

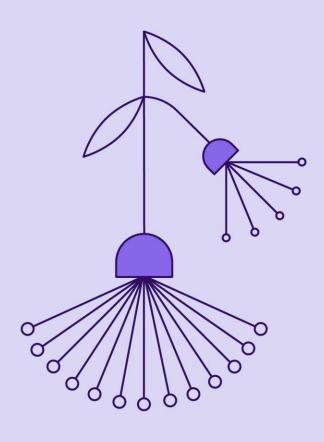
# Mā tō tātou takiwā For our District

# **Ōmokoroa Community Board**

Poari ā Hapori o Ōmokoroa

OMC24-4

Tuesday, 30 July 2024, 7.00pm Ōmokoroa Library & Service Centre, Western Avenue, Ōmokoroa



# **Ōmokoroa Community Board**

# Membership:

Chairperson	Peter Presland	
Deputy Chairperson	Allan Hughes	
Members	Ben Bell	
	TBC	
	Councillor Murray Grainger	
	Councillor Don Thwaites	
Quorum	3	
Frequency	Eight weekly / Workshops as required	

# Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

# **Delegated Functions:**

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

# Notice is hereby given that an Ōmokoroa Community Board Meeting will be held in the Ōmokoroa Library & Service Centre, Western Avenue, Ōmokoroa on:

# Tuesday, 30 July 2024 at 7.00pm

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- 1 PRESENT
- 2 IN ATTENDANCE
- 3 APOLOGIES
- 4 CONSIDERATION OF LATE ITEMS
- 5 DECLARATIONS OF INTEREST

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

#### 6 PUBLIC EXCLUDED ITEMS

#### 7 PUBLIC FORUM

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer relationship management system as a service request, while those requiring further investigation will be referred to the Chief Executive.

#### 8 MINUTES FOR CONFIRMATION

#### 8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 4 JUNE 2024

File Number: A6353031

Author: Pernille Osborne, Senior Governance Advisor

Authoriser: Greer Golding, Governance Manager

#### RECOMMENDATION

I. That the Minutes of the Ōmokoroa Community Board Meeting held on 4 June 2024 as circulated with the agenda be confirmed as a true and correct record.

 That the Chairperson's electronic signature be inserted into the confirmed minutes.

#### **ATTACHMENTS**

1. Minutes of the Ōmokoroa Community Board Meeting held on 4 June 2024

# MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL ŌMOKOROA COMMUNITY BOARD MEETING NO. OMC24-3 HELD IN THE ŌMOKOROA LIBRARY & SERVICE CENTRE, WESTERN AVENUE, ŌMOKOROA ON TUESDAY, 4 JUNE 2024 AT 7.00PM

#### 1 PRESENT

Chairperson P Presland, Deputy A Hughes, Member B Bell, Cr M Grainger and Cr D Thwaites.

#### 2 IN ATTENDANCE

A Curtis (General Manager Regulatory Services) and P Osborne (Senior Governance Advisor).

#### **OTHERS IN ATTENDANCE**

6 members of the public including Mayor J Denyer and Cr M Murray-Benge.

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

#### 7 PUBLIC FORUM

#### 7.1 LIZ FARRELL - ŌMOKOROA COMMUNITY LED DEVELOPMENT

Ms Farrell was in attendance to speak to the Board regarding proposed funding to Ōmokoroa for Community Led Development. She made the following points:

• She presented to the Community Committee requesting funds for Community Led Development, which was allocated for other communities within the district.

- She was seeking clarification on what the next steps would be to ensure that they were taking the right steps to make this a reality.
- They were currently working alongside Council's Community and Strategic Relationships Manager to undertake preliminary investigation as to what the scope of the Community Led Development role would encompass, noting that there was a consultant who would start this work in July 2024.
- She sought support from the Community Board on the project, whether it was in relation to funding or support through the proposal within the upcoming financial year.

The Senior Governance Advisor would follow up to understand the correct pathway for this request to help clarify what the project would need to continue with some sort of budget, following the initial scope work of the consultant.

The Mayor encouraged Ms Farrell to make a submission to the Long Term Plan (LTP).

The General Manager Regulatory Services noted that the work being undertaken by the consultant would be important in supporting the submission, as it would clearly identify what the funding would be used for, and ensure there was a group established to facilitate the project on an ongoing basis.

#### 8 MINUTES FOR CONFIRMATION

#### 8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 9 APRIL 2024

#### **RESOLUTION OMC24-3.1**

Moved: Deputy A Hughes

Seconded: Member B Bell

- 1. That the Minutes of the Ōmokoroa Community Board Meeting held on 9 April 2024 as circulated with the agenda be confirmed as a true and correct record.
- 2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

#### 9 REPORTS

#### 9.1 ŌMOKOROA COMMUNITY BOARD - CHAIRPERSON'S REPORT - JUNE 2024

The Board considered a report from the Chairperson. The report was taken as read, noting that the ANZAC Day commemorations was a fantastic event, and the reuseable wreath was a great idea.

#### **RESOLUTION OMC24-3.2**

Moved: Deputy A Hughes

Seconded: Cr D Thwaites

That the Chairperson's report dated 4 June 2024 titled 'Ōmokoroa Community Board – Chairperson's Report – June 2024' be received.

**CARRIED** 

#### 9.2 ŌMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT - JUNE 2024

The Board considered a report from Councillor Thwaites, who provided further information on the below topics:

#### Long Term Plan

This was out for consultation now, with consultation events scheduled in the coming weeks.

#### <u>Site visit for the Ōmokoroa Roundabout</u>

The site visit went well, and the timing of construction was likely to take place in 2025, noting that powerlines needed to be shifted before anything could commence.

#### **RESOLUTION OMC24-3.3**

Moved: Member B Bell

Seconded: Deputy A Hughes

That the Councillor Thwaites' report dated 4 June 2024 titled 'Ōmokoroa Community Board Councillor's Report – June 2024' be received.

**CARRIED** 

#### 9.3 ŌMOKOROA SETTLERS HALL - FUNDING

The Board considered a report from the Senior Governance Advisor. The report was taken as read, and was for information only so no resolution was required.

#### 9.4 APPLICATION FOR ROAD NAMING 60 AND 60A WESTERN AVENUE

The Board considered a report from the Graduate Consent Planner. The report was taken as read, and there was no feedback or comments from the Board on the proposed road name "Manawanui Place".

#### **RESOLUTION OMC24-3.4**

Moved: Cr M Grainger
Seconded: Member B Bell

- 1. That the Graduate Consent Planner's report dated 4 June 2024 titled 'Application for Road Naming 60 and 60A Western Avenue' be received.
- 2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
- 3. That the Ōmokoroa Community Board consider and provide no feedback on the proposed road name "Manawanui Place" at 60 and 60A Western Avenue, Ōmokoroa.

**CARRIED** 

# 9.5 ŌMOKOROA COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - JUNE 2024

The Board considered a report from the Senior Governance Advisor. The report was taken as read with further discussion on the below projects:

#### <u>Lighting at Boat Club</u>

- The Chairperson clarified that the work being sought for this project was for interim lighting through the winter months, rather than an attempt to address all lighting concerns.
- The Boat Club had installed some lighting to help with club members while they
  were there, noting that this was only on during times that the Boat Club was open.
- There was concern that there may have been an opportunity missed in helping to address a small part of the problem, noting that a full lighting strategy could take a long time to progress.
- It was noted that the issue of prioritisation was one that the Board would continue to debate and challenge each other on throughout the triennium.

#### **RESOLUTION OMC24-3.5**

Moved: Deputy A Hughes

Seconded: Member B Bell

1. That the Senior Governance Advisor's report dated 4 June 2024 titled 'Ōmokoroa Projects and Operations Report – June 2024' be received.

**CARRIED** 

#### 9.5.1 OMOKOROA PAVILION CONCRETE STEPS AND HANDRAIL

There was some discussion for clarification regarding the additional funds requested. It was noted that due to overall material cost increases and the additional mowing strips, the recent quote was higher than what was initially sought. The Board was also reminded that the initial quote was sought by the Ōmokoroa Sport and Recreation Society over a year ago.

#### **RESOLUTION OMC24-3.6**

Moved: Deputy A Hughes

Seconded: Cr M Grainger

2. That the Ōmokoroa Community Board approve an additional \$5,000 toward the 'Ōmokoroa Pavilion Concrete Steps and Handrail' project (OM23-7.6), from the Ōmokoroa Community Board Reserve Account.

**CARRIED** 

#### 9.6 OMOKOROA COMMUNITY BOARD FINANCIAL REPORT - APRIL 2024

The Board considered a report from the Financial Business Advisor. The report was taken as read.

The Board noted the importance of ensuring there was an awareness of the funds available to the community from the Community Board budgets.

#### **RESOLUTION OMC24-3.7**

Moved: Member B Bell

Seconded: Deputy A Hughes

That the Financial Business Advisor's report dated 4 June 2024 titled 'Financial Report Ōmokoroa – April 2024' be received.

CARRIED

The Meeting closed at 7.43pm.

Confirmed as a true and correct record at the Ōmokoroa Community Board meeting held on 30 July 2024.

.....

Chairperson P Presland

**CHAIRPERSON** 

#### 9 REPORTS

#### 9.1 ÖMOKOROA COMMUNITY BOARD CHAIRPERSON'S REPORT - JULY 2024

File Number: A6400700

Author: Peter Presland, Community Board Chairperson

Authoriser: Alison Curtis, General Manager Regulatory Services

#### **EXECUTIVE SUMMARY**

The purpose of this report is for the Ōmokoroa Community Board's Chairperson to provide the Board with information and updates on events and matters within the community.

#### RECOMMENDATION

That the Chairperson's report dated 30 July 2024 titled 'Ōmokoroa Community Board Chairperson's Report – July 2024' be received.

#### **Rate Conversations**

I have had several conversations with residents, concerned as to how they will manage the increase in rates alongside the not inconsiderable cost of living pressures. In most cases the people I have conversed with are retired, with fixed income. In most cases I have advised them they should lobby their Councillor[s] as they represent them.

#### **Community Matching Fund**

Following the email from our Senior Governance Advisor [thank you], I forwarded this out to as many contacts who I thought would consider an application.

I also encouraged/directed them to the website for further information, which can be found <u>here</u>.

I also highlighted the Ōmokoroa information session which took place 16 July 2024 and the Ōmokoroa Library and Service Centre.

#### **By-Election Results**

On behalf of our Board, I want to congratulate Chris Dever on his success in the byelection. We look forward to his contribution over the balance of this triennium. I also want to acknowledge Murray and Steve for standing, and to their supporters who actively participated in the process, noting voter turn out was low at 36.84% but far above the Maketu-Te Puke by-election which polled at 20.92%.

#### **Grant Process**

The Community Board Grant Policy was adopted by Council and the eligibility criteria is based on two principles:

- 1. The Principle of Strategic Fit Applications for Community Board Grants will only be considered if the funding relates to activities/projects that are in accord with Council's Strategic Directions.
- 2. The Principle of Public Benefit Applications for Community Board Grants will only be considered from community groups or individuals that can demonstrate that the activities/projects will results in a public benefit primarily for residents of the relevant Community Board area.

The Governance team have suggested the following:

- 1. That the Community Board have two meetings a year that they process grant applications. The first being the meeting before Christmas (October/November) and the second being the last meeting before the end of the financial year. This way the Council's Communications team would be able to send out announcements regarding Community Board grant applications. This is looking to be implemented across all five Community Boards so the communications can be consistent.
- 2. The Board look at how their grants are dispersed in terms of amounts, perhaps consider a cap on the amount i.e. anything under \$1,500.

#### **Community Group Updates**

<u> Ōmokoroa Environmental Managers Inc (OEMI) – Member Hughes</u>

- OEMI, in conjunction with MenzShed Ōmokoroa (who are coordinating the design and build), are working closely together on the planned Bird Hide in Cooney Reserve. The larger Bird Hide (Stage 1) is close to completion. Stage 2, the planned Kuaka (Godwit) Sculpture, has been designed, and is set to start construction within the next few months. The smaller Bird Hide (part of Stage 2) will be set to start construction near the end of the construction of the Kuaka sculpture. Consents are being worked through with Council. The project is fully funded with support from TECT, Western Bay District Council, BayTrust, The Centre, Rotary, Lions, FreshChoice Ōmokoroa and a significant donation from the Wright Family Foundation. It has been a marvellous joint effort to date, with significant support from numerous supporters and organisations, including the Western Bay District Council.
- In conjunction with Ōmokoroa Point School Godwit/Kuaka Festival being planned for 10 November.
- Friends of Cooney Reserve weeding and planting program being actively worked on – with welcome support from Council, including in particular the Reserves and Facilities Volunteer Coordinator, and the Reserves and Facilities Manager.

- TOLO fully booked till the end of the year with art, and photography exhibitions etc.
   Bookings being taken for next year. Regular usage by Citizens Advice Bureau, local MP Scott Simpson and others.
- Friends of Kaimai Views active weeding program (including removal of mignonette vine and tubers), and planting programme.
- Pest Free Ōmokoroa very active programme with coordinators and volunteers working almost every day.
- Precious Reserve planned planting programme progressing.
- MenzShed Ōmokoroa very active in and for the community. Almost 50% increase in membership (50 to 71) within the last 6 months.
- Farewell to Council staff Steven White welcome to Jessyca Bernard.
- All these groups represent the threads of this community, each strong in themselves.
   Together working with the support of many others, including Council, building a stronger and vibrant community.

#### <u> Ōmokoroa Community Policing Group – Member Hughes</u>

- Community Patrol is active and working closely with NZ Police. Up till early to mid May a busy period reporting crime. Still working through possible purchasing of a new Community Patrol vehicle to replace the current one. A one off issue of not being able to access the garage where the Community Patrol vehicle is located. Changes in communication requirements from NZ Police.
- Identification of a number of funding sources that could assist the Community Policing Group.
- Reporting of issues of concern through to Council. Working on how to strengthen this from all sides.
- Neighbourhood Support now has at least half of the dwellings in Ōmokoroa. In the
  process of setting up Area contacts to each look after several street groups trialling
  this first on Harbour Ridge, with once sorted then looking at Te Awanui Waters and
  Kaimai Views. Looking at how to arrange for the Area contacts working more closely
  with NZ Police.
- Some graffiti which is being well controlled and quickly removed.

#### <u> Ōmokoroa Community Emergency Response Team (CRT) – Member Hughes</u>

 The Community Response Team has recently increased its coordinating group membership from 6 to 10 members, including 2 new members who have had extensive involvement in this area with the Canterbury District Health Board, and KiwiRail, respectively. The CRT now meets monthly. It is now very active in setting up

its systems to cope with an emergency or disaster, and focussing very soon on how to ensure that the community is well aware of the CRT's presence and role in such circumstances. The team is very grateful for the support given by Councils Community Resilience Advisor and Team Lead Emergency Management.

#### <u> Ōmokoroa Sports and Recreation Society – Member Bell</u>

Ongoing Member group and informal use of the Ōmokoroa Pavilion continues to grow, a clear indication that the facility is well-received and increasingly popular within the community. This continues to the main focus for the Ōmokoroa Sports and Recreation Society.

There were some anecdotal complaints passed onto the Sport and Recreation Society about the condition of the lower field, particularly after damage caused by summer line marking. Councils Reserves and Facilities Team has made contact with all reserve users to highlight the need for responsible methods of line-marking on Council reserves.

Ongoing feedback has also been provided to the Ōmokoroa Sports and Recreation Society regarding the underutilisation of the Old Pavilion Space.

#### Public Art Ōmokoroa - Member Bell

The Public Art Ōmokoroa (PAŌ) is continuing its work in facilitating Public Art in Ōmokoroa. As well as a number of ongoing projects, PAŌ has made a proactive push to widen the group's membership and representation, hosting two public events highlighting the work they do, and what Public Art is. These two events were successful, with new supporters of PAŌ recruited, as well as new committee members.

The main feature of the group's next big project – Tane's three kete of knowledge – carved from Black Walnut, are finished and the group is anticipating receiving a proposal from Pirirākau for the next stage of this project soon. This project will be installed, fittingly, at the Ōmokoroa Library.

Finally, the recently completed Western Avenue mural will be formally handed over to the community sometime in Autumn, with a formal blessing and celebration of the Mural artist's work rounding off another successful community art project.

#### 9.2 ŌMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT - JULY 2024

File Number: A6396034

Author: Murray Grainger, Councillor

Authoriser: Alison Curtis, General Manager Regulatory Services

#### **EXECUTIVE SUMMARY**

The purpose of this report is for Councillor Grainger to provide the Board with updates on the items listed below.

#### RECOMMENDATION

That Councillor Grainger's report dated 30 July 2024 titled 'Ōmokoroa Community Board Councillor's Report – July 2024' be received.

#### **UPDATES**

## Long Term Plan (LTP)

The last of the LTP community consultation events was held in Ōmokoroa on Saturday 15 June and then those who wished to present their feedback in person were able to do so before the LTP Committee on 26 June 2024.

#### Council

At the 13 June 2024 meeting, Council formally adopted the SmartGrowth Strategy 2024-2074 as recommended by the SmartGrowth Leadership Group at its meeting on 27 May 2024.

Also adopted at that meeting were the 2024-2025 Dog Control and Health Registration Fees as well as the Schedule of Fees and Charges 2024-2025.

#### **Community Committee**

The feedback from the three Ward Forums was received at the 18 June meeting and action points noted.

Each year the Community Matching Fund – Environmental Fund allocates a trance of money to community groups for environmental projects. This year the committee decided to reduce the fund distributed to community groups by \$20,000 and investigate contributing that \$20,000 to potential joint funds with other funding partners for community-led environmental initiatives, thus increasing the potential funding pot for some projects.

#### Strategy and Policy Committee

At the 20 June 2024 meeting the contentious issue of a Dog Park in Ōmokoroa was discussed and a compromise result was accepted with a decision to defer the decision on a dog exercise area in Ōmokoroa until such a time it can be considered through concept planning of the proposed future 'Ōmokoroa Active Reserve' at the corner of Prole Road and Ōmokoroa Road or some other suitable area, but not Links View or Precious Family Reserve.

With that weighty issue resolved, the committee adopted the Public Art Policy that had been out for consultation. Various suggestions/improvements from the public were included in the final adopted policy.

Also changed as a result of public feedback was the adopted Beach Road Boat Ramp and Surrounds Concept Plan.

Not quite so far advanced was the proposed draft concept plan for Tahawai Reserve, which is now out for public feedback.

The Housing Action Plan was received as was the submission on the Māori Wards Bill.

# 9.3 ŌMOKOROA COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - JULY 2024

File Number: A6396133

Author: Pernille Osborne, Senior Governance Advisor

Authoriser: Cedric Crow, General Manager Infrastructure Services

#### **EXECUTIVE SUMMARY**

The purpose of this report is to provide the Ōmokoroa Community Board with an overview of the Infrastructure Projects currently being undertaken in the Ōmokoroa area, as well as to provide an overview of the operational matters from across Council that relate to the Ōmokoroa area.

#### RECOMMENDATION

That the Senior Governance Advisor's report dated 30 July 2024 titled 'Ōmokoroa Projects and Operations Report – July 2024' be received.

#### **ROADING ACCOUNT**

Ōmokoroa Community Board Roading Current Account		\$
Current Account Opening Balance 1 July 2	023	\$30,018
Allocation for 2023/24		\$104,952
Interest for 2023/2024		\$1,351
Subtotal		\$136,321
Committed Projects Status		\$
Goldstone Road Car Park	Complete	\$11,066.90
Ōmokoroa Boat Club Embankment Fencing	Complete	\$4,864
Ōmokoroa McDonnell Cycle Racks	Complete	\$4,978
Bollards installation at end of Esplanade Complete		\$3,601
Committed Projects Total		\$24,510
Forecasted Current Account Closing Balance 30 June 2024		\$111,811

#### **COUNCIL LED PROJECTS**

Council led projects are reported on through the Projects and Monitoring Committee. The next meeting is on 3 September 2024. If the Community Board wishes to have a timely update on any particular project in the list below, they can do so by entering a service request or emailing the Governance team.

- Ōmokoroa Groundwater Development
- Prole Road Urbanisation Ōmokoroa Road to Waipapa River
- New Southern Industrial Road
- Ōmokoroa Road Urbanisation Stage 2 Prole Road to Railway Track
- Prole Road to Pahoia Walkway/Cycleway
- Pedestrian/Cycle Bridge over Railway from Kaimai View to Tui Glen
- Ōmokoroa Domain

### **PROJECT UPDATES - ROADING**

BOAT CLUB ADDITIONAL STREET LIGHTING				
Project Description	Project Description Staff Comment/Update			
That staff investigate and provide indicative costings for a lighting solution in the vicinity of the Ōmokoroa Boat Club and report back to the Board.	A Street Lighting consultant has been engaged to produce an enhanced street light design for The Esplanade, adjacent to the Boat club, ramp and on-street car parking facilities. Once the design and cost estimate this has been received and reviewed by Council, it will be forwarded on to the Board for consideration accordingly.	In progress.		
At the meeting held 9 April 2024 the Board requested for a full street light analysis/audit to be undertaken.				

#### **PROJECT UPDATES - RESERVES**

COONEY RESERVE - BIRD HIDE			
Project Description	Staff Comment/Update	Progress Level	
Installation of board walk, and bird hide at Cooney Reserve.	This is still 'in progress' as previously reported. The Reserves and Facilities Team Leader Operations visited the MenzShed in Ōmokoroa recently and the 'walls' are well under construction. RFTL has added the upgrade and 'conceptually matching' provision of a new gate to the bird hide entry to the opportunity for the MenzShed.	In progress.	

LEASING THE ŌMOKOROA-PAHOIA SCOUT DEN			
Project Description	Staff Comment/Update	Progress Level	
There are multiple groups interested in leasing the Ōmokoroa-Pahoia Sea Scout Den. However, since the building lacks necessary facilities such as toilets and running water, it does not meet current building code standards for club meetings.	Three prices received to complete the tasks for CCC standard but still to allocate the job. Contact now made by the Reserves and Facilities Team Leader Operations with the neighbour to ensure access to the boundary alongside the structure when required to complete the work. The shed will continue to NOT have running water or toilet facilities as this remains beyond the scope of the shed.	In progress.	

ŌMOKOROA PAVILION – CONCRETE STEPS AND HANDRAILS			
Project Description	Staff Comment/Update	Progress Level	
At the 21 November 2023 hui, the Board approved to fund \$30,530.50 to construct the concrete steps with stainless steel handrails, on the north side of the Ōmokoroa Pavilion.  At their June 2024 hui the Board approved an additional \$5,000 due to the increase in costs.	Andrew Dallas is currently overseas; however, the Reserves and Facilities Manager will be in touch with him on his return. Staff will endeavour to provide a verbal update at the meeting.	In progress.	

#### MINUTE ACTION SHEETS - RESERVES

ADDITIONAL TENNIS/MULTI USE COURTS AT WESTERN AVENUE				
Meeting Date	Meeting Date Description Latest Update			
April 2024	Further clarification was sought regarding the additional tennis court impacting the availability for off-street carparking, as it was understood that the	The off-street parking that would be affected was in reference to item 16 of the concept plan rather than the 'alternative car parking' identified as item 26, which was already in existence, just in an unformed state. This was upgraded through the Western Avenue Urbanisation Project. (See below)		
	concept plan included, provided alternative	The timing of development of the active reserve would be in 7-8 years. The concept planning for the proposed active reserve and engagement with the		

carparking, which was now in place.

The Board requested an update on the timing for the proposed active reserve on the corner of Ōmokoroa and Prole Road, as staff had noted a hardcourt may be considered for this reserve.

community is yet to take place, to determine the recreational needs to cater to growth.

This MAS has now been closed off.



### **PROJECT UPDATES - OPERATIONS**

EMERGENCY MANAGEMENT			
Project Description	Staff Comment/Update	Progress Level	
Support the Ōmokoroa  Community to be resilient in the event of an Emergency.	Work has continued to support the Ōmokoroa Community Emergency Response Team.  Emergency Management staff attended a library drop-in session for the public to discuss personal preparedness on 31 May and also met with a member of the Community Response Team to discuss their Community Response Plan.	On-going	

#### **SERVICE REQUESTS**

This section is to provide an overview of Service Requests for the Ōmokoroa Community Board area since the last meeting.

There has been one of each of the following subtypes of Service Requests raised and **completed**.

- Animal Services Dog Roaming
- Animal Services Found/Pick Up
- Consents Administration LIMS
- Local Roads Barriers and Rails -Replacement/Maintenance Asset Requests
- Local Roads -Slip/Flood/Crash/Spill/Trees Down on Local Road--All URGENT
- Policy and Planning General Enquiry
- Reserves and Facilities Graffiti in Reserve ONLY
- Roads Network Management Lighting
   New Asset Requests
- Wastewater Wastewater General
- Water No Water Known Issue

- Compliance and Enforcement Bylaw Issues (Smell/Smoke/Vermin/Insect)
- Compliance and Enforcement Noise Complaint (Daytime - Watchdog)
- Local Roads Detritus (Loose Chips/Sand/Dead Animal) - NO Illegal Dumping
- Refuse Illegal Dumping + Carcasses
- Refuse Refuse General (NOT BINS OR DUMPING)
- Reserves and Facilities All/Any
   Lighting and CCTV Camera matters
- Roads Network Management Road Network Compliments
- Stormwater Storm Water lost lid or repair BLUE

There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

- Local Roads ALL Cesspit/Grill/Gutters
   & Drains (sealed road) Replacement/Maintenance Asset
   Requests
- Customer Service Planning District
   Plan advice
- Local Road Vegetation (not trees)/mowing Local Roads

The table below shows Services Request's that are higher in numbers and have a mix of statuses.

Service Request Subtype	Notes	Completed	Under Investigation/ Scheduled for Completion
Abandoned Vehicle	Reports from Stingray Drive and Coppelia Avenue	2	1
Local Roads - ALL Cesspit/Grill/Gutters & Drains (sealed road)	Reports from Vivian Drive, Margaret Drive and Hamurana Road	4	0
Water - All water leaks	Multiple reports from Ōmokoroa Road and Harbour View Road	9	2
Building Admin - CCC Enquiries	Reports from Holyoake Terrace and Margaret Drive and Hamurana Road	4	0
Compliance and Enforcement - General Enquiries	Reports from Settler Avenue, Margaret Drive and State Highway 2	4	0
Complaints about Freedom Camping affecting Reserves or Roads	Reports from Cooney Reserve	6	0
Cycleways on Reserves not roads	Reports from across the Ōmokoroa Community	3	1
Damaged Bin - Replace/Repair	Reports from across the Ōmokoroa Community	8	0
Building Admin	General Enquiries from across the Ōmokoroa Community	26	0
Building Admin - Inspection	Reports from across the Ōmokoroa Community	4	0
Building Inspectors	General enquiries for inspectors across the Ōmokoroa Community	3	0

Customer Service Planning - General Enquiries	General enquiries from across the Ōmokoroa Community	10	0
Liquor License	Enquiries from Ōmokoroa Road	2	0
Kerbside General Enquiry	Enquiries from across the Ōmokoroa Community	10	0
Kerbside Collective - Lost/Stolen Bin	Reports of lost or stolen bins from across Ōmokoroa	8	0
Kerbside Collective - Missed Collections	Reports of missed collections from Te Ara Tanekaha and Kororoa Crescent	3	0
Local Roads - General Enquiries	Reports from across the Ōmokoroa Community	4	9
Local Roads - Lighting	Replacement/Maintenance Asset Requests from Ōmokoroa Road and Kayelene Place	2	0
Local Roads -Non - Urgent tree requests	Request for trimming or removal of fallen tree/branch from across Ōmokoroa	3	1
Local Road Signs - Damaged/Graffiti	Replacement/Maintenance Asset Requests across the Ōmokoroa Community	4	0
Road Surface Defects - Sealed Local Roads	Reports from Ōmokoroa Road	2	0
Local Roads - Vegetation(not trees)/mowing Local Roads	Reports from across the Ōmokoroa Community	6	0
LGOIMA Request	Reports from Ōmokoroa Road and Settler Avenue	3	0
Rates - General Enquiries	Enquiries from across the Ōmokoroa Community	10	0
Reserves and Facilities - General Enquiries	Enquiries from across the Ōmokoroa Community	12	0

Litter/Litter Bins or dumping in Reserve	Reports from across the Ōmokoroa Community	4	0
Plumbing: Toilets/Taps/Waitui/ Irrigation	Reports from The Esplanade and Margaret Drive	10	0
Urban Storm Water Reinstatement after works	Multiple reports from Myrtle Drive and across the Ōmokoroa Community	5	0
Water - Meter/Toby issue (not leak)	Reports from McDonnell Street and Lynley Park	1	1
Water Revenue - General Enquiries	Enquiries from across the Ōmokoroa Community	5	0
Abandoned Vehicle	Reports from Stingray Drive and Coppelia Avenue	2	1
Local Roads - ALL Cesspit/Grill/Gutters & Drains (sealed road)	Reports from Vivian Drive, Margaret Drive and Hamurana Road	4	0
Water - All water leaks	Multiple reports from Ōmokoroa Road and Harbour View Road	9	2
Building Admin - CCC Enquiries	Reports from Holyoake Terrace and Margaret Drive and Hamurana Road	4	0

## OTHER COMPLETED MINUTE ACTION SHEETS (NOT INFRASTRUCTURE RELATED)

This section related to any Minute Action Sheets that are currently outstanding, as well as completed Minute Action Sheets since the last Community Board meeting. This list excludes Minute Action Sheets that are included above, as they do not directly relate to infrastructure.

Date raised	Issue	Comment
4 June 2024	Request for clarity over next steps for Liz Farrell regarding the Ōmokoroa Community Led Development	• •
		The Community team are working closely with Liz Farrell and other interested members, and this is being reported back to the Community Committee.
		Both Councillors and the Ōmokoroa Community Board Chairperson sit on the Community Committee so can provide appropriate updates to the Board when required. This will also allow them to have a clear understanding of where this project is at, and if the group require any additional support.
		No further action is required in relation to this MAS – the MAS has now been closed off.

#### 9.4 ŌMOKOROA COMMUNITY BOARD FINANCIAL REPORT - JUNE 2024

File Number: A6392036

Author: Ezelle Thiart, Financial Business Advisor

Authoriser: Allan Carey, Finance Business Partner Lead

#### **EXECUTIVE SUMMARY**

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 30 June 2024 (Attachment 1).

Total operational costs are under budget YTD for 2023/24.

#### RECOMMENDATION

- That the Financial Business Advisor's report dated 30 July 2024 titled 'Ōmokoroa Community Board Financial Report June 2024' be received.
- That the Ōmokoroa Community Board approve to release the unspent \$22 from outstanding operational commitments (OMC23-3.4).
- That the Ōmokoroa Community Board approved to release the unspent \$39 from outstanding operational commitments (OMC24-1.7).

#### Grant payments made to date:

Resolution	Description	\$
OMC24-1.5	Probus Club of Ōmokoroa	2,370
OMC24-2.6	Public Art Ōmokoroa Incorporated	3,630
	2023/24 Grants to date	6,000

#### Committed - Operational expenditure:

Resolution	Description	\$
OMC23-3.4	Commits to spending \$120 per advertisement from its Reserve Account, to advertise the Board's upcoming meetings in the 'Lizard News" for the next 12 months from May 2023. (\$120 * 6 = \$720 - \$698 spent = \$130)	22

	2023/24 Outstanding operational commitments	61
OMC24-1.7	Provide a reusable wreath for the ANZAC Day Service, to be paid from the Ōmokoroa Community Board Contingency Account (up to the value of \$350)	39

# 2023/24 Reserve analysis:

Resolution	Description	\$
	2023/24 Opening Balance	220,858
	No transactions year to date	0
	2023/24 Closing reserve balance	220,858

# Committed - Reserve expenditure:

Resolution	Description	\$
	Opening balance before committed expenditure	220,858
OMC23-7.6 OMC24-3.6	Approve \$30,530.50 to fund the construction of concrete steps with stainless steel handrails, on the north side of the Ōmokoroa Pavilion, to link the top and bottom fields.  Approve an additional \$5,000 toward the 'Ōmokoroa Pavilion Concrete Steps and Handrail' project (OM23-7.6), from the Ōmokoroa Community Board Reserve Account.	(35,531)
OMC24-2.7	Approve the grant application from the Ōmokoroa Settlers Hall Incorporated for \$40,650 to contribute to the building of a large deck area at the back of the hall.	(40,650)
	2023/24 Balance after the committed expenditure	144,677

## **ATTACHMENTS**

1. Financial Report Ōmokoroa – June 2024 🗓 🖼

Western	Bay of Ple	nty Distri	ct Council			
Income	e and Expe	nditure St	atement			
For the	e period en	ded 30 Ju	ne 2024			
Ōmo	koroa Cor	nmunity	Board			
Gille		rear to Date	Jouru		Full Year	Last Year
	Actual	Budget	Variance (Unfav)/Fav		Budget	Actual
	\$	\$	\$		\$	\$
Direct Costs						
Conference Expenses	0	2,688	2,688		2,688	(
Contingency - [see breakdown below]	1,009	4,308	3,299		4,308	282
Grants	6,000	9,696	3,696	abla	9,696	(
Mileage Allowance	0	1,620	1,620		1,620	(
Salaries	20,476	20,556	80	$\overline{\checkmark}$	20,556	20,469
Inter Department Charges	34,992	34,992	0	$\overline{\checkmark}$	34,992	33,384
Total Operating Costs	62,477	73,860	11,383	V	73,860	54,134
Total Direct Costs	62,477	73,860	11,383		73,860	54,134
Total Costs	62,477	73,860	11,383		73,860	54,134
Income						
Rate Income	86,886	73,860	13,026		73,860	90,769
Total Direct Income	86,886	73,860	13,026		73,860	90,769
Net Cost of Service	24,409	0	24,409		0	36,634
Contingency - breakdown					Favourable Va	riance
				8	Non Favourable	le Varience
Advertise in Lizard News for upcoming meetings	698					
Reusable wreath	311					
Year to date contingency costs	1,009					
Community Board Reserves						
Opening Balance - Surplus (Deficit	220,858					
No transactions yet	0					
(Decrease) Increase in year	0					
Closing Balance - Surplus (Deficit)	220,858					

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