

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE PUKE COMMUNITY BOARD MEETING NO. TPC24-5
HELD IN THE TE PUKE LIBRARY AND SERVICE CENTRE, 130 JELlicoe STREET, TE PUKE
ON THURSDAY, 26 SEPTEMBER 2024 AT 7.00PM**

1 PRESENT

Chairperson K Ellis, Member N Chauhan, Member D Snell, Member K Summerhays, Cr G Dally and Cr A Wichers

2 IN ATTENDANCE

C Crow (General Manager Infrastructure Group), R Garrett (Governance Manager) and E Logan (Governance Advisor)

8 members of the public including Deputy Mayor J Scrimgeour, Cr L Rae and Chairperson Maketu Community Board T Hopping

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

RESOLUTION TPC24-5.12

Moved: Cr A Wichers

Seconded: Chairperson K Ellis

That the following items be included in the agenda:

9.7 Te Puke Quarry Road Bridge Pedestrian Crossing Proposal

CARRIED

5 DECLARATIONS OF INTEREST

Members were advised that if they had an interest (actual, potential, pecuniary or non-pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and were advised to withdraw from the meeting table for the item (As per the Local Authorities (Member's Interest) Act 1968).

- Chairperson K Ellis advised the Board that she had a declaration of financial interest regarding the Made in Te Puke Trust and the Rangioru Sport Club Grant

Applications in report 9.4 of the agenda – Te Puke Community Board – Grants Applications – September 2024.

- Member K Summerhays advised the Board that she had a declaration of financial interest regarding the Made in Te Puke Trust Grant Application in report 9.4 of the agenda – Te Puke Community Board – Grants Applications – September 2024 and a declaration of interest regarding the Te Puke Charitable Trust Item within report 9.1 of the agenda – Te Puke Community Board – Chairpersons Report – September 2024.
- Member D Snell advised the Board that she had a declaration of financial interest regarding the Made in Te Puke Trust Grant Application in report 9.4 of the agenda – Te Puke Community Board – Grants Applications – September 2024 and a declaration of interest regarding the Te Puke Charitable Trust Item within report 9.1 of the agenda – Te Puke Community Board – Chairpersons Report – September 2024.
- Cr G Dally advised the Board that he had a declaration of financial interest regarding the Te Ara Kahikatea Incorporated Grant Application in report 9.4 of the agenda – Te Puke Community Board – Grant Applications – September 2024.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

SUE MATTHEWS – VARIOUS TOPICS

Graffiti Cleaning

- The graffiti had been clean up through the alleyway across from Fairhaven School.
- Before Fairhaven Fireworks Gala, both sides of the alleyway would be painted.

Heritage Hub

- The Heritage Hub would follow the same policy and procedures as the heritage hub in Katikati.
- Funding of \$50,000 had been sourced, however, \$100,000 was required to get the project up and running.
- Once the Hub had been up and running for three years, there would be a request to put it into the Councils Museums funding rounds.
- The end goal was that the Hub would be moved into the Te Puke Library.

Paengaroa Spring Festival

- The Paengaroa Spring Festival was being held on 9 November 2024 from 9.00am to 4.00pm at the Paengaroa ED Rugby Field.
- This was an opportunity to engage with the community on the Community Development Plan.
- The Community Development Plan was led by the community in partnership with Council.

Mike Jones was present to speak to his Te Ara Kahikatea Incorporated Grant Application:

- Mr Jones noted that the Te Ara Kahikatea walkway connection project was supported by Councils Reserves and Facilities Team.

The General Manager Infrastructure noted that staff would provide guidance to the Te Ara Kahikatea Incorporated to ensure the stairs built were up to the safety standards.

VARIOUS SPEAKERS – RAISED TABLE AND PEDESTRIAN CROSSING CAMERON ROAD

Mr and Mrs Gibney and Mrs Abraham were in attendance to seek further information about the raised table and pedestrian crossing on Cameron Road. They noted the below points:

Sheryl and Hugh Gibney

- Mrs Gibney raised concern about a raised table pedestrian crossing and noted that she was opposed to the a raised table pedestrian crossing but was in support of a flat pedestrian crossing.
- Mr Gibney believed that a raised pedestrian crossing would not increase the safety of pedestrians.

Judie Abraham

- Mrs Abraham was in support of a pedestrian crossing, subject to it being flat rather than raised.
- Mrs Abraham noted that her neighbours that she had spoken to were opposed to a raised table pedestrian crossing.

MEMBER K SUMMERHAYS – TRESS IN TE PUKE PROJECT

Member K Summerhays was present in Public Forum to provide an update on the Trees in Te Puke project. She notes the below points:

- Member K Summerhays provided a citizen report to the Board (**Tabled Item 1**).
- Members were wanting to work with Council staff to obtain proper care of the trees within the report and get the schedule updated.
- The Tree Register was within Councils District Plan.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 1 AUGUST 2024

RESOLUTION TPC24-5.13

Moved: Cr G Dally
Seconded: Member N Chauhan

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1. That the Minutes of the Te Puke Community Board Meeting held on 1 August 2024 as circulated with the agenda be confirmed as a true and correct record subject to the below amendment being made:

That the following amendment be made to item **9.2**:

change the word AKORN with ACORN as the spelling is incorrect.

2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 TE PUKE COMMUNITY BOARD - CHAIRPERSON'S REPORT - SEPTEMBER 2024

The Board considered a report from the Chairperson. The report was taken as read, with further discussion on the below:

Key points:

- It was noted that the Peter Boomen's surname was spelt incorrectly within the report.

The Installation of the Powered Christmas Tree Site

- The installation of the Christmas was scheduled to be completed within four-six weeks time.
- The Board requested the correct lock for the electrical cabinet at the site.
- There was room in the budget to plant a tree that would replace the tree that had been removed from the site. This tree would be planted at the time of installation, unless advised otherwise by Councils arborist.

The Te Puke Community Trust

- It was recommended that Council staff worked with the trustees of the Te Puke Community Trust to understand the role, and what it would look like for the Board to take on the role.
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RESOLUTION TPC24-5.14

Moved: Cr A Wichers

Seconded: Member D Snell

That the Chairperson's report dated 26 September 2024 titled "Te Puke Community Board – Chairperson's Report – September 2024" be received.

CARRIED

RESOLUTION TPC24-5.15

Moved: Member D Snell
Seconded: Member N Chauhan

That the Te Puke Community Board approves a budget of up to \$7,000 from the Contingency account for new main street event flags.

CARRIED

RESOLUTION TPC24-5.16

Moved: Member D Snell
Seconded: Member N Chauhan

That the Te Puke Community Board approves a budget of \$10,000 from the Reserves Account to contribute to the costs of the installation of a Disc Golf Course at Donovan Park, subject to the project being completed before the end of 2025.

CARRIED

RESOLUTION TPC24-5.17

Moved: Member K Summerhays
Seconded: Member D Snell

That the Te Puke Community Board approves a budget of \$1,293.75 from the Contingency Account for the installation of public Wi-Fi in Heritage Plaza upon the completion of the Heritage Plaza refurbishment.

CARRIED

RESOLUTION TPC24-5.18

Moved: Chairperson K Ellis
Seconded: Member D Snell

That the Te Puke Community Board approves a budget of \$4,650 from the Rooding Account for the design and installation of a new bus shelter at 188 Manoeka Road.

CARRIED

RESOLUTION TPC24-5.19

Moved: Chairperson K Ellis
Seconded: Member N Chauhan

That the Te Puke Community Board approves a budget of up to \$21,000 from the Reserves Account for the installation of a BBQ at the Ben Keys Playground, subject to approval from Councils Roding Team.

CARRIED

9.2 TE PUKE COMMUNITY BOARD – COUNCILLOR’S REPORT – AUGUST 2024

The Board considered a report from Councillor Wichers. The report was taken as read, with further discussion on the below:

- It was noted that construction on No 1 Road was scheduled to begin 1 October 2024.

RESOLUTION TPC24-5.20

Moved: Cr A Wichers

Seconded: Chairperson K Ellis

1. That the report from Councillor Wichers dated 26 September 2024 titled ‘Te Puke Community Board – Councillor’s Report – August 2024’ be received.

CARRIED

9.3 TE PUKE COMMUNITY BOARD – HERITAGE PLAZA DEVELOPED DESIGN – SEPTEMBER 2024

The Board considered a report from the Governance Advisor. The report was taken as read, with further discussion on the below:

- The detailed design would be socialised with the Board once completed.

RESOLUTION TPC24-5.21

Moved: Member K Summerhays

Seconded: Member D Snell

1. That the Governance Advisor’s report dated 26 September 2024, titled ‘Te Puke Community Board – Heritage Plaza Developed Design – September 2024’, be received.
2. That the Te Puke Community Board approves the Heritage Plaza Developed Design as shown at **Attachment 1** and **2**, and to progress the Heritage Plaza project into the detailed design phase.

CARRIED

9.4 TE PUKE COMMUNITY BOARD – GRANT APPLICATIONS – SEPTEMBER 2024

The Board considered a report from the Governance Advisor. The report was taken as read, with further discussion on the below items.

Chairperson K Ellis declared a financial interest in the Rangioru Sports Club Grant Application and took no part in the discussion or voting of this application.

Cr G Dally declared a financial interest in the Te Ara Kahikatea Incorporated Grant Application and took no part in the discussion or voting on this application.

Key points:

- The Made in Te Puke Grant Application had been withdrawn as the funding was no longer required.
- The Board noted that the grant application for 247 Health and Fitness could not be accepted as it did not meet the grant application criteria.
- The Board noted that the grant application for Parent to Parent could not be accepted as the application was too broad to be able to clearly identify how it aligned with the Boards strategic priorities. It was recommended that future applications be specific and detailed.

RESOLUTION TPC24-5.22

Moved: Chairperson K Ellis
Seconded: Member D Snell

That the Governance Advisor's report dated 26 September 2024 titled 'Te Puke Community Board – Grant Applications – September 2024' be received.

CARRIED

RESOLUTION TPC24-5.23

Moved: Member D Snell
Seconded: Chairperson K Ellis

That the Te Puke Community Board approves the grant application from Community Patrols of New Zealand (Te Puke branch) for \$1,000 to cover the costs of fuel, maintenance, and insurance of Patrol vehicles. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

CARRIED

RESOLUTION TPC24-5.24

Moved: Cr G Dally
Seconded: Cr A Wichers

That the Te Puke Community Board approves the grant application from the Rangioru Sports Club for \$1,200 to contribute to the costs of three murals located at the fence line and back carpark. This grant will be funded from the Te Puke Community Boards Account, subject to all accountabilities being met.

CARRIED**RESOLUTION TPC24-5.25**

Moved: Cr A Wichers
Seconded: Member N Chauhan

That the Te Puke Community Board **approves** the grant application from Te Ara Kahikatea Incorporated for \$2,500 to contribute to the costs of a new walkway connection. This grant will be funded from the Te Puke Community Boards Grants Account, subject to all accountabilities being met.

CARRIED**RESOLUTION TPC24-5.26**

Moved: Cr A Wichers
Seconded: Chairperson K Ellis

That the Te Puke Community Board does not approve the grant application from 247 Health and Fitness as it does not meet the grant application criteria.

That the Te Puke Community Board does not approve the grant application from Parent to Parent Coastal Bay of Plenty as the grant application was too broad to be able to clearly identify how it aligned with the Boards strategic priorities. It was recommended that future applications be specific and detailed..

CARRIED

2024

The Board considered a report from the Governance Advisor. The report was taken as read, with further discussion on the below items:

- The raised table pedestrian crossing had been proven to reduce speed, however, a flat pedestrian crossing would achieve a similar outcome through a different mitigation strategy.
- It was noted that the establishment of Resource Recovery Centres project needed a rethink as the current approach was not helping the project progress.

RESOLUTION TPC24-5.27

Moved: Cr G Dally

Seconded: Chairperson K Ellis

1. That the Governance Advisor's report dated 26 September 2024 titled 'Te Puke Community Board – Projects and Operations Report – August 2024' be received.
2. That the Te Puke Community Board approves an additional budget of \$30,000 from the Roothing Account for the safety improves on Cameron Road outside of Te Puke Intermediate, subject to the pedestrian crossing being flat.
3. That the Te Puke Community Board approve to release the unspent funds from outstanding operational commitments from the following resolutions into the Reserves Account:
 - TPC21-2.7 - \$62,030
 - TPC212.7 - \$58,691
 - TPC24 – 3.12 - \$4,195

CARRIED

9.6 TE PUKE COMMUNITY BOARD – FINANCIAL REPORT AUGUST 2024

The Board considered a report from the Financial Business Partner. The report was taken as read.

RESOLUTION TPC24-5.28

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

The Financial Business Advisor's report dated 26 September 2024 titled 'Te Puke Community Board – Financial Report August 2024' be received.

CARRIED

9.7 TE PUKE QUARRY ROAD BRIDGE PEDESTRIAN CROSSING PROPOSAL

The Board considered a report from the Governance Advisor. The report was taken as read.

RESOLUTION TPC24-5.29

Moved: Chairperson K Ellis

Seconded: Member D Snell

1. That the Governance Advisors report dated 26 September 2024 titled 'Te Puke Quarry Road Bridge Pedestrian Crossing Proposal' be received.
2. That the Te Puke Community Board approves to spend up to \$9,000 from the Roothing Account on the feasibility study of adding a pedestrian bridge to the Te Puke Quarry Road Bridge.

CARRIED

The Meeting closed at 9.28.

Confirmed as a true and correct record at the Te Puke Community Board meeting held on 21 November 2024.

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Chairperson K Ellis
CHAIRPERSON