

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
MAKETU COMMUNITY BOARD MEETING NO. MKC24-5  
HELD IN THE MAKETU COMMUNITY CENTRE, WILSON ROAD, MAKETU  
ON TUESDAY, 6 AUGUST 2024 AT 7.00PM**

**1 PRESENT**

Acting Chair Deputy Mayor J Scrimgeour, Deputy R Corbett, and Member T Hopping.

**2 IN ATTENDANCE**

R Davie (Deputy CEO/General Manager Strategy and Community) and E Logan (Governance Advisor).

Newly Elected Councillor for Te Puke – Maketu Ward L Rae (Not yet sworn in).

**3 APOLOGIES**

**3.1 APOLOGY**

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**RESOLUTION MKC24-5.1**

Moved: Deputy R Corbett  
Seconded: Member T Hopping

That the apology for absence from Member Walters be accepted.

**CARRIED**

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**4 CONSIDERATION OF LATE ITEMS**

Nil

**5 DECLARATIONS OF INTEREST**

Nil

**6 PUBLIC EXCLUDED ITEMS**

Nil

**7 PUBLIC FORUM**

Nil

## 8 MINUTES FOR CONFIRMATION

### 8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 11 JUNE 2024

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#### RESOLUTION MKC24-5.2

Moved: Member T Hopping

Seconded: Deputy R Corbett

1. That the Minutes of the Maketu Community Board Meeting held on 11 June 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

**CARRIED**

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### 8.2 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 27 JUNE 2024

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#### RESOLUTION MKC24-5.3

Moved: Deputy Mayor J Scrimgeour

Seconded: Member T Hopping

1. That the Minutes of the Maketu Community Board Meeting held on 27 June 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

**CARRIED**

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## 9 REPORTS

### 9.1 ELECTION OF CHAIRPERSON FOR THE MAKETU COMMUNITY BOARD

The Board considered a report from the Governance Advisor. The report was taken as read.

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#### RESOLUTION MKC24-5.4

Moved: Deputy Mayor J Scrimgeour

Seconded: Deputy R Corbett

1. That the Governance Advisors report dated 06 August 2024 titled 'Election of Chairperson for the Maketu Community Board' be received.

**CARRIED**

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**RESOLUTION MKC24-5.5**

Moved: Deputy R Corbett  
Seconded: Member T Hopping

2. That in accordance with Clause 25(4), Schedule 7 of the LGA 2002, the Maketu Community Board adopts **System B** for the election of the Chairperson.

**CARRIED**

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**RESOLUTION MKC24-5.6**

Moved: Deputy Mayor J Scrimgeour  
Seconded: Deputy R Corbett

3. That the Maketu Community Board elects Member Tippyany Hopping as the Chairperson of the Maketu Community Board.

**CARRIED**

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**9.2 MAKETU COMMUNITY BOARD - OUTGOING CHAIRPERSON'S REPORT - AUGUST 2024**

The Board considered a report from the outgoing Chairperson. The report was taken as read, with further discussion on the below:

Maketu Spit

- Engagement for the Maketu Spit work had closed. A clear way forward for the project had not been communicated by the Bay of Plenty Regional Council.
- The re-diversion annual update meeting was held at the Community Centre on 9 August 2024.

Wharekahu Urupa

- An additional handrail would need to be installed at the bottom of the hill to complete the work.

Community Board Grant Process

- The Board would workshop their Grant process to customise it to benefit the needs of their community.
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**RESOLUTION MKC24-5.7**

Moved: Deputy Mayor J Scrimgeour  
Seconded: Deputy R Corbett

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1. That the Chairperson's report dated 6 August 2024 titled 'Maketu Community Board – Outgoing Chairperson's Report – August 2024' be received.

**CARRIED**

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### **9.3 MAKETU COMMUNITY BOARD – COUNCILLOR'S REPORT – AUGUST 2024**

The Board considered a report from the Deputy Mayor. The report was taken as read, with further discussion on the below:

- The Board congratulated Laura Rae on becoming Councillor for the Te Puke-Maketu Ward.
- There would be a by-election for the Maketu Community Board to fill the empty seat on the Board, however, the dates for this had not been confirmed.

#### Tauranga City Council Election Results

- The Board congratulated those who were elected to the Tauranga City Council.

#### Long-Term Plan

- Council was in the process of workshopping the submissions that were received during consultation. A formal meeting was planned for 26 August 2024.

#### Te Puke Spatial Plan

- The pre-engagement phase of the Spatial Plan has closed, and the submissions had been shared with the Sub-Committee. Staff would provide Council with an overview of the progress that was made to the development of a draft spatial plan.
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### **RESOLUTION MKC24-5.8**

Moved: Deputy Mayor J Scrimgeour

Seconded: Member T Hopping

1. That the Deputy Mayor's report dated 6 August 2024 titled 'Maketu Community Board – Councillor's Reports – August 2024' be received.

**CARRIED**

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### **9.4 MAKETU COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – AUGUST 2024**

The Board considered a report from the Governance Advisor. The report was taken as read, with further discussion on the below:

- The purpose of the culvert capacity improvement on Spencer Avenue was to improve the storm water and flooding management.
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- The Maketu Wastewater Treatment Plant was an essential project and would be resolved.
- Work on the Information Centre mural would resume near the end of August 2024.

**RESOLUTION MKC24-5.9**

Moved: Member T Hopping

Seconded: Deputy R Corbett

1. That the Governance Advisor’s report dated 6 August 2024 titled ‘Maketu Community Board – Projects and Operations Report – August 2024’ be received.

**CARRIED**

**9.5 MAKETU COMMUNITY BOARD – FINANCIAL REPORT JUNE 2024**

The Board considered a report from the Financial Business Advisor. The report was taken as read.

**RESOLUTION MKC24-5.10**

Moved: Deputy Mayor J Scrimgeour

Seconded: Deputy R Corbett

1. That the Financial Business Advisor’s report dated 6 August 2024 titled ‘Maketu Community Board – Financial Report June 2024’ be received.
2. MKC24-1.7 to release back the unspent \$90 from outstanding operational commitments.

**CARRIED**

**The Meeting closed at 7.56pm.**

**Confirmed as a true and correct record at the Maketu Community Board meeting held on 1 October 2024.**

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Acting Chairperson J Scrimgeour  
**ACTING CHAIRPERSON**