

Mā tō tātou takiwā
For our District

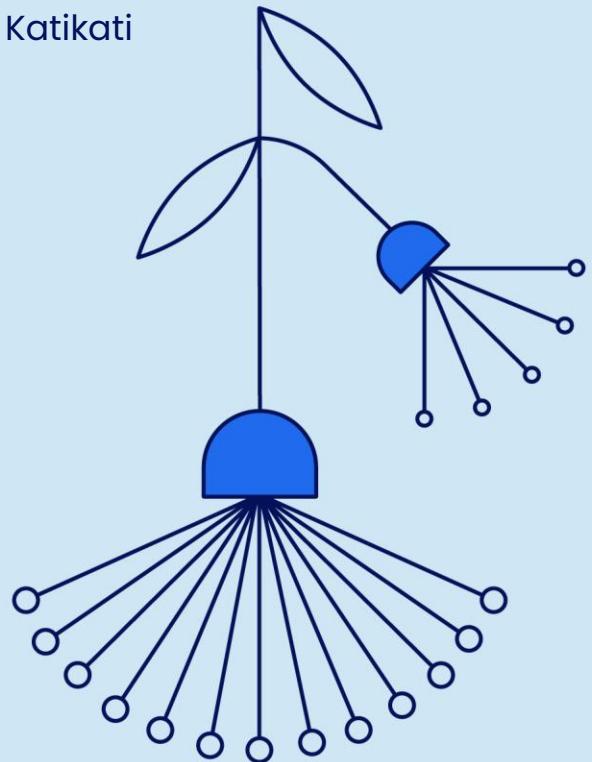
Katikati Community Board

Poari ā Hapori o Katikati

KKC24-6

Wednesday, 13 November 2024, 6.30pm

The Centre - Pātuki Manawa, 21 Main Road, Katikati



Katikati Community Board

Membership:

Chairperson	John Clements
Deputy Chairperson	Norm Mayo
Members	Andy Earl Teresa Sage Cr Anne Henry Cr Rodney Joyce
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Katikati Community Board Meeting will be held in the The Centre – Pātuki Manawa, 21 Main Road, Katikati on:
 Wednesday, 13 November 2024 at 6.30pm

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer relationship management system as a service request, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 18 SEPTEMBER 2024

File Number: A6511064

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Katikati Community Board Meeting held on 18 September 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. **Minutes of the Katikati Community Board Meeting held on 18 September 2024**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KATIKATI COMMUNITY BOARD MEETING NO. KKC24-5
HELD IN THE CENTRE - PĀTUKI MANAWA, 21 MAIN ROAD, KATIKATI
ON WEDNESDAY, 18 SEPTEMBER 2024 AT 6.30PM**

1 PRESENT

Chairperson J Clements, Member N Mayo, Member A Earl, Member T Sage and Cr R Joyce.

2 IN ATTENDANCE

R Davie (Deputy CEO/General Manager Strategy and Community) and R Garrett (Governance Manager).

OTHERS

17 Members of the public including:

Mayor J Denyer

Cr D Thwaites

Waihī Beach Community Board Chairperson, R Goudie

3 APOLOGIES

APOLOGY

RESOLUTION KKC24-5.1

Moved: Chairperson J Clements

Seconded: Member N Mayo

That the apology for absence from Cr A Henry be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 BRUCE HANLEN – CHALLENGING COUNCILS MEETING

Mr Hanlen was in attendance to discuss the upcoming 'challenging councils' meeting. He noted the below points:

- An invitation was extended to the Katikati Community Board to attend a public meeting presented by Mark Quinn on 'challenging councils in New Zealand' at 6.30pm on Friday, 11 October 2024 at the Katikati Memorial Hall.
 - The purpose of the meeting was about challenging councils across New Zealand about increased rates and borrowing from the Local Government Funding Agency.
-

7.2 JONETTE THOMPSON – BASKETBALL HALF COURT

Ms Thompson was in attendance to discuss installing an outside basketball half court at Moore Park ([Tabled Item 1](#)). She noted the below points:

- Basketball had become a popular sport and catered to all age groups.
- An appropriate place for a basketball half court would be at Moore Park between the kindergarten and the goal posts behind the skateboard ramp.
- The proposed site was reasonably flat for earthworks and situated with easy walkable access to toilet and parking facilities. A BBQ could also be installed to create a family friendly space.

Members of the Board clarified that there was ongoing work around creating a plan for user groups of Moore Park.

[Tabled Item 1](#) – Jonette Thompson Speaking Notes

7.3 MULTIPLE SPEAKERS – REPRESENTATION REVIEW

Ross Goudie, Waihi Beach Community Board Chairperson was in attendance as a resident of Katikati, Heather Wills, Peter Turner and Brian Anderson to discuss the proposed boundary changes to the Katikati Community Board area. They noted the below points:

- In the initial proposal for the Representation Review, the boundary of the Katikati Community Board would reduce, this was counterproductive to representation.
 - It was not clear if the feedback from the pre-engagement had been reflected in the initial proposal.
-

- The proposed boundary changes would mean those living in Tanners Point, Ongare Point and Fairview Estate would not sit within the Katikati Community Board area.
 - Residents living in Fairview Estate were concerned that if the proposal went ahead, they would no longer be represented by the Katikati Community Board.
 - If the boundaries were reduced to the town centre, those living rurally would feel as though they had lost their voice.
-

7.3 HEATHER WILLS - TAHAWAI RESERVE PROPERTY

Ms Wills, a resident of Tanners Point, was in attendance to discuss the property next to Tahawai Reserve at Tanners Point. She noted the below points:

- Council had bought a property at Tahawai Reserve at Tanners Point and had intended to sell it, however, had not yet done so.
- Residents of Tanners Point requested to use the property for their Annual General Meeting, but had been told by staff they could not as it was unsafe. Staff had since allowed other people to use the property.

Members of the Board clarified that the local hapū were currently using the space short term as they were undergoing renovations at their marae.

7.4 BRIAN ANDERSON - HIGHFIELDS DRIVE TRAFFIC CONCERNS

Mr Anderson, a resident of Katikati, was in attendance to raise concerns about traffic on Highfields Drive. He noted the below points:

- Residents were concerned about parking on Highfields Drive, particularly if an apartment block was built.
 - It was unclear if a resource consent application had been lodged for an apartment development on Highfields Drive.
-

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 24 JULY 2024

RESOLUTION KKC24-5.2

Moved: Member A Earl

Seconded: Member N Mayo

1. That the Minutes of the Katikati Community Board Meeting held on 24 July 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 KATIKATI COMMUNITY BOARD - WORKSHOP NOTES - 28 AUGUST 2024

The workshop notes were received, no further discussion was held.

9.2 KATIKATI COMMUNITY BOARD - CHAIRPERSON'S REPORT - SEPTEMBER 2024

The Board considered a report from the Chairperson dated 18 September 2024. The report was taken as read, with further discussion as below:

- The presentation at the LGNZ Conference on the White Island tragedy highlighted the importance of first response groups working together and taking lessons from past experiences and building them into community response plans.
- There was not a clear process to name Highfields Pond as it was a stormwater asset that was transitioning into a recreational space. Staff would come back to the Community Board with an appropriate naming process for the pond.

RESOLUTION KKC24-5.3

Moved: Member N Mayo

Seconded: Chairperson J Clements

1. That the Katikati Community Board - Chairperson's Report - September 2024 be received.

CARRIED

RESOLUTION KKC24-5.4

Moved: Cr R Joyce

Seconded: Member T Sage

2. That the Katikati Community Board supports the community-led proposal to install two outdoor tables funded by the Katikati Lions Club, subject to approval by council on the design and location.

CARRIED

RESOLUTION KKC24-5.5

Moved: Member A Earl

Seconded: Member N Mayo

3. That the Katikati Community Board requests that council staff progress a naming process for Highfields Pond.

CARRIED

RESOLUTION KKC24-5.6

Moved: Member T Sage

Seconded: Member A Earl

4. That the Katikati Community Board initiates a consultation process on entranceway signs for Katikati and requests that the council staff approach NZTA Waka Kotahi on suitable locations.

CARRIED

9.3 KATIKATI COMMUNITY BOARD – COUNCILLOR’S REPORT – SEPTEMBER 2024

The Board considered a report from Councillor Henry dated 18 September 2024. Councillor Joyce provided a brief overview of the report, with further discussion as below:

- There was a disparity between the areas of benefit for Community Boards across the District. The initial proposal would seek feedback from the community about this issue.
 - There was no requirement for a plus or minus 10 percent representation rule to apply to a Māori ward/s. Council had chosen to apply this rule to the Māori Ward in the initial proposal to ensure that the General Ward Councillors and Māori Ward Councillor would represent approximately the same number of constituents.
 - When new CCTV cameras were funded through Council’s CCTV scheme the existing cameras remained on the system.
-

RESOLUTION KKC24-5.7

Moved: Member T Sage

Seconded: Cr R Joyce

That Councillor Henry’s report dated 18 September 2024 titled ‘Katikati Community Board – Councillor’s Report – September 2024’ be received.

CARRIED

9.4 KATIKATI COMMUNITY BOARD – GRANT APPLICATIONS – SEPTEMBER 2024

The Board considered a report from the Senior Governance Advisor dated 18 September 2024. The report was taken as read with further discussion as below:

Katikati College – Year 7 & 8 Camp

- There was nothing in the grants criteria that precludes the Community Board from funding an application from a school.
- Members of the Board were concerned that the school's application did not specify what activity within the camp the grant would fund. Furthermore, the application did not include what other funding the school had requested or received.
- Members of the Board were concerned that because school camps were held yearly the grant may set a precedent and result in the school coming back to the Community Board each year.
- The Board requested the item lie on the table until further information about the application was obtained from the school.

Katikati Football Club – Painting

- The football fields were used by many members of the community. The Board felt the application benefitted a wide group of people.

RESOLUTION KKC24-5.8

Moved: Member N Mayo

Seconded: Member A Earl

1. That the Senior Governance Advisor's report dated 18 September 2024 titled 'Katikati Community Board – Grant Applications – September 2024' be received.
2. That the Katikati Community Board **approves** the grant application from the Katikati Football Club for \$885.50, to contribute towards funding their paint marking on the football fields.

Cr R Joyce abstained from voting.

CARRIED

9.5 KATIKATI COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - SEPTEMBER 2024

The Board considered a report from the Governance Advisor dated 18 September 2024. The report was taken as read with further discussion as below:

- The Katikati Outfall Pipe was included in the Long-Term Plan; however, the project was in its infancy.
- The Board requested information regarding the planting project at Highfields Pond.
- The Community Board would not receive a roading allocation for the first year of the Long-Term Plan.

RESOLUTION KKC24-5.9

Moved: Member T Sage

Seconded: Cr R Joyce

That the Governance Advisor's report dated 18 September 2024 titled 'Katikati Community Board - Projects and Operations Report - September 2024' be received.

CARRIED

9.6 KATIKATI COMMUNITY BOARD - FINANCIAL REPORT - AUGUST 2024

The Board considered a report from the Financial Business Advisor dated 18 September 2024. The report was taken as read, with further discussion as below.

- It was clarified that the Roading Account was separate to the Community Board accounts, unspent roading budget did not go into the Reserves Account.

RESOLUTION KKC24-5.10

Moved: Cr R Joyce

Seconded: Member T Sage

1. That the Financial Business Advisor's report dated 18 September 2024, titled 'Katikati Community Board - Financial Report - August 2024', be received.

CARRIED

The Meeting closed at 8.05pm.

Confirmed as a true and correct record at the Katikati Community Board meeting held on 13 November 2024.

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Chairperson J Clements

CHAIRPERSON

Unconfirmed

9 REPORTS

9.1 KATIKATI COMMUNITY BOARD – WORKSHOP NOTES – 16 OCTOBER 2024

File Number: A6528440

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

The notes from the 16 October 2024 Katikati Community Board workshop have been attached for information.

ATTACHMENTS

1. **Katikati Community Board Workshop Notes – 16 October 2024**  

KATIKATI COMMUNITY BOARD WORKSHOP

- DATE:** Wednesday 16 October 2024 at 5.30pm
- HELD:** Boyd Room, Pātuki Manawa Digital Hub, Katikati
- TOPICS:**
1. Katikati Market Square
 2. Kotahi Lane Strategic Land
 3. Kotahi Lane Footpath
 4. Kotahi Lane Freedom Camping
 5. Katikati College Grants Application
 6. Noble Johnson Drive Table
 7. Landing Reserve Jetty
 8. Dave Hume Pool
 9. Moore Park and Katikati Recreation Centre
 10. Community Board Grants Policy
 11. Abbeyfield Development
 12. Katikati Community Board Christmas Function
- MEMBERS PRESENT:** Chairperson J Clements, Deputy Chairperson N Mayo, Member A Earle, Cr A Henry and Cr R Joyce
- ABSENT:** Member T Sage
- STAFF IN ATTENDANCE:** R Davie (Deputy CEO/General Manager Strategy and Community), K Little (Operations Manager), A Hall (Road Safety Engineer) and R Leahy (Senior Governance Advisor)

Katikati Market Square	
<p>The Operations Manager presented the concept plans for Katikati Market Square. Staff responded to pātai as below:</p> <ul style="list-style-type: none"> • The concept plans included an engineer's estimate for construction of Market Square. The non-provisional estimate did not include any concrete planters, however did include concrete blocks to separate the areas. • Staff had not approached the owner of the BNZ building in relation to reconfiguring their carpark, however, the plan looked to enhance the parking arrangements for the BNZ building owner. • The plan removed the trip hazards for users and considered stormwater flow. • As part of the overall works, the camber of the footpath by the library would be remedied. • Planter boxes could discourage illegal driving in the Market Square. • There was provision for an electric carpark to be installed. • It was anticipated that there would be more carparks than there was currently. • There was a non-provisional option to treat the concrete to create a pattern and make the area more interesting. • Staff would follow Council's procurement process which allowed local contractors to bid for the project. 	
Direction	Responsible
<ol style="list-style-type: none"> 1. A decision report to go to the next Community Board meeting. 2. Members of the Board would approach the Katikati Memorial Hall to discuss access to the Hall. 	<p>Operations Manager Katikati Community Board</p>

Kotahi Lane Strategic Land
<ul style="list-style-type: none"> • A feasibility study had been conducted on the strategic land at Kotahi Lane. A report would go to a future Council meeting for consideration.

Kotahi Lane Footpath	
<ul style="list-style-type: none"> • The Road Safety Engineer provided a cost estimate of \$22,000 (excluding contingency) for the footpath extension at Kotahi Lane. 	
Direction	Responsible

Katikati Community Board Workshop – 16 October 2024 – Workshop Notes

A recommendation to commit funds for a footpath extension on Kotahi Lane to be included in the Projects and Operations report.	Senior Governance Advisor
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Freedom Camping Kotahi Lane	
<ul style="list-style-type: none"> • Council’s Freedom Camping Bylaw was only reviewed every 10 years; therefore, it was currently not on the work programme. • If an area was to be added as a designated freedom camping zone, this would need to be considered through a bylaw review. • It was suggested that the lower carpark at Kotahi Lane should be a designated freedom camping zone. 	

Katikati College Grant Application	
<ul style="list-style-type: none"> • There was a suggestion that instead of the Board providing general funding for the school camp they could instead fund some students that could otherwise not attend the camp due to financial hardship. • The Chairperson would speak to school about their grant application. • The Board could hold an out of cycle meeting to pass the grant funding application. 	
Direction	Responsible
Chairperson to contact Katikati College about their grant application.	Katikati Community Board Chairperson

Noble Johnson Drive Table	
<ul style="list-style-type: none"> • The table could go ahead with an alternative location proposed. The Reserves and Facilities Team proposed a new site that was near to the table. The alternative location proposed by the Reserves and Facilities Team would enable the existing seat to remain as a viewing and reflection space. • Installing an additional table nearby would increase the amenity of the area. It was recommended that there be an additional facility rather than a separate seat. • A separate table and chairs would require a concrete pad, which could be funded by the Community Board. 	
Direction	Responsible
The design and dimensions for table and seating to be sent to the Reserves and Facilities Team for approval once finalised.	Member Andy Earl

Recommendation on location of the table to be included in the Projects and Operations report.	Senior Governance Advisor
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Landing Reserve Jetty	
<ul style="list-style-type: none"> Consent had been obtained for the Landing Reserve Jetty. The Board queried what the timeframe was for the construction of the jetty. 	
Direction	Responsible
Update on the timeframe for construction of the Landing Reserve to be provided at the next Board meeting.	Senior Governance Advisor

Entranceway Signs
<ul style="list-style-type: none"> The Board was advised that staff would liaise with NZTA Waka Kotahi over the location for the entranceway signs. The entranceway sign would be separate to the Katikati Open Air Art sign.

Dave Hume Pool
<ul style="list-style-type: none"> The Dave Hume Pool Trust would reapply for funding for the project. Council deferred the decision to install a roof on the pool as investigations were required to determine if the geothermal bore had capacity to operate a year-round heated pool and the costs of HVAC.

Moore Park & Katikati Sports and Recreation Centre	
<ul style="list-style-type: none"> Cr A Henry would be the Community Board’s lead contact with the different sports groups over the plan for Moore Park. The Board queried if the Katikati Sports and Recreation Centre had a lease for Moore Park. 	
Direction	Responsible
An update on if the Katikati Sports and Recreation Centre had a lease for Moore Park to be provided at the next Board meeting.	Senior Governance Advisor

Community Board Grants Policy
<ul style="list-style-type: none"> • Council’s Community Team were working on a micro grants framework for the Katikati Community Board. It was anticipated that this would be available at the next Community Board workshop.

Abbeyfield Development
<ul style="list-style-type: none"> • The Abbeyfield Development had a funding shortfall; however, the project was still going ahead. • The Board was advised that because the development was for private occupation it would not be appropriate to use their Reserves Account for private consumables such as bedding etc. The Community Board Reserves Account was generally to fund specific capital non-recurring projects for council assets on council land.

Katikati Community Board Christmas Function	
<ul style="list-style-type: none"> • The Katikati Community Board would hold a Christmas function for community leaders. 	
Direction	Responsible
A recommendation to commit funds for a Katikati Community Board function to be included in the Chairperson’s report.	Senior Governance Advisor

The workshop closed at 7.40pm.

9.2 KATIKATI COMMUNITY BOARD – CHAIRPERSON'S REPORT – NOVEMBER 2024**File Number: A6524581****Author: John Clements, Community Board Chairperson****Authoriser: Robyn Garrett, Governance Manager****RECOMMENDATION**

1. That the Chairperson's report dated 13 November titled 'Katikati Community Board - Chairperson's Report - November 2024' be received.
2. That the Katikati Community Board requests that the lower Kotahi Lane carpark area be considered as a designated freedom camping zone in the next Freedom Camping Bylaw review.
3. That the Katikati Community Board supports the development of the strategic land parallel to Kotahi Lane to be part of the parks and reserves of Katikati, including a feature planting such as an herbarium.
4. The Community Board approves the spending of \$300 towards a Community Board Community Leaders Christmas function.

Lions Club Funded Outdoor Furniture

The Community Board is grateful to work with Council staff for a design of two outdoor tables. The Community Board appreciates the support of the Lions Club in making this possible. One table will be installed at Noble Johnson Drive near an existing bench and the second placement is still to be discussed with Council. Lions Club has also offered to paint some of Council's existing outdoor seats.

Market Square

The Board would like to support the development of the Market Square and would look to allocate \$680,000 towards this project from the Katikati Roding Account and Katikati Town Centre Development Fund. This project has evolved over the past few years and had many iterations, an affordable design has now been formulated. A full decision report has been included in the agenda.

Kotahi Lane Pavement

The Community Board would like to have a pavement from the lower car park to the upper parking area. This would alleviate the need for people to have to walk on the road. Council's Road Safety Engineer has provided a cost estimate for this project in the Projects and Operations report.

Finance Report

The Chair is pleased that a meeting has been held with General Manager Corporate Services to review the Katikati Town Centre Infrastructure Targeted Rate. Further work is being undertaken and then this will be reported in the Community Board's Financial Report as a reserve fund.

Representation Review

Council held a Representation Review covering Māori wards and the boundaries of the wards and Community Board communities of interest. The session in Katikati was well attended and the overall view was the current Community Board boundaries should remain the same excluding Pahoia area falling under Kaimai. The Community Board made a submission in support of the community views.

The Landing Development

Resource consent has been granted for the redevelopment of this jetty. The project will now move to the Parks and Reserves work programme. This will be an exciting development for the town and enhance the walking trail.

Highfield Pond

Council will progress the naming of this pond following the Council naming policy. Consultation will be undertaken by the Council in due course.

Entrance Ways

The Community Board submitted a service request to NZTA regarding the upgrade of the entrance way by clearing the slopes of the northern corner and removing the trees overhanging SH2 which present a safety risk if they fall onto SH2. NZTA has responded saying this work will not be undertaken due to budget pressures and other priorities.

The Community Board would also like to progress seeking permission to have entrance way "Welcome to Katikati" signs at Phillip Walter Drive (north end) and at the slip road on the southern end. Design of the signs and public consultation needs to be initiated as per Council process.

Katikati Rooding Review

Council has arranged for NZTA to attend a workshop with the Community Board on the roading review for Katikati to improve traffic safety and flow through the town. The Community Board is concerned about an ever-increasing traffic flow now reported to be 15,000 vehicles per day. The Community Board appreciates the efforts of Council and looks forward to meeting with NZTA.

Grants Policy

Council is working on a Grants Policy for the Community Board to focus on microgrants for the smaller community organisations. It is hoped that the first trial of this policy will be in February 2025.

Dave Hume Pool

The pool will undergo upgrades to the bulkhead and children's pool but the roofing project that would make it an all-year round pool is not to be progressed at this stage. Council is going out to tender on 14 November and staff are aware of the deadlines for funding applications for the Dave Hume Pool Trust.

Infrastructure Report Updates

Attached is a report on some of the projects that are underway in the community and their current status.

Kotahi Lane Strategic Land

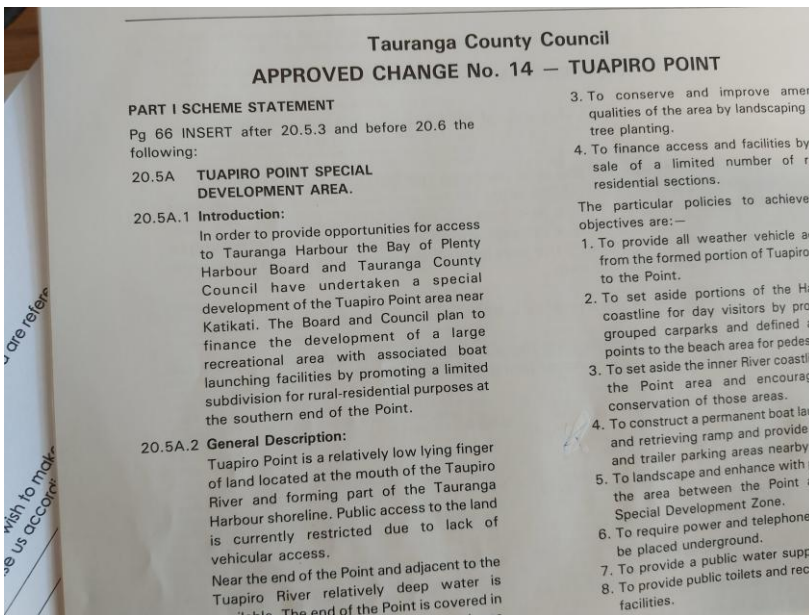
Site analysis indicates there are likely to be constraints to developing the site for housing. The biggest barrier to development of the site for housing (as opposed to a permitted commercial use) is the traffic impacts and in particular the safety/difficulty of a right turn out from the site. NZTA undertook a significant study of the case for an intersection upgrade at SH2/Beach Road including a traffic signals solution; it was regarded as cost prohibitive.

The Community Board would like Council to consider the Kotahi Lane lower car park being made a freedom camping area in terms of the appropriate by laws. Secondly the grassed area being included in Council's parks and reserves with a unique planting feature such as an herbarium which becomes a tourist attraction. The herbarium would be part of the Katikati High Street development and there could be a pathway through the herbarium to the Western Bay Museum and then through to Main Road. This would be another attraction in its strategy to be a destination eco-region. The higher land in this section could be subdivided and sold as commercial land for a retail shop overlooking the herbarium.

Tuapiro Deep Water Boat Jetty

A request by our community has been for a rethink on the deep-water jetty. The issue of Tuapiro serving this purpose would appear to be a long outstanding issue. A member of the community has written "one issue where little progress has been made over the years is that of public access to the harbour, which is very limited, especially for those with boats. The only all-tide public boat ramp is at Tanners Point, which is awkward and has very little parking. Athenree, Anzac Bay, Tuapiro, Ongare Point and Beach Road can be used if you don't mind getting your vehicle wet and possibly stuck".

When Council subdivided Tuapiro in 1986 the agreement was that the proceeds would be used to provide an all-tide boat ramp for this end of the harbour. A lot of money was spent on consultants, but it never happened. The best location would be Tuapiro, but the promise has not been fulfilled, and the need remains. The Community Board would like Council to provide an update on this issue as it seems to have merit as a deep-water boat ramp with adequate parking and access.



The Community Board Community Leaders Function.

This function is scheduled to be held later in November and to network with and thank the community leaders for their input and support.

9.3 KATIKATI COMMUNITY BOARD – COUNCILLOR'S REPORT – NOVEMBER 2024**File Number:** A6527990**Author:** Rodney Joyce, Councillor**Authoriser:** Robyn Garrett, Governance Manager**RECOMMENDATION**

That Councillor Joyce's report dated 13 November 2024 titled 'Katikati Community Board – Councillors Report – November 2024' be received.

Council website goes local

The council website now has a section for each of the district's 12 communities, including Katikati-Aongatete, to help residents keep up with projects and initiatives in their area.

'Your Place Tō wāhi' is at <https://yourplace.westernbay.govt.nz>.

Each community hub has its own page that you can access from this page, allowing direct access to localised content.

These pages will feature local projects, updates, and Council services, making it easier to find information directly relevant to each area.

At time of writing, the Katikati-Aongatete page features items both about council activities in our community but also wider district issues.

There are items on the Heron Crescent elder housing project, the future of the Katikati wastewater outfall, the new water infrastructure planning (now called "Local Water Done Well") and the upcoming fluoridation requirement from government.

Katikati Wastewater Future

The recently adopted WBOPDC Long-Term Plan included \$68 million for a new solution to deal with Katikati's wastewater output, now that it is clear the current ocean pipeline is unable to last as long as council had previously planned.

In addition, the current Regional Council resource consent requires the Council to confirm its future direction on this project within the next two years.

Around \$54 million of the budget will come from rates-funded loans and just under \$14 million from growth levies on new developments (financial contributions).

This split recognises that this project will both be a replacement for existing infrastructure but also enable future growth.

Under the terms of the Regional Council resource consent for Katikati Wastewater, a working group involving Council, experts and tangata whenua (Te Ohu Waiora), is

working on options for the next steps. Mayor James Denyer, Cr Anne Henry and I sit on that. This is an advisory group reporting back to Council.

Katikati's wastewater treatment plant is 25 years old and nearing its capacity ahead of schedule, due to population growth. There has been continuous improvement at the plant, including a new inlet screening building, new UV treatment process and shortly a new MBBR nitrogen treatment facility.

Local Water Done Well

Overhanging all the council's water infrastructure (fresh water, wastewater and stormwater) is the government's new programme, Local Water Done Well.

While the previous government's forced amalgamation of water assets has gone, along with its many levels of bureaucracy, the current regime still requires the council to show that water assets are sustainable and ring-fenced from other council funding and activities.

No decisions have been made yet among the options of ring-fencing this activity within the council, joining other councils (through a council-controlled organisation) or perhaps even putting the assets into a consumer trust.

This is a major decision to work on, with Council assets worth \$732 million involved in this activity, including eight freshwater treatment plants and five wastewater treatment plants – along with well over 1,000 km of pipes.

In our favour is that most of the infrastructure is fairly young (the Katikati outfall is the glaring exception to this) but our spread-out district is a challenge (hence so many treatment plants), as is rising government standards and requirements.

A big fish hook is that the government's financing rules exclude input from financial contributions, the funding from subdivisions and other major developments that we use to cover the cost of growth. This is a particular issue in a high-growth area such as the Western Bay of Plenty.

Around \$380 million of Council's capex programme over the next ten years is related to water-related infrastructure, as is the vast majority of council debt. Over the medium-term, around a third of Council rates revenue comes from water supply revenue.

One thing that is clear is that our current financial path is not sustainable. You can read a lot more detail in a comprehensive report to Council at its 26 September [meeting](#).

Long Term Plan 2024-34

At the same meeting on 26 September, Council adopted the Long-Term Plan, which features a 13.47 percent average increase in rates in the first year, and above-inflation increases for the rest of the 10 years covered by the plan.

This reflects some big cost increases, such as roading costs up 29%, insurance up 20%, and substantial investment in waters infrastructure, as above.

We cut or delayed a range of projects to prevent an even larger increase, including the planned roof on the Dave Hume pool in Katikati. Parks and recreation projects bore the brunt of the cuts across the decade.

Council plans to redouble its efforts to find additional savings. This includes plans (yet to be finalised) for an organisational review.

You should have received your first rates bill of the new year by now. The payment date to avoid a penalty is Friday, 29 November.

You can see how your rates have changed over time on Council's [website](#).

The Long-Term Plan 2024-34 is published [here](#).

Representation Review

Consultation on Council's representation review proposal has closed and a day of hearings has been held for those who wished to speak to their submissions.

There was a well-attended Council-hosted public meeting in Katikati near the end of the consultation period, where the views of those present were recorded and fed into the process.

Council is due to consider all submissions made and decide on the final representation plan in November.

Following that, there is a statutory appeal/objection period available to submitters until mid-December and a Local Government Commission hearing, if required, in February next year.

Any decisions from this review will take effect from the next Local Body Elections in a year's time.

Katikati Industrial Estate

Work has progressed on a new structure plan for up to 42 hectares designated for industrial use between Tetley Road, Marshall Road and SH2.

A structure plan covers the roads and pipes etc needed to develop a block of land, to ensure orderly development and that the setting of financial contributions is appropriate to cover the costs of shared infrastructure.

The previous plan was not viable due to varying levels of interest from landowners in the block.

Affected landowners have now received an updated structure plan, along with an engineering report to determine which land can be developed.

Landowners can now base any proposed development plans on the updated information provided, with consent applications required to progress development.

Council staff advise that the structure plan provisions in the District Plan are included in the future work programme for updating in approximately 2026-27.

This is an important project for Katikati as there is a shortage of available industrial land and thus local jobs.

Takitimu North Link tolling proposal

Council has recently raised concerns with NZTA regarding the tolling levels proposed by the agency for the Takitimu North Link (TNL).

Among other concerns, the agency's own modelling shows a majority of vehicles will stay on the old road, rather than use the new motorway and pay the tolls.

This not only diminishes the purpose of the TNL, but may also have an adverse effect on Council's budget (as it takes on maintenance of the current road once the highway designation moves to the TNL).

It will also affect Te Puna residents who live along the existing route and suffer from the detrimental effects of heavy vehicles passing through their community.

Council suggested that more comprehensive price sensitivity analysis be undertaken to consider if a lower toll price would generate higher income, through increased usage.

Easter Sunday trading

Council decided to continue to allow Easter Sunday trading across the district, after a mandatory consultation of which 85% of submitters supported the status quo.

Community Matching Fund results

Congratulations to a number of Katikati groups, who won funding in this round of Council community grants.

These include Katikati Men with Cancer Exercise Class, Chrome Collective Charitable Trust, Western Bay Museum, Grow On Katikati, Tauranga Pony Club – Katikati branch, Katikati Cricket Club, Katikati Squash Rackets Club Inc, and Te Rereatukāhia Marae.

You can see the full list of recipients in that same Sept 26 council [agenda](#) (Page 294):

9.4 KATIKATI COMMUNITY BOARD – GRANT APPLICATIONS – NOVEMBER 2024

File Number: A6527850

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

The purpose of this report is to enable the Katikati Community Board to make a decision regarding the applications for Community Board Grant Funding as applied for by Katikati College and Katikati Toy Library.

The applications and supporting information relating to the Community Board Grant have been forwarded to members separate to this agenda.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 13 November 2024 titled 'Katikati Community Board – Grant Applications – November 2024' be received.
2. That the Katikati Community Board **approves** the grant application from Katikati College for \$....., to contribute towards funding uniforms and stationery for students in need.

OR

That the Katikati Community Board **does not approve** the grant application from Katikati Toy Library.

3. That the Katikati Community Board **approves** the grant application from the Katikati Toy Library for \$....., to contribute towards funding new carpet for the toy library.

OR

That the Katikati Community Board **does not approve** the grant application from Katikati College.

BACKGROUND

The Katikati Community Board has funding of \$8,000 available for disbursement to community organisations for the 2024/2025 financial year. The balance as of 13 November 2024 is \$7,114.50.

The Katikati Toy Library has submitted an application for \$1,500 to contribute towards new carpet for the toy library. The organisation lost their deposit for new carpet when the company they engaged went into liquidation. The organisation provides a sustainable

toy library that offers educational toys for families. The organisation has one paid staff member, six volunteers and 116 members.

Katikati College previously requested Community Board grant funding for their year 7 & 8 camp. At the previous meeting, the Community Board deferred the decision on the grant application until further information was obtained. The school subsequently found alternative funding for the school camp. Katikati College has now submitted a new application for \$2,000 to contribute towards assisting students in need to get uniforms and stationery ahead of the new school year. In 2024, the school supported 25 students with stationery, camp and sports fees (totalling \$3,775) and a further 23 students in providing them with a uniform (totalling \$4,574). It is anticipated that there would be a similar number of students that require financial support for uniforms and stationery in 2025.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Katikati College & Katikati Toy Library	The applicants will be advised of the outcome of their respective Grant Application.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Community Board Grant Funds	<p>The Community Board will consider applications for distribution of grant funding before the end of the financial year.</p> <p>Annual Budget \$8,000</p> <p>Current Balance \$7,114.50</p>

9.5 KATIKATI MARKET SQUARE

File Number: A6531403

Author: Kerrie Little, Operations Manager

Authoriser: Cedric Crow, General Manager Infrastructure Services

EXECUTIVE SUMMARY

This report seeks a decision on whether the Community Board would like to proceed with the Katikati Market Square or choose not to go ahead with the project at this time.

The revised attached design (**Attachment 1**) includes a redesign of the carpark area and a market square area which provides connectivity from the Main Road through to the library as per the Katikati's Town Centre Plan 2022 - 2032. The area allows for bespoke market activities rather than large scale markets and will include seating and planters.

The Engineers estimate (**Attachment 2**) for the works has an estimated cost of \$630,745.75 (including provisional sums), it is estimated another \$50,000 would be required for planters and seating to ensure it is not just a blank uninviting space.

RECOMMENDATION

1. That the Operations Manager's report dated 13 November 2024 titled 'Katikati Market Square' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Katikati Community Board approves the detailed design for Katikati Market Square (**Attachment 1**).
4. That the Katikati Community Board recommends that Council approves up to \$480,000 from the Katikati Town Centre Development Fund for costs relating to the construction of the Katikati Market Square.
5. That the Katikati Community Board approves up to \$200,000 from the Katikati Community Board Roding Account for costs related to the construction of the Katikati Market Square.

OR

6. That the Katikati Community Board does not progress with the Market Square project.

BACKGROUND

Council adopted Katikati’s Town Centre Plan on 29 June 2022. One of the actions identified was the Market Square – Develop and refine the carpark behind Main Road buildings, and beside the library to a multi use space that also includes a market square, increasing the scale of the civic square area.

SIGNIFICANCE AND ENGAGEMENT

In terms of the Significance and Engagement Policy this decision is considered to be of **low** significance because the project has been considered and consulted on through the Katikati Town Centre Plan.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

The Community Board discussed the new design at a workshop on 16 October 2024 as well as having input throughout the process. There was also input from the community.

ISSUES AND OPTIONS ASSESSMENT

<p>Option 1 That the Katikati Community Board choose to proceed with the Katikati Market Square at an estimated cost of \$680,000 as per detailed design – attachment 1.</p>	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<ul style="list-style-type: none"> • Less outlay to original plans • Walkway for connectivity with Katikati War Memorial Hall • Space for boutique markets • Carpark configuration and functionality improved • Allows space for people to gather and socialise
<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>\$680,000</p>
<p>Option 2 That the Katikati Community Board does not progress with the Market Square project.</p>	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<ul style="list-style-type: none"> • Status quo to remain. • The Town Centre Funds can be used on other projects. • Does not implement the Town Centre Plan which has been recently consulted on.

Costs (including present and future costs, direct, indirect and contingent costs).	nil
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FUNDING/BUDGET IMPLICATIONS

Funding for this project will be from the Katikati Community Board Town Centre Development Reserves.

As at the end of June 2024 –

- Katikati Community Board Reserve = \$100,000 (approx.)
- Katikati Town Centre Development Fund = \$619,000
- Katikati Development Fund = \$18,000

A component of the project can be funded from the Community Roothing Fund e.g. car parking.

As at end of June 2024 –

- Katikati Community Board Roothing Account = \$370,136

ATTACHMENTS

1. **Katikati Plaza Engineering Plans - Published 23.10.2024**  
2. **Katikati Plaza - Schedule of Quantities pdf**  

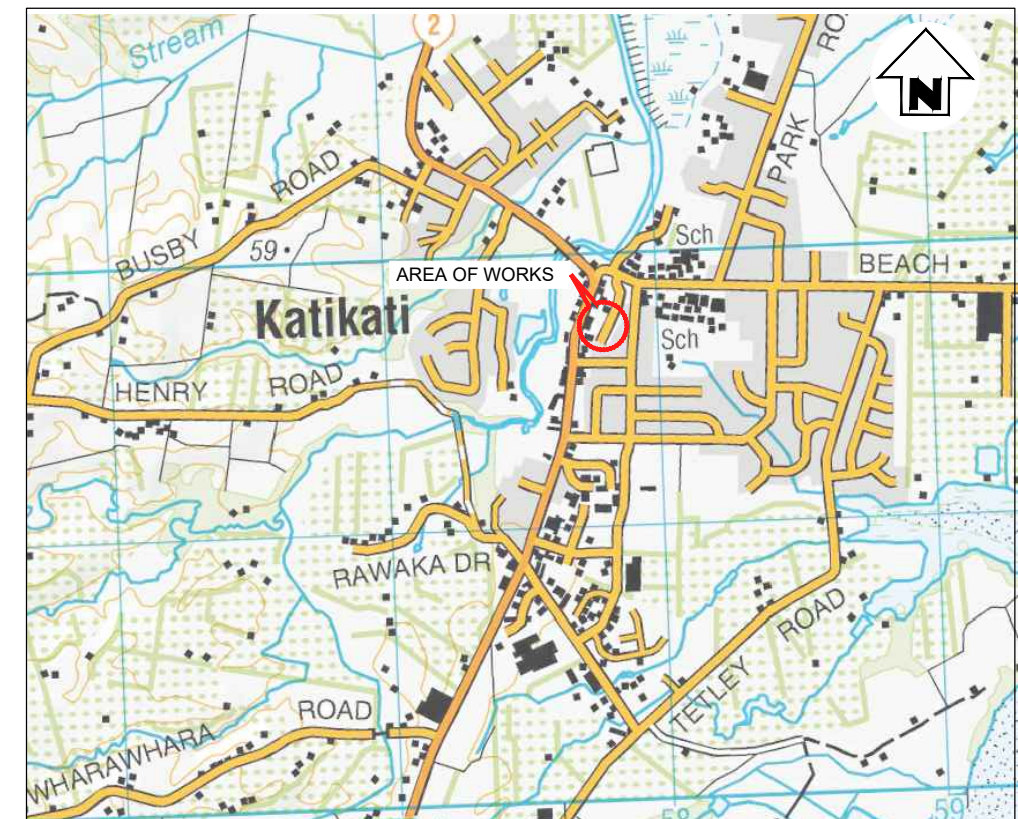
KATIKATI CARPARK DESIGN 21 MAIN ROAD KATIKATI DETAILED DESIGN DRAWINGS WESTERN BAY OF PLENTY DISTRICT COUNCIL

DRAWING	SHEET	TITLE	DATE OF ISSUE / REVISION			
			WD	A	A1	A2
240530.00-RD-01	00	COVER SHEET AND DRAWING INDEX		23/10/2024		
240530.00-GD-01	01	SITE CLEARANCE PLAN	8/08/2024	14/08/2024	23/10/2024	
240530.00-GD-01	02	NEW WORKS PLAN	8/08/2024	14/08/2024	26/08/2024	23/10/2024
240530.00-GD-01	03	PAVEMENT MARKINGS AND SIGNAGE		23/10/2024		
240530.00-GD-01	04	DETAILS		23/10/2024		

WD	WORKING DRAFT	C	TENDER
A	APPROVAL	0	CONSTRUCTION
B	CONSENTS	AS	AS BUILT

TRANSMITTAL

TO	ATTENTION	DATE OF ISSUE / REVISION			
		WD	A	A1	A2
OWNER / DEVELOPER					
ARCHITECT / DESIGNER					
QUANTITY SURVEYOR					
BUILDER / CONTRACTOR					
TERRITORIAL AUTHORITY	WESTERN BAY OF PLENTY DISTRICT COUNCIL	8/08/2024	14/08/2024	26/08/2024	23/10/2024



PROJECT LOCATION PLAN
SCALE N.T.S

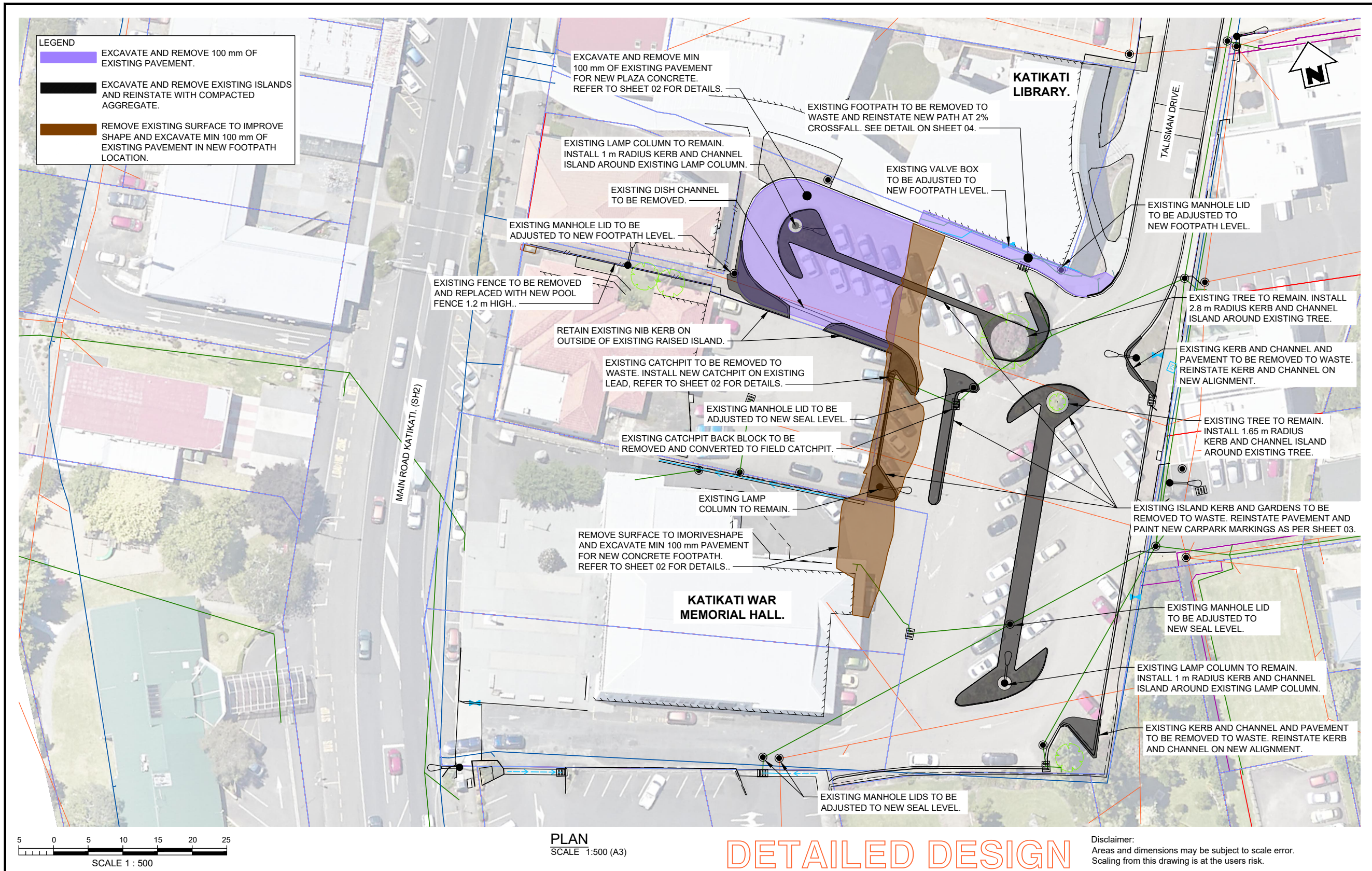
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SURVEYING
ENGINEERING
PLANNING
ENVIRONMENT



DETAILED DESIGN



PLAN SCALE 1:500 (A3)

DETAILED DESIGN

Disclaimer:
Areas and dimensions may be subject to scale error.
Scaling from this drawing is at the users risk.

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**SURVEYING
ENGINEERING
PLANNING
ENVIRONMENT**

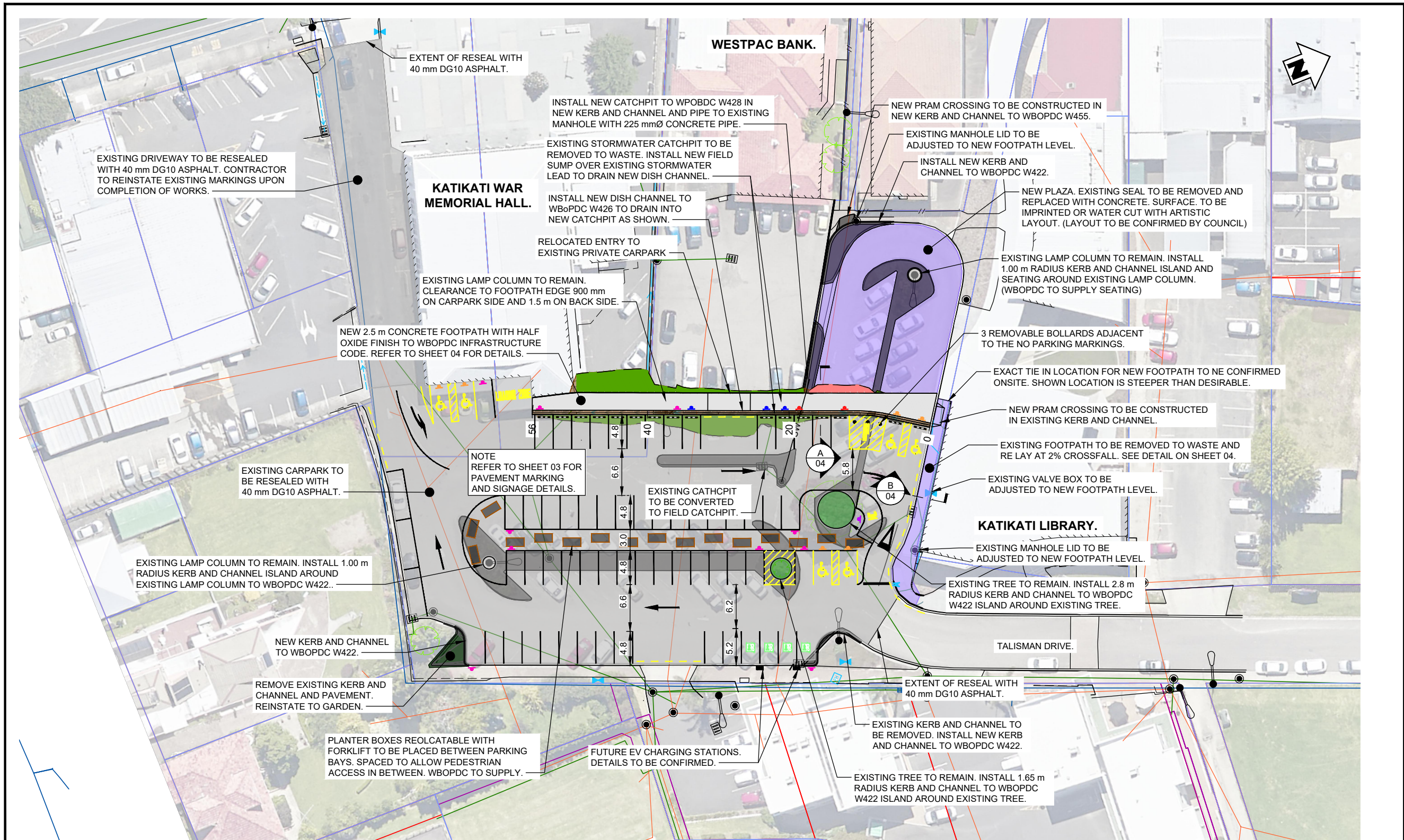
NO	DATE	BY	CHKD	APPR	OPER	DESCRIPTION	NUMBER	TITLE
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A	14/08/24	R.Gi	B.P.	B.P.		PRESENTATION OF COUNCIL'S PREFERRED 90° PARKING OPTION		
WD	08/08/24	R.Gi	B.P.	B.P.		WORKING DRAFT - PRESENTATION DRAWING OF 60° AND 90° PARKING OPTIONS		

GENERAL NOTES
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2. Elevations in terms of: NZ Vertical Datum 2016
3. Contour interval is: NA

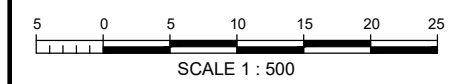


LOCATION	KATIKATI
PROJECT No.	240530.00
A3 SCALE	AS SHOWN
SURVEYED	S. MASON 23/07/2024
DRAWN	R. GILMORE 14/08/2024
CHECKED	B. PEARSON 14/08/2024

TITLE		WESTERN BAY OF PLENTY DISTRICT COUNCIL KATIKATI CARPARK DESIGN 21 MAIN ROAD KATIKATI SITE CLEARANCE PLAN	
ORIGINAL SIZE	DRAWING No.	SHEET	REVISION
A3	240530.00-GD-01	01	A1



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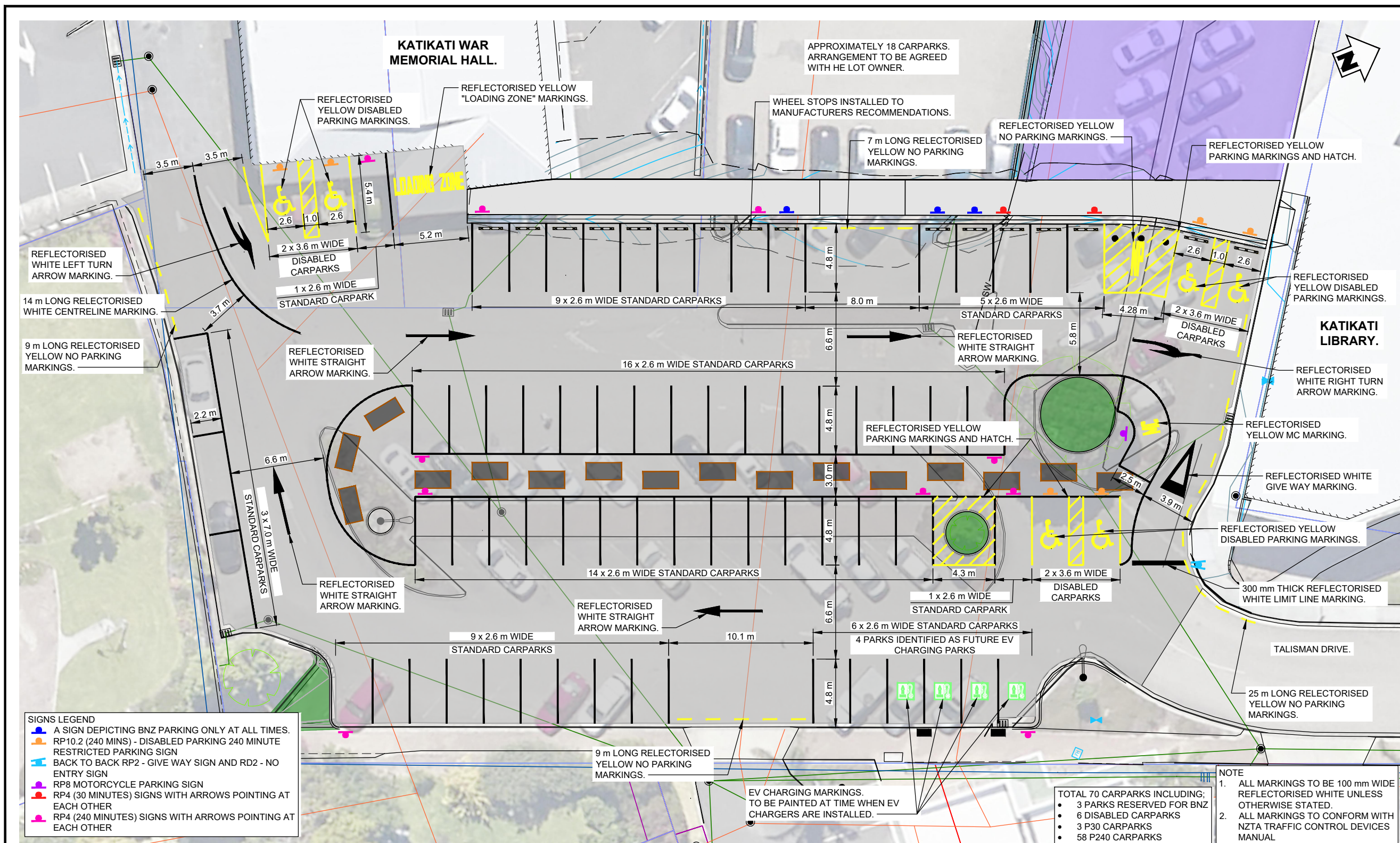


PLAN
SCALE 1:500 (A3)

DETAILED DESIGN

Disclaimer:
Areas and dimensions may be subject to scale error.
Scaling from this drawing is at the users risk.

	SURVEYING ENGINEERING PLANNING ENVIRONMENT	A2 23/10/24 R.Gi B.P B.P DETAILED DESIGN DRAWINGS	GENERAL NOTES 1. Coordinates in terms of : Geodetic Datum (Bay of Plenty 2000) 2. Elevations in terms of : NZ Vertical Datum 2016 3. Contour interval is : NA	LOCATION KATIKATI	TITLE WESTERN BAY OF PLENTY DISTRICT COUNCIL KATIKATI CARPARK DESIGN 21 MAIN ROAD KATIKATI NEW WORKS PLAN
		A1 26/08/24 R.Gi B.P B.P AMENDMENT TO DRAWING FOLLOWING CLIENT REVIEW		PROJECT No. 240530.00	
A 14/08/24 R.Gi B.P B.P PRESENTATION OF COUNCIL'S PREFERRED 90° PARKING OPTION	NO DATE BY CHKD APPR OPER REVISIONS DESCRIPTION NUMBER TITLE REFERENCE DRAWINGS	WD 08/08/24 R.Gi B.P B.P WORKING DRAFT - PRESENTATION DRAWING OF 60° AND 90° PARKING OPTIONS	A3 SCALE AS SHOWN	SURVEYED S. MASON 29/07/2024	ORIGINAL SIZE A3
NO DATE BY CHKD APPR OPER REVISIONS DESCRIPTION NUMBER TITLE REFERENCE DRAWINGS		DRAWN R. GILMORE 14/08/2024	DRAWING No. 240530.00-GD-01	CHECKED B. PEARSON 14/08/2024	SHEET 02



- SIGNS LEGEND**
- A SIGN DEPICTING BNZ PARKING ONLY AT ALL TIMES.
 - RP10.2 (240 MINS) - DISABLED PARKING 240 MINUTE RESTRICTED PARKING SIGN
 - BACK TO BACK RP2 - GIVE WAY SIGN AND RD2 - NO ENTRY SIGN
 - RP8 MOTORCYCLE PARKING SIGN
 - RP4 (30 MINUTES) SIGNS WITH ARROWS POINTING AT EACH OTHER
 - RP4 (240 MINUTES) SIGNS WITH ARROWS POINTING AT EACH OTHER

- NOTE**
1. ALL MARKINGS TO BE 100 mm WIDE REFLECTORISED WHITE UNLESS OTHERWISE STATED.
 2. ALL MARKINGS TO CONFORM WITH NZTA TRAFFIC CONTROL DEVICES MANUAL
- TOTAL 70 CARPARKS INCLUDING:**
- 3 PARKS RESERVED FOR BNZ
 - 6 DISABLED CARPARKS
 - 3 P30 CARPARKS
 - 58 P240 CARPARKS



PLAN
SCALE 1:250 (A3)

DETAILED DESIGN

Disclaimer:
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BTW COMPANY

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ENVIRONMENT**

NO	DATE	BY	CHKD	APPR	OPER	DESCRIPTION	NUMBER	TITLE
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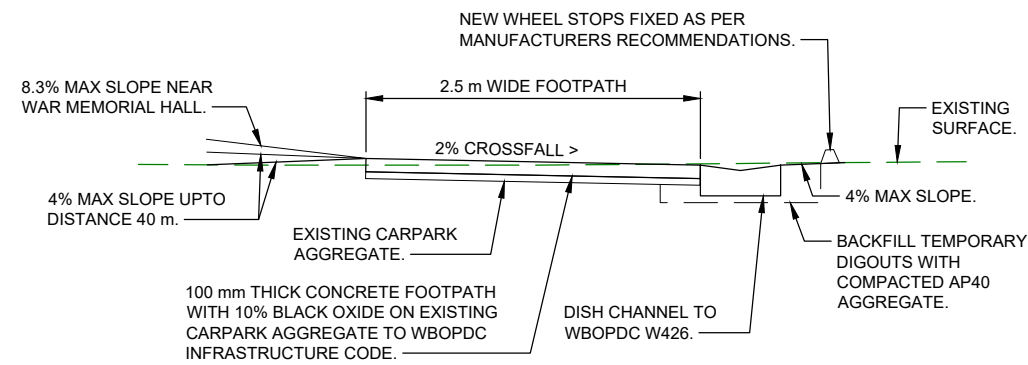
GENERAL NOTES

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2. Elevations in terms of : NZ Vertical Datum 2016
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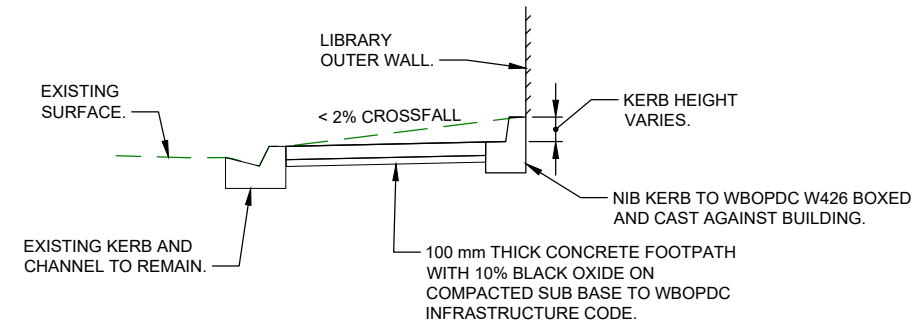


LOCATION	KATIKATI
PROJECT No.	240530.00
A3 SCALE	AS SHOWN
SURVEYED	S. MASON 23/07/2024
DRAWN	R. GILMORE 23/10/2024
CHECKED	B. PEARSON 23/10/2024

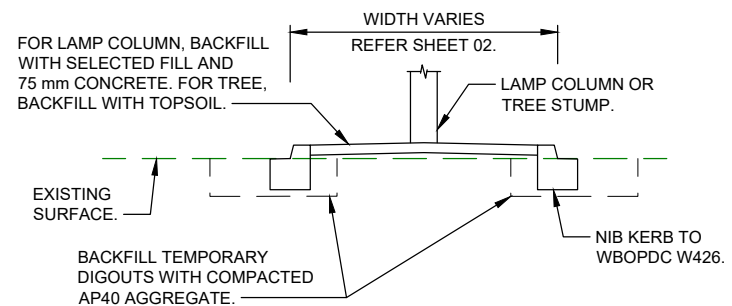
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ORIGINAL SIZE	DRAWING No	SHEET	REVISION
A3	240530.00-GD-01	03	A



A SECTION THROUGH NEW FOOTPATH
SCALE 1:50 (A3)



B SECTION THROUGH FOOTPATH ADJACENT TO LIBRARY
SCALE 1:50 (A3)



NOTE
CONSULT WITH ARBORIST
DURING EXCAVATION.

C SECTION THROUGH TREE / LAMP COLUMN
SCALE 1:50 (A3)



DETAILED DESIGN

Disclaimer:
Areas and dimensions may be subject to scale error.
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File Name: C:\124\State\BTW\12D\240530.00 - Western Bay of Plenty District Council_731907 Drawings\240530.00-GD-01-Katikati Library Engineering Plans.dwg - 04 Plot Date: 23/10/2024 Plot Time: 09:36



**SURVEYING
ENGINEERING
PLANNING
ENVIRONMENT**

NO	DATE	BY	CHKD	APPR	OPER	DESCRIPTION	NUMBER	TITLE
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REVISIONS							REFERENCE DRAWINGS	

GENERAL NOTES
1. Coordinates in terms of : Geodetic Datum (Bay of Plenty 2000)
2. Elevations in terms of : NZ Vertical Datum 2016
3. Contour interval is : NA



LOCATION
KATIKATI
PROJECT No.
240530.00

A3 SCALE
AS SHOWN

SURVEYED
S. MASON
29/07/2024
DRAWN
R. GILMORE
23/10/2024
CHECKED
B. PEARSON
23/10/2024

TITLE
WESTERN BAY OF PLENTY DISTRICT COUNCIL
KATIKATI CARPARK DESIGN 21 MAIN ROAD KATIKATI
DETAILS

ORIGINAL SIZE A3	DRAWING No 240530.00-GD-01	SHEET 04	REVISION A
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<p style="text-align: center;">Katikati Library Carpark</p> <p style="text-align: center;">Upgrade Parking Layout and Establish Plaza/Market Place</p> <p style="text-align: center;">ENGINEERS ESTIMATE</p> <p style="text-align: right;">Date 23/10/24 Revision 1</p>							
Item	Description	Unit	Quantities	Rate	Amount	Sub Total	Provisional items
-	-						
1	PRELIMINARY AND GENERAL						
1.1	Preparation of Construction Management Plan including - Site Specific Safety Plans, Environmental Plan, QA Plan, Construction Programme and notifications. All insurances. Attend start-up and weekly meetings, consultation, reporting, contract management including sub-contractors, suppliers and supervision.	LS	1	\$10,000.00	\$10,000.00		
1.2	Establishment to site inclusive of all plant, equipment, materials, labour (including all subtrades), Project sign boards, and environmental controls. Clean-up and dis-establishment upon completion of works.	LS	1	\$12,500.00	\$12,500.00		
1.3	Implementation and Management of the Construction Management Plan, Environmental Plan and QA Plan (testing itemised in section 2 below)	weeks	10	\$500.00	\$5,000.00		
1.4	Traffic Management .						
i)	Prepare and gain approved TMP	LS	1	\$750.00	\$750.00		
ii)	Implement and manage traffic control including pedestrians for duration of construction	weeks	10	\$1,500.00	\$15,000.00		
1.4	Set-out from the dimensions and details shown on the construction drawings. An excel file will be provided for construction purposes detailing kerb, edge of seal location and levels, plus stormwater manhole and outlet positions including invert levels.	LS	1	\$5,000.00	\$5,000.00		
1.6	Survey of completed works for download into WBoPDC GIS records data base.	LS	1	\$5,500.00	\$5,500.00		

1.7	Supply information and complete RAMM Data inputs at completion.	LS	1	\$3,500.00	\$3,500.00	\$57,250.00	
2	TESTING						
2.1	Scala Penetrometer testing on cut subgrade within areas excavated to remove grassed islands. Test at 15m intervals	No	10	\$125.00	\$1,250.00		
2.2	Clegg Hammer compaction tests on Subbase aggregate at 15m intervals, LHS, CL, RHS staggered (Provisional).	No	15	\$85.00	\$1,275.00		\$1,275.00
2.3	Seal design for Grade 4 water proofing seal coat under AC	No	1	\$450.00	\$450.00		
2.4	Design Job mix formula for Asphaltic Concrete surfacing	No	1	\$750.00	\$750.00	\$3,725.00	
3	UTILITY SERVICES AND SURVEY MARKS						
3.1	Locate, identify, mark and protect existing underground services.	LS	1	\$1,250.00	\$1,250.00		
3.2	Locate, identify and protect existing LINZ survey marks. (Provisional)	LS	1	\$2,500.00	\$2,500.00	\$3,750.00	\$2,500.00
4	EARTHWORKS						
4.1	Saw cut and remove existing kerb and channel off site to waste	m	103	\$35.00	\$3,605.00		
4.2	Saw cut and remove existing island kerb off site to waste	m	301	\$30.00	\$9,030.00		
4.3	Saw cut and remove existing dish channel off site to waste	m	11	\$35.00	\$385.00		
4.4	Uplift cobble stones to WBoPDC storage yard.	m ²	172	\$55.00	\$9,460.00		
4.5	Excavate and stockpile topsoil on site for later re-use, from existing grassed and planted islands. (180m ² assumed 200mm deep).	m ³	36	\$35.00	\$1,260.00		
4.6	Excavate existing planted island areas below topsoil and remove off site to waste (350 mm replacement pavement depth)	m ³	63	\$45.00	\$2,835.00		
4.7	Extra over item 4.6 to excavate around circular island perimeters under item 7.4 within confined space	m	37	\$65.00	\$2,405.00	\$28,980.00	
5	PAVEMENT & SURFACING (CARPARK)						
5.1	Fill potholes and surface defects and sweep as preparation for new surface coat	m ²	2520	\$2.00	\$5,040.00		
5.2	Prepare and trim subgrade for acceptance of subbase aggregate	m ²	300	\$5.50	\$1,650.00		
5.3	Supply, place and compact GAP65 subbase aggregate within previous planted areas 200 mm deep	m ³	59	\$265.00	\$15,635.00		
5.4	Supply, place and compact GAP40 basecourse aggregate within previous planted areas 150 mm deep	m ³	45	\$285.00	\$12,825.00		

5.5	Extra over items 5.3 and 5.4 to place and compact aggregate within confined space around circular perimeter islands under item 7.4.	m	37	\$55.00	\$2,035.00	
5.6	Prepare aggregate surface for acceptance of seal coat	m ²	300	\$5.50	\$1,650.00	
5.7	Supply and apply grade 4 water proofing seal coat under asphaltic concrete surfacing	m ²	2520	\$9.50	\$23,940.00	
5.8	Supply and apply Asphaltic Concrete DG10, 40mm thick	m ²	2520	\$55.00	\$138,600.00	
5.9	Construct AC joint at tie ins	ea	2	\$1,250.00	\$2,500.00	\$203,875.00
6	PAVEMENT & SURFACING (MAIN ENTRY, SUPERMARKET)					
6.1	Fill potholes and surface defects and sweep as preparation for new surface coat	m ²	423	\$7.50	\$3,172.50	
6.2	Prepare surface for acceptance of seal coat	m ²	423	\$2.50	\$1,057.50	
6.3	Supply and apply grade 4 water proofing seal coat under asphaltic concrete surfacing	m ²	423	\$9.50	\$4,018.50	
6.4	Supply and apply Asphaltic Concrete DG10, 40mm thick	m ²	423	\$55.00	\$23,265.00	\$31,513.50
7	KERBING & SUBSOIL DRAINS					
7.1	Supply and install WBoPDC Standard kerb and channel.	m	24	\$125.00	\$3,000.00	
7.2	Supply and install WBoPDC Standard dish channel.	m	56	\$185.00	\$10,360.00	
7.3	Supply and install WBoPDC Standard flush kerb	m	85	\$125.00	\$10,625.00	
7.4	Supply and install WBoPDC Standard vertical nib kerb (Library frontage, tree pit perimeter and streetlight perimeter islands)	m	37	\$225.00	\$8,325.00	
7.5	Consult arborist and carry out root pruning when excavating for kerb around existing trees as noted in item 7.4 above	LS	1	\$1,250.00	\$1,250.00	
7.6	Supply and install subsoil drain under new kerb and channel as per WBoPDC Development Code standard drawing W422	m	170	\$55.00	\$9,350.00	
7.7	Construct pram crossing as per WBoPDC Development Code standard drawing W435	ea	2	\$675.00	\$1,350.00	\$44,260.00
8	CONCRETE PATHWAYS (2.5 m WIDE THROUGH CARPARK)					
8.1	Supply and place concrete footpath 120mm thick using 10% black oxide and broom finish on prepared base of compacted GAP 20, 75mm thick.	m ²	142	\$145.00	\$20,590.00	
8.2	Saw cut and remove a section of kerb and footpath and construct new pram crossing to WBoPDC Code of Practice	ea	1	\$575.00	\$575.00	\$21,165.00

9	CONCRETE PATHWAYS (LIBRARY FRONTAGE REPLACEMENT)						
9.1	Saw cut and remove existing footpath off site to waste.	m ²	62	\$65.00	\$4,030.00		
9.2	Box and cast nib kerb as near as possible to foundations of the library building	m	22	\$225.00	\$4,950.00		
9.3	Supply and place concrete footpath 120mm thick using 10% black oxide and broom finish on prepared base of compacted GAP 20, 75mm thick, with 2% surface crossfall	m ²	62	\$145.00	\$8,990.00		
9.4	Lower existing manhole lid, cast iron frame and cover to suit new footpath level.	ea	1	\$1,250.00	\$1,250.00	\$19,220.00	
10	PLAZA AND MARKET PLACE (Imprinted Concrete or Watercut Surface)						
10.1	Excavate 270mm below existing surface and remove off site to waste including existing seal and aggregate.	m ³	112	\$45.00	\$5,040.00		
10.2	Supply and place bidum A19 geotextile fabric or equivalent on prepared subgrade.	m ²	450	\$7.50	\$3,375.00		
10.3	Supply place and compact GAP40, 150mm thick	m ³	68	\$285.00	\$19,380.00		
10.4	Supply and place 20MPa concrete, 120mm thick, complete with one layer of 663 mesh. Saw cut joints in a 4m grid. Fill joints with epoxy after saw cutting	m ²	450	\$155.00	\$69,750.00		
10.5	Addition of colour in the concrete mix (black oxide, terrecota, beige etc)	m ²	450	\$35.00	\$15,750.00		
10.6	Mark out selected artwork pattern and water cut or sand blast the artwork pattern onto the finished concrete surface, or apply imprinted pattern on wet concrete prior to initial set.	m ²	450	\$75.00	\$33,750.00	\$147,045.00	
11	STORMWATER DRAINAGE						
11.1	Supply and install new stormwater catchpit within dish channel as shown	ea	1	\$2,500.00	\$2,500.00		
11.2	Extra over 9.1 above to to install new catchpit over existing 225 lead	ea	1	\$1,250.00	\$1,250.00		
11.3	Adjust existing manhole lid, cast iron frame and cover to suit new surface level	ea	3	\$1,250.00	\$3,750.00	\$7,500.00	
12	LANDSCAPING						
12.1	Uplift topsoil and backfill behind new kerb, prepare surface and sow grass seed on berm.	m ²	10	\$15.00	\$150.00		
12.2	Salvage selected existing plants and heal in for later re-use (Provisional)	ea	60	\$12.50	\$750.00		\$750.00

12.3	Planter boxes supplied by WBoPDC (Corten Steel). Supply bedding soil, topsoil and fill planter boxes.	ea	16	\$250.00	\$4,000.00		
12.4	Supply selected new plants species and plant in planter boxes	ea	16	\$450.00	\$7,200.00		
12.5	Uplift salvaged plants and plant in planter boxes (Provisional)	ea	60	\$12.50	\$750.00		\$750.00
12.6	Uplift and store existing rubbish bin and install within new island around streetlight column on completion.	ea	1	\$350.00	\$350.00		
12.7	Supply and install removable bollards to WBoPDC Development Code	ea	3	\$1,250.00	\$3,750.00		
12.8	Remove existing fence along boundary of WestPac Bank and walkway to main street from Plaza Area and replace with a Pool Fence 1.2m high (Provisional)	m	40	\$225.00	\$9,000.00		
12.9	Supply and place 75mm hardfill and 75mm standard grey concrete as surface treatment to the circular islands around streetlights	m ²	12.5	\$145.00	\$1,812.50	\$27,762.50	\$1,812.50
13	SIGNS & ROAD MARKING (90 degree nose in parking)						
13.1	Uplift and relocate existing "No Entry" sign.	ea	1	\$150.00	\$150.00		
13.2	Supply and install "Disabled parking" complete with RP10.2 (240 Mins) sign including 60mm dia. Galvanised steel post painted white	ea	6	\$275.00	\$1,650.00		
13.3	Supply and install "Give Way" sign including 60mm dia. galvanised steel post painted white	ea	1	\$575.00	\$575.00		
13.4	Supply and install RP8 Motor Cycle park sign including 60mm dia. Galvanised steel post painted white	ea	1	\$175.00	\$175.00		
13.5	Supply and apply 100mm reflectorised white parking bay lines	m	340	\$5.50	\$1,870.00		
13.6	Supply and apply 100mm reflectorised white guidance lines	m	160	\$5.50	\$880.00		
13.7	Supply and apply 300mm wide reflectorised white Giveway limit lines	m	4.1	\$7.50	\$30.75		
13.8	Supply and apply reflectorised white giveway triangle	ea	1	\$95.00	\$95.00		
13.9	Supply and apply reflectorised white directional straight arrow	ea	4	\$125.00	\$500.00		
13.10	Supply and apply reflectorised white directional right turn arrow	ea	1	\$125.00	\$125.00		
13.11	Supply and apply reflectorised white directional left turn arrow	ea	1	\$125.00	\$125.00		
13.12	Supply and apply 100mm reflectorised yellow disabled parking bay lines	m	58	\$5.50	\$319.00		
13.13	Supply and apply reflectorised yellow disabled wheel chair symbol marking and hatching	ea	6	\$175.00	\$1,050.00		
13.14	Supply and apply reflectorised yellow "NP" marking including hatching, plus hatching around tree 4.3m wide by 4.8m	ea	1	\$275.00	\$275.00		
13.15	Supply and apply reflectorised yellow loading zone marking	ea	1	\$225.00	\$225.00		
13.16	Supply and apply reflectorised yellow motorcycle symbol marking	ea	1	\$175.00	\$175.00		

13.17	Supply and install bolt on wheel stops 1.65m long	ea	16	\$175.00	\$2,800.00		
13.18	Uplift existing signs to WBoPDC storage yard.	ea	6	\$155.00	\$930.00	\$11,949.75	
14	DAYWORKS (Provisional)						
14.1	Contractors Contract Manager	hr	30	\$125.00	\$3,750.00		
14.2	Foreman/Site Supervisor	hr	50	\$85.00	\$4,250.00		
14.3	Labourer	hr	50	\$60.00	\$3,000.00		
14.4	Registerd Darinlayer	hr	5	\$85.00	\$425.00		
14.5	12 tonne Excavator	hr	20	\$175.00	\$3,500.00		
14.6	20 tonne Excavator	hr	5	\$250.00	\$1,250.00		
14.7	8 tonne truck	hr	20	\$135.00	\$2,700.00		
14.8	12 tonne vibrating roller	hr	15	\$175.00	\$2,625.00		
14.9	Grader	hr	5	\$250.00	\$1,250.00	\$22,750.00	\$22,750.00
TOTAL AMOUNT (Excluding GST)					\$630,745.75	\$630,745.75	\$29,837.50

Provisional items \$29,837.50

\$600,908.25 Committed Funds

9.6 KATIKATI COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - NOVEMBER 2024

File Number: A6509808

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

The purpose of this report is to provide the Katikati Community Board an overview of Community Board Infrastructure Projects currently being undertaken in the Katikati area as well as to provide an overview of engagement and operational matters from across Council that relate to the Katikati Community Board.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 13 November 2024 titled 'Katikati Community Board - Projects and Operations Report - 13 November 2024' be received.'
2. That the Katikati Community Board approves up to \$30,000 from the Katikati Community Board Roading Account for costs relating to extending the Kotahi Lane footpath.
3. That the Katikati Community Board supports a bespoke outdoor table funded by the Lions Club to be installed at the recommended location on Noble Johnson Drive (**Attachment 1**).

COUNCIL LED PROJECTS

Council led projects are reported on through the Projects and Monitoring Committee and on Council's 'Your Place Tō wāhi' [website](#). Some ongoing projects in the Katikati Community Board area include:

- Marshall Road Urbanisation Project
- Highfields Stormwater Development Pond
- Western Water Renewals
- Katikati Wastewater Treatment Plant Upgrade
- Katikati Outfall
- Dave Hume Pool Projects
- Landing Reserve Update
- Katikati Industrial Area

KATIKATI COMMUNITY BOARD ROADING CURRENT ACCOUNT	\$
Current Account Opening Balance 1 July 2023	\$285,789
Allocation for 2024	\$176,028
Interest for 2023/24	\$12,861
Subtotal	\$474,678
Completed Projects	\$75,942
Park Street Bus Shelters & Beach Road Tactile Pavers	\$33,292
Bus Shelters at Te Rereatukahia Marae	\$16,000
Kotahi Lane – Cherry Tree Removal	\$15,600
Kotahi Lane – Footpath Extension	\$11,050
Committed Projects	\$28,600
Kotahi Lane Upper Carpark Seal Extension	\$28,600

Forecasted Current Account Closing Balance 30 June 2024	\$370,136
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COMMUNITY BOARD PROJECT UPDATES – ROADING

KOTAHI LANE – UPPER CARPARK SEAL EXTENSION		
Project Description	Staff Comment/Update	Progress level
Following the removal of the cherry trees, the Board has requested hard standing parking in the upper Kotahi Lane carpark.	The stump grinding for the cherry trees is now complete. The Road Safety Engineer has contacted the Cherry Court landowner to confirm that the millings can continue over the Cherry Court section. A contractor has confirmed availability of millings and resources, work is set to be completed by the end of November.	On track

KOTAHI LANE – FOOTPATH EXTENSION STAGE 2		
Project Description	Staff Comment/Update	Progress level
At the workshop on 13 March, the Board indicated their interest in extending the Kotahi Lane footpath from the Kotahi Lane carpark access to adjoin with the existing main road footpath.	At the 16 October workshop, the Board indicated they would like to extend the footpath further to the roadside carparking. Work to complete stage 1 of the Kotahi Lane footpath was completed earlier this year. The Road Safety Engineer has provided a cost estimate of \$30,000 for this Stage 2 work. A recommendation to resolve funds for this project has been included on page 1 of the report. If approved, the Road Safety Engineer will arrange with the contractor for the work to be complete.	On track

COMMUNITY BOARD PROJECT UPDATES – RESERVES

OUTDOOR TABLE – NOBLE JOHNSON DRIVE		
Project Description	Staff Comment/Update	Progress level
The Community Board has supported a community initiative to have a bespoke outdoor table at Noble Johnson Drive.	At the 18 September meeting, the Board passed a recommendation to support a Lions Club funded table to be installed at Noble Johnson Drive along with another table at a yet to be decided location. Council’s Reserves and Facilities Team have recommended a suitable location for the table (see Attachment 1). If the Board agrees to the location, then work on the project can progress. The next step would be to have a final design drawn up to be approved by the Reserves and Facilities Team and finalise funding arrangements for the table and installation.	In Progress

PROJECTS INVOLVING COMMUNITY BOARD CONSULTATION

TAHAWAI RESERVE		
Project Description	Staff Comment/Update	Progress level
<p>Input from tangata whenua and key stakeholders helped to inform the development of a draft concept plan for Tahawai Reserve with plans to include the adjoining 19 Tanners Point Road property and Te Poho Pā.</p> <p>The purpose of the draft concept plan is to identify future use and opportunities for the community and to celebrate and preserve its historical and cultural identity.</p>	<p>Formal consultation on the draft concept plan for Tahawai Reserve was held from Monday 15 July to Sunday 18 August 2024. Council deliberations on feedback is still underway. The next step is to present the updated draft concept plan to the Strategy and Policy Committee for their feedback and direction.</p> <p>Funding to implement the concept plan didn't make the final LTP budgets, so the next opportunity will be to consider this through the Annual Plan 2025/26. Because funding is currently not available, the development and adoption of the <i>final</i> concept plan is likely to occur early 2025 and not end 2024 as originally planned.</p>	<p>On track</p>

SERVICE REQUESTS

This section is to provide an overview of Service Requests for the Katikati Community Board area since the last meeting. There has been one of each of the following subtypes of Service Requests raised and completed:

- Animal Services - PERSON - Dog aggressive/ Rushed towards
- Compliance & Enforcement - Bylaw Issues (Smell/Smoke/Vermin/Insect)
- Compliance & Enforcement - Resource Consent Compliance
- Consents Administration - Liquor licences
- Customer Service Planning - Certificate of Compliance applications
- Local Road - Local Road Signs (damaged/graffiti) - Replacement/Maintenance Asset Requests
- Properties - Pensioner Housing - 16A Beach Road Katikati
- Reserves & Facilities - All/Any Lighting and CCTV Camera matters
- Reserves & Facilities - General enquiry/Call-back
- Stormwater - Urban Stormwater General/Info Request
- Wastewater - Location/Availability of Service
- Water - Taste/Smell/Quality of Water
- Building Act Compliance - Certificate of Compliance applications
- Compliance & Enforcement - Complaints about Freedom Camping affecting Reserves or Roads
- Compliance & Enforcement - Signs
- Local Road - Bus Shelters (Rural only) - Replacement/Maintenance Asset Requests
- Local Road - Detritus (Loose Chips/Sand/Dead Animal) - NO Illegal Dumping
- Local Road - Lighting - Replacement/Maintenance Asset Requests
- Properties - Pensioner Housing - 7 Tui Place Katikati
- Reserves & Facilities - CYCLEWAYS ON RESERVES NOT ROADS
- Reserves & Facilities - Plumbing: Toilets/Taps/Waitui/Irrigation
- Reserves & Facilities - Public Toilets (Hygiene/Paper ONLY)
- Water - No Water

The table below shows Service Requests that are higher in numbers and have a mix of status:

Service Request Subtype	Notes	Completed	Under Investigation/ Scheduled
Animal Services - Dog attacked (and made contact)	Reports from Beach Road and Hyde Street	1	1
Dog Barking (address of dog required)	Reports from across the Katikati Community	4	0
Roaming Dog	Reports from across the Katikati Community	12	0
Other Animal Enquiries	Enquiries from across the Katikati Community	9	0
Building Admin	General enquiry or call back requests from across the Katikati Community	12	3
Compliance & Enforcement General	General enquires from Longmynd Drive and Main Road	2	0
Noise Complaint (After Hours - Watchdog)	Reports from Kowhai Court and Park Road	7	0
Customer Service Planning	General enquiry or call back requests from across the Katikati Community	5	2
Kerbside - Damaged Bin	Replace or repair requests from the Katikati Community Board area	13	2
Kerbside General Enquiry	General enquiry or call back requests from across the Katikati Community	6	0
Kerbside - Lost/Stolen Bins	Reports from across the Katikati Community	12	2
Kerbside - Missed Collection	Investigation into missed collections across the Katikati area	6	1

Local Roads – General Enquiries	General enquiry or call back requests from across the Katikati Community	4	0
Local Roads - NON-URGENT tree requests	Request for trimming or removal of fallen tree/branch	0	2
Local Road Marking	Request for re-marking across the Katikati Community	4	2
Road Surface Defects - SEALED LOCAL RD	Reports from across the Katikati Community	2	0
Illegal Dumping + Carcasses	Reports from across the Katikati Community	3	0
Graffiti in Reserve ONLY	Reports from Park Road	3	0
Litter/Litter Bins or dumping in Reserve	Reports from across the Katikati Community	6	2
Reserves General	General enquiry or call back requests from across the Katikati Community	14	1
Wastewater General	General enquiry or call back requests from Beach Road	1	1
Water Leaks	Reports from across the Katikati Community	26	4
Water – Meter/Toby Issue	Reports from Church Street and Beach Road	2	0
Water Revenue	General enquiry or call back requests from across the Katikati Community	10	2

MATTERS ARISING FROM PREVIOUS COMMUNITY BOARD MEETINGS (NOT MINUTE ACTION SHEETS)

Date raised	Issue	Comment
May 2024	The Board requested the balance of the Town Centre Development Fund be included in their financial report.	The balance of the Katikati Town Centre Development Fund will be reported on in Council's Annual Report 2023/2024.

<p>November 2023</p>	<p>The Board requested that the Katikati Sports and Recreation Society be invited to present at a future Katikati Community Board meeting regarding the Moore Park Concept Plan.</p>	<p>The Chairperson to invite the Katikati Sports and Recreation Society to a future Katikati Community Board meeting.</p>
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ATTACHMENTS

- 1. Recommended Site Location Noble Johnston Drive**  

Attachment 1:

Recommended Site Location for outdoor table and chairs on Noble Johnston Drive



9.7 KATIKATI COMMUNITY BOARD – FINANCIAL REPORT – OCTOBER 2024

File Number: A6531856

Author: Ezelle Thiart, Financial Business Advisor

Authoriser: Allan Carey, Finance Business Partner Lead

EXECUTIVE SUMMARY

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 31 October 2024 (**Attachment 1**).

Total operational costs are under budget YTD for 2024/25.

RECOMMENDATION

That the Financial Business Advisor’s report dated 13 November 2024, titled ‘Katikati Community Board - Financial Report – October 2024’, be received.

GRANT PAYMENTS MADE TO DATE:

Resolution	Description	\$
	No transactions year to date	0
2024/25 Grants		0

C.E. Miller Estate Reserve:

Resolution	Description	\$
	2024/25 Opening balance	9,888
	No transactions year to date	0
2024/25 Closing balance		9,888

Committed – Operational Expenditure

Resolution	Account	Description	\$
K22-4.5	Contingency	Approve up to \$1,000 for cost relating to the Katikati Community Plan and Town Centre Plan presentation and celebration evening.	1,000
KKC23-7.5	Contingency	Approve up to \$1,500 for cost relating to the design of the Katikati shield, conditional upon clarification regarding the process on the establishment of a shield. <i>(Spent \$1,215)</i>	285
KKC23-7.4	Contingency	Approve up to \$500 for cost relating to the competition for beautifying shopfronts in Katikati.	500
KKC24-4.3	Conference	Approve up to \$2,140 from the Conferences Account for costs related to attending the 2024 LGNZ Community Board Executive Committee Conference. <i>(Spent \$1,744)</i>	396
KKC24-4.4	Contingency	Approve up to \$805 from the Contingency Account for costs related to attending the 2024 LGNZ Community Board Executive Committee Conference. CARRIED	805
KKC24-4.4	Grants	Approves the grant application from the Katikati Football Club for \$885.50, to contribute towards funding their paint marking on the football fields.	885
Total outstanding operational commitments			3,871

2024/25 Reserve Analysis:

Description	\$
2024/25 Opening balance	100,384
No transactions year to date	0
2024/25 Closing balance	100,384

Committed – Reserves expenditure:

Resolution	Description	\$
	2024/25 Closing balance before committed expenditure	100,384
K22.4-7	Approve funding of \$50,000 towards costs related to the new Katikati Community Sport and Recreation Centre on the Moore Park Sports Ground in Katikati. (\$29,625 already spent)	(20,375)
	2024/25 Closing balance after committed expenditure	80,010

ATTACHMENTS

- Katikati Community Board - Financial Report – October 2024** 

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 31 October 2024						
Katikati Community Board						
	Year to Date				Full Year	Last Year
	Actual	Budget	Variance (Unfav)/Fav		Budget	Actual
	\$	\$	\$		\$	\$
Direct Costs						
Conference Expenses	1,744	668	(1,076)	⊗	2,004	0
Contingency - [see breakdown below]	0	3,168	3,168	☑	9,504	1,721
Grants	0	1,273	1,273	☑	7,999	2,995
Mileage Allowance	0	332	332	☑	996	0
Salaries	7,626	10,180	2,554	☑	30,540	29,487
Security	0	0	0	☑	0	(5,000)
Street Decoration	0	1,500	1,500	☑	4,500	2,500
Inter Department Charges	10,066	13,420	3,354	☑	40,260	42,204
Operating Costs	19,436	30,541	11,105	☑	95,803	73,907
Total Operating Costs	19,436	30,541	11,105	☑	95,803	73,907
Total Direct Costs	19,436	30,541	11,105	☑	95,803	73,907
Total Costs	19,436	30,541	11,105	☑	95,803	73,907
Income						
Rate Income	48,810	31,940	16,870	☑	95,820	104,926
Total Direct Income	48,810	31,940	16,870	☑	95,820	104,926
Net Cost of Service	29,374	1,399	27,975	☑	17	31,019
<u>Contingency - breakdown</u>						
<i>No transactions year-to-date</i>	0					
Year to date contingency costs	0					
<u>Community Board Reserves</u>						
Opening Balance - Surplus (Deficit)	100,384					
<i>No transactions to date</i>	0					
(Decrease) Increase in year	0					
Closing Balance - Surplus (Deficit)	100,384					
<u>Town Centre Development Reserves</u>						
Opening Balance - Surplus (Deficit)	619,457					
<i>No transactions to date</i>	0					
(Decrease) Increase in year	619,457					
Closing Balance - Surplus (Deficit)	619,457					
<u>CE Miller Estate Restricted Reserves</u>						
Opening Balance - Surplus (Deficit)	9,888					
<i>No transactions to date</i>	0					
(Decrease) Increase in year	0					
Closing Balance - Surplus (Deficit)	9,888					

☑ *Favourable Variance*
 ⊗ *Non Favourable Variance*