

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
WAIHI BEACH COMMUNITY BOARD MEETING NO. WBC24-5  
HELD IN THE WAIHI BEACH COMMUNITY CENTRE, 106 BEACH ROAD, WAIHI BEACH  
ON MONDAY, 7 OCTOBER 2024 AT 5.30PM**

**1 PRESENT**

Chairperson R Goudie, Member H Guptill, Deputy Chair D Simpson, Member W Stevenson, Cr A Henry and Cr A Sole.

**2 IN ATTENDANCE**

A Henderson (General Manager Corporate Services), R Garrett (Governance Manager) and R Leahy (Senior Governance Advisor).

17 members of the public including;  
Cr R Joyce  
Katikati Community Board Chairperson J Clements

**3 APOLOGIES**

Nil

**4 CONSIDERATION OF LATE ITEMS**

**MOTION**

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**RESOLUTION WBC24-5.1**

Moved: Member W Stevenson

Seconded: Member H Guptill

That the following item be included in the agenda as the last item of business:

- a. Athenree Homestead Driveway Widening

**CARRIED**

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**5 DECLARATIONS OF INTEREST**

Nil

**6 PUBLIC EXCLUDED ITEMS**

Nil

## 7 PUBLIC FORUM

### 7.1 KEITH HAY - VARIOUS ISSUES

Mr Hay was in attendance on behalf of the Katikati-Waihi Beach Residents and Ratepayers Association to discuss the Representation Review and stormwater (Tabled Item 1). He noted the below points:

- The Katikati-Waihi Beach Residents and Ratepayers Association would hold a public meeting on the Representation Review at the Waihi Beach Community Centre on 8 October 2024.
- Council was considering removing the dam at Waihi Beach to comply with current dam safety guidelines.
- The overtopping of the dam did not pose a significant threat to dam failure and previous overtopping had resulted in only minor damage near the bollards and gravel track.
- Council should release water from the dam sooner by opening the penstock valve when heavy rain was forecasted to prevent flooding downstream.
- According to calculations made by the Katikati-Waihi Beach Residents and Ratepayers Association, the dam would not have overtopped during the 29 May 2023 rain event if it had been cleared of silt and penstock valve opened.

**Tabled Item 1** – Keith Hay Speaking Notes.

### 7.2 SUE HOPE - WAIHI BEACH STORMWATER LIAISON GROUP

Mrs Hope, member of the Stormwater Action Team (SWAT), was in attendance to provide an update from the Waihi Beach Stormwater Liaison Group. She noted the below points:

- Council had formed the Waihi Beach Stormwater Liaison Group following the 29 May 2023 rain event. The group was made of Elected Members, Council staff and the SWAT members.
- The Waihi Beach Stormwater Liaison Group had been working with Tonkin&Taylor over the past year to model scenarios and find solutions to the stormwater issues in Waihi Beach.
- Council was now at the stage of fine-tuning concept plans before they would be presented to the community.
- As a measure to prevent flooding, the dam was now left continually open so the water could flow through.
- The dam and Darley drain catchment were complex areas that required further investigation.
- In the less complex areas work was progressing including checking critical points before predicted large weather events, clearing drains, keeping a low water level at the dam, installing scruffy domes at Browns Drive and Jenkinson Street,

removing silt at Maranui Pond, completion of the rock revetment wall in 2 Mile Creek and installation of a floodgate and camera at 2 Mile Creek to monitor water levels.

### **7.3 MULTIPLE SPEAKERS – ISLAND VIEW RESERVE DUMP STATION**

Sandra Littlejohn, Deb Pilkington and John Alexander, residents of Waihi Beach, were in attendance to raise concerns about the dump station at Island View Reserve. They noted the below points:

- The dump station was located at Island View Reserve, a recreational area that was close to the beach front.
- The pump was installed approximately 12 years ago and residents from the area were not consulted about the installation of a dump station at Island View Reserve.
- The dump station was located at the entrance to the playground at the reserve. Children had been seen climbing over doors at the dump station and motorhome owners often left the gate open.
- The dump station frequently malfunctioned, could not cope with an increase of effluent and was located in a low-lying area that was prone to flooding.
- The Motorhome Association had agreed to part fund the relocation of the dump station and install signage, noting that the piece of land on Emerton Road that the group leased from Council may be a more appropriate location for a dump station.
- The dump station posed a road safety issue. Motorhome drivers had to manoeuvre in an area where there were families trying to visit the playground.
- There were hygiene and odour issues from the dump station. There had been instances where sewage overflowed which was a health hazard to children visiting the nearby playground.
- The pump station had an alarm to alert the public that there was a pump malfunction, however, there was no signage to show what the alarm was for or who to report it to.
- Motorhome owners had been seen using the dump station when the pump malfunction alarm was going off.
- There was a need to explore a more cost-effective and alternative location for the pump station.

The Board would seek advice from Council regarding whether the dump station at Island View Reserve could be relocated.

### **7.4 NINETTE ROWLAND – WAIHI BEACH MUMS COFFEE GROUP**

Ms Rowland was in attendance on behalf of the Waihi Beach Mums Coffee Group to speak to their grant application to hire the Play Centre, noting the below points:

- The Waihi Beach Mums Coffee Group had requested funding to hire the Play Centre so the group could meet once a week.
- The group was established for mums who could not commit to attending Playcentre every week.
- There were 67 members in the group, a portion of which attended the meeting weekly.

## 7.5 JIM COWERN – RAISED TABLE ON DILLON STREET

Mr Cowern was in attendance to thank Council for installing a raised table on Dillion Street. He noted that the raised table had slowed down traffic in the area.

## 8 PRESENTATIONS

### 8.1 PRESENTATION – TE WHANĀU Ā TAUWHAO KI OTAWHIWHI

Reon Tuanau was in attendance to provide an update from Otawhiwhi Marae. He noted the below points:

- Work would soon commence on the Hapū Management Plan, which would outline their aspirations for the environment. Once the plan was finalised there would be a public launch.
- There was an opportunity to install signage about the cultural heritage at Te Kura a Maia Pa site (Bowentown Heads). It was hoped that the signage would highlight the cultural history of the area and dissuade people from damaging the historic site.
- An emergency container had been installed, this included emergency supplies including a generator and communications equipment.
- The marae had partnered with Waikato University to undertake research on Great White sharks in the area.
- A mara kai (community garden) had been installed at the marae.
- The marae had launched a Pā Harakeke, neighbouring marae had different species of harakeke that had been shared with Otawhiwhi.

## 9 MINUTES FOR CONFIRMATION

### 9.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 12 AUGUST 2024

#### RESOLUTION WBC24-5.2

Moved: Deputy Chair D Simpson

Seconded: Member H Guptill

1. That the Minutes of the Waihi Beach Community Board Meeting held on 12 August 2024 as circulated with the agenda be confirmed as a true and correct record.

2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

**CARRIED**

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### CHANGE TO THE ORDER OF BUSINESS

The Chairperson requested that the order of business be changed to allow the applicant to leave the meeting.

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### RESOLUTION WBC24-5.3

Moved: Cr A Henry

Seconded: Cr A Sole

That in accordance with Standing Orders 9.4, the order of business be changed and that items 10.3 be dealt with as the next item of business.

**CARRIED**

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## 10 REPORTS

### 10.1 WAIHI BEACH COMMUNITY BOARD - GRANT APPLICATIONS - OCTOBER 2024

The Board considered a report from the Senior Governance Advisor dated 7 October 2024. The report was taken as read, with further discussion as below:

- Concern was raised that there were limited funds in the Grants Account and that the application may not benefit the wider community. In the past grants generally funded an asset or ongoing project.

The applicant responded to pātai as below:

- The value of the coffee group was not only to the mums that attended but also to the children that attended and partners of the mums.
- The group had used the Play Centre space for the past month. It was not sustainable for Play Centre to provide the venue for free, if the group did not receive funding Play Centre would not be able to offer the venue for free going forward.
- There was an opportunity for the group to fundraise, however, as parents they had limited time and resources.

Staff provided the following advice to the Board:

- It was noted that the balance of the Community Board's Grants Account was incorrect, and the Board should take this into account when making a decision on the grant application. The Finance Team would amend the balance in the Finance Report for the next meeting agenda.
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- The Board was advised that if a group was less than a year old then financial statements were not required.
  - If the Board decided to fund the application then approval from Play Centre's national body could be sought.
  - As the group was not an established entity there was an option to pay the money directly to the Play Centre.
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#### RESOLUTION WBC24-5.4

Moved: Member H Guptill  
Seconded: Member W Stevenson

1. That the Senior Governance Advisor's report dated 7 October 2024 titled 'Waihi Beach Community Board - Grant Applications - October 2024' be received.
2. That the Waihi Beach Community Board **approves** the grant application from the Waihi Beach Mums Coffee Group for \$750.00 to contribute towards the hireage of the Play Centre, noting this would be paid directly to the Play Centre Association. This grant will be funded from the Waihi Beach Community Board Grants Account, subject to all accountabilities being met.

**CARRIED**

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#### 10.2 WAIHI BEACH COMMUNITY BOARD - CHAIRPERSON'S REPORT - OCTOBER 2024

The Board considered a report from the Chairperson dated 7 October 2024. The report was taken as read with further discussion as below:

- The Board would put together a submission to the Representation Review.
  - The Board would look to review their Community Plan at their next workshop. It was noted that the Town Centre Plan should also be considered in the review.
  - It was noted that Council was yet to determine how the residual funds from the Town Centre Development Fund would be dispersed.
  - Council had a new contractor that would be clearing the town's rubbish bins. It was hoped this would address the issues of overflowing bins during the busy summer period.
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#### RESOLUTION WBC24-5.5

Moved: Chairperson R Goudie  
Seconded: Cr A Henry

That the Chairperson's report dated 7 October 2024 titled 'Waihi Beach Community Board - Chairperson's Report - October 2024' be received.

**CARRIED**

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#### RESOLUTION WBC24-5.6

Moved: Chairperson R Goudie

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Seconded: Cr A Sole

That the Waihi Beach Community Board hold a workshop to review their Community Plan.

**CARRIED**

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### **10.3 WAIHI BEACH COMMUNITY BOARD - COUNCILLOR'S REPORT - OCTOBER 2024**

The Board considered a report from Councillor Sole dated 7 October 2024. The report was taken as read with further discussion as below:

- The Board raised concerns that the Community Forum was not advertised enough. It was suggested that an advert be placed in the RSA newsletter.
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#### **RESOLUTION WBC24-5.7**

Moved: Cr A Sole

Seconded: Member H Guptill

That Councillor Sole's report dated 7 October 2024 titled 'Waihi Beach Community Board - Councillor's Report - October 2024' be received.

**CARRIED**

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### **10.4 WAIHI BEACH COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - OCTOBER 2024**

The Board considered a report from the Senior Governance Advisor dated 7 October 2024. The report was taken as read, with further discussion as below:

- The Board would seek feedback from Waihi Beach School regarding Boffa Miskell's recommendation on the location of the pedestrian refuge on Beach Road.
  - The Board requested that expected completion dates for projects be included on the Projects and Operations Report and on Council's 'your place' website.
  - The Board queried when the carparks by the entry to Wilson Road carpark (outside the porch) would be removed.
  - Members Heather Guptill and Wayne Stevenson had met with the Athenree Homestead regarding the placement of the entranceway signs.
  - The Road Safety Engineer would send a letter to the Athenree Homestead to seek their approval to remove their sign and install the entranceway sign. The Athenree Homestead had requested that the entranceway sign include Athenree and Waihi Beach.
  - The entranceway sign on Waihi Beach Road required approval from the landowner and potentially a Geotech report.
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#### **RESOLUTION WBC24-5.8**

Moved: Chairperson R Goudie

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Seconded: Member W Stevenson

That Member Dani Simpson liaise with the Waihi Beach School on the recommended location of the pedestrian refuge on Beach Road.

**CARRIED**

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### RESOLUTION WBC24-5.9

Moved: Cr A Sole

Seconded: Cr A Henry

That the Senior Governance Advisor's report dated 7 October 2024 titled 'Waihi Beach Community Board – Projects and Operations Report – October 2024' be received.

**CARRIED**

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## 10.5 WAIHI BEACH COMMUNITY BOARD – FINANCIAL REPORT – AUGUST 2024

The Board considered a report from the Financial Business Advisor dated 7 October 2024. The report was taken as read and no further discussion was held.

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### RESOLUTION WBC24-5.10

Moved: Chairperson R Goudie

Seconded: Member W Stevenson

That the Financial Business Advisor's report dated 7 October 2024 titled 'Waihi Beach Community Board – Financial Report – August 2024', be received.

**CARRIED**

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## 10.6 ATHENREE HOMESTEAD DRIVEWAY WIDENING

Members Heather Guptill and Wayne Stevenson tabled cost estimates for the Athenree Homestead Driveway Widening (Tabled Item 2). The following discussion was held:

- There were road safety concerns with the driveway at the Athenree Homestead. The Road Safety Engineer had provided cost estimates to Members Heather Guptill and Wayne Stevenson to widen the driveway.
- While it was expressed that there was no issue with the project, however, it had not been through the normal process for this type of project. It was felt that firm costings and a concept design should be presented at the next Board workshop and a recommendation for consideration brought to the December Board meeting.
- Members expressed that it would be useful to have an overview of their project priorities and costings for consideration at the December Board meeting. This would include costings for the Athenree Homestead driveway widening, the entranceway signs project and pedestrian refuge on Beach Road.

**Tabled Item 2** – Athenree Homestead Driveway Widening Costings.

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**RESOLUTION WBC24-5.11**

Moved: Deputy Chair D Simpson

Seconded: Chairperson R Goudie

That the Waihi Beach Community Board requests a decision report and costings for their roading project priorities to be considered at the December 2024 meeting.

**CARRIED**

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**The Meeting closed at 8.12pm.**

**Confirmed as a true and correct record at the Waihi Beach Community Board meeting held on 2 December 2024.**

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Chairperson R Goudie

**CHAIRPERSON**