

Mā tō tātou takiwā
For our District

Ōmokoroa Community Board

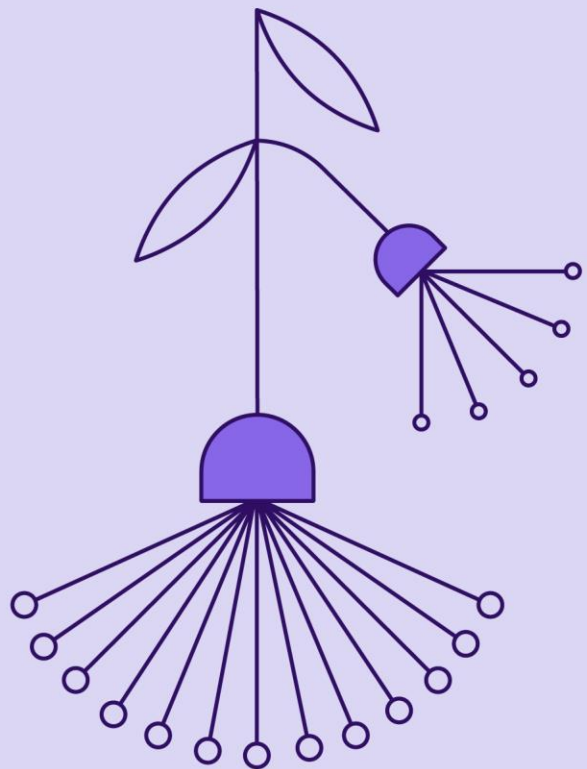
Poari ā Hapori o Ōmokoroa

OMC24-5

Tuesday, 24 September 2024, 7.00pm

Ōmokoroa Library & Service Centre,

Western Avenue, Ōmokoroa



Ōmokoroa Community Board

Membership:

Chairperson	TBC
Deputy Chairperson	Allan Hughes
Members	Ben Bell Chris Dever Peter Presland Councillor Murray Grainger Councillor Don Thwaites
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that an Ōmokoroa Community Board Meeting will be held in the Ōmokoroa Library & Service Centre, Western Avenue, Ōmokoroa on: Tuesday, 24 September 2024 at 7.00pm

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer relationship management system as a service request, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 30 JULY 2024

File Number: A6430885

Author: Pernille Osborne, Senior Governance Advisor

Authoriser: Rachael Davie, Deputy CEO/General Manager Strategy and Community

RECOMMENDATION

1. That the Minutes of the Ōmokoroa Community Board Meeting held on 30 July 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. Minutes of the Ōmokoroa Community Board Meeting held on 30 July 2024

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
ŌMOKOROA COMMUNITY BOARD MEETING NO. OMC24-4
HELD IN THE ŌMOKOROA LIBRARY & SERVICE CENTRE, WESTERN AVENUE, ŌMOKOROA
ON TUESDAY, 30 JULY 2024 AT 7.00PM**

1 PRESENT

Chairperson P Presland, Deputy A Hughes, Cr M Grainger and Cr D Thwaites.

2 IN ATTENDANCE

A Curtis (General Manager Regulatory Services) and P Osborne (Senior Governance Advisor).

3 Members of the public.

Newly elected Ōmokoroa Community Board member Chris Dever (yet to be sworn in).

3 APOLOGIES

APOLOGY

RESOLUTION OMC24-4.1

Moved: Cr D Thwaites

Seconded: Deputy A Hughes

That the apology for absence from Member Bell, be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

The Chairperson advised there was one late item for the Board to consider for inclusion in the open agenda, being *'Local Government New Zealand Conference 2024'*.

The reason the this item was not included on the agenda was that it was missed and it could not be delayed to the next scheduled Community Board meeting as the bookings for the conference needed to be made prior to the next meeting.

RESOLUTION OMC24-4.2

Moved: Deputy A Hughes

Seconded: Cr M Grainger

That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the following item be considered as a late item of open business:

- 9.5 Local Government New Zealand Conference 2024

CARRIED

5 DECLARATIONS OF INTEREST

Chairperson Presland declared an interest in the late agenda item 9.5 being *Local Government New Zealand Conference 2024*.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 BRUCE MCCABE – RESIDENTS AND RATEPAYERS ASSOCIATION – MĀORI WARDS BILL

Mr McCabe was in attendance to speak to the Māori Wards Bill. He noted the below points:

- This Bill brought back the ability for polls to be demanded on a decision to establish a Māori Ward/s.
- Mr McCabe would like to see Council rescind their decision, to avoid Council having to undertake a poll at the 2025 Local Elections.
- He believed that a poll was an additional cost to ratepayers.
- One of the key roles of the Community Board was advocacy for the community, so he believed that the Board should instigate a community discussion regarding this topic, to allow them to understand the community's views in relation to this.

7.2 MURRAY MARSHALL – VARIOUS ITEMS

Mr Marshall was in attendance to speak on the following items:

- There were broken links on the Council website in relation to the Ōmokoroa Newsletters (that no longer existed) and the Ōmokoroa Peninsula Projects (that show a 404 error).
- He had concerns over the water quality due to the drilling taking place by Bay of Plenty Regional Council at the groundwater bore at 336 Ōmokoroa Road.
- Queried the timeline of the cycleway by Lynley Park and Ridge Drive.
- Suggested adding percentages to the "In progress" column to help residents understand how far along the projects were.

The following tākupu were made by Board members:

- The Chairperson noted that although there was no percentage progress level visible, it was good to have greater transparency over projects through the written updates.
- Councillor Thwaites noted that there was an Ōmokoroa Community Information Session scheduled for Tuesday 13 August at the Ōmokoroa Sports Pavilion. This was an informal drop-in session for community to come and kōrero on current and upcoming projects planned in the Ōmokoroa community. Council staff and project contractors would be on hand to discuss these projects.

Members of the public sought clarification on whether notes would be taken during this session, or whether it was possible to get the website updated following the information session, for those unable to attend.

7.3 CHRIS DEVER – LIGHTING ISSUE (71 AND 34-72 ŌMOKOROA ROAD)

Mr Dever was in attendance to speak to previous issues that he had raised in relation to the street lighting around 71 and 64-72 Ōmokoroa Road. He noted the below points:

- His initial request sought clarification on what the standard for street lighting was (for a main thoroughfare), and whether the lighting at 71 and 64-72 met that standard.
- The response received through Councils Service Request system advised that it was unlikely that the lighting met the code, however there was no funding or plans to rectify this, suggesting that a request be made to the Long Term Plan (LTP).
- An additional Service Request was made by another resident who was provided with a similar response.
- Another affected resident sent an email through to Council and the Community Board raising the same concerns. He had also done his own investigations and provided that information as an attachment to his email.
- Mr Dever expressed frustration regarding the difficulty for the community to get requests onto the agenda and considered by Council.
- The community expected that council provided services to the Infrastructure Services Standards, and where this was not immediately possible, the community expected that Council had a plan to achieve this over time.
- The Community Board were asked to go with Mr Dever following the meeting to view these areas of concern.

Mr Dever wanted to know how this could get onto the agenda, and noted that if there was no current budget available to address this issue, how did Council plan on addressing it in the long term.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 4 JUNE 2024

RESOLUTION OMC24-4.3

Moved: Cr M Grainger

Seconded: Deputy A Hughes

1. That the Minutes of the Ōmokoroa Community Board Meeting held on 4 June 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 ŌMOKOROA COMMUNITY BOARD CHAIRPERSON'S REPORT - JULY 2024

The Board considered a report dated 30 July 2024 from the Chairperson. The report was taken as read, with further discussion on the below items.

RESOLUTION OMC24-4.4

Moved: Deputy A Hughes

Seconded: Cr D Thwaites

3. That the Chairperson's report dated 30 July 2024 titled 'Ōmokoroa Community Board Chairperson's Report – July 2024' be received.

CARRIED

9.1.1 PROPOSED GRANT PROCESS

Some clarification was provided regarding the proposed grant process. The following was noted:

- The suggested cap was only recommended to create some consistency and fairness regarding the amount of grant funding that the Board would consider. This was not something that the Board had to implement, but rather identifying a mechanism that could be utilised.
- Feedback received to date from Community Boards was that they were interested in trailing this approach to help attract and support more grant applications.

- The proposed process did not take away the Boards ability to support applications with a time constraint, noting that the Board had the ability to support projects through their Reserve and Contingency Account should they wish to.

The Board requested the following:

- It was important to ensure that the communication regarding the potential change, including when the Board would be considering applications, was well advertised, to avoid any confusion.
- They would assess how their grants were awarded, taking into consideration the amount that they had for the financial year, however as this stage would not be considering a cap on the amount that they would consider.
- They would like to workshop this item to ensure clarity of the proposed new process and how it would work.

9.1.2 COMMUNITY GROUP UPDATES

Member Hughes noted the below additions to his updates within the report.

Ōmokoroa Environmental Managers Inc (OEMI) – Member Hughes

- The ANZAC Group and the Bird Group updates were missed off as they had not been included in the initial agenda.

Ōmokoroa Community Policing Group

- There was a query around whether it was appropriate for Community Board members to attend these meetings when there may be cases where individual names and/or events were discussed. The Chairperson and Member Hughes noted that it was valuable being able to sit on that group to support and understand what was happening in the community..
- There had been no formal outcome of the query, however it was understood that no changes would be made at this stage.

9.2 ŌMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT - JULY 2024

The Board considered a report dated 30 July 2024 from Councillor Grainger. The report was taken as read.

Long Term Plan (LTP)

It was clarified that Councils LTP was scheduled to be adopted on 26 September 2024, noting that this would be publicised following the meeting.

RESOLUTION OMC24-4.5

Moved: Deputy A Hughes

Seconded: Cr D Thwaites

1. That Councillor Grainger’s report dated 30 July 2024 titled ‘Ōmokoroa Community Board Councillor’s Report – July 2024’ be received.

CARRIED

9.3 ŌMOKOROA COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – JULY 2024

The Board considered a report dated 30 July 2024 from the Senior Governance Advisor. The report was taken as read.

The Senior Governance Advisor was asked to follow up on the following projects/previous requests:

- Ōmokoroa Pavilion Concrete Steps and Handrails – Clarification on why this Community Board-Led project was awaiting action, noting that this should be progressing through Council staff/project managers.
- Street Light Analysis Request – The Board was advised that the Road Safety Engineer was in constant communication with the consultant in relation to a quote for the scope of work being requested. It was hoped that this would be workshopped with the Board on 3 September 2024.

Leasing the Ōmokoroa-Pahoia Scout Den

- It was clarified that this may not only be used for the storing of equipment, which was the reason that the building required a Code Compliance Certificate (CCC).
- The building once the CCC was received.
- The Board was advised that as soon as Council changed the use of the building they were subject to new requirements under the code.

Service Requests

- The Service Requests that were labelled “under investigation” were still being looked into, noting that this was a category in which Service Requests were allocated if staff were still collating information.
- There was concern around the time in which it took for Service Requests to be dealt to, and/or the responses being received back. The General Manager Regulatory Services noted that following the sudden ending to Councils contract with WestLink, Council had been engaging a number of temporary contracts to

undertake the work. This put Council in a state of “hiatus” until a new contract had been sought.

Walkway Resurface

- The Board praised the new surface on the coastal section of the Ōmokoroa to Tauranga Cycleway between Tinopai Reserve and Lynley Park, including the cut back of the overgrown vegetation.

RESOLUTION OMC24-4.6

Moved: Cr M Grainger

Seconded: Cr D Thwaites

1. That the Senior Governance Advisor’s report dated 30 July 2024 titled ‘Ōmokoroa Projects and Operations Report – July 2024’ be received.

CARRIED

9.4 ŌMOKOROA COMMUNITY BOARD FINANCIAL REPORT – JUNE 2024

The Board considered a report dated 30 July 2024 from the Financial Business Advisor. The report was taken as read.

The Board noted that when there were unspent funds within their Rooding projects, the money was automatically released back into the appropriate account. Clarification was sought as to why the smaller amounts from the operating budgets needed to be transferred by resolution, and whether this could just automatically happen.

RESOLUTION OMC24-4.7

Moved: Deputy A Hughes

Seconded: Cr M Grainger

1. That the Financial Business Advisor’s report dated 30 July 2024 titled ‘Ōmokoroa Community Board Financial Report – June 2024’ be received.
2. That the Ōmokoroa Community Board approve to release the unspent \$22 from outstanding operational commitments (OMC23-3.4).
3. That the Ōmokoroa Community Board approved to release the unspent \$39 from outstanding operational commitments (OMC24-1.7).

CARRIED

9.5 LOCAL GOVERNMENT NEW ZEALAND CONFERENCE 2024

The Board considered a report dated 30 July 2024 from the Senior Governance Advisor. The report was taken as read.

The Chairperson declared an interest in this item, and took no part in the discussion or voting thereon.

RESOLUTION OMC24-4.8

Moved: Deputy A Hughes

Seconded: Cr M Grainger

1. That the Senior Governance Advisor’s report dated 30 July 2024, titled ‘Local Government New Zealand Conference 2024’, be received.
2. That the Ōmokoroa Community Board approve \$2,688 from the Ōmokoroa Community Board Conference Account and \$257 from the Ōmokoroa Community Board Contingency Account, for Chairperson Presland to attend the 2024 Local Government New Zealand Conference.

CARRIED

The Meeting closed at 8.05pm.

Confirmed as a true and correct record at the Ōmokoroa Community Board meeting held on 24 September 2024.

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Chairperson P Presland

CHAIRPERSON

9 REPORTS

9.1 ŌMOKOROA COMMUNITY BOARD – WORKSHOP NOTES – 3 SEPTEMBER 2024

File Number: A6481617

Author: Pernille Osborne, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

The workshop notes from the 3 September 2024 workshop have been attached for transparency.

ATTACHMENTS

1. **Ōmokoroa Community Board Workshop Notes – 3 September 2024**  


**ŌMOKOROA COMMUNITY BOARD
WORKSHOP**

DATE: Tuesday, 3 September 2024 at 5.00pm


HELD: In Ōmokoroa, Whakamarama/Pahoia Room

MEMBERS PRESENT: P Presland (Chairperson), Member B Bell, Member A Hughes, Member C Dever, Cr M Grainger and Cr D Thwaites

STAFF IN ATTENDANCE J Crummer (Senior Recreational Planner), A Hall (Road Safety Engineer) and P Osborne (Senior Governance Advisor)

Topic	Discussion	Action	Outcome
<p>Kaimai Reserve Management Plan</p> <p>The purpose was to:</p> <ul style="list-style-type: none"> Better understand the important issues to be considered, from the perspective of the Ōmokoroa Community Board, during the review of the Kaimai Ward Reserve Management Plan; and Discuss engagement approaches to ensure the views of the Ōmokoroa and 	<ul style="list-style-type: none"> There is a piece of land at the bottom of Goldstone Road – did this have cultural significance or was there a way to bring this into the RMP?  <ul style="list-style-type: none"> Currently everyone believed that Precious Reserve was a reserve. This was the same with the Stormwater Reserve behind the retirement village. 	<p>Once the interactive map was tidied up (ensuring that all areas were accurately identified) this would be circulated to the Board again for review.</p> <p>The Board would like to have a look at the</p>	<p>The GIS team are in the process of tidying this map up.</p> <p>The Senior Recreation Planner will update and send through to</p>

Ōmokoroa Community Board Workshop Notes – 3 September 2024

<p>wider Kaimai community were heard.</p>	<ul style="list-style-type: none"> • Cr Grainger noted the importance of future planning through the RMP to help with the implementation of future aspirations, noting that if they were signalled in the RMP they were easier to progress. • There was a small area within Kaimai Views that could be considered or added to the RMP. • The two parcels of corporate land on the corner of McDonnell Street and Vivian Drive would be great to turn into a Neighbourhood Reserve for those in the community (potentially community garden or fruit trees).  <ul style="list-style-type: none"> • It was noted that one of the objectives of the RMP was to align with the Levels of Service. The Chairperson noted how difficult it was to keep up with these, especially when they included structures. Ways of enhancing the natural environment, including accessways to those areas would be an important aspiration for the community, noting that it was important to maintain these areas well. • There were currently a lot of people riding bikes around the point by Gerald Crapp 	<p>Reserve Specific Information that the Senior Recreation Planner and Reserves and Facilities Manager had sought and collated through the RMP process.</p> <p>The Senior Recreation Planner was meeting with Basketball NZ on 4 September 2024, who were hoping to have more 3 by 3 courts available throughout NZ. The Chairperson and Member Bell advised that they would be big</p>	<p>the Board in the coming week. This will allow any additional information received from the Elected Members Bus Tour on Friday 20 September to be included.</p> <p>Council’s Senior Recreation Planner met with BBNZ who advised they did not have any funding for the potential projects. They did however say they could assist in funding applications and leveraging funders. They were also keen to host any “activation” days/events/openings of any future</p>
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	<p>Reserve – was there a way to put something down there to help the activity that was already taking place.</p> <ul style="list-style-type: none"> • Was there an opportunity to have a group established that oversaw the paths and reserves and helped to progress particular issues instead of relying on the Community Board. • Ensure alignment of development with the Levels of Service that we could maintain. • The Board were asked to think about the sport and recreation that was still needed in the area. A hard court was identified as something that had been raised by community members previously, this included netball and basketball, noting that ages 9-17 lacked recreation opportunities. <p>The reserve down the bottom of the esplanade (where the BBQ currently was) could provide an opportunity for a basketball court. Lighting was something that would need to be considered if that was proposed.</p>	<p>advocates for these in Ōmokoroa.</p>	<p>basketball courts that Council built. It was noted that a new basketball half court was being built at Maramatanga Park this year (next to the new playground).</p>
<p>Lighting in Ōmokoroa The Board requested a full lighting analysis to be undertaken of the esplanade</p>	<ul style="list-style-type: none"> • The lighting analysis that had been undertaken did not include the carpark, it was noted that this was an area where self-contained vehicles could park up and 	<p>The Senior Governance Advisor and Area Engineer would produce a report</p>	<p>The agenda for the 24 September meeting includes recommendations for the Board to consider</p>

<p>area, following a request for lighting outside the Boat Club.</p>	<p>therefore, they did not want to light this too much.</p> <ul style="list-style-type: none"> • The main focus for the Board was ensuring that people could get around the esplanade safely. • The Board had a conversation around the priority for the community, noting that this issue was definitely important within the next 10 years, and therefore it should be identified. • The LED initiative from Central Government was to help avoid spillage and be more effective from an electricity perspective. This had caused more ‘dark spots’ but was something that Council decided to implement. • Tralee Street and Hamurana Road (down to the shopping centre) lacked street lighting. • The Board would create an Action Plan that identified priorities through Ōmokoroa. • The Board had requested to have options presented to them in relation to the lighting, including a staged approach. 	<p>for the Board to consider the lighting options in a staged approach. The Senior Governance Advisor would create a list of roading priority projects for the Board that would sit inside the Projects and Operations Report.</p>	<p>in relation to lighting improvement options.</p>
<p>Resignation of Chairperson The Chairperson advised that he no longer had the capacity to fill the role of Chairperson.</p>	<ul style="list-style-type: none"> • Member Presland felt it was important that this role be filled by someone who could commit to it 110%, noting that he no longer had the capacity to do this. 	<p>The Senior Governance Advisor would action the requested</p>	<p>Formal resignation was received from Member Presland on 4 September 2024.</p>

	<ul style="list-style-type: none"> • The Board discussed options for those that might be interested in filling this role. • It was clarified that the new Chairperson would have the full support of the Senior Governance Advisor in ensuring that they had the training and information they needed to fulfil the role. • A report to appoint a new Chairperson would be presented to the Board at their upcoming meeting. • Deputy Chairperson Hughes agreed to Chair the next meeting, as Member Presland would stand down prior to the next formal meeting. • As the Board had a new member and would have a new Chairperson, they wished to reconsider the appointments made to outside bodies. 	<p>reports once formal resignation of the Chairperson position had been received.</p>	<p>The agenda for the 24 September meeting includes the following reports:</p> <ul style="list-style-type: none"> - Appointment of Chairperson - Appointment to outside bodies
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The workshop closed at 6.48pm.

9.2 ŌMOKOROA COMMUNITY BOARD – OUTGOING CHAIRPERSON'S REPORT – SEPTEMBER 2024

File Number: A6463652

Author: Peter Presland, Community Board Member

Authoriser: John Holyoake, Chief Executive Officer

EXECUTIVE SUMMARY

The purpose of this report is for the Ōmokoroa Community Board’s Outgoing Chairperson to provide the Board with information and updates on events and matters within the community.

RECOMMENDATION

That the report dated 24 September 2024 titled ‘Ōmokoroa Community Board – Outgoing Chairperson’s Report – September 2024’ be received.

Local Government New Zealand Conference

Last month I attended this three day conference in Wellington. The opening address by our Prime Minister on day one made the headlines and was repeatedly referenced by subsequent presenters over the following two days, particularly regarding his call to cap expenditure on “nice to-haves”.

Overall, I found the conference insightful, but largely inward looking, particularly in the first two days. Day three focused on localism and how to work effectively with our communities.

I found some of the most productive conversations were with members of Boards outside of the main centres. I found common ground with Kaitaia and Bluff on topics such as safer communities and amenity values [enhancement and maintenance], as we navigate urban development.

Overall, there was strong support for the continued existence of Community Boards, indeed empowering Boards further to represent the views of their communities, a notion that may be diametrically opposed by some in officials positions locally.

Workshop 4 September

Massive thank you to Councils Senior Recreation Planner and Road Safety Engineer for their background work and presentations to our Board. I am particularly enthused as to the connection made pertaining to courts for basketball/netball, something our teenagers would truly appreciate if we made it happen. Ball is in our court!

Resignation as Chairperson

I have tendered my resignation as Chairperson of the Community Board. In doing so I want to thank the wonderful staff at Council who have supported me in my role as Chair, and to our Board. To be successful we have to do things in partnership, and as a Leader once told me *'always build the relationship before you need to use it'*.

I will continue to support our Board in whatever capacity deemed necessary, particularly to the new Chairperson.

Community Group Updates

Ōmokoroa Environmental Managers Inc (OEMI) – Member Hughes

- Services Delivery Contract: Whakamarama Community Incorporated, OEMI, Pirirākau Tribal Authority – OEMI fund holder
- Cooney Reserve – Black wattle clearing
- Cooney Reserve Bird Observatory construction on site
- Ōmokoroa Point School Godwit Festival November 10 opening of Bird Observatory
- Cooney Reserve Godwit/Kuaka sculpture, and smaller bird observatory, planned – next MenzShed project – funded by Wright Family Foundation
- Precious Family Reserve Bird Corridor of 5 Māori Princess Pohutukawa
- Precious Family Reserve installation of toilet facilities – will enable Ōmokoroa Point School to hold extended outdoor activities and expand usage of Precious Family Reserve beachfront
- Pest Free Ōmokoroa (plant and animal) expanded role from SH2 to Ōmokoroa point
- Pest Free Ōmokoroa recent kills include a weasel – eradication of moth plant, Taiwanese cherry and gorse
- Pest Free Ōmokoroa co-opting/cooperating with Ōmokoroa Golf club for pest eradication
- Friends of Kaimai Views monthly weeding and pest plant/trees eradication adjacent to paths/cycle tracks
- Progress with Pirirākau re cycle way around Lynley Park

Ōmokoroa Community Response Team – Member Hughes

- We now have a team of 8 to 10 members working well together on setting up a suitable Community Response Plan to respond in the event of a disaster.
- We have decided to adopt the Community Hub model that has recently been adopted by Auckland, Wellington, and Southland. This is a change from the previous CIMS model. With great work from our team, supported by Councils Team

Lead Emergency Management, we are making great progress. Western Bay is looking to adopt this approach across our region. Essentially this means that our team, with support of volunteers on the day, will set up welfare centre(s) to initially look after any affected members of our community. Plus provide important information on the ground to both the Emergency Operations Centre, and our community.

- We are currently looking at purchasing two-way radios and a generator, to help our team when required. We are exploring fundraising options for these purchases – any ideas and/or support in this area, would be greatly appreciated.
- Part of our setting up will be to have a pool of "surge volunteers" available to provide back up support to our team when needed – these surge volunteers coming from those groups which regularly support our community. We soon plan on setting up this pool of volunteers. Possibly every six months or so we would look to meet with these volunteers, these groups, to keep them in the loop.
- We are planning training, a trial run, in October or November this year.

9.3 ŌMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT – SEPTEMBER 2024

File Number: A6474964

Author: Don Thwaites, Councillor

Authoriser: John Holyoake, Chief Executive Officer

EXECUTIVE SUMMARY

The purpose of this report is for Councillor Thwaites to provide the Board with updates on the items listed below.

RECOMMENDATION

That Councillor Thwaite’s report dated 24 September 2024 titled ‘Ōmokoroa Community Board Councillor’s Report – September 2024’ be received.

UPDATES

- Congratulations to new Community Board member Chris Dever. Chris was officially sworn in alongside Councillor Laura Rae at the 15 August Council meeting. We look forward to Chris’s contribution to the Ōmokoroa community.
- Māori representation via a Ward (or wards) at next year’s election was affirmed on 2 September. This will now require a referendum to be held in conjunction with the 2025 Local Body Elections. The result will apply for the 2028 local elections.
- A representation review is underway with the initial proposal for consultation approved by Council on 12 September. Adoption of a final proposal is set for 5 December 2024. Final arrangements will be confirmed after a Local Government commission hearing in February 2025 (if required).
- The review of the Kaimai Ward Reserve Management Plan is underway. Ōmokoroa requires investment in reserves, and sports facilities and fields for its growing population. This is the chance to have your say on future improvements.
- Tauranga Northern Link (TNL) stage two has been included in the 2024-27 National Land Transport programme. This long-awaited improvement has been eagerly awaited ever since designation in 2001.
- WBOPDC has received correspondence from the Minister of Education that new schools for the peninsula are not included in the immediate future funding, other areas of NZ face greater pressure for funding currently. Council will continue to advocate for the initial new primary school and ultimate secondary school on the Prole Road site.

- The Long-Term Plan (LTP) will be considered by Council for adoption on 26 September 2024. The draft is currently being audited by Audit NZ. This is three months later than usual, as Western Bay of Plenty District Council chose to extend the timelines (allowed by central government) due to the uncertainty of the Three Waters provision.
- The future provision of waters (two or three) is under review. The new 'Local Waters Done Well' legislation requires us to have a plan in place by September 2025.

9.4 ELECTION OF CHAIRPERSON FOR THE ŌMOKOROA COMMUNITY BOARD

File Number: A6474781

Author: Pernille Osborne, Senior Governance Advisor

Authoriser: John Holyoake, Chief Executive Officer

EXECUTIVE SUMMARY

Following the resignation of the Chairperson role by Member Presland, the Board is required to elect a new Chairperson for the Ōmokoroa Community Board.

RECOMMENDATION

1. That the Senior Governance Advisor’s report dated 24 September 2024 titled ‘Election of Chairperson for the Ōmokoroa Community Board’ be received.
2. That in accordance with Clause 25(3), Schedule 7 of the Local Government Act 2002, the Ōmokoroa Community Board adopts **System A** for the election of the Chairperson.

OR
3. That in accordance with Clause 25(4), Schedule 7 of the Local Government Act 2002, the Ōmokoroa Community Board adopts **System B** for the election of the Chairperson.
4. That the Ōmokoroa Community Board elects _____ as the Chairperson of the Ōmokoroa Community Board.

ELECTION OF THE COMMUNITY BOARD CHAIRPERSON

Clause 37(1), Schedule 7 of the Local Government Act 2002 (LGA) states that a Community Board must have a chairperson. Clause 25, Schedule 7 of the LGA outlines the process required to elect a Community Board Chairperson and provides two systems of voting. Before voting on the election of the Chairperson, the Community Board must vote on which system to apply to the election.

System A:

- a) requires that a person is elected if he or she receives the vote of a majority of the members present and voting; and
- b) has the following characteristics:
 - i. there is a first round of voting for all candidates; and

- ii. if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
- iii. if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
- iv. in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

System B:

- a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and
- b) has the following characteristics:
 - a. there is only 1 round of voting; and
 - b. if 2 or more candidates tie for the most votes, the tie is resolved by lot.

9.5 APPOINTMENT OF ŌMOKOROA COMMUNITY BOARD MEMBERS ON OUTSIDE BODIES

File Number: A6474802

Author: Pernille Osborne, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

Following the by-election of a new Community Board member and the appointment of a new Chairperson, the Ōmokoroa Community Board has requested to re-consider the appointment of Board members to outside bodies.

Please note: If any Community Board members are aware of any other Community Organisations that would like a Board representative to attend their meetings, this will be advised through the Chairperson’s Report at a future meeting.

RECOMMENDATION

1. That the Senior Governance Advisor’s report dated 24 September 2024 titled ‘Appointment of Ōmokoroa Community Board Members on Outside Bodies’ be received.
2. That the following Ōmokoroa Community Board Members be appointed as a representative to the following groups and organisations:

Ōmokoroa Community Policing Trust	-----
Ōmokoroa Sports and Recreation Society Inc	-----
Ōmokoroa Public Art Group	-----
Ōmokoroa Environmental Managers Inc	-----
Ōmokoroa Community Response Plan Group	-----
Ōmokoroa Settlers Hall Inc	-----

REASONS FOR INCLUSION IN AGENDA

Included in agenda for:

- Information and communication
- Decision making

DELEGATED AUTHORITY OF OMOKOROA COMMUNITY BOARD

The Ōmokoroa Community Board has the delegated authority to appoint Board Members to outside bodies.

9.6 ŌMOKOROA COMMUNITY BOARD GRANT APPLICATIONS – SEPTEMBER 2024

File Number: A6401874

Author: Pernille Osborne, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

The Ōmokoroa Community Board is required to make a decision regarding applications for Community Board Grant Funding. Two applications have been received.

The applications and supporting information relating to the Community Board Grants have been forwarded to members separate to this agenda.

RECOMMENDATION

1. That the Senior Governance Advisor’s report dated 24 September 2024, titled ‘Ōmokoroa Community Board Grant Applications – September 2024’, be received.
2. That the Ōmokoroa Community Board approves the grant application from the Ōmokoroa Football Club for \$..... to contribute towards the purchase of a new line marker and paint for the club. This grant will be funded from the Ōmokoroa Community Board Grants Account, subject to all accountabilities being met.

OR

That the Ōmokoroa Community Board does not approve the grant application from the Ōmokoroa Football Club.

3. That the Ōmokoroa Community Board approves the grant application from the Ōmokoroa Community Policing Group Charitable Trust for \$..... to contribute towards the purchase of a new patrol vehicle. This grant will be funded from the Ōmokoroa Community Board Grants Account, subject to all accountabilities being met.

OR

That the Ōmokoroa Community Board does not approve the grant application from the Ōmokoroa Community Policing Group Charitable Trust.

BACKGROUND

1. The Ōmokoroa Community Board has funding of \$12,644 available for disbursement to community organisations for the 2024/2025 financial year. The balance as of 24 September is \$12,644.

2. **Ōmokoroa Football Club** has submitted an application for funding of \$3,591.48 for the purchase of a new line marker and paint for the club. They noted that their current one no longer worked properly due to age and was beyond repair.

The line marker is used to mark out the pitches for all Winter Football, as well as six a-side Summer Football.

3. **Ōmokoroa Community Policing (OCP) Group Charitable Trust** has submitted an application for funding of \$16,090.00 for the purchase of a new patrol vehicle. This will ensure OCP can continue serving our community with regular patrols around neighbourhoods within Ōmokoroa and its surrounding areas.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication	
Ōmokoroa Football Club	The applicant will be advised of the outcome of their respective Grant Application.	Planned
Ōmokoroa Community Policing Group Charitable Trust	The applicant will be advised of the outcome of their respective Grant Application.	

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Community Board Grant Funds	<p>The Community Board will consider applications for distribution of grant funding before the end of the financial year.</p> <p>Annual Budget \$12,644</p> <p>Current Balance \$12,644</p>

9.7 ŌMOKOROA ESPLANADE STREET LIGHTING PROJECT

File Number: A6476329

Author: Pernille Osborne, Senior Governance Advisor

Authoriser: John Holyoake, Chief Executive Officer

EXECUTIVE SUMMARY

The Board requested for a lighting analysis to be undertaken in the wider vicinity of the Ōmokoroa Boat Club due to the issues relating to dark spots in the area.

RECOMMENDATION

1. That the Senior Governance Advisor’s report dated 24 September 2024 titled ‘Ōmokoroa Esplanade Street Lighting Project’ be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council’s Significance and Engagement Policy.
3. That the Ōmokoroa Community Board approves \$65,000 from the Ōmokoroa Community Board Reserve Account for the Ōmokoroa Esplanade Street Lighting Project – Stage 1 (as shown in **Attachment 1** of this report).

OR

That the Ōmokoroa Community Board approves \$80,000 from the Ōmokoroa Community Board Reserve Account for the Ōmokoroa Esplanade Street Lighting Project – Stage 1 and Stage 2 (as shown in **Attachments 2** of this report).

OR

That the Ōmokoroa Community Board does not approve the Ōmokoroa Community Board Project Stage 1 and Stage 2.

BACKGROUND

1. At the Ōmokoroa Community Board hui on 11 April 2023 a representative of the Ōmokoroa Boat Club spoke in public forum to highlight the safety concerns of club staff and the public due to the dark vicinity of the club.
2. The Board agreed to create a service request for staff to investigate and provide indicative costings for a lighting solution in the vicinity of the Ōmokoroa Boat Club and report back to the Board Chair.
3. The Chairperson, Boat Club Commodore and Area Engineer met onsite to discuss practicable options, noting that too much light would impact sleep for people in camper vans within the designated freedom camping site in the adjacent carpark.

4. The Area Engineer approached a supplier for a cost estimate for the installation of bollards and an alternative option of an additional streetlight.
5. At the 9 April 2024 Community Board hui, the Board was presented with two recommendations for consideration. Through discussion there were concerns raised that the proposed lighting options only addressed concerns outside the Ōmokoroa Boat Club. It was felt that there needed to be a wider lighting analysis undertaken to address the issue as a whole project.
6. A wider lighting analysis was undertaken, with results reported back to the Board through a workshop held 3 September 2024. Due to the indicative costs, the Board requested for this project to be considered in two stages. The recommendations included in this report reflect the funding options for this project through a staged approach.
 - Details for Stage 1 of the project have been provided as **Attachment 1**.
 - Details for Stage 1 and 2 of the project have been provided as **Attachment 2**.

SIGNIFICANCE AND ENGAGEMENT

7. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council’s Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
8. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
9. In terms of the Significance and Engagement Policy this decision is considered to be of low significance because it does not have a significant alteration to a current level of service or require a special consultative procedure. The use of the Ōmokoroa Community Board’s Reserve Budget directly and positively supports the community it affects.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication		
Ōmokoroa Boat Club	Onsite meeting has been held with the Boat Club Commodore to discuss options. The Club will be advised of the outcome.	Planned	Complete

Tangata Whenua	Decision is being made public and outcome recorded in meeting minutes.		
General Public	Decision is being made public and outcome recorded in meeting minutes.		

ISSUES AND OPTIONS ASSESSMENT

Option A	
That the Board approves \$65,000 for the Ōmokoroa Esplanade Street Lighting Project – Stage 1	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p><u>Advantages:</u></p> <ul style="list-style-type: none"> • Less likely to attract complaint of light pollution around marine areas. • Lower overall cost. • Addresses safety and security concerns raised by the Ōmokoroa Boat Club. <p><u>Disadvantages:</u></p> <ul style="list-style-type: none"> • Less cost effective if Stage 2 is subsequently progressed.
<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>The entire cost would be covered within the Ōmokoroa Community Board Reserve budget.</p>
Option B	
That the Board approves \$80,000 for the Ōmokoroa Esplanade Street Lighting Project – Stage 1 and Stage 2	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p><u>Advantages:</u></p> <ul style="list-style-type: none"> • One site set up fee. • Reduced overall traffic management fee. • Full project completed at one time. • Street lighting installed as per designers’ recommendation.

	<ul style="list-style-type: none"> Addresses safety and security concerns raised by the Ōmokoroa Boat Club. <p><u>Disadvantages:</u></p> <ul style="list-style-type: none"> Higher overall cost. Some may consider additional lighting around marine areas to cause light pollution.
Costs (including present and future costs, direct, indirect and contingent costs).	The entire cost would be covered within the Ōmokoroa Community Board Reserve budget.
Option C	
That the Board does not approve the Ōmokoroa Esplanade Street Lighting Project – Stage 1 and Stage 2	
Assessment of advantages and disadvantages including impact on each of the four well-beings	<p><u>Advantage:</u></p> <ul style="list-style-type: none"> No cost. <p><u>Disadvantages:</u></p> <ul style="list-style-type: none"> Does not address safety and security concerns raised by the Ōmokoroa Boat Club.
Costs (including present and future costs, direct, indirect and contingent costs).	N/A

STATUTORY COMPLIANCE

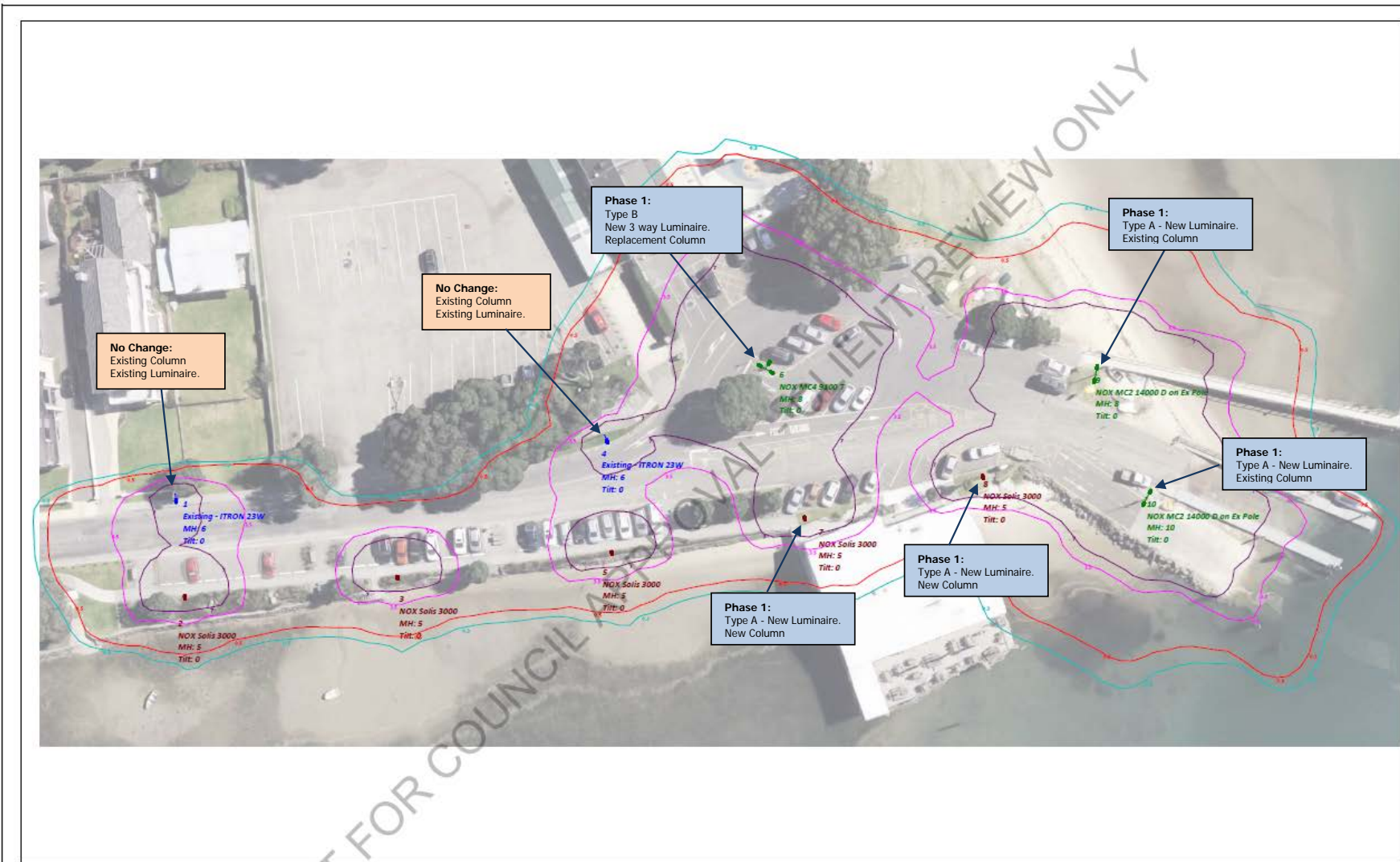
- The recommendations for consideration allow the Community Board to fulfil its role in representing, and advocating for, the interests of their communities, as well as their delegation to control, expend and monitor funds as allocated by Council.


FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Ōmokoroa Community Board Reserve Account.	The current reserve balance is \$144,677 (after committed expenditure) which is available for the Board to allocate to specific capital non-recurring projects for council assets on council land.

ATTACHMENTS

1. **Esplanade Street Lighting Project – Stage 1**  
2. **Esplanade Street Lighting Project – Stage 1 and 2**  



PROJECT NUMBER		PROJECT	DRAWING INFORMATION		COMPANY	AS PREPARED FOR
9635		OMOKOROA WHARF AND BOAT CLUB	ROADWAY LIGHTING PLAN - ISOLUX PLOTS		IBEX LIGHTING L1, THE PRECINCT 40 ONEHUNGA MALL AUCKLAND 1061	 Western Bay of Plenty District Council
DRAWING NO.: 1	REVISION: B		Scale: 1: 500 @ A3 Date: 21-August-2024	DESIGNED BY: SF CHECKED BY: ANDY COLLINS	2 MATARAWA PLACE TAURIKO TAURANGA 3171 NZ FREEPHONE 0800 63 65 67 www.ibexlighting.com	



DETAILS OF POLES & COLUMN :

Column types likely to be used in this project (subject to client confirmation):

TYPE A :

Column : Straight steel columns, 5m

Outreach : N/A

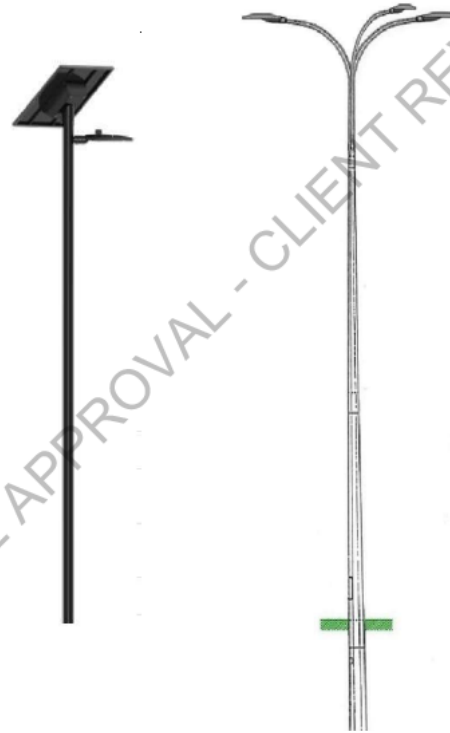
Luminaire : NOX Solis 3000K
- tuned to 3000 Lumens output

TYPE B :

Column : Octagonal steel columns, 8m


Outreach : 'Curved', 1m, Triple

Luminaire : NOX MC4 3000K
- tuned to 9100 Lumens output
- supplied fitted with NEMA Socket

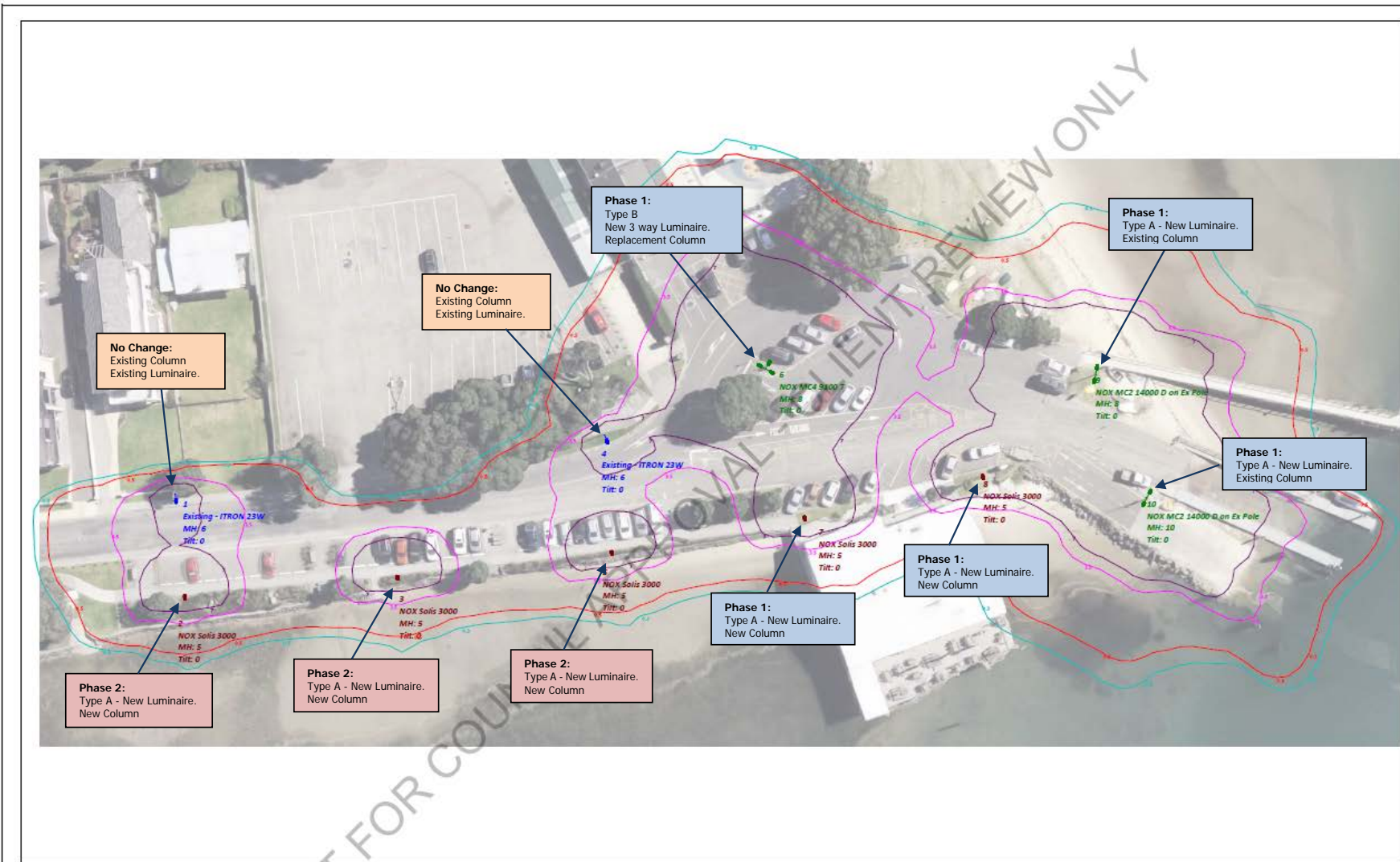


Type A Luminaire.

Type B
3 way Luminaire

PROJECT NUMBER 9635		PROJECT OMOKOROA WHARF AND BOAT CLUB	DRAWING INFORMATION ROADWAY LIGHTING PLAN - ISOLUX PLOTS		COMPANY IBEX LIGHTING L1 THE PRECINCT 40 ONEHUNGA MALL AUCKLAND 1061 2 MATARAWA PLACE TAURIKO TAURANGA 3171 NZ FREEPHONE 0800 63 65 67 www.ibexlighting.com	AS PREPARED FOR
DRAWING NO.: 3	REVISION: B		Scale : n / a Date: 21-August-2024	DESIGNED BY: SF CHECKED BY: ANDY COLLINS		





PROJECT NUMBER		PROJECT	DRAWING INFORMATION		COMPANY	AS PREPARED FOR
9635		OMOKOROA WHARF AND BOAT CLUB	ROADWAY LIGHTING PLAN - ISOLUX PLOTS		IBEX LIGHTING L1, THE PRECINCT 40 ONEHUNGA MALL AUCKLAND 1061	
DRAWING NO.: 1	REVISION: B		Scale: 1: 500 @ A3 Date: 21-August-2024	DESIGNED BY: SF CHECKED BY: ANDY COLLINS	2 MATARAWA PLACE TAURIKO TAURANGA 3171 NZ FREEPHONE 0800 63 65 67 www.ibexlighting.com	



DETAILS OF POLES & COLUMN :

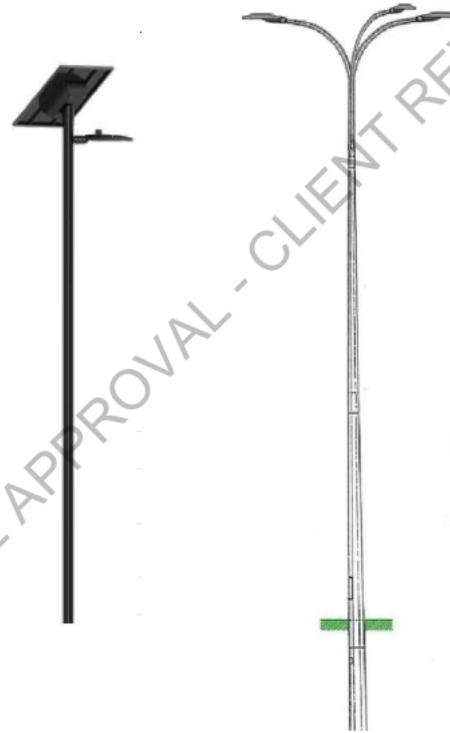
Column types likely to be used in this project (subject to client confirmation):

TYPE A :

Column : Straight steel columns, 5m
 Outreach : N/A
 Luminaire : NOX Solis 3000K
 - tuned to 3000 Lumens output


TYPE B :

Column : Octagonal steel columns, 8m
 Outreach : 'Curved', 1m, Triple
 Luminaire : NOX MC4 3000K
 - tuned to 9100 Lumens output
 - supplied fitted with NEMA Socket



Type A Luminaire.

Type B
3 way Luminaire

PROJECT NUMBER 9635		PROJECT OMOKOROA WHARF AND BOAT CLUB	DRAWING INFORMATION ROADWAY LIGHTING PLAN - ISOLUX PLOTS		COMPANY IBEX LIGHTING L1 THE PRECINCT 40 ONEHUNGA MALL AUCKLAND 1061 2 MATARAWA PLACE TAURIKO TAURANGA 3171 NZ FREEPHONE 0800 63 65 67 www.ibexlighting.com	AS PREPARED FOR
DRAWING NO.: 3	REVISION: B		Scale : n / a Date: 21-August-2024	DESIGNED BY: SF CHECKED BY: ANDY COLLINS		



9.8 RECOMMENDATION TO LEASE - ŌMOKOROA SPORTS GROUND RECREATION RESERVE BUILDING (RENOVATED EX OLD PAVILION)

File Number: A6477179

Author: Kerrie Little, Operations Manager

Authoriser: Cedric Crow, General Manager Infrastructure Services

EXECUTIVE SUMMARY

To provide a recommendation to go to a Council meeting on 7 November 2024 regarding the leasing of the Ōmokoroa Sports Ground recreation reserve building (renovated ex Old Pavilion) to allow a recreationally focused group to establish their clubroom/base.

Staff undertook public consultation as required under Section 119 of the Reserves Act 1977. Concurrently public advertising also sought expressions of interest to enter into a lease was also undertaken.

The following two organisations applied –

- Ōmokoroa Football Club
- School’s Out Limited

The applications are attached for your information.

RECOMMENDATION

1. That the Operations Manager’s report dated 24 September 2024 titled ‘Recommendation to Lease – Ōmokoroa Sports Ground Recreation Reserve Building (renovated ex Old Pavilion)’ be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council’s Significance and Engagement Policy.
3. That Ōmokoroa Community Board recommends entering into a lease for up to 10 years for 132m² of land and building, more or less, being part of Lot 1 DPS 27322 (Recreation Reserve) and with either –
 - (a) Ōmokoroa Football Club (attachment 4); or
 - (b) School’s Out Limited, following a successful reserve reclassification process (attachment 5) or;
 - (c) have the building continue to be hired out via a booking system.

BACKGROUND

1. The old Pavilion that was home to the Ōmokoroa Sports and Recreation Society was acquired by Council in 2021. After being relocated and refurbished it was decided to utilise the building by making it available via short-term hire to community groups. Over time it has been shown that use of the building via a booking system has not utilised the building as much as was expected. Additionally, given the interest from a number of local groups, staff with the support of the Community Board decided to seek expressions of interest from recreationally focused groups to lease the building in order to establish their clubroom/base.
2. The lease term offered will be up to 10 years (4 plus 3 plus 3). The lease will be subject to the Section 54(1)(b) of the Reserves Act 1977 and so requires the area leased to be used solely for sports, games or other recreational activities (both outdoor and indoor). See Attachment 1 for site location and application criteria.
3. The Ōmokoroa Sports Ground Reserve Management Plan (RMP) (Attachment 2) does not currently consider a lease on the reserve apart from the Ōmokoroa Sports and Recreation Society situated within the new Pavilion. Therefore, as prescribed by the Reserves Act 1977 Council was required to publicly notify the proposal in terms of Section 119 of the Act (Attachment 3).
4. No objections or submissions were received and the local hapu, Pirirākau who were contacted for comment did not respond by the closure date of the consultation period.

OPTIONS

Preamble:

Before considering entering into a lease we are required to give consideration to the Reserves Act 1977. The process of classification binds the Council and limits (to a greater or lesser extent) how the land can be used. This increases the protection of the land and provides the community with certainty as to the types of activities that can and cannot take place on the land.

The two applicants were assessed against the Act:

Criteria	Ōmokoroa FC	School’s Out
Reserves Act – s54(1)(b) – lease to any voluntary organisation buildings or structures already on the reserve	Run by volunteers	Limited Company with charitable status
Reserves Act – Schedule 1 – The land leased shall be used solely for such sports, games,	Meets criteria	School’s Out Ltd core activity aligns with a lease under s61 available only

<p>or other recreational activities (as are specified in the lease).</p>		<p>on reserves classified as Local Purpose - lease any part of the reserve to any person, body, voluntary organisation, or society (whether incorporated or not) for community building, playcentre, kindergarten, plunket room, or other like purposes.</p>
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Option 1 – Lease to Ōmokoroa Football Club (Attachment 4)

The club’s activities aligns with those lease activities allowable on a recreation reserve, in this instance providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public. The club is also a voluntary organisation and so meets the requirements of a lease granted under s54(1)(b) of the Reserves Act 1977.

Option 2 – Lease to School’s Out (Attachment 5)

The School’s Out organisation provides before and after school care and holiday programmes. Whilst the programmes provide a number of recreational activities the primary activity is child care. Under the Reserves Act 1977, childcare facilities are not considered as being legitimate recreational activities on recreation reserve land. The area of reserve used would require to be reclassified as a Local Purpose reserve to support this activity. This would require further public consultation.

SIGNIFICANCE AND ENGAGEMENT

In terms of the Significance and Engagement Policy, this decision is considered to be of low significance because the public will have the opportunity to make submissions or objections to the proposal through the prescribed public consultation process required under the provisions of the Reserves Act 1977. There are also no costs for the ratepayers as the applicant would pay for outgoings, maintenance, and rubbish, which will be required as a condition of the lease.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Engagement/Consultation/Communication		
Ōmokoroa Community/General Public	Through the local newspaper, The Ōmokoroa Lizard.	Planned	Comple

	One month period of public consultation was undertaken. No objections or submissions were received.		
Tangata Whenua	Pirirākau hapu were contacted for their input. No response was received by the consultation end date.		

ISSUES AND OPTIONS ASSESSMENT

<p>Option A</p> <p>That the Ōmokoroa Community Board recommend to Council that it exercise its powers conferred on it as the administrating body of the reserve by delegation from the Minister of Conservation under the Reserves Act 1977 grants Ōmokoroa Football Club the right to lease for up to 10 years for 132m² of land and building, more or less, being part of Lot 1 DPS 27322 (Recreation Reserve).</p>	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Advantages</p> <p>A local recreational group will have its own facility and is not subject to potential commercial lease arrangements and high rental costs that otherwise may be incurred</p> <p>A secure site for a recreational group to grow their membership within the community and have the confidence to establish set programmes for their activity</p> <p>Other like-minded groups will still have access to the premises when not in use</p> <p>Disadvantages</p> <p>A lease will limit varied use of the building</p>
<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>To be met by the successful applicant</p> <p>A small amount of rental would be received under Council’s Rental Policy for club’s.</p>
<p>Option B</p> <p>That the Ōmokoroa Community Board recommend to Council that it exercise its powers conferred on it as the administrating body of the reserve by delegation from the Minister of Conservation under the Reserves Act 1977 and enter into a lease with School’s Out Limited, following a reserve successful reclassification process, the right to lease for up to 10 years for 132m² of land and building, more or less, being part of Lot 1 DPS 27322 (Recreation Reserve).</p>	

<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Disadvantage: The use of the reserve would not be fully utilised as its classification intended.</p> <p>Further consultation regarding reclassification of the reserve may result in objections being receive and upheld.</p> <p>Advantage:</p> <p>Schools Out Limited: Meets a need for a childcare facility in the community</p>
<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>Lease to Schools Out Limited: advertising costs for further public consultation to reclassify reserve.</p> <p>A survey would be required to survey off a section of the recreation reserve to be classified local purpose.</p> <p>It would be proposed that Schools Out Limited wears this cost</p>
<p>Option C</p> <p>That the Ōmokoroa Community Board recommend to Council that it exercise its powers conferred on it as the administrating body of the reserve by delegation from the Minister of Conservation under the Reserves Act 1977 and continue to hire the building out via a casual booking system.</p>	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Advantage:</p> <p>More flexible use of the building.</p>
<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>Council would need to pay for the ongoing costs of land rates, maintenance, power, BWOFF, insurance, etc. Income from hireage would counteract some of these costs.</p>

STATUTORY COMPLIANCE

Reserves Act 1977

1. One month of public consultation was undertaken under Section 119 of the Reserves Act 1977. Council shall give full consideration in accordance with section 120 to all objections against and submissions in relation to the proposal received pursuant to the said section 120. There were no objections or submissions.

2. The lease will be subject to the Section 54(1)(b) of the Reserves Act 1977:

54 (1)(b) summarised:

“The administering body, in the case of a recreation reserve that is vested in the administering body, may from time to time, in the exercise of its functions under section 40, to the extent necessary to give effect to the principles set out in section 17:

lease to any voluntary organisation buildings or structures already on the reserve, which lease shall be subject to the further provisions set out in Schedule 1 relating to leases of recreation reserves issued pursuant to this paragraph:

provided that a lease granted by the administering body may, with the prior consent of the Minister given on the ground that he or she considers it to be in the public interest, permit the erection of buildings and structures for sports, games, or public recreation not directly associated with outdoor recreation.”

8. District Wide Reserve Management Plan

Policy 3 – Buildings and Structures

Buildings on reserves will be for sporting and recreation purposes and/or to facilitate the appropriate use of the reserve by the public.

Explanation

Buildings and structures include facilities such as toilets, changing rooms, club rooms, and bridges, viewing platforms or lookouts and the like. Buildings and structures are necessary to facilitate public use of reserves. They can, however, also reduce the open space character and amenity of reserves and need to be carefully sited and designed to complement the reserve.

Buildings and structures also represent significant investment and require ongoing maintenance. Duplication of such facilities should be avoided with joint use, management and funding promoted.

Where Council determines to approve a lease of any building on reserve land, the applicant must comply with all bylaws, regulations and statutes pertaining to operation of the building or structure.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
	Council would need to pay for the ongoing costs of land rates, maintenance, power, BWO, insurance, etc if the building is not leased out. Income from hireage would counteract some of these costs.

ATTACHMENTS

1. **Detail of building and lease requirements including reserves Act 1977**  
2. **Ōmokoroa Sports Ground Reserve Management Plan**  
3. **Advertisement Omokoroa Lizard August 2024**  
4. **Application Ōmokoroa Football Club (abridged version)**  
5. **Application Schools Out Limited (abridged version)**  





Omokoroa Sports Ground Community Building

Size of building 132m²
Location Ōmokoroa Sports Ground
 Western Avenue, Ōmokoroa
 Lot 1 DPS 27322 (Recreation Reserve)

Background Information:

Expressions of interest/submissions are being sought on the following basis:

1. Council owns the Ōmokoroa Sports Ground Western Avenue, Ōmokoroa , 5.8922ha.
2. The subject area Lot 1 DPS 27322 (1.0002ha) was gazetted as recreation reserve 1985 – Gazette page 3262 (the “Land”). On the Land is a 131.95m² building.
3. The Ōmokoroa Community Board resolved to make the land and the building available for lease for a recreational focused group as determined by the classification of the reserve (see below). To apply the applicant must have a recreational basis to their group.
4. The lease term will be 10 years (4 plus 3 plus 3). The lease will be subject to the Section 54(1)(b) of the Reserves Act 1977: 54 (1)(b) summarised:

*“The administering body, in the case of a **recreation reserve** that is vested in the administering body, may from time to time, in the exercise of its functions under section 40 (¹), to the extent necessary to give effect to the principles set out in section 17 (²):*

lease to any voluntary organisation buildings or structures already on the reserve, which lease shall be subject to the further provisions set out in Schedule 1 (³) relating to leases of recreation reserves issued pursuant to this paragraph: provided that a lease granted by the administering body may, with the prior consent of the Minister (⁴) given on the ground that he or she considers it to be in the public interest, permit the erection of buildings and structures for sports, games, or public recreation not directly associated with outdoor recreation.”

Commercial use of the building will not be considered.

5. Council’s ground rental policy for Sport and Recreation Club buildings on Council land is calculated as follows:

Annual fee:	\$250.00
Exclusive ground rental	\$0.80/m ²
Exclusive land rental	\$0.10/m ²

The estimated rental is approximately \$355.60 per annum. The rental policy will be reviewed in the future and any changes will take effect when a rental review is undertaken in 2028.

In addition to the ground rental, the lessee will also be responsible for:

 - building insurance (estimated to be \$1030 per annum GST incl)*
 - water connection/availability charge (currently \$109.28 GST inclusive)*;
 - water use of m3 (currently \$1.24 per cubic metre GST inclusive)*
 - electricity directly with supplier
 - rubbish disposal costs (no rubbish or recycling bins will be provided by Council as Lessor)

*council charges will change annually

6. Other things to note:
 - there is no toilet within the building, the nearest toilets are the public toilets at the new Sports Pavilion
 - there is no internet connection to the building or wifi available
 - a kitchenette is in the building (see photo)
 - a fridge is included but maintenance is at the lessee’s cost. A replacement fridge will be at the Lessee’s cost.
 - the lessee may make the building available, when not in use for its purposes, for use by other recreationally focused groups
 - during the period seeking expressions of interest concurrently public submissions and/or objections will also be sought from the public regarding the leasing of the land and building. If any submissions against a lease are upheld by Council then a lease shall not progress
 - applicants must be incorporated as per the Incorporated Societies Act 1908 or 2022. If incorporated under the 1908 Act they must be able to meet the 2022 Act requirements going forward.

Expression of Interest

Expressions of interest are sought from recreational groups interested in utilising the building provided the use by the group meets one of the purposes described in 4. above.

The attached questionnaire needs to be completed to enable an objective assessment of the suitability of accommodating your group in the building.

Please complete the questionnaire as fully as possible to ensure that an informed assessment of your group criteria for accommodation can be assessed.

Evaluation

Submissions will be evaluated by staff and the Ōmokoroa Community Board. The evaluation will be on the basis of the submission received and by a verbal interview if necessary. The Community Board will then make a recommendation to Council.

Reserves Act 1977

40 Functions of administering body

- (1) *The administering body shall be charged with the duty of administering, managing, and controlling the reserve under its control and management in accordance with the appropriate provisions of this Act and in terms of its appointment and the means at its disposal, so as to ensure the use, enjoyment, development, maintenance, protection, and preservation, as the case may require, of the reserve for the purpose for which it is classified.*

17 Recreation reserves

- (1) *It is hereby declared that the appropriate provisions of this Act shall have effect, in relation to reserves classified as recreation reserves, for the purpose of providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreational activities, including recreational tracks in the countryside.*

Schedule 1

Lease under section 54(1)(b)—Lease of recreation reserve for stands, pavilions, etc

	Provisions of lease
Term	Not exceeding 33 years
Renewal	May include a provision that further similar terms may be granted if the administering body is satisfied that the terms and conditions of the lease have been complied with and that there is sufficient need for the sports, games, or other recreational activity specified in the lease, and that in the public interest some other sport, game, or recreational activity should not have priority
Freeholding rights	Nil
Rent	Such rent, including periodic reviews of rent, as the Minister approves
Admission charges	(Refer to other terms and conditions)
Termination	The land leased shall be used solely for such sports, games, or other recreational activities as are specified in the lease, and, if at any time the lessor is of the opinion that the land leased is not being used or is not being sufficiently used for the purpose specified in the lease, the lessor, after making such enquiries as the lessor thinks fit and giving the lessee an opportunity of explaining the usage of the land leased, and if satisfied that the land leased is not being used or is not being sufficiently used for the purpose specified in the lease, may terminate the lease on such terms as the Minister approves in any case where an administering body is the lessor, and as the Minister thinks fit in any other case
Compensation for improvements	On termination of the lease under the termination clause of the lease or by effluxion of time, surrender, breach of conditions, or otherwise, the land, together with all improvements thereon, shall revert to the lessor without compensation payable to the lessee or otherwise
Erection of buildings	The lease shall prohibit the erection of any building without the prior consent in writing of the Minister
Other terms and conditions	Such other terms and conditions as the Minister approves. Without limiting the powers of the Minister, he or she may— <ul style="list-style-type: none"> (a) include an allocation of the use of a portion of the reserve, to be specified from time to time by the lessor, for the playing of specified sports, games, or other recreational activity. Such allocation may be for a whole year, part of a year, or for certain days in a year: (b) grant the exclusive use of the land in the lease or allocated in terms of the lease on a specified number of days in each year during the term of the lease, but subject to the limitation imposed by section 53 as to the number of days on which a charge for admission to the ground and to any stands, pavilions, gymnasiums, or other buildings or facilities may be made: (c) include a condition requiring the lessee to allow the use of playing facilities by non-members, on the payment of reasonable fees, on any occasion when playing facilities are open for play and the lessee is not exercising any right of exclusive use of the land: (d) include a condition requiring the lessee to make the whole or part of any stands, pavilions, gymnasiums, or other buildings or structures available from time to time at reasonable charges to such other voluntary organisation using the reserve or part of it for outdoor sports, games, or recreational activities, or in special circumstances for recreation not directly associated with outdoor recreation: (e) provide that, notwithstanding anything to the contrary in the compensation for improvements clause of the lease, the lessor may require the lessee to remove the whole or some of his or her improvements; may provide that, where improvements are of value to the lessor, the lessor may pay to the lessee the value of the improvements as determined by the Minister; or may provide that an incoming lessee shall pay to the outgoing lessee the value as determined by the Minister of specified improvements

The Minister of Conservation has delegated this power under the Act to the territorial Authority (in this case Western Bay of Plenty District Council)

6.23 Omokoroa Sports Ground and Western Ave Access way.

Location	Western Ave, Links View Drive		Current Inventory	
Classification:	Recreation Reserve and Local Purpose Access way	Sports field 3	Medium	
District Plan Zone	Residential	Toilet	Medium x 2	
ID	30, 35	Car park	Medium	
Current State	Sports fields and Walkway	Clubroom		
RMP	Ward RMP October 2008	Tennis Courts	Medium (2)	
Concept Plan	April 1999 and October 2014	Cricket Wicket	Specialised surface – medium	
Area	5.8778 Ha Recreation Reserve. 0.2107 Local Purpose Access way	Skate path	Medium	
Overview	Walkway links to harbour edge & Anderley Ave.	1 Bin		
Grass Mowing Standard	(6.06 Ha) Type C – The standard applied to specific sports fields as specified in the Levels of Service	Walkway	Basic	
Toilet Cleaning	Both toilets every two days			



Background:

- Reserve developed as sports ground.
- Western part of reserve along Western Ave has been developed as a roadside car park area for the sports ground.
- Clubrooms located centrally within the reserve.
- Western Ave walkway connects to Links View Drive.

Reserve Issues:

- Final location of a future 'Sportsville' Active Recreation Facility for the Omokoroa Peninsula to be decided.
- Sharing of facilities and resources with the opportunity for sporting codes to work together.
- New clubroom facility to have public toilets and changing rooms.
- Location of the additional tennis courts 3 and 4 resolved by Council on 25 August 2016 to be due east of new courts 1 and 2.
(Continued next page)



(From previous page)

Reserve Issues:

- Turf management.
- Caters for community events including outdoor concerts.
- Specimen tree planting around reserve.

Reserve Management Policy:

- 6.23.1 Continue to develop Omokoroa Sports Ground as the active recreation facility for the Omokoroa community.
- 6.23.2 Implement revised concept plan.
- 6.23.3 Potential dog exercise area adjoining Western Avenue access way.
- 6.23.4 Enhance amenity and open space character of the reserve through additional specimen tree planting.
- 6.23.5 Enable multiuse facilities and activities to be located in the clubrooms area of the reserve.
- 6.23.6 Freedom camping is permitted within the car park subject to Bylaw restrictions. (Refer to Bylaw).
- 6.23.7 Fireworks displays are permitted on Omokoroa Sports Ground under the provisions of generic policy P11, Fireworks Displays.
- 6.23.8 Generic objectives for Local Purpose and Recreation Reserves and generic policies apply.

2015/25 LTP Approved Actions	Action Cost Estimate	Renewal Higher Std Growth	Preferred Timing	Project No
Hard courts (Council)	108,000		2016/17	294503
Remove and replace existing club facility, Earthworks (Community)	655,000		2016/17	294508
Toilet in Club house to include changing rooms. Landscaping (Council).	123,000		2016/17	294507
Playground (Council)	105,085		2017/18	294507
Skate park Playground shelter and paved area(Council/Community)	67,254		2017/18	294507
Tennis courts x 2 Basic (Council)	120,847		2017/18	294507
New sealed car park (2 Car parks) (Council)	140,814		2017/18	294507

**1. Invitation for Expressions of Interest – Lease of 132m² Building
Ōmokoroa Sports Ground, Western Avenue**

2. Submissions sought - Intent to Grant Lease

For Expression of Interest packs, or further information please contact Joanne Hin on 07 571 8008 or email reserves@westernbay.govt.nz.

1. The Western Bay of Plenty District Council is calling for expressions of interest from interested sporting/recreation groups with regards to the use of the old (refurbished) pavilion building on Ōmokoroa Sports Ground, Western Avenue.

A questionnaire is required to be completed by each interested group to enable a fair assessment of each group’s application for use of the building. The closing date for the return of these questionnaires is 5pm, Friday, 30 August 2024.

The Community Board and staff will review the applications and then make a recommendation to Council in late September 2024. Please note, there may be a requirement for a verbal presentation for clarification purposes to Councillors and Community Board Members before a decision can be made.

2. Pursuant to section 54 (1)(b) of the Reserves Act 1977 the Western Bay of Plenty District Council proposes to grant a lease of a 132m² building to a recreation based organisation situated on Ōmokoroa Sports Ground for a term of up to 10 years. The proposed lease requires the building lease to be subject to section 54 of the Reserves Act 1977.

The reserve is comprised of approximately 5.8933 ha and is located on Western Avenue, the area on which the building is located is registered under certificate of title SA26A/795 and described as Lot 1 DPS 27322. The land is owned and administered by the Western Bay of Plenty District Council as a Recreation Reserve under the Reserves Act 1977.

Anyone wishing to make a submission or objection may do so in writing or by email, to be received no later than 5pm, Friday, 30 August 2024. Please state in your submission if you wish to be heard in person.

Address all correspondence to:
Legal Property Officer
Western Bay of Plenty District Council
Private Bag 12803
Tauranga 3148 or email reserves@westernbay.govt.nz

Privacy Act 1993 note: Written submissions may contain personal information within the meaning of the Privacy Act 1993. By taking part in this public submission process, submitters agree to any personal information (incl. names and contact details) in their submission being made available to the public as part of the consultation and decision-making process. All information collected will be held by Western Bay of Plenty District Council, 1484 Cameron Road, Greerton, Tauranga. Submitters have the right to access and correct personal information.

John Holyoake
Chief Executive Officer





ŌMOKOROA FOOTBALL CLUB

*this questionnaire is only to be completed by interested groups

Questionnaire:

1. The group’s purpose and activities must be consistent with the Council’s strategic direction.

What is the group’s purpose?
 What are the additional facilities and programmes proposed?
 What additional benefits will the proposal bring to the community?
 Are similar activities to the ones being proposed, delivered by other facilities that are accessible to the group and the wider community?
 What is the level of community support for the group’s location on the Ōmokoroa Sports Ground? How has this been assessed?

Our goal is to create a healthy inclusive club, where our local community feel connected and feel a sense of belonging. We aim to achieve this using football as a medium by which to engage community members of all ages.

Our club has a massive organic reach into the community, with over 380 playing members, and approximately 1100 engaged locals who we consider members (Players, Parents, Siblings and extended family of our players and coaches). As we represent a large portion of our community, we offer a range of opportunities for locals to interact socially and in a recreational capacity. We hope that by having a venue that our club can manage, we will be able to offer further outreach to the local community both football-related (walking football, e-sports, football related social events) and in a general capacity, utilising this venue to engage and support other local organisations (i.e. mentoring, providing expertise, resources or support with their initiatives).

Our club members overwhelmingly support the club leasing the Old Pavilion as a clubrooms, which is important, considering our members represent almost a quarter of all Ōmokoroa residents.

2. The group must be an incorporated society or registered charitable trust.

If a incorporated society will the group meet the Incorporated Societies Act changes as per the new 2022 Act by 5 April 2026? i.e. have consistently at least 10 members. (Refer the incorporated societies website for further detail).

Will the group’s membership numbers and trends justify and necessitate the proposal?

OMOKOROA FOOTBALL CLUB INCORPORATED (50021120) (NZBN: 9429047862319)
 [Incorporated Society] Registered under the 2022 act.

We are currently completing the work required to meet the updated Incorporated Societies Act 2026.

Our membership numbers are growing – a reflection of our local community. Currently sitting at +350 playing members. Current year on year increase in player membership is +20%



3. The group must be in a financial position to fulfil its lease obligations for the term of the lease, including but not exclusive to, rent, insurance, outgoings, building and grounds maintenance

How does the group fund its activities?
 Can the group meet the financial obligations as stated?
 Will the group be able to sustain a scheduled maintenance programme and can the group afford implementation of the programme?
 Will there be changes required to the building such as adding fixtures and can the group afford these?

We are a well organised and well run club. Our membership fees cover most of all our current operating costs, with sponsorship and grants covering any shortfall and asset upgrades (goals, training equipment) where required. Ōmokoroa Football Club can absolutely meet the financial obligations as stated as well as any additional costs relating to on-going maintenance and any required building upgrades and services as needed. We would not expect any further contributions to relating to the lease of this building from the Western Bay District Council.

- Please provide a set of Financial Accounts for your organisation
- Please provide a copy of your last bank statement.

4. The building must be utilised to its maximum potential

How often will the building be used and what activities are planned?
 What alternatives have been considered by the group and why have they been rejected?
 Is there potential for the group to share the building with other existing lessees? If so, how do you see this working?

During our Winter season, the building would be used every weekend on Saturdays, and every second weekend on Sundays. During summer, we would use it less frequently, but still have programmes running that would take advantage of the venue (post training/ game socials).

We would also look to offer events during the week to compliment our football programmes - (coaching, coach and referee development, theory, health related training), as well as e-sports opportunities (EAFC/FIFA) and social events relating to football (i.e. World Cup, Champions League events, Weekly drop-ins, walking football morning teas/post match social events). We would also welcome sharing the facility with local organisations where possible (i.e. Athletics, Cricket, Tennis etc), as well as other community initiatives - however it is our intention to be the **sole or head lease holder** of the facility as managing the space to meet our clubs needs is a priority. We would be happy to run a something like a Spacetoco system to make the space easily accessible to other community groups and organisations during times when it was unused by the club.

We have tried to utilise the Ōmokoroa Pavilion for some of the above initiatives, but the facility is too busy to be relied on (i.e. Every Sunday morning has C3 Church using both spaces), or the facility is not able to be modified for our purpose (the shared space needs to be kept neutral as commercial bookings are required to cover operating costs of this facility).



5. The activity cannot have the potential to adversely affect open space values or other legitimate activities

Would the group need / use outdoor space? (What for? How would you use it?)

Currently, we utilise Western Ave for several of our Football programmes and Winter/ Summer sport. No change to this is envisaged.

Other information you may wish to supply in support of your expression of interest. Please use another sheet of paper if you need to.

Please refer to documents that accompany this Expression of Interest.

- 2023 Financial Accounts
- June 2023 Statement
- Omokoroa FC - OP-Head Lease.pdf
- Letter of support from Jen Carter, Ōmokoroa Point School
- Letter of support from Craig Pentecost, Ōmokoroa No.1 School
- Letter of thanks, NZ Blood Service



Attachment 1



(1) 40 Functions of administering body

- (1) *The administering body shall be charged with the duty of administering, managing, and controlling the reserve under its control and management in accordance with the appropriate provisions of this Act and in terms of its appointment and the means at its disposal, so as to ensure the use, enjoyment, development, maintenance, protection, and preservation, as the case may require, of the reserve for the purpose for which it is classified.*

(2) 17 Recreation reserves

- (1) *It is hereby declared that the appropriate provisions of this Act shall have effect, in relation to reserves classified as recreation reserves, for the purpose of providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreational activities, including recreational tracks in the countryside.*

(2) Schedule 1

Lease under section 54(1)(b)—Lease of recreation reserve for stands, pavilions, etc

	Provisions of lease
Term	Not exceeding 33 years
Renewal	May include a provision that further similar terms may be granted if the administering body is satisfied that the terms and conditions of the lease have been complied with and that there is sufficient need for the sports, games, or other recreational activity specified in the lease, and that in the public interest some other sport, game, or recreational activity should not have priority
Freeholding rights	Nil
Rent	Such rent, including periodic reviews of rent, as the Minister approves
Admission charges	(Refer to other terms and conditions)
Termination	The land leased shall be used solely for such sports, games, or other recreational activities as are specified in the lease, and, if at any time the lessor is of the opinion that the land leased is not being used or is not being sufficiently used for the purpose specified in the lease, the lessor, after making such enquiries as the lessor thinks fit and giving the lessee an opportunity of explaining the usage of the land leased, and if satisfied that the land leased is not being used or is not being sufficiently used for the purpose specified in the lease, may terminate the lease on such terms as the Minister approves in any case where an administering body is the lessor, and as the Minister thinks fit in any other case
Compensation for improvements	On termination of the lease under the termination clause of the lease or by effluxion of time, surrender, breach of conditions, or otherwise, the land, together with all improvements thereon, shall revert to the lessor without compensation payable to the lessee or otherwise
Erection of buildings	The lease shall prohibit the erection of any building without the prior consent in writing of the Minister
Other terms and conditions	Such other terms and conditions as the Minister approves. Without limiting the powers of the Minister, he or she may— <ul style="list-style-type: none"> (a) include an allocation of the use of a portion of the reserve, to be specified from time to time by the lessor, for the playing of specified sports, games, or other recreational activity. Such allocation may be for a whole year, part of a year, or for certain days in a year; (b) grant the exclusive use of the land in the lease or allocated in terms of the lease on a specified number of days in each year during the term of the lease, but subject to the limitation imposed by section 53 as to the number of days on which a charge for admission to the ground and to any stands, pavilions, gymnasiums, or other buildings or facilities may be made; (c) include a condition requiring the lessee to allow the use of playing facilities by non-members, on the payment of reasonable fees, on any occasion when playing facilities are open for play and the lessee is not exercising any right of exclusive use of the land; (d) include a condition requiring the lessee to make the whole or part of any stands, pavilions, gymnasiums, or other buildings or structures available from time to time at reasonable charges to such other voluntary organisation using the reserve or part of it for outdoor sports, games, or recreational activities, or in special circumstances for recreation not directly associated with outdoor recreation; (e) provide that, notwithstanding anything to the contrary in the compensation for improvements clause of the lease, the lessor may require the lessee to remove the whole or some of his or her improvements; may provide that, where improvements are of value to the lessor, the lessor may pay to the lessee the value of the improvements as determined by the Minister; or may provide that an incoming lessee shall pay to the outgoing lessee the value as determined by the Minister of specified improvements

⁽⁴⁾ The Minister of Conservation has delegated this power under the Act to the territorial Authority (in this case Western Bay of Plenty District Council)

ŌMOKOROA FC

Ōmokoroa Sports Ground Reserve Building

Sole/Head Leasee Proposal



Western Ave, Ōmokoroa
3114

team@omokoroafc.conz

021 973394

OVERVIEW OF THIS PRESENTATION

01

**About
Ōmokoroa FC**

02

**Our Current
Situation**

03

**Head Lease
Proposal**

2

ABOUT OMOKOROA FC

Ōmokoroa Football Club believes that Football is more than just a game; and what happens on the pitch. It provides opportunities to learn, create and strengthen friendships, engage our community and provide a sense of belonging.

Our long term strategy constructed in 2021 highlighted our desire to be proud representatives of the Ōmokoroa community, both on and off the football field.

Our committee members and parents work in the local community, are involved in many local community groups, and our players are students of our local schools, play in local playgrounds, and represent Ōmokoroa across a range of disciplines and sports.

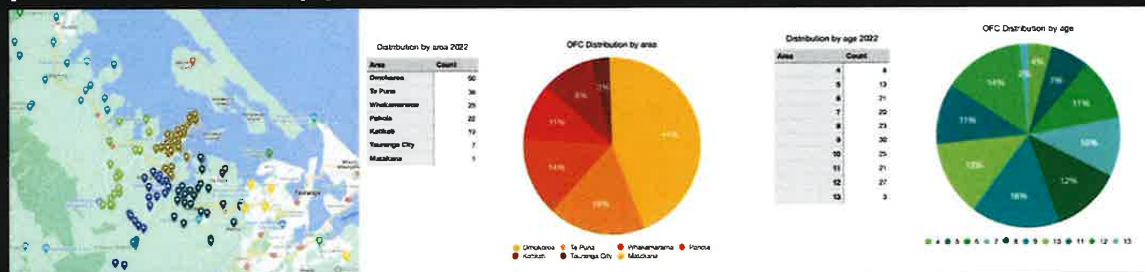
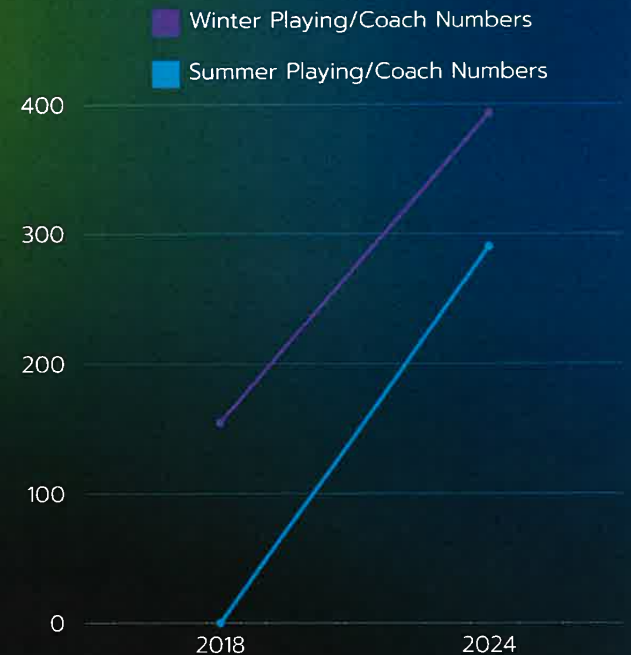


WE ARE THE ŌMOKOROA COMMUNITY

Our club has undergone drastic changes in a short time, mirroring the changes in the local community.

Our player and coach numbers have more than doubled since 2018 from 144 to nearly 400 winter players/coaches as well as 290 summer players in 2023.

Our club represents nearly a quarter of the Ōmokoroa community, taking into account players, parents, and supporters.



CURRENT SITUATION - CLUB FACILITIES

As members of the Ōmokoroa Sports and Recreation Society, we have limited access to the new Ōmokoroa Pavilion, utilising the storage available on-site, and where applicable, the Pavilion rooms for events.

The facilities available at the Pavilion provide us with the ability to run senior football (which we were previously unable to do as we had no changing rooms), as well as make running the club considerably easier - thanks to the ability to store the gear and use the Pavilion rooms when required.


The new Ōmokoroa Pavilion is an amazing resource for the local community, and as one of the member groups that worked to get the facility over the line, we are incredibly proud of it!

CURRENT SITUATION - CLUB FACILITIES

Unfortunately, the social spaces offered in the new Pavilion are not suitable for our club's social needs.

Sharing this particular space with other clubs and member groups - and importantly - private hirers (which is required by the Ōmokoroa Sports and Recreation Society to cover their operating costs) - means we are unable to make any of the social spaces in the new Pavilion our own.

Securing a space to allow all of our members (current and future) to call home is now a priority for us.



PROPOSAL :
ŌMOKOROA FC TO TAKE OVER AS HEAD LEASEHOLDER OF THE ŌMOKOROA SPORTS GROUND RESERVE BUILDING

We propose that Ōmokoroa Football Club takes over as Sole/Head Leasee holder of the Ōmokoroa Sports Ground Reserve Building.

WHY WE WOULD BE GREAT GUARDIANS OF THE ŌMOKOROA SPORTS GROUND RESERVE BUILDING

- FINANCIAL POSITION**
Ōmokoroa FC is in a sustainable financial position to lease this facility on a long-term basis.
- COMMUNITY**
CONDUIT AND SUPPORTED BY THE COMMUNITY
An organisation with the community at its core, with more community initiatives to come.
- WESTERN AVE**
A VENUE FOR ALL
A home for our youngest members, and our oldest members!

8

FINANCIALLY VIABLE

Ōmokoroa Football Club has a healthy and growing membership base.

We are a well organised, and well run club. Our future focus is to ensure that the club is sustainable and successful off the pitch. We believe that we have only just begun to scratch the surface of our potential as a community club and have a committee that is excited about the opportunities our future success can offer our community.

Importantly, we are in a financially stable position, which means we are able to cover all related costs to take over the guardianship of the Ōmokoroa Sports Ground Reserve Building.

We would also welcome sharing the facility with local organisations where possible (i.e. Athletics, Cricket, Tennis etc), as well as other community initiatives - however it is our intention to be the **sole or head leasee** of the facility as managing the space to meet our clubs needs is a priority. We would be happy to run a something like a Spacetoco system to make the space easily accessible to other community groups and organisations.

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COMMUNITY FOCUSED

Ōmokoroa Football Club has a history of being the conduit between itself and other community groups and our current Club Committee has a Community Board member involved (Ben Bell).

Being one of the largest clubs in Ōmokoroa means we also have ties to several other groups in the Ōmokoroa area whom we would welcome as users of the Ōmokoroa Sports Ground Reserve Building.

Our current committee has identified a range of initiatives to further engage our community with the club, and having this facility to support some of that work could be vital, and, more regular use of the facility means the WHOLE community benefits.

- ESports initiatives
- Walking Football
- Youth Pathway and Lifeskills development
- Social/support for aged members of the club (grandparents, parents)
- Women's and Girls Football

10

WE'D TREAT IT LIKE PROUD HOME OWNERS!

Western Ave. Our players and supporters know where our home is - even if we don't actually have one!

We look forward to taking the Ōmokoroa Sports Ground Reserve Building and putting our clubs flair on/in it!

As well as serving a practical purpose for our Senior footballers (who want a social space to welcome their visitors), we want our Juniors to have the experience of having "club rooms" - so that Football is not something that just happens on the weekend. For all our players to be able put their hands on a club rooms and know that this is where their home of football is...we think that that would be one of our clubs greatest successes.

<https://omokoroafc.co.nz/omokoroafc-values/>

11



Ōmokoroa FC Committee

Matt Groucott (President)

president@omokoroafc.co.nz
021 222 9089

Ben Bell (Community Development Officer)

team@omokoroafc.co.nz
021 973394



To whom it may concern,

I am writing to support Omokoroa Football Clubs application to lease the Old Pavilion and share the positive impact they are making in the Ōmokoroa community.

Fostering Community and Sense of Belonging

At Omokoroa Football Club, they take immense pride in being a cornerstone of community life in Ōmokoroa. The club is more than just a place to play football; it is a vibrant community where individuals of all ages come together to connect, support one another, and build lasting relationships. Whether on the field or off, their members find a supportive and encouraging environment that nurtures friendships and community spirit.

Commitment to Developing On and Off Skills of Young People

They are committed to the holistic development of young people in Ōmokoroa. Their programmes are designed to nurture not only their football skills but also their personal and social abilities. Through sports, and mentorship, they aim to equip our youth with the tools they need to succeed both on and off the field. Their dedicated coaches and volunteers work tirelessly to provide a supportive environment that encourages growth, resilience, and leadership. We believe in shaping well-rounded individuals who will contribute positively to society.

Support for Omokoroa No.1 School

Their commitment to the community extends to strong support for Omokoroa No.1 School. They collaborate closely with the school to provide opportunities for students to engage in football, futsal, and develop their athletic skills. By working together, we aim to foster a love for the sport and instill values such as teamwork, discipline, and perseverance in the young students.

Well-Run Organization

The success of the Omokoroa Football Club is built on a foundation of strong governance and efficient management. They have implemented robust policies and procedures to ensure smooth operations and transparency in all our activities. The dedicated team of staff and volunteers are highly skilled and passionate about their roles, consistently going above and beyond to meet the needs of our members. Their commitment to excellence is reflected in our well-organized events, meticulous planning, and the satisfaction of our members.

Coping with Growth

Ōmokoroa is experiencing significant growth, and the club is evolving to meet the increasing demand. To accommodate the influx of new members they would make effective use of the Old Pavilion building. By carefully planning and managing growth, they ensure to continue to provide high-quality experiences for all members.

Kind regards,

Craig Pentecost

Principal Omokoroa No.1 School



Jen Carter
Deputy Principal
Ōmokoroa Point School

08/08/2024

Western Bay of Plenty District Council
Community Board

Dear Community Board Members,

I am writing as both the Deputy Principal of Ōmokoroa Point School and a parent of two young children who play for the Ōmokoroa Football Club. I wholeheartedly support and recommend the Ōmokoroa Football Club's application to lease the 'Old Pavilion'.

The Ōmokoroa Football Club is a tremendous asset to our community, fostering a sense of belonging and confidence for individuals of all ages. Unfortunately, it is the only club in our area without a dedicated base. Granting the club the lease for the 'Old Pavilion' would provide a much-needed space for after-match functions, gatherings, prize-givings, and other events, significantly enhancing the club's overall experience.

Having a dedicated club event space is extremely important for our community. It would give the club a home, further strengthen its identity, and offer a place where members can bond and create lasting memories during weeknights and on weekends. As an adult who enjoyed having the "Club Rooms" experience during my childhood and teenage football years, I can attest to the importance of such a space.

The club's leadership team is an incredible group of people who spend many volunteer hours committed to developing both the on- and off-pitch skills of young people in Ōmokoroa. They provide a nurturing and encouraging environment where students can develop their football skills, learn teamwork, and build self-confidence. The dedication and passion of the coaches and volunteers ensure each player feels valued and supported. This commitment is evident in the club's growth and the achievements of its teams and coaches at the regional level and the exponential numbers of players right through from Minis to adults. Our school alone would have over 100 players representing Ōmokoroa Football Club.

The acquisition of the 'Old Pavilion' would also open up new opportunities to engage the community, including esports - a growing and exciting industry, support for older members, an

inclusive approach for all ages by starting up walking football, coach and referee training, and education. The practical benefits of having a central club event space cannot be overstated, as it would serve as a hub for various activities that benefit both the club and the wider community.

Thank you for considering this letter of support for the Ōmokoroa Football Club's application to lease the 'Old Pavilion'. Should you require any further information, please do not hesitate to contact me.

Yours sincerely,



Jen Carter
Deputy Principal
Ōmokoroa Point School



Hannah Paul
Donor Relations Coordinator
NZ Blood Service

To Whom It May Concern,

I am writing to express my strong support for the Ōmokoroa Football Club in their endeavour to take over the lease of the Old Pavilion. In my capacity as Donor Relations Coordinator at NZ Blood Service, I have had the pleasure of working closely with the football club, and I can attest to their unwavering generosity and support for the community.

The Ōmokoroa Football Club has consistently extended their kindness to us by hosting our blood drives whenever we visit the community. Their efforts have made our operations seamless and highly efficient. Their commitment to supporting our mission has been invaluable, and we are immensely grateful for their contributions.

I have no doubt that the Ōmokoroa Football Club will bring the same level of dedication, community spirit, and positive impact to the Old Pavilion. They have my highest recommendation, and I am confident that they will be excellent stewards of this valuable community asset.

Sincerely,
Hannah Paul
Donor Relations Coordinator
NZ Blood Service



SCHOOLS OUT
LIMITED

Ōmokoroa
Sports Ground Reserve Building
(Old Ōmokoroa Pavilion)
Expressions of Interest Information Pack

Contact Details:			
Group's Name:	Schools Out Ltd		
Contact Person and position within group:	Hans Neilson, Chief Executive, Schools Out		
Address:	609 Cameron Road, Tauranga		
Phone:	027 808 5060	Mobile Phone:	
Email:	Hans.neilson@schoolsout.co.nz		

Thank you for considering our EOI.

Hans and the Schools Out Team

Nga mihi,

Hans

The group's purpose and activities must be consistent with the Council's strategic direction.

What is the group's purpose?

In 2007, Schools Out was established to provide exceptional care for children and their families, fostering environments where talented and passionate individuals can positively impact children's lives. Our goal has remained consistent: to create child-centered 'special places' that deliver best-practice services by professionals dedicated to the welfare and development of children.

Schools Out, a part of the Wright Family Foundation, is a **registered charity** headquartered in Tauranga, with operations across the North Island, including four programmes in the Bay of Plenty. Our programmes are fully accredited by the Ministry of Social Development (MSD), ensuring we meet the highest standards of care and management.

OUR VISION

*Safe and happy children, happy parents, happy families.
Helping families reach their goals.*

OUR MISSION

To develop, establish and run special places which will provide safe, positive, supportive, fun and accessible programmes for all families.

OUR CORE VALUES

School's Out prides itself on being a values-based organization. Everyone involved in the running of our programmes must buy-in, perform and behave accordingly to consistently uphold these values in the effort to become 'Role M.O.D.E.Ls' for our children and their families.

<https://schoolsout.co.nz/>

What are the additional facilities and programmes proposed?

Schools Out proposes to establish a Before and After School Care and Holiday Programme at the Old Ōmokoroa Pavilion. This initiative will address the urgent need for OSCAR services in the community by offering:

- **Before School Care:** Term time 7am to 9am, with children fed and dropped off at local schools.
- **After School Care:** Term time 2pm to 6pm, with children collected from schools, provided with nutritious food, and engaged in fun activities until collected by caregivers.
- **Holiday Programme:** Operating from 7am to 6pm during school holidays, featuring a mix of trip days and centre-based activities.
- Schools Out will be fully responsible for staffing, resourcing, and managing the day-to-day operations of the programme, ensuring the highest standards of care and safety for all children.
- The programme will be supported by vans dedicated to safely transporting Tamariki.
- Schools Out will service multiple local schools, providing reliable transportation and local solution.
- The programme will be fully accredited by the Ministry of Social Development (MSD), enabling families to access OSCAR WINZ subsidies.
- All programmes adhere to Schools Out's Operations Manual, which includes detailed Policies and Procedures and Guidelines for Service Delivery, ensuring alignment with MSD standards and best practices. The site will undergo regular audits and quality control checks to maintain high standards.

What additional benefits will the proposal bring to the community?

- **High Community Demand:** The need for an OSCAR programme is strongly supported by local parents and businesses, who have reported the impact of the lack of childcare options. (survey summary attached; full survey results available)
- **Strategic Location:** The Old Pavilion is ideally situated within a hub of community activity, making it the perfect location to enhance existing recreational facilities and serve as a central point for OSCAR services. We understand it is relatively underutilised.
- **Transportation Accessibility:** The programme's location and use of vans for transportation will make it

easily accessible for children and convenient for parents and caregivers.

- **Enabling Community Connections:** Schools Out will act as a vital connector, linking Tamariki with local sports and recreational activities, while Programme Managers serve as ambassadors, fostering good citizenship within the community.
- **High-Quality Childcare:** Provides Omokoroa with an inhouse, reputable, MSD-accredited OSCAR service, providing year-round OSCAR Care including during “Teacher-Only” and non-teaching days, filling a critical gap left by the closure of previous programmes.
- **Employment Opportunities:** Creates local jobs and supports youth development through volunteer and employment opportunities for Tamariki as they grow.
- **Support for Families:** Offers flexible, reliable childcare options that enable parents to meet their work and personal commitments, while ensuring their children are safe, engaged, and close to home.
- **Increased Sports and Recreational Participation:** Encourages active involvement in local sports and recreational activities, fostering healthier, more active lifestyles for children and supporting existing clubs.
- **Community Integration and Partnerships:** Strengthens collaboration with local schools, sports clubs, and community organizations, aligning services with the needs of Ōmokoroa.
- **Enhanced Social Networks:** Builds strong social connections among children, benefiting their social development and strengthening the community’s fabric.
- **Traffic Relief:** Reduces traffic congestion by providing local care options, allowing parents more flexibility in pick-up times.
- **Proven Success:** Leverages the success of Schools Out’s well-managed, established programmes nationwide to deliver consistent, high-quality services in Ōmokoroa.

Are similar activities to the ones being proposed, delivered by other facilities that are accessible to the group and the wider community?

- **Filling a Critical Gap:** With the recent closure of three OSCAR programmes in Ōmokoroa, there is a significant need for accessible childcare in the community.
- **No Alternatives Available:** Currently, there are no OSCAR programmes in Ōmokoroa, with the nearest alternative located 14km away in Waimarino, making local options essential.
- **Comprehensive Venue Search:** Schools Out has been actively searching for a suitable venue since mid-2022, facing challenges due to the lack of available spaces in local schools.

What is the level of community support for the group’s location on the Ōmokoroa Sports Ground? How has this been assessed?

- Schools Out has conducted thorough due diligence, including multiple community surveys and active engagement with the Ōmokoroa community since July 2022 in search of a suitable venue.
- Engagement efforts have included conversations with local schools, businesses, decision-makers, and sports clubs such as the Football and Tennis Clubs.
- OSCAR in Omokoroa has support across social media, email, and other enquiry channels, reflecting widespread community approval.

The group must be an incorporated society or registered charitable trust

Schools Out is a Registered Charitable Trust.

The group must be in a financial position to fulfil its lease obligations for the term of the lease, including but not exclusive to, rent, insurance, outgoings, building and grounds maintenance

How does the group fund its activities?

- Schools Out is a registered charity and operates as a social enterprise, charging reasonable fees to cover programme costs, including staffing and resources. All profits are reinvested into enhancing programme quality.
- Fee Schedule and Demand: A fee schedule has been established and communicated to Omokoroa

<p>parents, with strong confidence in the pricing based on surveyed demand.</p> <ul style="list-style-type: none"> ○ MSD Accreditation and Funding: As an accredited provider with the Ministry of Social Development (MSD), Schools Out will seek funding for the programme, although the first years are self-funded, with the financial risk fully absorbed by Schools Out. <p>Can the group meet the financial obligations as stated?</p> <ul style="list-style-type: none"> ○ Yes. A budget for the programme has been prepared and supported by a full business case. This is available. <p>Will the group be able to sustain a scheduled maintenance programme and can the group afford implementation of the programme?</p> <ul style="list-style-type: none"> ○ Yes. We operate venues across the North Island including maintenance and proper asset management planning. <p>Will there be changes required to the building such as adding fixtures and can the group afford these?</p> <p>Non-Permanent Modifications: No permanent structural changes are planned.</p> <ul style="list-style-type: none"> ● Proposed Additions: TBC ● Installation of signage, compliant with WBOPDC policies. ● Internet installation to support our online booking and payment system. ● Installation of heating systems at our expense. ● Addition of storage solutions, including cupboard space and shelving, to enhance functionality. Internal partitions.

<p>The building must be utilised to its maximum potential</p> <p>How often will the building be used and what activities are planned?</p> <p>The Old Ōmokoroa Pavilion will be fully utilized throughout the year, offering structured programmes designed to engage and support the local community.</p> <p>Programme Overview:</p> <ul style="list-style-type: none"> ● Schools Out Ōmokoroa OSCAR Programme will include Before School Care, After School Care, and Holiday Programmes. ● Attached to this are examples of Schools Out Holiday Programmes from established locations. ● Activities are child-centred, ensuring a safe, fun, and high-quality environment. This includes providing breakfast/afternoon tea and the option for homework supervision. ● Schools Out will seek accreditation for the cite to be certified as an accredited MSD OSCAR location. <p>Regular Hours of Operation:</p> <ul style="list-style-type: none"> ● Term Time: Monday to Friday, 7:00 AM - 9:00 AM (Before School Care) and 2:00 PM - 6:00 PM (After School Care). ● School Holidays: Monday to Friday, 7:00 AM - 6:00 PM (Holiday Programmes). <p>Facility Usage:</p> <ul style="list-style-type: none"> ● The centre will be fully staffed, resourced, and managed by Schools Out, ensuring the highest standards of care and safety. ● We will negotiate access to Pavilion toilets for tamariki and staff. ● The kitchenette will be used for food preparation. ● The playing fields, courts, and playgrounds will be shared with the community. ● Parking will be available for two vans to support transportation needs. ● All aspects of delivery will adhere to Schools Out’s Operations Manual, which includes detailed policies, procedures, and service delivery guidelines, ensuring alignment with MSD standards and best practices. ● Schools Out will require the building outside of these regular hours from time to time for programme administration and operational support. <p>What alternatives have been considered by the group and why have they been rejected?</p> <p>The need for an OSCAR programme in Ōmokoroa was first identified in July 2022, prompting an ongoing search for viable locations. Over the past two years, Schools Out has conducted an extensive and thorough search for</p>

<p>a suitable venue in Ōmokoroa.</p> <ul style="list-style-type: none"> • Te Puna School: Considered but ultimately deemed not viable as a location for the programme. • Community and Plunket Rooms: Explored as potential venues but were unavailable due to RC limitations • Omokoroa Settlers Hall: Initially considered but later declined in February 2024 due to ongoing renovations. • Omokoroa Pavilion: This venue was at full capacity, occupied by dance schools and karate classes, making it unavailable as of January 24th, 2024. • Omokoroa Point School and Omokoroa Number 1 School: Both schools were assessed, but no space was available to accommodate the programme. • Final Option: The Old Ōmokoroa Pavilion remains the last viable option for establishing a local OSCAR programme, making it essential for meeting the community's childcare needs.
<p>Is there potential for the group to share the building with other existing lessees? If so, how do you see this working?</p>
<p>Who are the other existing lessees?</p> <ul style="list-style-type: none"> • Schools Out is open to collaborating with existing lessees and negotiating shared use arrangements. However, due to the nature of our operations, which require active supervision and control of the environment for safety reasons, we require exclusive use of the building during our programme hours. • Outside of these hours, particularly on weekends when the site is largely unused, we are open to discussing complementary uses that do not interfere with our operations or compromise safety and privacy. • Schools Out aims to complement and enhance the community by increasing the use of the space, engaging more Tamariki, and supporting local sports and recreational activities, thereby strengthening the community fabric around an area that has already seen significant investment from the Council and community.
<p>5. The activity cannot have the potential to adversely affect open space values or other legitimate activities Would the group need / use outdoor space? (What for? How would you use it?)</p>
<p>Schools Out intends to use the outdoor space in a way that fully respects open space values and other legitimate activities. The use of shared spaces will be guided by site-specific policies, developed in consultation with other field users. This collaboration ensures that our activities align with existing uses and maintain positive relationships. The on-site programme manager will oversee daily planning and manage space use to avoid any adverse impact. Adding 30 Tamariki to the field will not significantly increase capacity, and our presence will enhance the use of existing sporting facilities, encouraging recreation and child development. We will work closely with the council to review and adhere to any policies guiding shared space usage. As part of our MSD accreditation, we will develop detailed policies and procedures to ensure safe and collaborative use of the space.</p>
<p>Other information you may wish to supply in support of your expression of interest. Please use another sheet of paper if you need to.</p>
<p>Plenty of other information available and happy to provide or delve into more detail around any of the above. Survey Summary Supporting letters from schools. Sample Holiday Programme Flyers</p>



School's Out Omokoroa OSCAR Survey Summary

Responses: 101

SCHOOLS

- 98% were from local Schools Omokoroa Point, Omokoroa No.1 and Pahoia School
 - 66% aged between 5 and 7 years old
 - 54% between 8 and 10 years old
 - 21% between 11 and 13 years old
- Only 17 % of respondents have used School's Out programmes before.

PROGRAMME NEEDS

- 45% need or may need **Before School Care**
 - 24 families have one child, 21 have two children that would attend
 - *Notable Parent Comments:* Cost is a factor, need on a casual basis only
- 90% need or may need **After School Care**
 - 42 families have one child, 39 have two children and 9 have three or more that would attend
 - *Notable Parent Comments:* Some schools finish at 2.30pm, Cost is a factor, need on a casual basis, Would be able to work longer hours
- 92% need or may need **Holiday Care**
 - 42 families have one child, 37 have two Children and 13 have 3 or more that would attend.
 - *Notable Parent Comments:* Cost is a factor, Would be able to work in holidays
- Most popular days for care were Tuesdays, Wednesdays and Thursday while Mondays and Fridays were less popular but not by a lot.

IMPORTANT FACTORS

- Most Important factors for parents were evenly spread over:
 - Location
 - Facilities
 - Reputation
 - Experienced staff
 - Engaging fun programmes
 - Affordable care
- Homework club was low and only 27% thought subsidy was important to them.

EXTRA CURRICULAR

- 58% attend extracurricular activities before or after school
(IMPORTANT NOTE: 13 responded that their children currently attend Waimarino BASC)

TRAVEL

- 52% of children travel with parents, 28% travel by bus and 19% by other modes such as walking, biking, taxi etc..



To whom it may concern,

This letter is to support 'Schools Out' submission to WBOPDC for taking over the Old Omokoroa Pavilion lease and establishing a Schools Out Omokoroa to meet this community need.

Our school currently has a roll of 360 students and will reach 380 by the end of the year.

With a steadily growing roll the need for before and after school care is also growing. We currently have no space for anyone to provide after school care. This has an impact on parents' ability to work and also increases traffic congestion at student pick up and drop times.

Establishing these programmes at the Old Omokoroa Pavilion would greatly benefit local families, offering reliable childcare options and enhancing the overall wellbeing of the community.

The proposed programme would provide essential support for working parents, allowing them to manage work commitments while ensuring their children are in a safe and engaging environment.

Schools Out is a registered Charity, and I fully support 'Schools Out's' proposal to lease the Old Omokoroa Pavilion.

Kind regards,

Craig Pentecost
Omokoroa No.1 School



5 August 2024

To whom it may concern

After school care in Ōmokoroa

Since our last OSCAR provider closed down at the end of the 2023 school year, I have been trying to access another provider for our school. There is a need for a local after school care provider, as indicated in a recent survey of the wider Ōmokoroa community, where 101 families responded. I often have parents asking me what options there are in our community. Currently, the only option for our children is to be bused to Waimarino after school. This suits some families well, but does not work for all wanting care and supervision for their children when school finishes.

We no longer have an available space at school for after school care, due to roll growth and the lack of a school hall, so prospective providers need to look at options in our community. There are few community based locations that are suitable for OSCAR in our local area. The Old Pavilion would be a perfect location as the children would have access to space to play, it provides a central pick up location for parents and it is a good size for this service.

The proposed programme would provide essential support for working parents, allowing them to manage work commitments while ensuring their children are in a safe and engaging environment. This is particularly pertinent to Ōmokoroa families who often have long commutes to work due to roading issues.

We support Schools Out's application to the Western Bay of Plenty District Council to use the Old Ōmokoroa Pavilion for the purpose of providing an OSCAR programme. Please contact me for further information.

Ngā mihi nui

Sandra Portegys

Principal/Tumuaki



Before School • After School • Holiday Programmes

TAURANGA

Holiday Programme SEP/OCT 2024

School's Out Tauranga
Tauranga Primary School
31 Fifth Avenue
Tauranga

FUNKY SPORTS

MON
30
SEP



Join us for a day of Funky Fun Sports at Baypark. We will be playing a variety of sports while also enjoying some free play on all the fun equipment provided for us.

Please be at the centre at 9am.

Trip Day - \$65

TIE-DYE TUESDAY

TUE
1
OCT



Let's get our summer outfits ready by tie-dyeing our whites. Create some cool tie dye crafts and bake some tasty tie-dye cookies.

Centre Day - \$50

SKATESCOOL

WED
2
OCT



Skatescool is back in action these holidays! We'll head down to the QEY in the morning for a session of skating then finish off with lunch and a play at Memorial Park.

Please be at the centre at 9am.

Trip Day - \$65

HARRY POTTER

THU
3
OCT



Which Hogwarts house are you in? Discover this today! Come create your own wand and learn how to make butterbeer cookies.

Centre Day - \$50

PIZZA AND CLAY

FRI
4
OCT



We've become professional pizza makers at School's Out. Can you create an interesting combo? Let's also master our clay making skills!

Centre Day - \$50

CIRCUS IN A FLASH

MON
7
OCT



Today Circus in a Flash will be coming on site to Tauranga Primary to give us our very own show. Better start practicing your juggling skills now!

Event Day - \$65

MARIO BROS

TUE
8
OCT



Super Mario Bros is a classic! Let's play a Mario Bros obstacle course, create some fun crafts and spend the day doing all things Mario.

Centre Day - \$50

TE PUNA QUARRY

WED
9
OCT



Let's head out to the Te Puna Quarry for a day of exploring. We'll do a scavenger hunt, have a picnic lunch and explore the local quarry. *Please be at the centre at 9am. Closed in shoes essential.*

Trip Day - \$65

GAMES DAY

THU
10
OCT



Today is all about games. Come test out some brand new games, play our favourite games and even try to make our very own game!

Centre Day - \$50

BE A REAL KID

FRI
11
OCT



Be a Real Kid today! Come with your wheels or devices and let's enjoy the last day of school holidays just being kids!! Please name your devices and safety gear.

Centre Day - \$50

OPEN 7.00 AM - 6.00 PM DAILY

Children must wear appropriate clothing, hat and shoes, bring lunch and a refillable water bottle.

For more information call 021 245 4845

or email tauranga@schoolsout.co.nz

BOOK NOW WITH
ENROLMY

Enrol now at www.schoolsout.co.nz/tauranga



WINZ Subsidy available for eligible families



Before School • After School • Holiday Programmes

TAURANGA

Holiday Programme

Terms, Conditions & Information

PAYMENT

One week's fee is to be paid at time of enrolment to secure the booking. This is non-refundable if notice is less than 1 weeks' notice of non-attendance.

At time of booking you accept full responsibility for the payment of fees, irrespective of any arrangement with any third party, including Work and Income NZ (WINZ). You understand and accept that if any fee or charge remains unpaid beyond the time specified in the Fee Policy, you child's enrolment may be cancelled, and the outstanding debt passed onto a debt collection agency where you will be responsible for any costs incurred in this process. Interest may be charged on all overdue balances and any collection costs will be charged to your account.

CHARGES & NOTICE PERIODS

We require one weeks' notice if you wish to cancel or change your child's booking. All bookings are locked into the Enrolmy online booking platform one week prior. If you receive a WINZ OSCAR Subsidy, you must contact the Programme Manager directly to make any changes to your booking. Booking changes will often require a Change in Circumstance Form completed by the Programme Manager and Caregiver before submitting to WINZ.

ABSENCES

To ensure the best possible care of children, it is important that you contact the Programme Manager prior to the start of the day which your child is going to be absent. The normal fee will be charged. Please note, failure to notify us of any absence will incur an additional \$10 fee for the time spent confirming your child's safety and their whereabouts.

LATE PICKUP FEE

The programme is not authorised to care for your child outside of operating hours. A penalty of \$25.00 per 15 minutes (or part thereof) will be charged if you fail to collect your child within the booked timeframe.

WINZ SUBSIDIES

If you are eligible for the WINZ OSCAR Subsidy, it remains your responsibility to ensure your account is always paid in advance and to pay any part of your fees which are not covered by a subsidy, this is referred to as the 'Parent Portion'. If applying for WINZ OSCAR subsidy we request a minimum of 50% of the booked fee to secure your booking.

A WINZ OSCAR Subsidy Application Form is required to be lodged with WINZ prior to your child attending the programme upon initial enrolment.

A WINZ OSCAR Subsidy Review Form is required to be lodged prior to the expiry date of the current subsidy for current attending children.

A WINZ Oscar Subsidy Application or Declaration Form needs to be completed prior to each school holiday programme and each school term.

It is your responsibility to keep WINZ fully informed of any changes in circumstances or care arrangements.

To find out more information about WINZ OSCAR subsidies please ask your Programme Manager or contact WINZ 0800 559 009 or www.workandincome.govt.nz/products/a-z-benefits/childcare-subsidy.

TERMS AND CONDITIONS OF ENROLMENT

You agree to abide by the rules of the School's Out programme as detailed in the Parent Information Guide.

Please note - enrolments/bookings may be revoked at any time due to unpaid fees or a breach of the behaviour expectations.

Also agreed:

Confirmation of all bookings is at the sole discretion of School's Out. Stand down periods imposed and/or exclusion from the programme is also at the sole discretion of School's Out.

IMPORTANT REMINDERS

Completing a booking in Enrolmy will be recognised as parental consent for all the booked activities.

Staff make every attempt to minimise the amount of lost property. Please assist us by naming everything your child brings to the programme.

Some of our School's Out programmes cannot allow nuts or nut-based products in the centres due to child allergies. Please check with the Programme Manager prior to bringing any nuts or nut-based products into the centre.

Children are asked not to bring valuable items to the programme unless stipulated. School's Out will not be held responsible for lost or damaged items.

Food, water bottle, footwear are required for each day, as well as suitable clothing for each of the activities. This includes recommending rash shirts for all water activities.

Please take note of departure times for trips and any additional equipment required (swimwear, money, devices etc.).

Please do not send any unwell children to the programme as we do not have the facilities to care for them. If a child becomes unwell during the programme, parents will be called to collect their child. If we are on a trip it will be the parent's responsibility to collect the child from that location.

Any medication required for your child must be handed to a School's Out senior staff member upon arrival and a Medication Form completed.

If a child's behaviour, or the level of supervision required for an individual child is such that it compromises the safety of the child, other children or staff, School's Out reserves the right to exclude that child from the programme.

A full copy of our Policies and Procedures is available upon request.

BOOK NOW WITH
ENROLMY

Enrol now at www.schoolsout.co.nz/tauranga



Before School • After School • Holiday Programmes

WOLVERTON

Holiday Programme SEP/OCT 2024

School's Out Wolverton
Upstairs at BestStart Wolverton
25 Wolverton Street
Avondale, Auckland

SAND ART



MON 30 SEP
Let's start the holidays off with making our very own sand art creations to take home!

Centre Day - \$50

AUCKLAND ZOO



TUE 1 OCT
Come join us and let's go hang out with all the incredible wild animals at the Auckland Zoo!

Trip Day - \$65

KIWI VALLEY FARM



WED 2 OCT
Today we'll get to visit Kiwi Valley Farm where we will get to feed alpacas, cuddle bunnies, ride ponies and so much more!

Trip Day - \$65

FLIPPIN' FUN



THU 3 OCT
Join us for some Flippin' Fun! Let's bounce and bound the day away!

Trip Day - \$65

CLAY MODELLING



FRI 4 OCT
Bring your imagination and use it to create some cool models and sculptures using clay!

Centre Day - \$50

CHEF'S PIZZA



MON 7 OCT
What's your favourite pizza topping? Let's get cooking and make our own pizzas to eat!

Centre Day - \$50

LASER TAG



TUE 8 OCT
Ready, Aim and Fire! Will you team up or risk it out on your own?

Trip Day - \$65

PARADISE ICE SKATING



WED 9 OCT
A good old favourite! Let's head out for some fun on the ice at Paradise Ice Skating.

Trip Day - \$65

MOVIES



THU 10 OCT
Let's go and check out the latest flick at the movies!

Trip Day - \$65

PARTY DAY



FRI 11 OCT
A School's Out classic! Come and spend the last day of the holidays at Wolverton's famous Party Day!

Centre Day - \$50

OPEN 7.00 AM - 6.00 PM DAILY

Children must wear appropriate clothing, hat and shoes, bring lunch and a refillable water bottle.

For more information call 09 828 9089 or 027 688 8477

or email wolverton@schoolsout.co.nz

WINZ Subsidy available for eligible families



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Before School • After School • Holiday Programmes

WOLVERTON

Holiday Programme

Terms, Conditions & Information

PAYMENT

One week's fee is to be paid at time of enrolment to secure the booking. This is non-refundable if notice is less than 1 weeks' notice of non-attendance.

At time of booking you accept full responsibility for the payment of fees, irrespective of any arrangement with any third party, including Work and Income NZ (WINZ). You understand and accept that if any fee or charge remains unpaid beyond the time specified in the Fee Policy, your child's enrolment may be cancelled, and the outstanding debt passed onto a debt collection agency where you will be responsible for any costs incurred in this process. Interest may be charged on all overdue balances and any collection costs will be charged to your account.

CHARGES & NOTICE PERIODS

We require one weeks' notice if you wish to cancel or change your child's booking. All bookings are locked into the Enrolmy online booking platform one week prior. If you receive a WINZ OSCAR Subsidy, you must contact the Programme Manager directly to make any changes to your booking. Booking changes will often require a Change in Circumstance Form completed by the Programme Manager and Caregiver before submitting to WINZ.

ABSENCES

To ensure the best possible care of children, it is important that you contact the Programme Manager prior to the start of the day which your child is going to be absent. The normal fee will be charged. Please note, failure to notify us of any absence will incur an additional \$10 fee for the time spent confirming your child's safety and their whereabouts.

LATE PICKUP FEE

The programme is not authorised to care for your child outside of operating hours. A penalty of \$25.00 per 15 minutes (or part thereof) will be charged if you fail to collect your child within the booked timeframe.

WINZ SUBSIDIES

If you are eligible for the WINZ OSCAR Subsidy, it remains your responsibility to ensure your account is always paid in advance and to pay any part of your fees which are not covered by a subsidy, this is referred to as the 'Parent Portion'. If applying for WINZ OSCAR subsidy we request a minimum of 50% of the booked fee to secure your booking.

A WINZ OSCAR Subsidy Application Form is required to be lodged with WINZ prior to your child attending the programme upon initial enrolment.

A WINZ OSCAR Subsidy Review Form is required to be lodged prior to the expiry date of the current subsidy for current attending children.

A WINZ Oscar Subsidy Application or Declaration Form needs to be completed prior to each school holiday programme and each school term.

It is your responsibility to keep WINZ fully informed of any changes in circumstances or care arrangements.

To find out more information about WINZ OSCAR subsidies please ask your Programme Manager or contact WINZ 0800 559 009 or www.workandincome.govt.nz/products/a-z-benefits/childcare-subsidy.

TERMS AND CONDITIONS OF ENROLMENT

You agree to abide by the rules of the School's Out programme as detailed in the Parent Information Guide.

Please note - enrolments/bookings may be revoked at any time due to unpaid fees or a breach of the behaviour expectations.

Also agreed:

Confirmation of all bookings is at the sole discretion of School's Out. Stand down periods imposed and/or exclusion from the programme is also at the sole discretion of School's Out.

IMPORTANT REMINDERS

Completing a booking in Enrolmy will be recognised as parental consent for all the booked activities.

Staff make every attempt to minimise the amount of lost property. Please assist us by naming everything your child brings to the programme.

Some of our School's Out programmes cannot allow nuts or nut-based products in the centres due to child allergies. Please check with the Programme Manager prior to bringing any nuts or nut-based products into the centre.

Children are asked not to bring valuable items to the programme unless stipulated. School's Out will not be held responsible for lost or damaged items.

Food, water bottle, footwear are required for each day, as well as suitable clothing for each of the activities. This includes recommending rash shirts for all water activities.

Please take note of departure times for trips and any additional equipment required (swimwear, money, devices etc.).

Please do not send any unwell children to the programme as we do not have the facilities to care for them. If a child becomes unwell during the programme, parents will be called to collect their child. If we are on a trip it will be the parent's responsibility to collect the child from that location.

Any medication required for your child must be handed to a School's Out senior staff member upon arrival and a Medication Form completed.

If a child's behaviour, or the level of supervision required for an individual child is such that it compromises the safety of the child, other children or staff, School's Out reserves the right to exclude that child from the programme.

A full copy of our Policies and Procedures is available upon request.

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9.9 ŌMOKOROA COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - SEPTEMBER 2024

File Number: A6464034

Author: Pernille Osborne, Senior Governance Advisor

Authoriser: Cedric Crow, General Manager Infrastructure Services

EXECUTIVE SUMMARY

The purpose of this report is to provide the Ōmokoroa Community Board with an overview of the Infrastructure Projects currently being undertaken in the Ōmokoroa area, as well as to provide an overview of the operational matters from across Council that relate to the Ōmokoroa area.

<p>RECOMMENDATION</p> <p>1. That the Senior Governance Advisor’s report dated 24 September 2024 titled ‘Ōmokoroa Projects and Operations Report – September 2024’ be received.</p>

ROADING ACCOUNT

Ōmokoroa Community Board Roading Current Account		\$
Current Account Opening Balance 1 July 2024		\$136,321
Allocation for 2024/25		-
Interest for 2024/2025		TBC – pending finalisation of 2024 results
Subtotal		\$136,321
Completed Projects	Status	\$
Goldstone Road Car Park	Complete	\$11,067
Ōmokoroa Boat Club Embankment Fencing	Complete	\$4,864
Ōmokoroa McDonnell Cycle Racks	Complete	\$4,978
Bollards installation at end of Esplanade	Complete	\$3,601
Subtotal Completed Projects 2025		\$24,510
Forecasted Current Account Closing Balance 30 June 2025		\$111,811

PRIORITY PROJECTS

Projects	Priority	\$	Funding
Esplanade Street Lighting (Stage 1)	TBC	\$65,000	Reserve
Esplanade Street Lighting (Stage 2)	TBC	\$30,000	Reserve

COUNCIL LED PROJECTS

Council led projects are reported on through the Projects and Monitoring Committee. The next meeting is on 3 December 2024. If the Community Board wishes to have a timely update on any particular project in the list below, they can do so by entering a service request or emailing the Governance team.

- Ōmokoroa Groundwater Development
- Prole Road Urbanisation – Ōmokoroa Road to Waipapa River
- New Southern Industrial Road
- Ōmokoroa Road Urbanisation Stage 2 – Prole Road to Railway Track
- Prole Road to Pahoia Walkway/Cycleway
- Pedestrian/Cycle Bridge over Railway from Kaimai View to Tui Glen
- Ōmokoroa Domain

COUNCIL LED PROJECT UPDATES

Hamurana Road / Tralee Street Intersection Safety Improvement Project	
1.	Description:
2.	At the Council hui on 15 August, students from Ōmokoroa Point School were in attendance to request a pedestrian crossing.
	Update:
3.	On Friday 9 September, Councils Project Engineer Transportation and Road Safety Engineer visited Ōmokoroa Point School and the two students who presented to council. They took staff through the issues they were facing and their thoughts around how to fix it. Staff have now engaged a designer who is drawing up the speed table safety improvement for the intersection, which staff are planning to get implemented at the same time the intersection is due to be resealed. Staff are hoping to complete all of this before the end of the school year so the students can see their idea come to life before they head away to high school.

4. Council is installing a speed table to slow traffic and provide an obvious place for pedestrians to cross the road (however it is not a formalised pedestrian zebra crossing).

Street Light Request – 71 Ōmokoroa Road

5. Description:

A request for an additional streetlight at 71 Ōmokoroa Road was sought through both the Community Board and the Long Term Plan (LTP).

Update:
6. The Transportation Director noted that the value of the work did not justify a new Long Term Plan (LTP) project.
7. As this was a safety improvement, it would be funded from a Transportation Operational budget.
8. The order for the additional streetlight has been placed, and the transportation team were awaiting confirmation on the timing of installation.

PROJECT UPDATES – ROADING

BOAT CLUB ADDITIONAL STREET LIGHTING		
Project Description	Staff Comment/Update	Progress Level
<p>That staff investigate and provide indicative costings for a lighting solution in the vicinity of the Ōmokoroa Boat Club and report back to the Board.</p> <p>At the meeting held 9 April 2024 the Board requested for a full street light analysis/audit to be undertaken.</p>	<p>A separate report has been included in this agenda for the Boards consideration.</p>	<p>In progress.</p>

PROJECT UPDATES - RESERVES

COONEY RESERVE – BIRD HIDE		
Project Description	Staff Comment/Update	Progress Level
<i>Installation of board walk, and bird hide at Cooney Reserve.</i>	The construction of the bird hide walls onto the platform on site, is almost complete. Ōmokoroa Environmental Managers Inc (OEMI) and Councils Reserves and Facilities Team Leader Operations (RFTL) are working through the conditions for ongoing maintenance, management, and liability to ensure longevity of the asset and assign ownership and responsibilities between OEMI and Council.	In progress.

LEASING THE ŌMOKOROA-PAHOIA SCOUT DEN		
Project Description	Staff Comment/Update	Progress Level
<i>There are multiple groups interested in leasing the Ōmokoroa-Pahoia Sea Scout Den. However, since the building lacks necessary facilities such as toilets and running water, it does not meet current building code standards for club meetings.</i>	The quoted price from Building firm Precise Builders (Katikati) has been accepted this week by the RFTL and they have been awarded the job that will bring the building up to CCC specifications. The firm is working through the 'new supplier' form and requirements. Work can start when Precise Builders have completed that process. Precise Builders will negotiate the timeframe with the neighbours for access to the boundary.	In progress.

ŌMOKOROA PAVILION – CONCRETE STEPS AND HANDRAILS		
Project Description	Staff Comment/Update	Progress Level
<p><i>At the 21 November 2023 hui, the Board approved to fund \$30,530.50 to construct the concrete steps with stainless steel handrails, on the north side of the Ōmokoroa Pavilion.</i></p> <p><i>At their June 2024 hui the Board approved an additional \$5,000 due to the increase in costs.</i></p>	<p>A Project Manager has been assigned to this project, noting that they are liaising directly with the construction company.</p> <p>The Project Manager noted that he would check in with a Community Board Representative to provide updates as the project progressed.</p>	<p>In progress.</p>

PROJECT UPDATES – OPERATIONS

EMERGENCY MANAGEMENT		
Project Description	Staff Comment/Update	Progress Level
<p><i>Support the Ōmokoroa Community to be resilient in the event of an Emergency.</i></p>	<p>Work has continued to support the Ōmokoroa Community Emergency Response Team.</p>	<p>On-going</p>

SERVICE REQUESTS

This section is to provide an overview of Service Requests for the Ōmokoroa Community Board area since the last meeting.

There has been one of each of the following subtypes of Service Requests raised and **completed**.

<ul style="list-style-type: none"> • Animal Services - Dog Roaming • Animal Services - Other Animal Enquiries • Animal Services - PERSON - Dog aggressive/ Rushed towards • Communications - General enquiry • Compliance & Enforcement - Complaints about FC affecting Reserves or Roads • Customer Service Planning - District Plan advice • Customer Service Planning - Property queries • Land Development Engineering - Sub-division / Land Use (Engineering) • Policy & Planning - General Enquiry • Reserves & Facilities - Graffiti in Reserve ONLY • Reserves & Facilities - Harbour Structures • Roads Network Management - Road Network Compliments • Water - Meter/Toby issue (not leak) 	<ul style="list-style-type: none"> • Animal Services - Roaming Stock (Not State Highways) • Animal Services - ANIMAL - Dog attacked (and made contact) • Building Admin - Inspection - Book, Cancel or Query • Compliance & Enforcement - Abandoned Vehicle • Compliance & Enforcement - TRADING in PUBLIC PLACES APPLICATIONS • Customer Service Planning - Planning RFI for Building Consents • Health - Liquor Licence • Kerbside Collective - Kerbside General Enquiry • Local Road - Detritus (Loose Chips/Sand/Dead Animal) - NO Illegal Dumping • Reserves & Facilities - Reserve Signs • Reserves & Facilities - Reserve Buildings/Roads/Tracks/Furniture • Stormwater - Urban Stormwater General/Info Request • Building Inspectors - General enquiry/Call back
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There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

<ul style="list-style-type: none"> Customer Service Planning – Subdivision Privacy & LGOIMA – LGOIMA Enquiry 	<ul style="list-style-type: none"> Properties – Omokoroa – Library and Service Centre
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The table below shows Services Request’s that are higher in numbers and have a mix of statuses.

Service Request Subtype	Notes	Completed	Under Investigation/ Scheduled for Completion
Animal Services - Dog Barking (address of dog required)	Reports from across the Ōmokoroa Community Area	5	0
Building Act Compliance - Pool Barrier Inspection Outcomes	Reports from Lynley Park Drive and Ruamoana Place	0	2
Building Admin - Build/Portal enquiries	Two enquiries from Anderley Avenue	2	0
Building Admin – General Enquiries/Call back	Enquiries and requests from across the Ōmokoroa Community	10	0
Building Counter Enquiry - General enquiry/Call back	Enquiries from across the Ōmokoroa Community	3	0
Building Counter Enquiry - Technical enquiry	Enquiries from Kaharoa Avenue and Ōmokoroa Road	2	0
Building Processing - General enquiry/call back	Enquiries from Kayelene Place, Oyster Place and Ruamoana Place	3	0

Noise Complaint (After Hours - Watchdog)	Complaints from Heartwood Avenue and Beach Grove	3	0
Resource Consent Compliance	Reports from Bramley Drive and Western Avenue	2	0
Customer Service Planning – General Enquiries	Enquiries from across the Ōmokoroa Community	17	5
Kerbside Collective – Damaged Bin	Repair or replacement of bins across the Ōmokoroa Community	6	0
Kerbside Collective – Lost/Stolen Bins	Reports from Ashwood Grove and Ōmokoroa Road	2	0
Kerbside Collective – Missed collections	Reports from across the Ōmokoroa Community	4	3
Land Development Engineering	General enquiries from Margaret Drive, Gumtree Lane, Lynley Park and Kayelene Place	4	0
Local Roads – Cesspit/Grill/Gutters and Drains	Replacement or Maintenance Asset Requests from across the Ōmokoroa Community	4	1
Local Roads - Footpaths on Local Road	Replacement or Maintenance Asset Requests from across the Ōmokoroa Community	2	0
Local Rds-NON-URGENT tree requests	Request for trimming or removal of fallen tree or branch from across the Ōmokoroa Community	3	0
Road Surface Defects - SEALED LOCAL RD	Reports from Hamurana Road, Ōmokoroa Road and Gumtree Lane	5	2
Vegetation(not trees)/mowing Local Roads	Reports from Traverse Lane and Ōmokoroa Road	2	1
Plumbing: Toilets/Taps/Waitui/Irrigation	Reports from The Esplanade and Sentinel Avenue	2	1

Reserves General	General enquiries from across the Ōmokoroa Community	16	4
Wastewater General	Reports from Coppelia Avenue and Oyster Place	1	1
Water - All water leaks	Reports from across the Ōmokoroa Community	13	1
Water Revenue – Enquiries	Enquiries from Harbour View Road and Richardsons Road	3	1
Water connection application	Reports from Lynley Place and Waterview Terrace	2	0

OTHER COMPLETED MINUTE ACTION SHEETS (NOT INFRASTRUCTURE RELATED)

This section related to any Minute Action Sheets that are currently outstanding, as well as completed Minute Action Sheets since the last Community Board meeting. This list excludes Minute Action Sheets that are included above, as they do not directly relate to infrastructure.

Date raised	Issue	Comment
9 August 2024	<p>Mr Marshall queried the following items:</p> <ul style="list-style-type: none"> • There were broken links on the Council website in relation to the Ōmokoroa Newsletters (that no longer existed) and the Ōmokoroa Peninsula Projects (that show a 404 error). • Queried the timeline of the cycleway by Lynley Park and Ridge Drive. 	<p>The Senior Governance Advisor reviewed the website where the e-newsletters were posted. We could not seem to find any errors with the links and noted that it states the list is an archive of what had previously been sent out, rather than something that was on-going.</p> <p>SR 484555 has been created on behalf of Mr Marshall in relation to the timing of the Lynley Park to Ridge Drive Cycleway.</p>
9 August 2024	<p>Members of the public sought clarification on whether notes would be taken during the Information session, or whether it was possible to get the website updated following the information session, for those who were unable to attend.</p>	<p>The Communications Manager noted that the team were currently working on a Have Your Say site which will house all the specific projects and content.</p> <p>The below information was provided in the meantime:</p> <ol style="list-style-type: none"> 1. Ōmokoroa Information Session Flyer 2. SH2 Ōmokoroa Road Intersection Upgrade

9.10 ŌMOKOROA COMMUNITY BOARD FINANCIAL REPORT – AUGUST 2024

File Number: A6458116

Author: Ezelle Thiart, Financial Business Advisor

Authoriser: Allan Carey, Finance Business Partner Lead

EXECUTIVE SUMMARY

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 31 August 2024 (**Attachment 1**). Confirmation of the reserve account balances will be done once the 2024 results have been finalised, and the 2025 budget values and rates allocation are pending adoption of the LTP.

Total operational costs are under budget YTD for 2024/25.

RECOMMENDATION

That the Financial Business Advisor’s report dated 24 September 2024 titled ‘Ōmokoroa Community Board Financial Report – August 2024’ be received.

Grant payments made to date:

Resolution	Description	\$
	No payments year to date	0
	2024/25 Grants to date	0

Committed - Operational expenditure:

Resolution	Description	\$
OMC24-4.8	Approve \$2,688 from the Conference Account for Chairperson Presland to attend the 2024 Local Government New Zealand Conference. (<i>Spent \$1,195</i>)	1,493
OMC24-4.8	Approve \$257 from the Contingency Account for Chairperson Presland to attend the 2024 Local Government New Zealand Conference.	121
	2024/25 Outstanding operational commitments	1,614

2024/25 Reserve analysis:

Resolution	Description	\$
	2024/25 Opening Balance	220,858
	No transactions year to date	0
	2024/25 Closing reserve balance	220,858

Committed - Reserve expenditure:

Resolution	Description	\$
	Opening balance before committed expenditure	220,858
OMC23-7.6	Approve \$30,530.50 to fund the construction of concrete steps with stainless steel handrails, on the north side of the Ōmokoroa Pavilion, to link the top and bottom fields.	(35,531)
OMC24-3.6	Approve an additional \$5,000 toward the 'Ōmokoroa Pavilion Concrete Steps and Handrail' project (OM23-7.6), from the Ōmokoroa Community Board Reserve Account.	
OMC24-2.7	Approve the grant application from the Ōmokoroa Settlers Hall Incorporated for \$40,650 to contribute to the building of a large deck area at the back of the hall.	(40,650)
	2024/25 Balance after the committed expenditure	144,677

ATTACHMENTS

- Ōmokoroa Community Board Financial Report – August 2024**  

Western Bay of Plenty District Council						
Income and Expenditure Statement						
For the period ended 31 August 2024						
Ōmokoroa Community Board						
	Year to Date				Full Year	Last Year
	Actual	Budget	Variance (Unfav)/Fav		Budget	Actual
	\$	\$	\$		\$	\$
Direct Costs						
Conference Expenses	1,195	672	(523)	⊗	2,570	2,688
Contingency - [see breakdown below]	136	305	169	☑	2,000	4,308
Grants	0	2,326	2,326	☑	12,644	9,696
Mileage Allowance	0	82	82	☑	498	1,620
Salaries	2,756	3,632	876	☑	22,164	20,556
Inter Department Charges	0	134	134	☑	33,387	34,992
Street Decoration	0	0	0	☑	0	0
Total Operating Costs	4,087	7,151	3,064	☑	73,263	73,860
Total Direct Costs	4,087	7,151	3,064	☑	73,263	73,860
Total Costs	4,087	7,151	3,064	☑	73,263	73,860
Income						
Rate Income	0	0	0	☑	73,269	73,860
Total Direct Income	0	0	0	☑	73,269	73,860
Net Cost of Service	(4,087)	(7,151)	3,064	☑	6	0
Contingency - breakdown				☑ <i>Favourable Variance</i>		
				⊗ <i>Non Favourable Variance</i>		
Advertise in Lizard News for upcoming meetings	108					
Chairperson Presland to attend the 2024 Local Government New Zealand Conference.	28					
Year to date contingency costs	136					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	220,858	<i>To be confirmed – pending 2024 results being finalised.</i>				
No transactions yet	0					
(Decrease) Increase in year	0					
Closing Balance - Surplus (Deficit)	220,858					

Full Year Budget for 2025 is draft and rates strike has been deferred pending adoption of the LTP