

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
ŌMOKOROA COMMUNITY BOARD MEETING NO. OMC24-5  
HELD IN THE ŌMOKOROA LIBRARY & SERVICE CENTRE, WESTERN AVENUE, ŌMOKOROA  
ON TUESDAY, 24 SEPTEMBER 2024 AT 7.00PM**

**1 PRESENT**

Acting Chairperson A Hughes, Member B Bell, Member P Presland, Member C Dever, Cr M Grainger and Cr D Thwaites.

**2 IN ATTENDANCE**

J Holyoake (Chief Executive Officer) and P Osborne (Senior Governance Advisor).

**3 APOLOGIES**

Nil

**4 CONSIDERATION OF LATE ITEMS**

Nil

**5 DECLARATIONS OF INTEREST**

Member Bell declared an interest in items 9.6 Ōmokoroa Football Club Grant Application and 9.8 Recommendation to Lease – Ōmokoroa Sports Ground Recreation Reserve Building (renovated ex Old Pavilion).

**6 PUBLIC EXCLUDED ITEMS**

Nil

**7 PUBLIC FORUM**

**7.1 JULIA WHARTON, MICHELLE CASEY AND MURRAY MARSHALL - ŌMOKOROA POLICING GROUP GRANT APPLICATION**

Representatives from the Ōmokoroa Policing Group were in attendance to speak to their grant application. They noted the following points:

- The Ōmokoroa Policing Group needed a new patrol car. The group was seeking funds from the Community Board for a new hybrid vehicle.
- The group would be looking at additional grants as well, as they were aware that the Board did not have the funds to grant the full amount requested.
- The volunteers within the group worked hand in hand with the police.

It was noted that perhaps the Community Board could look at their Grants budget through the 2025/26 Annual Plan, noting that there was a higher demand for this fund now.

## **7.2 RODGER GOODMAN, ROB MITFORD-BURGESS AND STEPHEN WIGHTMAN – PRECIOUS FAMILY RESERVE**

Representatives from the Ōmokoroa Environmental Managers Incorporation were in attendance to speak to the proposed location of the toilet block and safety concerns in relation to Precious Family Reserve. They noted the following points:

- The location of the toilet block was different to where they had initially thought it would be placed.
- They had spent some time in the area to try and understand what the area was being used for. It was noted that there were very few cars using this road, and it was mostly used as a pedestrian accessway.
- They acknowledged that there was likely a need for a toilet, but hoped that it would be placed in a location that was less obvious and obstructive to the current houses.
- The current cycleway/walkway off Hamurana Road was shared with traffic, noting that the narrow accessway raised safety concerns, especially with the number of children that rode their bikes on it.
- They sought a speed limit to this road with clear signage, including signage to show that it was a shared pathway.
- Due to majority of the use of the pathway being in the weekend it would be wise to close the walkway when there were trucks working, noting that this often took place during the week.

The Board would look into the signage that they could provide in this area to help address some of these issues.

It was noted that Council was currently undertaking the Kaimai Ward Reserve Management Plan, and therefore issues like this would be useful to incorporate in these discussions.

Clarification would be sought from Council staff regarding the proposed location of the toilet block and what stage they were at.

## **7.3 MATT GROUCOTT – ŌMOKOROA FOOTBALL CLUB**

As the president of the Ōmokoroa Football Club, Mr Groucott was in attendance to speak to their grant application for a new line marker, noting the following points:

- They serviced a large number of residents within the community all year round.
- The current line marker was no longer able to be repaired and therefore they required to purchase a new one.

#### **7.4 MARGARET MURRAY-BENGE – ACKNOWLEDGEMENT OF PETER PRESLAND AND OLD PAVILION**

Cr Murray-Benge was in attendance and spoke to the work that Member Presland contributed and the role he played in the establishment of Ōmokoroa Sports Pavilion. She also acknowledged the recommendation that the Board had on their agenda in relation to the use of the Old Pavilion, and the importance of ensuring that the building would be well utilised.

Member Presland acknowledged the many people who worked quietly in the background, noting that there were many that contributed to the establishment of the Ōmokoroa Sport Pavilion. Member Bell spoke to the new Ōmokoroa Sports Pavilion, noting the below points:

- Council managed the bookings of the Old Pavilion, and the new Sports Pavilion aligned their booking fees with the Old Pavilion as they never wanted to cause a competition between the two facilities;
- The usage of the Sports Pavilion was very high, however it was acknowledged that the operating costs for the Old Pavilion were a lot cheaper than the new. For this reason the Sport and Recreation Society rented out the upper spaces as a way to receive on-going income to help cover these costs;
- The 28 member groups of the Sport Pavilion were given preference of the facilities, noting that these were often booked in on a regular basis; and
- People were very impressed with the facility, noting that there were two weddings booked before the end of the year, as well as other events.

#### **7.5 ANNA KINGSTON AND PETER GOAD – COMMUNITY FRUIT TREE GARDEN**

Ms Kingston and Mr Goad were in attendance to speak to their 'Community Fruit Tree Garden' proposal. At the Community Board meeting held 13 February 2024 the initial proposal was presented to the Board, with the Board agreeing to workshop the proposal further, however it was noted that Ms Kingston never heard anything further on the matter.

There had been conflicting messages regarding the status of the vacant sections on McDonnell Street.

Ms Kingston and Mr Goad had already considered many of the aspects of this proposal in which Council staff would be required to assess.

The Senior Governance Advisor would follow up with Reserves and Facilities around the status of this reserve and the process for this going forward, to ensure that this proposal progressed and that those involved were well communicated with the timeline and outcome of the discussions.

## 7.6 FRIENDS OF KAIMAI VIEWS – ACKNOWLEDGEMENT OF THANKS

Representatives of Friends of Kaimai Views were in attendance to thank and acknowledge the tidy up work that had been undertaken in Kaimai Views, including Member Presland and Council's Road Safety Engineer for driving this particular piece of work.

The representatives were keen to understand if there was an on-going contract for this tidy-up work, to ensure that it remained this way going forward.

The Board noted that they would follow this up, as a big priority for the Board was ensuring the maintenance of these areas within the community.

## 7.7 JULIE WHARTON – VARIOUS ISSUES

Ms Wharton was in attendance to speak to some issues that she had come across through her roles in the both the Policing Group and as an admin to the community Facebook page. She raised the below points:

- Many people thought that the toilet block at Precious Reserve was not required as much as one would be at the Village. There was also a query around whether a toilet facility in the village should have been required through the resource consent, and if not, then why not?
- There was a fear that having a toilet block at Precious Reserve would increase the number of homeless to the area. Had considerations been made as to the measures required to help mitigate these perceived issues.
- There were serial offenders whose parking in the esplanade area were affecting local business owners and those with boats. Photos had been submitted through Antenno, but responses received noted that action could only be taking if the compliance officer was there at the time of the offence.

Council's Team Leader – Consent Planning had advised that Council did have the discretion to consider a wide range of environmental effects when processing the resource consent for the Ōmokoroa Village Centre. However, Council could only impose conditions or design requirements on the applicant if those measures were required to avoid, remedy or mitigate any adverse environmental effects of the development. In this instance, the development would not generate any adverse effects that would warrant to provision of separate public toilet facilities as mitigation. The Building Code did however require a certain ratio of toilet facilities to be provided for staff, and in some instances, customers.

The CEO noted that if there were non-compliant activities taking place, these should be reacted to through Service Requests or Antenno, acknowledging that Council was not

able to have compliance officers monitoring every area of the district at all times due to resourcing and size.

Staff would follow up to ensure that areas that were receiving regular complaints were being followed up to see what measures could be put in place.

The Parking Bylaw down by the Esplanade would be looked into to see if there was any time limits that could be implemented in this area.

### 7.8 MURRAY MARSHALL – VARIOUS ITEMS

Mr Marshall was in attendance to speak to the following issues:

- The website search function did not pull through the most recent information first; and
- Residents were experiencing dust issues with the work taking place at Prole Road and the roundabout. Mr Marshall queried how often compliance monitoring was undertaken in these areas.

The CEO noted that there was a project taking place at the moment in relation to the website, as he acknowledged it was not functioning as it should.

Dust was a consenting issue, noting that this would be followed up to ensure that the areas were getting wet down as they were required to.

## 8 MINUTES FOR CONFIRMATION

### 8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 30 JULY 2024

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#### RESOLUTION OMC24-5.1

Moved: Cr M Grainger

Seconded: Member P Presland

1. That the Minutes of the Ōmokoroa Community Board Meeting held on 30 July 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson’s electronic signature be inserted into the confirmed minutes.

**CARRIED**

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## 9 REPORTS

**9.1 ŌMOKOROA COMMUNITY BOARD – WORKSHOP NOTES – 3 SEPTEMBER 2024**

The Board noted the notes from the workshop held 3 September 2024.

**9.2 ŌMOKOROA COMMUNITY BOARD – OUTGOING CHAIRPERSON'S REPORT – SEPTEMBER 2024**

The Board considered a report from outgoing Chairperson Presland. The report was taken as read with acknowledgement and thanks to member Presland for his work and leadership as Chairperson.

**RESOLUTION OMC24-5.2**

Moved: Member B Bell

Seconded: Cr M Grainger

That the report dated 24 September 2024 titled 'Ōmokoroa Community Board – Outgoing Chairperson's Report – September 2024' be received.

**CARRIED**

**9.3 ŌMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT – SEPTEMBER 2024**

The Board considered a report dated 24 September 2024 from Councillor Thwaites. The report was taken as read with further information on the below.

Representation Review

The website had comprehensive detail of the initial representation review proposal, noting that there was a representation review table talk focus group session for the Kaimai Ward on 8 October 2024 in Council Chambers.

By-Election

Member Dever was congratulated on being elected as the new Ōmokoroa Community Board member.

**RESOLUTION OMC24-5.3**

Moved: Cr D Thwaites

Seconded: Chairperson P Presland

That Councillor Thwaites' report dated 24 September 2024 titled 'Ōmokoroa Community Board Councillor's Report – September 2024' be received.

**CARRIED**

**9.4 ELECTION OF CHAIRPERSON FOR THE ŌMOKOROA COMMUNITY BOARD**

The Board considered a report dated 24 September 2024 from the Senior Governance Advisor. The report was taken as read.

**RESOLUTION OMC24-5.4**

Moved: Cr D Thwaites  
 Seconded: Member B Bell

1. That the Senior Governance Advisor’s report dated 24 September 2024 titled ‘Election of Chairperson for the Ōmokoroa Community Board’ be received.

**CARRIED**

**RESOLUTION OMC24-5.5**

Moved: Cr M Grainger  
 Seconded: Member P Presland

2. That in accordance with Clause 25(4), Schedule 7 of the Local Government Act 2002, the Ōmokoroa Community Board adopts **System B** for the election of the Chairperson.

**CARRIED**

**RESOLUTION OMC24-5.6**

Moved: Member B Bell  
 Seconded: Cr M Grainger

3. That the Ōmokoroa Community Board elects Chris Dever as the Chairperson of the Ōmokoroa Community Board.

**CARRIED**

Newly appointed Chairperson Dever asked Deputy Chairperson Hughes to continue to chair the remainder of the meeting.

**9.5 APPOINTMENT OF ŌMOKOROA COMMUNITY BOARD MEMBERS ON OUTSIDE BODIES**

The Board considered a report dated 24 September 2024 from the Senior Governance Advisor. The report was taken as read.

**RESOLUTION OMC24-5.7**

Moved: Member B Bell  
 Seconded: Chairperson C Dever

1. That the Senior Governance Advisor’s report dated 24 September 2024 titled ‘Appointment of Ōmokoroa Community Board Members on Outside Bodies’ be received.
2. That the following Ōmokoroa Community Board Members be appointed as a representative to the following groups and organisations:

Ōmokoroa Community Policing Trust	Member Hughes
Ōmokoroa Sports and Recreation Society Inc	Member Presland
Ōmokoroa Public Art Group	Member Bell
Ōmokoroa Environmental Managers Inc	Member Dever
Ōmokoroa Community Response Team	Member Hughes
Ōmokoroa Settlers Hall Inc	Member Bell

**CARRIED**

**9.6 ŌMOKOROA COMMUNITY BOARD GRANT APPLICATIONS – SEPTEMBER 2024**

The Board considered a report dated 24 September 2024 from the Senior Governance Advisor. The report was taken as read, and the Board worked through each of the applications.

**RESOLUTION OMC24-5.8**

Moved: Member P Presland  
 Seconded: Chairperson C Dever

1. That the Senior Governance Advisor’s report dated 24 September 2024, titled ‘Ōmokoroa Community Board Grant Applications – September 2024’, be received.

**CARRIED**

**9.6.1 ŌMOKOROA FOOTBALL CLUB – GRANT APPLICATION**

Member Bell declared an interest in this item, withdrew from the meeting and took no part in the discussions or voting thereon.

The Board felt as though this grant application met the criteria, however they did not feel that they needed to fund the maintenance or paint.



**RESOLUTION OMC24-5.9**

Moved: Member P Presland

Seconded: Cr M Grainger

1. That the Ōmokoroa Community Board approves the grant application from the Ōmokoroa Football Club for \$1,505.43 (plus GST) to contribute towards the purchase of a new line marker and battery for the club. This grant will be funded from the Ōmokoroa Community Board Grants Account, subject to all accountabilities being met.

**CARRIED**

**9.6.2 ŌMOKOROA COMMUNITY POLICING GROUP CHARITABLE TRUST – GRANT APPLICATION**

The Board acknowledged that they did not have the funds to be able to support this entire request, however wished to fund part of it. Due to the fact that the grants budget was for the remainder of the financial year, the Board did not wish to commit all remaining funds to this application.

**RESOLUTION OMC24-5.10**

Moved: Member P Presland

Seconded: Member B Bell

1. That the Ōmokoroa Community Board approves the grant application from the Ōmokoroa Community Policing Group Charitable Trust for \$5,000 to contribute towards the purchase of a new patrol vehicle. This grant is time bound subject to additional funds being sought by 31 December 2024, noting that if these funds are not secured, the \$5,000 will not be awarded. This grant will be funded from the Ōmokoroa Community Board Grants Account, subject to all accountabilities being met.

**CARRIED**

**9.7 ŌMOKOROA ESPLANADE STREET LIGHTING PROJECT**

The Board considered a report dated 24 September 2024 from the Senior Governance Advisor. The report was taken as read.

**RESOLUTION OMC24-5.11**

Moved: Member C Dever

Seconded: Member B Bell

1. That the Senior Governance Advisor’s report dated 24 September 2024 titled ‘Ōmokoroa Esplanade Street Lighting Project’ be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council’s Significance and Engagement Policy.
3. That the Ōmokoroa Community Board approves \$80,000 from the Ōmokoroa Community Board Reserve Account for the Ōmokoroa Esplanade Street Lighting Project – Stage 1 and Stage 2 (as shown in **Attachment 2** of this report).

**CARRIED**

**9.8 RECOMMENDATION TO LEASE - ŌMOKOROA SPORTS GROUND RECREATION RESERVE BUILDING (RENOVATED EX OLD PAVILION)**

Member Bell declared an interest in this item, withdrew from the meeting and took no part in the discussions or voting thereon.

The Board considered a report dated 24 September 2024 from the Operations Manager. The report was taken as read.

Member Bell responded to the below questions of clarification:

- The Football Club would not apply for a liquor licence, as it was not the social environment that they were wanting to create.
- The Football Club would pay for the insurance on the building.

**RESOLUTION OMC24-5.12**

Moved: Member P Presland

Seconded: Member C Dever

1. That the Operations Manager’s report dated 24 September 2024 titled ‘Recommendation to Lease – Ōmokoroa Sports Ground Recreation Reserve Building (renovated ex Old Pavilion)’ be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council’s Significance and Engagement Policy.
3. That Ōmokoroa Community Board recommends entering into a lease for up to 10 years for 132m<sup>2</sup> of land and building, more or less, being part of Lot 1 DPS 27322 (Recreation Reserve) and with either –
  - (a) Ōmokoroa Football Club (**Attachment 4**)

**CARRIED**

**9.9 ŌMOKOROA COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - SEPTEMBER 2024**

The Board considered a report dated 24 September 2024 from the Senior Governance Advisor. The report was taken as read with further discussion as below.

Hamurana Road / Tralee Street Intersection Safety Improvement Project

The Board queried why this particular project was not for a pedestrian crossing but a speed table. It was their understanding that a pedestrian crossing put the responsibility on the vehicle driver rather than the one crossing the road, noting that if this was for school children, they were interested to understand the rationale for not having a pedestrian crossing.

The Board requested a response in relation to this, also noting that there was a “dark spot” in regard to streetlighting at the top end of Tralee Street and Hamurana Road.

**RESOLUTION OMC24-5.13**

Moved: Member B Bell  
 Seconded: Cr D Thwaites

That the Senior Governance Advisor’s report dated 24 September 2024 titled ‘Ōmokoroa Projects and Operations Report – September 2024’ be received.

**CARRIED**

**9.10 ŌMOKOROA COMMUNITY BOARD FINANCIAL REPORT - AUGUST 2024**

The Board considered a report dated 24 September 2024 from the Financial Business Advisor. The report was taken as read.

**RESOLUTION OMC24-5.14**

Moved: Member B Bell  
 Seconded: Member C Dever

That the Financial Business Advisor’s report dated 24 September 2024 titled ‘Ōmokoroa Community Board Financial Report – August 2024’ be received.

**CARRIED**

**The Meeting closed at 8.38pm.**

**Confirmed as a true and correct record at the Ōmokoroa Community Board meeting held on 19 November 2024.**

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 Chairperson C Dever  
**CHAIRPERSON**