

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
KATIKATI COMMUNITY BOARD MEETING NO. KKC24-6  
HELD IN THE CENTRE – PĀTUKI MANAWA, 21 MAIN ROAD, KATIKATI  
ON WEDNESDAY, 13 NOVEMBER 2024 AT 6.30PM**

## **1 PRESENT**

Chairperson J Clements, Member N Mayo, Member A Earl, Member T Sage, Cr A Henry and Cr R Joyce

## **2 IN ATTENDANCE**

R Davie (Deputy CEO/General Manager Strategy and Community) and R Leahy (Senior Governance Advisor)

## **OTHERS IN ATTENDANCE**

13 Members of the Public including;  
Mayor J Denyer  
Waihī Beach Community Board Chairperson R Goudie

## **3 APOLOGIES**

Nil

## **4 CONSIDERATION OF LATE ITEMS**

Nil

## **5 DECLARATIONS OF INTEREST**

Nil

## **6 PUBLIC EXCLUDED ITEMS**

Nil

## **7 PUBLIC FORUM**

### **7.1 WAYNE AND SHARON OLSEN-CARSON – HIGHFIELDS POND**

Mr and Mrs Olsen-Carson, residents of Katikati, were in attendance to discuss issues with Highfields Pond. They noted the below points:

- The level of water in the pond had dropped and reeds that had previously been removed were growing back.

- There were concerns that the pond could smell if the level of water continued to drop.
  - Residents believed that in the original plans a pump was meant to have been installed to take water from the river to ensure the water level did not drop too low.
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## **7.2 KEITH HAY - HERON CRESCENT ELDER HOUSING**

Mr Hay was in attendance on behalf of the Katikati-Waihi Beach Residents and Ratepayers Association to discuss concerns about the elder housing development on Heron Crescent. He noted the below points:

- The Katikati-Waihi Beach Residents and Ratepayers Association had written to Council seeking clarity around the elder housing units lifts. Council provided a response that there were currently some design issues with the lifts, however, the lifts were still expected to be installed.
  - Mr Hay queried if the issue with the lifts at the Heron Crescent Elderly Housing development was a design issue or a financial issue.
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## **7.3 GRAHAM THOMPSON - DAVE HUME POOL**

Mr Thompson was in attendance on behalf of the Dave Hume Pool Trust and provided the Board with an update on the Dave Hume Pool. He noted the below points:

- The Trust had fundraised for a number of years for a new roof and general improvements to the pool, however, they had recently lost their funding.
  - The Dave Hume Pool Trust were embarking on a new campaign to raise \$520,000 to meet the Trust's obligations towards costs to enhance the pool. An additional \$160,000 may also be required to resurface the exterior of the pool.
  - The Trust was looking to extend the swim season from six months to nine months, by making improvements to the pool.
  - It was expected that pricing for the improvements would be obtained by December 2024.
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## **7.4 JERRY PAYNE- MARKET SQUARE**

Mr Payne was in attendance on behalf of the Katikati War Memorial Hall Committee to discuss engagement with the Committee on Market Square. The below points were noted:

- Mr Payne was of the understanding that the Community Board would engage with the Katikati War Memorial Hall Committee on the plans for Market Square prior to making a decision.
  - He advised that due to timing around receiving the final plans and the Committee's meeting times, the Board were unable to consult with the Committee until after the Board meeting.
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- Mr Payne was advised that the Board could only recommend to Council and could not make any final decision on the project, this meant there was still time to make minor adjustments to the plan if required.
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### 7.5 PAULA GAELIC – WESTERN BAY MUSEUM

Ms Gaelic was in attendance to provide an update to the Board on the Western Bay of Plenty Museum. She noted the below points:

- A new exhibition had opened at museum called 'Ngā Toa Taiao – Environmental Heroes, Maunga ki te Moana – Mountains to the Sea'. The exhibition focused on the environmental heroes of the Western Bay District.
  - In another gallery, an operating telephone exchange and post office exhibition had been installed.
  - The exhibitions tied directly to the school's curriculum and the museum was taking school bookings.
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### 7.6 JACQUI KNIGHT – KATIKATI TRAILS DEVELOPMENT GROUP

Ms Knight was in attendance to give an update on behalf of the Katikati Trails Development Group. She noted the below points:

- The group undertook a survey on whether to close Thompson's Track to four-wheel drive vehicles. The survey closed on 10 November 2024, with 4,402 responses received.
  - The group were planning a walk over the track and would invite Elected Members and staff.
  - A feasibility study would be undertaken to see what the track could be used for.
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## 8 MINUTES FOR CONFIRMATION

### 8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 18 SEPTEMBER 2024

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#### RESOLUTION KKC24-6.1

Moved: Member T Sage

Seconded: Member A Earl

1. That the Minutes of the Katikati Community Board Meeting held on 18 September 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

**CARRIED**

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## 9 REPORTS

### 9.1 KATIKATI COMMUNITY BOARD – WORKSHOP NOTES – 16 OCTOBER 2024

The workshop notes dated 16 October 2024 were received, no further discussion was held.

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### 9.2 KATIKATI COMMUNITY BOARD – CHAIRPERSON'S REPORT – NOVEMBER 2024

The Board considered a report from the Chairperson dated 13 November 2024. The report was taken as read, with further discussion as below:

- Council's Finance Team had undertaken an investigation into issues with the Katikati Town Centre Development Fund. A full report on this matter would be provided to the Board at their next meeting in February 2025.
  - The Board would like to put forward an idea to Council to consider making the strategic land at Kotahi Lane a part of the parks and reserves of Katikati. It was noted that a report on what to do with the land had not yet been to Council for consideration.
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#### RESOLUTION KKC24-6.2

Moved: Member N Mayo

Seconded: Member A Earl

1. That the Chairperson's report dated 13 November titled 'Katikati Community Board – Chairperson's Report – November 2024' be received.

**CARRIED**

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#### RESOLUTION KKC24-6.3

Moved: Member N Mayo

Seconded: Cr A Henry

2. That the Katikati Community Board requests that the lower Kotahi Lane carpark area be considered as a designated freedom camping zone in the next Freedom Camping Bylaw review.

**CARRIED**

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#### RESOLUTION KKC24-6.4

Moved: Member A Earl

Seconded: Member T Sage

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3. That the Katikati Community Board recommends that Council consider the strategic land parallel to Kotahi Lane to be part of the parks and reserves of Katikati, including a feature planting such as an herbarium.

**CARRIED**

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### **RESOLUTION KKC24-6.5**

Moved: Member T Sage  
Seconded: Member N Mayo

4. The Community Board approves the spending of up to \$300 from the Contingency Account towards a Community Board Community Leaders Christmas function.

**CARRIED**

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### **9.3 KATIKATI COMMUNITY BOARD - COUNCILLOR'S REPORT - NOVEMBER 2024**

The Board considered a report from Councillor Joyce dated 13 November 2024. A brief overview of the report was provided.

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### **RESOLUTION KKC24-6.6**

Moved: Cr R Joyce  
Seconded: Member T Sage

That Councillor Joyce's report dated 13 November 2024 titled 'Katikati Community Board - Councillors Report - November 2024' be received.

**CARRIED**

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### **9.4 KATIKATI COMMUNITY BOARD - GRANT APPLICATIONS - NOVEMBER 2024**

The Board considered a report from the Senior Governance Advisor dated 13 November 2024. The report was taken as read, with further discussion as below:

#### Katikati College

- The Board acknowledged that Katikati College's application highlighted that there were many families in the community that were unable to afford school uniforms.
- Approving the application would assist Katikati students with uniforms and stationery.

#### Katikati Toy Library

- The Board acknowledged the difficult circumstances that the group were in having had their deposit for new carpet taken by a company that had gone into liquidation.
  - It was noted that the toy library was well used by the community.
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**RESOLUTION KKC24-6.7**

Moved: Cr A Henry  
Seconded: Member A Earl

1. That the Senior Governance Advisor's report dated 13 November 2024 titled 'Katikati Community Board – Grant Applications – November 2024' be received.

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**CARRIED**

**RESOLUTION KKC24-6.8**

Moved: Member T Sage  
Seconded: Member A Earl

2. That the Katikati Community Board **approves** the grant application from Katikati College for \$2,000, to contribute towards funding uniforms and stationery for students in need.

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**CARRIED**

**RESOLUTION KKC24-6.9**

Moved: Chairperson J Clements  
Seconded: Cr A Henry

3. That the Katikati Community Board **approves** the grant application from the Katikati Toy Library for \$1,000, to contribute towards funding new carpet for the toy library.

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**CARRIED**

**9.5 KATIKATI MARKET SQUARE**

The Board considered a report from the Operations Manager dated 13 November 2024. The report was taken as read, with further discussion as below:

- Due to timing of the Community Board and Katikati War Memorial Hall Committee meetings, the Board had been unable to consult with Committee over the Market Square plans.
- The Board were advised that consultation with the Katikati War Memorial Committee should occur prior to the report being considered by Council at the 12 December 2024 meeting.

**RESOLUTION KKC24-6.10**

Moved: Cr R Joyce  
Seconded: Member T Sage

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1. That the Operations Manager's report dated 13 November 2024 titled 'Katikati Market Square' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

**CARRIED**

### RESOLUTION KKC24-6.11

Moved: Member A Earl  
Seconded: Member T Sage

3. That the Katikati Community Board approves the detailed design for Katikati Market Square (**Attachment 1**), subject to further consultation with the Katikati War Memorial Hall Committee.

**CARRIED**

### RESOLUTION KKC24-6.12

Moved: Member A Earl  
Seconded: Member T Sage

4. That the Katikati Community Board recommends that Council approves up to \$480,000 from the Katikati Town Centre Development Fund for costs relating to the construction of the Katikati Market Square.

**CARRIED**

### RESOLUTION KKC24-6.13

Moved: Member T Sage  
Seconded: Member N Mayo

5. That the Katikati Community Board approves up to \$200,000 from the Katikati Community Board Roding Account for costs related to the construction of the Katikati Market Square.

**CARRIED**

## 9.6 KATIKATI COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - NOVEMBER 2024

The Board considered a report from the Senior Governance Advisor dated 13 November 2024. The report was taken as read.

### RESOLUTION KKC24-6.14

Moved: Member T Sage

Seconded: Member A Earl

1. That the Senior Governance Advisor's report dated 13 November 2024 titled 'Katikati Community Board – Projects and Operations Report – 13 November 2024' be received.'

**CARRIED**

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### RESOLUTION KKC24-6.15

Moved: Cr R Joyce

Seconded: Member T Sage

2. That the Katikati Community Board approves up to \$30,000 from the Katikati Community Board Roothing Account for costs relating to extending the Kotahi Lane footpath.

Member A Earl abstained from voting.

**CARRIED**

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### RESOLUTION KKC24-6.16

Moved: Member A Earl

Seconded: Member N Mayo

3. That the Katikati Community Board supports a bespoke outdoor table funded by the Lions Club to be installed at the recommended location on Noble Johnson Drive (**Attachment 1**).

**CARRIED**

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## 9.7 KATIKATI COMMUNITY BOARD – FINANCIAL REPORT – OCTOBER 2024

The Board considered a report from the Financial Business Advisor dated 13 November 2024. The report was taken as read, with further discussion as below:

- The Chairperson thanked Council's Finance Team and the Elected Members involved for their work on the investigation into Katikati Town Centre Development fund.
  - The Board queried if the Community Board Roothing Account could be included in the Finance report.
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### RESOLUTION KKC24-6.17

Moved: Chairperson J Clements

Seconded: Cr R Joyce

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That the Financial Business Advisor's report dated 13 November 2024, titled 'Katikati Community Board - Financial Report - October 2024', be received.

**CARRIED**

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**The Meeting closed at 7.58pm.**

**Confirmed as a true and correct record at the Katikati Community Board meeting held 12 February 2025.**

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Chairperson J Clements

**CHAIRPERSON**

UNCONFIRMED