>	Eight weekly / Workshops as required

## Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

## Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that an Ōmokoroa Community Board Meeting will be held in the Ōmokoroa Library & Service Centre, Western Avenue, Ōmokoroa on:  
 Tuesday, 19 November 2024 at 7.00pm

**Order Of Business**

<b>1</b>	<b>Present .....</b>	<b>4</b>
<b>2</b>	<b>In Attendance.....</b>	<b>4</b>
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<b>4</b>	<b>Consideration of Late Items.....</b>	<b>4</b>
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**1 PRESENT****2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

**6 PUBLIC EXCLUDED ITEMS****7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer relationship management system as a service request, while those requiring further investigation will be referred to the Chief Executive.

## **8 MINUTES FOR CONFIRMATION**

### **8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 24 SEPTEMBER 2024**

**File Number:** A6546080

**Author:** Pernille Osborne, Senior Governance Advisor

**Authoriser:** Robyn Garrett, Governance Manager

#### **RECOMMENDATION**

1. That the Minutes of the Ōmokoroa Community Board Meeting held on 24 September 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

#### **ATTACHMENTS**

1. Minutes of the Ōmokoroa Community Board Meeting held on 24 September 2024

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
ŌMOKOROA COMMUNITY BOARD MEETING NO. OMC24-5  
HELD IN THE ŌMOKOROA LIBRARY & SERVICE CENTRE, WESTERN AVENUE, ŌMOKOROA  
ON TUESDAY, 24 SEPTEMBER 2024 AT 7.00PM**

**1 PRESENT**

Acting Chairperson A Hughes, Member B Bell, Member P Presland, Member C Dever, Cr M Grainger and Cr D Thwaites.

**2 IN ATTENDANCE**

J Holyoake (Chief Executive Officer) and P Osborne (Senior Governance Advisor).

**3 APOLOGIES**

Nil

**4 CONSIDERATION OF LATE ITEMS**

Nil

**5 DECLARATIONS OF INTEREST**

Member Bell declared an interest in items 9.6 Ōmokoroa Football Club Grant Application and 9.8 Recommendation to Lease – Ōmokoroa Sports Ground Recreation Reserve Building (renovated ex Old Pavilion).

**6 PUBLIC EXCLUDED ITEMS**

Nil

**7 PUBLIC FORUM**

**7.1 JULIA WHARTON, MICHELLE CASEY AND MURRAY MARSHALL - ŌMOKOROA POLICING GROUP GRANT APPLICATION**

Representatives from the Ōmokoroa Policing Group were in attendance to speak to their grant application. They noted the following points:

- The Ōmokoroa Policing Group needed a new patrol car. The group was seeking funds from the Community Board for a new hybrid vehicle.
- The group would be looking at additional grants as well, as they were aware that the Board did not have the funds to grant the full amount requested.
- The volunteers within the group worked hand in hand with the police.

It was noted that perhaps the Community Board could look at their Grants budget through the 2025/26 Annual Plan, noting that there was a higher demand for this fund now.

## **7.2 RODGER GOODMAN, ROB MITFORD-BURGESS AND STEPHEN WIGHTMAN – PRECIOUS FAMILY RESERVE**

Representatives from the Ōmokoroa Environmental Managers Incorporation were in attendance to speak to the proposed location of the toilet block and safety concerns in relation to Precious Family Reserve. They noted the following points:

- The location of the toilet block was different to where they had initially thought it would be placed.
- They had spent some time in the area to try and understand what the area was being used for. It was noted that there were very few cars using this road, and it was mostly used as a pedestrian accessway.
- They acknowledged that there was likely a need for a toilet, but hoped that it would be placed in a location that was less obvious and obstructive to the current houses.
- The current cycleway/walkway off Hamurana Road was shared with traffic, noting that the narrow accessway raised safety concerns, especially with the number of children that rode their bikes on it.
- They sought a speed limit to this road with clear signage, including signage to show that it was a shared pathway.
- Due to majority of the use of the pathway being in the weekend it would be wise to close the walkway when there were trucks working, noting that this often took place during the week.

The Board would look into the signage that they could provide in this area to help address some of these issues.

It was noted that Council was currently undertaking the Kaimai Ward Reserve Management Plan, and therefore issues like this would be useful to incorporate in these discussions.

Clarification would be sought from Council staff regarding the proposed location of the toilet block and what stage they were at.

## **7.3 MATT GROUCOTT – ŌMOKOROA FOOTBALL CLUB**

As the president of the Ōmokoroa Football Club, Mr Groucott was in attendance to speak to their grant application for a new line marker, noting the following points:

- They serviced a large number of residents within the community all year round.

- The current line marker was no longer able to be repaired and therefore they required to purchase a new one.

#### **7.4 MARGARET MURRAY-BENGE – ACKNOWLEDGEMENT OF PETER PRESLAND AND OLD PAVILION**

Cr Murray-Benge was in attendance and spoke to the work that Member Presland contributed and the role he played in the establishment of Ōmokoroa Sports Pavilion. She also acknowledged the recommendation that the Board had on their agenda in relation to the use of the Old Pavilion, and the importance of ensuring that the building would be well utilised.

Member Presland acknowledged the many people who worked quietly in the background, noting that there were many that contributed to the establishment of the Ōmokoroa Sport Pavilion. Member Bell spoke to the new Ōmokoroa Sports Pavilion, noting the below points:

- Council managed the bookings of the Old Pavilion, and the new Sports Pavilion aligned their booking fees with the Old Pavilion as they never wanted to cause a competition between the two facilities;
- The usage of the Sports Pavilion was very high, however it was acknowledged that the operating costs for the Old Pavilion were a lot cheaper than the new. For this reason the Sport and Recreation Society rented out the upper spaces as a way to receive on-going income to help cover these costs;
- The 28 member groups of the Sport Pavilion were given preference of the facilities, noting that these were often booked in on a regular basis; and
- People were very impressed with the facility, noting that there were two weddings booked before the end of the year, as well as other events.

#### **7.5 ANNA KINGSTON AND PETER GOAD – COMMUNITY FRUIT TREE GARDEN**

Ms Kingston and Mr Goad were in attendance to speak to their 'Community Fruit Tree Garden' proposal. At the Community Board meeting held 13 February 2024 the initial proposal was presented to the Board, with the Board agreeing to workshop the proposal further, however it was noted that Ms Kingston never heard anything further on the matter.

There had been conflicting messages regarding the status of the vacant sections on McDonnell Street.

Ms Kingston and Mr Goad had already considered many of the aspects of this proposal in which Council staff would be required to assess.



The Senior Governance Advisor would follow up with Reserves and Facilities around the status of this reserve and the process for this going forward, to ensure that this proposal progressed and that those involved were well communicated with the timeline and outcome of the discussions.

#### **7.6 FRIENDS OF KAIMAI VIEWS – ACKNOWLEDGEMENT OF THANKS**

Representatives of Friends of Kaimai Views were in attendance to thank and acknowledge the tidy up work that had been undertaken in Kaimai Views, including Member Presland and Council's Road Safety Engineer for driving this particular piece of work.

The representatives were keen to understand if there was an on-going contract for this tidy-up work, to ensure that it remained this way going forward.

The Board noted that they would follow this up, as a big priority for the Board was ensuring the maintenance of these areas within the community.

#### **7.7 JULIE WHARTON – VARIOUS ISSUES**

Ms Wharton was in attendance to speak to some issues that she had come across through her roles in the both the Policing Group and as an admin to the community Facebook page. She raised the below points:

- Many people thought that the toilet block at Precious Reserve was not required as much as one would be at the Village. There was also a query around whether a toilet facility in the village should have been required through the resource consent, and if not, then why not?
- There was a fear that having a toilet block at Precious Reserve would increase the number of homeless to the area. Had considerations been made as to the measures required to help mitigate these perceived issues.
- There were serial offenders whose parking in the esplanade area were affecting local business owners and those with boats. Photos had been submitted through Antenno, but responses received noted that action could only be taking if the compliance officer was there at the time of the offence.

Council's Team Leader – Consent Planning had advised that Council did have the discretion to consider a wide range of environmental effects when processing the resource consent for the Ōmokoroa Village Centre. However, Council could only impose conditions or design requirements on the applicant if those measures were required to avoid, remedy or mitigate any adverse environmental effects of the development. In this instance, the development would not generate any adverse effects that would warrant to provision of separate public toilet facilities as mitigation. The Building Code

did however require a certain ratio of toilet facilities to be provided for staff, and in some instances, customers.

The CEO noted that if there were non-compliant activities taking place, these should be reacted to through Service Requests or Antenno, acknowledging that Council was not able to have compliance officers monitoring every area of the district at all times due to resourcing and size.

Staff would follow up to ensure that areas that were receiving regular complaints were being followed up to see what measures could be put in place.

The Parking Bylaw down by the Esplanade would be looked into to see if there was any time limits that could be implemented in this area.

### 7.8 MURRAY MARSHALL – VARIOUS ITEMS

Mr Marshall was in attendance to speak to the following issues:

- The website search function did not pull through the most recent information first; and
- Residents were experiencing dust issues with the work taking place at Prole Road and the roundabout. Mr Marshall queried how often compliance monitoring was undertaken in these areas.

The CEO noted that there was a project taking place at the moment in relation to the website, as he acknowledged it was not functioning as it should.

Dust was a consenting issue, noting that this would be followed up to ensure that the areas were getting wet down as they were required to.

## 8 MINUTES FOR CONFIRMATION

### 8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 30 JULY 2024

#### RESOLUTION OMC24-5.1

Moved: Cr M Grainger

Seconded: Member P Presland

1. That the Minutes of the Ōmokoroa Community Board Meeting held on 30 July 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson’s electronic signature be inserted into the confirmed minutes.

**CARRIED**

**9 REPORTS**

**9.1 ŌMOKOROA COMMUNITY BOARD – WORKSHOP NOTES – 3 SEPTEMBER 2024**

The Board noted the notes from the workshop held 3 September 2024.

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**9.2 ŌMOKOROA COMMUNITY BOARD – OUTGOING CHAIRPERSON'S REPORT – SEPTEMBER 2024**

The Board considered a report from outgoing Chairperson Presland. The report was taken as read with acknowledgement and thanks to member Presland for his work and leadership as Chairperson.

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**RESOLUTION OMC24-5.2**

Moved: Member B Bell

Seconded: Cr M Grainger

That the report dated 24 September 2024 titled 'Ōmokoroa Community Board – Outgoing Chairperson's Report – September 2024' be received.

**CARRIED**

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**9.3 ŌMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT – SEPTEMBER 2024**

The Board considered a report dated 24 September 2024 from Councillor Thwaites. The report was taken as read with further information on the below.

Representation Review

The website had comprehensive detail of the initial representation review proposal, noting that there was a representation review table talk focus group session for the Kaimai Ward on 8 October 2024 in Council Chambers.

By-Election

Member Dever was congratulated on being elected as the new Ōmokoroa Community Board member.

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**RESOLUTION OMC24-5.3**

Moved: Cr D Thwaites

Seconded: Chairperson P Presland

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That Councillor Thwaites' report dated 24 September 2024 titled 'Ōmokoroa Community Board Councillor's Report – September 2024' be received.

**CARRIED**

#### 9.4 ELECTION OF CHAIRPERSON FOR THE ŌMOKOROA COMMUNITY BOARD

The Board considered a report dated 24 September 2024 from the Senior Governance Advisor. The report was taken as read.

##### RESOLUTION OMC24-5.4

Moved: Cr D Thwaites

Seconded: Member B Bell

1. That the Senior Governance Advisor's report dated 24 September 2024 titled 'Election of Chairperson for the Ōmokoroa Community Board' be received.

**CARRIED**

##### RESOLUTION OMC24-5.5

Moved: Cr M Grainger

Seconded: Member P Presland

2. That in accordance with Clause 25(4), Schedule 7 of the Local Government Act 2002, the Ōmokoroa Community Board adopts **System B** for the election of the Chairperson.

**CARRIED**

##### RESOLUTION OMC24-5.6

Moved: Member B Bell

Seconded: Cr M Grainger

3. That the Ōmokoroa Community Board elects Chris Dever as the Chairperson of the Ōmokoroa Community Board.

**CARRIED**

Newly appointed Chairperson Dever asked Deputy Chairperson Hughes to continue to chair the remainder of the meeting.

**9.5 APPOINTMENT OF ŌMOKOROA COMMUNITY BOARD MEMBERS ON OUTSIDE BODIES**

The Board considered a report dated 24 September 2024 from the Senior Governance Advisor. The report was taken as read.

**RESOLUTION OMC24-5.7**

Moved: Member B Bell

Seconded: Chairperson C Dever

1. That the Senior Governance Advisor’s report dated 24 September 2024 titled ‘Appointment of Ōmokoroa Community Board Members on Outside Bodies’ be received.
2. That the following Ōmokoroa Community Board Members be appointed as a representative to the following groups and organisations:

Ōmokoroa Community Policing Trust	Member Hughes
Ōmokoroa Sports and Recreation Society Inc	Member Presland
Ōmokoroa Public Art Group	Member Bell
Ōmokoroa Environmental Managers Inc	Member Dever
Ōmokoroa Community Response Team	Member Hughes
Ōmokoroa Settlers Hall Inc	Member Bell

**CARRIED**

**9.6 ŌMOKOROA COMMUNITY BOARD GRANT APPLICATIONS – SEPTEMBER 2024**

The Board considered a report dated 24 September 2024 from the Senior Governance Advisor. The report was taken as read, and the Board worked through each of the applications.

**RESOLUTION OMC24-5.8**

Moved: Member P Presland

Seconded: Chairperson C Dever

1. That the Senior Governance Advisor’s report dated 24 September 2024, titled ‘Ōmokoroa Community Board Grant Applications – September 2024’, be received.

**CARRIED**

**9.6.1 ŌMOKOROA FOOTBALL CLUB – GRANT APPLICATION**

Member Bell declared an interest in this item, withdrew from the meeting and took no part in the discussions or voting thereon.

The Board felt as though this grant application met the criteria, however they did not feel that they needed to fund the maintenance or paint.

**RESOLUTION OMC24-5.9**

Moved: Member P Presland

Seconded: Cr M Grainger

2. That the Ōmokoroa Community Board approves the grant application from the Ōmokoroa Football Club for \$1,505.43 (plus GST) to contribute towards the purchase of a new line marker and battery for the club. This grant will be funded from the Ōmokoroa Community Board Grants Account, subject to all accountabilities being met.

**CARRIED**

**9.6.2 ŌMOKOROA COMMUNITY POLICING GROUP CHARITABLE TRUST – GRANT APPLICATION**

The Board acknowledged that they did not have the funds to be able to support this entire request, however wished to fund part of it. Due to the fact that the grants budget was for the remainder of the financial year, the Board did not wish to commit all remaining funds to this application.

**RESOLUTION OMC24-5.10**

Moved: Member P Presland

Seconded: Member B Bell

3. That the Ōmokoroa Community Board approves the grant application from the Ōmokoroa Community Policing Group Charitable Trust for \$5,000 to contribute towards the purchase of a new patrol vehicle. This grant is time bound subject to additional funds being sought by 31 December 2024, noting that if these funds are not secured, the \$5,000 will not be awarded. This grant will be funded from the Ōmokoroa Community Board Grants Account, subject to all accountabilities being met.

**CARRIED**

**9.7 ŌMOKOROA ESPLANADE STREET LIGHTING PROJECT**

The Board considered a report dated 24 September 2024 from the Senior Governance Advisor. The report was taken as read.

**RESOLUTION OMC24-5.11**

Moved: Member C Dever

Seconded: Member B Bell

That the Senior Governance Advisor’s report dated 24 September 2024 titled ‘Ōmokoroa Esplanade Street Lighting Project’ be received.

1. That the report relates to an issue that is considered to be of low significance in terms of Council’s Significance and Engagement Policy.
2. That the Ōmokoroa Community Board approves \$80,000 from the Ōmokoroa Community Board Reserve Account for the Ōmokoroa Esplanade Street Lighting Project – Stage 1 and Stage 2 (as shown in **Attachment 2** of this report).

**CARRIED**

**9.8 RECOMMENDATION TO LEASE – ŌMOKOROA SPORTS GROUND RECREATION RESERVE BUILDING (RENOVATED EX OLD PAVILION)**

Member Bell declared an interest in this item, withdrew from the meeting and took no part in the discussions or voting thereon.

The Board considered a report dated 24 September 2024 from the Operations Manager. The report was taken as read.

Member Bell responded to the below questions of clarification:

- The Football Club would not apply for a liquor licence, as it was not the social environment that they were wanting to create.
- The Football Club would pay for the insurance on the building.

**RESOLUTION OMC24-5.12**

Moved: Member P Presland

Seconded: Member C Dever

1. That the Operations Manager’s report dated 24 September 2024 titled ‘Recommendation to Lease – Ōmokoroa Sports Ground Recreation Reserve Building (renovated ex Old Pavilion)’ be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council’s Significance and Engagement Policy.

3. That Ōmokoroa Community Board recommends entering into a lease for up to 10 years for 132m<sup>2</sup> of land and building, more or less, being part of Lot 1 DPS 27322 (Recreation Reserve) and with either –
- (a) Ōmokoroa Football Club (**Attachment 4**)

**CARRIED**

### 9.9 ŌMOKOROA COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - SEPTEMBER 2024

The Board considered a report dated 24 September 2024 from the Senior Governance Advisor. The report was taken as read with further discussion as below.

#### Hamurana Road / Tralee Street Intersection Safety Improvement Project

The Board queried why this particular project was not for a pedestrian crossing but a speed table. It was their understanding that a pedestrian crossing put the responsibility on the vehicle driver rather than the one crossing the road, noting that if this was for school children, they were interested to understand the rationale for not having a pedestrian crossing.

The Board requested a response in relation to this, also noting that there was a “dark spot” in regard to streetlighting at the top end of Tralee Street and Hamurana Road.

#### **RESOLUTION OMC24-5.13**

Moved: Member B Bell

Seconded: Cr D Thwaites

That the Senior Governance Advisor’s report dated 24 September 2024 titled ‘Ōmokoroa Projects and Operations Report – September 2024’ be received.

**CARRIED**

### 9.10 ŌMOKOROA COMMUNITY BOARD FINANCIAL REPORT - AUGUST 2024

The Board considered a report dated 24 September 2024 from the Financial Business Advisor. The report was taken as read.

#### **RESOLUTION OMC24-5.14**

Moved: Member B Bell

Seconded: Member C Dever



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That the Financial Business Advisor's report dated 24 September 2024 titled 'Ōmokoroa Community Board Financial Report – August 2024' be received.

**CARRIED**

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**The Meeting closed at 8.38pm.**

**Confirmed as a true and correct record at the Ōmokoroa Community Board meeting held on 19 November 2024.**

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Chairperson C Dever

**CHAIRPERSON**

Unconfirmed

## 9 REPORTS

### 9.1 ŌMOKOROA COMMUNITY BOARD – WORKSHOP NOTES – 29 OCTOBER 2024

**File Number:** A6546072

**Author:** Pernille Osborne, Senior Governance Advisor

**Authoriser:** Robyn Garrett, Governance Manager

#### EXECUTIVE SUMMARY

The workshop notes from the 29 October 2024 workshop have been attached for transparency.

#### ATTACHMENTS

1. **Ōmokoroa Community Board Workshop Notes – 29 October 2024**  

**ŌMOKOROA COMMUNITY BOARD  
WORKSHOP**

**DATE:** Tuesday, 29 October 2024 at 5.00pm

**HELD:** In Ōmokoroa, Whakamarama/Pahoia Room

**MEMBERS PRESENT:** C Dever (Chairperson), Member B Bell, Member A Hughes, Member P Presland, Cr M Grainger and Cr D Thwaites

**STAFF IN ATTENDANCE:** P Osborne (Senior Governance Advisor)

**OTHERS IN ATTENDANCE:** Anna Kingston and Peter Goad

Topic	Discussion	Action	Outcome
<p><b>Community Fruit Garden</b> Anna Kingston and Peter Goad were in attendance to seek some direction and guidance from the Board regarding their next steps.</p>	<ul style="list-style-type: none"> <li>Ms Kingston and Mr Goad had been in contact with Council’s Team Lead Reserves and Facilities Operations. She provided them with an outline of what they needed to provide Council, including considerations that need to be made in relation to Council’s current Community Gardens Policy.</li> <li>The Senior Governance Advisor explained further what Council staff required in order to consider a full proposal.</li> <li>Due to the confusion, it was noted that staff would try to meet onsite with Ms Kingston and Mr Goad to explain further the next steps.</li> <li>The Board noted that there was nothing at this stage that they could do in relation to this project,</li> </ul>	<p>Senior Governance Advisor to set up an onsite hui between the Team Leader Reserves and Facilities Operations and Ms Kingston and Mr Goad.</p>	<p>The Team Leader Reserves and Facilities Operations met onsite with Ms Kingston and Mr Goad to speak through all requirements and provide</p>

Ōmokoroa Community Board Workshop Notes – 29 October 2024

Topic	Discussion	Action	Outcome
	<p>however noted that this was good timing and should be brought into the Kaimai Reserve Management Plan Review Process.</p>		<p>support in next steps.</p>
<p><b>Community Board Process</b> The Board wanted to have a discussion regarding the way in which community members were able to raise issues/projects with them, and ensuring there was a clear process in which feedback/outcomes were fed back to those members.</p>	<ul style="list-style-type: none"> <li>• It was important that the Board focused on community issues and projects as opposed to strategic projects that should be progressed through the Long Term Plan (LTP) or Annual Plan.</li> <li>• There was a discussion around the need for an internal process for the Board when queries like this came through, to ensure that issues were being addressed and responded to.</li> <li>• It was important that the outcome was being fed back to all those that raised the issue.</li> <li>• Was there a way in which positive projects that are happening in the community (big and small) are celebrated through social media? It was noted that the Board members had the ability to post about these projects as well to spread the word.</li> </ul>	<p>The Senior Governance Advisor would speak to the communication team around what mechanisms could be used to post outcomes of small positive projects taking place, whether these were Community Board-led projects or Council.</p>	
<p><b>Updates</b> Updates were sought on the following projects:</p> <ul style="list-style-type: none"> <li>- Ōmokoroa Pavilion Steps</li> <li>- Lighting at the Esplanade</li> <li>- Precious Family Reserve</li> <li>- Safety Speed Table</li> </ul>	<ul style="list-style-type: none"> <li>• The Board expressed frustration with the time in which the steps project was taking to get started, noting that this had been going on for almost a year.</li> <li>• The lighting project was progressing, a clearer timeline would be included in the upcoming agenda.</li> </ul>	<ul style="list-style-type: none"> <li>• Full update to be included in the upcoming agenda.</li> <li>• Timeline for the project to be</li> </ul>	<ul style="list-style-type: none"> <li>• The Chairperson emailed submitters on 31 October with</li> </ul>

Topic	Discussion	Action	Outcome
<ul style="list-style-type: none"> <li>- Lighting Solution for Tralee and Hamurana</li> </ul>	<ul style="list-style-type: none"> <li>• The Board were informed that staff investigated the possibility of relocating the toilet as per the submission raised at the Ōmokoroa Community Board hui on 24 September 2024. This outcome would be fed back to the submitters.</li> <li>• At the Community Board hui, the Board sought an explanation for the rationale of having a speed table as opposed to a pedestrian crossing. A full response was provided by Councils Project Engineer Transportation. A timeline for this project was requested.</li> <li>• The Chairperson was encouraged to include projects in his Chair’s report should there be issues raised in the community that he wished to be addressed.</li> </ul>	<ul style="list-style-type: none"> <li>included in formal agenda.</li> <li>• Outcome to be communicated with submitters.</li> <li>• Include the full outcome in the MAS, as well as a timeline update for the project.</li> <li>• Include some commentary regarding a lighting solution for Tralee and Hamurana in Chairpersons Report.</li> </ul>	<ul style="list-style-type: none"> <li>outcome and rationale.</li> <li>• MAS has been closed off and reported on through the Projects and Operations Report.</li> </ul>

The workshop closed at 6.48pm.

**9.2 ŌMOKOROA COMMUNITY BOARD CHAIRPERSON’S REPORT – NOVEMBER 2024**

**File Number:** A6536882

**Author:** Chris Dever, Chairperson

**Authoriser:** John Holyoake, Chief Executive Officer

**EXECUTIVE SUMMARY**

The purpose of this report is for the Ōmokoroa Community Board’s Chairperson to provide the Board with information and updates on events and matters within the community.

**RECOMMENDATION**

That the Chairperson’s report dated 19 November 2024 titled ‘Ōmokoroa Community Board Chairperson’s Report – November 2024’ be received.

**UPDATES**

I look forward to presenting this, my first report to the Board and chairing my first Board meeting.

It’s been a busy month. I attended both the AGMs for the Ōmokoroa Environment Management Inc. (ŌEMI) and the MenzShed. Both organisations seem to be going from strength to strength. Lots of people looking forward to the official opening of the Bird Hide at Cooney Reserve on 10 November 2024. Our MP Scott Simpson is doing the official opening at around 1:00pm.

I am presenting to the Ōmokoroa Business Network next week. We need to promote the work that we do within the community.

It is good to see people in our community putting time into voluntary activities that are aimed at building stronger communities. The upcoming Godwits (Kauka) ‘Welcome Home’ festival and the beginning of a ‘TEDx Ōmokoroa’ are examples of this, and signal that our community is maturing.

With that said, there is still much to be done in our community. At our last meeting, we approved a lighting solution for The Esplanade terminus to bring it to modern urban lighting standards.

Another area of lighting that needs attention is the area around The Village Centre. Currently, the developer funded lighting finished at the bus stop in Tralee Avenue. The stretch from that bus stop to the corner of Hamurana Road and down to the entrance/exit of The Village has very few lighting elements and the light poles are shorter and probably poorer lighting elements. I believe that the Community Board should push to have this lighting brought to modern urban lighting standards.

With the opening of The Village, the corner of Tralee and Hamurana Road is one of the busiest in Ōmokoroa.

The street lighting along Ōmokoroa Road has high poles, high powered lighting elements and are spaced around 50 metres apart – I understand that this is the quality of lighting that meets the Urban Lighting Standards. Along Tralee and for Hamurana from Owen Place intersection down to the church, poles appear to be over 100 metres apart. What poles exist are shorter and the lighting elements appear to be not as bright.

I will be pushing for this to be addressed.

## **Community Groups**

### Public Art Ōmokoroa – Member Bell

Following the Western Avenue Sportsgrounds mural opening, Public Art Ōmokoroa is now turning attention to several new projects, including possible collaboration with the Ōmokoroa Settlers Hall committee and identifying potential opportunities with the Council (as part of the Kaimai Ward Reserve Management Plan), alongside upcoming developments at Precious Reserve.

The group recently welcomed a presentation from Arohanoa Matthews of Creative Bay of Plenty, who outlined her work with local Iwi and Hapū and provided advice on funding opportunities for proposed projects. Public Art Ōmokoroa will also be present at the Kuaka Festival on November 10, supporting the event and selling prints and cards featuring local art.

### Ōmokoroa Settlers Hall – Member Bell

Ōmokoroa Settlers Hall refurbishments continue, with some further work on the Hall (sanding floors and new external door onto the new deck area) scheduled for the new year.

### Ōmokoroa Community Response Team – Deputy Chair Hughes

The Team is working very hard to have in place a Community Hub that can effectively support the Ōmokoroa Community in the event of a Natural Disaster:

- We have adopted the Community Hub model that has been adopted in other parts of the country.
- The Team has excellent support and guidance from Council staff Jo Lynskey and Kurt Waugh. We are very grateful for all the work they put in supporting the team.
- We have a training day on 25 November, where we will role play supporting the community in the event of a disaster.

- We are applying to the Ōmokoroa Community Policing Group for membership, so that we can access funding, and make necessary purchases, such as several radio telephones (already purchased for us by Ōmokoroa Lions), generator(s) and much needed supplies.
- We are planning on how to set up a group of Surge Volunteers, to provide backup to our core team where this would be needed.
- Our team is a group of committed, very talented and experienced volunteers committed to providing a Community Hub that will be here for our Community, if and when disaster strikes. Its role is to support this Community, and supplement and support the work of the Emergency Operations Centre, and Emergency Services, but not to replace their responsibilities in any way.

We very much welcome Council's support for the work of the Team.

#### Ōmokoroa Community Policy Group – Deputy Chair Hughes

This group is made up of Community Patrol, Neighbourhood Support, and Graffiti management and elimination.

- All three of these groups play a significant and active role in Ōmokoroa – high and active membership of Neighbourhood Support (now over 1200 members), a fully staffed group of committed and skilled Community Patrol Volunteers, and virtually complete elimination of graffiti on the Peninsula.
- There has been some change in the Committee. A number of Committee members stepped down at the recent AGM, including Pat Harrison (Chair) – grateful thanks for all the sterling work that these former members had contributed to the Policing Group. Murray Marshall has ably stepped into the Chair role.
- The Community Patrol is in the process of replacing their existing patrol vehicle, with a new vehicle, and is grateful for the Community Board's part funding of this purchase.

As this will be the last Community Board meeting for 2024. I'd like to thank the Board and those providing the great support we get from the council and wish all of you a happy and safe Christmas break.



**9.3 ŌMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT – NOVEMBER 2024**

**File Number:** A6536905

**Author:** Murray Grainger, Councillor

**Authoriser:** John Holyoake, Chief Executive Officer

**EXECUTIVE SUMMARY**

The purpose of this report is for Councillor Grainger to provide the Board with updates on the items listed below.

**RECOMMENDATION**

That Councillor Grainger’s report dated 19 November 2024 titled ‘Ōmokoroa Community Board Councillor’s Report – November 2024’ be received.

**UPDATES**

**Long Term Plan**

The Long term Plan was finally approved on 26 September 2024, after the three month delay granted to Council. Alongside this the Financial Contribution charges and the annual rates were set.

**3 Waters, or 'Local Water Done Well' (LWDW)** as it is now known, is progressing at pace as directed by the fairly tight timeframes set in the new government legislation. The final form of LWDW for Council is a long way from being settled, however we do know that it will be different from what we currently have and the higher standards being imposed will mean higher costs to ratepayers no matter who delivers the service: Council; a Council Controlled Organisation; or a combined CCO with other Local Authorities. Watch this space.

**Katikati and Te Puke Wastewater**

The two very big ticket items in the 3 Waters space are the replacement of the Katikati outflow pipe necessitated by it failing sooner than expected; and the upgrade/expansion of the Te Puke treatment plant, necessitated by higher discharge standards, population growth and the Rangiuru industrial area coming online.

**CCTV**

The Working party who will receive applications for this year’s funding round has been appointed and will be evaluating applications and reporting to Council in due course.

**Representation Review**

Community engagement has finished, submissions have closed, and hearings for those submitters who wished to appear in person have been held. Once all the other feedback has been collated, Council will make a decision on the final representation arrangements. This decision will be open to appeal to the Local Government Commission.

The **Easter Sunday Shop Trading Policy** has been out for consultation and the feedback received was basically, 'if it ain't broke, don't fix it' so Council simply rolled over the previous policy settings.

**9.4 COUNCIL DECISION ON ŌMOKOROA COMMUNITY BOARD RECOMMENDATION – RECOMMENDATION TO LEASE – ŌMOKOROA SPORTS GROUND RECREATION RESERVE BUILDING (RENOVATED EX OLD PAVILION)**

**File Number:** A6546223

**Author:** Pernille Osborne, Senior Governance Advisor

**Authoriser:** Robyn Garrett, Governance Manager

**EXECUTIVE SUMMARY**

At the Council Meeting (C24-11) held on 7 November 2024, Council considered a report relating to the lease of the Ōmokoroa Sports Ground Recreation Reserve Building.

**RECOMMENDATION**

That the Senior Governance Advisor’s report dated 19 November 2024, titled ‘Council Decision on Ōmokoroa Community Board Recommendation – Recommendation to Lease – Ōmokoroa Sports Ground Recreation Reserve Building (Renovated ex Old Pavilion)’, be received.

**BACKGROUND**

The following is the decision from Council based on the recommendation put forward by the Ōmokoroa Community Board.

**Remit from Council**

C24-11 Council Meeting 7 November 2024

**11.5 PROPOSAL TO LEASE – ŌMOKOROA SPORTS GROUND RECREATION RESERVE BUILDING (RENOVATED EX OLD PAVILION)**

Council considered a report dated 7 November 2024 from the Operations Manager, who provided a brief overview of the report and recommendations.

Staff responded to pātai as below:

- The classification of the reserve determined the type of activity that the Reserve could be used for. To reclassify the reserve, Council was required to publicly notify and ask for submissions, due to the change in use. This would have an impact on the process through the time taken for the consultation period.
- Ōmokoroa Athletics did not make a submission. The two submissions received by Council were from the Ōmokoroa Football Club and School’s Out Limited.
- The Ōmokoroa Football Club used the public toilet and changing rooms underneath the Sport Pavilion.

- The CEO noted that Ōmokoroa Community Board Member (and Football Club Member) Ben Bell currently managed the bookings for both the Ōmokoroa Sports Pavilion and the Reserves Building, noting that the Football Club was active at working with and providing access to other community groups. For this reason it was safe to presume that this lease would not be for exclusive use of the Football Club.
- The booking system would be managed by the Football Club.

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**RESOLUTION CL24-11.1**

Moved: Cr M Grainger

Seconded: Cr D Thwaites

1. That the Operations Manager’s report dated 7 November 2024 and titled Proposal to Lease - Ōmokoroa Sports Ground Recreation Reserve Building (renovated ex old Pavilion) be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council’s Significance and Engagement Policy.
3. That Council exercise its powers conferred on it as the administering body of the reserve by delegation from the Minister of Conservation under the Reserves Act 1977 and accepts the recommendation from the Ōmokoroa Community Board and grant Ōmokoroa Football Club the right to lease for up to 10 years for 132m<sup>2</sup> of land and building, more or less, being part of Lot 1 DPS 27322 (Recreation Reserve).

**CARRIED**

**9.5 ŌMOKOROA COMMUNITY BOARD GRANT APPLICATION – NOVEMBER 2024**

**File Number:** A6536493

**Author:** Pernille Osborne, Senior Governance Advisor

**Authoriser:** Robyn Garrett, Governance Manager

**EXECUTIVE SUMMARY**

The Ōmokoroa Community Board is required to decide on applications for Community Board Grant Funding. One application has been received.

The application and supporting information relating to the Community Board Grants have been forwarded to members separate to this agenda.

**RECOMMENDATION**

1. That the Senior Governance Advisor’s report dated 19 November 2024, titled ‘Ōmokoroa Community Board Grant Applications – November 2024’, be received.
2. That the Ōmokoroa Community Board approves the grant application from the Ōmokoroa Artists Group for \$..... to contribute towards the purchase of a new fully assembled shed. This grant will be funded from the Ōmokoroa Community Board Grants Account, subject to all accountabilities being met.

**OR**

That the Ōmokoroa Community Board does not approve the grant application from the Ōmokoroa Artists Group.

**BACKGROUND**

1. The Ōmokoroa Community Board has funding of \$12,644 available for disbursement to community organisations for the 2024/2025 financial year. The balance as of 19 November is \$6,138.57.
2. **Ōmokoroa Artists Group** has submitted an application for funding of \$4,935 for the purchase of a fully assembled shed, including floors. They noted that this was to replace the shed that was demolished during the renovations to the Ōmokoroa Settlers Hall.

The shed is used to house the group’s exhibition equipment, noting that their group promotes art within the community. This is achieved by running art exhibitions/education, events and activities for the community.

**ENGAGEMENT, CONSULTATION AND COMMUNICATION**

<b>Interested/Affected Parties</b>	<b>Completed/Planned Engagement/Consultation/Communication</b>	
Ōmokoroa Artists Group	The applicant will be advised of the outcome of their respective Grant Application.	Planned

**FUNDING/BUDGET IMPLICATIONS**

<b>Budget Funding Information</b>	<b>Relevant Detail</b>
Community Board Grant Funds	<p>The Community Board will consider applications for distribution of grant funding before the end of the financial year.</p> <p>Annual Budget      \$12,644</p> <p>Current Balance      \$6,138.57</p>

**9.6 ŌMOKOROA COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - NOVEMBER 2024**

**File Number:** A6528910

**Author:** Cedric Crow, General Manager Infrastructure Services

**Authoriser:** John Holyoake, Chief Executive Officer

**EXECUTIVE SUMMARY**

The purpose of this report is to provide the Ōmokoroa Community Board with an overview of the Infrastructure Projects currently being undertaken in the Ōmokoroa area, as well as to provide an overview of the operational matters from across Council that relate to the Ōmokoroa area.

<p><b>RECOMMENDATION</b></p> <p>That the General Manager Infrastructure Services’ report dated 19 November 2024 titled ‘Ōmokoroa Projects and Operations Report – November 2024’ be received.</p>
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**ROADING ACCOUNT**

<b>Ōmokoroa Community Board Roading Current Account</b>		<b>\$</b>
<b>Current Account Opening Balance 1 July 2024</b>		<b>\$136,321</b>
Allocation for 2024/25		-
Interest for 2024/2025		6,816
<b>Subtotal</b>		<b>\$143,137</b>
<b>Completed Projects</b>	<b>Status</b>	<b>\$</b>
Goldstone Road Car Park	Complete	\$11,067
Ōmokoroa Boat Club Embankment Fencing	Complete	\$4,864
Ōmokoroa McDonnell Cycle Racks	Complete	\$4,978
Bollards installation at end of Esplanade	Complete	\$3,601
<b>Subtotal Completed Projects 2025</b>		<b>\$24,510</b>
<b>Forecasted Current Account Closing Balance 30 June 2025</b>		<b>\$111,811</b>

**PRIORITY PROJECTS**

Projects	Priority	\$	Funding
Esplanade Street Lighting (Stage 1+2)	1	\$80,000	Reserve
Sports Pavillion Steps	1	\$35,530.50	Reserve

**COUNCIL LED PROJECTS**

Work has been done to create an online engagement platform ‘Your Place’ Tō wāhi’ which communities can access to find out information on Council-led projects in their area. For Ōmokoroa, this will include information on projects of high community interest such as stormwater, roading, the current development projects taking place.

**Your Place Tō wāhi**

In response to the successful creation of Western Bay’s 12 communities (through the recent Long Term Plan and District Plan Review processes), and community desire for real-time updates and visible deliver of mahi, Council is updating its existing ‘Have Your Say Western Bay’ online community engagement platform to ‘Your Place Tō wāhi’.

Your Place Tō wāhi will serve as a holistic, one-stop digital hub where communications about key projects, community details, and Council services are seamlessly integrated with community consultation efforts. This dual approach not only clarifies Council’s role and contributions but also enhances community pride and strengthens community connections.

This will be achieved through the creation of 12 standalone ‘community hubs’ allowing for Council to prioritise and manage projects and community updates directly within their respective communities rather than on Council’s main website. Doing so will allow people a wider understanding of what’s happening in their community and provide a layer of education about Council’s role in the community, while allowing the opportunity to add in community engagement tools such as quick polls, blogs, ideas boards and surveys all in one place.

Communities

- Waihi Beach / Athenree
- Katikati / Aongatete
- Matakana Island
- Ōmokoroa
- Whakamarama
- Te Puna / Minden
- Omanawa / Lower Kaimai
- Oropi / Ohauti / Pyes Pya



- Te Puke
- Paengaroa
- Pukehina / Pongakawa
- Maketu

By updating this platform we believe we can foster a deeper connection between Council and the community through accessible, meaningful, and effective communications and engagement. This approach will make Council more understood and supported, allowing us to better serve the community efficiently.

What success looks like

- **Neighbourhood recognition and engagement:** increased levels of community engagement – digital and kanohi ki te kanohi – and subscriptions to our ‘stay informed’ widget, allowing people to receive regular updates and actively participate in their specific neighborhoods and projects.
- **Digital footprint expansion:** a consistent rise in impressions and click-through rates not only to the main Your Place Tō wāhi page but also to the unique URLs dedicated to each of the 12 communities and their specific project pages.
- **Community pride and trust:** people take pride in their local areas and consistently turn to Your Place Tō wāhi as their primary resource for local information – deepening their trust and connection with the Council.

Feel free to go and have a look online now: [www.yourplace.westernbay.govt.nz](http://www.yourplace.westernbay.govt.nz)

**PROJECT UPDATES – ROADING**

<b>BOAT CLUB ADDITIONAL STREET LIGHTING</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>
<p>That staff investigate and provide indicative costings for a lighting solution in the vicinity of the Ōmokoroa Boat Club and report back to the Board.</p> <p>At the meeting held 24 September 2024 the Board resolved to fund Stage 1 &amp; 2 of the project (being \$80,000) from the Reserve Account.</p>	<p>Further to the resolution to fund the Esplanade Street Lighting Upgrade, the consultant has been notified to commence works as their resources become available.</p> <p>Consultant has scheduled pre-commencement ground investigation, with works likely to commence in January 2025.</p>	<p>In progress.</p>

**PROJECT UPDATES - RESERVES**

<b>COONEY RESERVE – BIRD HIDE</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>
<i>Installation of board walk, and bird hide at Cooney Reserve.</i>	The bird hid structure is complete. Waiting on OEMI for their draft of an agreement for ongoing maintenance, management, and liability to ensure longevity of the asset and assign ownership and responsibilities between OEMI and Council. Discussion in the group regarding interpretive story board. Considering the need for a ‘wheel stop’ along the edge of the boardwalk for wheelchair safety.	In progress.

<b>LEASING THE ŌMOKOROA-PAHOIA SCOUT DEN</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>
<i>There are multiple groups interested in leasing the Ōmokoroa-Pahoia Sea Scout Den. However, since the building lacks necessary facilities such as toilets and running water, it does not meet current building code standards for club meetings.</i>	Advertisement placed on council website for the offer of a lease for the now compliant building as work has been completed and signed off.	In progress.

<b>ŌMOKOROA PAVILION – CONCRETE STEPS AND HANDRAILS</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>
<p><i>At the 21 November 2023 hui, the Board approved to fund \$30,530.50 to construct the concrete steps with stainless steel handrails, on the north side of the Ōmokoroa Pavilion.</i></p> <p><i>At their June 2024 hui the Board approved an additional \$5,000 due to the increase in costs.</i></p>	<p>The Project Manager had an on-site meeting with 'Off the Wall Construction' to talk through the plan and logistics of the project. This included Step Levels, Position of Steps, Steel Reinforcing and timelines.</p> <p>Works would commence in approx. 2-weeks' time, starting with safety fences being erected. The job will be finished with the site cleaned-up before the Christmas break. Confirmation on actual start date and potential completion date to be provided to Project Manager shortly.</p>	<p>In progress.</p>

**SERVICE REQUESTS**

This section is to provide an overview of Service Requests for the Ōmokoroa Community Board area since the last meeting.

There has been one of each of the following subtypes of Service Requests raised and **completed**.

<ul style="list-style-type: none"> <li>• Animal Services - Dog Barking (address of dog required)</li> <li>• Building Admin - Code Compliance Certificate enquiries</li> <li>• Customer Service Planning - Natural Hazards Enquiries</li> <li>• Customer Service Planning - Property queries</li> <li>• Reserves &amp; Facilities - Accidents on Reserves and Facilities</li> <li>• Reserves &amp; Facilities - Plumbing: Toilets/Taps/Waitui/Irrigation</li> <li>• Wastewater - Pumpstation Issue or Blockage</li> <li>• Wastewater - Sewer pipe block/damaged/broke</li> </ul>	<ul style="list-style-type: none"> <li>• Building Act Compliance - Certificate of Compliance applications</li> <li>• Customer Service Planning - Minor dwellings</li> <li>• Kerbside Collective - Payt Tag Issue</li> <li>• Local Road - Detritus (Loose Chips/Sand/Dead Animal) - NO Illegal Dumping</li> <li>• Local Road - Vegetation (not trees)/mowing Local Roads</li> <li>• Stormwater - Flooding open drain/culvert-raining only</li> <li>• Stormwater - Urban Stormwater General/Info Request</li> </ul>
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There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

<ul style="list-style-type: none"> <li>• Compliance &amp; Enforcement - Abandoned Vehicle</li> <li>• Kerbside Collective - Kerbside General Enquiry</li> <li>• Wastewater - Odour Complaint</li> </ul>	<ul style="list-style-type: none"> <li>• Compliance &amp; Enforcement - Compliance &amp; Enforcement General</li> <li>• Local Road - Lighting - Replacement/Maintenance Asset Requests</li> </ul>
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The table below shows Services Request's that are higher in numbers and have a mix of statuses.

<b>Service Request Subtype</b>	<b>Notes</b>	<b>Completed</b>	<b>Under Investigation/ Scheduled for Completion</b>
Animal Services – Dog Roaming	Reports from Ōmokoroa Road, Beach Grove and Pioneer Crescent	3	0
Animal Services – Lost Dog	Reports from Moss Lane, McDonnell Street and Sentential Avenue	2	1
Building Act Compliance - Pool Barrier Inspection Outcomes	Enquiries from across the Ōmokoroa Community	6	2
Building Admin	General enquiry or call back from The Esplanade and Koheru Place	2	0
Building Counter Enquiry	General enquiry or call back from Ōmokoroa Road	2	0
Complaints about Freedom Camping affecting Reserves or Roads	Reports from The Esplanade	2	1
Noise Complaint (After Hours - Watchdog)	Noise complaints from across the Ōmokoroa Community	6	0
Customer Service Planning	General enquiry or call back from across the Ōmokoroa Community	11	2
Kerbside Collective - Damaged Bin	Repair or replace reports from Holyoake Terrace and Waterview Terrace	2	0
Kerbside Collective – Lost/Stolen Bins	Reports from Gane Place and Selina Way	2	0
Kerbside Collective – Missed Collection	Reports from across the Ōmokoroa Community	4	0

Local Roads - Footpaths	Reports from Ruamoana Place and Hamurana Road	0	2
Local Roads – General	General enquiry or call back from across the Ōmokoroa Community	12	4
Local Roads - Non-Urgent tree requests	Requests from Holyoake Terrace, Tralee Street and Kayelene Place	5	1
Local Road Signs (damaged/graffiti)	Replacement or Maintenance Asset Requests from Tory Way and Josephine Place	1	1
Vegetation(not trees)/mowing Local Roads	Requests from across the Ōmokoroa Community	8	0
Rates – General	General enquiries from across the Ōmokoroa Community	12	2
Cycleways on Reserves not Roads	General enquiries from across the Ōmokoroa Community	8	0
Mowing and Vegetation/Gardens (NOT Trees)	Reports from across the Ōmokoroa Community – Multiple from Holyoake Avenue	6	2
Reserves General	General enquiries from across the Ōmokoroa Community	12	4
All water leaks	Reports from across the Ōmokoroa Community	13	1
Water - Meter/Toby issue (not leak)	Reports from Holyoake Terrace, Margaret Drive and Anderley Avenue	3	0
Water Revenue – General	General enquiries from across the Ōmokoroa Community	5	2
Water connection application	Multiple connection applications made in the Ōmokoroa Community	1	1
Water leak remission application	Multiple water leak remission application made in the Ōmokoroa Community	2	1

**MINUTE ACTION SHEETS**

This section related to any Minute Action Sheets that are currently outstanding, as well as completed Minute Action Sheets since the last Community Board meeting.

Date raised	Issue	Comment
<p>24 September 2024</p>	<p>Anna Kingston and Peter Goad followed up the proposal they had provided the Board at the hui on 13 February 2024.</p> <p>It was acknowledged that this action was missed during a change over in staff but would be followed up to ensure Ms Kingston was put in touch with Reserves and Facilities Team Leader Operations to understand the next steps.</p>	<p>The Reserves and Facilities Team Leader Operations has been liaising with Ms Kingston to provide information and guidance around Councils <a href="#">Community Gardens Policy</a>.</p> <p>It has been noted that once the information required is supplied the full proposal can be presented to the Reserves and Facilities Manager for final approval.</p> <p>Staff have meet onsite with Ms Kingston and Mr Goad to talk through the considerations that the group will need to outline and address in their final proposal. Staff will continue to work alongside to help where they can. It was noted that if there was anything that was required from the Board, they would be approached separately.</p>
<p>24 September 2024</p>	<p>Rodger Goodman, Rob Mitford-Burgess and Stephen Wightman sought consideration from Council in relation to the proposed location of the toilet block on Precious Family Reserve. They spoke to the Board and to Council.</p> <p>The CEO committed to having staff look into the possibility of this happening.</p>	<p>Staff looked into the possibility of relocating the proposed toilet facility at Precious Reserve to a different site, following the concerns raised by adjoining property owners at both the Ōmokoroa Community Board and Council hui. The project cost for the consented location is currently \$80,000. Relocating the toilet facility would add approximately \$50,000 to the project (totalling \$130,000 - a 40% increase) and potentially delay the project by 1 year to allow for preloading settlement to occur due to marine sediments. Some of the points/issues raised through the submission can be mitigated by using a recessive colour paint on the facility and</p>



		<p>screen planting (eg dark green). For these reasons, the direction from both the CEO and GM Infrastructure Services was to progress with the original proposed toilet location, noting that this was included in the Precious Reserve Concept Plan, which underwent significant public consultation at the time.</p> <p>The Ōmokoroa Chairperson informed Roger Goodman and Rob Mitford-Burgess of the outcome and rationale of the decision on 31 October 2024.</p>
<p>24 September 2024</p>	<p>Representatives of 'Friends of Kaimai Views' thanked Council for the work that had been undertaken in Kaimai Views and sought clarification on if there was an on-going contract for this tidy-up work going forward.</p>	<p>There is no scheduled return time for vegetation maintenance in Kaimai Views.</p> <p>Maintenance works will be scheduled on an "On demand" basis, when concerns are raised by the residents and as Transport team inspectors deem necessary.</p> <p>Whilst the transport team acknowledge the Boards interest in this area, works will be completed as resources become available and funding allows, based on all other priorities across the network.</p>
<p>24 September 2024</p>	<p>Julie Wharton spoke to multiple issues. The first query regarding a resource consent requirement for a toilet facility at the village was responded to.</p> <p>The CEO noted that Council staff would follow up to ensure that areas that were receiving regular complaints regarding non-compliant activities should be followed up to see what measures could be put in place.</p>	<p>Staff have investigated and found four SR's raised in relation to parking in the esplanade area. In all instances the customer has been contact and informed that a parking warden was sent out to monitor the area for a period of time and was issuing infringement notices during the period that they were there.</p> <p>Staff acknowledged that this was an ongoing issue and noted that they would endeavour to have warden monitor randomly for the remainder of the Summer (compliant raised early January 2024).</p> <p>It was noted that if this was an area that the community felt should be monitored</p>

	<p>The Park Bylaw down by the Esplanade would be looked into to see if there were any time limits that could be implemented in the area.</p>	<p>regularly, this would need to be considered by Councillors through the next Parking Bylaw Review process.</p> <p>The Traffic and Parking Enforcement Bylaw Review process is up for review imminently. The plan is to have a draft bylaw and consult on it within the first half of 2025, for final decision and adoption by August 2025. At the moment this is just a plan, as the work programme is yet to be approved by Council.</p> <p>The Road Safety Engineer will add all esplanade parking to the list for consideration, noting that this does not mean it will change.</p>
<p>24 September 2024</p>	<p>Murray Marshall expressed frustration that the website did not pull through the most recent information first. The CEO acknowledged it was not functioning as it should and there was a project taking place at the moment that related to the website.</p> <p>Mr Marshall expressed concern over the dust issues in relation to the work taking place on Prole Road.</p>	<p>Information on the new 'Your Place Tō Wāhi' website has been provided at the beginning of this report.</p> <p>Project Manager updated on dust complaints and asked to remind contractors of consent obligations.</p>

**9.7 ŌMOKOROA COMMUNITY BOARD – FINANCIAL REPORT – OCTOBER 2024**

**File Number:** A6536862

**Author:** Ezelle Thiart, Financial Business Advisor

**Authoriser:** Allan Carey, Finance Business Partner Lead

**EXECUTIVE SUMMARY**

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 31 October 2024 (**Attachment 1**).

Total operational costs are under budget YTD for 2024/25.

**RECOMMENDATION**

That the Financial Business Advisor’s report dated 19 November 2024 titled ‘Ōmokoroa Community Board Financial Report – October 2024’ be received.

<b>Grant payments made to date:Resolution</b>	<b>Description</b>	<b>\$</b>
OMC24-5.9	Ōmokoroa Football Club for \$1,505.43 (plus GST) to contribute towards the purchase of a new line marker and battery for the club.	1,505
	<b>2024/25 Grants to date</b>	1,505

**Committed – Operational expenditure:**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
OMC24-4.8	Approve \$2,688 from the Conference Account for Chairperson Presland to attend the 2024 Local Government New Zealand Conference. ( <i>Spent \$2286</i> )	402
OMC24-4.8	Approve \$257 from the Contingency Account for Chairperson Presland to attend the 2024 Local Government New Zealand Conference.	121
OMC24-5.10	Approves the grant application from the Ōmokoroa Community Policing Group Charitable Trust for \$5,000 to contribute towards the purchase of a new patrol vehicle. This grant is time-bound and subject to additional funds	5,000

	being sought by 31 December 2024, noting that if these funds are not secured, \$5,000 will not be awarded. This grant will be funded from the Ōmokoroa Community Board Grants Account	
	<b>2024/25 Outstanding operational commitments</b>	<b>5,523</b>

**2024/25 Reserve analysis:**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
	2024/25 Opening Balance	253,163
OMC24-2.7	Approve the grant application from the Ōmokoroa Settlers Hall Incorporated for \$40,650 to contribute to the building of a large deck area at the back of the hall.	(26,370)
	<b>2024/25 Closing reserve balance</b>	<b>226,793</b>

**Committed - Reserve expenditure:**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
	Opening balance before committed expenditure	226,793
OMC23-7.6	Approve \$30,530.50 to fund the construction of concrete steps with stainless steel handrails, on the north side of the Ōmokoroa Pavilion, to link the top and bottom fields.	(35,531)
OMC24-3.6	Approve an additional \$5,000 toward the 'Ōmokoroa Pavilion Concrete Steps and Handrail' project (OM23-7.6), from the Ōmokoroa Community Board Reserve Account.	
OMC24-2.7	Approve the grant application from the Ōmokoroa Settlers Hall Incorporated for \$40,650 to contribute to the building of a large deck area at the back of the hall. (Spent: \$26,370)	(14,280)
OMC24-5.11	Approves \$80,000 from the Ōmokoroa Community Board Reserve Account for the Ōmokoroa Esplanade Street Lighting Project – Stage 1 and Stage 2 (as shown in Attachment 2 of this report).	(80,000)
	<b>2024/25 Balance after the committed expenditure</b>	<b>96,982</b>

**ATTACHMENTS**

- Ōmokoroa Community Board Financial Report – October 2024' be received.** 

Western Bay of Plenty District Council						
Income and Expenditure Statement						
For the period ended 31 October 2024						
Ōmokoroa Community Board						
	Year to Date				Full Year	Last Year
	Actual	Budget	Variance (Unfav)/Fav		Budget	Actual
	\$	\$	\$		\$	\$
<b>Direct Costs</b>						
Conference Expenses	2,986	856	(2,130)	⊗	2,568	0
Contingency - [see breakdown below]	136	668	532	☑	2,004	4,497
Grants	1,505	2,012	507	☑	12,645	6,000
Mileage Allowance	0	168	168	☑	504	0
Salaries	5,211	7,388	2,177	☑	22,164	20,476
Inter Department Charges	8,347	11,128	2,781	☑	33,384	34,992
<b>Total Operating Costs</b>	<b>18,185</b>	<b>22,220</b>	<b>4,035</b>	☑	<b>73,269</b>	<b>65,965</b>
<b>Total Direct Costs</b>	<b>18,185</b>	<b>22,220</b>	<b>4,035</b>	☑	<b>73,269</b>	<b>65,965</b>
<b>Total Costs</b>	<b>18,185</b>	<b>22,220</b>	<b>4,035</b>	☑	<b>73,269</b>	<b>65,965</b>
<b>Income</b>						
Rate Income	37,084	24,424	12,660	☑	73,272	94,782
<b>Total Direct Income</b>	<b>37,084</b>	<b>24,424</b>	<b>12,660</b>	☑	<b>73,272</b>	<b>94,782</b>
<b>Net Cost of Service</b>	<b>18,899</b>	<b>2,204</b>	<b>16,695</b>	☑	<b>3</b>	<b>28,818</b>
<b>Contingency - breakdown</b>						
				☑	<i>Favourable Variance</i>	
				⊗	<i>Non Favourable Variance</i>	
Advertise in Lizard News for upcoming meetings	108					
Chairperson Presland to attend the 2024 Local Government New Zealand Conference.	28					
<b>Year to date contingency costs</b>	<b>136</b>					
<b>Community Board Reserves</b>						
<b>Opening Balance - Surplus (Deficit)</b>	<b>253,163</b>					
OMC 24-2.7 Ōmokoroa Settlers Hall Incorporated for \$40,650 to contribute to the building of a large deck area at the back of the hall.	(26,970)					
<b>(Decrease) Increase in year</b>	<b>(26,970)</b>					
<b>Closing Balance - Surplus (Deficit)</b>	<b>226,193</b>					
<b>Town Centre Development Reserves</b>						
<b>Opening Balance - Surplus (Deficit)</b>	<b>118,227</b>					
No transactions to date	0					
<b>(Decrease) Increase in year</b>	<b>0</b>					
<b>Closing Balance - Surplus (Deficit)</b>	<b>118,227</b>					