

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE PUKE COMMUNITY BOARD MEETING NO. TPC24-4
HELD IN THE TE PUKE LIBRARY AND SERVICE CENTRE, 130 JELlicoe STREET, TE PUKE
ON THURSDAY, 1 AUGUST 2024 AT 7.00PM**

1 PRESENT

Chairperson K Ellis, Member N Chauhan, Member D Snell, Member K Summerhays, Cr G Dally, Cr A Wichers, Mayor J Denyer.

2 IN ATTENDANCE

G Golding (Governance Manager) and E Logan (Governance Advisor).

3 APOLOGIES

APOLOGY

RESOLUTION TPC24-4.1

Moved: Member K Summerhays

Seconded: Cr A Wichers

That the apology for absence from Member Snell be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

RESOLUTION TPC24-4.2

Moved: Chairperson K Ellis

Seconded: Member N Chauhan

That the following items be included in the agenda:

9.6 Local Government New Zealand Conference 2024.

CARRIED

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

Nil

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 6 JUNE 2024

RESOLUTION TPC24-4.3

Moved: Cr A Wichers

Seconded: Chairperson K Ellis

1. That the Minutes of the Te Puke Community Board Meeting held on 6 June 2024 as circulated with the agenda be confirmed as a true and correct record with the below amendments.

That the following sentence from item **9.2** be removed as it is incorrect:

- "The Board could look into providing advertisement opportunities to local businesses that would fund a portion of the project."

That the following amendment is made to item **9.6**:

- "Member k Summerhays declared an interest in the Natural Burials for Te Puke cemetery section of this item, and took no part in the discussion of this topic."

2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 TE PUKE COMMUNITY BOARD - WORKSHOP NOTES - JUNE 2024

The workshop notes were received and no further discussion was had.

9.2 TE PUKE COMMUNITY BOARD - CHAIRPERSON'S REPORT - AUGUST 2024

The Board considered a report from the Chairperson. The report was taken as read, with further discussion on the below items:

- The Board congratulated Laura Rae on becoming Councillor for the Te Puke-Maketu Ward.

Community Board Grant Applications

- Community Board Grants were suppose to be agile and flexible. The consideration of applications twice a year restricted this.
- The Community Board Grant Criteria was adopted by Council in 2000.

Traffic Management

- The costs of temporary traffic management had become a barrier for local event organisers.
- The Governance Advisor would discuss with Council's Transportation Direction options/direction to improve the affordability of traffic management for local events. This information would be fed back to the Board at its next workshop.

External Committee Updates

The Sustainable Endeavours Trust

- A hui was being held at the Orchard Church at 5.30pm on 14 August 2024. This meeting was to bring together members of the community that were interested in the environment.
- The present Trustees had agreed that if there was enough community interest, the Trust would be handed over to the people of Te Puke for the benefit of the Te Puke environment and sustainability projects.

EPIC

- Epic had renewed its contract with Council. An addition had been made to the contract which was that EPIC would provide support/guidance to other groups that were organising events.

Bay of Plenty Te Puke Indian Migrants Women's Group

- The Ladies night at the Memorial Hall was a success. There were both women and children of all ethnicities in attendance, with approximately 300 people in total.
- Another Ladies night was being held on 9 August 2024.

Te Puke Community Fund

- The Te Puke Community Fund were in the process of formalising a memorandum of understanding with AKORN to transfer the community held funds (from the Te Puke Centre that was not progressed) into a legacy fund. The intention was that the existing trustees would act as advisors to the trust. It was stipulated that the group wanted its own distribution panel that was separate from the AKORN distribution panel in Tauranga.
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Main Street Flags

- It was suggested that new event flags needed to be made.
 - Concept designs would be presented to the Board at the workshop in September 2024.
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RESOLUTION TPC24-4.4

Moved: Cr A Wichers

Seconded: Chairperson K Ellis

1. That the Chairperson's report dated 1 August 2024 titled "Te Puke Community Board – Chairperson's Report – August 2024" be received.
2. That the Te Puke Community Board note that the items in the Chairpersons report are a reflection of the Chairpersons aspirations, and that the subjects within the report will be topics of future workshops.

CARRIED

9.3 TE PUKE COMMUNITY BOARD – COUNCILLORS REPORT – AUGUST 2024

The Board considered a report from Councillor Dally. The report was taken as read with further discussion on the below.

Rate Strikes

- A query was raised about whether ratepayers were expected to cover the increased expenditure between July and the adoption of the Long Term Plan or would the new rates begin when the Long Term Plan was adopted by Council.
- Staff noted that rates would strike when the Long Term Plan was adopted by Council, bills would be sent out following this and would be retrospective to 1 July 2024.

Te Puke – Maketu Ward Community Forum

- The Te Puke – Maketu Community Forum would be held on 25 September 2024 at the Orchard Church, Te Puke.
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RESOLUTION TPC24-4.5

Moved: Member K Summerhays

Seconded: Member N Chauhan

1. That Councillor Dally's report dated 1 August 2024 titled 'Te Puke Community Board – Councillors Report – August 2024' be received.

CARRIED

9.4 TE PUKE COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – AUGUST 2024

The Board considered a report from the Governance Advisor. The report was taken as read, with further discussion on the below.

Heritage Plaza

- The Landscape Architect would bring a developed design back to the Board at the September 2024 workshop.
- The budget of the lighting would need to be estimated prior to the approval of the concept design.

Cameron Road Safety Improvements

- The Board requested further clarification around the pricing of the detailed design from the Project Engineer before they could approve the project.

Te Puke Wastewater Treatment Plant Upgrade

- Water charges were standardised across the district. The costs of the Te Puke Wastewater Treatment Plant upgrade were spread out equally across the District, not just in Te Puke.

RESOLUTION TPC24-4.6

Moved: Cr A Wichers

Seconded: Cr G Dally

1. That the Governance Advisor's report dated 01 August 2024 titled 'Te Puke Community Board – Projects and Operations Report – August 2024' be received.

CARRIED

RESOLUTION TPC24-4.7

Moved: Member K Summerhays

Seconded: Cr A Wichers

2. That the Te Puke Community Board approves a budget of up to \$100,000.00 out of the Roding Account for the costs relating to the design and installation of the Heritage Plaza, contingent on the concept design being approved by the Board.

CARRIED

RESOLUTION TPC24-4.8

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

3. That the Te Puke Community Board approves a budget of \$100,000.00 from the Roothing Account for the design and installation of a footpath along Landscape Road along the road reserve in McCloughlin Park as shown in **Attachment 1**.

CARRIED

RESOLUTION TPC24-4.9

Moved: Cr G Dally

Seconded: Member K Summerhays

4. That the Te Puke Community Board approves a budget of \$50,000.00 from the Roothing Account for the design and installation of a footpath through Fairhaven Park as shown in **Attachment 2**.

CARRIED

RESOLUTION TPC24-4.10

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

5. That the Te Puke Community Board approves a budget of \$110,000.00 from the Roothing Account for safety improvement installations on Commerce Lane as shown in **Attachment 3**.

CARRIED

9.5 TE PUKE COMMUNITY BOARD – FINANCIAL REPORT JUNE 2024

The Board considered a report from the Financial Business Advisor. The report was taken as read.

RESOLUTION TPC24-4.11

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

1. The Financial Business Advisor's report dated 1 August 2024 titled 'Te Puke Community Board – Financial Report June 2024' be received.
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2. TP22-4.8 to release back the unspent \$49 from outstanding operational commitments.

CARRIED

9.6 LOCAL GOVERNMENT NEW ZEALAND CONFERENCE 2024

The Board considered a report from the Governance Advisor. The report was taken as read.

RESOLUTION TPC24-4.12

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

1. That the Governance Advisor's report dated 1 August 2024, titled 'Local Government New Zealand Conference 2024', be received.
2. That the Te Puke Community Board approve \$2,945 from the Te Puke Community Board Contingency Account, for Member N Chauhan to attend the 2024 Local Government New Zealand Conference.

CARRIED

The Meeting closed at 8.33pm.

Confirmed as a true and correct record at the Te Puke Community Board meeting held on 26 September 2024.

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Chairperson K Ellis
CHAIRPERSON