

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
PROJECTS AND MONITORING MEETING NO. PMC24-3
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON TUESDAY, 3 SEPTEMBER 2024 AT 9.30AM**

1 KARAKIA

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

2 PRESENT

Cr D Thwaites, Cr A Sole, Cr T Coxhead, Cr G Dally, Mayor J Denyer, Cr M Grainger, Cr A Henry, Cr R Joyce, Cr M Murray-Benge, Cr L Rae, Deputy Mayor J Scrimgeour and Cr A Wichers.

3 IN ATTENDANCE

A Henderson (General Manager Corporate Services), A Curtis (General Manager Regulatory Services), C Crow (General Manager Infrastructure Group), R Davie (Deputy CEO/General Manager Strategy and Community), P Mickleson (Corporate Performance Manager), N Patel (Corporate Performance Advisor), C McLean (Director Transportation), E Wentzel (Director Water Services), C Ertel (Infrastructure Capital Delivery Manager), J Lynskey (Team Lead Emergency Management), H Wi Repa (Governance Systems Advisor) and R Leahy (Senior Governance Advisor).

VIA ZOOM

K Little (Operations Manager) and L Jackett (Contracts and Procurement Manager).

4 APOLOGIES

APOLOGY

RESOLUTION PMC24-3.1

Moved: Cr T Coxhead
Seconded: Cr A Henry

That the apology from Cr M Murray-Benge for early departure be accepted.

CARRIED

5 CONSIDERATION OF LATE ITEMS

Nil

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

Nil

9 PRESENTATIONS

Nil

10 REPORTS

10.1 OPERATIONAL RISK AND SCORECARD REPORT QUARTERLY UPDATE ENDING 30 JUNE 2024

The Committee considered a report dated 3 September 2024 from the Corporate Performance Manager. A brief overview of the report was provided, noting that the Capital Work Programme had been updated following the publishing of the agenda (Tabled Item 1).

Staff responded to pātai as per below:

- Within the Capital Works Programme attachment was the Long Term Plan budget and the forecasted budget. As part of the planning, project managers were working towards a 110 per cent work programme. Staff planned to deliver more than what was budgeted for, so that if a project was delayed then there were additional projects or levers to stay on track for the delivery of capital works.
 - The carry forwards included the assumption that particular budgets had been approved, however, the money would not be spent until it had been approved by Council.
 - Staff were currently in negotiations with the consultants over the design of the Te Puke Wastewater Treatment Plant, and were looking to conclude this process in the coming weeks. Once this had concluded, they could move to the construction phase.
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- Earth works consent for the Te Puke Wastewater Treatment Plant had been obtained, this phase would expect to begin this coming construction season. It was likely the formation work would begin the following construction season.
- Based on the construction timeframes for the Te Puke Wastewater Treatment Plant, there may be a carry forward of budgets. The forecasted budget built in an assumed delay.
- The building consent process for Heron Crescent identified some issues with the stair lifts that were intended to be installed. The stair lifts had not been included in the initial design so the project could progress. A solution would be investigated so the stair lifts could be installed.
- There were difficulties with the satisfaction surveys, the figure was an average of an average, which potentially provided ineffective data.
- The Resource Recovery Centre in Katikati was progressing well, the six month trial had finished and had been extended for an additional six months.
- There had been some concerns from the Katikati Lions Club regarding the establishment of a Resource Recovery Centre, staff were working with the Lions Club to address those concerns.
- The Katikati Wastewater Advisory Group would be established to review alternative options for the Katikati Outfall.
- Silica build up was a natural product in the water from the bores, it was an issue across the District. There were options to treat the silica, however they were costly.
- The risk level of the Ōmokoroa Roundabout project remained at orange as dates to relocate utilities had not yet been confirmed.
- There was a project in the Long Term Plan to upgrade the wastewater treatment plant in Katikati.
- There had been an increase interest in pre-applications from developers.
- The statistics for dogs reported on the number of dogs registered against known populations, these numbers were collated through previous registrations and complaints.
- The Transportation Team planned to undertake 80 kilometres of road resealing this financial year.
- Council's Communication Strategy and interface of the webpage was moving to a neighbourhood approach. Each neighbourhood would include information on key projects in those areas.

RESOLUTION PMC24-3.2

Moved: Cr R Joyce

Seconded: Cr A Henry

That the Corporate Performance Manager's report, dated 3 September 2024 titled 'Operational Risk and Scorecard Report Quarterly Update Ending 30 June 2024' be received.

CARRIED

The Meeting closed at 10.19am.

Confirmed as a true and correct record by Council on 7 November 2024.

Unconfirmed